MARYLAND MANUFACTURED HOME INSTALLATION PILOT PROGRAM

The U.S. Department of Housing and Urban Development (HUD), Office of Manufactured Housing Programs, along with its contractor SEBA Professional Services, is pleased to introduce the Maryland program for the HUD Federal Manufactured Housing Installation Program. This program is intended to implement regulations set forth in 24 Code of Federal Regulations (CFR) Parts 3285 and 3286 in states that do not administer their own installation programs.

The Maryland program will officially launch on **July 14, 2015**. The program will establish requirements related to training, licensing and documentation for manufactured home installers, trainers, inspectors, retailers, dealers and permitting offices. Under this program all manufactured home installers in Maryland must be licensed by **November 1, 2015**.

To enforce this effort, all building inspectors and permitting offices in Maryland should become familiar with the installation licensing and inspection requirements.

All manufactured home installers in Maryland must apply for and receive a HUD Manufactured Home Installers License by <u>November 1, 2015</u>. Building inspectors are not to approve any manufactured homes for occupancy permits after this date if the home's installation was not performed by a licensed installer.

We ask that you help spread the word about the program and conference call to maximize industry participation. In addition, please provide us with contact information for any installers, inspectors, retailers or communities that you work with so we may begin sending them information directly. It is vital that all industry professionals in Maryland become aware of the upcoming program. All information provided to SEBA will remain confidential.

To find more information please visit the SEBA Manufactured Home website at: <u>http://manufacturedhousinginstallation.com/</u>

or the HUD Manufactured Home Installation Program website at: http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/rmra/mhs/mhip

On behalf of HUD and SEBA, we thank you for taking the time to learn about the program and completing the necessary steps for compliance. Feel free to contact SEBA at any time for questions, concerns or feedback.

Sincerely, Michael Henretty Program Manager Manufactured Housing Installation Program SEBA Professional Services, LLC <u>Michael.Henretty@sebapro.com</u> Office: <u>202-552-7356</u> Fax: <u>202-379-3340</u>