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## BOARD OF COUNTY COMMISSIONERS

**September 13, 2022**

### OPEN SESSION AGENDA

- 10:00 AM      MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE  
CALL TO ORDER, *President Jeffrey A. Cline*  
APPROVAL OF MINUTES: *August 30, 2022*  
*September 1, 2022 (Special Meeting)*
- 10:05 AM      COMMISSIONERS' REPORTS AND COMMENTS
- 10:15 AM      STAFF COMMENTS
- 10:20 AM      CITIZEN PARTICIPATION
- 10:25 AM      CHANGE OF JOB TITLE, JOB DESCRIPTION, AND RECLASSIFICATION OF  
CIRCUIT COURT LEGAL SECRETARY AND EXECUTIVE ASSISTANT  
POSITIONS  
*Kristin Grossnickle, Court Administrator; Honorable Brett R. Wilson, Administrative  
Judge; Honorable Andrew F. Wilkinson, Associate Judge*
- 10:30 AM      WASHINGTON COUNTY SOIL CONSERVATION DISTRICT (WCSCD) –  
FUNDING FOR POSITION CONCURRENCE WITH ESTABLISHED/BUDGETED  
FUNDING – URBAN PLANNER/ENGINEERING TECHNICIAN  
*Denise D. Price, District Manager, Washington County Soil Conservation District*
- 10:35 AM      WASHINGTON COUNTY COMMUNITY COALITION: RECAP OF 2022;  
REQUEST FOR SUPPORT IN 2023  
*Paul Frey, President and CEO, Washington County Chamber of Commerce; Jim  
Kercheval, Executive Director, Greater Hagerstown Committee*
- 10:50 AM      CONTRACT AWARD (2023-1) – NO. 2 HEATING OIL SUPPLY AND DELIVERY  
*Brandi Naugle, Buyer, Purchasing; Andrew Eshleman, Director, Public Works*
- 10:55 AM      BID AWARD (PUR-1567) – ELECTRONICS RECYCLING  
*Rick Curry, Director, Purchasing; Dave Mason, Deputy Director, Solid Waste*
- BID AWARD (PUR- 1565) – SCHOOL BASED MENTAL HEALTH SERVICES  
*Rick Curry, Director, Purchasing; Rachel Souders, Senior Grant Manager, Grant  
Management*

- 11:00 AM     STATE SURPLUS PROPERTY  
*Todd Moser, Real Property Administrator, Engineering*
- 11:05 AM     APPALACHIAN   REGIONAL   COMMISSION   (ARC)   2022   ANNUAL  
CONFERENCE  
*Susan Grimes, Director, Business Development*
- 11:10 AM     HAGERSTOWN REGIONAL AIRPORT PROPERTY ACQUISITION  
*Kirk C. Downey, County Attorney*
- 11:15 AM     POTENTIAL LEGISLATIVE ISSUES  
*Kirk C. Downey, County Attorney*
- 11:25 AM     CLOSED SESSION - *(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State; To consult with counsel to obtain legal advice on a legal matter; and To consult with staff, consultants, or other individuals about pending or potential litigation.)*
- 12:05 PM     RECONVENE IN OPEN SESSION

ADJOURNMENT



## Agenda Report Form

### Open Session Item

**SUBJECT:** Change of job title, job description, and reclassification of Circuit Court legal secretary and executive assistant positions.

**PRESENTATION DATE:** September 13, 2022

**PRESENTATION BY:** Kristin Grossnickle, Court Administrator  
Honorable Brett R. Wilson, Administrative Judge  
Honorable Andrew F. Wilkinson, Associate Judge

**RECOMMENDED MOTION:** Move to approve the change of job title, job description, and reclassification of Circuit Court legal secretary and executive administrative assistant position to Judicial Assistant and Executive Judicial Assistant.

**REPORT-IN-BRIEF:** The Maryland Judiciary has adopted the job title of Judicial Assistant and Executive Judicial Assistant for the legal and administrative assistants serving in the courts statewide.

The role of the Judicial Assistant varies widely from that of other legal secretaries or administrative assistants employed by the Washington County Government. The County's current job description for these Circuit Court positions does not accurately reflect the work that Judicial Assistant's do.

Based on responses from Circuit Courts across the state, of the responding courts, the average starting salary for the Judicial Assistant position is \$47,285. (This calculation is based on FY22 and FY23 salary scales, therefore the FY23 calculation is most likely higher.)

The current starting salary for the Judicial Assistant in Washington County is \$38,688

**DISCUSSION:** The job description for the Judicial Assistant/Executive Assistant positions has been revised to more accurately reflect the responsibilities and requirements of the positions within the Circuit Court. Judicial Assistants are required to complete and extensive and ongoing training programs through the Maryland Judiciary. They are tasked with handling highly confidential information regarding court cases, search warrants, wire taps, etc. They are responsible for handling additional court specific tasks and duties that are not part of the County's legal secretary job description.

With adoption of the new job descriptions, we also request that the classification for the Judicial Assistant be changed from a Grade 9 to a Grade 11, with a starting salary of \$45,136 and the classification for the Executive Judicial Assistant be changed from a Grade 11 to a Grade 12 with a starting salary of \$48,776. Reclassification will more accurately recognize the

experience and skill required of Judicial Assistants in the court system.

**FISCAL IMPACT:** The Circuit Court has one (1) Executive Judicial Assistant and six (6) Judicial Assistants. The total fiscal impact to reclassify these seven (7) positions is a total of \$49,124.60 for salary and benefits. The Circuit Court has funding in the FY23 budget for a vacant position. Keeping this position vacant for seven (7) months will cover the budgetary impact of this request for FY23. The increased amount will be budgeted in salary and benefits for all future budget requests.

**CONCURRENCES:** John Martirano, County Administrator  
Deborah Condo, Deputy Director of Human Resources

**ALTERNATIVES:** Deny the request to change job title, job description, and reclassification

**ATTACHMENTS:** Current and Revised Job Description Judicial Assistant  
Revised Job Description Executive Judicial Assistant

**AUDIO/VISUAL NEEDS:** N/A





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**JOB TITLE:** Legal Secretary

**GRADE:** 9

**DEPARTMENT:** Circuit Court

**FLSA STATUS:** Non-Exempt

**REPORTS TO:** Associate Judge

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**GENERAL DEFINITION OF WORK:**

Performs intermediate skilled clerical support in the office of the Associate Judge. Facilitate the legal procedures and practices of the office, including electronic file management, transcription and drafting of legal documents, correspondence and appropriate filing of the same, providing information of a legal nature, updating of law books and manuals, maintaining of calendars, schedules and deadlines and acting as office liaison.

**ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Transcribes dictation involving extensive use of legal terminology. Takes and transcribes minutes.
2. Prepares/drafts a variety of legal documents (including, but not limited to court orders, memoranda of law, orders, briefs, correspondence and memorandums).
3. Proofreads documents for legal conformity, grammar, punctuation and spelling.
4. Submits legal documents to various courts.
5. Enters a variety of information into computer and generates relevant documents, records and reports.
6. Assembles/files new cases. Ensures accuracy and completeness of files. Prepares charging documents for indictments. Issues warrants/summons. Prepares docket.
7. Prepares informations, motions, grand jury presentments, juvenile petitions, court orders, continuances, notices of sentencing, violations of probation, and jury instructions.
8. Updates law books and manuals
9. Maintains calendars, including scheduling appointments, coordinating meetings and resources maintaining time records. Orders supplies. Maintains expense records.
10. Acts as office receptionist. Receives and screens telephone calls pertaining to various legal inquiries. Maintains office filing system. Provides information to other county departments, attorneys and the public. Provides general secretarial support.
11. Processes incoming and outgoing mail.
12. Performs related tasks as required.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Thorough knowledge of legal office practices, procedures and techniques; thorough knowledge of legal terminology and spelling; thorough knowledge of departmental functions, organization and policies; general knowledge of the principles, methods and practices utilized in legal research; some knowledge of municipal law; ability to maintain involved office and legal records; ability to organize and perform work independently; ability to take and transcribe dictation; ability to establish and maintain effective and working relationships with associates and the general public.

**EDUCATION AND EXPERIENCE:**

Any combination of education and experience equivalent to graduation from high school and considerable legal secretarial experience.

**PHYSICAL REQUIREMENTS:**

Must have the use of sensory skills to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls.

Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. This is sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects. No significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, pushing, and pulling.

The worker is not subject to adverse environmental conditions.

**SPECIAL REQUIREMENTS:**

Possession of a valid driver's license.

May require certification as Notary Public.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Revised: 12/2019



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**JOB TITLE:** Judicial Assistant

**GRADE:** 11

**DEPARTMENT:** Circuit Court

**FLSA STATUS:** Non-Exempt

**REPORTS TO:** Associate Judge/Magistrate

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**GENERAL DEFINITION OF WORK:**

Performs administrative work providing a variety of legal support activities to the Associate Judge. Ensures that efficient operations and procedures are implemented and followed for a judicial office. Direction is provided by the Associate Judge.

**ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Works independently under the general supervision of the Associate Judge who gives assignments in broad terms of the objectives desired. Acts as intermediary in maintaining frequent contacts with other members of the local and state judiciary. Reviews and brings to the attention of the Administrative Judge those items which require his/her consideration and action.
2. Transcribes dictation involving extensive use of legal terminology, including but not limited to opinions, letters, memoranda, orders including but not limited to court orders, pre-sentence investigation orders, drug treatment orders, Juvenile orders, CINA orders and Child Support orders; writs, jury verdict sheets and jury instructions, and similar or related material as directed.
3. Utilizes knowledge of legal terms and resources. Drafts and types routine correspondence and letters to attorneys at the direction and satisfaction of the judge. Maintains all files in accordance with the court and judge's requirements. Updates law books and manuals.
4. Transfers court work product between the judge's chambers and various other departments in the court through MDEC or other means as necessary. Contacts parties or attorneys as required by the judge.
5. Reviews the court docket for the judge and prepares the judge for court sessions by researching and organizing notes, filings, and motions for review before and during court and to assist the judge with moving all cases forward to final disposition.
6. Works closely with the Assignment office regarding scheduling of cases on the judge's docket.
7. Assists the Law Clerk in reviewing tasks in the judge's queue in MDEC for motions to be ruled upon.
8. Schedules Zoom sessions for Remote hearings and files the Remote Hearing notices within MDEC and distributes to attorneys and interpreters. Serves as host in Zoom for remote hearings. Manages court participants and breakout rooms during remote hearings on Zoom.
9. Prepares monthly reports, including but not limited to Sentencing Guideline worksheets and Reserved Case Reports, for the chambers for submission to Administrative Office of Courts, as well as Wiretap Report submitted to the Administrative Office of the United States Courts.
10. Responsible for all courtroom technology including Zoom and Polycom. Responsible for logging judge onto computers in the courtroom.
11. Maintains calendars, including scheduling appointments, coordinating meetings and resources maintaining time records for judge, law clerk, and bailiff. Order supplies for judge's chambers. Order juror meals. Prepares and enters expense reports for the judge into the Judiciary

accounting system. Receives incoming correspondence, incoming visitors, and calls to chambers.

12. Works in conjunction with the judge and the judge's law clerk to accomplish various tasks as assigned by the judge. Performs related tasks as required.

#### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Must have an in-depth knowledge of court procedures and full knowledge of the State Judiciary case management system, MDEC.
- Thorough knowledge of legal drafting and administrative techniques.
- Ability to take and transcribe dictation.
- Thorough knowledge of legal terminology, forms, methods, and procedures.
- Knowledge of the principles, methods and practices utilized in and to perform legal research.
- Ability to coordinate complex legal requests from various departments, agencies, attorneys and courthouse staff.
- Ability to multi-task, organize data, gather information, prepare reports, and maintain office and legal records.
- Ability to take initiative, to stay organized, and work in a self-motivated, independent manner.
- Ability to demonstrate consistent attention to detail.
- Ability to establish and maintain positive working relationships with judges, court administrator, other court staff, attorneys, partner agencies, and the public.
- Must possess a positive workplace attitude and the ability to professionally deal with confidential information including but not limited to judicial records, judges' notes, search warrant applications and Wiretap report.
- Familiarity with Microsoft Teams, Microsoft Office including Word and Excel, Zoom for Government, Westlaw online legal research, and Oracle.
- Ability to operate modern office equipment and all courtroom technology.
- Required to complete two (2) year Judicial Assistant Core training program through the Maryland Judiciary. Required to complete additional Judiciary mandatory training including but not limited to, sexual harassment, diversity, customer service, and security trainings as required quarterly and/or annually. Completion of additional elective courses offered through the Judiciary to enhance job knowledge and performance.

#### **EDUCATION AND EXPERIENCE:**

- High school diploma. Associate degree in business administration, paralegal studies, or related field, preferred.
- Considerable legal office support experience.
- Equivalent combination of education and experience may be substituted.
- This position is part of the Circuit Court Judge's personal and confidential staff. As such, selection is made by each Circuit Court Judge and minimum qualifications may vary on an individual basis.

#### **PHYSICAL REQUIREMENTS:**

Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. This is sedentary work requiring the exertion of up to 25 pounds of force occasionally, sitting or standing for extended periods of time; the worker is not subject to adverse environmental condition.

#### **SPECIAL REQUIREMENTS:**

Possession of a valid driver's license with ability to maintain.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Revised 06/2022



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**JOB TITLE:** Executive Judicial Assistant

**GRADE:** 12

**DEPARTMENT:** Circuit Court

**FLSA STATUS:** Non-Exempt

**REPORTS TO:** Administrative Judge

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**GENERAL DEFINITION OF WORK:**

Performs administrative work providing a variety of legal support activities to the Administrative Judge. Ensures that efficient operations and procedures are implemented and followed for a judicial office. Direction is provided by the Administrative Judge.

**ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Works independently under the general supervision of the Administrative Judge who gives assignments in broad terms of the objectives desired. Acts as intermediary in maintaining frequent contacts with other members of the local and state judiciary. Reviews and brings to the attention of the Administrative Judge those items which require his/her consideration and action.
2. Supports the Administrative Judge and Court Administrator regarding administrative operations of the court, including Human Resource matters, on a continuing basis.
3. Transcribes dictation involving extensive use of legal terminology, including but not limited to opinions, letters, memoranda, orders including but not limited to court orders, scheduling orders, pre-sentence investigation orders, drug treatment orders, Juvenile orders, CINA orders and Child Support orders; writs, jury verdict sheets and jury instructions, and similar or related material as directed.
4. Utilizes knowledge of legal terms and resources. Drafts and types routine correspondence and letters to attorneys to the satisfaction of the Administrative Judge. Maintains all files in accordance with the court and judge's requirements. Updates law books and manuals.
5. Transfers court work product between the Administrative Judge's chambers and various other departments in the court through MDEC or other means as necessary. Contacts parties or attorneys as required by the Administrative Judge.
6. Reviews the court docket for the Administrative Judge and prepares the judge for court sessions by researching and organizing notes, filings, and motions for review before and during court and to assist the judge with moving all cases forward to final disposition.
7. Works closely with the Assignment office regarding scheduling of cases on the Administrative Judge's docket.
8. Coordinates the scheduling of Scheduling Conferences for multi-day Criminal trials and types Scheduling Orders.
9. Assists in scheduling Bail Reviews, communicating with the detention center, Sheriff's department, attorneys, and other court personnel.
10. Assists in scheduling Senior or Visiting Judge's and serves as a court liaison to these judges.
11. Schedules and participates in meetings as necessary on behalf of or with the Administrative Judge.
12. Assists the Law Clerk in reviewing tasks in the judge's queue in MDEC for motions to be ruled upon. Assists in review of the Administrative Judge Multi-Day Trial queue in MDEC to bring scheduling or continuance needs to the attention of the Administrative Judge.

13. Schedules Zoom sessions for Remote hearings and files the Remote Hearing notices within MDEC and distributes to attorneys and interpreters. Serves as host in Zoom for remote hearings. Manages court participants and breakout rooms during remote hearings on Zoom.
14. Prepares monthly reports, including but not limited to Sentencing Guideline worksheets and Reserved Case Reports, for the chambers for submission to Administrative Office of Courts, as well as Wiretap Report submitted to the Administrative Office of the United States Courts.
15. Responsible for all courtroom technology including Zoom and Polycom. Responsible for logging judge onto computers in the courtroom
16. Maintains calendars, including scheduling appointments, coordinating meetings and resources maintaining time records for judge, law clerk, and bailiff. Order supplies for judge's chambers. Order supplies for jury rooms. Order juror meals. Prepares and enters expense reports for the judge into the Judiciary accounting system. Receives incoming correspondence, incoming visitors, and calls to chambers.
17. Responsible for scheduling all judges for continuing Judicial Education courses through the Judiciary Human Resources system.
18. Works closely with the Lead Bailiff in ensuring bailiff coverage for courtrooms and forwarding communication to them.
19. Works in conjunction with the judge and the judge's law clerk to accomplish various tasks as assigned by the judge. Performs related tasks as required.

#### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Must have an in-depth knowledge of court procedures and thorough knowledge of the State Judiciary case management system, MDEC (Maryland Electronic Courts).
- Thorough knowledge of legal drafting and administrative techniques.
- Ability to take and transcribe dictation.
- Thorough knowledge of legal terminology, forms, methods, and procedures.
- Knowledge of the principles, methods and practices utilized in and to perform legal research.
- Ability to coordinate complex legal requests from various departments, agencies, attorneys, and courthouse staff.
- Ability to multi-task, organize data, gather information, prepare reports, and maintain office and legal records.
- Ability to take initiative, to stay organized, and work in a self-motivated, independent manner.
- Ability to demonstrate consistent attention to detail.
- Ability to establish and maintain positive working relationships with judges, court administrator, other court staff, attorneys, partner agencies, and the public.
- Must possess a positive workplace attitude and the ability to professionally deal with confidential information including but not limited to judicial records, judges' notes, search warrant applications, Wiretap report, and human resource matters.
- Familiarity with Microsoft Teams, Microsoft Office including Word and Excel, Zoom for Government, Westlaw online legal research, and Oracle.
- Ability to operate modern office equipment and all courtroom technology.
- Required to complete two (2) year Judicial Assistant Core training program through the Maryland Judiciary. Required to complete additional Judiciary mandatory training including but not limited to, sexual harassment, diversity, customer service, and security trainings as required quarterly and/or annually. Completion of additional elective courses offered through the Judiciary to enhance job knowledge and performance.

#### **EDUCATION AND EXPERIENCE:**

- Associate degree in business administration, paralegal studies, or related field, preferred.
- Considerable legal office support experience.
- Equivalent combination of education and experience may be substituted.

- This position is part of the Circuit Court Judge's personal and confidential staff. As such, selection is made by each Circuit Court Judge and minimum qualifications may vary on an individual basis.

**PHYSICAL REQUIREMENTS:**

Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. This is sedentary work requiring the exertion of up to 25 pounds of force occasionally, sitting or standing for extended periods of time; the worker is not subject to adverse environmental condition.

**SPECIAL REQUIREMENTS:**

Possession of a valid driver's license with ability to maintain.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Revised: 06/2022



## Agenda Report Form

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### Open Session Item

**SUBJECT:** Washington County Soil Conservation District (WCSCD) – Funding for Position Concurrence with established/budgeted funding – Urban Planner/Engineering Technician (Moving Forward – In lieu of District Engineer – Unsuccessful in hiring due to the current development climate) (Potential for established/budgeted funding (portion thereof) also to outsourcing Pond Reviews (Dam Safety Reviews) due to unsuccessful hiring of a District Engineer)

**PRESENTATION DATE:** September 13, 2022

**PRESENTATION BY:** Denise D. Price, District Manager, Washington County Soil Conservation District (WCSCD)

**RECOMMENDED MOTION:** Approval/Concurrence

**REPORT-IN-BRIEF:** WCSCD is seeking approval/concurrence to hire an Urban Planner/Engineering Technician, as well as, supplementing outsourced Pond Reviews (Dam Safety Reviews) due to unsuccessful hiring of a District Engineer. We are moving toward a January 1, 2023 effective date based upon documentation and associated requirements received from the Maryland Department of the Environment.

**DISCUSSION:**

**FISCAL IMPACT:**

**CONCURRENCES:** John Martirano, County Administrator

**ALTERNATIVES:** N/A

**ATTACHMENTS:** N/A

**AUDIO/VISUAL NEEDS:** N/A





## Agenda Report Form

### Open Session Item

**SUBJECT:** Washington County Community Coalition: Recap of 2022; Request for support in 2023

**PRESENTATION DATE:** September 13, 2022

**PRESENTATION BY:** Paul Frey, President and CEO, Washington County Chamber of Commerce, and Jim Kercheval, Executive Director, Greater Hagerstown Committee

### **RECOMMENDED MOTION:**

**REPORT-IN-BRIEF:** Since 2005, local leaders from the Washington County Community Coalition, an advocacy group, have had a two-fold mission: First, we lobby Annapolis on issues important to Washington County. Second, we educate State leaders and policy makers on the priorities, activities, and strengths of our community. To be successful, the Coalition understands that it must go to Annapolis with “one voice.” To build this consensus, we debate the issues among the Coalition members and select only those on which all of the Coalition partners agree. We then go to Annapolis with a unified message and an increased chance for success. Once the issues are chosen and the agenda is set, the Coalition works with a team of professional lobbyists, led by John Favazza of Manis Canning & Associates. The lobbying team uses our consensus agenda to develop a coordinated plan of action.

### **DISCUSSION:**

**FISCAL IMPACT:** \$10,000, if Community Coalition support is provided during the 2023 Session.

### **CONCURRENCES:**

**ATTACHMENTS:** 2022 Community Coalition Packet

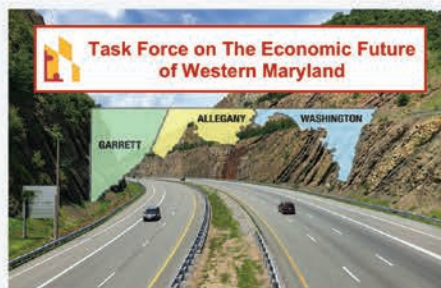


# Community WC Coalition

## 2022 Legislator's Packet



I-81



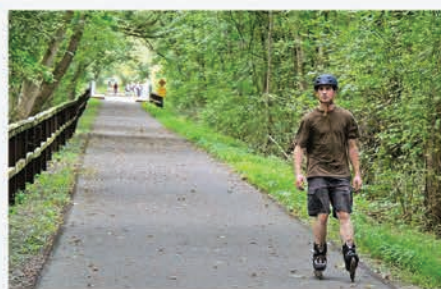
Western MD Economic Support



Indoor Turf Facility



EMS Support



Tourism



Historic Heritage





## Washington County Community Coalition

### Coalition Partners:

- Washington County Government
- City of Hagerstown
- Hagerstown Community College
- Washington County Library System
- Town of Boonsboro
- Town of Williamsport
- Visit Hagerstown (Convention & Visitors Bureau)
- Washington County Chamber of Commerce
- CHIEF (Washington County Industrial Foundation)
- Greater Hagerstown Committee

### History:

In 2005, local leaders formed the Washington County Community Coalition, an advocacy group with a two-fold mission: First, we lobby Annapolis on issues important to Washington County. Second, we educate State leaders and policy makers on the priorities, activities, and strengths of our community.

To be successful, the Coalition understands that it must go to Annapolis with "one voice." To build this consensus, we debate the issues among ourselves and select only those on which all the Coalition partners agree. We go to Annapolis, then, with a unified message and an increased chance for success.

Once the issues are chosen and the agenda is set, the Coalition works with a team of professional lobbyists led by John Favazza of Manis Canning & Associates. The lobbying team uses our consensus agenda to develop a coordinated plan of action.

Beyond the set agenda, the Coalition uses the lobbyist as a "trip-wire" – an early warning system to alert community leaders of legislative threats to Washington County. Armed with the information, and working with our lobbyists, the Coalition partners can often resolve issues before they become problems.

### Process:

The process to develop the Coalition's agenda begins with a series of meetings to which the entire leadership of all of the Coalition partners is invited. The group begins in the summer with brainstorming sessions designed to identify issues or projects that are important to our community. Over the course of several meetings, the partners trim down the list and agree on a manageable set of items. The Coalition's partners research the agenda items, identify specific requests, and prepare white papers or fact sheets for the lobbyists to use as educational materials. Past projects: I-81 widening, major interchange improvements, revitalization projects in urban centers (MD Theatre), tourism projects, etc.

### Program:

- Strategic lobbying program is developed for the community including priority projects and a "Watch List" of local issues of concern.
- Community Leaders attend a "Day in Annapolis" during the General Assembly session to lobby State leaders on community initiatives.
- "Meet and Greet" legislators throughout the session at various special events.
- Coalition holds a legislative reception to project the "brand" of Washington County as a future area of prosperity for MD.
- The Coalition receives year-round advocacy updates from our lobbyists. The lobbying team tracks and reports on local legislation. Community leaders receive advice and help as new issues or initiatives develop.

### For more information contact:

Paul Frey, CEO/President  
Washington County Chamber of Commerce  
1 S. Potomac St. Hagerstown, MD 21740  
(301)739-2015  
paul@hagerstown.org

# Agenda For 2022 Legislative Session

## Transportation



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### I-81 Widening Improvements

I-81 is a nationally significant freight corridor, aiding commerce in the region and along the east coast. Locally, it serves foreign trade zones, enterprise zones, and other projected high employment growth areas including our regional airport, making it vital to regional commerce and economic development in our community. I-81 corridor improvements are desperately needed to provide capacity for planned development, improve safety, and reduce congestion related to high truck volumes. Widening I-81 has been our top transportation project for over 20 years. Construction of Phase 1 to widen I-81 to 6 lanes from the Potomac River Bridge to Exit #1 in Williamsport is complete. SHA is finishing up the engineering and design of Phases 2 through 4 (to the Pennsylvania Line). The County and SHA recently applied for federal funding ("INFRA grant) for the construction of Phase 2 but was unsuccessful. **REQUEST: Identify federal and state funding in the coming year to complete Phase 2 (widening 4 miles from Exit #1 to Halfway Boulevard), fund the design and engineering of the remainder of I-81, and develop a ten-year plan to secure funding and complete the widening to the Pennsylvania line to keep Maryland safe and competitive on the I-81 corridor.**



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### I-70/MD 65 Interchange Improvements

Improvements to the interchange of Interstate 70 and MD 65 are needed to enhance safety, improve congestion, and increase capacity in the fastest growing retail and residential area in the County. The proposed interchange improvements include construction of a partial cloverleaf, safety enhancements, and scheduled I-70 bridge replacements. The project has been one of the top two priorities (2nd to I-81) for seven consecutive years. SHA announced at the 2021 MDOT Tour Meeting that there is no new money for this project in the 2022 CTP. Construction for the bridge deck and superstructure replacement and widening of I-70 dual bridges over MD 65 and CSX Railroad is ongoing. This is considered the first phase of work for this interchange. The project will provide capacity as well as improve efficiency and safety by eliminating multiple stop conditions on MD 65 and weave/merge conditions on I-70. **REQUEST: State begin the design stage, and program construction funding into MDOT's Consolidated Transportation Plan for I-70/MD-65 Interchange improvements.**

## Community Revitalization



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### Indoor Turf Facility

An independent sports market feasibility study completed for the City of Hagerstown by Victus Advisors in June 2018 determined that there is significant demand in Hagerstown and the surrounding region for an indoor sports turf facility. Although still in the concept phase, the primary goal is to construct a facility with a minimum of two (2) indoor artificial turf fields (84'x 185'), as well as (4) hard court playing surfaces for basketball, volleyball, etc. on the site of the former Municipal Stadium. An outdoor field may also be incorporated pending financial considerations. **REQUEST: Support legislation requiring MDOT to include the expansion and development of transit service to Hagerstown, MD in their statewide Transit Plan. REQUEST: Support Hagerstown's effort to construct an indoor sports turf Sportsplex including consideration of State bond financing. Amount of Funding Requested: \$17,000,000.**

# Agenda For 2022 Legislative Session



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## Clara Barton Memorial Sculpture and Plaza

The Clara Barton Memorial Committee is commissioning a memorial to Clara Barton to celebrate the life and contributions of renowned Civil War nurse and founder of the American Red Cross - an institution that provides immediate response to crisis and disasters all over the world as well as the donation of blood to save patients in need. The memorial will consist of a small public plaza with a monumental bronze figural grouping of Clara Barton giving aid to a fallen soldier - recognizing the moment where "the Angel of the Battlefield" broke the barrier for nurses to be present on a live battlefield, under fire, at Antietam. This project will honor the legacy of Clara Barton who changed the role of the nursing profession by making it a medical field, and less a role of servitude when she provided hands-on, immediate care as a first responder. This public-private project will be located on City of Hagerstown-owned land near their Arts and Entertainment District and on the Cultural Trail at 319 Summit Avenue. Estimated total project cost is approximately \$650K. Approximately one-quarter of the money has been raised privately so far." 150K-\$200K is needed to start the project in 2022. **Request: State funding support for the construction of the Clara Barton Memorial in Hagerstown. The support could include Bond Bills, Capital Funding, or other state financial support.**

## Economic Development



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## Support Legislation from the Task Force on the Economic Future of Western Maryland

The Task Force on the Economic Future of Western Maryland was formed through Chapter 207 of the 2020 Maryland laws (originally submitted as HB 436). The task force has two primary objectives: to study the current economic conditions in Western Maryland and to make recommendations regarding potential methods for improving the region's economy. The region has seen decreasing population and economic dynamism. However, private employment is still increasing, and the region has concentrations of several key industries that can serve as a strong foundation to grow the region's future economy. Suggested areas of focus include opportunities to expand economic activity in technology-based industry; opportunities to strengthen tourism-related businesses in the region; and strategies to overcome barriers to the creation and expansion of new small businesses in the region. The task force will be recommending the creation of "The Western Maryland Economic Future Investment Fund (WMEFIF)" as an initial 5-year pilot program which would be funded annually by the State. Each county or other local entity within the three-county area would present potential projects to the WMEFIF board that meet the goals and objectives of the fund. This multi-county board with state representation will vote each year on which projects to fund. **REQUEST: Support legislation to create a new program to spur economic development in Western Maryland (Garrett, Allegany, and Washington Counties) including creation of the Western Maryland Economic Future Investment Fund (WMEFIF).**

# Agenda For 2022 Legislative Session

## Health



Page 17

### EMS Support Legislation (Medicaid Reimbursement Increase and Regulatory Changes)

Emergency Medical Services (EMS) in our County continue to struggle to fund operations and our hospital's heavily used Emergency Room is often required to see non-emergency patients that could have been more timely and better served by other care facilities. Maryland's Medicaid reimbursement rate has failed to increase over time and no longer covers the ever-rising operational costs of our EMS companies. Neighboring communities in other states receive approximately \$377 per call from Medicaid versus Washington County which receives only \$100 per emergency call. We are asking the state to support legislation that increases the Medicaid reimbursement rate as well as includes mileage costs. Senator Gallion (Hartford Co.) will be submitting legislation again this year on this issue. In addition, our EMS companies would like to see state regulations allow for EMS Companies to triage non-emergency patients to other facilities based on the type of care that was needed (behavioral health centers, addictions centers, urgent care, etc.). This would take pressure off our Emergency Room and more efficiently treat patient's needs. **Request: Support legislation that increases Medicaid reimbursement rates and allows EMS companies to transport to facilities other than emergency rooms when appropriate.**



Page 18

### Boonsboro Water Reservoir Improvements

Boonsboro's current 1.3M gallon water reservoir was built in 1954, is structurally compromised, and leaks 15k to 25k gallons of water per day. A consultant was hired to do a preliminary evaluation that provided more detailed needs and cost estimates. Boonsboro is reviewing various grant and funding options to pursue and talking with State and Federal elected officials. The project is currently estimated to cost approximately \$4.1M based on initial consultant estimates and review of similar projects in other jurisdictions. Funding would likely come from various state grant programs and bond bills over a couple years. **Request: Seek state and federal financial support from various sources for Boonsboro's drinking water reservoir replacement project.**

## Tourism



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### Doleman Black Heritage Museum (DBHM)

The DBHM is seeking financial assistance for the rehabilitation of the former Coca Cola Bottling/Administration building at 465 Pennsylvania Avenue recently acquired for the future home of the organization. DBHM is the legacy of Charles and Margarett Doleman and originated as a living museum in their home in 1974. It is now a 501 (c) 3, nonprofit organization established to further build upon the Doleman legacy of an estimated 4,500-piece artifacts collection that spans from pre-Civil War to post-Civil Rights. The City of Hagerstown recently received funding from DHCD - Community Legacy program in order to repay the City for acquisition of the property, and to hire an Architect/Engineer for the design and engineering of its future home. The architectural and engineering study will be completed next year and will have more concrete details, but at this point the project is estimated to cost about \$6.2M over 4 phases of construction. **REQUEST: State funding assistance in the form of bond bills, grants, or other financial instruments available by the Maryland General Assembly to fund the design and rehabilitation of the former Coca Cola bottling plant to serve as the Doleman Black Heritage Museum.**



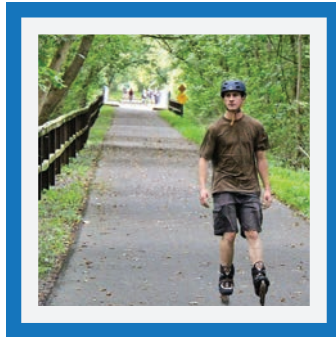
# Agenda For 2022 Legislative Session



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## NPS Headquarters and C&O Canal Park Visitors Center

Williamsport will be seeking additional gap funding from various state sources for purposes of finishing the interior of the new C&O Canal Park visitors center. This investment matches over \$1.5M already spent by the National Park Service to renovate the exterior of the historic Cline House and Miller Lumber Building used for this facility. **REQUEST: \$900,000 to rehabilitate the interior of a new C&O Canal Park Visitors Center.**



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## Resolve Right of Way issues for South County Roxbury Rail Line

In 1991, the Maryland Department of Natural Resources (DNR) purchased the southern portion of an unused railroad corridor from CSX for \$550,000. Ownership debates, title issues, and access rights have been an ongoing dispute surrounding this former South County Rail Line from Roxbury Road to Weverton Cliffs preventing it from being considered for other uses. **Request: Support legislation to compel the Department of Natural Resources (DNR) to demonstrate that it has a clear title to the Weverton to Roxbury Rail Line property and initiate a meaningful planning process to determine the rail line's alignment that will best mitigate any conflicts with neighboring properties.**

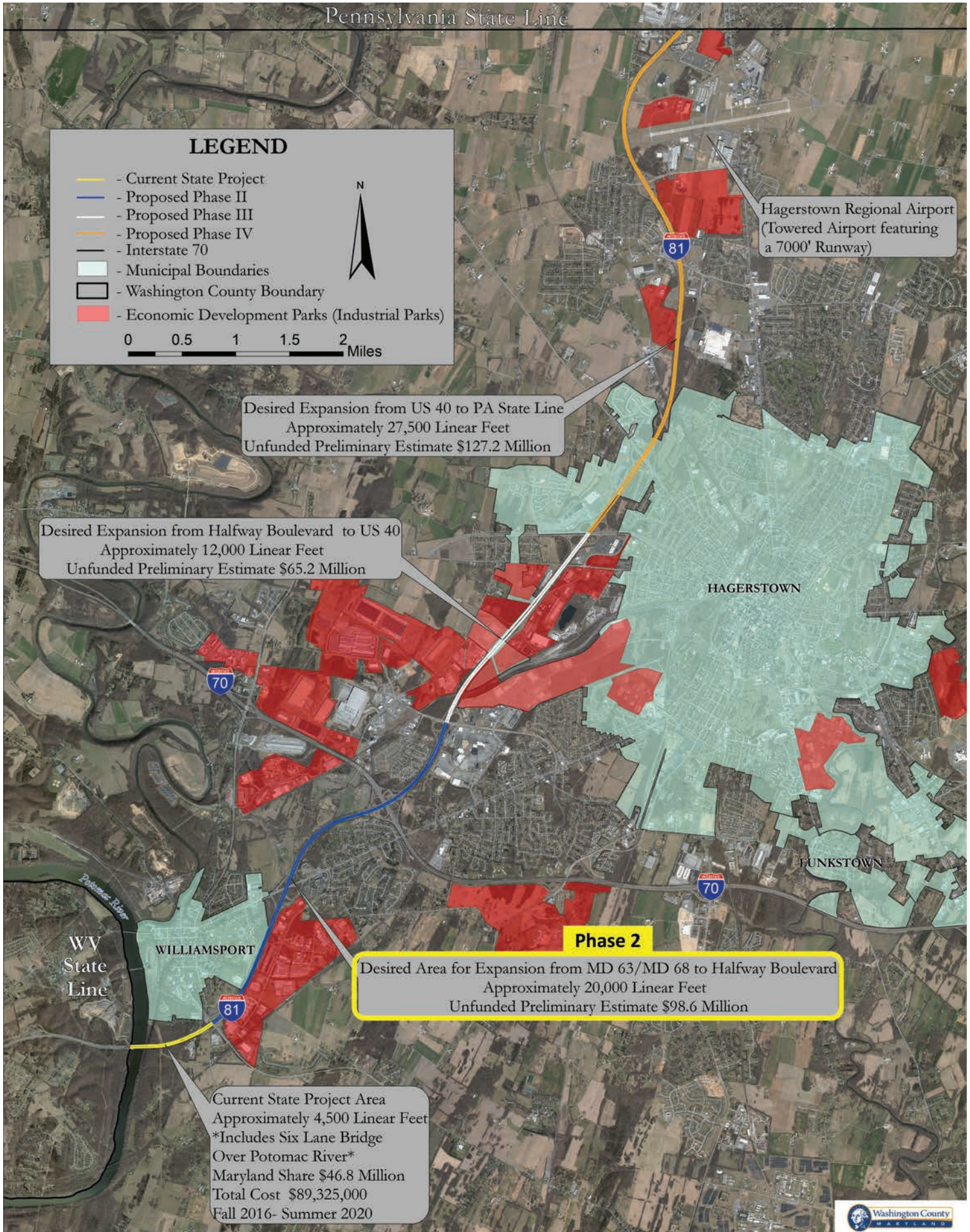
## 2022 Watch List

Monitor any legislation or policy changes that impact Washington County

- **Gaming revenue protection** (no negative legislation anticipated)
- **Shifting of liabilities from state to localities**
- **USMH operational funding** - Advocate for sufficient funding to successfully operate and grow USMH.  
USMH saw a small reduction this year and goal is to be equal to what they were 2 years ago. This would require the state to fund the full USM system back to the FY 2020 level as USMH gets an allotment from USM based on a formula.
- **Increase Library per capita funding**  
2021 was the last year for a state plan to increase per capita funding of Maryland libraries. The MD Library Association will be submitting legislation to extend more per capita increases in the coming years. Lobbyist will track progress and express our support for their legislative request
- **Police Reform Legislation**  
Monitor any legislative or policy changes regarding police reform and its impact on our community.
- **Highway User Revenue restoration**  
Municipalities and counties benefited in 2018 from legislation providing a 5-year phase-in plan beginning in FY 2020 to restore a larger portion of HUR lost since FY 2008. Advocate for a permanent "fix" before the 5-year commitment expires in FY 2024.
- **Enterprise Zone Legislation**  
Monitor any legislation that comes out of summer task force so as not to diminish current enterprise zone tax incentives in our community
- **Route 11 Potomac River Bridge Deterioration**  
Bridge is deteriorating and state is aware it needs to be replaced. The town has also talked with state officials about moving the replaced bridge to keep traffic away from C&O Canal visitor's area. Williamsport would like to be included in any state conversations regarding this project
- **State funding of K-12 education**  
Monitor effects on our county from recommendations, legislation, and funding associated with the "Commission on Innovation and Excellence in Education (Kirwin Commission) and the 21st Century School Construction Commission.



# I-81 Widening Improvements





# Widening of I-81 (Maryland Veterans Memorial Hwy)

## Washington County Community Lobbying Coalition

### Project:

To widen 11 miles of Interstate 81 (I-81) in Maryland, from Phase I in Williamsport (MD 68) to the Pennsylvania state line. Planning and studies have concluded that inside widening, of one lane in each direction, is most desirable and efficient.

The improvement of I-81 to address capacity and safety issues is a priority for state and local governments, and has strong support among elected officials, citizens, and local businesses. Widening I-81 has been our top transportation project for over 20 years. MDOT is currently working on the engineering and design of Phases 2 through 4 (to the Pennsylvania line).

### Economy:

The West Virginia section of I-81 is now 6 lanes through Martinsburg and includes the newly constructed 6 lanes across the Potomac River Bridge to Exit #1 in Williamsport (MD 68). Pennsylvania has largely widened I-81 to 6 lanes in the Chambersburg area as well. The City and County regularly compete with both states for economic development. The interstate has become a hindrance when attracting new interest in the state, as well as keeping longstanding businesses here.

I-81 is a nationally significant freight corridor, aiding commerce in the region and along the east coast. Locally, it serves foreign trade zones, enterprise zones, and other projected high employment growth areas including the regional airport, making it vital to regional commerce and economic development in the community. I-81 corridor improvements are desperately needed to provide capacity for planned development, improve safety, and reduce congestion related to high truck volumes.

### Progress:

The project has been proposed in four phases, and phase I construction is now complete. The project did not receive the most recent USDOT INFRA Grant for Phase 2, but the USDOT added the project to the INFRA Extra loan qualification list. MDOT is committed to reapplying for the next INFRA grant but has indicated that it will not pursue the INFRA Extra loan. Recently, three phases instead of four phases has been discussed. Five million dollars has been budgeted for engineering in the MDOT's Consolidated Transportation Plan.

### Safety:

I-81 corridor improvements are desperately needed to provide capacity for planned development, improve safety, and reduce congestion related to high truck volumes.

In 2010, MDOT SHA reported "The traffic conditions along I-81 have deteriorated as the area has developed. Increased truck traffic and geometrics deficiencies in ramp configurations and acceleration/deceleration lane lengths at the interchanges have created merge and weave problems along the corridor contributing to a high number of crashes. Approximately 34 percent of the vehicles using I-81 are trucks, representing one of the highest rates in the state."

The 2001 Purpose and Need study concluded that improvements were necessary because, among other reasons, "34 percent of vehicles using I-81 in Maryland are trucks"; "truck related and fatal accidents were significantly higher than the state average."

The 2010 Local Metropolitan Planning Organization Long Range Plan noted that I-81 is "heavily congested operating with a peak period of Level of Service F in 2008 and is forecasted to become even more congested with an excess demand of over 30,000 vehicles per day in 2035."

In 2014, the MDOT SHA Office of Traffic and Safety reported "significantly higher than statewide" crash categories for dates collected in 2010, 2011, and 2012.

In 2020, the I-81 and I-70 Transportation Systems Management & Operation Plan (TSMO) identified the I-81 truck related crash rate as nearly 3 times the statewide average and projected this interstate will be beyond capacity by 2045.

### Request:

**Identify federal and state funding in the coming year to complete Phase 2 (widening 4 miles from Exit #1 to Halfway Boulevard), fund the design and engineering of the remainder of I-81, and develop a ten-year plan to secure funding and complete the widening to the Pennsylvania line to keep Maryland safe and competitive on the I-81 corridor.**

### For more information on highway projects contact:

Scott Hobbs, Director  
Washington County Engineering  
80 Baltimore St. Hagerstown, MD 21740  
240.313.2407  
shobbs@washco-md.net

# Interstate 70 and MD 65 (Sharpsburg Pike) Washington County Community Lobbying Coalition

## Project:

Improvements to the interchange of Interstate 70 and Maryland 65 include capacity and safety enhancements and Interstate 70 bridge replacements. The proposed interchange improvements include construction of a partial cloverleaf that will utilize the existing southeast loop ramp and install a new northwest loop ramp.

Improvements to the interchange of Interstate 70 and MD 65 are needed to enhance safety, improve congestion, and increase capacity in the fastest growing retail and residential area in the County. The proposed interchange improvements include construction of a partial cloverleaf, safety enhancements, and scheduled I-70 bridge replacements. The project has been one of the top two priorities (2nd to I-81) for seven consecutive years. MDOT SHA announced at the 2021 MDOT Tour Meeting that there is no new money for the partial cloverleaf in the 2022 CTP. Construction for the bridge deck and superstructure replacement and widening of I-70 dual bridges over MD 65 and CSX Railroad is ongoing. This is considered the first phase of work for this interchange. The project will provide capacity as well as improve efficiency and safety by eliminating multiple stop conditions on MD 65 and weave/merge conditions on I-70.

## Economy:

The area surrounding this interchange has the fastest growing retail and residential area in Washington County.



## Progress:

Interstate 70 bridge replacement work is scheduled to be completed in 2022 and MDOT SHA continues to plan for the proposed partial cloverleaf. The project has been one of the top two priorities (2nd to I-81) for seven consecutive years.

## Safety:

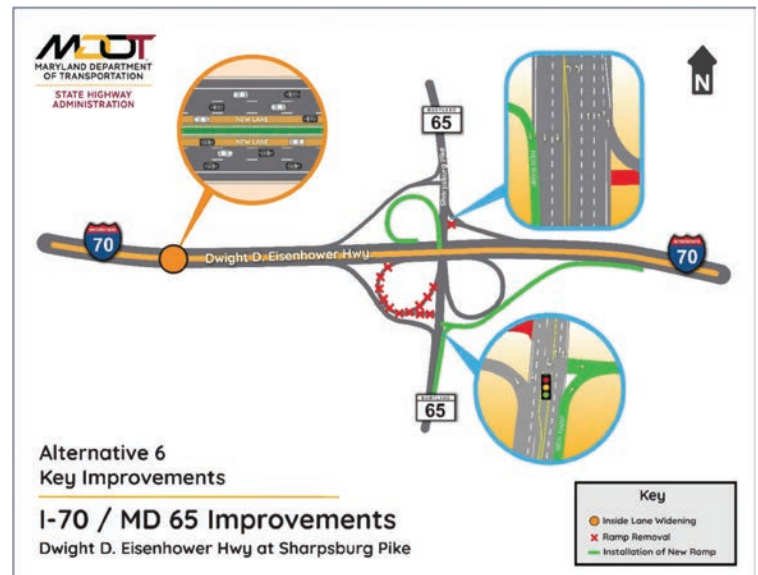
The project will streamline traffic at the interchange by eliminating multiple stop conditions while improving the weave/merge conditions on Interstate 70.

## Request:

**Begin the design stage and program construction funding in MDOT's Consolidated Transportation Plan for I-70/MD65 Interchange Improvements.**

## For more information on highway projects contact:

Scott Hobbs, Director  
Washington County Engineering  
80 Baltimore St. Hagerstown, MD 21740  
240.313.2407  
shobbs@washco-md.net





# Interstate 70 @ Maryland 65 Corridor Developments





# Indoor Turf Facility

## Washington County Community Lobbying Coalition

### Background:

Based on an independent sports market feasibility study completed for the City of Hagerstown by Victus Advisors in June 2018, it determined that there is significant demand in the City and the surrounding region for an indoor sports turf facility. This project was put on the back burner until a decision was made regarding the City's participation in the construction of a multi-purpose sports and entertainment complex. With that project going into private hands, the City has resurrected this indoor Sportsplex facility project and is looking to move forward with placement on the Municipal Stadium site.

### The Need:

Although still in the concept phases of the project, the primary goal is the construction of a facility with a minimum of two (2) indoor artificial turf fields (84'x 185'), as well as (4) hard court playing surfaces for basketball, volleyball, etc. Comparable facilities would be the Frederick (MD) Indoor Sports Center, Carroll Indoor Sports Center (Westminster, MD) or the Winchester (VA)

Sportsplex. An outdoor field may also be incorporated pending financial considerations.

The City envisions that on weekdays these fields would be used primarily for local practices and games, with weekends routinely dedicated to attracting sports tournament activity. Furthermore, it is expected that the indoor artificial turf could be utilized for full-length and short-sided soccer, lacrosse, field hockey, various field sport practices, batting cages, etc. Access to indoor field space would benefit outdoor field groups that could train and practice during the winter months and during inclement weather in the spring/summer/fall, as well as indoor soccer groups that currently travel to other communities for their practices and games. The indoor courts would be similarly used by local groups that do not have access to other hard courts due to pricing or availability constraints.





# Indoor Turf Facility

## Washington County Community Lobbying Coalition

### Background:

The City distributed a Request for Proposal (RFP) in June for this project. A respondent has been selected to discuss the project with further, as well as evaluation of design and financial considerations. Discussions are ongoing at the time of this writing.



### Project Benefits:

- Creates an additional sports destination facility to complement the MUSEC project downtown and the increasing use of Fairgrounds Park for outdoor events.
- Creates a community gathering place with family-oriented entertainment and activities year-round
- Provides a catalyst for urban renewal and revitalization with increased property valuations adding to the local and state tax base
- Increases investor confidence spurring enhanced private-sector development in our City.
- Increases annual economic impact from increased day and evening foot traffic to events, new jobs, and new tourism
- Supports small businesses by providing them space as a tenant in the facility to sell concessions or other small goods.
- Provides the opportunity to draw thousands to the area over the course of a year to participate in sporting tournaments in all seasons.
- Creates jobs and economic impact as a result of construction of a multi-million-dollar project, as well as the impact from the new development that typically follows
- Project may be integrated into an East/West spur of our Cultural Trail, perhaps capitalizing on our sports heritage.

### Request:

**Support Hagerstown's effort to construct an indoor sports turf Sportsplex on the site of the former Municipal Stadium, including consideration of State bond financing. Amount of Funding Requested: \$17,000,000.**





# Clara Barton Memorial Sculpture and Plaza

## Washington County Community Lobbying Coalition

### Project:

The purpose of the memorial is to celebrate the life and contributions of renowned Civil War nurse and the original founder and leader of the American Red Cross. Clara Barton, known by many historians as the "Angel of the Battlefield," the Memorial recognizes the moment where Clara Barton broke the barrier for nurses to be present on the battlefield during the course of a battle, under fire, at Antietam. The completed memorial will provide a central venue where residents and visitors can learn about this pivotal figure who, as a volunteer, broke ground by becoming the first nurse allowed on an active battlefield at nearby Antietam. This project will honor the legacy of Clara Barton who changed the role of the nursing profession by making it an active medical field, and less a role of servitude. She did this by providing hands-on immediate care as a "first responder." After the Civil War she became a founder and the first president of the American Red Cross, she helped create and institution that has served to provide an immediate response to crisis and disasters, during times of war and peace. Ultimately, this memorial will grow to be a cultural

and educational attraction celebrating Clara Barton and all nurses and first responders who have dedicated their lives to providing care.

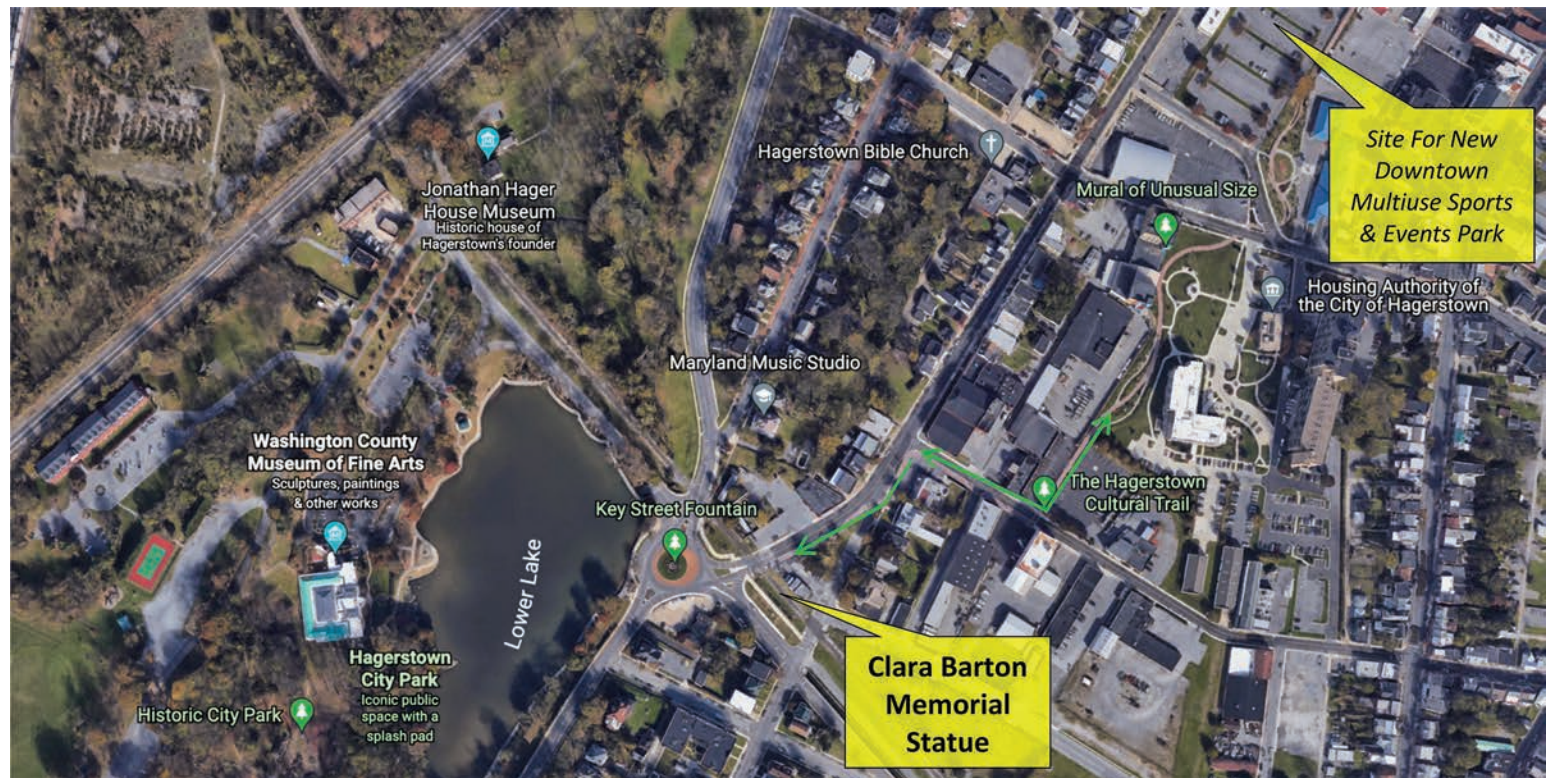
## THE CLARA BARTON MEMORIAL

### SPONSORSHIP LEVELS

- ◆ **Clara Barton Patron Level:** \$25,000 and up  
inclusion on the plaque on the memorial, all printed collateral material and online recognitions
- ◆ **Founder Level:** \$15,000 to \$24,999  
Inclusion in the donor plaque behind the plaza, invitations to all events and online recognitions.
- ◆ **Provider Level:** \$5,000 to \$14,999  
Listing on smaller marker behind the plaza, invitations to all events, and online recognitions.
- ◆ **Paver Sponsors:** \$1,000 each  
\$1,881 for special paver  
Three lines on each of the large pavers at the entrance of the plaza. With a \$1,881 donation (the year that Barton founded the American Red Cross) the paver will be larger and more prominent.
- ◆ **Brick Sponsors:** \$500 each  
Donors receive two lines carved on the bricks.  
Perfect to honor your favorite Nurse or First Responder.



TO OUR NURSES AND  
FIRST RESPONDERS





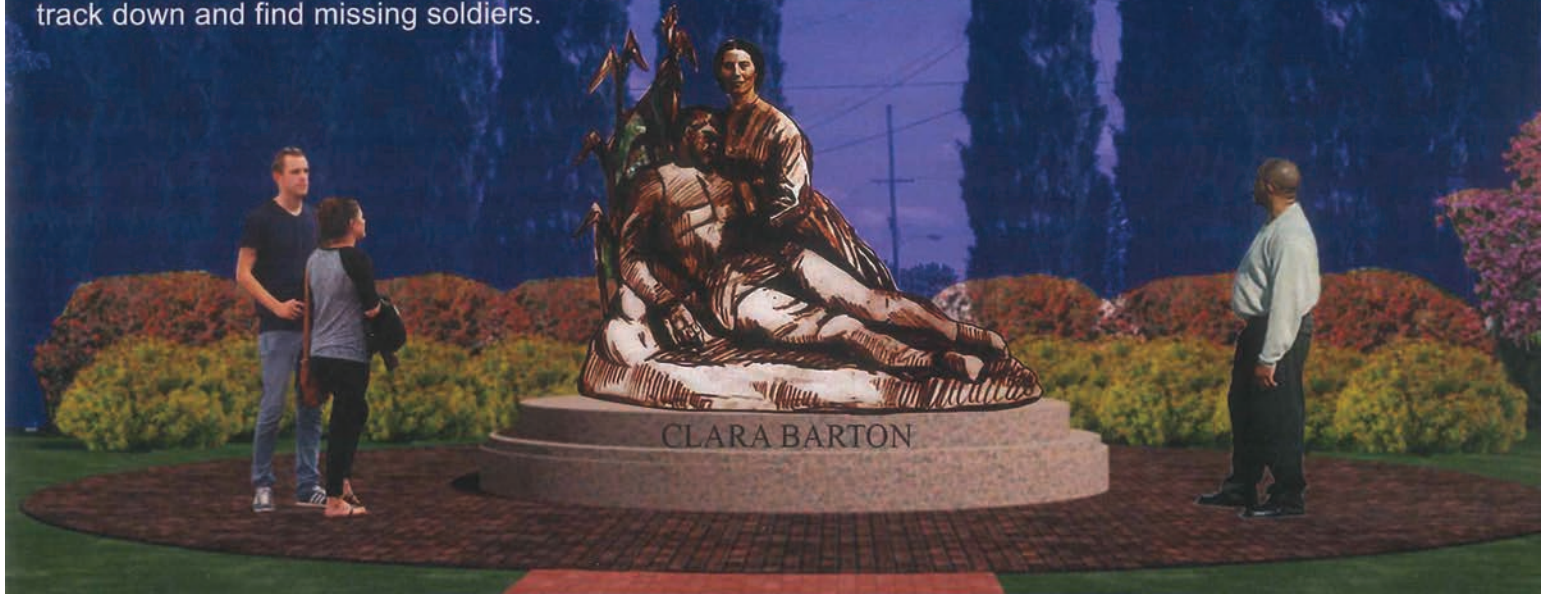
# THE CLARA BARTON MEMORIAL

1. At the Battle of Antietam in Washington County, Clara Barton broke a barrier by becoming the first nurse allowed on a battlefield during the course of a battle.

2. Clara Barton was asked to start and manage the Missing Soldiers Office by President Lincoln to help track down and find missing soldiers.

3. Founded the American Red Cross in 1881.

4. As an early advocate for women's rights, she became the first woman to work at the United States Patent Office, earning the same wages as a man.



## Description:

The Clara Barton Memorial Committee is commissioning nationally known sculptor Antonio Tobias Mendez "Toby" to create a memorial to Clara Barton. The memorial will consist of a small public plaza constructed of low maintenance and enduring materials. At its center will be a monumental bronze sculpture, figural grouping of Clara Barton giving aid to a fallen soldier. The statue will highlight the plaza, as a gathering space, and the site will incorporate educational inscriptions which will share the life, legacy, and contributions of Clara Barton. Given its location on the Cultrual Trail near the Washington County Museum of Fine Arts in Hagerstown, the Clara Barton Memorial will be seen by tens of thousands of people annually. The public-private project is located on City of Hagerstown-owned land near the state-certified Arts and Entertainment District, and on the Cultural Trail in downtown Hagerstown (319 Summit Ave.) This project is "shovel ready," has an expected lifetime of at least two hundred years, and does not involve historic easements.

The Clara Barton Memorial Committee is seeking both public and private funding. The Community Foundation of Washington County has created a fund for this project.

## Request:

**State funding support for the construction of the Clara Barton Memorial in Hagerstown. The support could include Bond Bills, Capital Funding, or other state financial support.**

## For more information:

Al Martin, Chair  
Clara Barton Memorial Committee  
(301) 991-3468  
Aemartin24@aol.com

# Support Legislation from the Task Force on the Economic Future of Western Maryland

The Task Force on the Economic Future of Western Maryland was formed through Chapter 207 of the 2020 Maryland laws (originally submitted as HB 436). The task force has two primary objectives: to study the current economic conditions in Western Maryland and to make recommendations regarding potential methods for improving the region's economy.

Western Maryland's economy currently sits at a crossroads. The region has seen decreasing population and economic dynamism. However, private employment in the region is still increasing and the region has concentrations in a number of key industries that can serve as a strong foundation to grow the region's economy in the future.

Suggested areas of focus include opportunities to expand economic activity in technology-based industry; opportunities to strengthen tourism-related businesses in the region; and strategies to overcome barriers to the creation and expansion of new small businesses in the region.

Once established, the Western Maryland Economic Future Investment Fund (WMEFIF), would run for an initial pilot period of five years. Each fiscal year, the Governor would allocate \$20 million to fund the WMEFIF. If any money remains unallocated at the end of the fiscal year, it is to be carried over and would not impact the budget allotment for the next fiscal year.

The WMEFIF would receive oversight through an eleven-person board set up as follows:

- One (1) representative from the Maryland Department of Commerce who will act as chair of the oversight body,
- One (1) county commissioner from each county,
- One (1) representative from an economic development organization in each county as appointed by the county's commissioners,

- One (1) representative from each county's chamber of commerce, and
- One (1) representative from the Maryland Municipal League that would represent the three counties.
- The Tri County Council of Western Maryland will provide support staff to the WMEFIF board.

Each county or other local entity within the three county area will present potential projects to the WMEFIF board and the board will vote on whether to approve each project. Projects eligible for funding through the program would include:

- Capital Infrastructure Projects:
- Infrastructure projects must be linked to economic development as approved by the WMEFIF board. (The county the project is located in, another local entity, a private business, or a combination thereof must match 20% of the amount approved by the WMEFIF board.)
- Business Development Projects:
- This category includes, but is not limited to, capital grants, funding for downtown/area revitalization, small business tourism grants, and other items not related to capital infrastructure and as approved by the WMEFIF board. (The county the project is located in, another local entity, a private business, or a combination thereof must match 10% of the amount approved by the WMEFIF board.)

To receive funding, projects must lead to improved economic conditions in Western Maryland. This may be shown through metrics delineated in the legislation and implemented by the oversight board that include, but are not limited to: created/retained jobs; number of new/retained businesses; increased wages; or new state and local tax revenue.



# Support Legislation from the Task Force on the Economic Future of Western Maryland

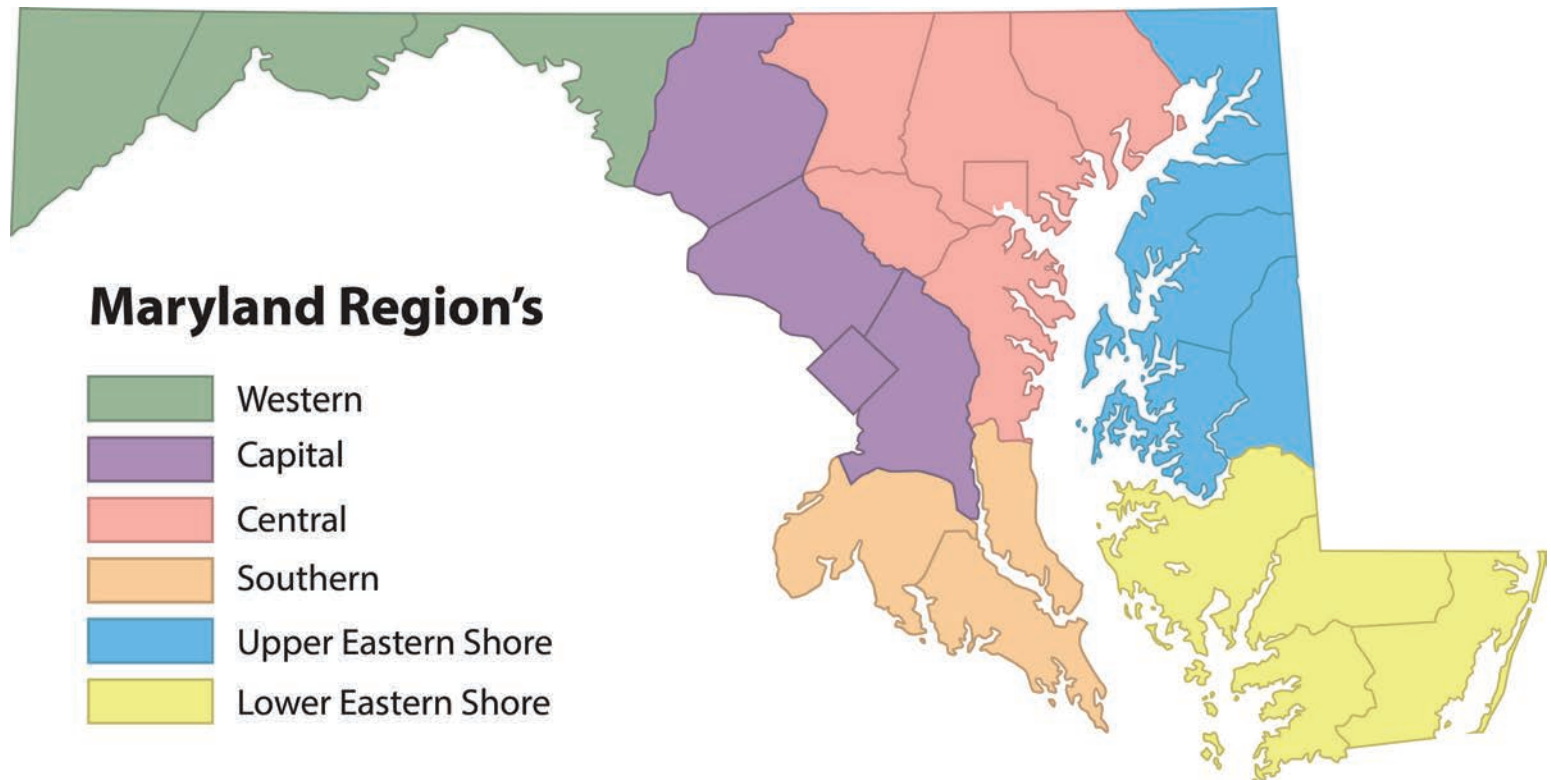
Each year, the WMEFIF board will generate an annual report that details:

- The number of new projects funded that year by county;
- The number of completed projects that year by county;
- The number of ongoing projects by county;
- For each project, the amount of funding provided by the WMEFIF;
- For each project, relevant economic metrics; and
- For each project, the progress made or outstanding.

If the WMEFIF board determines that insufficient progress has been made after a project receives funding, or that a project did not sufficiently deliver on its promises, the board will be able to claw back the award.

## Request:

**Support legislation and funding related to recommendations of The Task Force on the Economic Future of Western Maryland to create a new program to spur economic development in Western Maryland (Garrett, Allegany, and Washington Counties) which includes the Western Maryland Economic Future Investment Fund (WMEFIF).**



## Maryland Region's

- Western
- Capital
- Central
- Southern
- Upper Eastern Shore
- Lower Eastern Shore



# EMS Support Legislation

## (Medicaid Reimbursement Increase and Regulatory Changes)

### Background:

Emergency Medical Services (EMS) in our County continue to struggle to fund operations and our hospital's heavily used Emergency Room is often required to see non-emergency patients that could have been more timely and better served by other care facilities. Volunteerism is dropping, costs are rising, and it is becoming increasingly difficult to attract and retain personnel. Approximately 3 out of 4 EMS employees leave our county within 5 years - often going to higher paying areas in our region.

Medicaid provides health coverage to millions of Americans, including eligible low-income adults, children, pregnant women, elderly adults and people with disabilities. Medicaid is administered by states, according to federal requirements and is funded jointly by both parties.

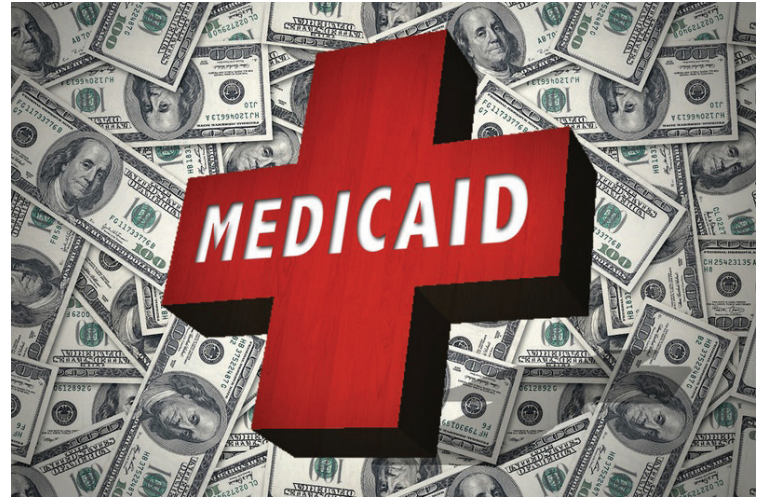
Currently, Maryland Medicaid has a flat fee of \$100.00 for medical approved transports. The service providers in Maryland can only bill for one transport per patient in a 24 hour period, regardless of the number of times the patient is transported.

In our neighboring states of West Virginia and Pennsylvania, the Ambulance Fee Schedules are based on service type plus ground mileage. In Pennsylvania, the service providers can bill 2 times per patient in a 24 hour period while Maryland can only bill once.

Maryland's Medicaid reimbursement rate has failed to increase over time and no longer covers the ever-rising operational costs of our EMS companies. Neighboring communities in other states receive approximately \$377 per call from Medicaid versus Washington County which receives only \$100 per emergency call. We are asking the state to support legislation that increases the Medicaid reimbursement rate as well as covers mileage costs. Senator Gallion (Hartford Co.) will be submitting legislation again this year on this issue.

In addition, our hospital's emergency room continues to operate at peak capacity, particularly with the increase in patients from the Covid pandemic. When appropriate, our EMS companies would like to see state regulations allow for EMS Companies to triage non-emergency

patients to other facilities based on the type of care that is needed (behavioral health centers, addictions centers, urgent care, etc.). This would take pressure off our Emergency Room and more efficiently treat patient's needs.



A complete list of West Virginia Medicaid Ambulance fee schedule information can be located on the West Virginia Bureau of Medical Services site: <https://dhhr.wv.gov/bms/FEES/Pages/Ambulance-Fee-Schedule.aspx>

A complete list of Pennsylvania Medicaid Ambulance Fee Schedule information can be located at PA Medicaid site: [http://www.dhs.pa.gov/cs/groups/webcontent/documents/bulletin\\_admin/c\\_133665.pdf](http://www.dhs.pa.gov/cs/groups/webcontent/documents/bulletin_admin/c_133665.pdf).

### Request:

**Support legislation that increases Medicaid reimbursement rates and allows EMS companies to transport to facilities other than emergency rooms when appropriate.**

### For more information:

David Hays, Director of Emergency Services  
Washington County Government  
240.313-4364  
[dhays@washco-md.net](mailto:dhays@washco-md.net)

# Boonsboro Water Reservoir Improvements

## Washington County Community Lobbying Coalition

### Background:

Boonsboro's 1.3 Million Gallon Drinking Water Reservoir was built in 1954 and we estimate it leaks approximately 15,000 – 25,000 gallons/day (6-9 million/year). Over the past 20-years, we've carried a 30-40% loss of treated drinking water; equal to approximately 40 million gallons, annually. For some perspective, 40 million gallons is the equivalent annual usage of about 450 households. The detriment that presents for future growth and the water system's capacity, and the estimated \$250,000 in lost revenue we realize, year after year, makes correcting this issue the top priority for Boonsboro.

Extensive leak searches, throughout the water system, eventually led us to the reservoir. Using modern water meter technology, we were able to see that more water was entering the reservoir every day, than leaving. To confirm a leak, we conducted an "electrical resistivity" test and the Frederick County Volunteer Fire & Rescue Dive Operations Team generously offered to dive the reservoir and perform a leak survey. Both the test and the survey located multiple leaks and structural issues.

### The Need:

Due to the age of the reservoir and the structural damage caused by a 20-year leak, the reservoir cannot be repaired, and we're focused on replacing it. The concrete floor and sidewalls of the reservoir, and the levees supporting them, have inevitably been compromised by years of continuous, leaked water flow.

The reservoir is Boonsboro's only water storage structure and pressure source. It sits on elevated land, on the east side of the town. If the sidewalls and levees fail, the resulting flooding and disruption in water service would be a public health catastrophe. Speaking with our consulting engineer and other municipalities who have completed similar projects, we expect the cost of replacement to total approximately \$4.1 million dollars. Like many small municipalities in Maryland and throughout the United States, Boonsboro has significant infrastructure needs and insufficient resources. Boonsboro shares a water system with the neighboring town of Keedysville and serves a combined 4,800 residents (3,600, Boonsboro). Over the last ten years,

Boonsboro's population increased by 11 percent, we are the 2nd largest town in Washington County, and the 54th largest in Maryland.

In 2006, Boonsboro annexed 982 acres and doubled the Town's land footprint. Little of the annexed lands have been developed, to-date; however, renewed interest in development and the proximity to job markets will begin to drive near-term growth and the local economy. Updated and dependable infrastructure is more important than ever, to protect the health and well-being of current residents, and the future of our growing community.

### Current Status:

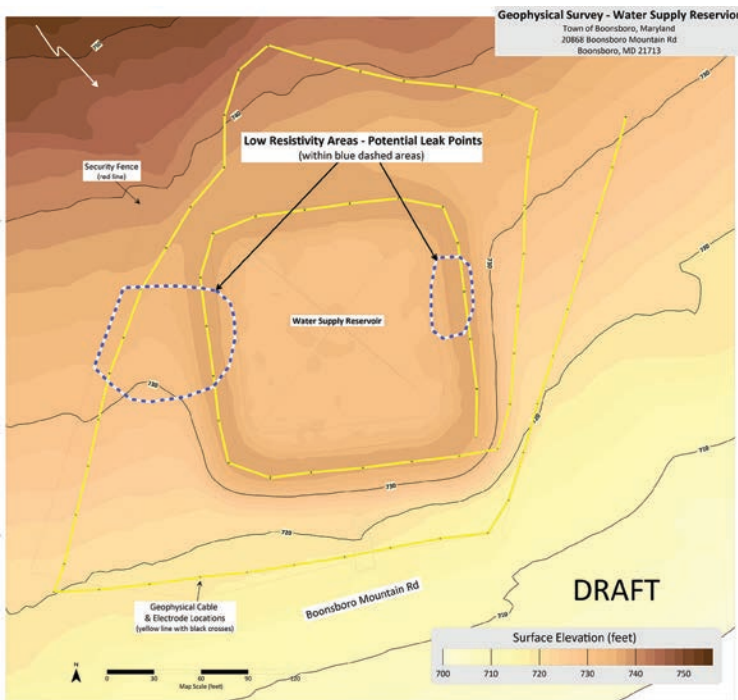
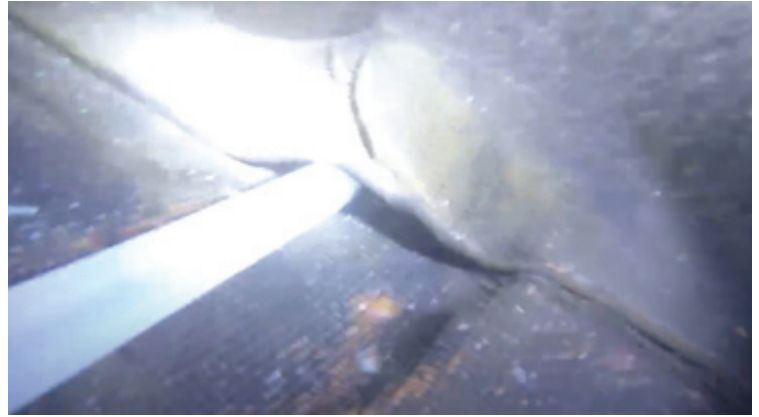
The Town's Mayor & Council recently approved the completion of a Preliminary Engineering Report, to finalize preliminary planning and cost estimates. "The Town's Consulting Engineer, Whitman Requardt & Associates (WRA), completed a Preliminary Engineering Report, in December 2021. After a thorough review, the Town's Utilities Commission narrowed consideration to two concrete tank technologies: AWWA D115 Precast Post-Tensioned & AWWA D110 Prestressed Wire-Wrapped. Currently, the Town's working with WRA and manufacturers to select a tank type, before the end of January 2022, and proceed to the design phase."

The Mayor & Council have pledged all available resources and to contribute matching funds to the project. Earlier this year, we met with State Senator Corderman, and his Staff, to discuss the Town's options and next steps. He has pledged the support of the Washington County Delegation. We'll work closely with his office, and our State Delegates, to identify all available funding and resources.

With State and Federal support, we're confident the project will be a success and ensure decades of reliable water service to our growing population of over 4,800 Marylanders.



In March 2021, Boonsboro completed an electrical resistivity test to search for leak locations and verify meter data recorded earlier, the same year. The Town's consulting engineer, ARM Geophysics, identified multiple areas of low resistivity and high moisture. The two largest locations are identified, above. In May 2021, the Frederick County Fire & Rescue Dive Operations Team conducted a dive survey of the reservoir and visually verified penetrations in the reservoir's liner, foundation, and sidewalls. A few of the leak locations were captured on camera. Please see two identified leaks, in the pictures below.



### Request:

**State Financial Support for Boonsboro's Drinking Water Reservoir Replacement Project .**

### For more information:

Paul Mantello, Town Manager  
301-432-7600 (O)  
301-473-3123 (C)  
[townmanager@townofboonsboro.com](mailto:townmanager@townofboonsboro.com)

# Doleman Black Heritage Museum (DBHM)

## Washington County Community Lobbying Coalition

### History of The Doleman Black History Museum:

DBHM is the legacy of Charles and Marguerite Doleman and was established as a living museum in their home in 1974. In 2008/2009 DBHM was established as a 501 (c) 3, nonprofit organization to further build upon the Doleman legacy of an estimated 4,500-piece artifacts collection that spans from pre-Civil War to post-Civil Rights.

### Project Background:

Two-thirds of the Doleman collection from the founder's home is temporarily being housed at public location in downtown Hagerstown through a lease agreement with the Washington County Commissioners. DBMH is seeking financial assistance for the rehabilitation of the former Coca Cola Bottling/Administration building at 465 Pennsylvania Avenue recently acquired for the future, long-term home of the artifacts and organization.

In 2021, the City of Hagerstown received \$325K from DHCD - Community Legacy program to use for this project. \$120k was used to repay the City for acquisition of the property, and the remainder will be used to hire an Architect/Engineer for the design and engineering of DBHM's future home. At present, DBHM and the City of Hagerstown are working through a subrecipient agreement to further carry out the grant award from the Community Legacy program.

The architectural and engineering study will be completed next year and will generate more concrete project details. Preliminary studies estimate the project to cost about \$6.2M over 4 phases of construction:

- Phase One will include submission of DHCD- SDF/ Community Legacy program - FY22 grant application for preconstruction activities through the City of Hagerstown - \$463,000
- Phase Two of conceptual construction analysis costs estimated at \$2.5M
- Phase Three of conceptual construction analysis costs estimated at \$2.6M
- Phase Four of conceptual construction analysis costs estimated at \$617K







The Doleman Black Heritage Museum plans to locate in a former Coca-Cola facility at 465 Pennsylvania Ave. Mike Lewis/Herald-Mail

### Total estimated construction cost of the conceptual plan and design: \$6.2M

These amounts are subject to change once the official Architect/Engineer plan and design are completed next year to better reflect construction pricing for the completion of the project during the pandemic.



The Doleman Black Heritage Museum plans to locate in a former Coca-Cola facility at 465 Pennsylvania Ave. Mike Lewis/Herald-Mail

### Request:

**Support State funding assistance in the form of bond bills, grants, or other financial instruments available by the Maryland General Assembly to fund the design and rehabilitation of the former Coca Cola bottling plant to serve as the Doleman Black Heritage Museum.**



### For more information:

Alesia Parson, Projects Director for DBHM  
 33-35 W. Washington Street - Room 210  
 Hagerstown, MD 21740  
 301-797-5019  
[alesiaparsonmcbean@gmail.com](mailto:alesiaparsonmcbean@gmail.com)  
[www.dolemanblackheritagemuseum.org](http://www.dolemanblackheritagemuseum.org)

# NPS Headquarters/Visitors Center

## Washington County Community Lobbying Coalition

### Background:

The National Park Service (NPS) is working in cooperation with the Maryland Economic Development Corporation (MEDCO), Washington County and the Town of Williamsport to develop a portion of the Chesapeake and Ohio Canal National Historical Park (C&O Canal NHP) headquarters site in Williamsport. The entities are seeking grants and/or state funding to support the rehabilitation of two historic properties on the site, the Cline House and Miller Lumber Building.

The Cline House and Miller Lumber Building are located in downtown Williamsport, adjacent to the new C&O Canal NHP headquarters and the park's Cushwa Basin Visitor Center. Cushwa Basin welcomed over 417,000 visitors in 2020, most of whom park at the site to connect with the park and downtown Williamsport area.

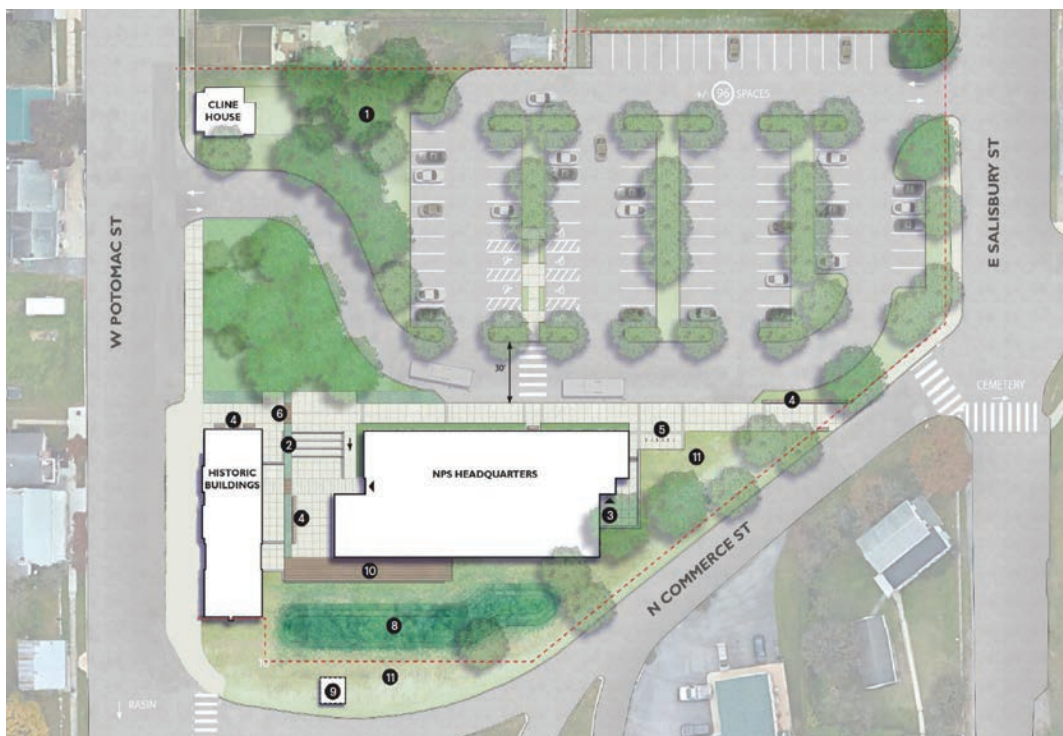
The entire headquarters site, including these historic properties, is owned by Washington County and administered by MEDCO for the next 30 years through an agreement with NPS and the County.

MEDCO worked with the NPS to restore the exterior of the buildings to their 1960's appearance at a cost of \$1.5 million. This work was completed in November 2021.

Funding is still needed to rehabilitate the interior of the buildings into a rentable condition so that they can be adaptively reused by commercial tenants without substantial capital investment. Funding will be used for improvements such as, HVAC, fire suppression, plumbing, electrical, insulation, flooring, and interior walls.

Once fully rehabilitated, MEDCO working in collaboration with NPS, will seek private businesses, non-profits, or other entities interested in leasing these facilities. NPS remains open to a variety of possible tenants, but desires one that supports park visitors, such as food service or an outdoor recreation outfitter. Once the basic interior rehabilitation is complete, tenants would be required to fund any needed improvements specific to their business. Any rents collected would be used to maintain the historic buildings.

According to the NPS Visitor Spending report, visitors to downtown Williamsport generated over \$11 million in economic output for the surrounding region in 2020. Investing in the full rehabilitation of these properties now would have benefits to the local economy for years to come. It is estimated that 10-15 new jobs would be created by new tenants in the Cline House and Miller Lumber Building.





# NPS Headquarters/Visitors Center Washington County Community Lobbying Coalition

## Williamsport Area Information:

The Williamsport area of the C&O Canal NHP is significant because it provides a destination for hikers and bikers and provides a unique interpretive opportunity for visitors seeking a historic canal experience – all located within a few miles of Interstates 70 and 81. Over the past 15 years, more than \$27 million in federal, state, and local projects were completed in Williamsport, increasing park visitation by over 200%. Hagerstown - Washington County Convention and Visitor Bureau predicts the reactivation of these historic properties will help transform the downtown area into a destination for history, tourism, and recreation.



## Request:

NPS, MEDCO, Washington County and the Town of Williamsport are seeking \$900,000 to rehabilitate the interior of the historic Cline House and Miller Lumber Building to match the \$1.5 million already invested by the NPS to restore the exterior. This additional funding will allow the rehabilitation to be completed, attract tenants, and generate additional economic activity in Williamsport.

## For more information contact:

Donnie Stotemyer  
Town Manager for Williamsport, MD  
301-223-7711  
[DLStotemyer@williamsportmd.org](mailto:DLStotemyer@williamsportmd.org)

# Resolve Right of Way issues for South County Roxbury Rail Line

## Washington County Community Lobbying Coalition

### History:

In 1991, the Maryland Department of Natural Resources (DNR) purchased the southern portion of an existing railroad corridor, 18 miles in length from CSX for \$550,000. This segment is known as the Weverton to Roxbury Rail-Trail Corridor. The rail corridor extends beyond this segment to The City of Hagerstown. The purpose of DNR's purchase was to provide for recreational trail use, a popular and fast-growing activity. Recreational Trails are more than an amenity for the citizens of Washington County, they are a major driver of the tourism economy creating jobs in food and beverage, retail, and lodging. Attempts to engage in a meaningful planning process with neighbors to mitigate conflicts with the trail corridor have been in stalemate for 29 years and ownership of the corridor has been a dominate obstacle to progress. Washington County Planning and Zoning specifically identifies the rail corridor as an area that needs further study and identifies The City of Hagerstown as the County's area of highest need for access to public parks. (see the excerpts below)

### WASHINGTON COUNTY, MARYLAND 2017 LAND PRESERVATION, PARKS AND RECREATION PLAN

*Depending on location, some local abandoned rail corridors could have potential for conversion to accessible walking and bicycling paths, with possible links to adjacent states. Discussion in recent years has focused on the abandoned CSX rail line extending from Hagerstown to Weverton Cliffs. The State of Maryland purchased the property in the mid-1990s and has offered the County an opportunity to implement a rail-trail facility within the right-of-way. There is a divide between the owners of properties adjacent to the railroad right-of-way who see this plan as a potential threat and other citizens in the County who see this as a potential benefit. More study and public input needs to be completed before additional progress can be made. According to the Park Equity Analysis the areas of highest need for park access are located in and around the City of Hagerstown.*

### PROBLEM:

The lack of clarity over the ownership of CSX's former railroad corridor and various verbal claims by a few property owners continues to be a hinderance to planning and development of the corridor. In order to diffuse the situation with rail corridor neighbors and bring clarity to the issue, DNR must demonstrate that it has a clear title to the rail corridor. It should also engage in a a meaningful planning process on the South Washington County portion of the corridor to determine its best use.

### Request:

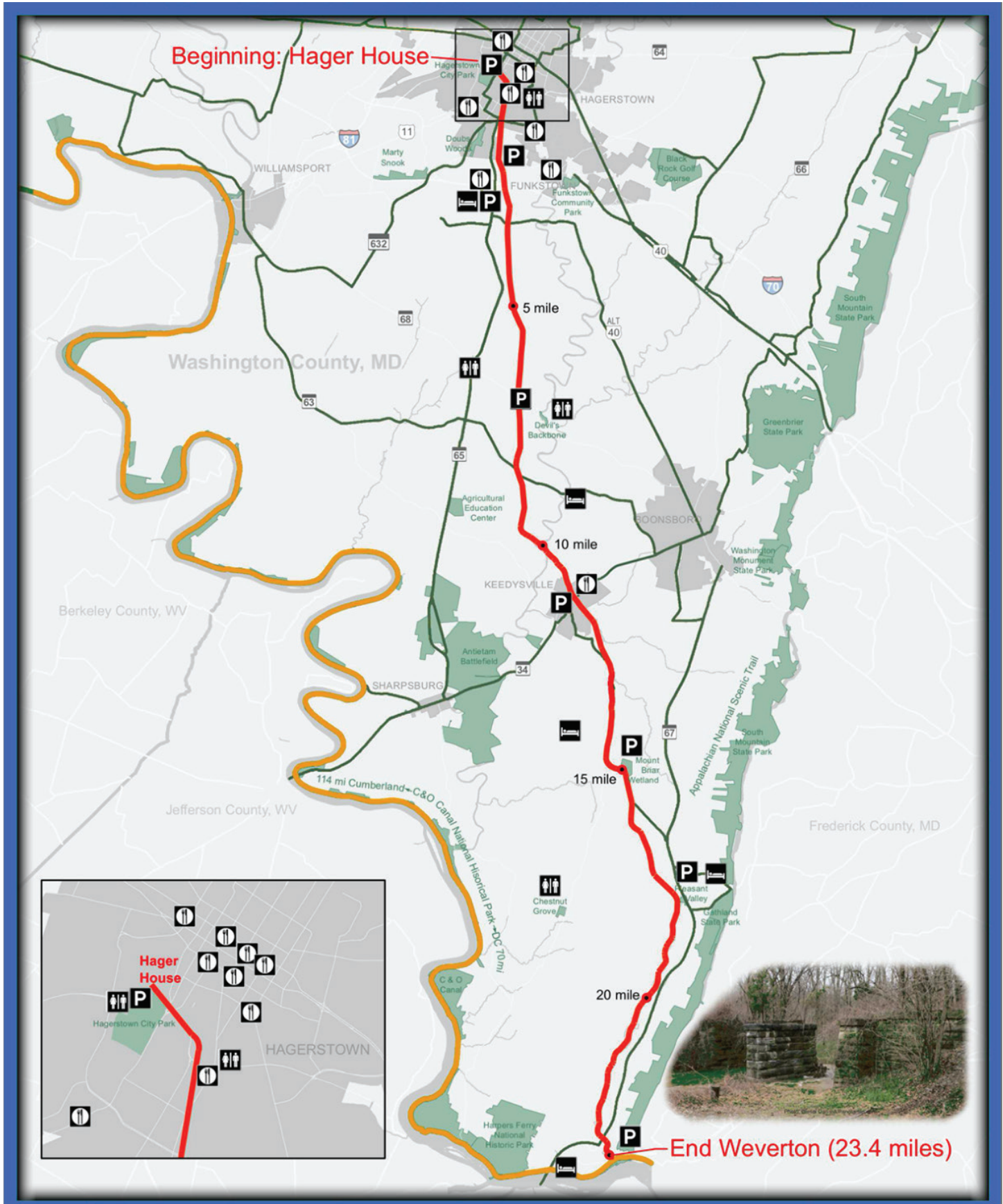
**Compel the Department of Natural Resources (DNR) to demonstrate that it has a clear title to the Weverton to Roxbury Rail-Trail Corridor property and enter into a meaningful planning process to determine corridor alignment that will best mitigate any conflicts with neighboring properties.**





# Resolve Right of Way issues for South County Roxbury Rail Line

## Washington County Community Lobbying Coalition



# University System of Maryland at Hagerstown

## Washington County Community Lobbying Coalition

### Background:

The University System of Maryland at Hagerstown (USMH), a regional higher education center of the University System of Maryland (USM), opened in January 2005 to provide physical and easier financial access to higher education to an educationally underserved population. USMH is located in the City of Hagerstown's downtown core, which is experiencing revitalization. Universities within the USM bring upperlevel undergraduate and graduate programs to USMH, and provide the instructors for them. Only universities within the USM offer programs at USMH unless there is a future need which no System institution is able to fill.

### Current Facilities:

The Main Building of USMH opened for classes in spring 2005. It is a state-of-the-art facility that includes computer labs, multiple nursing simulation labs, distance education (including Zoom-compatible) classrooms, a library, group study areas, and student lounges. The City of Hagerstown purchased the original building, once a hotel, in 1994 for \$128,000 and donated the land and building to the University System of Maryland to bring the regional center downtown. Shortly after opening, the City built University Plaza, a gated park next door to the Main Building, which the university uses as a campus lawn and event space. The City contributed more than

\$468,000 toward this \$1.5M park with the remainder coming from state and federal funds (Community Legacy Funds, Community Parks & Playgrounds Funds, and an RC grant).

The City subsequently purchased, and later renovated (2012), an adjacent building using another federal grant. That building, 60 WEST, houses a City-operated downtown small business incubator, and leases about half of the building to USMH for classrooms and offices. The City spent approximately \$400,000 of the grant on USMH's portion to meet its specific needs. USMH pays rent and utilities for use of this facility.

In 2015, USMH collaborated with the City of Hagerstown and a local developer to offer student housing in a newly renovated building located two blocks from the Main Building. The City provided financial incentives, and the City and USMH jointly offered some additional incentives that reduced the developer's risk, making it possible to offer affordable rates for students. In 2018, the City and USMH entered into a similar agreement with a separate developer, renovating a vacant apartment building into a second student housing project that opened to students in May, 2019.

### Recent Programs and Their Facilities:

The Agnita M. Stine Schreiber Health Sciences Center, USMH's first named facility, is the home for current and future health sciences programs offered at USMH. It is named for the mother of a prominent local philanthropist and major USMH supporter, Mr. Lee Stine. The Center is owned by Meritus Health and is located about two blocks from the Main Building. Meritus opened a physician practice on the first floor of the building.

The lease agreement stipulates that while USMH is responsible for its share of the building's operating costs, it shall pay no rent. In exchange, USMH paid for the necessary building renovations by raising about \$1.5 million from private and federal government sources to fund the renovations, furnish and equip the clinical labs, classrooms and offices, and establish a scholarship endowment for students enrolled in the first program housed in the Center: a graduate Physician Assistant program offered by Frostburg State University. That





# University System of Maryland at Hagerstown

program welcomed its first cohort of 25 students in May, 2019, and two consecutive cohorts in May of 2020 and 2021. The program focuses on underserved populations and helps meet a growing statewide and regional demand for healthcare providers.

A new Hospitality Center across the street from the Main Building supports the needs of a new undergraduate Hospitality & Tourism Management degree offered by the University of Maryland Eastern Shore (UMES). Opened in January, 2020, its use and the degree were delayed due to the COVID-19 pandemic. The program is now beginning to recruit students, and USMH is beginning to approve requests by external organizations of its use. The Center was a previous vacant bank building. Owned by local developers, it was renovated to the specifications of USMH and UMES. It includes a commercial kitchen, a dining room and conference/event space, classrooms and offices.

## Washington County Workforce Contributions: :

Graduates of programs offered at USMH are helping to meet local workforce needs, including at:

- Washington County Public Schools
- Meritus Health
- Washington County Department of Social Services
- Washington County Sheriff's Department
- City of Hagerstown
- Numerous local business employers



## Current Data:

- USMH currently offers programs from: Frostburg State University; Salisbury University; Towson University; and University of Maryland Eastern Shore. Hybrid courses offered by the University of Maryland Global Campus are currently on hold.
- 21 degree programs: 12 UG and 9 GR, plus one certificate program
- FY 2022 state appropriation: \$2.14 million
- \$744,000 in locally raised scholarships have been awarded to 276 USMH students since 2009
- As of May 2021, over 2,500 students have graduated from a Maryland university program offered at USMH

## Trends:

- USMH's commitment to downtown revitalization means all classrooms and offices, and all sponsored student housing, are, and will be, downtown
- In response to the COVID-19 pandemic, a large majority of classes were temporarily conducted online and hybrid in the 2020-21 and 2021-22 academic years. Students returned to face-to-face classes in Fall, 2021. Students enrolled in online and hybrid delivery use USMH facilities, , but are not reflected in enrollment counts.





## THE DEPARTMENT & STAFF

The Washington County Department of Business Development (DBD) is a county department providing assistance to new and expanding businesses throughout Washington County, Maryland. The Department of Business Development interacts with a vast network of public, private and non-profit organizations to address the business needs of the community, as well as attract new companies to the County in order to encourage economic growth and the creation of jobs.

Pictured (Standing L to R): Jonathan Horowitz, Business Leader; Susan Small, Director; Carmen Harbaugh, Business Support Specialist; Tonia Davis, Office Manager; Pictured (Seated L to R): Linda Spence, Business Specialist; Leslie Hart, Agricultural Business Specialist

## BUSINESS INCENTIVE PROGRAMS

Perfectly located at the strategic crossroads of major interstates, rail lines and airways, Washington County is a dynamic and ideal location for business opportunities. The Washington County Department of Business Development is equipped with the tools and resources to help businesses thrive and succeed in Washington County, Maryland.

To learn more about Washington County Business Incentive Programs, please visit our website or contact our office to speak with a staff member.





## Expansion of Enterprise Zone

An expansion of the Hagerstown/Washington County, MD Enterprise Zone was recently approved by the Maryland Department of Commerce. This new approval adds 328.85 acres to the economic development zone now, creating a total land area of 4,409.82 acres across Washington County, MD, and Hagerstown, MD. The Enterprise Zone remains an incredibly valuable incentive tool for Washington County's Department of Business Development to use to attract new jobs and businesses to the area. With the recent expansion, Washington County will realize over \$300 Million in new investment and the potential creation of over 2,000 new jobs.



The Making Connections Campaign is a marketing and business development tool aimed at promoting the five (5) public-private partnerships in Washington County that will bridge the way for new and continued development in Washington County. The projects highlighted in the campaign will spark new development and growth opportunities within the County; they encourage economic development, improve public safety, transportation and pedestrian access. The Connections also offer growth and development for existing businesses, developers and investors.



## Growth and Development

Job growth and industrial development continue to rise exponentially with the high number of projects in the cue, and many currently underway. The success of development can be directly contributed to Washington County's premier location; with national access to US I-81 and US I-70, two major rail lines, proximity to The Port of Baltimore, and the Hagerstown Regional Airport.

Projects completed in 2020 combined with projects under development or announced in 2021 total over **\$825,000,000 and have a potential to create approximately 6,000 jobs for the region.**

Washington County remains strong with an **abundant regional workforce of over 400,000.**

As of September 2021, Washington County's **unemployment rate has remained low at 5.2%.**

Connect with us!



[www.washco-md.net](http://www.washco-md.net)

P: (240) 313-2280



# The Community's City Center Plan

Take a look at the future of our downtown... This is a 10-year roadmap for eight catalyst projects that will spur development in our City Center. The Community's City Center Plan includes detailed annual steps for making these concepts a reality. It creates at least 875 new permanent jobs, bringing \$125 million in new investment downtown.

This is a public-private partnership, where private developers invest 75% of the cost while funding from all levels of government will cover the rest. The City's consultants, Urban Partners, conclude that all of these projects are feasible based on their economic analysis.

This roadmap is the result of broad community input, with the consultants spending over 130 hours collecting feedback from the community. We appreciate your participation in this project to help move our downtown forward!



## 1. Office Development and Recruitment:



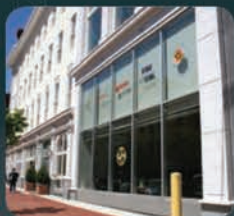
- Position downtown to compete for new office development using portions of Central Parking Lot
- City partners with a selected, experienced developer through a competitive process
- Estimated 154,000 square-foot new office development across three buildings
- Current parking accommodates first 70,000 square feet; additional office will require new parking deck

## 2. Maryland Theatre Expansion Project:



- Expand draw of downtown's largest attraction
- Grow from 150 to 225 performance days per year, increasing the audience by 60,000 annually
- Continue necessary improvements to seating and "back of house"
- Create new entrance, offices and performance space

## 3. USMH Expansion Support:



- Support USMH growth from 500 to 750 students
- Add facilities for culinary arts, tourism and hospitality programs
- Capture student housing opportunities downtown:
- Three upper-floor renovation projects
- 12 units to house 24 students

FOR MORE INFORMATION, VISIT US ONLINE AT [HAGERSTOWNMD.ORG](http://HAGERSTOWNMD.ORG)





# The Community's City Center Plan

## 4. Hotel/Conference Center and Heritage Center/Commemorative Park:



- Construct 200-room "Upper Upscale" hotel (i.e. Sheraton, Wyndham, Hilton)
- Programmed with adjacent 20,000 square-foot conference center
- Establish Civil War Heritage Center and Commemorative Park

## 5. Linking City Park and A&E District with Trail & New Housing:



- Construct multi-use trail linking City Park with Public Square
- Add 31 new townhomes along trail in first 10 years (more later)
- Rehabilitate Dagmar Hotel and three other W. Antietam buildings as 85 loft apartments

## 6. Expanded Downtown Arts/Events Programming:



- Build upon positive atmosphere created by events in downtown Hagerstown
- Coordinate with Maryland Theatre programming
- Utilize Main Street and other new funding sources to expand events
- Establish consolidated events calendar

## 7. Expanded Operations of the City Farmers Market:



- Expand from 7 to 35 hours per week operation
- Implement private management approach
- Coordinate with existing tenants; recruit needed additional tenants
- Make necessary capital improvements
- Re-brand & promote to capture portion of estimated \$13 million in unmet demand for specialty foods

## 8. Expanded and Targeted Home Ownership Support:



- Aggressively market downpayment assistance
- Target Neighborhoods 1st support programs
- Target Neighborhoods 1st infrastructure and amenity improvements
- Continue acquisition, rehab and resale program
- Establish annual rental licensing inspections
- Continue excessive nuisance enforcement programs

FOR MORE INFORMATION, VISIT US ONLINE AT [HAGERSTOWNMD.ORG](http://HAGERSTOWNMD.ORG)





# Growth in Downtown



## DOWNTOWN RISING

### Quick Facts

Since 2018 over \$37,000,000 has been invested into the downtown

Currently projects under way represents over \$31,000,000 of investment

Planned investment includes an additional \$17,560,000

Downtown housing is showing tremendous growth with over 200 units being developed

### Sampling of Current Projects



NICODEMUS



UPDEGRAF



HOLLY



ROSLYN

Learn more about other projects under way and opportunities at [HagerstownMd.org](http://HagerstownMd.org)



CITY OF HAGERSTOWN

Community & Economic Development

Advancing the Economy, Image and Quality of Life

[www.hagerstownmd.org/dced](http://www.hagerstownmd.org/dced)







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# WASHINGTON COUNTY COMMUNITY COALITION

*WITH LEADERSHIP WASHINGTON COUNTY*

Cordially invites the  
Maryland General Assembly Members  
to a Legislative Reception at the  
**Governor Calvert House**  
**Wednesday, March 2<sup>nd</sup>**  
**5:00 - 7:00 pm**

*Hors d'oeuvres ★ Open Bar ★ Local Wines/Craft Beers/Cheeses ★ Vendors*

**RSVP to**  
**[jfavazza@maniscanning.com](mailto:jfavazza@maniscanning.com):**

*For more information please contact:*

★ Paul Frey: 301-514-5738   ★ Jim Kercheval: 301-992-7515   ★ John Favazza: 410-263-7882

## WASHINGTON COUNTY COMMUNITY COALITION MEMBERS

- ★ Washington County Government
- ★ City of Hagerstown
- ★ Hagerstown Community College
- ★ Friends of the Washington County Free Library
- ★ Visit Hagerstown (Local Convention & Visitors Bureau)
- ★ CHIEF (Hagerstown/Washington County Industrial Foundation)
- ★ Washington County Chamber of Commerce
- ★ Town of Boonsboro
- ★ Town of Williamsport
- ★ The Greater Hagerstown Committee

**Free**  
*Maryland Flag Scarf  
to the first 100  
General Assembly  
Members!*

**Reception Sponsor:**  
*Washington Co.  
Homebuilders  
Associations*

# Summary of Washington County Impacts from 2022 Maryland Legislative Session

*John Favazza, Lobbyist for Washington Co. Community Coalition*

The 2022 Maryland Legislative Session concluded on Monday with the usual flurry of activity, but much of the typical sense of urgency was missing as most major issues had already been resolved, including a major tax reduction package and passage of the operating and capital budgets. Other major issues resolved long before “Sine Die” included broad climate change legislation, a ban on the sale and possession of untraceable “ghost” guns, as well as an expansion of the state’s abortion laws and the establishment of a statewide paid family and medical leave program for millions of workers.

The bipartisan tax relief agreement reached by Governor Hogan and the legislature includes:

- **Tax Relief For Retirees** 65 and older making up to \$100,000 in retirement income, and married couples making up to \$150,000 in retirement income. As a result, 80% of Maryland’s retirees will receive substantial relief or pay no state income taxes at all. (\$1.55 billion)
- **The Work Opportunity Tax Credit** to incentivize employers and businesses to hire and retain workers from underserved communities that have faced significant barriers to employment. (\$195 million)
- **Family Budget Boosters:** sales tax exemptions for child care products such as diapers, car seats, and baby bottles, and critical health products such as dental hygiene products, diabetic care products, and medical devices. (\$115.6 million)

Governor Hogan and legislative leaders also agreed to a \$100 million 30-day suspension of the state’s gas tax.

This agreement on the much-discussed tax relief package paved the way for resolution of the State’s operating and capital budgets. Flush with an unprecedented budget surplus, the legislature passed a \$61 million operating budget that included expansions of health care services, investments in public education and assistance for vulnerable residents. Even after multiple supplemental budgets from Governor Hogan added over \$3 billion to the spending plan, the budget includes a \$211 million cash balance and maintains a \$2.4 billion Rainy Day Fund.

**Below is an update on priority items that were part of the Coalition’s Agenda for 2022:**

## **Task Force on the Economic Future of Western Maryland (Senate Bill 474/House Bill 838) (\$50M over 4 years)**

- SB 474/HB 838 passed and included \$20 million in the FY 2023 operating budget, contingent on the passage of the bill. Fiscal years 2024 through 2026 will be funded at \$10 million. The fund established under the bill was renamed in honor of Senator George Edwards.

## **Enterprise Zone Reform (House Bill 478)**

- As introduced, House Bill 478 proposed substantial changes to the State’s Enterprise Zone Program. As amended and passed by the House, HB 478 was scaled back to enhance existing annual reporting requirements and sunset the program in 2030. The Senate agreed to the House modifications on Sine Die and the bill awaits Governor Hogan’s approval.

## **EMS Support Legislation (Medicaid Reimbursement Increase and Regulatory Changes) (Senate Bill 295/House Bill 44)**

- As amended, SB 295/HB 44 passed the House with a \$50 reimbursement increase. The Senate agreed to the House amendments. A major step forward on an issue long overlooked by the Administration and legislature. MD EMS companies currently get \$100 per transport so this will increase their revenue by 50%.

## **Highway User Revenue (Senate Bill 726/House Bill 1187)**

- The Senate and House reached agreement on enhancing the Highway User Revenue formula through 2027. The increase eventually reaches 22 percent in FY 2026.

### **Hagerstown Field House (\$2.5M-\$3M over two years)**

- For FY 2023, the project received \$500,000 and a pre-authorization of an additional \$2 million for FY 2024. An additional \$500,000 will be released in FY 2023 should a historical survey and study of the adaptive reuse of Municipal Stadium be completed.

### **Clara Barton Memorial Sculpture and Plaza (\$250K)**

- This project received \$250,000.

### **Boonsboro Water Reservoir Improvements (\$1M)**

- Governor Hogan's supplemental budget #4 included \$1 million for the Boonsboro reservoir project.

### **Statewide Library Funding**

- The Maryland Library Association's bill to receive a per capita funding increase for FY 2024 through FY 2027 was approved (still waiting for fiscal note following final amendments but good for Washington Co.)

### **Interstate 81 Widening Improvements/Interstate 70/MD 65 Interchange Improvements (\$ still TBD)**

- In late January, Governor Hogan established the Governor's Subcabinet on Infrastructure. The subcabinet's mission is to develop, evaluate, and coordinate a cohesive infrastructure strategy that leverages additional federal funding from the Infrastructure Investment and Jobs Act of 2021. It is not known when any announcements will be made, so we do not yet know what impact this funding could have on transportation projects such as Interstate 81 or Interstate 70/MD 64 interchange.

### **Other County Projects Not Part of the Coalition's 2022 Agenda:**

#### **Hagerstown Region**

- **Hagerstown Aviation Museum** - \$5 million
- **Washington County Museum of Fine Arts** - \$3.5 million (\$1 million this year, \$2.5 million preauthorization)
- **Washington County Boys & Girls Club** - \$2 million
- **Washington County District Court** - \$1 million
- **Hagerstown Fire Department** - \$500,000
- **Robert W. Johnson Community Center** - \$500,000

*Total: \$15,750,000 (\$11,250,000 this year, \$4,500,000 in preauthorization)*

#### **Smithsburg Region**

- **Water Street** - \$4 million (\$1 million this year, \$3 million preauthorization)
- **Smithsburg High School Athletics** - \$500,000
- **Fort Ritchie** - \$400,000

*Total: \$4,900,000 (\$1,900,000 this year, \$3 million preauthorization) counting Coalition Agenda items*

#### **Boonsboro Region**

- **Chase Six Boulevard** - \$200,000
- **Boonsboro Wastewater Treatment Plant** - \$150,000
- **Boonsboro Community Development** - \$125,000

*Total: \$1,475,000 counting Coalition Agenda items*





## Agenda Report Form

### Open Session Item

**SUBJECT:** Contract Award (2023-01) – No. 2 Heating Oil Supply and Delivery

**PRESENTATION DATE:** September 13, 2022

**PRESENTATION BY:** Brandi Naugle, Buyer, Purchasing Department and Andrew Eshleman, Director of Public Works.

**RECOMMENDED MOTION:** Move to concur with the recommendation of the Washington County Public Schools (WCPS) to award the contract for Washington County Government's No. 2 heating fuel oil to the responsive, responsible low bidder, AC&T Co., Inc. of Hagerstown, MD who submitted a bidder factor of \$0.2395 per gallon for tank wagon deliveries.

**REPORT-IN-BRIEF:** Washington County Government as well as the City of Hagerstown cooperatively bid heating fuel requirements with the WCPS. At its meeting on Tuesday, August 16, 2022, the WCPS awarded its contract for *tank wagon loads* to the responsive, responsible bidder, AC&T Co., Inc. of Hagerstown, MD with the lowest bid of \$0.2395 per gallon over the weekly wholesale average price for No. 2 (high sulfur) heating oil as published in the Oil Price Information Service bulletin (OPIS, Pad 1, Baltimore gasoline and distillate reseller prices).

The contract period is effective August 16, 2022 and ending July 31, 2023, the contract may be renewed for three (3) additional one (1) year terms at the discretion of the Board of Education.

**DISCUSSION:** N/A

**FISCAL IMPACT:** Funds are budgeted, as required, by the individual using department/agencies

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A

**ATTACHMENTS:** WCPS bid recommendation information.

**AUDIO/VISUAL NEEDS:** N/A

August 18, 2022

**NOTICE OF AWARD**

AC&T Co., Inc.  
Mr. Charles Goodie, Vice President  
11535 Hopewell Road  
PO Box 4217  
Hagerstown, MD 21741  
E-mail: [cgoodie@acandt.com](mailto:cgoodie@acandt.com); [ataylor@acandt.com](mailto:ataylor@acandt.com); [dwhittington@acandt.com](mailto:dwhittington@acandt.com)

**Ref: Bid 2023-01 Heating Oil Supply and Delivery**

Please be advised that on Tuesday, August 16, 2022, the Board of Education of Washington County awarded Bid 2023-01 Heating Oil Supply and Delivery for both transport deliveries (bid factor \$0.1395) and tank wagon deliveries (bid factor \$0.2395) per gallon plus the weekly OPIS wholesale price per gallon to AC&T Company. The contract will be effective from the date of award (August 16, 2022), through July 31, 2023. The contract may be renewed for three (3) additional one (1) year terms at the discretion of the Board of Education.

All invoices must reference Contract **23048**

Invoices should be sent to:  
Washington County Public Schools  
Attn: Dawn Corapi  
10435 Downsville Pike  
Hagerstown, MD 21740  
[ap@wcps.k12.md.us](mailto:ap@wcps.k12.md.us)

Please send a current Certificate of Insurance in accordance with the coverage requirements listed in the specifications within the next ten days if you have not already.

Your continued interest in serving Washington County Public Schools is appreciated. If you should have any questions concerning this matter, please contact me at ([bachtsco@wcps.k12.md.us](mailto:bachtsco@wcps.k12.md.us)).

Sincerely,  
*Scott Bachtell*  
Scott Bachtell  
Supervisor of Purchasing

**Bid 2023-01**  
**Heating Oil Deliveries**  
**Bid Tab**

OPIS Price on July 21, 2022 - \$3.5812		AC&T Company, Inc.	Petroleum Traders Corporation	Unit of Measure
		*Bidder's Factor	*Bidder's Factor	
1a	Transport Delivery (Approximately 7,500 per delivery)	\$ 0.13950	\$ 0.13500	Per Gallon
1b	Tank Wagon Delivery (Approximately 3,500 per delivery)	\$ 0.23950	No Bid	Per Gallon
2a	Taxes <u>not included</u> in Bidder's Factor but will be added to every invoice			
	Leaking Underground Storage Tank (LUST)	N/A	\$ 0.00100	Per Gallon
	National Oil Heat Resarch Alliance (NORA)	N/A	\$ 0.00200	Per Gallon
	Federal Spill Fund Recovery Tax	N/A	\$ 0.00214	Per Gallon
	Maryland Oil Transfer Fee	N/A	\$ 0.00191	Per Gallon
	Maryland Environmental Fee	N/A	-	Per Gallon
<b>Total Price (including taxes) - Transport Delivery</b>		<b>\$ 0.13950</b>	<b>\$ 0.14205</b>	<b>Per Gallon</b>
<b>Total Price (including taxes) - Tank Wagon Delivery</b>		<b>\$ 0.23950</b>	<b>No Bid</b>	<b>Per Gallon</b>

*\*Bidder's Factor (Plus/Munis) Price per Gallon plus the OPIS Average Rack Price for #2 Distillate ULS (Ultra-Low Sulfur) Diesel Fuel (Heating Oil), Baltimore Maryland terminal price. The Average Price is published every Thursday and sets the price for the following week.*





## Agenda Report Form

### Open Session Item

**SUBJECT:** Bid Award (PUR-1567) – Electronics Recycling

**PRESENTATION DATE:** September 13, 2022

**PRESENTATION BY:** Rick Curry, CPPO, Director of Purchasing; Dave Mason P.E., Deputy Director, Department of Solid Waste

**RECOMMENDED MOTION:** Motion to award the bid for the Electronic Recycling for the Solid Waste Department to the responsible, responsive bidder PC Recycler / dba Securis, of Chantilly, VA who submitted the Bid Price in the amount of \$.40 per pound for CRT/Flat (Monitors/TV) and \$.20 per pound for non-glass material (E-Waste).

**REPORT-IN-BRIEF:** The Department of Solid Waste sought bids for the Electronics Recycling. Service is required as needed and as the materials are collected at the 40 West Landfill. The County will notify the Contractor when materials are ready for pick-up. Service will not be required on Sundays and Holidays as specified. The project scope is the certified recycling or refurbishing of electronics to a specified disposal facility periodically as requested by the Deputy Director of the Department of Solid Waste or his/her designee. Materials to be recycled will include, but are not limited to, CRT screen televisions and computer monitors, laptops, flat screen televisions, stereos, printers, DVD players, VHS Players, radios, and gaming systems. The County will notify and schedule delivery of the materials with the Recycler.

The Contract period shall be for a one (1) year period tentatively commencing on or thereafter August 1, 2022, with an option by the County to renew for up to two (2) additional consecutive one (1) year periods, (i.e., August 1, 2022 to July 31, 2023), subject to written notice given by the County at least sixty (60) calendar days in advance of each period's expiration date. If the Bidder wishes to renew the Contract, he/she shall submit a letter of intent to the County Purchasing Director at least ninety (90) calendar days prior to the expiration of each contract period. The County reserves the right to accept or reject any request for renewal and any increase in unit costs for each specified location to be serviced that the Bidder may request. All other terms and conditions shall remain unchanged.

The bid was advertised on the State's "*eMaryland Marketplace Advantage*" and County's website and published in the local newspaper. Twenty-Eight (28) persons/companies registered/downloaded the bid document on-line, and one (1) firm was represented at the pre-bid conference/teleconference. One (1) bid was received as indicated on the attached bid tabulation sheet.

**DISCUSSION:** N/A

**FISCAL IMPACT:** Funding in the amount of \$40,000 has been approved in the FY'23 budget for these services.

**CONCURRENCES:** Division Director

**ALTERNATIVES:** N/A

**ATTACHMENTS:** Bid Tabulation Matrix

**AUDIO/VISUAL NEEDS:** N/A

**PUR-1567**  
**Electronics Recycling**

		PC Recycler, Inc. dba Securis Chantilly, VA
Item No.	Item Description	Total
1	Electronics Recycling from 40 West Landfill (Per Pound)	\$0.40 / lb. *
2	Add Alternative: Transportation from 40 West Landfill to Recycling Facility	\$500.00

**Remarks / Exceptions:**

**Securis**

CRT's/Flat (Monitors/TV's) \$0.40 / lb.

Remaining E-Waste \$0.20 / lb.

Charge per Trailer Pickup \$500.00

Pricing is based on a live load pickup.

Securis does not accept loose batteries.





## Agenda Report Form

Public Packet

### Open Session Item

**SUBJECT:** Contract Award (PUR-1565) – School Based Mental Health Services

**PRESENTATION DATE:** September 13, 2022

**PRESENTATION BY:** Rick Curry, CPPO, Director of Purchasing; Rachel Souders, Senior Grant Manager

**RECOMMENDED MOTION:** Move to award a contract for the provision of School Based Mental Health Services to the responsive, responsible proposer, for Option B, contingent upon funding being provided by the Governor's Office for Option A and upon approval of each Option by the Local Management Board.

**REPORT-IN-BRIEF:** The purpose of the service to be provided is to fulfill the requirements of the County's Community Partnership Agreement with the Governor's Office of Crime Prevention, Youth, and Victim Services (GOC) for fiscal year 2023. For further details of the services, please refer to the attached excerpt of the *Scope of Work* and *Population Served* from the Request for Proposal (RFP) document.

The BLHSI proposes to provide three sessions per student for the school year for a referring issue. The number of students will depend on how many require three sessions; if all need three (3) sessions, BLHSI anticipates providing 120 sessions, based on three (3) sessions per student, which would allow BLHSI to see approximately 1,040 students.

The contract tentatively begins on September 1, 2022 and end June 30, 2023 with an option by the OGM to renew the awarded Contractor for up to two (2) consecutive one-year periods through fiscal year 2025 if funding is provided.

The Coordinating Committee was comprised of the following members: County's Director of Purchasing (Chairman Designee), OGM Director, OGM Grant Manager, LMB Board Chairperson or designee and LMB Community Planning and Review Committee Chairperson or designee. The Request for Proposal (RFP) was advertised in the local newspaper, on the State's "e-Maryland Marketplace Advantage" web site, and on the County's web site. The RFP document was accessed from the web site by forty-one (41) firms/individuals. Three (3) providers were represented at the pre-proposal conference/teleconference. One (1) proposal was received, the recommended provider's Q&E/Technical Proposal was determined to be responsive, and its Price Proposal was opened and evaluated. The budget and budget narrative with each budget line item identified is attached for the firm recommended for the contract.

**DISCUSSION:** N/A

**FISCAL IMPACT:** The OGM will receive \$276,560 in state funding from the Governor's Office of Crime Prevention, Youth, and Victim Services in fiscal year 2023 for the provision of School Based Mental Health Services and an additional \$120,000 in local funding has been approved in the County's FY'23 budget.

**CONCURRENCES:** Coordinating Committee as outlined above

**ALTERNATIVES:** N/A

**ATTACHMENTS:** (1) "Scope of Work and Population Served" excerpt from the Request for Proposal, and (2) BLHSI's Budget and Budget Narrative

**AUDIO/VISUAL NEEDS:** N/A

## **SCOPE OF WORK**

The mental health needs of Washington County youth are a great concern to many mental health professionals and organizations. Suicide is listed as the third leading cause of death between ages 15-24. Several issues impacting youth's mental health include family history of suicide, family violence, family history of mental disorder, substance abuse, physical or sexual abuse, bullying, neglect, families below poverty level, firearms in homes, incarceration of family members, crime rate, teen pregnancy/births, exposure to suicidal behavior of others, such as family members, peers, or media figures. These issues are impacting the lives of Washington County youth making it difficult for them to do well in school when trying to manage these issues on their own. The overall goal of the School Based Mental Health Services program is to address mental health needs of students attending Washington County Public Schools.

**Respondent may apply to both or only one of the two options (Option A or Option B) for which they are eligible. The County reserves the right to award either Option A or Option B or both.**

**Option A** – Services will be provided at Western Heights Middle School and South Hagerstown High School and four (4) additional schools which will be determined by agreement between the service provider and Washington County Public Schools with the approval of the Local Management Board (LMB).

**Option B** - In addition to the six (6) schools included in Option A, funding is being sought to provide services at an additional four (4) schools, bringing the total number of schools served under Option A and B to ten (10) schools, which will be determined by agreement between the service provider and Washington County Public Schools with approval of the LMB.

1. School Based Mental Health Services is a program that will provide services that are expected to be short term and consist of crisis management, screening, short term therapeutic assistance and/or referral for additional services as determined necessary. This RFP requests that a Clinician be onsite a minimum of seven (7) hours per week at each school. In addition to the time allotted for the Clinician, an additional one (1) hour per week per school shall be allotted for administrative time spent coordinating/collaborating services with the Health and Wellness Center staff or School staff, for a total of eight (8) hours of services. Services will only be provided while school is in session. The provider may limit number of visits by a patient in order to accommodate all students demonstrating a need for services. The provider will provide the greatest number of service hours possible for the amount of funding available.



Clinical services will be provided concurrent with the Washington County Public School calendar year. The grant will allow for one (1) week pre-school year for administrative start time and will allow one (1) week post-school year for administrative close-out time.

2. Services will be provided at no cost to the students. However, third-party billing for off-site services shall be permitted and will be a private transaction between the patient/parent/guardian and the service provider.
3. Staff providing clinical services shall possess a Licensed Clinical Social Worker certification or greater. Experience and/or certifications pertaining to children and adolescent mental health are preferred.
4. A Memorandum of Understanding (MOU) between the service provider and Washington County Public Schools (WCPS) is required to be executed prior to the start of services. The Contractor shall obtain all necessary malpractice and liability insurances in the amounts required by WCPS and Washington County Government.
5. The Contractor shall accept referrals for services from (including but not limited to): student self-referrals, WCPS staff, School Based Health Center (SBHC) staff, outside mental healthcare providers, and parents and/or guardians. The Contractor will be responsible for the generation, maintenance and retention of medical records resulting from the services provided in accordance with HIPPA and FERPA regulations. The Contractor shall coordinate the record retention provisions with WCPS staff to ensure compliance with WCPS policies.
6. All Clinicians shall comply with criminal records background checks standards and shall affirm in writing that these checks have been conducted and the clinicians are not disqualified from performing child or adolescent care. Standards of consent for services must be obtained by the Contractor prior to the services being rendered. The standard of consent must be consistent with Local, State, and Federal Regulations. The Contractor shall communicate and cooperate with WCPS staff, OGM staff and SBHC staff in a matter that is consistent with professional standards. All standard LMB, WCPS, OGM and GOC contract conditions and reporting standards shall be adhered to as a condition of this grant award.
7. Performance measures will be provided as part of an Evaluation Contract which will be determined by the OGM Grant Manager in concurrence with the Local Management Board (LMB). Performance measures shall detail program data measures for the program. Collection of program data is the responsibility of the selected Contractor. Data measures can vary and maybe revised each fiscal year by the OGM in consultation with the

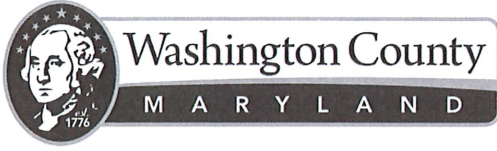
Contractor with the concurrence of the LMB.

A. Parameters of the Award of Funds

1. The contract services resulting from the award of funds for School Based Mental Health Services will tentatively begin on September 1, 2022 and end June 30, 2023 with an option by the OGM to renew the awarded Contractor for up to two (2) consecutive one-year period through fiscal year 2025. The maximum award to be expected for FY 2023 Option A is \$276,560. The maximum award to be expected for FY 2023 Option B is \$120,000. The County reserves the right to award either Option A or Option B or both.
2. The maximum award to be expected for FY 2020 Option A is \$211,560. The maximum award to be expected for FY 2020 Option B is \$120,000. The County reserves the right to award either Option A or Option B or both.
3. Renewal of this contract is at the discretion of the OGM acting on behalf of the BCC and is contingent upon the following: (1) the continual award of funds from the Governor's Office for Children (GOC), (2) the continual award of funds from the Washington County Board of Commissioners, (3) the performance of the contractor and (4) the goals/outcomes desired from GOC, OGM, LMB and WCPS.

**POPULATION SERVED**

The School Based Mental Health Services program is specifically targeted toward meeting the needs of youth with behavioral/mental health conditions. The target populations for the program are youth attending Washington County Public Schools.



## Agenda Report Form

### Open Session Item

**SUBJECT:** State Surplus Property

**PRESENTATION DATE:** September 13, 2022

**PRESENTATION BY:** Todd Moser, Real Property Administrator, Division of Engineering

**RECOMMENDED MOTION:** Arrive at a consensus to decline acquisition of state surplus property.

**REPORT-IN-BRIEF:** The State of Maryland has declared a property located off the west side of Maryland Route 67, just north of intersection of US Route 340 and Maryland Route 67 in Knoxville, Washington County containing 1.178 acres of land to be surplus property.

**DISCUSSION:** In accordance with Maryland Department of Transportation Policy and Procedures, the State has offered the County first right of refusal. The County would be required to pay market value (determined by the State) for the property. County staff has reviewed the property and determined the property would serve no immediate or future use to the County.

**FISCAL IMPACT:** N/A

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A

**ATTACHMENTS:** State Clearance Package, Aerial map

**AUDIO/VISUAL NEEDS:** Aerial Map





Larry Hogan  
Governor  
Boyd K. Rutherford  
Lt. Governor  
James F. Ports, Jr.  
Secretary  
Tim Smith, P.E.  
Administrator

August 22, 2022

Mr. Todd Moser  
Real Property Administrator, Engineering Division  
Washington County Government  
80 West Baltimore Street  
Hagerstown MD 21740

Dear Mr. Moser:

The Maryland Department of Transportation State Highway Administration (MDOT SHA) anticipates the sale of MC# 22-2766 identified as the former Cornelius C. Deener, Item No. 42337 and further described in the attached Salient Fact Sheet with Property Plat, Tax and Location Maps.

In accordance with Maryland Department of Transportation Policy and Procedures, before proceeding with any other sales activity, we will allow you a period of **60 days** to review the attached information, request additional information and to notify us of your interest, in writing, concerning the property as offered. This review period shall expire on **Friday October 21, 2022** without further notice. Please be aware that in most cases an interest in the property would require the purchase of the property based on an appraised value or, in a few cases, a cost plus interest basis. Additionally, we are not interested in a conveyance on any exchange basis.

Should you have an interest in acquiring the subject property, please contact this office, in writing, on or before the expiration of the review period. Any other extension for your consideration of this property must be requested, in writing, within the review period and shall be subject to specific written approval from this office.

If you have no interest in the property, please notify the following individual at your earliest convenience. In either case, we request you provide all responses to:

Mashel Wakil  
Real Property and Clearance Program Coordinator  
Office of Real Estate and Economic Development  
Maryland Department of Transportation The Secretary's Office  
7201 Corporate Center Drive, MS 470  
Hanover MD 21076  
Phone: 410-865-1234  
Fax: 410-865-1385  
Email: [mwakil@mdot.maryland.gov](mailto:mwakil@mdot.maryland.gov)

Mr. Moser  
Page Two

If you require any assistance or need additional information, please do not hesitate to contact me at 410-865-1234 or via email at [mwakil@mdot.maryland.gov](mailto:mwakil@mdot.maryland.gov).

Sincerely,

*Mashel Wakil*

Mashel Wakil  
Real Property and Clearance Program Coordinator  
Office of Real Estate and Economic Development

Attachments

- Salient Fact Sheet
- Plat No. 62018
- Location and Tax Maps
- Aerial

cc: Mr. Glen Carter, Team Leader, Real Estate Services, Office of Real Estate and Economic Development, Maryland Department of Transportation The Secretary's Office  
Mr. Jordan Smith, Real Property Specialist, Office of Real Estate, Maryland Department of Transportation State Highway Administration

# Salient Fact Sheet

## Conveyance of Real Property

Maryland Department of Transportation State Highway Administration  
Office of Real Estate

**Date of Preparation:** June 27, 2022

**Refer to MC #:** 22-2766

**Property Name:** Cornelius C. Deener

**Property Item/Reference No.:** 42337

**Internal Clearance:** September 15, 2021

**TBU Plat No.:** 62018

**Plat Date:** January 27, 2022

**Location:** West side of MD Route 67 (Rohrersville Rd), just north of intersection of  
US Route 340 and MD Route 67 in Knoxville, Washington County

### SDAT Property Tax Information:

<i>County:</i>	Washington	<i>Tax Map #:</i>	0088	<i>Parcel:</i>	0010
<i>Grid:</i>	0008	<i>Block:</i>		<i>Account #</i>	11-014402

**Type of Transaction:** Disposition

**Acreage:** Containing a total of 51,334 square feet or 1.178 acres of land,  
plus or minus.

**Improved:** No

**Description of Improvements:** N/A

**Consideration:** TBD

**Federal Approval:** N/A

**Additional Notes/Info:** In 1961, MDOT SHA acquired the subject property as part of a highway improvement project for U.S. Route 340. The property has legal access off MD Route 67, however the parcel is not capable of an independent use and is physically landlocked. MDOT SHA proposes to convey the subject parcel to the adjoining owner (Terra Firma Retreat, LLC), who intends to use the property as part of a retreat center for military veterans and their families.

### **The following information is provided subject to Appraisal and is in no way warranted:**

**Assumed Zoning:** Environmental Conservation

**Utilities Available:** TBD

**Estimated Market Value:** TBD

### **Prepared by:**

Jordan Smith  
Real Property Specialist, Office of Real Estate  
Maryland Department of Transportation State Highway Administration  
707 N. Calvert Street  
Baltimore, MD 21202

Phone: 410-545-2812  
Fax: N/A  
email: [jsmith38@mdot.maryland.gov](mailto:jsmith38@mdot.maryland.gov)









# Determinations of Excess Land Memorandum (DELM) Exhibit

MD 67 Washington County



Item No.: 42337  
 Fmr Name: Cornelius C. Deener  
 Plat No.: 39723  
 Area (ac): 1.30

- Legend
- NPOES Structures
- Inlet
- Endwall
- Right-Of-Way
- Surveyed
- DELM Parcel

## MDOT SHA PLATS & SURVEYS DIVISION Digital Assets Referencing System

07/21/2021

Service Layer Credits: Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community



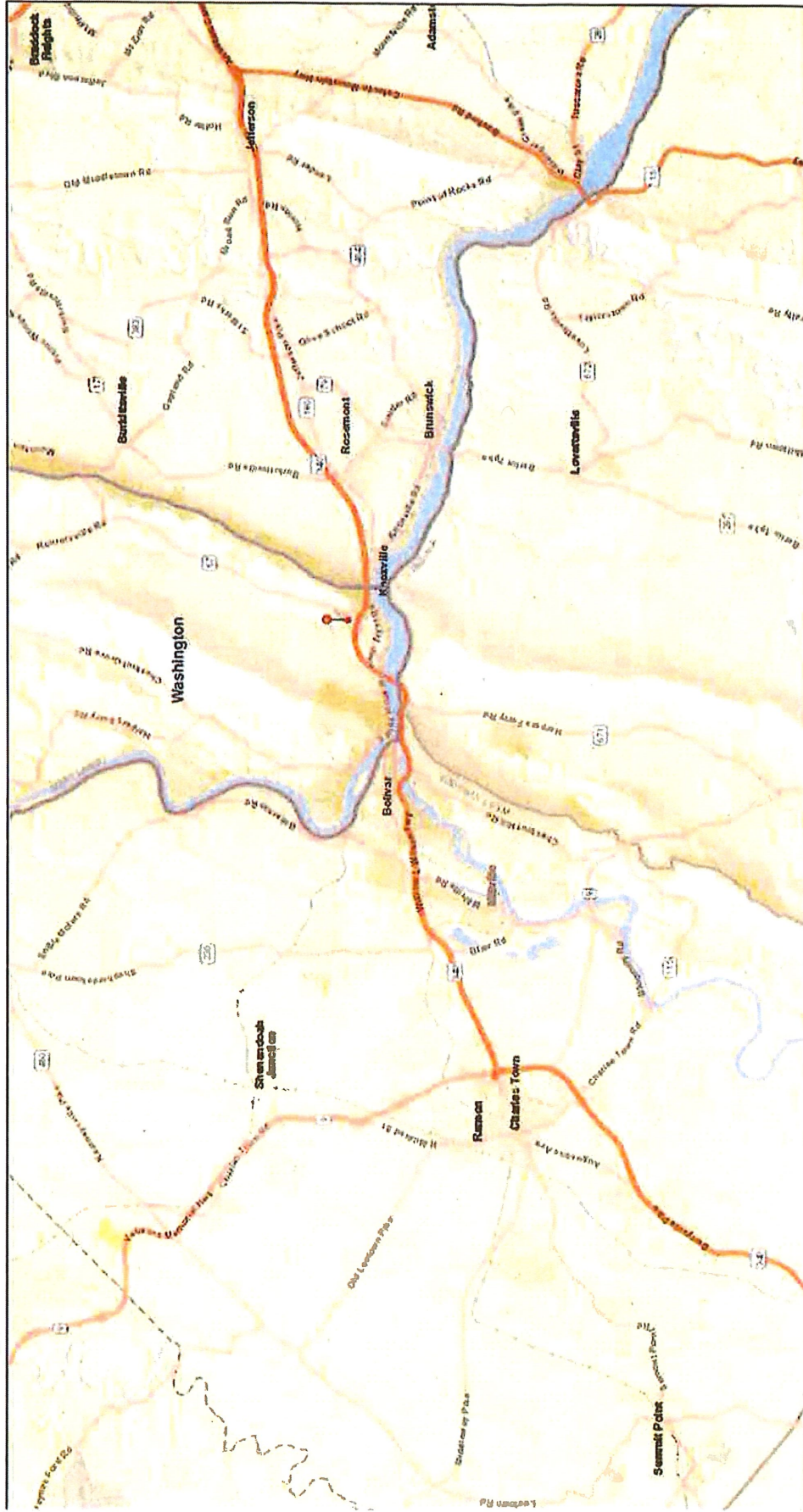
County Boundary

0 0.05 0.1 0.2 km

i. HERE, Gammit, NGA, USGS, NPS | MD IMAP, USDA | MD IMAP, DOI | MD IMAP, MDE | MD IMAP, MDP | MD IMAP, U.S. Census | MD IMAP, MDP, SOAT | MD IMAP, DNR | MD IMAP, SHA, DoIT, MDP | MD Imap, MHT, MDP | Maryland Department of Transportation (MDOT) | Maryland Department of Planning

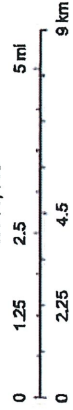


# FINDER Online Map



2021, 11:40:02 AM  
 World Street Map  
 County Boundary

1:144,448



County of Loudoun, VITA, Esri, HERE, Garmin, NGA, USGS, NPS

Esri, HERE, Garmin, NGA, USGS | MD iMAP, USDA | MD iMAP, DOT | MD iMAP, MDE | MD iMAP, MDP | MD iMAP, MDP, U.S. Census | MD iMAP, MDP, SDAT | MD iMAP, MDP, MDA | MD iMAP, DNR | MD iMAP, SHA, Dst, MDP | MD iMap, MHT, MDP | Maryland Department of Transportation (MDOT)



# FINDER Online Map



2021, 11:37:43 AM

World Street Map

| County Boundary

1:4,514

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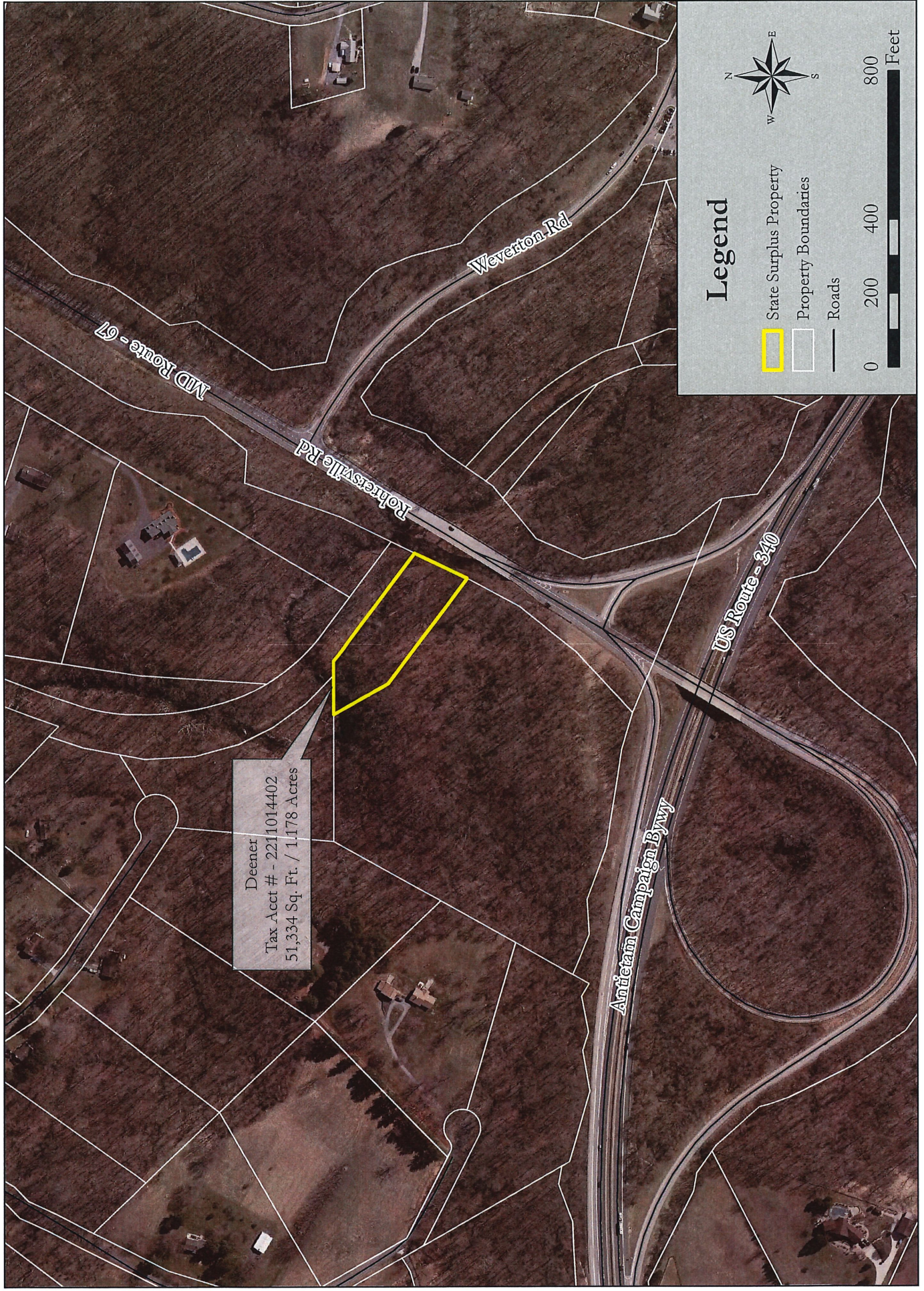
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USGS, MD IMAF, DOT

Esri, HERE, Garmin, NGA, USGS, NPS | MD IMAF, USOA | MD IMAF, DOT | MD IMAF, MDE | MD IMAF, MDP, SDAT | MD IMAF, DNR, MDA | MD IMAF, MDP, SHA, DOT, MDP | MD IMAF, MHT, MDP | Maryland Department of Planning  
Maryland Department of Transportation (MDOT)



# State Surplus Property







## Agenda Report Form

### Open Session Item

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**SUBJECT:** Appalachian Regional Commission (ARC) 2022 Annual Conference

**PRESENTATION DATE:** September 13, 2022

**PRESENTATION BY:** Susan Grimes, Director of Business Development

**RECOMMENDED MOTION:** Move to approve sponsorship funding to ARC's 2022 Annual Conference in the amount of \$7,000.00.

**REPORT-IN-BRIEF:** ARC will be co-host for the 2022 annual conference titled "One Appalachia: Connection & Collaboration" along with the state of Maryland, October 17-19, at the Rocky Gap Resort in Flintstone, Maryland.

**DISCUSSION:** This event will highlight how our 13 states and 423 counties are collaborating to bring each of ARC's strategic investments to life. The conference will feature ARC partners who work daily to strengthen Appalachia by creating and expanding workforce development, growing sectors like outdoor recreation, developing entrepreneurs, and building leadership and community capacity. Attendees will have the opportunity to an exclusive fireside chat between Governor Larry Hogan and special guest Cal Ripken Jr., attend mobile workshops highlighting Maryland's partnerships that have led to growth in workforce development, home-grown businesses, and tourism, and listen to special addresses from ARC Governors in attendance (to be announced).

ARC has long since been a partner of Washington County; there have been many projects to improve or build infrastructure, support economic and business development, and provide opportunities within our region.

**FISCAL IMPACT:** \$7,000 from Hotel Rental Tax Fund, which has a unencumbered balance of \$1,033,323.09

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A

**ATTACHMENTS:** N/A

**AUDIO/VISUAL NEEDS:** None



## Agenda Report Form

### Open Session Item

**SUBJECT:** Hagerstown Regional Airport Property Acquisition

**PRESENTATION DATE:** September 13, 2022

**PRESENTATION BY:** Kirk C. Downey, County Attorney

**RECOMMENDED MOTION:** Approve land acquisition for FAA Runway Visibility Zone (RVZ) and Runway Object Free Area (ROFA) compliance by exercise of the power of eminent domain.

**REPORT-IN-BRIEF:** Currently, Washington County does not own the RVZ area, which has the airfield fence and old fire station, preventing line-of-sight requirements for the RVZ. Therefore, there is an operational restriction on Runway 2-20 after the Air Traffic Control Tower closes between the hours of 10 PM and 6 AM. In addition, the airfield fence along Runway 2-20 is in the ROFA and must be moved to outside of the ROFA, requiring additional property acquisition.

**DISCUSSION:** There are (3) areas to be acquired by Washington County to address the RVZ and ROFA improvements: Parcels A and Parcels B associated with the RVZ, and Parcel C associated with the ROFA. The proposed total property acquisition is 2.88 acres. The sellers are anticipated to consent to the acquisition. A public hearing on the proposed acquisition was held on August 30, 2022.

**FISCAL IMPACT:** \$1,600,000 for acquisition, or such amount as the Circuit Court may order; Professional Services: \$150,000; Miscellaneous Costs: \$25,000; Removal and reinstallation of the fence & gates for aircraft access from New Heights property to the airfield and demolition of the Old Fire Station: \$1,200,000. This project is currently on the FAA ACIP and the County CIP. Project will be funded with 90% FAA funds and 5% MAA funds (subject to some limitations).

**CONCURRENCES:** County Attorney; Real Property Administrator; and Aviation Consultant.

**ALTERNATIVES:** Forego property acquisition.

**ATTACHMENTS:** N/A

**AUDIO/VISUAL NEEDS:** N/A

ORDINANCE NO. ORD-2022-

**AN ORDINANCE TO APPROVE THE ACQUISITION OF REAL PROPERTY**

*(Showalter Road, Hagerstown, Washington County, Maryland)*

RECITALS

1. The Board of County Commissioners of Washington County, Maryland (the "County") believes that it is in the best interest of the citizens of Washington County to acquire through its power of eminent domain certain real property identified on the attached Schedule A (the "Property") to be used for public purposes at Hagerstown Regional Airport.

2. Notice of a public hearing concerning the County's intent to acquire the Property was advertised in *The Herald-Mail*, a daily newspaper of general circulation, on August 11, 15, and 22, 2022.

3. A public hearing was held on August 30, 2022, as advertised, concerning the County's intent to acquire the Property for a purchase price of One Million Six Hundred Thousand Dollars (\$1,600,000.00), or for such amount as the Circuit Court may otherwise order, all or a portion of which may be expended from the General Fund.

4. The acquisition of the Property is needed for a public purpose and there is a public necessity for the proposed condemnation.

5. The Property will be used to enhance compliance with the Federal Aviation Administration's standards and regulations concerning the Runway Visibility Zone and Runway Object Free Area at Hagerstown Regional Airport.

THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Washington County, Maryland that the acquisition of the Property be approved by exercise of its power of eminent domain pursuant to Md. Code Ann., Local Gov't § 12-401(b)(1).

BE IT FURTHER ORDAINED that the County Attorney's Office is directed to initiate litigation to acquire the Property in the Circuit Court for Washington County, Maryland, and that the President of the Board and the County Clerk be and are hereby



authorized and directed to execute and attest, respectively, for and on behalf of the County, any documents necessary for the acquisition of the Property.

ADOPTED this \_\_\_\_ day of September, 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND

\_\_\_\_\_  
Krista L. Hart, Clerk

BY: \_\_\_\_\_  
Jeffrey A. Cline, President

Approved as to legal sufficiency:

\_\_\_\_\_  
Kirk C. Downey  
County Attorney

Mail to:  
Office of the County Attorney  
100 W. Washington Street, Suite 1101  
Hagerstown, MD 21740

## SCHEDULE A--DESCRIPTION OF PROPERTY

All those three (3) parcels of land (A, B, and C) situate north of Showalter Road and west of US Rte. 11 (Pennsylvania Avenue) in Election District No. 27, Washington County, Maryland, described generally as follows by reference to Washington County land records:

**Parcel A**, containing .04 acres, more or less, being part of those lands conveyed by Maryland Economic Development Corporation to First Flight Limited Partnership by deed dated December 31, 1986, and recorded among the Land Records of Washington County, Maryland at Liber 836, folio 438; ownership of said parcel subsequently having vested in First Flight Air Park Condominium, Inc. by operation of that *Condominium Declaration of First Flight Air Park Condominium, Inc.* (the "*Declaration*") dated May 31, 2008, and recorded among the said Land Records at Liber 3511 folio 0557, and as graphically depicted on that *Condominium Plat of First Flight Air Park Condominium, Inc.* (the "*Condominium Plat*") dated May 12, 2008, and recorded among said Land Records at Miscellaneous Plat Nos. 429 - 431; **Parcel B**, containing 2.70 acres, more or less, being part of those lands conveyed by Topflight Owner LLC to New Heights Industrial Park LLC by deed dated January 22, 2020, recorded among said Land Records at Liber 6166, folio 342; and **Parcel C**, containing 0.14 acres, more or less, also being part of those lands conveyed to the aforesaid First Flight Limited Partnership by deed dated December 31, 1986, and recorded among the said Land Records at Liber 836, folio 438; ownership of said parcel subsequently having vested as aforesaid in First Flight Air Park Condominium, Inc. by operation of the *Declaration* and as graphically depicted on the *Condominium Plat*, both dated and recorded as aforesaid.



## Agenda Report Form

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### Open Session Item

**SUBJECT:** Potential Legislative Items

**PRESENTATION DATE:** September 13, 2022

**PRESENTATION BY:** Kirk C. Downey, County Attorney

**RECOMMENDED MOTION:** N/A. Discussion only.

**REPORT-IN-BRIEF:** Initial discussion regarding upcoming legislative issues for 2023 General Assembly.

**DISCUSSION:** The next regular session of the General Assembly begins in January 2023. The County should begin to identify matters that require legislative action. There will be a meeting with the County's delegation to the General Assembly in December. Additionally, the Washington County Community Coalition is seeking input for items to include on its legislative list, including action items and watch list issues.

**FISCAL IMPACT:** N/A

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A

**ATTACHMENTS:** N/A

**AUDIO/VISUAL NEEDS:** N/A