

Printing of Stationery for Various County Departments

***** Printing of Stationery for Various County Departments awarded to KM Printing LLC. *****

Department Item No. / Description	Approx. Usage	KM Printing LLC Owings Mills, MD	Concept Printing, Inc. Nyack, NY
1 <u>Rural Heritage Museum</u>			
1a Envelopes - non-fiber/regular grade "Return Service Req"	2,000	\$75.00	\$88.00
2 <u>Hagerstown Regional Airport</u>			
2a Letterhead	500	\$42.00	\$85.00
2b Envelopes - non-fiber/regular grade "Return Service Req"	500	\$36.00	\$120.00
3 <u>Board of Zoning Appeals</u>			
3a Envelopes - non-fiber/regular grade "Return Service Req"	3,000	\$109.00	\$128.00
3b Window Envelopes - non-fiber/regular grade "Return Service Req"	3,000	\$116.00	\$140.00
4 <u>Budget & Finance</u>			
4a Letterhead	500	\$42.00	\$44.00
4b #9 Envelopes - non-fiber/regular grade "Treasurer's Office"	15,000	\$546.00	\$545.00
4c Window Envelopes - non-fiber/regular grade w/return address	10,000	\$342.00	\$450.00
4d Window Envelopes, pre-sorted postage paid	10,000	\$342.00	\$450.00
4e Window Envelopes, plain (blank)	10,000	\$207.00	\$265.00
5 <u>Circuit Court, Assignment Clerk</u>			
5a Window Envelopes - non-fiber/regular grade, peel and seal	6,000	\$620.00	\$630.00
6 <u>Circuit Court, Sitting as Juvenile Court</u>			
6a Envelopes - non-fiber/regular grade, peel and seal	2,000	\$280.00	\$215.00

Q-16-612
 Printing of Stationery for Various County Departments

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Department Item No. / Description	Approx. Usage	KM Printing LLC Owings Mills, MD	Concept Printing, Inc. Nyack, NY
7 <u>Office of the County Attorney</u>			
7a Letterhead	500	\$42.00	\$44.00
7b Envelopes - to match letterhead	1,000	\$59.00	\$165.00
8 <u>Department of Water Quality</u>			
8a Envelopes - non-fiber/regular grade w/return address	2,500	\$94.00	\$120.00
9 <u>Division of Environmental Management</u>			
9a Letterhead	500	\$42.00	\$44.00
9b Envelopes - to match letterhead	500	\$37.00	\$85.00
10 <u>Board of Elections</u>			
10a Letterhead	500	\$42.00	\$44.00
10b Envelopes - non-fiber/regular grade "Return Service Req"	2,000	\$85.00	\$90.00
10c Window Envelopes, pre-sorted postage paid	2,000	\$85.00	\$90.00
10d Window Envelopes - non-fiber/regular grade w/return address "RSR"	1,500	\$72.00	\$80.00
11 <u>Division of Engineering and Construction Management</u>			
11a Letterhead	500	\$42.00	\$44.00
11b Envelopes - to match letterhead	1,000	\$59.00	\$165.00
12 <u>Recreation and Fitness Department</u>			
12a Letterhead	500	\$42.00	\$44.00
12b Envelopes - non-fiber/regular grade w/return address	5,500	\$182.00	\$245.00
12c Window Envelopes - non-fiber/regular grade w/return address	2,000	\$96.00	\$95.00

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Department Item No. / Description	Approx. Usage	KM Printing LLC Owings Mills, MD	Concept Printing, Inc. Nyack, NY
13 <u>Narcotics Task Force</u>			
13a Letterhead	1,000	\$78.00	\$85.00
13b Envelopes - non-fiber/regular grade w/return address	500	\$36.00	\$32.00
14 <u>Department of Parks & Facilities</u>			
14a Envelopes - non-fiber/regular grade w/return address	500	\$36.00	\$32.00
14b Window Envelopes - non-fiber/regular grade w/return address	1,000	\$60.00	\$49.50
15 <u>Permitting Department</u>			
15a Envelopes - non-fiber/regular grade "Return Service Req"	5,000	\$172.00	\$220.00
15b Window Envelopes - non-fiber/regular grade w/return address "RSR"	5,000	\$188.00	\$235.00
16 <u>Plan Review Department</u>			
16a Envelopes - non-fiber/regular grade "Return Service Req"	1,500	\$78.00	\$66.75
16b Window Envelopes - non-fiber/regular grade w/return address "RSR"	500	\$60.00	\$32.00
17 <u>Department of Planning & Zoning</u>			
17a Envelopes - non-fiber/regular grade "Return Service Req"	3,000	\$109.00	\$140.00
18 <u>Division of Public Works</u>			
18a Letterhead	500	\$42.00	\$44.00
18b Envelopes - to match letterhead	500	\$36.00	\$85.00
19 <u>Sheriff's Office, Detention Center</u>			
19a Letterhead	1,000	\$78.00	\$88.00

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20 <u>Department of Solid Waste</u>			
20a Envelopes - non-fiber/regular grade postage paid	9,500	\$270.00	\$422.75
21 <u>Office of the State's Attorney</u>			
21a Letterhead	15,000	\$498.00	\$1,300.00
21b Envelopes - non-fiber/regular grade w/return address	10,000	\$297.00	\$445.00
21c Window Envelopes - non-fiber/regular grade w/return address	15,000	\$510.00	\$740.00
22 <u>Transit Department</u>			
22a Letterhead	500	\$42.00	\$44.00
22b Envelopes - non-fiber/regular grade w/return address	500	\$36.00	\$32.00
23 <u>Budget & Finance (SECOND Delivery)</u>			
23a #9 Envelopes - non-fiber/regular grade "Treasurer's Office"	15,000	\$546.00	\$650.00
23b Window Envelopes - non-fiber/regular grade "Return Service Req"	10,000	\$342.00	\$475.00
23c Window Envelopes, pre-sorted postage paid	10,000	\$342.00	\$475.00
23d Window Envelopes, plain (blank)	10,000	\$342.00	\$315.00
24 <u>Budget & Finance (THIRD Delivery)</u>			
24a #9 Envelopes - non-fiber/regular grade "Treasurer's Office"	10,000	\$410.00	\$450.00
24b Window Envelopes - non-fiber/regular grade "Return Service Req"	10,000	\$510.00	\$475.00
24c Window Envelopes, pre-sorted postage paid	10,000	\$510.00	\$475.00
24d Window Envelopes, plain (blank)	5,000	\$95.00	\$155.00
Total of all items (1-24) above		\$9,459.00	\$12,078.00

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Department Item No. / Description	Approx. Usage	Triangle Press Inc. Harrisburg, PA
1 <u>Rural Heritage Museum</u>		
1a Envelopes - non-fiber/regular grade "Return Service Req"	2,000	\$211.00
2 <u>Hagerstown Regional Airport</u>		
2a Letterhead	500	\$145.00
2b Envelopes - non-fiber/regular grade "Return Service Req"	500	\$184.00
3 <u>Board of Zoning Appeals</u>		
3a Envelopes - non-fiber/regular grade "Return Service Req"	3,000	\$201.00
3b Window Envelopes - non-fiber/regular grade "Return Service Req"	3,000	\$215.00
4 <u>Budget & Finance</u>		
4a Letterhead	500	\$145.00
4b #9 Envelopes - non-fiber/regular grade "Treasurer's Office"	15,000	\$675.00
4c Window Envelopes - non-fiber/regular grade w/return address	10,000	\$514.00
4d Window Envelopes, pre-sorted postage paid	10,000	\$554.00
4e Window Envelopes, plain (blank)	10,000	\$354.00
5 <u>Circuit Court, Assignment Clerk</u>		
5a Window Envelopes - non-fiber/regular grade, peel and seal	6,000	\$547.00
6 <u>Circuit Court, Sitting as Juvenile Court</u>		
6a Envelopes - non-fiber/regular grade, peel and seal	2,000	\$266.00

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Department Item No. / Description	Approx. Usage	Triangle Press Inc. Harrisburg, PA
7 <u>Office of the County Attorney</u>		
7a Letterhead	500	\$131.00
7b Envelopes - to match letterhead	1,000	\$137.00
8 <u>Department of Water Quality</u>		
8a Envelopes - non-fiber/regular grade w/return address	2,500	\$234.00
9 <u>Division of Environmental Management</u>		
9a Letterhead	500	\$131.00
9b Envelopes - to match letterhead	500	\$115.00
10 <u>Board of Elections</u>		
10a Letterhead	500	\$131.00
10b Envelopes - non-fiber/regular grade "Return Service Req"	2,000	\$143.00
10c Window Envelopes, pre-sorted postage paid	2,000	\$172.00
10d Window Envelopes - non-fiber/regular grade w/return address "RSR"	1,500	\$137.00
11 <u>Division of Engineering and Construction Management</u>		
11a Letterhead	500	\$131.00
11b Envelopes - to match letterhead	1,000	\$137.00
12 <u>Recreation and Fitness Department</u>		
12a Letterhead	500	\$131.00
12b Envelopes - non-fiber/regular grade w/return address	5,500	\$293.00
12c Window Envelopes - non-fiber/regular grade w/return address	2,000	\$162.00

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Department Item No. / Description	Approx. Usage	Triangle Press Inc. Harrisburg, PA
13 <u>Narcotics Task Force</u>		
13a Letterhead	1,000	\$204.00
13b Envelopes - non-fiber/regular grade w/return address	500	\$115.00
14 <u>Department of Parks & Facilities</u>		
14a Envelopes - non-fiber/regular grade w/return address	500	\$115.00
14b Window Envelopes - non-fiber/regular grade w/return address	1,000	\$142.00
15 <u>Permitting Department</u>		
15a Envelopes - non-fiber/regular grade "Return Service Req"	5,000	\$297.00
15b Window Envelopes - non-fiber/regular grade w/return address "RSR"	5,000	\$328.00
16 <u>Plan Review Department</u>		
16a Envelopes - non-fiber/regular grade "Return Service Req"	1,500	\$155.00
16b Window Envelopes - non-fiber/regular grade w/return address "RSR"	500	\$124.00
17 <u>Department of Planning & Zoning</u>		
17a Envelopes - non-fiber/regular grade "Return Service Req"	3,000	\$242.00
18 <u>Division of Public Works</u>		
18a Letterhead	500	\$131.00
18b Envelopes - to match letterhead	500	\$115.00
19 <u>Sheriff's Office, Detention Center</u>		
19a Letterhead	1,000	\$204.00

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Department Item No. / Description	Approx. Usage	Triangle Press Inc. Harrisburg, PA
20 <u>Department of Solid Waste</u>		
20a Envelopes - non-fiber/regular grade postage paid	9,500	\$565.00
21 <u>Office of the State's Attorney</u>		
21a Letterhead	15,000	\$1,099.00
21b Envelopes - non-fiber/regular grade w/return address	10,000	\$534.00
21c Window Envelopes - non-fiber/regular grade w/return address	15,000	\$685.00
22 <u>Transit Department</u>		
22a Letterhead	500	\$131.00
22b Envelopes - non-fiber/regular grade w/return address	500	\$115.00
23 <u>Budget & Finance (SECOND Delivery)</u>		
23a #9 Envelopes - non-fiber/regular grade "Treasurer's Office"	15,000	\$675.00
23b Window Envelopes - non-fiber/regular grade "Return Service Req"	10,000	\$514.00
23c Window Envelopes, pre-sorted postage paid	10,000	\$554.00
23d Window Envelopes, plain (blank)	10,000	\$354.00
24 <u>Budget & Finance (THIRD Delivery)</u>		
24a #9 Envelopes - non-fiber/regular grade "Treasurer's Office"	10,000	\$495.00
24b Window Envelopes - non-fiber/regular grade "Return Service Req"	10,000	\$514.00
24c Window Envelopes, pre-sorted postage paid	10,000	\$554.00
24d Window Envelopes, plain (blank)	5,000	\$188.00
Total of all items (1-24) above		\$15,345.00