



Agenda Report Form

Open Session Item

SUBJECT: Contract Award (PUR-1403) Landfill Inspection Services Requirements
Contract

PRESENTATION DATE: February 5, 2019

PRESENTATION BY: Rick Curry, CPPO, – Purchasing Director and David Mason,
P.E. – Deputy Director Solid Waste Department

RECOMMENDED MOTION: Move to award the contract for Landfill Inspection Services to the responsive, responsible proposer, BAI Group, LLC, of State College, PA with the lowest price proposal amount of \$267,300.00 based on the estimated annual quantities and unit costs contained in its proposal dated December 12, 2018, with inspectors utilized on an as-needed basis with no guarantee of minimum or maximum number of hours or testing procedures; and contingent upon approval of the Contract Agreement by the County Attorney's Office.

REPORT-IN-BRIEF: The services under this contract will consist of providing inspection services for landfill related construction projects located throughout the County. The projects involve the construction of sanitary landfill floor construction, landfill capping, leachate collection systems, leachate storage tanks, gas collection systems, sediment basins, leachate collection pump station construction, earthwork, landscaping, building construction inspection, mechanical and electrical systems, monitoring wells and other related tasks. This is a requirements contract; inspectors will be utilized on an as-needed basis with no guarantee of minimum or maximum number of hours or testing procedures. The duration of the contract is for a period of one (1) year from the date of the executed contract or February 3, 2019 (whichever is later) for these services with an option by the County to renew for up to four (4) additional consecutive one (1) year periods.

The Request for Proposal (RFP) was advertised in the local newspaper, on the County's web site, and on the State of Maryland's web site, "eMaryland Marketplace". Twenty-one (21) firms/individuals downloaded the RFP document from the County's web site, and four (4) firms were represented at the pre-proposal conference. Two (2) proposals were received; price proposal unit costs are shown on the attached Price Proposal Matrix. The Coordinating Committee was comprised of the following members: County Purchasing Director (Chairman Designee), County Deputy Director of Environmental Management – Solid Waste, County Deputy Director of Environmental Management – Engineering Services, and County Buyer.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Division's operating budget.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Price Proposal Matrix

AUDIO/VISUAL NEEDS: N/A