

Hotel Motel Tax Fund  
Annual Reporting

Jurisdiction Washington County, Md Fiscal Year 2017

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	2,030,104.69
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 4)</i>	<u>(1,687,283.08)</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 342,821.61
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>(143,318.94)</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 199,502.67
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 5)</i>	<u>(30,000.00)</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 169,502.67</u></u>

Hotel Motel Tax Annual Report  
*Expended Funds during Year-end*

Form B

Jurisdiction Washington County, Maryland Fiscal Year 2017

Transaction Type	Dates	Payee	Description	Amount
ED	1/9/17	ADCI	Environmental Assessment and Property Eval for Airport	19,833.00
ED	9/2/16	Pinnacle Foods Group, LLC	Loan Agreement	312,500.00
ED	6/30/17	Airport	Support of Airline	50,000.00
ED	7/18/16	James Jenkins (pcard)	Korean Prospect for FT Ritchie	41.80
ED	7/18/16	Sarah Sprecher (pcard)	Korean Prospect for FT Ritchie	4,385.37
ED	7/18/16	Debra Murray (Sakura Japanese Restaurant)	Korean Prospect for FT Ritchie	2,905.61
ED	7/25/16	Debra Murray Exp Reimb	Korean Prospect for FT Ritchie	400.00
ED	7/20/16	Katie Yoder (pcard)	Hager Hall Korean Government Prospect for FT Ritchie	7,857.60
ED	8/22/16	Greg Murray (pcard)	Korean Government Entertainment	1,238.48
ED	8/22/16	Greg Murray Exp Reimb	Foreign Business	274.79
ED	7/8-19/16	Jim Sterling (pcard)	Foreign Business	557.50
Total - Page 2				399,994.15

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Annual Report  
*Expended Funds during Year-end*

Form B

Jurisdiction Washington County, Maryland Fiscal Year 2017

Transaction Type	Dates	Payee	Description	Amount
ED	7/19/16	Washington County Black Rock Golf Corp	Korean Delegation	866.36
ED	9/16/16	Potomac Fish and Game	International Expo Business Development	9,491.75
ED	Various	Lauren Pogue (pcard)	Korean Government gifts and travel	3,144.27
ED	8/29/16	JGBLI	Travel Arrangements Korean Investors	153,050.00
T	8/15/16	Ag Expo and Fair Event	Sheriffs Dept Deputy	7,500.00
C	8/15/16	Discovery Station	Civil War Exhibit and Marketing Campaign	2,000.00
C	9/23/16	Washington County Historical Society	Grand Opening of Kinship - Family Heritage Center	2,000.00
T	12/2/16	Whats NXT, Inc	Krumpe's Donut Drop	2,000.00
T	1/14/17	JFK Run	Sheriffs Dept Deputy	6,581.24
C	2/28/17	Maryland Internatonal Film Festival	Film festival	2,500.00
C	3/29/17	Maryland Theatre	Back Stage Grid and Enhancement Project	75,000.00
T	5/28/17	Antietam Velo	National Pre Bicycle Road Race - Sheriff Dept OT	3,200.00
Total Page 3				267,333.62

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Annual Report  
*Expended Funds during Year-end*

Jurisdiction Washington County, Maryland Fiscal Year 2017

Transaction Type	Dates	Payee	Description	Amount
R	4/21/17	Hagerstown Fairground Softball Assoc.	Wagon Train - Sheriffs Deputies OT	1,000.00
T	5/21/17	National Pike Wagon Train	Wagon Train - Sheriffs Deputies OT	1,287.00
C	5/21/17	Maryland Symphony Orchestra	Annual Salute to Independence	35,000.00
T	6/17-18/17	Antietam Velo	Tour of Washington County Bike Race Sheriffs Deputies OT	2,398.50
C	6/29/17	Maryland Theatre Association, Inc.	Miss Mad Pageant	16,000.00
C	3/24/17	Tempur Sealy	Refund of Loan (did not meet terms)	(80,787.07)
ED	11/23/16	Leroy Myers	Reimbursement of Expense for Travel for spouse	(11,100.00)
	FY17	Ft Ritchie (Cascade Town Center) Budget Transfer	Reimbursement for Expenditures for Korea	(323,197.52)
T	Monthly	Convention Visitors Bureau	Total of monthly allocations - as set by law	1,015,052.18
-	Monthly	Municipalities	Total of monthly allocations - see municipality reports	364,302.22
Total Page 4				1,019,955.31
Page 2, 3, and 4 - (Line 2, Form A)				1,687,283.08

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Annual Report  
*Funds Committed Not Yet Expended at Year-end*

Form C

Jurisdiction Washington County, Maryland Fiscal Year 2017

Transaction Type	Date	Payee	Description	Amount
ED	FY12	Lehigh Phoenix	Expansion of Business at HRA	30,000.00
Grand Total Page 5 - (Line 6, Form A)				30,000.00

Hotel Motel Tax Fund  
Annual Reporting

Jurisdiction City of Hagerstown Fiscal Year 2017

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	187,687.47
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>(187,687.47)</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 0.00
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>                    </u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 0.00
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ -</u></u>

Hotel Motel Tax Annual Report  
*Expended Funds during Year-end*

Form C

Jurisdiction City of Hagerstown Fiscal Year 2017

Transaction Type	Dates	Check#	Payee	Description	Amount
C	1/26/2017	70579	Intrepid Artists	BluesFest	\$ 2,000
C	1/26/2017	70580	Intrepid Artists	BluesFest	\$ 2,500
C	2/28/2017	71211	Paul Pfau	BluesFest	\$ 1,500
C	3/2/2017	71282	M H A Audio, Inc	BluesFest	\$ 1,500
C	3/21/2017	71666	M H A Audio, Inc	BluesFest	\$ 10,000
C	3/28/2017	71778	Living Blues Magazine	BluesFest	\$ 1,030
C	4/1/2017	72024	Monterey International	BluesFest	\$ 3,750
C	4/27/2017	72493	Stewart Entertainment	BluesFest	\$ 3,500
C	4/27/2017	72475	Monterey International	BluesFest	\$ 3,750
C	4/27/2017	72493	Stewart Entertainment	BluesFest	\$ 1,750
C	5/25/2017	72966	Randall Ball	BluesFest	\$ 600
C	5/25/2017	72996	Robert V Tantillo	BluesFest	\$ 600
C	5/25/2017	72973	M H A Audio, Inc	BluesFest	\$ 40,135
C	5/25/2017	72983	Monique Hill	BluesFest	\$ 2,500
C	5/25/2017	72953	Jake Banaszak	BluesFest	\$ 800
C	5/25/2017	72970	Jeffrey A. Mussonlino	BluesFest	\$ 900
C	5/25/2017	73008	Terry S. Oates	BluesFest	\$ 800
C	5/25/2017	72988	Q Productions LLC	BluesFest	\$ 3,750
C	5/25/2017	73001	Selwyn Birchwood	BluesFest	\$ 2,000
C	5/25/2017	72972	Living Blues Magazine	BluesFest	\$ 1,030
C	5/30/2017	73060	High Rock Studios	BluesFest	\$ 550
C	5/30/2017	73046	Ekraz Music LLC	BluesFest	\$ 3,750
C	5/30/2017	73039	Chesaco Rentals	BluesFest	\$ 1,800
C	5/30/2017	73030	Anthony Rosano	BluesFest	\$ 1,200
C	5/30/2017	73049	Eric M. Steckel	BluesFest	\$ 1,500
C	6/1/2017	73132	Justin Kalk	BluesFest	\$ 1,200
C	6/1/2017	73142	Nick Moss	BluesFest	\$ 3,500
C	6/1/2017	73123	G.E.D. Soul Records	BluesFest	\$ 1,750
C	6/1/2017	73158	John Swomley	BluesFest	\$ 1,155
C	6/1/2017	73150	Ronald Edward Holloway	BluesFest	\$ 2,500
C	6/8/2017	73286	M H A Audio, Inc	BluesFest	\$ 4,899
C	6/8/2017	73280	High Rock Studios	BluesFest	\$ 3,000
C	6/27/2017	73849	Herald Mail	BluesFest	\$ 562
C	6/29/2017	74030	Your Public Radio	BluesFest	\$ 1,500
C	6/29/2017	73964	Deafnet Association Inc	BluesFest	\$ 3,108
C	6/29/2017	74009	Randall Family, LLC	BluesFest	\$ 1,500
C	6/29/2017	73937	Antietam Cable Television	BluesFest	\$ 1,330
C	6/29/2017	73991	Manning Broadcasting Inc	BluesFest	\$ 715
C	6/29/2017	74023	The Baltimore Sun	BluesFest	\$ 300
C	3/13/2017	71521	MD International Film Festival	MD International Film Festival	\$ 1,500
C	4/18/2017	72243	Icon Graphics	MD International Film Festival	\$ 47
R	11/17/2016	69303	National Capital Industries	Mummers Parade	\$ 690
R	11/17/2016	69273	Alsatia Club	Mummers Parade	\$ 2,000
R	3/14/2017	P-Card	Charles A Gibney Florist	Christmas Decorating	\$ 323
R	8/12/2016	P-Card	Bulls & Bears	Miss Maryland Pageant	\$ 999
R	5/25/2017	72976	Maryland Theatre	Miss Maryland Pageant	\$ 8,000
R	6/20/2017	73539	Miss Maryland Scholarship	Miss Maryland Pageant	\$ 500
R	7/14/2016	P-Card	Bens Flower Shop	Miss Maryland Pageant	\$ 64
Total - Page 2					\$ 134,337

Hotel Motel Tax Annual Report  
Expended Funds during Year-end

Form C

Jurisdiction City of Hagerstown Fiscal Year 2017

Transaction Type	Dates	Check#	Payee	Description	Amount
R	10/11/2016	68488	Maryland Theatre	Hollyfest/Tree Lighting	\$ 500
R	11/29/2016	69594	Wash Co. Antique Tractor Club	Hollyfest/Tree Lighting	\$ 200
R	12/29/2016	70099	Maryland Theatre	Hollyfest/Tree Lighting	\$ 2,187
R	2/2/2017	70699	Barbara Ingram School	Hollyfest/Tree Lighting	\$ 100
R	4/20/2017	72316	NBC 25	Hollyfest/Tree Lighting	\$ 275
R	9/13/2016	67867	Maryland Theatre	Thunder in the Square	\$ 500
ED	11/8/2016	69103	Rori Canon	Holiday Popup Shop	\$ 1,000
R	10/18/2016	68690	What's Next LLC	Summer Slide	\$ 2,000
R	7/14/2016	66521	Maryland Theatre	Bike Night	\$ 1,000
R	8/2/2016	66957	AC & T	Bike Night	\$ 25
C	12/15/2016	69928	Wash Co Arts Council	WCAC Community Exhibit	\$ 1,500
C	11/8/2016	69049	AC & T	AugustoberFest	\$ 2,158
C	5/16/2017	72768	NBC 25	AugustoberFest	\$ 275
C	9/8/2016	67748	Lowe's of Hagerstown	AugustoberFest	\$ 40
C	9/29/2016	68277	Icon Graphics	AugustoberFest	\$ 118
C	10/4/2016	68404	Washington County Govt	AugustoberFest	\$ 100
C	5/4/2017	72564	Herald Mail	Taste of the Arts	\$ 602
C	5/16/2017	72735	Copy Quik	Taste of the Arts	\$ 258
C	5/18/2017	72826	Icon Graphics	Taste of the Arts	\$ 166
C	6/27/2017	73849	Herald Mail	Taste of the Arts	\$ 1,194
C	4/18/2017	72243	Icon Graphics	Taste of the Arts	\$ 23
T	7/14/2016	66514	Long Fence Company	Fairground Fireworks	\$ 1,915
T	7/14/2016	66487	AC & T	Fairground Fireworks	\$ 1,440
T	7/19/2016	66672	Sunbelt Rentals	Fairground Fireworks	\$ 1,833
T	7/26/2016	66770	Capital Party Rentals	Fairground Fireworks	\$ 2,295
T	7/28/2016	66900	Antietam Cable Television	Fairground Fireworks	\$ 500
T	8/4/2016	67083	The Baltimore Sun	Fairground Fireworks	\$ 550
T	8/23/2016	67406	Herald Mail	Fairground Fireworks	\$ 418
T	8/23/2016	67419	NBC 25	Fairground Fireworks	\$ 90
T	8/30/2016	67589	J & J Computing	Fairground Fireworks	\$ 500
T	12/15/2016	69951	J & J Computing	Fairground Fireworks	\$ 7,452
T	7/21/2016	66722	Robert S Meyer	Fairground Fireworks	\$ 1,795
T	8/23/2016	67497	Wash Co Community Action	Fairground Fireworks	\$ 141
T	9/29/2016	68312	Washington County Govt	Fairground Fireworks	\$ 1,170
T	5/16/2017	72768	NBC 25	Fairground Fireworks	\$ 125
T	7/14/2016	P-Card	Lowe's of Hagerstown	Fairground Fireworks	\$ 620
T	7/19/2016	66581	Copy Quik	Fairground Fireworks	\$ 75
T	7/26/2016	66892	Waste Management	Fairground Fireworks	\$ 1,098
T	9/14/2016	P-Card	Copy Quik	Fairground Fireworks	\$ 373
R	9/29/2016	68277	Icon Graphics	Autumn Events - Parks	\$ 141
R	8/25/2016	67528	Maryland Theatre	Wind Down Sponsorship	\$ 2,000
C	3/13/2017	71567	Washington County Free Library	Washington Co Library Sponsorship	\$ 3,000
C	2/7/2017	70736	Barbara Ingram School	Musical Production Sponsorships	\$ 3,000
C	9/29/2016	68279	MD Symphony Orchestra	MSO Classic	\$ 1,000
C	6/29/2017	73961	Copy Quik	Shakespeare in the Park	\$ 80
R	1/5/2017	70245	Manning Broadcasting	Christmas in the Park	\$ 499
R	12/13/2016	69871	Ted's Rent-It Center	Christmas in the Park	\$ 272
Total Page 3					\$ 46,603

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational



Hotel Motel Tax Annual Report  
*Expended Funds during Year-end*

Form C

Jurisdiction City of Hagerstown Fiscal Year 2017

Transaction Type	Dates	Check#	Payee	Description	Amount
R	12/13/2016	69827	Herald Mail	Christmas in the Park	\$ 450
R	12/13/2016	69843	Mercersburg Printing	Christmas in the Park	\$ 502
R	12/6/2016	69705	Ray Owen	Christmas in the Park	\$ 375
R	12/6/2016	69688	George Norman Frye	Christmas in the Park	\$ 100
R	12/6/2016	69709	PJL Innerprize, LLC	Christmas in the Park	\$ 720
R	12/6/2016	69668	Ashley Miles	Christmas in the Park	\$ 400
R	12/6/2016	69724	Soolah Hoops, LLC	Christmas in the Park	\$ 600
R	11/29/2016	69509	Guessford, Les	Christmas in the Park	\$ 1,500
R	11/3/2016	69020	Ice Lab Ice Sculptures	Christmas in the Park	\$ 2,100
Total Page 4					\$ 6,747
Grand Total Page 2 , 3 and 4 - (Line 2, Form A)					\$ 187,687

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational



Hotel Motel Tax Fund  
Annual Reporting

Form A

Jurisdiction BOONSBORO Fiscal Year 2017

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	29,767.06
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>46,021.03</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ (16,253.97)
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>44,886.58</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 28,632.61
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 28,632.61</u></u>

Hotel Motel Tax Annual Report  
*Expended Funds during Year-end*

Form B

Jurisdiction BOONSBORO Fiscal Year 2017

Transaction Type	Date	Check #	Payee	Description	Amount
R			Wash Co Antique Tractor	National Night Out	\$ 145
R			Michael T Myers	National Night Out	\$ 275
R			Sean Haardt - Costo	National Night Out	\$ 227
R			NNO Supply Store	National Night Out	\$ 309
R			NNO Membership	National Night Out	\$ 35
R			Wash Co Health Dept	National Night Out	\$ 25
C			ASCAP	Music Licensing	\$ 343
C			Mason Dixon Chorus	Summer Concert Series	\$ 200
C			Williamsport Comm. Band	Summer Concert Series	\$ 400
C			Joshua Crews	Summer Concert Series	\$ 300
C			US Navy Band Dinner	Summer Concert Series	\$ 37
C			Jeff Taulton	Summer Concert Series	\$ 250
C			Boonsboro Band Boosters	Summer Concert Series	\$ 50
C			Weis Markets	Summer Concert Series	\$ 25
C			Weis Markets	Summer Concert Series	\$ 44
C			Weis Markets	Summer Concert Series	\$ 36
R			FunFlicks	Outdoor Family Movie Night	\$ 1,326
ED			Greg Solberg	Olde Time Christmas	\$ 231
ED			Rentals Unlimited	Olde Time Christmas	\$ 160
ED			Project Graphics	Olde Time Christmas	\$ 305
ED			People Ready, Inc.	Olde Time Christmas	\$ 1,075
ED			Lowe's Companies	Olde Time Christmas	\$ 784
ED			Napa Auto	Olde Time Christmas	\$ 16
ED			Staples Credit Plan	Olde Time Christmas	\$ 28
ED			Boonsboro Area Rescue	Olde Time Christmas	\$ 50
ED			Jeff Davidson	Olde Time Christmas	\$ 66
ED			Chris Hawkins	Olde Time Christmas	\$ 67
ED			Laura Schnackenberg	Holiday In Boonsboro	\$ 20
T			Rentals Unlimited	Green Fest	\$ 434
T			Lowe's Companies	Green Fest	\$ 124
T			Ryder Truck	Green Fest	\$ 241
T			Board of License Comm	Green Fest	\$ 75
T			D&D Pony Rides, LLC	Wagon Train	\$ 350
T			Peter Burr House	Wagon Train	\$ 100
T			Lowe's Companies	Wagon Train	\$ 31
C			AC&T Co., Inc	Independence Day Celebration	\$ 236
C			Fireworks Productions, Inc	Independence Day Celebration	\$ 2,625
C			Rohrersville Band	Independence Day Celebration	\$ 300
C			Boonsboro Pharmacy	Independence Day Celebration	\$ 131
C			Boonsboro Pharmacy	Independence Day Celebration	\$ 197
C			Jeff Taulton	Independence Day Celebration	\$ 250
C			Fireworks Productions, Inc	Independence Day Celebration	\$ 2,575
T			MD Municipal League	MD Main Street Event Space	\$ 260
Total - Page 2					\$ 14,758





Hotel Motel Tax Fund  
Annual Reporting

Form A

Jurisdiction Town of Hancock Fiscal Year 2017

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	\$ 21,649.75
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>(21,649.75)</u>
Line 3:	Unspent (Overspent) funds for current fiscal year	\$ 0.00
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>                    </u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 0.00
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ -</u></u>









Hotel Motel Tax Fund  
Annual Reporting

Form A

Jurisdiction Town of Williamsport Fiscal Year 2017

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	24,264.00
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>(24,264.00)</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 0.00
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>9.24</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ <span style="background-color: #cccccc;">9.24</span>
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 9.24</u></u>



Hotel Motel Tax Annual Report  
*Expended Funds during Year-end*

Form B

Jurisdiction Town of Williamsport Fiscal Year 2017

Transaction Type	Dates	Payee	Description	Amount
Total Page 3				\$ -
Grand Total Page 2 and 3 - (Line 2, Form A)				\$ 24,264

Hotel Motel Tax Fund  
Annual Reporting

Form A

Jurisdiction Town of Funkstown Fiscal Year 2016-2017

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	18,760.56
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>(16,699.37)</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 2,061.19
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>25,439.77</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 27,500.96
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>(8,043.31)</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 19,457.65</u></u>

Hotel Motel Tax Annual Report  
*Expended Funds during Year-end*

Form B

Jurisdiction Town of Funkstown

Fiscal Year 2016-2017

Transaction Type	Date	Check #	Payee	Description	Amount
T	7/11/16	18094	Robert Bailey	Re-enact	\$ 250.00
T	7/11/16	18095	Max Reed	Re-enact	\$ 50.00
T	7/11/16	18096	Steve Glassmen	Re-enact	\$ 50.00
T	7/11/16	18099	Culligan	Re-enact	\$ 132.60
T	7/11/16	18097	Master Display Limited	Re-enact	\$ 4,000.00
T	7/11/16	18119	Food Lion	Re-enact	\$ 26.50
T	7/15/17	18122	Alan Barron	Re-enact	\$ 500.00
T	7/15/16	18120	Susuie Hoffman	Re-enact	\$ 200.00
T	7/15/16	18121	Larry Sulser	Re-enact	\$ 100.00
T	7/19/16	18130	Billy Kress	Re-enact	\$ 250.00
T	7/19/16	18131	Patricia Anderson	Re-enact	\$ 150.00
T	7/19/16	18132	Roger Blanchard	Re-enact	\$ 150.00
T	7/19/16	18133	Todd McGowan	Re-enact	\$ 200.00
T	7/19/16	18134	Paul Fowler	Re-enact	\$ 150.00
T	7/19/16	18129	Funkstown Lions Club	Re-enact	\$ 108.00
T	7/20/16	18126	Charlie Mayes Port-A-Pots	Re-enact	\$ 708.00
T	10/24/16	18256	Funkstown Fire Company	Re-enact	\$ 748.00
T	10/13/16	18235	Happy Hooves LLC	Christmas	\$ 200.00
T	10/28/16	18266	E Russell Hicks Band	Halloween	\$ 100.00
T	10/28/16	18267	South High Band	Halloween	\$ 100.00
T	11/8/16	18282	Weiss Brothers	Christmas	\$ 59.49
T	11/4/16	18279	Downtown Decorations	Christmas	\$ 4,583.67
T	11/16/16	18317	GS Images	Christmas	\$ 294.00
T	9/28/2016	18212	Gray Jet Media	Christmas	\$ 10.99
T	11/22/16	18311	Gray Jet Media	Christmas	\$ 392.97
T	11/30/16	18315	Cub Scout Pack 23	Christmas	\$ 350.00
T	11/30/16	18328	Bud Kline	Christmas	\$ 50.00
T	12/7/16	18341	Dixon Troxell Post 211	Halloween	\$ 692.61
T	12/21/16	18356	Charlie Mayes Port-A-Pots	Christmas	\$ 87.00
T	1/9/17	18366	Dennis Sullivan	Christmas	\$ 50.00
T	1/9/17	18368	Richard Barnes	Christmas	\$ 50.00
T	2/1/17	18416	CMG Electric Inc.	Christmas	\$ 125.00
T	2/14/17	18426	A-1 Computers	Christmas	\$ 160.00
T	5/17/17	18551	Springfield Workshop	Easter	\$ 77.27
T	6/30/17	18604	State Fire Marshall	Re-enact	\$ 50.00
T	9/28/16	18211	Wash Co Antique Tractor	Christmas	\$ 520.00
T	11/8/16	18285	A I Root Company	Christmas	\$ 923.27
T	1/9/17	18367	Dale Wireman	Christmas	\$ 50.00
Total - Page 2					\$ 16,699.37

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational











## MAYOR AND COUNCIL

21 W. Water Street, P.O. Box 237, Smithsburg, MD 21783

Town Office: 301-824-7234 Fax: 301-824-6219

[www.townofsmithsburg.org](http://www.townofsmithsburg.org)

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August 15, 2017

Debra Murray,  
Budget and Finance Department  
Room 304, County Administration Building  
100 W. Washington Street  
Hagerstown, MD 21740

Dear Ms. Murray:

Enclosed please find the Annual Reporting for the Hotel Motel Tax Fund for the Town of Smithsburg for the Fiscal Year 2017.

Please let me know if you need any additional information.

Sincerely,

Justine Keadle  
Clerk/Treasurer

ENC: as noted

Hotel Motel Tax Fund  
Annual Reporting

Form A

Jurisdiction Smithsburg Fiscal Year 2017

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	27,772.16
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>14,263.00</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 13,509.16
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>86,453.39</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ <span style="background-color: #cccccc;">99,962.55</span>
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 99,962.55</u></u>

Hotel Motel Tax Annual Report  
Expended Funds during Year-end

Form B

Jurisdiction Town of Smithsburg Fiscal Year 2017

Transaction Type	Date	Check #	Payee	Description	Amount
R	7/19/16	36771	The Spotlight's On You	National Night Out-DJ	\$ 200
R	7/26/16	36788	Michael's Printing	National Night Out-Fliers	\$ 330
R	7/28/16	36795	Mountain Valley Orchard	National Night Out-Corn	\$ 172
R	7/28/16	36796	Roberts Oxygen	National Night Out-Helium	\$ 267
R	8/1/16	36797	Phantom Shadow	National Night Out-Inflatables	\$ 1,500
R	8/9/16	36830	Lisa Frazer	National Night Out-Refreshments	\$ 192
R	8/9/16	36840	Smithsburg Market	National Night Out-Refreshments	\$ 1,374
R	8/9/16	36841	Ted's Rent It Center	National Night Out-Dunk Tank	\$ 138
R	9/13/16	36914	Roberts Oxygen	National Night Out-Helium	\$ 19
R	10/18/16	36988	Cardmember Services	Halloween Party-Decorations/Activies Supplies	\$ 660
T	10/25/16	37014	Laura Hendrix	Halloween Party-Mums, Indian corn, & stalks	\$ 52
R	10/25/16	37020	Sandy Wetzel	Halloween Party-DJ Services	\$ 175
R	10/11/16	36976	Laura Hendrix	Halloween Party-Refreshments	\$ 130
R	10/18/16	37000	Tonya Huff	Halloween Party-Pumpkins for carving	\$ 71
R	11/1/16	37036	Rhonda Carbaugh	Carriage Rides-Tree Lighting	\$ 600
R	11/21/16	37073	Huntzberry Photography	Christmas Party-Photograhay	\$ 318
T	11/29/16	37088	Brian Semler	Christmas Decorations-Park	\$ 840
T	11/29/16	37089	Elizabeth Rohrer	Christmas Decorations-Square	\$ 39
T	11/29/16	37095	John Renard	Christmas Decorations-Park	\$ 319
R	11/29/16	37100	Sandy Wetzel	Christmas Activities	\$ 150
R	11/29/16	37097	Michael T. Myers	Christmas Party-Magician	\$ 375
R	11/29/16	37096	Michael's Printing	Christmas Fliers	\$ 330
R	12/6/16	37115	Michael's Printing	Christmas Programs	\$ 150
T	12/13/16	37147	Smithsburg Market	Christmas Tree Lighting-Refreshments	\$ 436
R	12/13/16	37147	Smithsburg Market	Christmas Party-Refreshments	\$ 1,337
R	12/13/16	37147	Smithsburg Market	Halloween Party-Refreshments	\$ 152
T	1/11/17	37198	Cavetown Planning Mill	Christmas Decorations-Park	\$ 26
T	1/11/17	37198	Cavetown Planning Mill	Christmas Decorations-Park	\$ 58
Total Page 2					\$ 10,410









MONTH

AMOUNT  
COLLECTED

July	\$2,761.47
August	\$2,632.62
September	\$2,282.92
October	\$2,502.17
November	\$1,999.49
December	\$1,742.57
January	\$1,863.11
February	\$2,139.55
March	\$2,087.93
April	\$2,362.53
May	\$2,701.13
June	\$2,696.67
	\$27,772.16

Hotel Motel Tax Fund  
Annual Reporting

Form A

Jurisdiction                     Sharpsburg                     Fiscal Year                     2017                    

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	18,003.87
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>8,039.00</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 9,964.87
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>62,696.10</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ <u>72,660.97</u>
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 72,660.97</u></u>







Hotel Motel Tax Fund  
Annual Reporting

Form A

Jurisdiction Keedysville Fiscal Year 2017

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	19,930.00
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>(1,035.81)</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 18,894.19
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>68,443.64</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 87,337.83
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 87,337.83</u></u>











Hotel Motel Tax Fund  
Annual Reporting

Form A

Jurisdiction Town Of Clear Spring Fiscal Year 2017

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	16,467.55
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>14,218.32</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 2,249.23
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>9,249.88</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 11,499.11
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>4,000.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 7,499.11</u></u>



Hotel Motel Tax Annual Report  
*Funds Committed Not Yet Expended at Year-end*

Form C

Jurisdiction Town Of Cear Spring Fiscal Year 2014

Transaction Type	Dates	Check Amount	Payee	Description	Amount
T	8/1/20/17		Clear Spring Fire Company	Carnival	\$3,000.00
T	10/172017		Clear Spring High School FFA	Fall Fest	\$1,000.00
Grand Total Page 4 - (Line 6, Form A)					\$4,000.00