



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201
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BOARD OF COUNTY COMMISSIONERS

February 7, 2023

OPEN SESSION AGENDA

- 7:00 AM STATE OF THE COUNTY PRESENTATION
Location: Fountain Head Country Club
13316 Fountain Head Road
Hagerstown, Maryland 21740
HOSTED BY: HAGERTOWN-WASHINGTON COUNTY CHAMBER OF COMMERCE
- 9:00 AM DEPART FOR 100 WEST WASHINGTON STREET, HAGERSTOWN, MD
- 10:00 AM INVOCATION AND PLEDGE OF ALLEGIANCE
CALL TO ORDER, *President John F. Barr*
APPROVAL OF MINUTES: *January 24, 2023*
- 10:05 AM COMMISSIONERS' REPORTS AND COMMENTS
- 10:15 AM STAFF COMMENTS
- 10:25 AM CITIZEN PARTICIPATION
- 10:35 AM YOUTH MERITORIOUS AWARD PRESENTATION
Nicole Phillips, Grant Manager, Grant Management; Board of County Commissioners
- 10:45 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-23-0106) – TWO (2) JOHN DEERE 5105M UTILITY TRACTORS
Brandi Naugle, Buyer, Purchasing; Zane Rowe, Deputy Director, Highway Department
- INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-23-0107) – UPFITTING OF TWO (2) JOHN DEERE 5105M UTILITY TRACTORS WITH MID-MOUNT BOOM MOWER AND REAR FLAIL MOWER
Brandi Naugle, Buyer, Purchasing; Zane Rowe, Deputy Director, Highway Department

INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-23-0108) –
UPFITTING FOUR (4) EXISTING JOHN DEERE 5100M TRACTORS WITH MID-
MOUNT BOOM MOWERS

*Brandi Naugle, Buyer, Purchasing; Zane Rowe, Deputy Director, Highway
Department*

10:55 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-23-0109) –
CHEVROLET TAHOES FOR THE SHERIFF'S OFFICE

*Rick Curry, Director, Purchasing; Alan Matheny, Fleet Logistics and Commercial
Vehicle Enforcement, Sheriff's Office*

11:00 AM AUTOMATIC EXTERNAL DEFIBRILLATOR PURCHASE FOR WASHINGTON
COUNTY SHERIFF'S OFFICE

Tom Brown, Jr., Director, Emergency Management

11:05 AM WILLIAMSPORT LIBRARY PLANNING STUDY

*Andrew Eshelman, Director, Public Works, Jenny Backos, Executive Director,
Washington County Free Library; Les Grim, President, L.S. Grim Consulting
Engineers; Brent Feight, President, BFM Architects*

11:20 AM CLOSED SESSION - *(To consider the acquisition of real property for a public purpose
and matters directly related thereto; To consult with counsel to obtain legal advice on a legal matter;
To conduct collective bargaining negotiations or consider matters that relate to the negotiations; To
discuss public security, if the public body determines that public discussion would constitute a risk to
the public or to public security, including: (i) the development of fire and police services and staff;
and (ii) the development and implementation of emergency plans; and To comply with a specific
constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a
particular proceeding or matter)*

1:05 PM RECONVENE IN OPEN SESSION

ADJOURNMENT



Agenda Report Form

Open Session Item

SUBJECT: Youth Meritorious Award Presentation

PRESENTATION DATE: February 7, 2023

PRESENTATION BY: Nicole Phillips, Grant Manager, Grant Management; Board of County Commissioners

RECOMMENDED MOTION: No motion or action is requested or recommended.

REPORT-IN-BRIEF: The following individual has been selected for the Youth Meritorious Award. They were selected based on their scholastic achievement, leadership qualities, community service performed or other positive contributions to their school or community.

Brianna Buskirk – Hancock Middle-Senior High School
Parent(s) – Betty Buskirk
Nominated by Deborah Cohill

DISCUSSION: N/A

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Student Summary

AUDIO/VISUAL NEEDS: N/A

Youth Meritorious Award Summary for:
Brianna Buskirk

Hancock Middle-Senior High School
Nominated by Deborah Cohill

Parent(s) – Betty Buskirk

Deborah Cohill endorsed the following:

Brianna is a student in the bio-medical sciences program at Boyd J Michael Technical High School. She is the president of the Rotary Interact Club at Hancock Middle/Senior High School. She is a fine athlete and has played volleyball all of her school years. She coached younger girls in the Washington County Recreation Program at HCC. She has lettered in both volleyball and softball. While doing all of these other activities, Brianna has maintained a 4.2 gpa. In fulfilling her desire to give back to her community, Brianna is currently enrolled in the University of Maryland EMT instruction program. She volunteers as many hours as possible at Hancock Rescue Squad. Brianna is also a familiar (and cheery) face at the Interfaith Service Coalition where she helps with their food bank program serving the disadvantaged in her community. In close, I can only say that Brianna is one of the most grounded, well-rounded and motivated young people that I have had the opportunity to know. She is bright, she is kind and she is a leader! I can't wait to see what the future holds for her.



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-23-0106) – Two (2) John Deere 5105M Utility Tractors

PRESENTATION DATE: February 7, 2023

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department and Zane Rowe, Deputy Director, Highway Department

RECOMMENDED MOTION: Move to authorize by Resolution, for the Highway Department to purchase two (2) new John Deere 5105M Utility Tractors from Gladhill Tractor Mart, Inc. of Frederick, Maryland for a total cost of \$152,746.64 and to utilize another jurisdiction's contract that was awarded by Sourcewell, (Contract 110719-JDC) to John Deere & Company of Cary, NC.

REPORT-IN-BRIEF: The Highway Department is requesting to purchase two (2) New John Deere 5105M Utility Tractors to replace two (2) 2006 John Deere mowers; One of the existing mowers has an odometer reading of 8,203 hours and the other has a reading of 7,694 hours, both exceeding the County's Vehicle and Equipment Types and Usage Guidelines. The County's replacement guidelines for utility tractors is recommended at a ten (10) year economic life cycle. The replaced utility tractors will be advertised on GovDeals.com for auctioning.

The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. Sourcewell, a cooperative purchasing group solicited the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the equipment in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this equipment because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of the equipment by the Sourcewell contract and eliminating our County's bid process would result in an administrative and cost savings for the Highway Department and Purchasing Department in preparing specifications.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the department's Capital Improvement Plan (CIP) account 600400-10-20010 EQP042

CONCURRENCES: Andrew Eshleman – Director of Public Works

ALTERNATIVES: N/A

ATTACHMENTS: John Deer Quote 27726603 dated 1/30/23

AUDIO/VISUAL NEEDS: N/A



JOHN DEERE

Selling Equipment



Quote Id: 27726603

Customer Name: WASHINGTON COUNTY HIGHWAY DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Gladhill Tractor Mart, Inc.
5509 Mt. Zion Road
Frederick, MD 21703
301-663-6060
jacksmail@gladhilltractor.com

JOHN DEERE 5105M Utility Tractor

Hours:

Stock Number:

Contract: Sourcewell Ag Tractors 110719-JDC (PG 1P CG
70)

Selling Price *
\$ 76,373.32

Price Effective Date: November 1, 2022

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
19BGPY	5105M Utility Tractor	1	\$ 79,345.00	22.00	\$ 17,455.90	\$ 61,889.10	\$ 61,889.10
Standard Options - Per Unit							
182A	Less AutoTrac™/Less ISOBUS	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
183A	JDLINK™ Capable	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English Operators Manual	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
0500	Less Package	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
1380	PowrReverser™ 16F/16R 40 km/h	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
1799	Less Loader Prep Package	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
1950	Less Application	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
2055	Standard Cab	1	\$ 14,681.00	22.00	\$ 3,229.82	\$ 11,451.18	\$ 11,451.18
2120	Air Suspension seat	1	\$ 1,037.00	22.00	\$ 228.14	\$ 808.86	\$ 808.86
2410	Instructional Seat with Seat-belt	1	\$ 684.00	22.00	\$ 150.48	\$ 533.52	\$ 533.52
2511	Mirror Telescopic LH & RH	1	\$ 373.00	22.00	\$ 82.06	\$ 290.94	\$ 290.94
3025	Corner Post Deluxe Exhaust	1	\$ 737.00	22.00	\$ 162.14	\$ 574.86	\$ 574.86
3325	2 Mechanical Stackable Rear SCV	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
3400	Less Mid SCVs	1	\$ -1,147.00	22.00	\$ -252.34	\$ -894.66	\$ -894.66
3820	Two Speed PTO - 540/540E	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
4000	Less Front Hitch	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
4010	Mechanical Rear Hitch Control	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
4110	Telescoping Draft Links with Ball End - Category 2	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
4160	LH Only Adjustment Lift Link	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00

Confidential



JOHN DEERE

Selling Equipment



Quote Id: 27726603

Customer Name: WASHINGTON COUNTY HIGHWAY DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:

Gladhill Tractor Mart, Inc.
5509 Mt. Zion Road
Frederick, MD 21703
301-663-6060
jacksmail@gladhilltractor.com

4210	Mechanical Center Link with Ball Ends - Category 2	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
4310	Basic Drawbar	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
4420	LH & RH Stabilizer Bar	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
5010	Flange Axle	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
5090	Steel Rear Wheels	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
5133	460/85R30 (18.4R30) R1W Radial	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
5999	No Tire Brand Preference	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
6040	MFWD Front Axle	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
6203	320/85R24 (12.4R24) R1W Radial	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
8731	Full LED Lighting Package with Headlights	1	\$ 669.00	22.00	\$ 147.18	\$ 521.82	\$ 521.82
Standard Options Total			\$ 17,034.00		\$ 3,747.48	\$ 13,286.52	\$ 13,286.52
Technology Options/Non-Contract/Open Market							
1900	Less Display	1	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
1880	Less Receiver	1	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
Technology Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
SJ23950	Crankshaft Adapter Kit	1	\$ 997.70	0.00	\$ 0.00	\$ 997.70	\$ 997.70
Setup	Setup	1	\$ 200.00	0.00	\$ 0.00	\$ 200.00	\$ 200.00
Dealer Attachments Total			\$ 1,197.70		\$ 0.00	\$ 1,197.70	\$ 1,197.70
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 97,576.70		\$ 21,203.38	\$ 76,373.32	\$ 76,373.32



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-23-0107) – Upfitting of Two (2) New John Deere 5105M Utility Tractors with Mid-mount Boom Mower and Rear Flail Mower.

PRESENTATION DATE: February 7, 2023

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department and Zane Rowe, Deputy Director, Highway Department

RECOMMENDED MOTION: Move to authorize by Resolution, for the Highway Department to purchase the equipment and installation for two (2) Mid-mount Boom Mowers and two (2) Rear Flail Mowers for the upfitting of the two (2) New John Deere 5105M Tractors for a total cost of \$190,105.28 and to utilize another jurisdiction's contract that was awarded by Sourcewell, (Contract 070821-TGR) to Tiger Corporation of Sioux Falls, SD.

REPORT-IN-BRIEF: The Highway Department is requesting the purchase of the equipment and installation for the upfitting of the two (2) New John Deere 5105M Utility Tractors to replace two (2) 2006 John Deere mowers, both exceeding the County's Vehicle and Equipment Types and Usage Guidelines. The County's replacement guidelines for utility tractors is recommended at a ten (10) year economic life cycle. The replaced utility tractors will be advertised on GovDeals.com for auctioning.

The mowers will be used for the ongoing maintenance of roadside vegetation. The addition of the booms will allow for the clearing of higher vegetation and also for reaching behind guardrails and up on banks that cannot be reached with side flails. Thus, making for safer roads for the traveling public.

The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. Sourcewell, a cooperative purchasing group solicited the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the equipment in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this equipment because of economies of scale this contract has leveraged. Additionally, the County will realize savings

through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of the equipment by the Sourcewell contract and eliminating our County's bid process would result in an administrative and cost savings for the Highway Department and Purchasing Department in preparing specifications.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the department's Capital Improvement Plan (CIP) account 600400-10-20010 EQP042.

CONCURRENCES: Andrew Eshleman – Director of Public Works

ALTERNATIVES: N/A

ATTACHMENTS: Tiger Mowers Quote PRH110222 dated 1/4/2023

AUDIO/VISUAL NEEDS: N/A

PRICE LIST A

SOURCEWELL TIGER QUOTE SHEET

1-Nov-2022

Bill To:	Washington County, MD		
Ship to:	Gladhill Tractor		
End User	Washington County, MD		
End User Contact	Jack Reynard	PO#	
Quote#	PRH110222	Order Date:	
Dealer Contact	Will Fogelsanger	Quote Date:	01/04/23
DLR Phone / Fax		Requested ship date:	
Dealer Email		State contract order	070821-TGR
		Sourcewell Member #	



Please direct questions to:

Ph: 800-843-6849 EXT 3
email all quotes in excel format
to: orders@tiger-mowers.com

Shipping Instruction

BENGAL SERIES

SIDE SHIFT - Rotary or Flail

(Boom Reach from 17.5' to 26.3')

HOW TO ORDER: You must select one item from Sections 1, 2, & 3 for a complete Boom Mower.

Qty	Order Code	Description	Approx. (lbs)	List Price	Disc	Sourcewell Price
Add tractor on next line when required						
						18% \$ -
SECTION 1 - Choose a Base Unit						
1	BB-18	Mid-mount Boom Mower (1300 lb wheel weight)	3950	\$ 39,606	18%	\$ 32,476.92
	BB-22	Mid-mount Boom Mower (1700 lb wheel weight)	4110	\$ 46,572	18%	\$ -
	BB-24	Mid-mount Boom Mower (1700 lb wheel weight)	4250	\$ 51,552	18%	\$ -
INCLUDES: Boom Arms, Mounting system, Wheel Weight, Mower Hydraulic Drive System, Operator Safety Screen/Poly, 3 Pt Open Stow System						
1	30S-BB-EXT	30S Boomrest Extension Bracket	22	\$ 597	18%	\$ 489.54
SECTION 2 - Choose a Cutter Head						
MULCHER						
1	ML36-BNGCHN	36" Mulcher Head with Quad Cut Teeth - Rear Chain	925	\$ 26,274	18%	\$ 21,544.68
	ML36-BNGRUB	36" Mulcher Head with Quad Cut Teeth - Rear Rubber Flap	925	\$ 26,233	18%	\$ -
SECTION 3 - Choose a Hydraulic Controls Options						
1	JSTK	Joystick, Electro-hydraulic and Valve Kit	80	\$ 18,304	18%	\$ 15,009.28
SECTION 4 - Installation Charge						
1	Field Mnt	Installation of complete boom mower system		\$ 8,446	18%	\$ 6,925.72
SECTION 5 - BOOM MOWER OPTIONS						
1		Hydraulic Actuator in lieu of standard swivel - Verify tractor model	450	\$ 6,975	18%	\$ -
		Wheel Weight - 500 lb.	500	\$ 1,679	18%	\$ 1,376.78
		Wheel Weight - upcharge from 1700 to 2550 lbs of counter balance.	850	\$ 2,599	18%	\$ -
	AXSTAB HYD	Cylinder Axle Stabilizer Kit - Verify tractor model	55	\$ 1,876	18%	\$ -
	AXSTAB TIMBREN	Timbren Axle Stabilizer Kit - Verify Tractor Model	25	\$ 583	18%	\$ -
	BPS-BNGL	Electronic Boom Positioning System	12	\$ 1,672	18%	\$ -
	P GUARD	Pump Guard	26	\$ 320	18%	\$ -
1	P/G GUARD	Pump/Grille Guard	39	\$ 657	18%	\$ 538.74
ADDITIONAL OPTIONS FROM PRICE LIST						
12		Dealer PDI (prep, delivery, installation) Hourly Rate	Net Per Hour	\$ 230		\$ 2,760.00
1	RF-90SD	Flail, Rear Mount 90", STANDARD CUT	1159	\$ 16,766	18%	\$ 13,748.12
1	Mounting	Installation of complete mower system		\$ 223	18%	\$ 182.86
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -

Totals

\$ 95,052.64

TRACTOR INFORMATION REQUIRED:

Make/Model: John Deere 5105M
Tire size: 11.2x24 Front
16.9x30 Rear

Transmission: 32x16 Power Reverser
Cab Type: _____
2WD or MFWD: _____

All prices are FOB Destination.
Prices are subject to change without notice.

\$190,105.28



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-23-0108) – Upfitting four (4) existing John Deere 5100M tractors with Mid-mount Boom Mowers.

PRESENTATION DATE: February 7, 2023

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department and Zane Rowe, Deputy Director, Highway Department

RECOMMENDED MOTION: Move to authorize by Resolution, for the Highway Department to purchase four (4) Mid-mount Boom mowers to upfit four (4) existing John Deere 5100M Tractors for a total cost of \$324,486.64 and to utilize another jurisdiction's contract that was awarded by Sourcewell, (Contract 070821-TGR) to Tiger Corporation of Sioux Falls, SD.

REPORT-IN-BRIEF: The Highway Department is requesting to purchase the equipment and installation for the upfitting of four (4) existing John Deere 5100M Tractors to replace four (4) side flail mowers that are 5 - 6 years old. The replaced utility tractors will be advertised on GovDeals.com for auctioning.

The mowers will be used for the ongoing maintenance of roadside vegetation. The addition of the booms will allow for the clearing of higher vegetation and also for reaching behind guardrails and up on banks that cannot be reached with side flails. Thus, making for safer roads for the traveling public.

The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. Sourcewell, a cooperative purchasing group solicited the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the equipment in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this equipment because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of the equipment by the Sourcewell contract and eliminating our County's bid process

would result in an administrative and cost savings for the Highway Department and Purchasing Department in preparing specifications.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the department's Capital Improvement Plan (CIP) account 600400-10-20010 EQP042

CONCURRENCES: Andrew Eshleman – Director of Public Works

ALTERNATIVES: N/A

ATTACHMENTS: Tiger Mower Quote PRH010423 dated 1/04/2023

AUDIO/VISUAL NEEDS: N/A

PRICE LIST A

SOURCEWELL TIGER QUOTE SHEET

1-Nov-2022

Bill To:	Washington County, MD		
Ship to:	Gladhill Tractor		
End User	Washington County, MD		
End User Contact	Jack Reynard	PO#	
Quote#	PRH010423	Order Date:	
Dealer Contact	Will Fogelsanger	Quote Date:	01/04/23
DLR Phone / Fax		Requested ship date:	
Dealer Email		State contract order	070821-TGR
		Sourcewell Member #	



Please direct questions to:

Ph: 800-843-6849 EXT 3
email all quotes in excel format
to: orders@tigermowers.com

Shipping Instruction

BENGAL SERIES

SIDE SHIFT - Rotary or Flail

(Boom Reach from 17.5' to 26.3')

HOW TO ORDER: You must select one item from Sections 1, 2, & 3 for a complete Boom Mower.

Qty	Order Code	Description	Approx. (lbs)	List Price	Disc	Sourcewell Price
Add tractor on next line when required						
					18%	\$ -
SECTION 1 - Choose a Base Unit						
1	BB-18	Mid-mount Boom Mower (1300 lb wheel weight)	3950	\$ 39,606	18%	\$ 32,476.92
	BB-22	Mid-mount Boom Mower (1700 lb wheel weight)	4110	\$ 46,572	18%	\$ -
	BB-24	Mid-mount Boom Mower (1700 lb wheel weight)	4250	\$ 51,552	18%	\$ -
	INCLUDES: Boom Arms, Mounting system, Wheel Weight, Mower Hydraulic Drive System, Operator Safety Screen/Poly, 3 Pt Open Stow System					
1	3OS-BB-EXT	3OS Boomrest Extension Bracket	22	\$ 597	18%	\$ 489.54
SECTION 2 - Choose a Cutter Head						
ROTARY						
	RT50D	50" Rotary head with Disk/Brush Knives & Hydraulic Door	815	\$ 17,185	18%	\$ -
	RT50B	50" Rotary Head with Blade Bar/Brush Knives & Hydraulic Door	740	\$ 17,009	18%	\$ -
	RT50G	50" Rotary head with Disk/Grass Knives & Hydraulic Door	815	\$ 17,138	18%	\$ -
	RT50D-SW	50" Rotary Swivel Head, Disk/Brush Knives & Hydraulic Door	950	\$ 17,724	18%	\$ -
	RT50B-SW	50" Rotary Swivel Head, Blade Bar/Brush Knives & Hyd Door	950	\$ 17,544	18%	\$ -
	RT60B	60" Rotary Head with Blade Bar/Brush Knives & Hydraulic Door	840	\$ 19,967	18%	\$ -
	RT60B-SW	60" Rotary Swivel Head, Blade Bar/Brush Knives/Hyd Door - BB-22/24 ONLY	950	\$ 20,500	18%	\$ -
	RT60DG	60" Rotary Head with Disk/Grass Knives & Hydraulic Door	915	\$ 20,155	18%	\$ -
FLAIL						
	FL50LBG	50" Flail Head with Light Brush/Grass Knives (LBG)	800	\$ 19,605	18%	\$ -
	FL50MBG	50" Flail Head with Medium Brush/Grass Knives (MBG)	808	\$ 20,637	18%	\$ -
	FL50HDB	50" Flail Head with Heavy Duty Brush Knives (HDB)	815	\$ 20,685	18%	\$ -
	FL63G	63" Flail Head with Grass Knives	855	\$ 20,155	18%	\$ -
MULCHER						
1	ML36-BNGCHN	36" Mulcher Head with Quad Cut Teeth - Rear Chain	925	\$ 26,274	18%	\$ 21,544.68
	ML36-BNGRUB	36" Mulcher Head with Quad Cut Teeth - Rear Rubber Flap	925	\$ 26,233	18%	\$ -
SECTION 3 - Choose a Hydraulic Controls Options						
	CBL	Cable Controls and Lift Valve Kit	78	\$ 7,278	18%	\$ -
1	JSTK	Joystick, Electro-hydraulic and Valve Kit	80	\$ 18,304	18%	\$ 15,009.28
SECTION 4 - Installation Charge						
	Factory Mnt	Installation of complete boom mower system		\$ 8,446	18%	\$ -
1	Field Mnt	Installation of complete boom mower system		\$ 8,446	18%	\$ 6,925.72
SECTION 5 - BOOM MOWER OPTIONS						
		Hydraulic Actuator in lieu of standard swivel - Verify tractor model	450	\$ 6,975	18%	\$ -
		Wheel Weight - up charge from 1300 to 1700 lbs of counter balance.	400	\$ 2,136	18%	\$ -
1		Wheel Weight - 500 lb.	500	\$ 1,679	18%	\$ 1,376.78
	AXSTAB HYD	Cylinder Axle Stabilizer Kit - Verify tractor model	55	\$ 1,876	18%	\$ -
	AXSTAB TIMBREN	Timbren Axle Stabilizer Kit - Verify Tractor Model	25	\$ 583	18%	\$ -
	BPS-BNGL	Electronic Boom Positioning System	12	\$ 1,672	18%	\$ -
	P GUARD	Pump Guard	26	\$ 320	18%	\$ -
1	P/G GUARD	Pump/Grille Guard	39	\$ 657	18%	\$ 538.74
ADDITIONAL OPTIONS FROM PRICE LIST						
12		Dealer PDI (prep,delivery,installation) Hourly Rate	Net Per Hour	\$ 230		\$ 2,760.00

\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -

Totals

\$ 81,121.66

TRACTOR INFORMATION REQUIRED:

Make/Model: John Deere 5100M
Tire size: 320/85R24 Front
460/85R30 Rear

Transmission 32x16 Power Reverser
Cab Type
2WD or MFWD MFWD

All prices are FOB Destination.
Prices are subject to change without notice.

All prices are FOB Destination.
Prices are subject to change without notice.

Total 324,486.64



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-23-0109) – Chevrolet Tahoe for the Sheriff's Office

PRESENTATION DATE: February 7, 2023

PRESENTATION BY: Rick Curry, CPPO, Director, Purchasing Department; Alan Matheny, Fleet Logistics and Commercial Vehicle Enforcement, Sheriff's Office.

RECOMMENDATION: Move to authorize by Resolution, the Sheriff's Office to purchase two (2) new 2023 Chevrolet Tahoe's, one (1) in the amount of \$43,743 and one (1) in the amount of \$44,548 for the total cost in the amount of \$88,291 from Hertrich Fleet Services, Inc. of Milford, DE and to utilize another jurisdiction's contract that was awarded by the State of MD (Contracts #001B2600367 and #001B2600312).

REPORT-IN-BRIEF: The Sheriff's Office is requesting to purchase two (2) Tahoe's to replace two warrant squad vehicles that exceed the County's Vehicle and Equipment Types and Usage Guidelines. The County initiated for the Vehicle and Equipment Types and Usage Guideline in 2001. The County's replacement guidelines for less than 19,500 lbs. GVWR is recommended at a ten (10) year economic life cycle. The replaced vehicles will be sold on GovDeals.

The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the vehicles in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of these vehicles because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of these vehicles by utilizing the State of MD contract and eliminating our county's bid process would result in an administrative and cost savings for the Sheriff's Office and Purchasing Department in preparing specifications.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Sheriff's Office Capital Improvement Budget (CIP) budget 600300-30-11310-VEH006.

CONCURRENCES: Sheriff

ATTACHMENTS: Hertrich's quote.

HERTRICH FLEET SERVICES, INC.

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Mercury - Buick - GMC - Toyota - Nissan

(800) 698-9825

(302) 422-3300

Fax: (302) 839-0555

STOCK C23031

MARYLAND STATEWIDE CONTRACT 2023 SUVS – BPO# 001B2600367

TYPE 10 - TAHOE SSV UTILITY

2023 Chevrolet Tahoe SSV

Includes Standard Equipment - 40/20/40 Split Bench Front Seat

5.3L V8 ECOTEC3, Vinyl Floor, Power Windows/Locks/Mirrors. Bluetooth, Rear Camera

✓	Code	Description	Amount
	CK15706	2023 Chevrolet Tahoe SSV 4WD	\$ 41,886
	AMF	4 Extra FOBS (programmed)	\$ 225
	6J3	Wiring, Grille Lamps & Siren Speakers	\$ 92
	6J4	Wiring, Horn & Siren Circuit	\$ 55
	6C7	Red / White Auxiliary Dome Light	\$ 170
	AKO	Deep Tinted Glass	\$ 295
	A95	Front Bucket Seats w/Full Console (non-removable)	\$ 350
	B30/B58	Carpet w/ Carpeted Mats	\$ 275
	CRS	Cloth Rear Seats	N/C
	PQA	Fleet Safety Package -Includes: Forward Collision Alert, Lane Keep Assist, Lane Departure Warning, Auto Emergency Braking, Front Pedestrian Braking	\$ 395
	Interior	Jet Black Premium Cloth	
	No Charge Colors	GXD – Sterling Gray	
		Total for Vehicle	\$ 43,743

Please contact us with any questions or to place an order.

Susan Hickey - shickey@hertrichfleet.com - or call 800-698-9825

HERTRICH FLEET SERVICES, INC.

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Mercury - Buick - GMC - Toyota - Nissan

(800) 698-9825

(302) 422-3300

Fax: (302) 839-0555

Stock C23124

MARYLAND STATEWIDE CONTRACT 2023 POLICE – BPO# 001B2600312

TYPE 10-P: TAHOE POLICE PURSUIT UTILITY

2023 Chevrolet Tahoe PPV

Includes Standard Equipment - 40/20/40 Split Bench Front Seat w/ Center Section Deleted,
5.3L V8 ECOTEC3, Vinyl Floor / Vinyl Rear Seat, Bluetooth, Rear Camera

✓	Code	Description	Amount
	CC15706	2023 Chevrolet Tahoe PPV 2WD	\$ 38,985
	4WD / CK	Four Wheel Drive	\$ 3,976
	AMF	4 Extra FOBS (programmed)	\$ 225
	6J3	Wiring, Grille Lamps & Siren Speakers (no longer available 2021)	\$ 92
	6J4	Wiring, Horn & Siren Circuit	\$ 55
	6J7	Headlight & Tail Light Flashers (needs connecting)	\$ 50
	6C7	Red / White Auxiliary Dome Light	\$ 170
	AKO	Deep Tinted Glass	\$ 295
	Interior	Jet Black Premium Cloth	
	Colors	9V7 – Special Paint – Dark Blue	\$ 700
		Total for Vehicle	\$ 44,548

Please contact us with any questions or to place an order.

Susan Hickey - shickey@hertrichfleet.com - or call 800-698-9825



Agenda Report Form

Open Session Item

SUBJECT: Automatic External Defibrillator Purchase for Washington County Sheriff's Office

PRESENTATION DATE: Tuesday February 7, 2023

PRESENTATION BY: Tom Brown, Jr., Director of Emergency Management

RECOMMENDED MOTION: Move to utilize funds from the Local Assistance and Tribal Consistency Fund and CIP reserves and authorize the purchase of 59 Automatic External Defibrillators, including 59 extra device pads, for a total of \$136,075.24 under State contract BPO 001B1600023 as an intergovernmental purchase.

REPORT-IN-BRIEF: This purchase will allow for one Automatic External Defibrillator to be placed in each Washington County Sheriff's Office patrol vehicle. Law enforcement officers will now have this potentially life saving device available when responding to emergency calls where a cardiac event is occurring increasing the chance of a successful outcome for the patient.

DISCUSSION: Recently in the news, the quick use of an automatic external defibrillator has been credited with saving the life of a professional athlete. Law Enforcement Officers, who actively patrol neighborhoods and communities, can at times arrive at the scene of an emergency call where a cardiac event is occurring before EMS personnel. Providing readily available access to this device allows Law Enforcement the ability to begin life saving measures while EMS personnel arrive on scene giving the patient a greater chance of survival.

FISCAL IMPACT: The county was recently awarded \$100,000 from the Local Assistance and Tribal Consistency Fund (LATCF). These funds are an extension of American Rescue Plan Act appropriations. LATCF funds may be used in the same manner as funds generated from general revenue sources; however, these funds may not be used for lobbying expenses. This purchase of AED Equipment is a qualifying LATCF expense. The equipment is recommended to be funded from LATCF funds of \$100,000, and the remainder of \$36,075.24 from CIP Reserves.

CONCURRENCES: John Martirano, County Administrator

Michelle Gordon, Chief Financial Officer

Rick Curry, Director of Purchasing

Susan Buchanan, Director Grant Management

ATTACHMENTS: N/A



Agenda Report Form

Open Session Item

SUBJECT: Williamsport Library Planning Study

PRESENTATION DATE: February 7, 2023

PRESENTATION BY: Andrew Eshleman, Director of Public Works; Jenny Bakos, Executive Director, Washington County Free Library; Les Grim, President, L.S. Grim Consulting Engineers; and Brent Feight, President, BFM Architects

RECOMMENDED MOTION: For Informational Purposes Only

REPORT-IN-BRIEF: Present an overview of the Williamsport Library Study.

DISCUSSION: Following through on the FY23 Capital Improvement Plan, a study was commissioned to evaluate options for the Williamsport Library. An overview of the study will be provided to seek feedback on the findings for future project considerations.

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Williamsport Planning Study

AUDIO/VISUAL NEEDS: None



Williamsport Library Planning Study
Williamsport, MD
for the
Commissioners of Washington County MD
Contract No. PUR-141
Facility Design Services
Task 12

Prepared by:

L.S. Grim Consulting Engineers, Inc.
Hagerstown, MD

in association with

Frederick Seibert & Associates
Hagerstown, MD

Bushey Feight Morin Architects Inc.
Hagerstown, MD

January 30, 2023

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- A. Foreword
- B. Executive Summary
- C. Library Operating Issues
- D. Evaluation of Existing Library Building
- E. Evaluation of Murphy-Dittenhafer Option 3
- F. Long Term Operations of Single Library Site vs. Two (2) Library Sites
- G. Potential Funding and Grant Availability Considerations
- H. Summary & Recommendations
- I. Appendix

A. Foreword

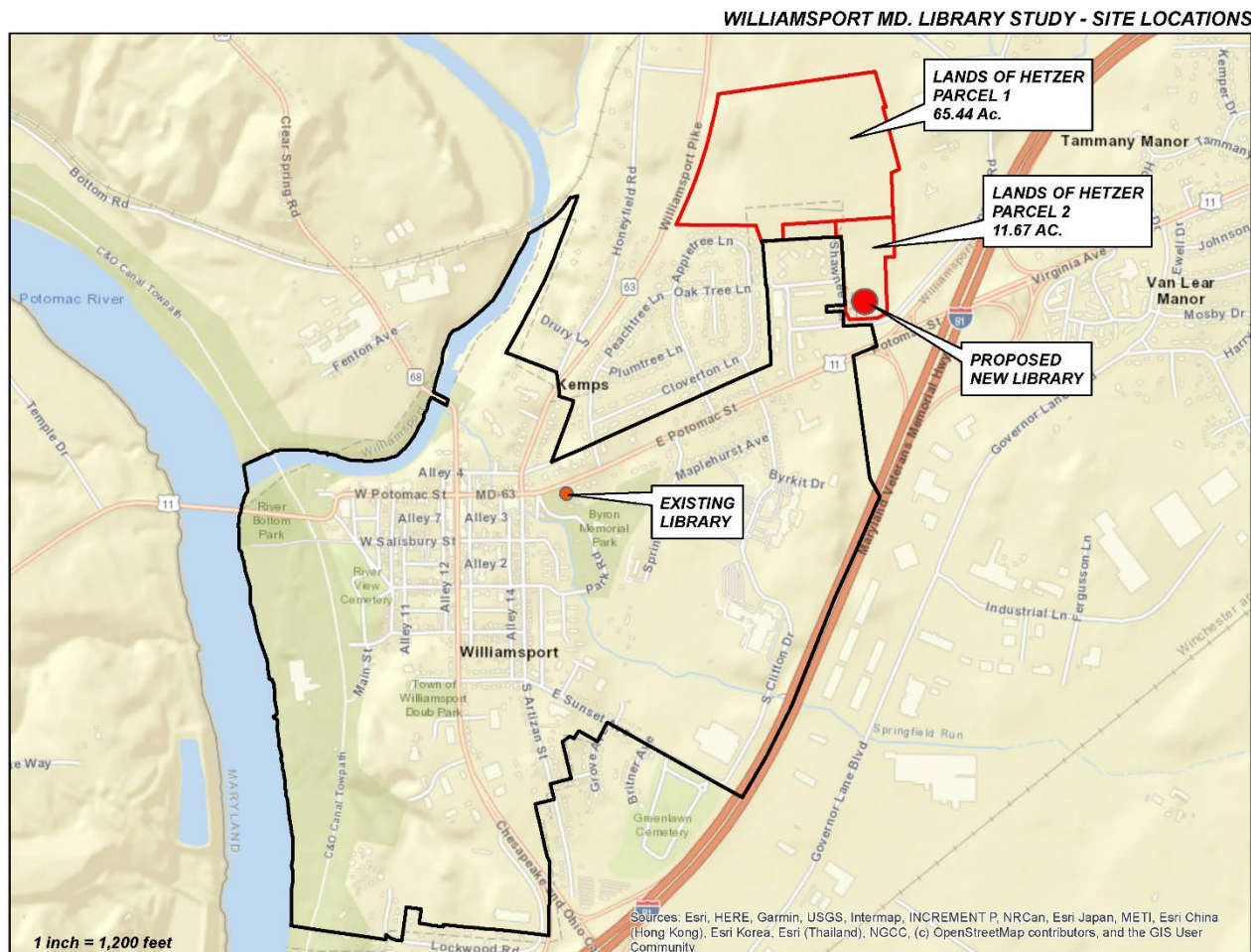
This study has been prepared for the Commissioners of Washington County, Maryland in order to determine the best alternative for the improvements of the Williamsport Library, a branch of the Washington County Free Library located in Hagerstown, Maryland.

L.S. Grim Consulting Engineers, Inc. in association with Frederick-Seibert and Associates, Inc. and Bushey Feight Morin Architects Inc. wish to acknowledge the assistance from the following:

Andrew Eshleman, PE, Director of Public Works for Washington County Maryland
and
Jenny Bakos, Executive Director of the Washington County Free Library

B. Executive Summary

The consulting team of L.S. Grim Consulting Engineers in association with Frederick Seibert & Associates and Bushey Feight Morin Architects were tasked to provide an analysis of renovating the existing Williamsport Library in comparison to a new proposed facility located on Hopewell Road on land offered adjacent to the Milestone Apartments. The graphic below indicates both the existing and proposed library sites in relation to the Town of Williamsport boundary.



At this point, we wish to acknowledge our appreciation for guidance from Andrew Eshleman, P.E., Washington County Public Works Director, and Jenny Bakos, Executive Director of the Washington County Free Library.

The estimated cost to renovate the existing facility is \$16,600,000 in comparison to the estimated cost of a new facility at \$16,200,000.

Though the cost differential may be considered minimal, the cost of renovation can still be greatly impacted by unknown costs for abatement and requirements for stormwater structures within a 100-year flood plain, if even permitted at all.

In addition, both vehicle and pedestrian access to the existing facility must overcome many obstacles to make it a serviceable facility that will serve the community in future years.

At this time, it is recommended that the Washington County Commissioners and the Washington County Free Library pursue the construction of a new 25,800 square foot facility proposed to be constructed adjacent to the Milestone Apartments.

For this facility to properly serve the Williamsport community, we would encourage both Washington County and the Town of Williamsport to preserve and protect this property from development that would be detrimental to its existence and use.

C. Library Operating Issues (the following narrative was prepared by Jenny Bakos)

Per the 2022 Facilities Assessment, completed by Entech Engineering (*Appendix A*), the Williamsport Library is considered in “poor” condition, with a total project cost through 2042 estimated at \$1,204,210.

A new facility would address three major needs: community space, a garage and office space for the Bookmobile and Outreach Services, and the functionality of a 21st century library.

The Williamsport community deserves a community space that will be available to everyone, capable of hosting large scale events and be free for government partners to use as need arises. Providing such a space is crucial to any library and falls in line with Washington County Free Library’s Strategic Plan to provide space for a variety of needs.

Moving the Bookmobile and Outreach Services office to the new Williamsport facility will allow space for Outreach Services to grow and offer expanded services to the Washington County community; the Fletcher Library downtown is limited in its garage offerings, and the most successful methods of service to community partners is through several vehicles that can be deployed in a variety of ways. Housing and navigating these vehicles in a downtown environment have proven challenging throughout the years, and the Williamsport community’s superior proximity to major highways will allow us to grow our services even more.

The functionality of the central portion of a new Williamsport library should focus on accessibility and the ability to provide newer technology to the community. Currently the Williamsport library is not compliant with the ADA act of 1990; it has no dedicated parking space and is difficult for some community members to physically navigate. The new facility will not only have a single floor design but will provide ample space for the growing Williamsport community’s material (books and movies) and programming (story times and book clubs) needs. Additionally, old wiring and infrastructure in the current building, along with lack of space, has made it difficult to accommodate newer technologies that the Williamsport community deserves.

D. Evaluation of Existing Library Building

1. Overview of Existing Conditions and Available Square Footage

The Williamsport Library was originally construction in 1936 and is located at 104 East Potomac Street (US Route 11), Williamsport, MD.

Recently, Bushey Feight Morin Architects Inc. has completed a field survey of the existing two (2) story masonry facility to determine the actual square footage which resulted in the determinate that each floor was approximately 4,280 sf for a total building square footage of 8,560 sf.

As identified in the Executive Summary (*Appendix A*) the facility is in need of extensive systems renovations that would permit the building to become a functional safe facility.

However, the building is located adjacent to a 100-year floor plan that restricts the buildings expansion.

In addition, access to the facility both vehicular and pedestrian, is difficult requiring one to negotiate the traffic off East Potomac Street or also known as US Route 11.

To create a facility comparable to the proposed new 25,800 sf facility to be located adjacent to the Milestone Apartments, a new addition of approximately 17,240 sf will be required.

2. Concept of Proposed Site and Building Addition



3. Preliminary Cost Estimate of Systemic Upgrades/ Renovations/ Addition

PRELIMINARY COST ESTIMATE

Description	Qty	Units	Unit Price	Cost
A. RENOVATION & ADDITIONS				
1. Systemic Renovation (Executive Summary - Exhibit 1)				\$1,204,000
2. Abatement				unknown
3. Site	25,800	gsf	\$50	\$1,290,000
4. 100 year Floor Plain Stormwater				unknown
5. Utilities				\$50,000
6. Replacement of Pavilions (Allowance)				\$250,000
7. Renovation	8,560	sf	\$300	\$2,568,000
8. New Addition	17,240	sf	\$400	\$6,896,000
9. Elevator				\$200,000
Subtotal				\$12,458,000
10. FF&E (10% of Site & Building Cost)			10%	\$1,245,800
Subtotal				\$13,703,800
11. Contingency			10%	\$1,370,380
Subtotal				\$15,074,180
12. A/E Fees & Inspections			10%	\$1,507,418
Total Renovation				\$16,581,598
			SAY	\$16,600,000

2. Overview of New Construction

The proposed new facility proposed to be constructed adjacent to the Milestone Apartments on Hopewell Road is approximately 25,800 sf.

The one (1) story building permits easy access to the patrons with a central circulation desk that has visual control of entry to the Community Room, Reading and Stack Areas, with support by the Administrative Office Area.

Library garage parking for the Bookmobile is accessible from the proposed parking area. In addition, a drive-thru window is readily accessible to patrons for product drop-off that will be processed by the staff work area.

3. "Option 3" Preliminary Building Cost

PRELIMINARY COST ESTIMATE

B. NEW CONSTRUCTION					
1.	Systemic Renovation				N/A
2.	Site	25,800	gsf	\$50	\$1,290,000
3.	Utilities	Allowance			\$100,000
4.	New Road Relocation (Shawnee Terrace) Allowance				\$400,000
5.	Renovation				N/A
6.	New Construction (M-D Option 3)	25,800	gsf	\$400	\$10,320,000
	Subtotal				\$12,110,000
	FF&E (10% of Site & Building Cost)			10%	\$1,211,000
	Subtotal				\$13,321,000
	Contingency			10%	\$1,332,100
	Subtotal				\$14,653,100
	A/E Fees & Inspections			10%	\$1,465,310
	Total New Construction				\$16,118,410
				SAY	\$16,200,000

4. Impact

a. Positive:

- a. Procurement of site (anticipated donation to the library)
- b. No disruption of business operations during construction.
- c. Least expensive options to construct without consideration of new road relocation cost.
- d. Site will not be impacted by adjacent property buildings.

b. Negative:

- i. Impact to existing context of community by creating additional traffic flow through a residential area.
- ii. The new location would detract activity from Williamsport center.
- iii. What will be required if the existing building is to remain and repurposed?
 - a) Systemic renovations will be required.
 - b) Need to find occupant to lease the space.
 - 1) May still require improvement of vehicle parking.
 - 2) Installation of an elevator.
 - c) Need to develop sustainable funding for operation and maintenance.
- iv. What if building is to be demolished in its entirety?
 - a) Cost for abatement (?) and demolition.
- v. Milestone Terrace at Route 11 intersection is already failing (traffic operations level of service). New Library traffic together with anticipated additional new development traffic across the street from this intersection (proposed convenience store, gas station, restaurants, and other uses) only complicate this intersection further unless.

- vi. Traffic Light is constructed.
 - a) It is uncertain if a traffic signal can be added or approved by MDOT SHA due to the proximity to the interstate interchange and the existing signal at Clifton Drive.
- vii. Rebuilding Shawnee Terrace to route it onto the library site and beyond to serve potential new residential construction.

c. Uncertainties And Assumptions:

The new library site under consideration is an approximately 4-acre site situate along the north side of Hopewell Road and along the east side of Shawnee Terrace which enters into the Milestone Apartments and is currently owned by C. William Hetzer Inc.

It is our understanding that Mr. Hetzer had expressed to his company, C. William Hetzer Inc. that he wished to donate 4 Acres of land to the Town of Williamsport for the purpose of building a new library.

This 4-acre site is currently part of a much larger property owned by C. William Hetzer Inc. and lies immediately east and north of the corporate boundary of the Town of Williamsport. This property currently lies in Washington County. Parcel 2 from which this 4-acre parcel will be subdivided is comprised of 11.67-acres. Parcel 1 of the C. William Hetzer property lies north of this site and is comprised of 65.44 acres. These two parcels are further shown on a recorded plat of subdivision for C. William Hetzer and recorded at Plat folio 11319 (*Appendix B*). The SDAT's for these two properties are attached as *Appendix C*.

It is the engineer's understanding that C. William Hetzer Inc. is currently in the process of negotiating with the Town of Williamsport to Annex both parcels in the Town of Williamsport.

The 11.67-acre parcel is currently zoned Residential Urban, and the 65.44-acre parcel is currently zoned Residential Urban with approximately 25% of it zoned Residential Transitional. A copy of the current zoning map is also attached as *Appendix D*.

We believe it is the intention of C. William Hetzer Inc., as part of the annexation into the Town of Williamsport, to ask for the 11.67-acre property to remain zoned for residential which would also allow for a public library. We also understand that C. William Hetzer Inc. is requesting that the 65.44-acre parcel be annexed into the Town of Williamsport and receive a different zoning classification that may allow for business or warehouse distribution use.

As part of our conceptual development for the library, we have designed for Shawnee Terrace to be relocated so that it would pass by the library and continue in a northerly direction over the 11.67-acre parcel to either serve the northern portion of the 11.67-acres in a residential fashion or possibly continue into the 65.44-acre parcel should that property not receive a change in zoning classification but rather remain residential if the 65.44-Acre site gets developed. This item is part of the unknowns at this point in the consideration of the overall development of this property.

At this time the future development potential and use of all of this property is uncertain. As this property continues to go through the annexation process into the Town of Williamsport, the proposed land use zoning changes on these parcels will need to be discussed by the County and the Town of Williamsport as part of the process.

Another uncertainty occurs at the intersection of Milestone Terrace with US Route 11. We have heard from some folks in the Town and also from some of the adjoining property owners at this intersection that the intersection provides a poor level of service, particularly during the morning and evening hours when school is session. The traffic patterns are increased at the intersection of US Route 11 and Cliffton Drive due to the schools being located just south of this intersection. A detailed traffic study was not performed as part of this study.

The Milestone Terrace intersection is only about 420 feet east of the Cliffton Drive / US Route 11 intersection and it is uncertain if a traffic signal can be added at the Milestone Terrace intersection or if a traffic signal could be approved by MDOT SHA due to the proximity of the Cliffton Drive intersection signal and the Interstate 81 interchange.

F. Long Term Library Operations of Single Library Site vs. Two (2) Library Sites

1. Project Considerations:
 - a. The Library Management believes the community deserves all the features of this library at once. Such as having a great room community space (auditorium) that allows government officials, non-profits, and the public a space to meet in their own hometown. This space is crucial to large-scale programs and projects being able to be hosted outside of Hagerstown.
 - b. The garage space provides space for Outreach Services staff to do their jobs effectively. Without the Garage space, they would not be able to relocate the Outreach staff to Williamsport, thus raising the cost to the County regarding staffing.
2. Capital and Operational Cost Considerations.
 - a. Capital Cost- Single Site vs. Two locations. The overall construction costs to incorporate into one single location is less than the required construction cost to construct two separate library locations with portions of the library functions at each site.
 - b. Operational Costs- The operational staffing costs of two sites is greater (almost double) than that of a single site. The physical plant operational costs are also greater operating out of two locations as opposed to a single location.
 - c. Given the above, the consultant team recommends only a single library construction site be considered.

G. Potential Funding and Grant Availability Considerations

1. Washington County is eligible for a 70/30 split with the State of Maryland, with the State covering 70% of the project costs.
2. The State considers the following expenses to be eligible for capitol reimbursement:
 - a. Land Acquisition
 - b. Planning (Design and Engineering).
 - c. Construction Costs.
 - d. Furnishings and Equipment.
3. Although projects will take more than a year to complete, you may only request funds that will be used during the fiscal year they are spent.
4. Once State funds are awarded and the grant cycle begins, reimbursements of the State are made from paid invoices documenting the local match has been met. Since the grant is intended to match county funds, the match needs to be certified at the time of application.

5. Additional Points.
 - a. Forward funding may not be available from the State.
 - b. Hetzer Site- If the Hetzer site is ultimately chosen, the appraised land value may be able to be applied to the local match (to be verified).
 - c. The application for library funding will be due around May 2023 for funding in 2025.

H. Summary & Recommendations

The present Williamsport Library has demonstrated that it cannot properly serve the Williamsport community in its present form.

Library services, since its construction in 1936, have evolved into providing more services to the community than the original mission as a book lender. The library of today serves as a resource to the community with offering services such as a community meeting place, a center for electronic communications, family development, resume writing assistance, and many more services too numerous to list.

Two (2) scenarios have been reviewed in this report, renovation of the existing facility, and a proposed new constructed facility.

Renovation of the existing facility presents many challenges to its renovation and expansion. Not only is it positioned adjacent to a designated 100-year flood plain which limits its expansion, the facility is two (2) story which restricts accessibility and visual control of patron's movements. It also requires major systemic renovations of the existing 8,560 square foot building, upgrading of building systems, and an addition of approximately 17,240 square feet to accommodate the program space requirements.

But even with the proposed upgrades to the existing facility in its present location, pedestrian and vehicular access remain paramount and unresolved.

The proposed new facility slated to be constructed on Hopewell Road eliminates the obstructions posed by the renovation of the existing facility. The result will be a single-story facility, easy to manage, fully accessible by all, and fulfill a need that will serve the community into the future.

Considering the impacts of renovation versus new construction and the estimated cost for each, the cost of the renovated facility exceeds the cost of the proposed new facility, with cost for abatement and 100-year flood plain stormwater structures remaining unknown and very much a high dollar variable.

A new facility, though located beyond Williamsport proper, is undoubtedly the best solution for the Town of Williamsport.

I. Appendix

1. Appendix A: Williamsport – Washington County Free Library
- Executive Summary 2022-2042 (5 pages)
2. Appendix B: FSA Drawing – Potential New Library Site Location (1 page)
3. Appendix C: SDAT (2 pages)
4. Appendix D: Current Zoning Map (1 page)

APPENDIX A

Williamsport

Washington County Free Library

Executive Summary | 2022 - 2042

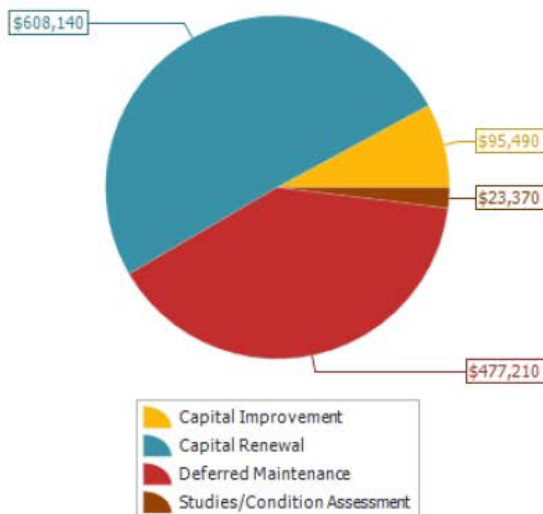
Quick Facts



FCI	.404
FCI Rating	Poor
Total Project Cost	\$1,204,215
Total Project Cost/Sq. Ft.	\$261.44
Annual Renewal Cost	\$57,344
Year Built	1936
Square Footage	4,606
Building Use	400-Study
Sherman Dergis Method	\$43,962
PRV Ratio	\$60,209
Life Expectancy	50

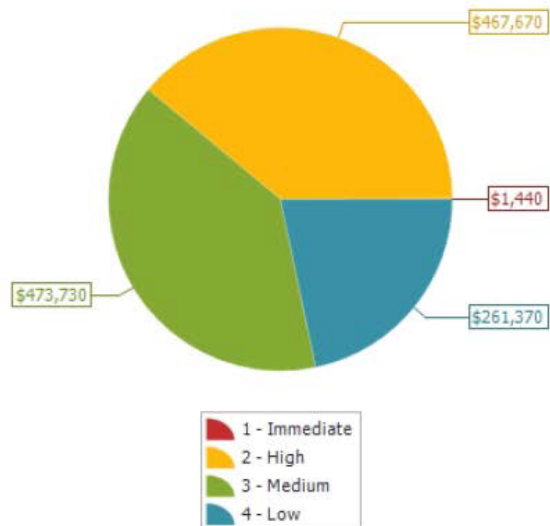
Project Types

Cost Total



Project Priorities

Cost Total



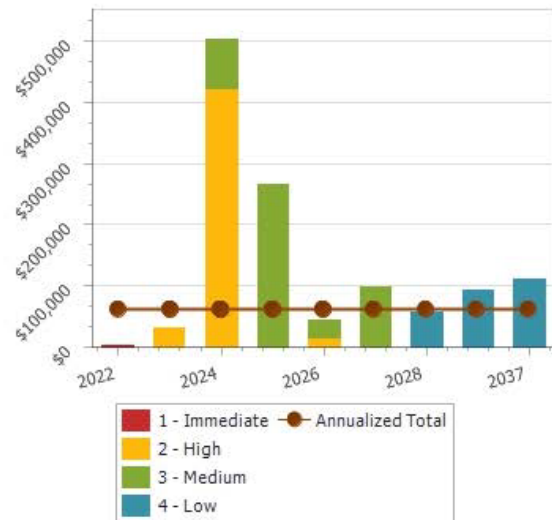
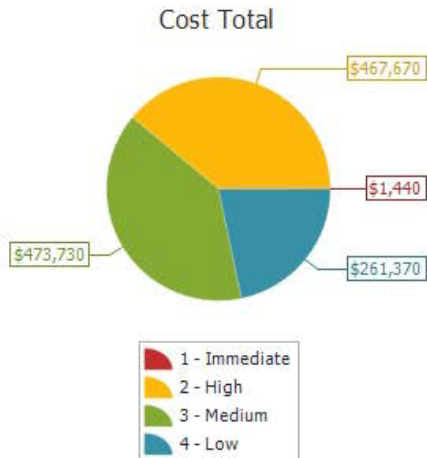
Project Type	Cost Total
Capital Improvement	\$95,490
Capital Renewal	\$608,140
Deferred Maintenance	\$477,210
Studies/Condition Assessment	\$23,370
Grand Total	\$1,204,210

Priority Level	Cost Total
1 - Immediate	\$1,440
2 - High	\$467,670
3 - Medium	\$473,730
4 - Low	\$261,370
Grand Total	\$1,204,210

Project Summaries

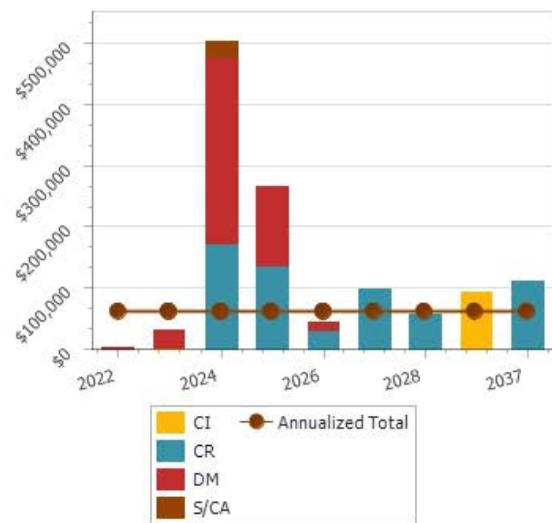
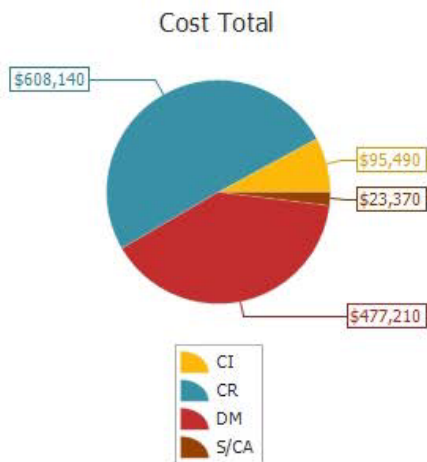
Annualized Total **\$62,805**

Project Priorities

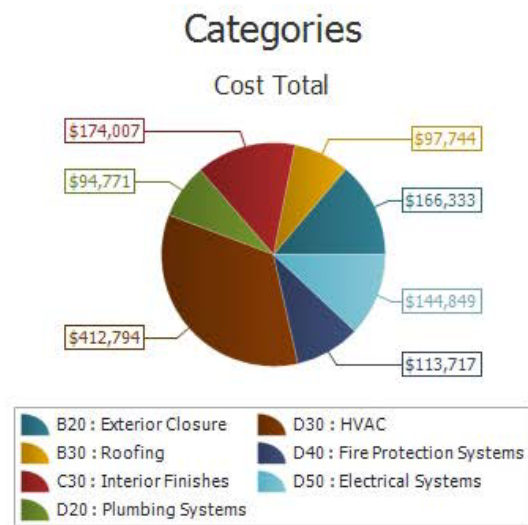


Cost	Year									
Priority	2022	2023	2024	2025	2026	2027	2028	2030	2037	Grand Total
1 - Immediate	\$1,440									\$1,440
2 - High		\$29,990	\$422,790		\$14,890					\$467,670
3 - Medium			\$79,220	\$266,560	\$30,210	\$97,740				\$473,730
4 - Low							\$56,610	\$93,000	\$111,760	\$261,370
Grand Total	\$1,440	\$29,990	\$502,010	\$266,560	\$45,100	\$97,740	\$56,610	\$93,000	\$111,760	\$1,204,210

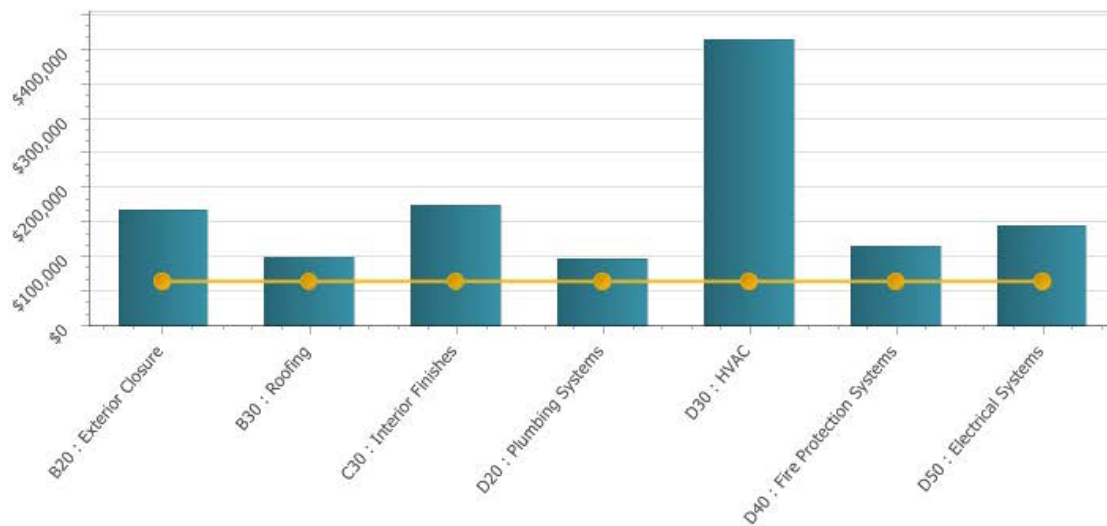
Project Types



Cost	Year									
Project Type	2022	2023	2024	2025	2026	2027	2028	2030	2037	Grand Total
CI		\$2,490						\$93,000		\$95,490
CR			\$174,010	\$137,810	\$30,210	\$97,740	\$56,610		\$111,760	\$608,140
DM	\$1,440	\$27,500	\$304,630	\$128,750	\$14,890					\$477,210
S/CA			\$23,370							\$23,370
Grand Total	\$1,440	\$29,990	\$502,010	\$266,560	\$45,100	\$97,740	\$56,610	\$93,000	\$111,760	\$1,204,210



Cost	
Category	Cost Total
B20 : Exterior Closure	\$166,333
B30 : Roofing	\$97,744
C30 : Interior Finishes	\$174,007
D20 : Plumbing Systems	\$94,771
D30 : HVAC	\$412,794
D40 : Fire Protection Systems	\$113,717
D50 : Electrical Systems	\$144,849
Grand Total	\$1,204,215



Project List

Williamsport

Project ID	Project Title	Year	Priority Level	Total
Project Type	Capital Improvement			
12780	Chimney Cap Installation	2023	2 - High	\$1,270
12781	Gutter and Downspout Installation	2023	2 - High	\$1,220

12825	Sprinkler System Installation	2030	4 - Low	\$93,000
Total				\$95,490
Project Type: Capital Improvement				
Project Type Capital Renewal				
12786	Architectural Interior Finish Renewal	2024	2 - High	\$174,010
12779	Roofing Replacement - Modified Bitumen and Asphalt Shingle	2027	3 - Medium	\$97,740
12824	Split System Unit Replacement - R410 - 3 ton	2026	3 - Medium	\$23,290
12830	Cabinet Heater Replacements	2025	3 - Medium	\$94,350
12831	Baseboard Radiation Unit Replacements - Hot Water - Fintube	2025	3 - Medium	\$30,370
12835	Water Softener Replacement - Residential	2025	3 - Medium	\$13,090
12839	Water Cooler Replacement	2026	3 - Medium	\$6,920
12837	Water Heater Replacements - Domestic - Electric - Residential Grade	2028	4 - Low	\$9,150
12838	Sanitary Waste and Vent Pipe Repair	2028	4 - Low	\$47,460
12904	Boiler Replacements - CI - Oil to HW - 493 MBH	2037	4 - Low	\$111,760
Total				\$608,140
Project Type: Capital Renewal				
Project Type Deferred Maintenance				
12816	Vent Maintenance	2022	1 - Immediate	\$470
12834	Electrical Repairs - Cover Plate Installation	2022	1 - Immediate	\$970
12782	Window Replacement	2024	2 - High	\$63,630
12784	Brick Repointing and Repair	2023	2 - High	\$6,780
12822	Split System Unit Replacement - AHU-1 - R22 - 20 ton	2024	2 - High	\$88,600
12823	Split System Unit Replacement - AHU-2 - R410 - 10 ton	2024	2 - High	\$59,450
12826	Insulation Replacement - Interior - Ductwork	2024	2 - High	\$4,970
12827	Insulation Replacement - Pipe - Interior	2026	2 - High	\$14,890
12828	Sump Pit Replacement - Above Ground	2024	2 - High	\$2,040
12829	Fire Alarm System Upgrade	2023	2 - High	\$20,720
12833	Lighting Upgrade - Interior - Stair Towers	2024	2 - High	\$6,720
12783	Door Repair and Refinishing - Exterior	2025	3 - Medium	\$14,960
12785	Cornice and Trim Restoration, Pillar Replacement	2024	3 - Medium	\$79,220
12814	Lighting Upgrades - Exterior	2025	3 - Medium	\$5,510
12832	Lighting Upgrades - Interior	2025	3 - Medium	\$108,280
Total				\$477,210
Project Type: Deferred Maintenance				
Project Type Studies/Condition Assessment				
12836	Electrical Study	2024	2 - High	\$23,370
Total				\$23,370
Project Type: Studies/Condition Assessment				

Total

\$1,204,210



Scale 1"=400'



APPENDIX C

Real Property Data Search ()
Search Result for WASHINGTON COUNTY

View Map	View GroundRent Redemption	View GroundRent Registration
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Special Tax Recapture: AGRICULTURAL TRANSFER TAX

Account Identifier: District - 02 Account Number - 006677

Owner Information

Owner Name: HETZER C WILLIAM INC **Use:** AGRICULTURAL

Mailing Address: PO BOX 506 **Principal Residence:** NO

HAGERSTOWN MD 21741-0506 **Deed Reference:** /00316/ 00112

Location & Structure Information

Premises Address: GREENCASTLE PIKE **Legal Description:** PARCEL 1 65.44 ACRES

HAGERSTOWN 21740-0000 HAG-WMSPT PIKE

Map: Grid: Parcel: Neighborhood: Subdivision: Section: Block: Lot: **Assessment Year:** 2021 **Plat No:** 11319

0056 0003 0282 2010080.22 0000 **Plat Ref:**

Town: None

Primary Structure Built: Above Grade Living Area Finished Basement Area Property Land Area County Use

65.4400 AC

Stories Basement Type Exterior Quality Full/Half Bath Garage Last Notice of Major Improvements

/

Value Information

	Base Value	Value As of 01/01/2021	Phase-in Assessments As of 07/01/2022 As of 07/01/2023	
Land:	32,300	32,300		
Improvements	0	0		
Total:	32,300	32,300	32,300	32,300
Preferential Land:	32,300	32,300		

Transfer Information

Seller: **Date:** **Price:** \$0

Type: NON-ARMS LENGTH OTHER **Deed1:** /00316/ 00112 **Deed2:**

Seller: **Date:** **Price:**

Type: **Deed1:** **Deed2:**

Seller: **Date:** **Price:**

Type: **Deed1:** **Deed2:**

Exemption Information

Partial Exempt Assessments: Class 07/01/2022 07/01/2023

County: 000 0.00

State: 000 0.00

Municipal: 000 0.00|0.00 0.00|0.00

Special Tax Recapture: AGRICULTURAL TRANSFER TAX

Homestead Application Information

Homestead Application Status: No Application

Homeowners' Tax Credit Application Information

Homeowners' Tax Credit Application Status: No Application **Date:**

View Map		View GroundRent Redemption		View GroundRent Registration	
Special Tax Recapture: AGRICULTURAL TRANSFER TAX					
Account Identifier:		District - 02 Account Number - 006715			
Owner Information					
Owner Name:		HETZER C WILLIAM INC		Use:	AGRICULTURAL
Mailing Address:		PO BOX 506 HAGERSTOWN MD 21741-0506		Principal Residence:	NO
				Deed Reference:	/00455/ 00728
Location & Structure Information					
Premises Address:		HOPEWELL RD WILLIAMSPORT 21795-0000		Legal Description:	PARCEL 2 11.67 ACRES HOPEWELL ROAD WILLIAMSPORT
Map: Grid: Parcel: Neighborhood: Subdivision: Section: Block: Lot: Assessment Year: Plat No: 11319					
0056 0003 0671 2010080.22 0000		2021 Plat Ref:			
Town: None					
Primary Structure BuiltAbove Grade Living AreaFinished Basement AreaProperty Land AreaCounty Use					
11.6700 AC					
Stories Basement Type Exterior Quality Full/Half Bath Garage Last Notice of Major Improvements					
/					
Value Information					
Base Value		Value		Phase-In Assessments	
		As of		As of	
		01/01/2021		07/01/2022 07/01/2023	
Land:	5,600	5,600			
Improvements	0	0			
Total:	5,600	5,600		5,600	5,600
Preferential Land:	5,600	5,600			
Transfer Information					
Seller:		Date:		Price: \$0	
Type: NON-ARMS LENGTH OTHER		Deed1: /00455/ 00728		Deed2:	
Seller:		Date:		Price:	
Type:		Deed1:		Deed2:	
Seller:		Date:		Price:	
Type:		Deed1:		Deed2:	
Exemption Information					
Partial Exempt Assessments: Class		07/01/2022		07/01/2023	
County:	000	0.00			
State:	000	0.00			
Municipal:	000	0.00 0.00		0.00 0.00	
Special Tax Recapture: AGRICULTURAL TRANSFER TAX					
Homestead Application Information					
Homestead Application Status: No Application					
Homeowners' Tax Credit Application Information					
Homeowners' Tax Credit Application Status: No Application Date:					

APPENDIX D

