



Agenda Report Form

Open Session Item

SUBJECT: Contract Award (PUR-1362) for Gasoline and Diesel Fuel Deliveries

PRESENTATION DATE: October 31, 2017

PRESENTATION BY: Brandi Naugle, CPPB, Buyer – Purchasing Department

RECOMMENDED MOTION: Move to award the bids for Gasoline and Diesel Fuel Deliveries contracts to the responsive, responsible bidders who submitted the lowest bids.

1. Contract for **gasoline and diesel tank-wagon deliveries** to **A, C & T Company, Inc. of Hagerstown, MD** at the unit prices stated for Option I in its bid dated October 3, 2017.
2. Contract for **gasoline transport deliveries** to **Petroleum Traders Corporation of Fort Wayne, IN** at the unit prices stated for Option I in its bid dated October 2, 2017.
3. Contract for **diesel transport deliveries** to **IPC (USA), Inc. of Columbia, MD** at the unit prices stated for Option I in its bid dated September 28, 2017.

REPORT-IN-BRIEF: The following tabulations listed below were made from the bids received on October 4, 2017 based on estimated quantities for the contract period that is tentatively to start on December 1, 2017 and end November 30, 2018. The contracts are for a one (1) year term with no option to renew. These are requirements contracts and the County guarantees neither a maximum nor a minimum quantity.

The bid was advertised on the State of Maryland’s “eMaryland Marketplace” web site and on the County’s web site, and in the local newspaper. Nine (9) bids were received. Thirty-One (31) persons/companies registered/downloaded the bid document on-line. The bids were evaluated based on the Oil Price Information Service (OPIS) pricing index publication and the bidder’s bid factor; bids were submitted as follows:

GASOLINE: OPTION NO. 1 (multiple contract award)

<u>Vendor</u>	<u>Transport Loads Total Bid</u>	<u>Tank-wagon Loads Total Bid</u>
A, C & T Co., Inc. Hagerstown, MD	\$658,903.24	\$127,440.59

Cato, Inc. Salisbury, MD	\$654,229.30	No Bid
IPC (USA), Inc. Columbia, MD	No Bid	No Bid
Mansfield Oil Co. of Gainesville, GA	\$659,253.51	\$137,236.30
Metro Petroleum, Inc. of Mt. Airy, MD	\$688,115.38	No Bid
Papco, Inc. Aston, PA	\$648,734.65	No Bid
Petroleum Traders Corp. Fort Wayne, IN	\$647,470.00	\$137,535.44
Pinnacle Petroleum Huntington Beach, CA	No Bid	No Bid
TAC Energy Dallas, TX	\$666,664.73	No Bid

DIESEL: OPTION 1 *(multiple contract award)*

<u>Vendor</u>	<u>Transport Loads Total Bid</u>	<u>Tank-wagon Loads Total Bid</u>
A, C & T Co., Inc. Hagerstown, MD	\$1,133,873.96	\$113,598.29
Cato, Inc. Salisbury, MD	\$1,125,286.05	No Bid
IPC (USA), Inc. Columbia, MD	\$1,121,972.61	No Bid
Mansfield Oil Co. of Gainesville, GA	\$1,152,064.09	\$121,882.48
Metro Petroleum, Inc. of Mt. Airy, MD	\$1,187,971.00	No Bid

Papco, Inc. Aston, PA	\$1,129,478.57	No Bid
Petroleum Traders Corp. Fort Wayne, IN	\$1,138,269.34	\$122.875.83
Pinnacle Petroleum Huntington Beach, CA	No Bid	No Bid
TAC Energy Dallas, TX	\$1,147,480.16	No Bid

GASOLINE & DIESEL: OPTION II *(single contract award)*

<u>Vendor</u>	<u>Transport/Tankwagon Loads</u>	<u>Total Bid</u>
A, C & T Co. Inc. Hagerstown, MD		\$2,031,858.97
Cato, Inc. Salisbury, MD	No Bid	
IPC (USA), Inc. Columbia, MD	No Bid	
Mansfield Oil Co. of Gainesville, Inc.	\$2,065,031.29	
Metro Petroleum, Inc. of Mt. Airy, MD	No Bid	
Papco, Inc. Aston, PA	No Bid	
Petroleum Traders Corp. Fort Wayne, IN	\$2,046,150.61	
Pinnacle Petroleum Huntington Beach, CA York, PA	\$2,104,459.08	
TAC Energy Dallas, TX	No Bid	

DISCUSSION: The contract requirements for the City of Hagerstown, Washington County Public Schools and Hagerstown Community College are also included in the above recommendations. Those entities will also make their own formal contract awards.

FISCAL IMPACT: Funds are available in various departmental operating budgets for fuels.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: The complete Bid Tabulation may be viewed on-line at:
<https://www.washco-md.net/wp-content/uploads/2017/10/purch-pur-1362-bidtab.pdf>

AUDIO/VISUAL NEEDS: N/A