



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

IQ-20-0025
ADDENDUM NO. 1
INFORMAL QUOTATION REQUEST

SIDEWALK ICE MELT

DATE: Monday, September 14, 2020

QUOTATIONS DUE: Wednesday, September 30, 2020
3:00 P.M. (EDT/EST)

To Vendors:

This Addendum is hereby made a part of the Request for Informal Quotation (RFIQ) Documents on which all quotations will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum on the Informal Quotation Form. This Addendum consists of two (2) pages.

NOTE: Washington County Government has limited access to the Washington County Administration Complex at 100 West Washington Street, Hagerstown, Maryland until further notice. All Quoters shall allow ample time for delivery of their quote packets. Delivery of quote packets via-courier service or United States Postal Service (USPS) will be accepted. Those quoters who wish to deliver their quote packet in person will need to call 240-313-2330 for instructions on dropping off their quote packet.

ITEM NO. 1: Inquiry: Just wanted to clarify – For the deliveries will they have a minimum? For example at least 1 pallet? Or could the order be for as little as 1 bag?

Response: Refer to the Informal Quotation Request Document Page 4, Item No. 15. The County Guarantees neither a minimum/maximum quantity on the product. Orders will be placed dependent upon the needs of the using department.


ITEM NO. 2: Inquiry: Will Colored Ice Melt Crystals 50 lbs.bags be ordered all at once, and will it be ship to one location

Response: Refer the Informal Quotation Request Document to Page 2, Item No. 3. Departments will submit a purchase order for the contract period and will call or email quantities to be delivered as needed to various locations.

ITEM NO. 3: Inquiry: Will all the deliveries be going to 1 location? I see that there are 17 locations on the bid. We have a minimum of 1 pallet per delivery, let me know if that might be an issue.

Response: Refer to the Informal Quotation Request Document Page 2, Item No. 3 Deliveries shall be F.O.B, inside delivery to the County departments listed in the Informal Request for Quotation Document. Refer Page 4, Item No. 15 The County Guarantees neither a minimum/maximum quantity on the product. Orders will be placed dependent upon the needs of the using department.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing