



DIVISION OF CONSTRUCTION

Pre-Construction Meeting Checklist

Date: _____
Project/Site Location: _____
Developer/Owner Contact: _____
Contractor Contact: _____
Design Engineer Contact: _____
Geo-Technical Contact: _____

Items of Review

- Check Plans for Approval Signature by Planning Commission [Approval Date: _____]
[File Contains Latest Approved Plans: Yes No]
- Check All Sheets of Plans for Design Engineer's Seal
- Inspection and Maintenance Agreement [Date/or Liber/Folio: _____]
- Performance Surety Accepted [Date: _____ Amount: _____]
- Handout: Third Party Inspection Procedures for S-3 Policy and SWM Ordinance Policy Number 7-5.1
- Handout: Critical Inspection Checklists must be completed and returned with As-Built Submittal
- Review Sequence of Construction. Any changes must be approved by the SCD
- Any revisions to plan must be approved by Washington County Department of Plan Review & Permitting
- Grading Permit to Be Issued Upon Review of Files and Completion of Items Above

I indicate by my signature that; I understand my responsibility to comply with approved stormwater management plans; that I have received copies of the Critical Inspections Checklist; that I have received copies of the Washington County Public Works Policy No. 7-5.1; and that the items listed above have been explained to me during the pre-construction meeting.

Owner/Developer: _____ Date: _____

Printed Name: _____