



Instructions to locate Aetna providers

PPO=Open Choice plan (High Option)

EPO=Aetna Select plan (Low Option)

Please see the instructions below to search for providers on DocFind in a specific area:

1. Enter <http://www.aetna.com>
2. Click on "Find a Doctor" on top of the page
3. Scroll down to, "If you're shopping for a plan, what time of plan are you considering?"
4. Select, "**A plan offered by my employer or organization** (includes small group plans purchased on exchange in Maryland, Delaware, and District of Columbia)"
5. Choose one of the "Provider Types"
6. A pop-up box opens asking if you would like to specify the type of PCP, Specialist or Facility.
7. Another pop-up box opens asking for a zip code, city, or state. Enter the zip, city, or state and hit search.
8. A third pop-up opens asking for a plan selection.
9. Click the dropdown box and under, "Aetna Standard Plans" select **Open Choice PPO for High Option** or under Aetna Open Access Plans, **select Aetna Select (Open Access) for Low Option**

If a member wants to search for their specific doctor, the steps are as follows:

1. Enter <http://www.aetna.com>
2. Click on "Find a Doctor" on top of the page
3. Scroll down to, "If you're shopping for a plan, what time of plan are you considering?"
4. Select, "**A plan offered by my employer or organization** (includes small group plans purchased on exchange in Maryland, Delaware, and District of Columbia)"
5. Enter the Doctor's or Facility name in the "Search for" box
6. Enter the zip code, city, or state in the next box and click on "search"
7. When the Doctor or Facility name appears, click "search and a box will pop up that states, *First, choose an Aetna plan to find providers that accept it*
8. Click the dropdown box and under, "Aetna Standard Plans" select **Open Choice PPO for High Option** or under Aetna Open Access Plans, **select Aetna Select (Open Access) for Low Option.**
9. If the provider is listed, this means they accept that plan.

