



Open Session Item

SUBJECT: Contract Award (PUR-1309) - Construction/Building Inspection Services Requirements Contract

PRESENTATION DATE: May 3, 2016

PRESENTATION BY: Karen R. Luther, CPPO – Director of Purchasing and Scott Hobbs, Deputy Director of Engineering & Construction Management – Engineering

RECOMMENDED MOTION: Move to award a *primary* contract to **Development Facilitators, Inc. of Millersville, MD** (*incumbent*), based on the responsive, responsible proposal dated March 31, 2016 with the lowest price proposal amount of **\$181,112.50**; and, as permitted in the Request for Proposals (RFP), to award a *stand-by* contract to **A. Morton Thomas, of Baltimore, MD** (*incumbent*) based on the responsive, responsible proposal dated March 31, 2016 with the next lowest price proposal amount of **\$183,250.00**, at the specified unit costs and estimated hours (no minimum or maximum guaranteed).

REPORT-IN-BRIEF: The services under this contract consist of providing construction/building inspection services, as well as field and laboratory services for various projects located throughout the County. The projects may include maintenance and construction of roads, traffic signals, bridges, drainage structures, waterlines, sewer lines, buildings or any similar public improvements projects. The duration of the contract shall be for a period of two (2) years tentatively to begin June 1, 2016, with an option by the County to renew for up to three (3) additional one (1) year periods. Under the terms of the contract, other political jurisdictions within the County may utilize the services provided as a result of this contract. This is a requirements contract; therefore, services will be utilized on an as-needed basis at the respective hourly unit prices for each class of inspector and at the unit price for each test as specified in their Price Proposals with no guarantee of a maximum or minimum number of hours or tests.

The RFP was advertised (1) on the County's web site with access to downloading the RFP, (2) on the State's "*eMaryland Marketplace*" web site, and (3) in the local newspaper. Access to/download of the RFP document was performed by seventy-four (74) persons/firms, four (4) firms were represented at the pre-proposal conference. Four (4) firms responded with proposal submittals. The meeting of the Committee was held on Thursday, April 14, 2011 to review Qualifications & Experience Proposals. As a result of evaluation of their Qualifications & Experience Proposals, only two (2) firms were determined to be responsive to the RFP; therefore, the Price Proposals of those two (2) firms were opened and evaluated (see attached Proposal Tabulation Sheet). The Coordinating Committee was comprised of the following members: Deputy Director of Engineering & Construction Management – Engineering (Chairman Designee), Deputy Director of Engineering and Construction Management – Construction, Deputy Director of Environmental Management,

Construction Inspector – Division of Engineering and Construction Management, and the Director of Purchasing.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in various project accounts for these services.

CONCURRENCES: As recommended by the unanimous decision of the Coordinating Committee

ALTERNATIVES: To hire personnel to perform the services

ATTACHMENTS: Price Proposal Tabulation Sheet

AUDIO/VISUAL NEEDS: N/A

PUR-1309
Construction/Building
Inspection Services

		Development Facilitators, Inc. Millersville, MD		A. Morton Thomas & Associates, Inc. Baltimore, MD	
	Approx. Hours/ Units	Unit Price (Figures)	Total Price (Figures)	Unit Price (Figures)	Total Price (Figures)
Senior Construction Inspector – Hourly Rate for Straight Time	500	\$53.00	\$26,500.00	\$58.00	\$29,000.00
Construction Inspector – Hourly Rate for Straight Time	250	\$43.00	\$10,750.00	\$43.00	\$10,750.00
Senior Building Inspector – Hourly Rate for Straight Time	500	\$58.00	\$29,000.00	\$60.00	\$30,000.00
Building Inspector - Hourly Rate for Straight Time	250	\$40.00	\$10,000.00	\$50.00	\$12,500.00
Construction Manager/Engineer - Hourly Rate for Straight Time	50	\$75.00	\$3,750.00	\$85.00	\$4,250.00
Four inch diameter asphalt Core – minimum three/order	50	\$90.00	\$4,500.00	\$440.00	\$22,000.00
Standard Penetration test – minimum three/order	50	\$250.00	\$12,500.00	\$535.00	\$26,750.00

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		Development Facilitators, Inc. Millersville, MD		A. Morton Thomas & Associates, Inc. Baltimore, MD	
	Approx. Hours/ Units	Unit Price (Figures)	Total Price (Figures)	Unit Price (Figures)	Total Price (Figures)
Moisture Density test – minimum three/order	50	\$88.50	\$4,425.00	\$80.00	\$4,000.00
Modified Proctor test – minimum three/order	50	\$90.00	\$4,500.00	\$80.00	\$4,000.00
Atterberg Limits test – minimum three/order	50	\$49.25	\$2,462.50	\$45.00	\$2,250.00
Sieve Analyses with washed sieve – minimum three/order	50	\$45.00	\$2,250.00	\$45.00	\$2,250.00
Moisture Content – minimum three/order	50	\$12.50	\$625.00	\$10.00	\$500.00
California Bearing Ratio – minimum three/order	50	\$172.00	\$8,600.00	\$150.00	\$7,500.00
Concrete Cylinder Make and Break – minimum (1) 7 day and (1) 28 day /order	50	\$100.00	\$5,000.00	\$100.00	\$5,000.00
Nuclear Gauge test for Density/Moisture - minimum three/order	50	\$50.00	\$2,500.00	\$50.00	\$2,500.00
Test Pits for locating utilities - minimum five/order	50	\$1,075.00	\$53,750.00	\$400.00	\$20,000.00
Total Proposal Amount			\$181,112.50		\$183,250.00