



Agenda Report Form

Open Session Item

SUBJECT: Bid Award (PUR-1397) – Bulk Delivery of Road Salt

PRESENTATION DATE: October 9, 2018

PRESENTATION BY: Brandi Naugle, CPPB, Buyer - Purchasing Department and Ed Plank, Director - Washington County Highway Department.

RECOMMENDED MOTION: Move to award the contract for the purchase/delivery of Bulk Road Salt to the responsible, responsive bidder, Morton Salt, Inc. of Chicago, IL who submitted the price of \$61.95 per ton.

REPORT-IN-BRIEF: On August 17, 2018 the County issued an Invitation to Bid (ITB) for Bulk Road Salt. The salt will be purchased on an as-needed basis to be used on County maintained roads for snow and ice control. The County uses an average of twenty thousand (20,000) tons of road salt annually. The contract period is tentatively to begin October 1, 2018 and end April 30, 2019. The above recommendations are for the County's requirements only; the City of Hagerstown shall make its award independently from the County. The County guarantees neither a minimum/maximum quantity of bulk road salt to be purchased under this contract.

The Invitation to Bid was published in the local newspaper, on the County web site, and on the State of Maryland's "eMaryland Marketplace" web site. Thirteen (13) persons/companies registered/downloaded the bid document on-line. On September 19, 2018 a total of seven (7) bids were received; one (1) being a "No Bid" as indicated on the attached bid tabulation matrix.

DISCUSSION: N/A

FISCAL IMPACT: Funding is available in the department's operating budget account.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: The complete Bid Tabulation may be viewed on-line at:
<https://www.washco-md.net/wp-content/uploads/2018/09/purch-pur-1397-bidtab.pdf>

AUDIO/VISUAL NEEDS: N/A