



Board of County Commissioners of Washington County, Maryland

Open Session Minutes

June 14, 2022

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

A moment of silence was observed, followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President Jeffrey A. Cline called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 10:00 a.m. at 100 West Washington Street, Hagerstown, Maryland, with the following members present: Commissioner Terry L. Baker; Commissioner Charles A. Burkett; and Commissioner Randall E. Wagner; Commissioner Wayne K. Keefer was absent.

APPROVAL OF MINUTES

Commissioner Wagner, seconded by Commissioner Burkett, moved to approve the minutes of June 7, 2022. The motion passed 3-1-0; Vice President Baker abstained due to an absence.

COMMISSIONER COMMENTS

The Commissioners provided a brief overview of events attended throughout Washington County.

Commissioner Burkett welcomed Black Rock BBQ and recommended all visit the location. Additionally, he further discussed the shooting in Smithsburg at Columbia Machine and shared his prayers for all. Commissioner Burkett also shared his thoughts for the staff members involved; he recommended flags be lowered in honor.

Commissioner Wagner echoed Commissioner Burkett's comments; he further thanked 911 Dispatch, Sheriff's Office, and all involved.

President Cline attended the Flag Retirement Ceremony in both Williamsport and Boonsboro; he also echoed Commissioner Burkett's comments.

STAFF COMMENTS

County Administrator

John Martirano thanked all responders to the shooting in Smithsburg and he asked for continued prayers. Additionally, County offices will be closed on Monday, June 20th for Juneteenth holiday and there will be no meeting on June 21st.

CITIZEN PARTICIPATION

No citizens offered comment.

FY23 PROGRAM OPEN SPACE ANNUAL PROGRAM

Andrew Eshleman, Director, Public Works, discussed the FY23 Program Open Space (POS) projects funding as recommended by the Washington County Recreation and Parks Advisory Board. He stated that the anticipated POS allocation for FY23 is \$1,746,741. Mr. Eshleman discussed the program requests and the process.

Commissioner Baker, seconded by Commissioner Wagner, moved to approve the Annual FY23 POS Program, as presented and recommended by the Washington County Recreation and Parks Advisory Board. The motion passed unanimously.

FY23 LOCAL PARKS AND PLAYGROUND INFRASTRUCTURE STATE FUNDING

Mr. Eshleman recommended approval to submit a Local Parks and Playground Infrastructure project list for funding amount of \$1.5 million to the Department of Natural Resources, as presented and recommended by the Washington County Parks and Recreation Advisory Board.

Commissioner Burkett, seconded by Commissioner Wagner, moved to approve the submittal of all projects listed Local Parks and Playground Infrastructure project list to the Department of Natural Resources. The motion passed unanimously.

The Commissioners recessed at 10:16 a.m. and returned to the meeting at 10:30 a.m.

PUBLIC HEARING: 2022 LAND PRESERVATION, PARKS AND RECREATION PLAN

President Cline convened a Public Hearing at 10:30 a.m. to obtain public comment regarding the 2022 Land Preservation, Parks, and Recreation Plan. Commissioner Cline reviewed the procedures for the Public Hearing.

Travis Allen, Comprehensive Planner, Planning and Zoning, presented an overview of the purpose of the Plan, to include current State regulations

The Public Hearing was opened for public comment; no citizens offered testimony on the matter.

The Public Hearing was opened for Commissioner comment.

The Public Hearing was closed at 10:48 a.m.

Commissioner Wagner, seconded by Commissioner Burkett, moved to approve the 2022 Land Preservation, Parks, and Recreation Plan as presented. The motion passed unanimously.

CONTRACT BID AWARD (PUR1551) HAULING/RECYCLING OF SCRAP TIRES FROM THE FORTY WEST LANDFILL

Brandi Naugle, Buyer, Purchasing, and Dave Mason, Deputy Director, Solid Waste, recommended award of a contract for Hauling of Scrap Tires for Recycling to the responsible, responsive bidder, Emanuel Tire, LLC, Baltimore, Maryland, based on estimated annual quantities at unit costs for the sum total cost of \$21,750; funding is available in the departmental budget (212000.21.588030). The contract duration is one (1) year, with option by the County to renew up to three (3) additional consecutive one (1) year periods.

Commissioner Baker, seconded by Commissioner Wagner, moved to approve award of the contract PUR1551 to Emanuel Tire, LLC, as presented. The motion passed unanimously.

BID AWARD (PUR1546) GRINDER PUMPS FOR DEPARTMENT OF WATER QUALITY

Rick Curry, Director, Purchasing, and Mark Bradshaw, Director, Environmental Management, recommended approval of the procurement of thirteen (13) Liberty, EPS61537 grinder pumps, at a unit cost of \$4,020 each (total cost of \$52,260) from BT Plumbing Supply, Inc., Finksburg, Maryland; funds are budgeted in account 32.42010 EQP055.

Commissioner Wagner, seconded by Commissioner Burkett, moved to approve the award of the contract PUR1546 to BT Plumbing Supply, Inc., as presented. The motion passed unanimously.

CONTRACT AWARD (PUR1549) STOP LOSS INSURANCE COVERAGE

Ms. Naugle, Beckie Lewis, CBIZ Benefits and Insurance, and Matt Wing with CBIZ Benefits and Insurance, Inc., recommended award of the contract for Stop Loss Insurance (PUR1549) to the responsive, responsible firm of Highmark, Pittsburgh, Pennsylvania, with the lowest price for a total annual premium for Option 1 of \$943,536.53 with specific stop loss at \$175,000 per claimant.

Commissioner Baker, seconded by Commissioner Burkett, moved to award contract PUR1549 to Highmark in the amount of \$943,536.53, as presented. The motion passed unanimously.

CONTRACT AWARD (PUR1548) – GROUP LIFE, ACCIDENTAL DEATH AND DISMEMBERMENT, DISABILITY, FLEX SPENDING ACCOUNT

Mr. Curry, Ms. Lewis, and Mr. Wing recommended approval to award County employee Life, AD&D, Disability, FSA coverage contracts to the responsive, responsible proposers per the proposal of each in response to RFP No. PUR-1548 as follows: The Hartford of Hartford, CT. – *Life and Disability*; CBIZ Human Capital Management of Roanoke, VA (*Incumbent*) – *FSA Healthcare and Dependent Care*.

Commissioner Wagner, seconded by Commissioner Baker, moved to award contract PUR1548 as presented. The motion passed unanimously.

PUBLIC HEARING: AGRICULTURAL PRESERVATION EASEMENT RANKINGS FY23

President Cline convened a Public Hearing at 11:06 a.m. to obtain public comment on the priority ranking of Agricultural Land Preservation Easement Applications, as recommended by the Agricultural Land Preservation Advisory Board.

Chris Boggs, Rural Preservation Administrator, Planning and Zoning, explained the process and added that if approved, the twelve (12) applicants would be forwarded to the Maryland Agricultural Land Preservation Foundation (MALPF); easements would be purchased in order from the priority list until funds are exhausted. Mr. Boggs briefed the Commissioners on each property included in the request.

The Public Hearing was opened for public comment; no citizens offered testimony on the matter.

The Public Hearing was opened for Commissioner comment.

The Public Hearing was closed at 11:15 am

Commissioner Baker, seconded by Commissioner Wagner, moved to approve the Agricultural Preservation Easement Rankings as presented. The motion passed unanimously.

CONVENE AS THE WASHINGTON COUNTY BOARD OF HEALTH

Commissioner Baker, seconded by Commissioner Burkett, moved to convene as the Board of Health at 11:16 a.m. The motion passed unanimously.

AWARD OF MEDICAL ASSISTANCE NON-EMERGENCY TRANSPORTATION CONTRACT

Earl Stoner, Health Officer, and Dan Triplett, Administrator, Washington County Health Department, recommended approval to award the contract with AAA Transport for provision of medical assistance non-emergency transportation services to qualified Washington County residents. The contract is a fixed unit price for each type of transport, at an estimated cost of \$4,515,268 over a two (2) year contract period of July 1, 2022 through June 30, 2024. The estimated cost for each of the two (2) option years (July 1, 2024 through June 30, 2025 and July 1, 2025 through June 30, 2026) is \$2,376,348. Mr. Stoner explained that 100% of the funds for this contract would be paid by the Maryland Medicaid Program through a grant to the Washington County Health Department.

Commissioner Baker, seconded by Commissioner Wagner, moved to award the contract as presented. The motion passed unanimously.

RECONVENE AS THE BOARD OF COUNTY COMMISSIONERS, WASHINGTON COUNTY

Commissioner Baker, seconded by Commissioner Wagner, moved to reconvene as the Board of County Commissioners of Washington County, Maryland at 11:18 a.m. The motion passed unanimously.

2022 – 2023 PROPERTY AND CASUALTY INSURANCE RENEWALS

Tracy McCammon, Risk Management Administrator, Human Resources, and Patrick Buck, CBIZ Insurance Services, recommended approval to renew the liability policies with Travelers Insurance Company, property and equipment policies with Local Government Insurance Trust, and the airport liability policy with AIG.

Commissioner Baker, seconded by Commissioner Wagner, moved to approve the Property and Casualty Insurance Renewals as presented. The motion passed unanimously.

REQUEST TO EXTEND CONTRACT FOR LOCAL CARE TEAM COORDINATOR

Rachael Souders, Senior Grant Manager, Office of Grant Management, presented the request to extend the contract for the Local Care Team Coordinator with Praxis Axis, LLC through August 31, 2022.

Commissioner Baker, seconded by Commissioner Wagner, moved to approve the extension, as presented. The motion passed unanimously.

PERMITS AND INSPECTIONS RECLASSIFICATION OF CHIEF OF PERMITTING AND OFFICE MANAGER

Rich Eichelberger, Director, Permits and Inspections, and Deb Condo, Interim Director, Human Resources, presented the recommendation to approve a reorganization of the Chief of Permitting position from a Grade 14 to a Grade 16, and to eliminate the position of Office Manager, and reestablish as a Permit Coordinator, Grade 12 effective June 25, 2022.

Commissioner Burkett, seconded by Commissioner Baker, moved to approve the reorganization as presented. The motion passed unanimously.

AGRICULTURE – NATIONAL DAIRY MONTH

Leslie Hart, Business Development Specialist, and Katie Yoder, Multimedia Specialist, provided the Commissioners with an update on the upcoming “Ice Cream Trail” campaign and thanked all local dairy farmers and creameries who participated.

CLOSED SESSION

Commissioner Burkett, seconded by Commissioner Wagner, moved to convene in closed session at 11:30 a.m. to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals, in accordance with Section 3-305(b) (1) of the General Provisions Article of the Annotated Code of Maryland. The motion passed unanimously.

In closed session, the Commissioners discussed the compensation and filling of certain personnel vacancies with specific candidates; and to discuss certain business development updates.

Present during closed session were Commissioners Jeffrey A. Cline; Terry L. Baker; Randall E. Wagner; and Charles A. Burkett; also, present were John M. Martirano, County Administrator; Kirk C. Downey, County Attorney, and Krista L. Hart, County Clerk. Additionally, the following staff

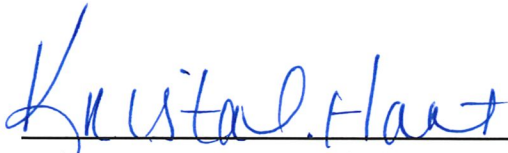
member was present at various times: Deb Condo, Interim Director, Human Resources; Machelie Dwyer, Human Resources Recruiter; Commissioner Wayne K. Keefer was absent.

RECONVENE IN OPEN SESSION

Commissioner Baker, seconded by Commissioner Wagner, moved to reconvene in open session at 11:33 a.m. The motion passed unanimously.

ADJOURNMENT

Commissioner Wagner, seconded by Commissioner Baker, moved to adjourn the meeting 11:33 a.m. The motion passed unanimously.



Krista L. Hart, *County Clerk*

