



COORDINATING COMMITTEE

PUR-1413 ADDENDUM NO. 1

REQUEST FOR PROPOSALS REGARDING QUALIFICATIONS AND EXPERIENCE, TECHNICAL PROPOSALS AND PRICE PROPOSALS FOR INVESTMENT SERVICES

DATE: Monday, February 3, 2019

**Proposals Due: Thursday, February 28, 2019
4:00 P.M.**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all proposals will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum in the Q & E/Technical Proposal submittal. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: Refer to the RFP document, Page 14, Item XVII. Interpretations, Discrepancies and Omissions. **CHANGE** this section to read:

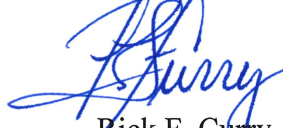
It is the Investment Manager's responsibility to become familiar with all information provided in this package and any other information considered necessary to make a proposal. Should any Investment Manager find discrepancies, in, or omissions from the documents or be in doubt of their meaning, he should at once request in writing an interpretation from: Rick F.

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Curry, CPPO – Director of Purchasing, Washington County Purchasing Department, Washington County Administration Complex, 100 West Washington Street, Third Floor, Room 3200, Hagerstown, Maryland 21740, FAX: 240-313-2331 **or send questions in MicroSoft Word platform via-email to: purchasingquestions@washco-md.net**

All necessary interpretations will be issued to all Investment Managers in the form of addenda to the specifications, and such addenda shall become part of the contract documents. Requests received after 4:00 P.M. (EST), Wednesday, February 13, 2019 may not be considered.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing

WASHINGTON COUNTY
COORDINATING COMMITTEE