



Open Session Item

SUBJECT: Bid Award (PUR-1440) – Recycling Drop-Off Services

PRESENTATION DATE: September 24, 2019

PRESENTATION BY: Brandi Naugle, Buyer - Purchasing Department and David Mason – Deputy Director, Department of Solid Waste.

RECOMMENDED MOTION: Move to award the contract for Recycling Drop-Off Services under Option No. 1 for the hauling of single stream recyclables to the responsive, responsible bidder BFI dba Republic Services of Hagerstown, MD for the total sum annual bid amount of \$99,374.25 and to award under Option No. 2 for the processing of single stream recyclables to Apple Valley Waste of Kearneysville, WV for the bid amount for year one (\$26,000.00), for the bid amount for year two \$26,650.00 and for the bid amount for year three \$27,315.60) for the total sum bid of \$79,965.60 for the three-year contract period and to award under Alternate No. 1, to Waste Management of Pennsylvania, Inc. of Greencastle, PA for the bid amount for year one (\$13,773.76), for the bid amount for year two \$14,464.32 and for the bid amount for year three \$15,184.00) for the total sum bid of \$43,422.08 for the three-year contract period.

REPORT-IN-BRIEF: On July 9, 2019 the request for renewal and price increase made by Apple Valley Waste Services of Kearneysville, WV was formally rejected by the Board of County Commissioners of Washington County due to being considered excessive. The Invitation to Bid was published in the local newspaper, listed on the State of Maryland's eMMA (*eMaryland Market Place Advantage*) website and on the County's website. Eight (8) persons/companies registered/downloaded the bid document on-line. Three (3) bids were received as indicated on the attached bid tabulation.

The contract is for a two (2) year period, commencing September 1, 2019, with an option by the County to renew for up to one (1) additional one (1) year period. The County shall only pay for trips as required; there is no annual guaranteed minimum or maximum number of trips.

The services consist of the vendor supplying recycling and cardboard containers and the removal, processing, and marketing of recyclables for the manned (Transfer Stations) recycling drop-off sites. If the Bidder wishes to renew the Contract, he/she shall submit a letter of intent to the Director of Purchasing at least ninety (90) calendar days prior to the expiration of each contract year. The County reserves the right to accept or reject any request for renewal.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the FY'20 proposed budget in the amount of \$113,600.00 (Account 515150-21-21200). Pricing above represents estimated runs. Therefore, no budget adjustment necessary.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Bid Matrix Tabulation.

AUDIO/VISUAL NEEDS: N/A