



DIVISION OF
PLAN REVIEW & PERMITTING

DAC Applicant/Owner/Development Participation Policy

Beginning May 7, 2011, the applicant, property owner and developer of a project submitted for land use and engineering review is welcome to attend the DAC meeting during the discussion of his/her project. The following policies shall be followed during this meeting participation:

1. Each applicant, owner and developer will be notified 1 week ahead of the DAC meeting date. Each project will be afforded a maximum of 30 minutes total for committee and applicant/owner, developer discussion.
2. The applicant, owner and developer may attend during this 30 minute time period to listen to the comments presented by the DAC committee. After all DAC committee members have discussed his/her comments on the project, the applicant, owner, development will have a combined 10 minutes to ask DAC member's questions or request clarification on a particular comment. In an effort to remain on schedule, this time limit will be strictly followed.
3. All DAC meetings are recorded. DAC meetings are not public meetings and are restricted to the DAC members and the applicant, developer and owner.
4. All DAC meetings will take place at the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, MD.
5. All other procedures and policies of the DAC meeting process will remain as is.

8/22/18

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