



WASHINGTON COUNTY
DIVISION OF PLAN REVIEW AND PERMITTING
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MEMORANDUM

TO: All Interested Parties

FROM: Jennifer M. Smith, P.E, Director, DPRP

DATE: September 16, 2013

RE: Modification of Development Advisory Committee (DAC) Procedures

In the interest of improving communication and process efficiency, the Washington County Development Advisory Committee (DAC) has modified its procedures for the distribution of agency comments to applicants. The DAC members will now have authorization to distribute first review comments directly to the applicant and to other DAC agencies prior to the scheduled DAC meeting date. These first review comments will be posted through the Permits Plus system whenever possible. DAC members will also continue to provide a copy of any first review comments given to the applicant outside the Permits Plus system to the DPRP project planner. Please be advised this is an optional policy and is therefore not mandatory. In addition, the DAC members will continue to have one (1) week following the DAC scheduled meeting to finalize any first review comments and forward them to the DPRP planner for distribution.

Please feel free to contact me at 240-313-2410 or Tim Lung at 240-313-2443 should you have any questions.

cc: Tim Lung, Department of Planning and Zoning
DAC members