

Minutes of the BOE Nominating Commission

Friday, October 16, 2020 7:00 am

Via Go-To-Meeting #703184901

The nominating commission to fill the Board of Education vacancy held their initial meeting at 7:00 am on Friday, October 16 via remote Go-To-Meeting platform. The meeting commenced at 7:00 am by chair Marilee Kerns. All commission members were in attendance: Brian Albert, Marsha Flowers, Michael Guessford, Dr. James Klauber, Shelley McIntire and Delegate Dr. Brenda Thiam.

The application packet was defined as:

- 1) Cover Letter
- 2) Resume
- 3) Financial Disclosure (provided by Board of Education)
- 4) Brief essay from candidate addressing why they would like to be appointed to the vacancy and what they would contribute to the school board.

Deadline for submission will be Monday, October 26, 2020 at 4:00 pm.

Applications may be submitted electronically, by mail or in person to the Washington County office at 100 West Washington Street, Hagerstown, MD 21740.

The commission decided to advertise via Herald Mail, Washington County website and the WCPS website. (Chair will coordinate with County and BOE staff)

The commission wanted to know if the Board of Education has a School Board member description of duties that could be referenced and maybe published on website(s). (Chair will inquire)

Chair Kerns will coordinate with county staff accepting public comments via email, phone, etc.

Commission has scheduled a closed meeting for Monday, October 26, 2020 at 6:00 pm - *The "personnel matters" exception: § 3-305(b)(1) This exception allows a public body to close a meeting to discuss various personnel actions with regard to, or the evaluation of, "an appointee, employee, or official over whom it has jurisdiction" or "any other personnel matter that affects one or more specific individuals."*

Commission has scheduled a closed meeting for Thursday, October 29, 2020 at 5:00 pm - *The "personnel matters" exception: § 3-305(b)(1) This exception allows a public body to close a meeting to discuss various personnel actions with regard to, or the evaluation of, "an appointee, employee, or official over whom it has jurisdiction" or "any other personnel matter that affects one or more specific individuals."*

Open Public Hearing - Thursday, October 29, 2020 at 6:00 pm – Location TBD & Procedures

Tentative interview times(closed): Friday, October 30 (evening) and Saturday, October 31, 2020

Meeting adjourned at 7:38 am

Respectfully Submitted, Marilee Kerns, chair