



Open Session Item

**SUBJECT:** Contract Award (PUR-1439) – Investment Grade Energy Audits

**PRESENTATION DATE:** October 22, 2019

**PRESENTATION BY:** Rick Curry, CPPO, Director of Purchasing and Scott Hobbs, P.E., Director of Engineering

**RECOMMENDED MOTION:** Move to award the Investment Grade Energy Audits contract to the responsive, responsible proposer, Schneider Electric of Hagerstown, MD. Schneider Electric submitted a no cost bid proposal.

**REPORT-IN-BRIEF:** The request for proposal was advertised in the Herald Mail, on the County’s website, and on the State of Maryland’s website, “e-Maryland Marketplace Advantage (eMMA).” One (1) sealed Qualifications and Experience (Q&E) proposal with a separately sealed Price Proposal was received on September 4, 2019. On September 18, 2019 the Q&E proposal was evaluated by the Coordinating Committee and considered to be in order and subsequently the Price Proposal was opened.

**DISCUSSION:** A Coordinating Committee consisting of staff from Washington County Government (County) and the Washington County Board of Education (BOE) was formed to evaluate Qualifications and Experience (Q&E) proposals from Energy Savings Companies (ESCOs) regarding performing investment grade energy audits at selected facilities which includes identifying and reporting upon energy cost saving measures (ECMs). ECMs may include, but are not be limited to, replacement of inefficient heating, ventilation, and air conditioning (HVAC) equipment; replacement of HVAC equipment reaching the end of its life cycle; recommendations for upgrades to HVAC automatic temperature control systems including installation and/or replacement of equipment and modification of sequences of operation for all equipment; recommendations for operational strategies which would result in energy, water, and sewer usage savings; replacement of lighting equipment and/or lighting control systems; recommendations for building envelope improvements (windows, doors, walls, roofs, insulation etc.) that would result in energy savings. Each identified ECM will include the estimated cost of the improvement, the expected annual energy savings, and the probable return on investment for each.

The selected facilities for the County are 33/35 West Washington Street (CAB) Building, Washington County Circuit Courthouse, Martin Luther King Building, Dwyer Center, 100 West Washington Street (COB) Building, and 80 West Washington Street Building. The selected facilities for the BOE are Bester Elementary School, Salem Avenue Elementary School, Northern Middle School, Western Heights Middle School, Barbara Ingram School for the Arts, North Hagerstown High School, Public Service Academy, Marshall Street Education Center, and the Transportation Administration Center.

This is a one hundred fifty (150) consecutive calendar day contract. The anticipated date of issuance of a Notice to Proceed is November 2019, with an anticipated completion date in the spring of 2020.

**FISCAL IMPACT:** A no cost bid proposal was submitted.

**CONCURRENCES:** Coordinating Committee

**ALTERNATIVES:** N/A

**ATTACHMENTS:** Price Proposal

**AUDIO/VISUAL TO BE USED:** N/A