



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1626
ADDENDUM NO. 2
INVITATION TO BID

PURCHASE OR LEASE AND SUPPLYING OF GOLF CARTS FOR
WASHINGTON COUNTY'S BLACK ROCK GOLF COURSE

DATE: Friday, June 16, 2023

BIDS DUE: Wednesday, June 21, 2023
2:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages and one (1) attachment.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: Refer to the Invitation to Bid document, Page 20, Specifications; **ADD** the following:

- B.** Four (4) new rental carts with the following for the Washington County Parks Department, 1307 South Potomac Street, Hagerstown, MD 21740
1. Minimum nine (9) horsepower gasoline engine
 2. Color - Green or Navy
 3. Roof supplied and installed by Bidder (color to be selected by Black Rock Golf Pro from manufacturer's standard colors)

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4. Message holders installed by Bidder
5. Four (4) cup holder spaces - two (2) on driver's side and two (2) on passenger's side
6. Towing system including tow/rescue bar to be used strictly for rescue
7. Dump utility bed
8. Frame-mounted bumper
9. Multi-position braking system (locking system)

The service agreement and the lease agreement as stated in the original bid document apply to the additional carts.

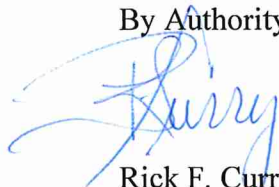
ITEM NO. 2: Refer to the Invitation to Bid document, Page 17, Supplemental Terms and Conditions, Item No. 1, Award; **CHANGE**, this paragraph to read as follows:

Award: Award of the bid shall be to the lowest responsive, responsible bidder based on only the Total Annual Lease Cost for either Option No. 1 and Option No. 3 (Six-Year Lease Period) or Option No. 2 and Option No. 4 (Total Purchase Cost) or Total Annual Lease Cost for Option No. 1 and Option No. 3 and Alternate No. 1 or Option No. 2 and Option No. 4 (Total Purchase Cost) and Alternate No. 1. The Alternate quoted on the Form of Proposal shall be reviewed and accepted or rejected at the option of the Owner. When an error is made in extending total prices, the written unit bid price shall govern. Carelessness in quoting prices, or in preparation of bid otherwise, will not relieve the bidder. All prices shall include all costs, including freight and delivery charges.

ITEM NO. 3: A **REVISED** Form of Proposal is included as an attachment to this addendum. The revision resulted in providing a price for the additional four (4) golf carts for the Parks department.

ITEM NO. 4: As your bid submittal, bidders shall include the Provisions for Other Agencies, the Signature to Bids, and the Government-Wide Debarment and Suspension form from the original bid document and the **REVISED** Form of Proposal, **No later than 2:00 P.M. (EDT/EST), Wednesday, June 21, 2023.** Bids may be determined non-responsive for the items requested and not received.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

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WASHINGTON COUNTY'S BLACK ROCK GOLF COURSE**

REVISED FORM OF PROPOSAL

OPTION NO. 1 (6-year lease); State the Lease Interest Rate _____ percent (_____%):
(Written) (Figures)

TOTAL ANNUAL LEASE AMOUNT OF EIGHT (8) PAYMENTS:

_____ DOLLARS/CENTS (\$_____)
(Written) (Figures)

TOTAL LEASE COST OVER THE SIX-YEAR PERIOD:

_____ DOLLARS/CENTS (\$_____)
(Written) (Figures)

ALTERNATE NO. 1 - Fold-down Windshields (State only the additional amount to be added to Option No. 1 above, if this item is selected by the County):

TOTAL ANNUAL LEASE AMOUNT OF EIGHT (8) PAYMENTS:

_____ DOLLARS/CENTS (\$_____)
(Written) (Figures)

TOTAL LEASE COST OVER THE SIX-YEAR PERIOD:

_____ DOLLARS/CENTS (\$_____)
(Written) (Figures)

OPTION NO. 2: Straight Purchase of seventy-two (72) Rental Carts and 1 Heavy-Duty Range Cart:

TOTAL PURCHASE COST:

_____ DOLLARS/CENTS (\$_____)
(Written) (Figures)

ALTERNATE NO. 1 – Seventy-two (72) Fold-down Windshields (State only the additional amount to be added to Option No. 2 above, if this item is selected by the County):

TOTAL PURCHASE COST:

_____ DOLLARS/CENTS (\$_____)
(Written) (Figures)

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PURCHASE OR LEASE AND SUPPLYING OF GOLF CARTS FOR
WASHINGTON COUNTY'S BLACK ROCK GOLF COURSE**

REVISED FORM OF PROPOSAL

NOTES:

- (1) Pricing for Option Nos. 1 and 2 and Alternate No. 1 for each Option shall include the Service Agreement as indicated herein.
- (2) Attach and submit sample Lease documents to this bid.
- (3) Bidder shall attach and submit a sample of their company's Service Agreement to this bid.

REMOVE - ALTERNATE NO. 2 – Seventy-two (72) GPS tracking systems. (State only the additional amount to be added to Option No. 1 or Option No. 2 above, if this item is selected by the County):

TOTAL PURCHASE COST:

_____ DOLLARS/CENTS _____
(Written) _____ (Figures)

NOTES:

- ~~(1) Pricing for Option Nos. 1 and 2 and Alternate No. 1 and 2 for each Option shall include the Service Agreement as indicated herein.~~
- ~~(2) Attach and submit sample Lease documents to this bid.~~
- ~~(3) Bidder shall attach and submit a sample of their company's Service Agreement to this bid.~~

ALTERNATE NO. 3 – Seventy-two (72) USB ports (State only the additional amount to be added to Option No. 1 or Option No. 2 above, if this item is selected by the County):

TOTAL PURCHASE COST:

_____ DOLLARS/CENTS (\$ _____)
(Written) _____ (Figures)

NOTES:

- (1) Pricing for Option Nos. 1 and 2 and Alternate Nos. 1, and 3 for each Option shall include the Service Agreement as indicated herein.
- (2) Attach and submit sample Lease documents to this bid.
- (3) Bidder shall attach and submit a sample of their company's Service Agreement to this bid.

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REVISED FORM OF PROPOSAL

OPTION NO. 3 - Four (4) Golf Carts for the Parks Department:
(6-year lease); State the Lease Interest Rate _____ percent (_____ %):
(Written) (Figures)

TOTAL ANNUAL LEASE AMOUNT OF EIGHT (8) PAYMENTS:

(Written) DOLLARS/CENTS (\$ _____)
(Figures)

TOTAL LEASE COST OVER THE SIX-YEAR PERIOD:

(Written) DOLLARS/CENTS (\$ _____)
(Figures)

ALTERNATE NO. 1 - Fold-down Windshields (State only the additional amount to be added to Option No. 1 above, if this item is selected by the County):

TOTAL ANNUAL LEASE AMOUNT OF EIGHT (8) PAYMENTS:

(Written) DOLLARS/CENTS (\$ _____)
(Figures)

TOTAL LEASE COST OVER THE SIX-YEAR PERIOD:

(Written) DOLLARS/CENTS (\$ _____)
(Figures)

OPTION NO. 4: Straight Purchase of four (4) Rental Carts for the Parks Department:

TOTAL PURCHASE COST:

(Written) DOLLARS/CENTS (\$ _____)
(Figures)

ALTERNATE NO. 1 – Four (4) Fold-down Windshields (State only the additional amount to be added to Option No. 4 above, if this item is selected by the County):

TOTAL PURCHASE COST:

(Written) DOLLARS/CENTS (\$ _____)
(Figures)