



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1441
ADDENDUM NO. 1
INVITATION TO BID

CONTRACT SERVICES AT TRANSFER STATIONS AND ON-SITE AT FORTY WEST LANDFILL

DATE: Thursday, August 22, 2019

BIDS DUE: Friday, August 30, 2019
2:00 P.M.

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of three (3) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* The bid states the tentative start date is 9/1/19. This bid requires the contractor to supply twenty one 40 cuyd roll-offs. It take typically takes 60 days to order new containers. Since the bid is due 8/30/19 can you please allow 60 days from the time of award as the start date (approx. 11/1/19).

Response: If the awarded vendor requests additional time to provide the required containers, the County will make reasonable accommodations at the time of award to the start date of the contract.

ITEM NO. 2: *Inquiry:* Can you please verify that no bonds are required.

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Response: There are no bond requirements for this bid.

ITEM NO. 3 Inquiry: Are the roll-offs on schedule or they called in.

Response: Refer to the bid document, Page 19, Specifications, Item No. 2: Contractor shall maintain a local calling telephone number in Washington County or a toll-free number and have adequate personnel and equipment available so as to provide service on a "Will Call" basis within two (2) hours of notification. Saturday is the heaviest usage day normally requiring three (3) vehicles or more to keep up with the five (5) locations. Contractor shall furnish adequate staff and drivers, with enough hours remaining to work all hours of landfill operations and especially Saturdays.

ITEM NO. 4: Inquiry: Page 6 mentions landfill fees. Can you please remove this or verify that we do not have to pay for disposal.

Response: Payment of landfill fees will not be required

ITEM NO. 5: Inquiry: Page 17 Contract Period – Can you make the annual increases based on CPI- Water/Sewer/Trash or can we provide a separate price for each year. Also, can you make the term three years instead on one year with one year extension options.

Response: Part 1 of Item No. 5 herein: Price increases will not be based on the CPI-U. Price increases are based on the customary 5 percent.

Part 2 of Item No. 5 herein: The vendor shall submit pricing as per requested in the Invitation to Bid.

Part 3 of Item No. 5 herein: See Item No. 8 within this addendum.

ITEM NO. 6: Inquiry: Can we service the transfer station/landfill before or after the designated hours.

Response: Refer to the bid document, Page 19, Item No. 1, Letters A through E for hours of operation per location.

ITEM NO. 7: Inquiry: Can the cardboard be taken to locations other than Maryland Paper.

Response: Yes, cardboard can be taken to the recycling center of the awarded vendors choice.

ITEM NO. 8: Refer to Invitation to Bid, Page 17, Supplemental Terms and Conditions, Item No. 3 , Contract Period; **CHANGED**, this paragraph to read as follows: The successful Bidder shall promptly enter into a contract with the County in the form approved by the County within ten (10) calendar days after notification of award. The Contract shall be for an **initial two (2) year period**, tentatively commencing September 1, 2019, with an option by the Board of County Commissioners to renew for up to **one (1) additional one (1)**

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year period, subject to written notice given by the County Commissioners at least sixty (60) calendar days in advance of the expiration date. If the Bidder wishes to renew the Contract, he/she must submit a letter of intent to the County Director of Purchasing at least ninety (90) calendar days prior to the expiration of each contract year. The County reserves the right to accept or reject any request for renewal and any increase in costs for each specified location that the Bidder may request. All other terms and conditions shall remain unchanged.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)