



Board of County Commissioners of Washington County, Maryland

Open Session Minutes

May 3, 2022

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

A moment of silence was observed, followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

Vice President Terry L. Baker called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 10:02 a.m. at 100 West Washington Street, Hagerstown, Maryland, with the following members present: Commissioner Wayne K. Keefer; Commissioner Randall E. Wagner; and Commissioner Charles A. Burkett (Commissioner Jeffrey A. Cline was absent).

APPROVAL OF MINUTES

Commissioner Keefer, seconded by Commissioner Wagner, moved to approve the minutes of April 26, 2022. The motion passed unanimously.

COMMISSIONER COMMENTS

The Commissioners provided a brief overview of events attended throughout Washington County.

Commissioner Keefer recognized Ellen Savoy, Director, San Mar Children's home and thanked the staff for caring for the children in need. Additionally, he attended the San Mar Children's Home Dream Gala event.

Commissioner Burkett also attended the San Mar Children's Home Dream Gala Event and shared that as a former resident, he holds the Children's Home in high regards and thanked all staff for the contributions to the community. Additionally, he asked about municipalities receiving the agenda weekly; John Martirano will ensure that happens.

Commissioner Wagner congratulated TG Designs on celebrating its 25th Year Anniversary; additionally, he congratulated Atkins Auto Repair on a successful business. He congratulated Hospice and thanked all who participated in the recent Radio-A-Thon.

Vice President Baker remembered former Washington County Commissioner, Paul Swartz; he shared his condolences to the family. Additionally, he welcomed Linda Irvin-Craig, former Commissioner and former Delegate Brett Wilson and thanked them for attending the meeting.

STAFF COMMENTS

Human Resources

Deb Condo, Interim Director, presented the recommendation to hire Christopher Amos for the position of Educational Programs Administrator with the Division of Emergency Services (Grade 15, Step 1 \$60,840). This is a new position.

Commissioner Wagner, seconded by Commissioner Keefer, moved to approve the request to as presented. The motion passed unanimously.

Purchasing Department

Brandi Naugle, Buyer, Purchasing, requested approval to an amendment for Bid Award for the Roof Replacement (PUR#1536) for Various County Buildings (PUR1536), approved on April 26, 2022 to Reese's Home Improvement, Inc., Boonsboro, Maryland in the total amount of \$131,187; the total should have been awarded at \$133,187; Ms. Naugle shared that there was a math error in the previous presentation.

Commissioner Wagner, seconded by Commissioner Burkett, moved to approve the request to amend the amount of the award to \$133,187 to Reese's Home Improvement, as presented. The motion passed unanimously.

Budget and Finance

Kelcee Mace, Interim CFO, provided clarification on a recently published Property Tax Notice.

County Administrator

John Martirano shared that the Fiscal Year 2023 Budget Hearing will be held May 17, 2022, 6:00 p.m. at the Kepler Theater, Hagerstown Community College. Additionally, he recognized Teacher Appreciation Week.

Mr. Martirano requested consensus to amend the Board of County Commissioners meeting schedule to accommodate a change in the Primary Election date change.

The Commissioners reached a consensus to add a meeting on June 28, 2022, there will be no meeting on July 19, 2022.

CITIZEN PARTICIPATION

Bill Williams, Washington County resident, discussed the Police Reform and Accountability Act.

Justin Holder, 308 West (inaudible), thanked the Board of County Commissioners for supporting the citizens of Washington County, to include the special needs.

PROCLAMATION: PRESERVATION MONTH, MAY 2022

The Board of County Commissioners presented the staff from Planning and Zoning, and the Historic District Commission volunteers with a proclamation recognizing May as Preservation Month.

PROCLAMATION: NATIONAL DRUG COURT MONTH, MAY 2022

The Board of County Commissioners presented Jennifer Bricker, Drug Court Coordinator, Circuit Court for Washington County, Gray Barton, Director, Office of Problem-Solving Courts, and Kristin Grossnickle, Circuit Court Administrator with a proclamation recognizing May as National Drug Court Month. Judge Brett Wilson thanked the Board of County Commissioners for their support.

INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-22-0086) COURT HOUSE SECURITY

Rick Curry, Director, Purchasing, and Kristin Grossnickle, Circuit Court Administrator, recommended authorization by Resolution for the Circuit Court to enter into a contract for the purchase and installation of Tier I (Xray Machine, Magnetometer, access Control System, Duress Alarm, Camera System, Audio Visual Intercom) at a cost of \$145,739.68; Tier II (Building Alarm, Bullet Resistant Barriers, Fenced/Restricted Parking, Prisoner/Sally Port) and Tier III (Emergency Intercom) at a cost of \$280,624.18, for a total sum of \$426,363.86 from Skyline Technology

Solutions, LLC, Glen Burnie, Maryland (MD) and to utilize another jurisdictions contract (RFP No. 49-F—2-18/19), awarded by Carroll County Office of Procurement. Mr. Curry added that the funds are budgeted in the Circuit Court Capital Improvement budget account GRT509.

Commissioner Wagner, seconded by Commissioner Keefer, moved to authorize by Resolution the purchase and installation of Tier I, Tier II, and Tier II from Skyline Technology Solutions, LLC, Glen Burnie, MD in the total amount of \$426,363.86, as presented. The motion passed unanimously.

(Resolution No. RS-2022-16 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is in the County Commissioners' Office.)

BID AWARD (PUR1537) – LABORATORY SERVICES FOR WATER/WASTEWATER TESTING FOR DEPARTMENT OF WATER QUALITY

Ms. Naugle and Mark Bradshaw, Director, Environmental Management, recommended approval to award the bid for Laboratory Services for Water/Wastewater Testing for the Department of Water Quality to the responsible, responsive bidder, Pace Analytical Services, LLC, Greensburg, Pennsylvania (PA) who submitted the lowest (annual) total bid sum in the amount of \$77,566. Ms. Naugle added that funds are budgeted in the departments Capital Improvement Plan budget account 515000.40.40030.

Commissioner Wagner, seconded by Commissioner Keefer, moved to approve the award of PUR1537 to Pace Analytical Services, LLC, Greensburg, PA, as presented. The motion passed unanimously.

HOTEL RENTAL TAX FUNDING REQUEST – THE HOUSE ON JONATHAN STREET DOCUMENTARY

This matter was removed from the meeting agenda.

MARYLAND 911 BOARD – APPROVAL TO SUBMIT APPLICATION AND ACCEPT AWARDED FUNDING

Brian Albert, Deputy Director, Emergency Communications, and Rachel Souders, Senior Grant Manager, Office of Grant Management, recommended approval to submit a grant application to the Maryland 9-1-1 Board (MD911) in the amount of \$439,002 for the purchase of a new Inform Solution server, and to accept funding as awarded.

Commissioner Burkett, seconded by Commissioner Keefer, moved to approve the submittal of an application in the amount of \$439,002 to the MD911 Board and to accept funding as awarded. The motion passed unanimously.

RANCHO GRANDE, LLC RURAL LEGACY PROGRAM EASEMENT

Chris Boggs, Rural Preservation Administrator, Planning and Zoning, recommended approval of the Rancho Grande Rural Legacy Program (RLP) project, paid for 100% by the Maryland Department of Natural Resources, in the amount of \$650,720 for 186.92 easement acres, to adopt an ordinance approving the purchase, and to authorize execution of the necessary documentation to finalize the easement purchase. Mr. Boggs shared that the property is located at 19820 Victor Lane, Knoxville, Maryland, and composed of primarily woodlands with significant amount of agricultural land. Mr. Boggs shared that thirteen (13) development rights will be extinguished with the easement.

Commissioner Wagner, seconded by Commissioner Burkett, moved to approve the Rancho Grande RLP Easement, and to adopt an ordinance approving the purchase of the easement and to

authorize the execution of the necessary documentation to finalize the easement purchase. The motion passed unanimously.

(Ordinance No. ORD-2022-07 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the originals are in the County Commissioners' Office.)

PUBLIC IMPROVEMENT BONDS OF 2022 AUTHORIZING RESOLUTION

Lindsey Rader, Bond Counsel, and Kelcee Mace, Interim CFO, recommended approval by resolution authorizing the County Commissioners of Washington County (County) to issue and sell at public sale, upon its full faith and credit, a series of general obligation bonds in the original aggregate principal amount not to exceed \$17,045,000 for the purpose of financing or reimbursing costs of certain public facilities and projects as presented. The contemplated bonds will not exceed \$17,045,000 in original aggregate principal amount.

Proceeds from the series of bonds issued for new money proposed will be used to fund costs of certain infrastructure, public facilities, environmental and educational projects. The max original aggregate principal amount of the authorized new money bond proceeds has been reduced by \$3,000,000 from the amount originally anticipated, certain environmental projects originally budgeted to be funded from bond proceeds have been eliminated from the financing, and the amount of bond funds have been reallocated among certain of the projects since adoption of the fiscal year 2021 Capital Budget. Issuance costs are expected to be funded from pay-go funds or from the net original issue premium received from the successful bidder for each series of the bonds or other available funds of the County.

Commissioner Wagner, seconded by Commissioner Keefer, moved to approve the Resolution authorizing the sale of general obligation bonds in the original aggregate principal amount not to exceed \$17,045,000, as presented. The motion passed unanimously.

(Resolution No. RS-2022-17 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is in the County Commissioners' Office.)

CLOSED SESSION

Commissioner Wagner, seconded by Commissioner Burkett, moved to convene in closed session at 10:47 a.m. to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; and to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State, in accordance with Sections 3-305(b) (1) and (4) of the General Provisions Article of the Annotated Code of Maryland. The motion passed unanimously.

In closed session, the Commissioners discussed the compensation and filling of certain personnel vacancies with specific candidates and the potential appointment of individuals to a Board or Committee over which the Board has appointment authority. The Commissioners also discussed a proposal for a business entity or entities to locate in the State and County and provided staff instruction related thereto.

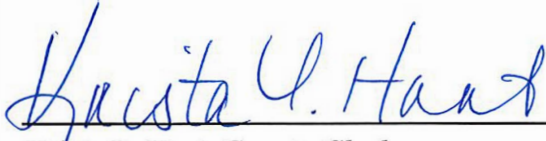
Present during closed session were Commissioners Terry L. Baker, Wayne K. Keefer, Randall E. Wagner; and Charles A. Burkett; also, present were John M. Martirano, County Administrator; Kirk C. Downey, County Attorney, and Krista L. Hart, County Clerk. Additionally, the following staff member was present at times: Deb Condo, Interim Director, Human Resources; Susan Grimes, Director, Business Development, and Jill Baker, Director, Planning and Zoning (Commissioner Jeffrey A. Cline was absent).

RECONVENE IN OPEN SESSION

Commissioner Wagner, seconded by Commissioner Burkett, moved to reconvene in open session at 11:42 a.m. The motion passed unanimously.

ADJOURNMENT

Commissioner Wagner, seconded by Commissioner Burkett, moved to adjourn the meeting 11:43 a.m. The motion passed unanimously.

A handwritten signature in blue ink that reads "Krista L. Hart". The signature is written in a cursive style and is positioned above a horizontal line.

Krista L. Hart, *County Clerk*

