



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1419
ADDENDUM NO. 1

REQUEST FOR PROPOSALS
REGARDING QUALIFICATIONS AND EXPERIENCE PROPOSALS
AND PRICE PROPOSALS FOR

REAL PROPERTY APPRAISAL SERVICES
REQUIREMENTS CONTRACT

DATE: Friday, March 22, 2019

**Proposals Due: Thursday, April 4, 2019
4:00 P.M.**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all proposals will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum in the Q & E/Technical Proposal submittal. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: Refer to the RFP document, Page 2, Request for Proposals, Item II., Scope of Work, A.3.; **DELETE** this sentence in its entirety.

ADDENDUM NO. 1
Real Property Appraisal Services
Requirements Contract
PUR-1419
Page 2

ITEM NO. 2: Refer to the RFP document, Page 2, Request for Proposals, Item II., Scope of Work, A.4.; **DELETE** this sentence in its entirety.

ITEM NO. 3: Refer to the RFP document, Page 4, Request for Proposals, IV., Project Submittals and Schedules; **CHANGE** this section to read as follows:

Appraisal Project Type	Timeframe to prepare and submit
Project Proposals	5 calendar days
4 or less property appraisals (local funded)	30 calendar days
4 or less property appraisals (Federal Aid)	30 calendar days
4 or less property appraisal reviews (Federal Aid and local)	15 calendar days from date appraisal is completed
5 or more property appraisals (local funded)	45 calendar days
5 or more property appraisals (Federal Aid)	45 calendar days
5 or more property appraisals reviews (federal Aid and local)	30 calendar days from the date appraisal is completed
1 Special Use Property Appraisal	45 calendar days
1 Special Use Property Appraisal Review	15 calendar days from date appraisal is completed
1 Expedited Project Proposal (County Owned Properties) not including Special Use	3 Calendar days
1 Expedited Appraisal (County Owned Properties) not including Special Use	15 Calendar days

By Authority of:

Rick F. Curry, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)