



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201
WWW.WASHCO-MD.NET

BOARD OF COUNTY COMMISSIONERS

March 8, 2022

OPEN SESSION AGENDA

- 10:00 AM MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
 CALL TO ORDER, *President Jeffrey A. Cline*
 APPROVAL OF MINUTES: *March 1, 2022*
- 10:05 AM CLOSED SESSION - *(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals)*
- 10:10 AM RECONVENE IN OPEN SESSION
- 10:10 AM COMMISSIONERS' REPORTS AND COMMENTS
- 10:15 AM STAFF COMMENTS
- 10:25 AM CITIZEN PARTICIPATION
- 10:30 AM E.A.R.N. SCHOLARSHIP CHECK PRESENTATION – *Board of County Commissioners and Kalim Johnson, Executive Director of E.A.R.N. – Expect Amazing Results, Now, Inc.*
- 10:45 AM GO FOR BOLD – MILLION POUND CHALLENGE
 Dr. Maulik Joshi, CEO, Meritus; Dr. Doug Spotts, Meritus; Dr. Allen Twigg, Meritus; Maria Rubeling, YMCA of Hagerstown
- 10:55 AM AUGUSTOBERFEST 25TH ANNIVERSARY
 Jill Colbert, Chairwoman; Cody Hill, Marketing Chair
- 11:05 AM AGRICULTURE – FACES OF FARMING
 Susan Grimes, Director, Business Development; Leslie Hart, Business Development Specialist, Business Development
- 11:15 AM SOLE SOURCE AWARD (PUR-1538) – SELF-CONTAINED BREATHING APARATUS (SCBA)
 Rick Curry, Director, Purchasing; R. David Hays, Director, Emergency Services
- 11:20 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-22-0081) – FIREARMS FOR THE WASHINGTON COUNTY SHERIFF'S OFFICE
 Rick Curry, Director, Purchasing; Captain Mark Knight, Washington County Sheriff's Office

- 11:25 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-22-0082) – POWERLOAD SYSTEMS STRETCHERS AND POWER PRO STRETCHERS
Brandi Naugle, Buyer, Purchasing; R. David Hays, Director, Emergency Services
- 11:30 AM GOVERNOR’S OFFICE OF CRIME PREVENTION, YOUTH AND VICTIM SERVICES FY23 COMMUNITY PARTNERSHIP AGREEMENT PROPOSAL
Rachel Souders, Senior Grant Manager, Grant Management
- 11:35 AM JAIL BASED MEDICATION ASSISTED TREATMENT (MAT) AND REENTRY PROGRAM – APPROVAL TO SUBMIT AND ACCEPT FUNDING AS AWARDED
Rachel Sounders, Senior Grant Manager, Grant Management; Meaghan Willis, Program Director, Day Reporting Center
- 11:40 AM EMERGENCY RENTAL ASSISTANCE PROGRAM (ERAP) ADDITIONAL FUNDING
Rachel Souders, Senior Grant Manager, Grant Management; George Newman, III, President and CEO, Community Action Council
- 11:45 AM INFORMATION TECHNOLOGY RECLASSIFICATION AND REORGANIZATION OF DUTIES
Joshua O’Neal, Director, Information Systems
- 11:50 AM FY23 COMMUNITY ORGANIZATION FUNDING RECOMMENDATIONS
Susan Buchanan, Director, Grant Management
- 12:05 PM FY23 GENERAL FUND BUDGET PRESENTATION (Humane Society)
Colin Berry, Executive Director, Humane Society; Crystal Mowery, Field Services Director, Humane Society
- 12:20 PM FY23 GENERAL FUND BUDGET PRESENTATION (Washington County Museum of Fine Arts – Update Annual Support Request)
Sarah J. Hall, Director; Roger Fairbourn, President; James N. Holzaphel, Treasurer, Washington County Museum of Fine Arts
- 12:35 PM FY23 GENERAL FUND BUDGET PRESENTATION (Draft 2)
Kelcee Mace, Interim Chief Financial Officer, Budget and Finance; Kim Edlund Director, Budget and Finance
- 12:55 PM JOINT MEETING WITH WASHINGTON COUNTY BOARD OF EDUCATION FY23 GENERAL FUND
- FY23 General Fund Budget Presentation : Dr. Boyd Michael, Superintendent of Schools; Jeffrey Proulx, Chief Operating Office; David Brandenburg, Executive Director of Finance; Eric Sisler, Finance and Budget Manager

ADJOURNMENT



Agenda Report Form

OPEN SESSION ITEM

SUBJECT: Presentation of Scholarship Check to E.A.R.N – Expect Amazing Results Now, Inc.

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Board of County Commissioners

RECOMMENDED MOTION: Presentation by the Board of County Commissioners of \$3,000.00 scholarship check to E.A.R.N – Expect Amazing Results Now, Inc.

REPORT-IN-BRIEF: On March 1, 2022, the Board of County Commissioners approved in Open Session, the funding of a \$3,000.00 scholarship to E.A.R.N – Expect Amazing Results Now, Inc.

DISCUSSION: N/A

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ATTACHMENTS: N/A



Agenda Report Form

Open Session Item

SUBJECT: Go For Bold – Million Pound Challenge

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Dr. Doug Spotts and Allen Twigg (Meritus)

RECOMMENDED MOTION: TBD

REPORT-IN-BRIEF: We wish to inform the County Commissioners and Staff about this initiative and to elicit discussion regarding ways we can make this initiative successful

DISCUSSION: This partnership has a goal of citizens of Washington County to collectively lose 1 million pounds of weight over a 10 year challenge period. We want to discuss resources that will be provided and way to engage as many citizens as possible

FISCAL IMPACT: losing weight will lead to healthier people who will require less medical care, lower insurance premiums, and longer living citizens pay taxes for longer

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: There will be a Power Point presentation

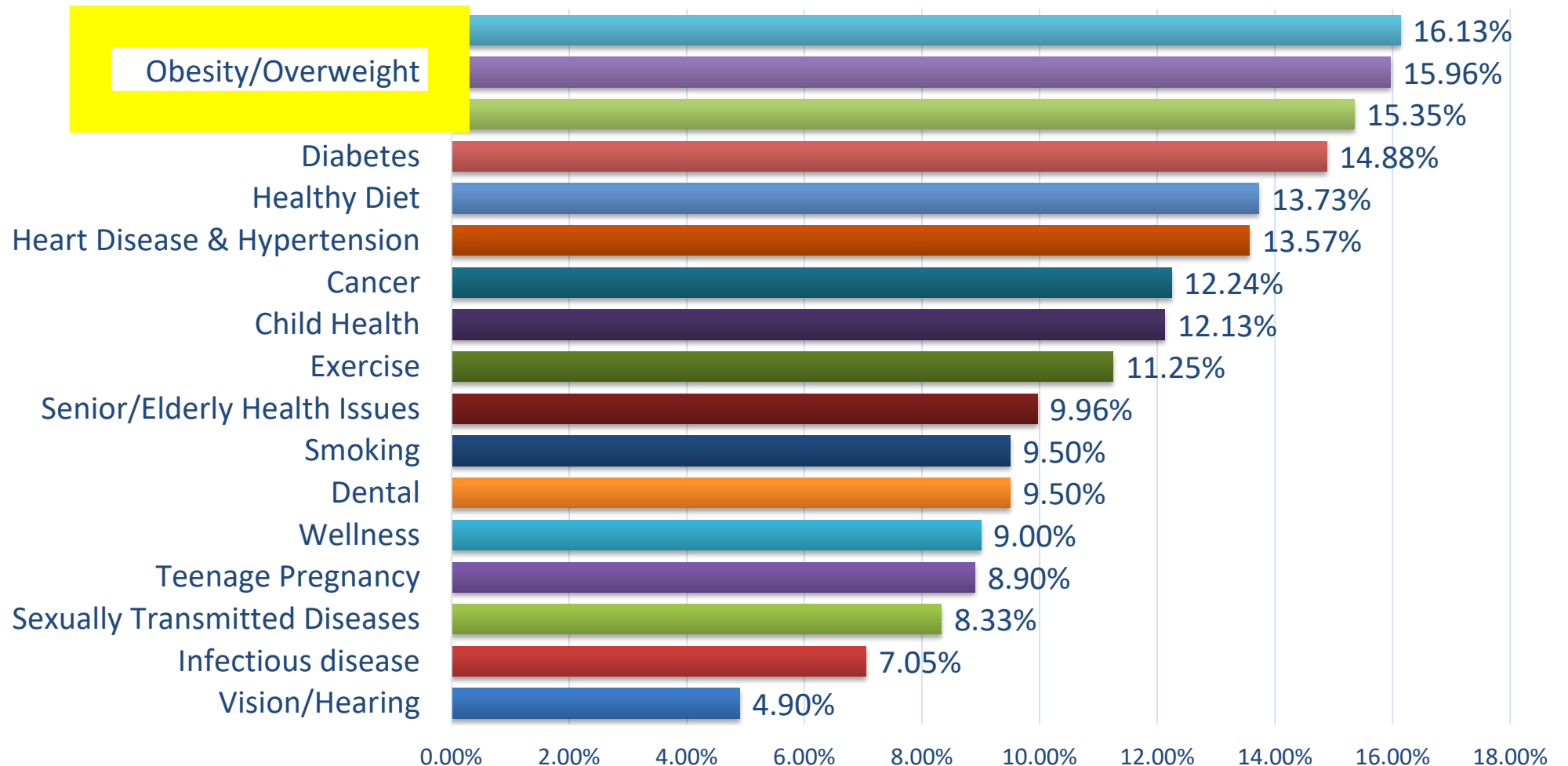
GO FOR BALD

Do, Eat and Believe in a Healthy Washington County

**A movement
and a passion
dedicated to
simply getting
us healthier.**

Ready. Set. Go!

Washington County Health Priorities

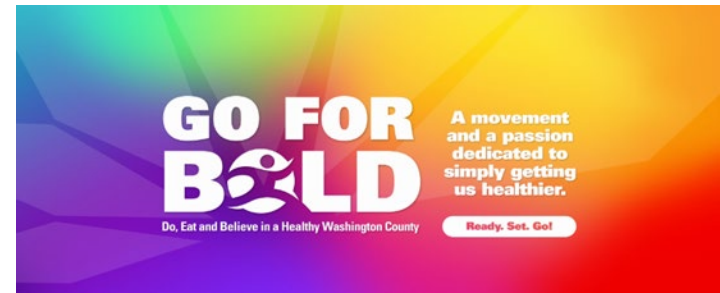


One Healthy Washington County Goal

Lose 1 million pounds by 2030!

Today: 28,000 pounds from 2,700 registered users

90% from Meritus Health employees



Community Partners



Meritus Health



Washington County
Health Department



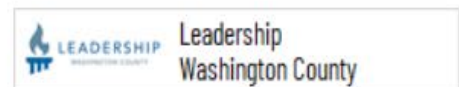
Hagerstown YMCA



Community Free Clinic



Prime Time for Women



Leadership
Washington County



PepsiCo



WEISS Bros.



CORELife



Healthy Washington County



Greater Hagerstown Council



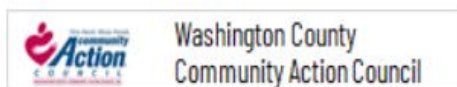
Brook Lane



Capital Women's Care



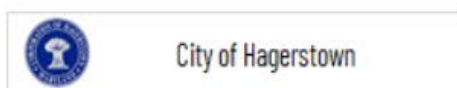
Star Community, Inc.



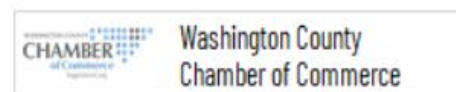
Washington County
Community Action Council



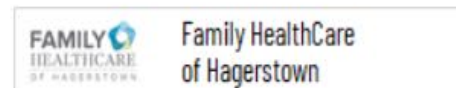
Maryland Symphony
Orchestra



City of Hagerstown



Washington County
Chamber of Commerce



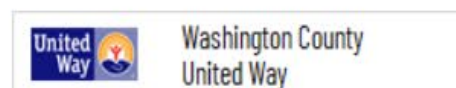
Family HealthCare
of Hagerstown



Washington County
Commission on Aging, Inc.



Potomac Case Management



Washington County
United Way



Middletown Valley Bank



CONAGRA BRANDS



University System of
Maryland | Hagerstown



Washington County
Maryland



Head Start
of Washington County, Inc.



Community Foundation of
Washington County MD, Inc.



Sheppard Pratt



Washington County
Public Schools



Martins Food Markets



WEIS Markets



Tereance Moore Consulting

Our Ask



1. Commit to having 1,000 Washington County employees and families go to healthywashingtoncounty.com and register by 6/30/2022
2. Commit to having 1,000 users record their weight twice by 6/30/22 and at least another two times by 6/30/23
3. Sign up and choose Washington County in the drop down menu
4. Log your weight frequently (most choose weekly to monthly)
5. Communicate and encourage healthy eating and exercise



Agenda Report Form

Open Session Item

SUBJECT: Augustoberfest 25th Anniversary

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Jill Colbert, Chairwoman; Cody Hill, Marketing Chair

RECOMMENDED MOTION: n/a

REPORT-IN-BRIEF: Inform County on the 25th Anniversary and move out of City

DISCUSSION: For 24 years, this event has been a downtown City event. This year the event will be moving out of the city and to the Ag Center in the county. Discussion is to introduce myself formally, explain the move, and discuss partnering to learn more of the County's goals in hopes where we can align as well.

FISCAL IMPACT: none

CONCURRENCES: none

ATTACHMENTS: none



Agenda Report Form

Open Session Item

SUBJECT: Agriculture – Faces of Farming Presentation

PRESENTATION DATE: Tuesday, March 8, 2022

PRESENTATION BY: Susan Grimes, Director, Department of Business Development and Leslie Hart, Business Development Specialist

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: “Faces of Farming” is an agricultural-focused video marketing campaign that will showcase two local Washington County farms every month, for one year. The “Faces of Farming” marketing videos will be showcased on the County’s website, as well as Facebook and other social media platforms, and will target a new industry and highlight a local farmer from that specific agricultural industry.

DISCUSSION: Washington County’s agricultural business represents the backbone of the County’s landscape. With over 900 operating family farms and \$153,725,000 in market value of products sold, agriculture is the largest economic driver in Washington County. The “Faces of Farming” marketing campaign will aim to educate residents in Washington County, along with the surrounding States and Counties, about the economic impact of the Ag industry. Additionally, these videos will be used for agricultural education to numerous streams around Washington County, such as, 4-H and FFA (Future Farmers of America) meetings, Ag Expo and Fair, and they will be available on the Washington County Ag App and website.

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: Yes - Faces of Farming Videos: Stonewall Angus of Fairplay and Thomas and Son of Boonsboro.



Agenda Report Form

Open Session Item

SUBJECT: Sole Source Award (PUR-1538) - Self-Contained Breathing Apparatus (SCBA)

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Rick Curry, Purchasing Director, R. David Hays, Division Director of Emergency Services

RECOMMENDATION: Motion to authorize a Sole Source procurement of firefighter SCBA from Municipal Emergency Services, Inc. (MES) of Charlotte, NC for the total sum in the amount of \$1,506,965.53 based on its proposal dated November 3, 2021.

REPORT-IN-BRIEF: DES wishes to apply Section 1-106.2(a)(2) of the Code of Public Laws of Washington County, Maryland, to procure the request. This section state that a sole source procurement is authorized and permissible when: The compatibility of equipment, accessories, or replacement parts is the paramount consideration.

This request requires the approval of four of the five Commissioners in order to proceed with a sole source procurement. If approved, the following steps of the process will occur as outlined by the law:

1) Not more than ten (10) days after the execution and approval of a contract under this section, the procurement agency shall publish notice of the award in a newspaper of general circulation in the County, and 2) An appropriate record of the sole source procurement shall be maintained as required.

DISCUSSION: On January 25, 2022, the BOCC approved \$1.6M dollars of American Rescue Plan funding for the purchase of replacement SCBA for volunteer fire and EMS companies. In doing so, the SCBA purchases will allow further standardization of SCBA while providing firefighter tracking functionality to all SCBA throughout Washington County; significantly improving firefighter safety and operational functionality.

In 2021, multiple fire and EMS companies were recipient of an Assistance to Firefighters Grant which allowed for the replacement of older SCBA for many fire and EMS companies throughout the county. There are several fire and EMS departments who could not participate in the AFG application due to the age of their current SCBA. Requirements within the grant stipulate that SCBA need to meet a specified age before they are eligible to purchase through AFG funding. This purchase will complete the SCBA upgrades for the departments not included in AFG grants.

FISCAL IMPACT: Funding is available from allocated ARPA, specifically set aside for the purchase of replacement SCBA.

CONCURRENCES: Washington County Vol. Fire and Rescue Association and Emergency Services Advisory Council

ALTERNATIVES: N/A

ATTACHMENTS: MES' Quote QT1522428 dated November 3, 2021



315 Howard Avenue
Bays D & E
Rockville, MD 20850

Quote

Page 1 of 2

Date 11/03/2021
Quote # QT1522428
Expires 03/25/2022
Sales Rep Dunn, William
PO #
Shipping Method FedEx Ground

Bill To

Eric Jacobs
WASHINGTON COUNTY (MD) DES
16232 Elliott Parkway
Williamsport MD 21795
United States

Ship To

Eric Jacobs
WASHINGTON COUNTY (MD) DES
16232 Elliott Parkway
Williamsport MD 21795
United States

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
X8915026305A04			SCOTT X3PRO SCBA 5.5 C5 QD REG UEBSS; SEMS II PRO (2/BOX) List price is \$9765.00.	163	6,380.00	1,039,940.00
200970-01			CYL&VALV,QD,CARB,45/5500 ASSY List price is \$1925.88.	146	0.00	0.00
200970-01			CYL&VALV,QD,CARB,45/5500 ASSY List price is \$1925.88.	163	1,210.54	197,318.02
FP1SK0000000000			Vision C5 Facepiece (NIOSH/NFPA Approved) Small Face Seal, Kevlar Headnet, No Spare Headnet List price is \$466.55.	50	349.91	17,495.50
FP1MK0000000000			Vision C5 Facepiece (NIOSH/NFPA Approved) Medium Face Seal, Kevlar Headnet, No Spare Headnet List price is \$466.55.	210	349.91	73,481.10
FP1LK0000000000			Vision C5 Facepiece (NIOSH/NFPA Approved) Large Face Seal, Kevlar Headnet, No Spare Headnet List price is \$466.55.	50	349.91	17,495.50
MB1-100			S.M. Smith Co. Black Fleece Square Mask Bag	310	18.00	5,580.00
201564-32			RIT-Pak Fast Attack, 5.5, Medium, Rectus Fitting List price is \$3222.45.	13	2,416.84	31,418.92
201568-01			Cylinder & Valve assembly, 45/5500, 90 degree List price is \$1925.88.	13	1,444.41	18,777.33
200266-04			HHR ASSEMBLY,PAK-TRACKER List price is \$1956.26.	8	1,467.20	11,737.60
200433-02			TRK MT CHARGER,PAK-TRACKER List price is \$773.61.	8	580.19	4,641.52
200673-01			ASSEMBLY,WIRELESS BOOT LOADER List price is \$1410.50.	6	1,057.84	6,347.04
201088-03			SEMS II, USB GATEWAY List price is \$2332.75.	6	1,749.50	10,497.00
LISCBA-Labor/Inser vice Scott			(includes all SCBA, RIT bags and cylinders.	176	55.00	9,680.00
201122-13			X3,CONSOLE ASSY,SEMS,5500,1/3 List price is \$1979.00.	22	1,575.00	34,650.00
Labor for SCBA repairs	UPGRADE		UPGRADE Labor to install each SEMS II Pro upgrade, per SCBA. Includes programming the units as well.	22	200.00	4,400.00
8005197			Scott Connect Monitor Software - includes 10	10	0.00	0.00



Quote

Page 2 of 2
 Date
 Quote #

11/03/2021
 QT1522428

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
8006951			downloads			
			Monitor for X3 PRO	10	0.00	0.00
CYL LOGO 2-COLOR			CYLINDER LOGO CHARGE - MULTI COLORED LOGO	322	73.00	23,506.00

Price is per Montgomery County contract #1063738.
 Scott- 25%

Subtotal	1,506,965.53
Shipping Cost (FedEx Ground)	0.00
Total	\$1,506,965.53

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1522428



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-22-0081) – Firearms for the Washington County Sheriff's Office

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Rick F. Curry, CPPO, Director, Purchasing Department and Captain, Mark Knight, Washington County Sheriff's Office

RECOMMENDED MOTION: Move to authorize by Resolution, for the Sheriff's Office to purchase firearms with the appropriate accessories at the contracted pricing in the amount of \$93,964.83 and to utilize another jurisdiction's contract that was awarded by the State of Maryland (Contract #001B0600482) to Atlantic Tactical of New Cumberland, PA.

REPORT-IN-BRIEF: Section 106.3 of the Public Local Laws of Washington County grants authorization for the County to procure goods or services under contracts entered into by other government entities. On items over \$50,000, a determination to allow or participate in an intergovernmental cooperative purchasing arrangement shall be by Resolution and shall indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justification for the arrangement.

Acquisition of the firearms and accessories by utilizing State of Maryland contract and eliminating our county's bid process would result in administrative efficiencies for the Sheriff's Office and the Purchasing Department as well as overall better pricing due to economies of scale offered by the subject contract. The contract term is effective June 22, 2020 through June 20, 2023.

DISCUSSION: N/A

FISCAL IMPACT: Funding is available in the department's Capital Improvement Plan 30-11620-BLD108.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Atlantic Tactical quote dated February 2, 2022

AUDIO/VISUAL NEEDS: N/A



ATLANTIC TACTICAL™

OUTFITTING AMERICA'S HEROES

772 Corporate Circle, New Cumberland, PA 17070
Phone: 717-774-3339 • 800-781-2677 • FAX: 717-774-4463

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

SALES QUOTE

SQ-80729353

2/2/2022



Customer		Contact	Ship To			
Washington County Sheriff (MD) ACCOUNTS PAYABLE 100 W. Washington Street HAGERSTOWN MD 21740 Tel: (240)-313-2198, (240)-313-2172 Fax: (240)-313-2105			Washington County Sheriff (MD) 500 Western Maryland Pkwy HAGERSTOWN MD 21740 Tel: (240)-313-2867			
Account	Terms	Due Date	Account Rep	Schedule Date		
WAS1005	NET 30	3/4/2022	Emma Yeager	2/2/2022		
Quotation	PO #	Reference	Ship VIA	Page	Printed	
SQ-80729353	SHANK	Guns and	FDX G Ground	1	2/4/2022 1:46:33 PM	
L Item	Description	Qty	Price	UM	Discount	Amount
1 QUOTE-MDFIREARM	PRICED/DISCOUNTED/BELOW PER MD STATEWIDE FIREARMS CONTRACT 001B0600482	1	\$0.00	EA		\$0.00
2						
3 GLOPA455S302AB	Glock 45 FS 9mm AMGLO Sights	138	\$428.5	EA		\$59,133.00
4 GLOPA455S30-001	Glock 45 MOS FS 9mm AMGLO Sights	10	\$500.5	EA		\$5,005.00
5						
6 7360-28327-411	SAFARILAND MODEL 7360 7TS ALS/SLS MID-RIDE, LEVEL III RETENTION DUTY HOLSTER, PLAIN BLACK, GLOCK 19 W/ STREAMLIGHT TLR-7, RIGHT HAND	104	\$104.47	EA		\$10,864.88
7 7360-28327-412	SAFARILAND MODEL 7360 7TS ALS/SLS MID-RIDE, LEVEL III RETENTION DUTY HOLSTER, PLAIN BLACK, GLOCK 19 W/ STREAMLIGHT TLR-7, LEFT HAND	6	\$104.47	EA		\$626.82
8 7360-2835-411	Safari 7TS ALS/SLS III Holster- FINISH:SafariSeven Plain- Black WEAPON:Glock 45 HAND:Right Hand	26	\$95.17	EA		\$2,474.42
9 7360-2835-412	Safari 7TS ALS/SLS III Holster- FINISH:SafariSeven Plain- Black WEAPON:Glock 45 HAND:Left Hand	3	\$95.17	EA		\$285.51
10 7378-28327-411	SAFARILAND Model 7378 7TS™ ALS® Concealment Paddle and Belt Loop Combo Holster - Firearm: Glock 19/23 , Light: TLR-7 or TLR-8 , Finish: Safari7 Plain , Hand: Right	10	\$45.26	EA		\$452.60
11 7378-2835-411	SAFARILAND Model 7378 7TS™ ALS® Concealment Paddle and Belt Loop Combo Holster Glock 19/23 ,BLACK,SAFARISEVEN, RIGHT HAND	20	\$35.96	EA		\$719.20
12						
13 STR69424	Streamlight 69424 Tlr-7A Flex -	110	\$130.94	EA		\$14,403.40
Thank you for giving us the opportunity to quote on your request. Please reference the above quote number when placing your order. If you have any questions or additional quotes needed, please contact the Sales Representative shown on this form or email quotes@atlantictactical.com. We appreciate your business!						
				Page	1	
				Sub Total		\$93,964.83
				Running Sub Total		\$93,964.83



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772 Corporate Circle, New Cumberland, PA 17070
Phone: 717-774-3339 • 800-781-2677 • FAX: 717-774-4463

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

SALES QUOTE

SQ-80729353

2/2/2022



Customer		Contact	Ship To			
Washington County Sheriff (MD) ACCOUNTS PAYABLE 100 W. Washington Street HAGERSTOWN MD 21740 Tel: (240)-313-2198, (240)-313-2172 Fax: (240)-313-2105			Washington County Sheriff (MD) 500 Western Maryland Pkwy HAGERSTOWN MD 21740 Tel: (240)-313-2867			
Account	Terms	Due Date	Account Rep	Schedule Date		
WAS1005	NET 30	3/4/2022	Emma Yeager	2/2/2022		
Quotation	PO #	Reference	Ship VIA	Page	Printed	
SQ-80729353	SHANK	Guns and	FDX G Ground	2	2/4/2022 1:46:33 PM	
L Item	Description	Qty	Price	UM	Discount	Amount
14	Includes High Switch Low Switch Cr123A Lithium Battery And Key Kit - Box					
Thank you for giving us the opportunity to quote on your request. Please reference the above quote number when placing your order. If you have any questions or additional quotes needed, please contact the Sales Representative shown on this form or email quotes@atlantictactical.com . We appreciate your business!		Tax Details EXEMPT \$0.000		Taxable XXXXXXXXXXXXXX		\$0.00
		Payment Details 01/01/00 No Payment History		Total Tax		\$0.00
				Exempt		\$93,964.83
				Total		\$93,964.83
				Balance		\$93,964.83

RESOLUTION NO. RS-2022-

(Intergovernmental Cooperative Purchase [INTG-22-0081] Firearms for the Washington County Sheriff's Office)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), §1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board") "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of §1-106.3 provides that, "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Washington County Sheriff's Department seeks to purchase firearms, along with the appropriate accessories, at contracted pricing in the amount of \$93,964.83, and to utilize another jurisdiction's contract that was awarded by the State of Maryland (Contract #001B0600482) to Atlantic Tactical of New Cumberland, Pennsylvania.

Utilizing the State of Maryland contract and eliminating the County's bid process results in administrative and cost savings for the Sheriff's Department. The County will benefit with direct cost savings because of the economy of scale the aforementioned contract has leveraged. Additionally, the County will realize savings through administrative efficiencies achieved as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to §1-106.3 of the Public Local Laws, that the Sheriff's Department is authorized to purchase firearms, with the appropriate accessories, for the contracted pricing in the amount of \$93,964.83, and to utilize another jurisdiction's contract awarded by the State of Maryland (Contract #001B0600482) to Atlantic Tactical of New Cumberland, Pennsylvania.

Adopted and effective this ____ day of March, 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to form
and legal sufficiency:

Kirk C. Downey
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-22-0082) - Powerload Systems Stretchers and Power Pro Stretchers

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing and R. David Hays, Director, Division of Emergency Services (DES)

RECOMMENDATION: Move to authorize the purchase by Resolution, for the Division of Emergency Services to purchase six (6) Powerload Systems stretchers and six (6) Power Pro stretchers with appropriate accessories for the cost of \$297,229.10 and to utilizing another jurisdiction's contract that was awarded by the State of Maryland Purchasing (Contract #001B2600009) to Stryker Medical of Chicago, IL.

REPORT-IN-BRIEF: DES is requesting to purchase six (6) Powerload Systems and six (6) Power Pro Stretchers to equip ambulances located at Sharpsburg Area EMS, Boonsboro Ambulance, Rescue Service, and Smithsburg EMS. All ambulance within Washington County currently operates the Power Pro stretchers and seven-teen (17) of those have Powerload systems. The purchase of the stretchers will ensure that each ambulance in Washington County will have a Powerload system and a compatible stretcher. This will give the EMS staff the ability to interchange the stretchers between units in the event of a multiple patient incident or a mechanical/equipment failure. In addition to the operational considerations, having the same devices on each ambulance will allow for the sharing of batteries and other disposables such as straps and mattresses. The ability to train all EMS staff members on a single piece of equipment is also an important factor in this procurement.

The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the equipment in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this equipment because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of these vehicles by utilizing the State of Maryland contract and eliminating our county's bid process would result in an administrative and cost savings for the Division of Emergency Services and Purchasing Department in preparing specifications.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Division of Emergency Services' Capital Improvement Plan (CIP) account 600300-10-11430 VEH009.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Stryker Medical quote dated February 7, 2022.



Washington County Grant

Quote Number: 10487286

Remit to: Stryker Medical

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: WASHINGTON COUNTY DIV OF EMER SVCS

Rep: Tom DeLore

Attn:

Email: tom.delore1@stryker.com

Phone Number:

Quote Date: 02/07/2022

Expiration Date: 05/08/2022

Delivery Address

Name: WASHINGTON COUNTY DIV
OF EMER SVCS

Account #: 1329461

Address: 16232 ELLIOTT PKWY

WILLIAMSPORT

Maryland 21795-4083

End User - Shipping - Billing

Name: WASHINGTON COUNTY DIV
OF EMER SVCS

Account #: 1329461

Address: 16232 ELLIOTT PKWY

WILLIAMSPORT

Maryland 21795-4083

Bill To Account

Name: WASHINGTON COUNTY DIV
OF EMER SVCS

Account #: 1329461

Address: 16232 ELLIOTT PKWY

WILLIAMSPORT

Maryland 21795-4083

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	650705550001	6507 POWER PRO 2, HIGH CONFIG	6	\$27,115.00	\$162,690.00
2.0	639005550001	MTS POWER LOAD	4	\$24,532.70	\$98,130.80
3.0	6391000000	Mass Casualty Fastener	6	\$318.75	\$1,912.50
3.1	6391001002	Power-LOAD Mass Cas Floor Moun		\$0.00	\$0.00
3.2	6362020000	Short Rail Option		\$363.00	\$2,178.00
3.3	6370109001	Ambulance Cot Fast OPS Manual		\$0.00	\$0.00
3.4	7777881660	1 year parts, labor & travel		\$0.00	\$0.00
4.0	639005550003	MTS PWLD EXCLUDES FLOOR PLATE	2	\$23,658.90	\$47,317.80
Equipment Total:					\$312,229.10

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-SPCOT-PP2	TR-SYK PCOT TO PP2	6	-\$2,500.00	-\$15,000.00

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$0.00
Grand Total:	\$297,229.10



Washington County Grant

Quote Number: 10487286

Version: 1

Prepared For: WASHINGTON COUNTY DIV OF EMER SVCS
Attn:

Remit to:

Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Rep:

Tom DeLore

Email:

tom.delore1@stryker.com

Phone Number:

Quote Date: 02/07/2022

Expiration Date: 05/08/2022

Prices: In effect for 90 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.



Agenda Report Form

Open Session Item

SUBJECT: Governor's Office of Crime Prevention, Youth and Victim Services FY23
Community Partnership Agreement Proposal

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Rachel Souders, Senior Grant Manager, Office of Grant Management

RECOMMENDED MOTION: Move to approve the submission of the FY23 Community Partnership Agreement proposal to the Governor's Office of Crime Prevention, Youth and Victim Services requesting \$661,103 and accept funding as awarded.

REPORT-IN-BRIEF: The Washington County Office of Grant Management, on behalf of and at the direction of the Local Management Board, requests approval to submit a Community Partnership Agreement Proposal to the Governor's Office of Crime Prevention, Youth and Victim Services for fiscal year 2023 in response to their Notice of Funding Availability. The proposal requests funding for six (6) programs impacting the well-being of children, youth and families in Washington County as well as support for County administrative expenses.

DISCUSSION: The funding requested by the Local Management Board includes the following programmatic strategies and their respective vendors:

- Family Centered Support Services (Department of Social Services) - \$70,940
- School Based Mental Health Services (Brook Lane Health Services, Inc.) - \$203,925
- Disconnected Youth Program Enhancements (Western Maryland Consortium) - \$55,978
- Family Strong Program (Potomac Case Management Services, Inc.) - \$66,000
- Local Care Team Coordinator (Praxis Axis, LLC) - \$54,000
- Juvenile Diversion Program (vendor TBD) - \$101,000
- Office of Grant Management Administration expenses - \$109,260

FISCAL IMPACT: The grant will provide up to \$109,260 to the Office of Grant Management for the administrative costs of the Local Management Board.

CONCURRENCES: The Local Management Board approved the submission of the proposal and recommends the acceptance of this award.

ALTERNATIVES: Deny approval of application submission and award of funds.

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Open Session Item

SUBJECT: Jail Based Medication Assisted Treatment (MAT) and Reentry Program – Approval to Submit Application and Accept Funding as Awarded

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Rachel Souders, Senior Grant Manager, Office of Grant Management, and Meaghan Willis, Program Director, Day Reporting Center

RECOMMENDED MOTION: Move to approve submission of application and accept funding as awarded for the Jail Based Medication Assisted Treatment and Reentry Program.

REPORT-IN-BRIEF: The Washington County Detention Center is requesting approval to submit an application to the Opioid Operational Command Center requesting \$491,374.37 in funding to support the Jail Based Medication Assisted Treatment (MAT) and Reentry Program, and accept funding if awarded.

DISCUSSION: The Washington County Detention Center (WCDC) proposes to expand access to MAT within the Detention Center and coordinate continuation of MAT services post release as required under House Bill 116. The medical provider will identify MAT candidates in custody and refer candidates to the certified addiction counselor to conduct a level of care assessment and provide outpatient treatment based on best practices. The medical provider will provide MAT evaluation, induction, and continuation. The peer recovery specialist will plan for release and connect MAT patients to community-based providers post-release. The program will fund salaries of the medical provider and nurse (contracted with Prime Care Medical) and WCDC Addictions Counselor and Peer Recovery Specialist. The program proposes to purchase MAT medication to include Methadone, Buprenorphine, and Vivitrol.

The Office of Grant Management has reviewed the grant funding guidelines and grant application. This grant has a two-year performance period, to begin on April 21, 2022 and end on April 21, 2024.

FISCAL IMPACT: Will provide \$491,374.37 to reduce the cost of MAT at the WCDC.

CONCURRENCES: Susan Buchanan, Director, Office of Grant Management

ALTERNATIVES: Deny approval for application.

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Agenda Report Form

Open Session Item

SUBJECT: Information Technology Reclassification and Reorganization of Duties

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Joshua O'Neal, Division Director of Information Systems

RECOMMENDATION: Motion to approve the reclassification of various positions and advertisement of the newly reclassified vacancies.

REPORT-IN-BRIEF: In December 2021, a vacancy occurred in the department of Information Technology for a Senior Support Specialist, Grade 15 position. At that time, I decided to rearrange some duties and responsibilities and reassign this position's duties amongst my current staff.

- IT Services Specialist (vacant) reclassified from Grade 12 to Network Engineer III, Grade 15
- Tech Support Analyst II (Damien Reisch) reclassified from Grade 13 to Tech Support Analyst III, Grade 14
- Tech Support Analyst I (Crista Repp) reclassified from Grade 12 to Tech Support Analyst II, Grade 13
- Senior Tech Analyst (vacant) reclassified from Grade 15 to Tech Support Analyst II, Grade 13
- Software Support Specialist (vacant) reclassified from Grade 12 to Help Desk Support Analyst II, Grade 9

DISCUSSION: In the past several months as the outgoing Senior Tech Analyst approached retirement, their duties were successfully transferred among several members of the department staff to ensure uninterrupted workflow until a replacement could be brought onboard and trained. This transfer of duties was highly successful, resulting in a smoother experience for all concerned. In light of their efforts, this reorganization seeks to make adjustments to existing staff positions to maintain the current distribution of duties.

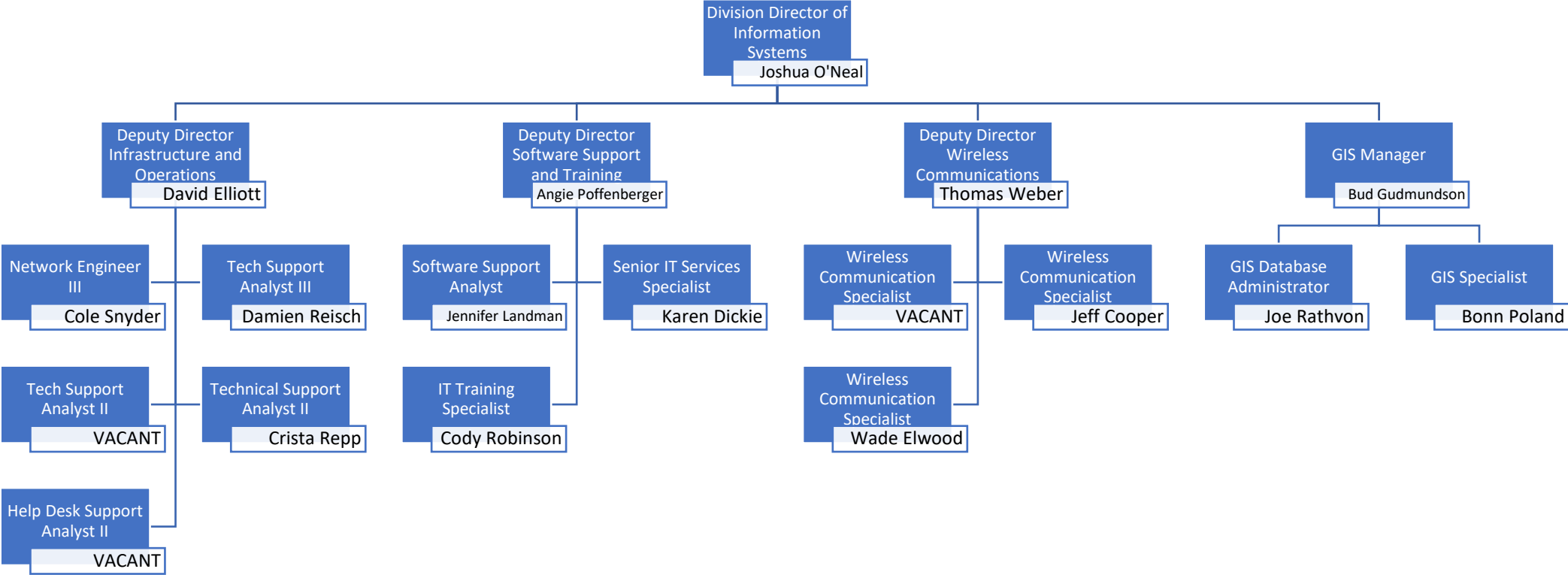
FISCAL IMPACT: \$2,558 in savings to the County per fiscal year

CONCURRENCES: John Martirano, County Administrator
Deborah Condo, Interim Director Human Resources

ATTACHMENTS: Organizational Chart, Job descriptions

Division of Information Systems

Organizational Hierarchy (Proposed)





JOB TITLE:	Help Desk Support Analyst II	GRADE	9
DEPARTMENT:	Information Systems	FLSA STATUS:	Exempt
REPORTS TO:	Deputy Director		

GENERAL DEFINITION OF WORK:

Under the guidance of the Deputy Director, perform technical and administrative work in the analysis, evaluation, installation and maintenance of computer systems, data storage systems, local area and wireless networks, and associate peripherals.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Configures and installs computer and network hardware which includes desktops, laptops, monitors, thin clients, printers, servers, switches, access points, peripherals, etc.
2. Repairs and upgrades computer hardware which includes desktops, servers, printers, thin-clients peripherals, etc.
3. Troubleshoots software related problems including operating systems, general and specialized business applications.
4. Install and configure software on desktops, laptops, and virtual machines.
5. Recommends improvements and modifications to desktop, laptop, server, network and data storage systems.
6. Installs, maintains, and troubleshoots Microsoft Windows desktop and server operating systems.
7. Assists in cabling infrastructure (copper & fiber), telephony, and virtual desktop installation.
8. Assists in training County staff to use computer systems.
9. Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES:

General knowledge of the capabilities and limitations of computer hardware and software; general knowledge of the fundamentals of the operation and logic of computer equipment and related principles, practices and techniques; ability to understand and apply basic hardware/software documentation; ability to develop computer reports that present accurate and relevant information in a usable format; general knowledge of programming languages and available software packages; general knowledge of the principles of computer systems, procedures analysis and design; ability to effectively manage projects, including maintenance of schedules and timetables, and preparation of reports on project status; ability to train or instruct on-line users in the use of computer equipment and operating procedures; ability to communicate ideas effectively both orally and in writing; ability to establish effective working relationships with users, vendors and associates.

EDUCATION AND EXPERIENCE:

1. Associates' Degree (AA/BS) from an accredited college or university in Computer Science or Information Technology.
2. Two (2) years of experience in performing technical support activities, computer hardware and peripheral repair, network and software troubleshooting, firewall/security administration and end user support.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS:

This is light work requiring the exertion of up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, reaching, pushing, pulling, lifting, fingering, grasping, and repetitive motions;

vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

SPECIAL REQUIREMENTS:

Possession of a valid driver's license.

Human Resources:

Reasonable accommodations may be made to enable individuals with disabilities to perform essential tasks.



JOB TITLE:	Network Engineer III	GRADE	15
DEPARTMENT:	Information Technology	FLSA STATUS:	Exempt
REPORTS TO:	Deputy Director – Infrastructure & Operations		

GENERAL DEFINITION OF WORK:

Under the general guidance of the Deputy Director, perform complex and highly technical work involving the design, implementation, configuration, administration, trouble-shooting, maintenance, and testing of the County's data communications and information infrastructure according to established policy.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Responsible for installing, coordinating, supporting, maintaining, and troubleshooting local and wide area network (LAN/WAN) and broadband wireless (radio/microwave) infrastructure.

Responsible for determining, establishing, and coordinating the appropriate levels of access and privileges for system administrators, operators, and users.

Manages the installation, configuration, coordination, and administration of 802.11 and broadband wireless networks, supervisory control and data acquisition (SCADA) systems, network security systems, and Internet security appliances and services (firewalls, anti-spam\virus, intrusion detection\prevention, security certificates, and virtual private networks).

Responsible for monitoring the data communications infrastructure and network access portals for possible failures or faults and takes corrective action.

Coordinates vendor or third party assistance in the event of a major system malfunction, including hardware, software, network, or operational system failures.

Researches and recommends upgrades, enhancements and improvements to the County's data communications infrastructure.

Maintain technical knowledge/proficiency by attending/participating in appropriate educational classes, training and seminars.

Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of LAN/WAN technology, data communications and network access methods, communication protocols (TCP/IP) and techniques; thorough knowledge of directory services, security principles and methods; thorough knowledge of server operating systems and client server systems; thorough knowledge of principles and practices of network data storage systems, cloud technology, hardware virtualization technology and electronic mail (e-mail) systems; ability to operate state of the art computers; ability to analyze and identify problems and develop logical conclusions and effective solutions; ability to communicate effectively both orally and in writing; ability to prepare written and oral presentations; ability to prepare technical documentation; ability to establish and maintain effective working relationships with associates and the general public.

EDUCATION AND EXPERIENCE:

Bachelors Degree (BA/BS) from an accredited college or university in Computer Science or Information Technology.

Seven (7) years experience in TCP/IP network operations, LAN\WAN design and implementation, router\switch configuration, communication protocols, firewall\security administration, computer operations and user support.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS:

This is light work requiring the exertion of up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects; work requires climbing, balancing,

stooping, kneeling, crouching, reaching, pushing, pulling, lifting, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

SPECIAL REQUIREMENTS:

Possession of a valid driver's license.

Information Systems: 6/21

Reasonable accommodations may be made to enable individuals with disabilities to perform essential tasks.



JOB TITLE:	Technical Support Analyst II	GRADE	13
DEPARTMENT:	Information Systems	FLSA STATUS:	Exempt
REPORTS TO:	Deputy Director		

GENERAL DEFINITION OF WORK:

Under the general guidance of the Deputy Director, perform difficult technical and administrative work in the analysis, evaluation, installation and maintenance of computer systems, local area networks, and associate peripherals according to established policy.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

General duties and responsibilities:

1. Reviews system requirements and specifications; contacts appropriate hardware and software vendors for pricing; prepares purchase documents; orders products from vendors; verifies receipt of ordered products; processes packing slips and updates inventory accordingly.
2. Researches long-range needs and recommends improvements and modifications to computer systems and network infrastructure.
3. Trains County staff to use computer systems.
4. Assists and coordinates vendor or third-party assistance in the event of a major system malfunction, including hardware, software, network, or operational system failures.
5. Maintain technical knowledge/proficiency by attending/participating in appropriate educational classes, training and seminars.
6. Performs related tasks as required.

Desktop & Workstation Administration& support related duties and responsibilities assignment:

1. Configures, tests, delivers, and installs new computer hardware which includes desktops, laptops, monitors, printers, servers, etc.
2. Repairs and upgrades computer hardware which includes desktops, servers, printers, etc.; assists in network cable and miscellaneous hardware installation.
3. Configures, tests, delivers, and installs software products on user's computers and servers.
4. Troubleshoots software problems including workstation and server operating systems, general and specialized applications.
5. Reviews, tests, and installs vendor supplied software patches and fixes to user's computers, servers, and other hardware.

Network Administration & Support related duties and responsibilities assignment:

1. Responsible for installing, coordinating, supporting, maintaining, and troubleshooting local and wide area network (LAN/WAN) infrastructure.
2. Responsible for determining, establishing, and coordinating the appropriate levels of access and privileges for system administrators, operators, and users.
3. Assists in the installation, configuration, coordination, and administration of 802.11 and broadband wireless networks, supervisory control and data acquisition (SCADA) systems, network security systems, and Internet security appliances and services (firewalls, anti-spam/virus, intrusion detection/prevention, security certificates, and virtual private networks).
4. Coordinates vendor or third-party assistance in the event of a major system malfunction, including hardware, software, network, or operational system failures.

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of the capabilities and limitations of computer hardware and software; thorough knowledge of LAN/WAN technology, TCP/IP data protocols and network access methods and techniques; thorough knowledge of directory services, security principles and methods; ability to operate state-of-the-art computers; ability to analyze and identify problems and develop logical conclusions and effective solutions; ability to understand and utilize hardware/software documentation; general knowledge of the principles of computer systems, procedures analysis and design; ability to effectively manage projects, ability to communicate effectively both orally and in writing; ability to prepare written and oral presentations; ability to prepare technical documentation; ability to establish and maintain effective working relationships with peers, associates and the general public.

EDUCATION AND EXPERIENCE:

1. Bachelors' Degree (BA/BS) from an accredited college or university in Computer Science or Information Technology.
2. Six (6) years of experience in performing technical support activities, computer and hardware repair, network and software troubleshooting, network hardware operations and configuration, TCP/IP communication protocols, firewall/security administration and end user support.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS:

This is light work requiring the exertion of up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, reaching, pushing, pulling, lifting, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

SPECIAL REQUIREMENTS:

Possession of a valid driver's license.

Human Resources: 06/13, 01/19

Reasonable accommodations may be made to enable individuals with disabilities to perform essential tasks.



JOB TITLE:	Technical Support Analyst II	GRADE	13
DEPARTMENT:	Information Systems	FLSA STATUS:	Exempt
REPORTS TO:	Deputy Director		

GENERAL DEFINITION OF WORK:

Under the general guidance of the Deputy Director, perform difficult technical and administrative work in the analysis, evaluation, installation and maintenance of computer systems, local area networks, and associate peripherals according to established policy.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

General duties and responsibilities:

1. Reviews system requirements and specifications; contacts appropriate hardware and software vendors for pricing; prepares purchase documents; orders products from vendors; verifies receipt of ordered products; processes packing slips and updates inventory accordingly.
2. Researches long-range needs and recommends improvements and modifications to computer systems and network infrastructure.
3. Trains County staff to use computer systems.
4. Assists and coordinates vendor or third-party assistance in the event of a major system malfunction, including hardware, software, network, or operational system failures.
5. Maintain technical knowledge/proficiency by attending/participating in appropriate educational classes, training and seminars.
6. Performs related tasks as required.

Desktop & Workstation Administration& support related duties and responsibilities assignment:

1. Configures, tests, delivers, and installs new computer hardware which includes desktops, laptops, monitors, printers, servers, etc.
2. Repairs and upgrades computer hardware which includes desktops, servers, printers, etc.; assists in network cable and miscellaneous hardware installation.
3. Configures, tests, delivers, and installs software products on user's computers and servers.
4. Troubleshoots software problems including workstation and server operating systems, general and specialized applications.
5. Reviews, tests, and installs vendor supplied software patches and fixes to user's computers, servers, and other hardware.

Network Administration & Support related duties and responsibilities assignment:

1. Responsible for installing, coordinating, supporting, maintaining, and troubleshooting local and wide area network (LAN/WAN) infrastructure.
2. Responsible for determining, establishing, and coordinating the appropriate levels of access and privileges for system administrators, operators, and users.
3. Assists in the installation, configuration, coordination, and administration of 802.11 and broadband wireless networks, supervisory control and data acquisition (SCADA) systems, network security systems, and Internet security appliances and services (firewalls, anti-spam/virus, intrusion detection/prevention, security certificates, and virtual private networks).
4. Coordinates vendor or third-party assistance in the event of a major system malfunction, including hardware, software, network, or operational system failures.

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of the capabilities and limitations of computer hardware and software; thorough knowledge of LAN/WAN technology, TCP/IP data protocols and network access methods and techniques; thorough knowledge of directory services, security principles and methods; ability to operate state-of-the-art computers; ability to analyze and identify problems and develop logical conclusions and effective solutions; ability to understand and utilize hardware/software documentation; general knowledge of the principles of computer systems, procedures analysis and design; ability to effectively manage projects, ability to communicate effectively both orally and in writing; ability to prepare written and oral presentations; ability to prepare technical documentation; ability to establish and maintain effective working relationships with peers, associates and the general public.

EDUCATION AND EXPERIENCE:

1. Bachelors' Degree (BA/BS) from an accredited college or university in Computer Science or Information Technology.
2. Six (6) years of experience in performing technical support activities, computer and hardware repair, network and software troubleshooting, network hardware operations and configuration, TCP/IP communication protocols, firewall/security administration and end user support.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS:

This is light work requiring the exertion of up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, reaching, pushing, pulling, lifting, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

SPECIAL REQUIREMENTS:

Possession of a valid driver's license.

Human Resources: 06/13, 01/19

Reasonable accommodations may be made to enable individuals with disabilities to perform essential tasks.



Agenda Report Form

Open Session Item

SUBJECT: Emergency Rental Assistance Program (ERAP) Additional Funding

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Rachel Souders, Senior Grant Manager, Office of Grant Management; and George Newman III, President and CEO, Washington County Community Action Council

RECOMMENDED MOTION: Move to approve acceptance of additional ERAP Funding from the Department of Housing & Community Development.

REPORT-IN-BRIEF: In May 2021, Washington County was awarded \$9,441,971 from the Department of Housing and Community Development (DHCD) under the Emergency Rental Assistance Program. Due to additional Program funds becoming available for allocation and demonstrated need in our county, the DHCD is increasing the amount of the original grant award by \$1.3 million.

DISCUSSION: In May 2021, Washington County was awarded \$9,441,971 in Emergency Rental Assistance Program funding in order to ensure housing stability for families and individuals at risk of and currently experiencing homelessness due to the Covid-19 pandemic. As of January 2022, our subrecipient, the Washington County Community Action Council (WCCAC), has expended all client funds from the original award. The \$1.3 million in additional funding that the DHCD has made available to our county will allow the WCCAC to continue aiding members in our community for several more months. If accepted, our existing grant agreement will be modified, so a subsequent grant application will not be required. In addition, the Subrecipient agreement with WCCAC would be amended to reflect the increased funding. The \$1.3 million in additional funding plus the original award amount of \$9,441,971 equals a total of \$10,741,971 in emergency rental assistance for Washington County residents.

FISCAL IMPACT: Will provide \$1,300,000 in additional funding for the WCCAC to distribute to Washington County residents in need of assistance to pay their rent and/or utilities as a result of the Covid-19 pandemic.

CONCURRENCES: Susan Buchanan, Director, Office of Grant Management

ALTERNATIVES: Deny request to accept funding.

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Agenda Report Form

Open Session Item

SUBJECT: FY23 Community Organization Funding Recommendations

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Susan Buchanan, Director, Office of Grant Management

RECOMMENDED MOTION(S): No motion required.

REPORT-IN-BRIEF: The Community Organization Funding Committee is comprised of 5 members, individually appointed by each County Commissioner. The Committee is charged with reviewing and evaluating annual grant application requests submitted by community based local non-profit organizations. After this careful review, the Committee makes funding allocation recommendations to the Board of County Commissioners within the established annual funding priorities.

DISCUSSION: In December, the Committee received 32 funding applications from 31 separate organizations. The total amount of funding requested \$1,257,871.40. The amount of funds available is \$774,000. Each member of the Committee independently reviewed and scored the applications over a period of approximately six weeks. The Committee then met as a group and deliberated funding allocations for each application received. The recommendations presented today were made in accordance with parameters established by the Board.

FISCAL IMPACT: An expenditure of \$774,000 from the FY23 general fund budget.

CONCURRENCES: Community Organization Funding Committee

ALTERNATIVES: The recommendations are subject to acceptance or amendment by the Board of County Commissioners during the annual budget approval process.

ATTACHMENTS: FY23 Community Organization Funding Recommendations

AUDIO/VISUAL TO BE USED: N/A

**Community Organization Funding Committee
Fiscal Year 2023 Funding Allocation Recommendations**

Organization	Project Name	Funding Request	Funding Recommendation
Arts & Culture			
Washington County Arts Council, Inc.	Operating	\$10,000	\$10,000
Maryland Symphony Orchestra, Inc.	Music Education Partnership	\$29,905	\$29,000
Washington County Historical Society	WCHS Operational & Capital Expenses	\$40,147	\$30,000
Doleman Black Heritage Museum, Inc.	Capacity Building and Equipment Purchase	\$86,274	\$17,248
Arts & Culture Total			\$86,248
Domestic Violence			
CASA, Inc. (A)	Comprehensive Service Delivery of Domestic Violence	\$291,900	\$245,520
Domestic Violence Total			\$245,520
Families & Children			
CASA, Inc. (B)	Comprehensive Service Delivery to Victims of Sexual Assault Services	\$21,000	\$21,000
The Salvation Army Hagerstown Serving Washington County	Hope Marches On	\$70,000	\$35,000
Girls, Inc.	K.I.D.S.-Kids Integrating, Developing, Succeeding	\$25,300	\$16,000
Discovery Station at Hagerstown, Inc.	Discovery Station at Hagerstown, Inc.	\$24,500	\$24,500
Brook Lane Health Services	School Based Mental Health Program	\$50,000	\$25,000
Boys and Girls Club of Washington County	Youth Development	\$30,000	\$20,000
Children In Need, Inc.	Client Monthly Visits	\$40,000	\$35,000
REACH of Washington County	Reach Crisis Intervention Program	\$25,000	\$15,000
Fort Ritchie Community Center	Kids Club	\$10,500	\$10,000
Community Free Clinic, Inc.	Core Clinical Programming	\$150,000	\$120,000
Hagerstown Neighborhood Development Partnership, Inc.	Hagerstown Home Store (HHS) Programs	\$25,000	\$5,000
Big Brothers Big Sisters of Washington County	Little Leadership Academy	\$6,359	\$3,000

Brooke's House	Job Coach Position	\$15,000	\$11,141
Women of Valor Ministries, Inc	"THRIVE" Program	\$24,548	\$7,500
America's Hauling for Hope, Inc.	Building Fund	\$10,283.40	0
Star Community, Inc.	Outdoor Musical Garden	\$18,224	0
BEACON House, Inc.	STEAM Works	\$25,000	0
YMCA of Hagerstown	Playground Equipment	\$25,000	0
Children's Village of Washington County, Inc.	Operations	\$8,371	\$1,000
Families and Children Total			\$349,141
Recreation			
C&O Canal Trust, Inc.	Canal Community Days	\$5,000	\$5,000
Hagerstown Fairground Softball Assoc.	Promoting Amateur Softball	\$12,000	\$12,000
Recreation Total			\$17,000
Seniors			
Habitat for Humanity of WC	Home Preservation	\$10,000	\$8,500
Senior Living Alternatives, Inc. / Holly Place	Nurse	\$34,000	\$34,000
Washington County Commission on Aging, Inc.	Senior FIT (Fun Invigorating Training)	\$57,760	\$14,610
Easter Seals Serving DC/MD/VA, Inc.	Hagerstown Medical Adult Day Services	\$15,000	\$10,000
Partners in Care Maryland, Inc.	Community for Life	\$52,000	\$0
Seniors Total			\$67,110
Other			
Humane Society of WC (Request A)	Feline Spay/Neuter Program	\$9,800	\$8,981
Other Total			\$8,981
Total FY23 Community Funding Awarded			\$774,000



Agenda Report Form

Open Session Item

SUBJECT: Fiscal Year 2022-2023 General Fund Budget, Humane Society

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Colin Berry, Executive Director and Crystal Mowery, Field Services Director

RECOMMENDED MOTION: For informational purposes

REPORT-IN-BRIEF: Budget request presented for Humane Society of Washington County's Animal Control Contract

DISCUSSION: Budget request presented for County consideration.

FISCAL IMPACT: \$1,508,472

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Humane Society's Power Point Presentation

AUDIO/VISUAL NEEDS: Ability to present Power Point



HUMANE SOCIETY

100TH ANNIVERSARY

OF WASHINGTON COUNTY



FY 2022/2023 Budget Request, Presented by Colin Berry

79% of the animals
who came to HSWC in 2021
did so through the shelter's
Animal Control contract.

Current contract with county
only covers 70%.



HSWC Animal Control:

Protecting the Animals of Washington County



1,766 Calls received in 2021, including:

- 131 Requests to assist Law Enforcement
- 497 Complaints of animal cruelty

218 Animals rescued from cruelty/neglect

2,913 Stray animals sheltered in 2021

- 443 brought in by Field Service Officers
- 2,470 brought in by the public



Field Service Investigations





Hancock Animal Hoarding Case

92 dogs & 21 cats





Animal Hoarding Case

- 11 staff triaged animals onsite
- Additional team stationed at the shelter for intake paperwork and animal care



Resource Heavy

Pushed shelter population beyond capacity



- Recruited fosters to care for fearful, unsocial, and pregnant animals
- Solicited specific items needed to care for these animals; received outpouring of support from the community
- Fundraised \$75,000+ to support treatment and rehabilitation
- Leaned on volunteers, Board Members, and local businesses to support both animals and staff caring for them



2021: Achieved 85% Live Release Rate (Highest “save rate” in shelter history)



Adoption Promotions



*I only have
eyes for you!*



Life-Saving Feline Transports

- Formed new partnerships with shelters that have a high demand for cats and can help HSWC save even more lives
- Transferred 341 cats in 2021



Trap-Neuter-Return (TNR): 945 Cats in 2021



- TNR includes spay/neuter surgery, rabies vaccination, distemper vaccination, flea and tick preventative, microchip, and ear tip at HSWC's Veterinary Center.
- In 2021, HSWC fundraised and invested \$72,500 in TNR surgeries and supplies to address a community issue.



Trap-Neuter-Return (TNR): Impact



- 945 TNR's will prevent the unwanted birth of an estimated 4,536 kittens this year alone.
- 2,027 cats were TNR'd during first 4 years of program.



Progressive, life-saving programs require resources above and beyond general operating dollars.



In addition to donations secured for TNR and our large-scale cruelty case, HSWC fundraised an additional \$212,500 to save even more lives.

How?

Gala- \$60,810

Direct Mail- \$56,431

Polar Bear Plunge- \$25,818

LuHowl- \$23,877

WCG- \$23,035 (total)

Giving Tuesday- \$10,618

Betty White Challenge- \$10,245

Pooch Plunge- \$1,666



HSWC Animal Control: Helping More Than Just Animals



HSWC Animal Control

Protects Residents of Washington County

- 165 Bite Reports Taken
- 14 Dogs Deemed Potentially Vicious and Dangerous (PVD)
- 8 Dogs Deemed Vicious and Dangerous (PV)
- 3589 Rabies Vaccinations Administered
(includes shelter animals, reclaimed strays, TNR cats, community clinics)



HSWC Animal Control

Helps Seniors and Low-Income Residents Keep Their Beloved Pets



**HUMANE
SOCIETY**
of Washington County

**Curbside Vaccination, Dog
License, & Microchip Clinic**

December 16th



No additional cars will be
accepted once there are
60 canines in line.

**Clinic services are for
Washington County
residents only.**

**There is a limit of 4
animals per household.**

Dogs: 9:30 am to 12:30 pm
Cats: 2:00 pm to 5:00 pm

*Dogs must be leashed or
in carriers.*

Cats must be in carriers.

- 35,211 pounds of food distributed by Field Services and HSWC's Pet Food Bank (40% increase from 2020)
- 448 Public Assistance Spay/Neuter Vouchers issued (185% increase from 2020)
- 476 animals received preventative care at low-cost wellness clinics and offsite Rabies Clinics



FY 2022/2023 Budget Request

- Requesting \$1,508,472
- 5% requested increase is still below true cost of fulfilling our contractual commitment to enforce animal control ordinances and ensure public safety at the current professional level.
- If approved, budget request accounts for 53% of total operating costs.





Current Capital Expenditures

- \$50,000: Resurface floors in 11 animal rooms, prep area, and connecting hallways
- \$22,000: Replace deteriorating cabinets in Receiving Clinic and 3 feline rooms
- \$5,000: Replace drop ceiling in Receiving with drywall



Upcoming Expenditures

- 2 Field Service Vehicles
- HVAC System



Budget Highlights: Animal Control

- **Personnel Costs**

- New FT position proposed to support rapid growth of TNR, transport, and other feline programs
- Fiscal impact: \$27,040

- **Vehicle Maintenance**

- Increase due to additional maintenance required to keep two older animal control trucks on the road while awaiting replacement vehicles
- Fiscal impact: \$4,000



Budget Highlights: Animal Care, Clinic Operations, Customer Service

- **Personnel Costs and Supplies (Animal Care and Clinic Operations forms)**
 - Variance due to moving Receiving Clinic in organizational chart
- **Other Expenses**
 - Increase due to new life-saving, feline transport program
 - Covers travel expenses for monthly transports
 - Fiscal Impact: \$6,123
- **Other Income**
 - Adoption Fees: Nominal reimbursement to offset vaccinations and tests required for out-of-state feline transports



Budget Highlights: Management and Fundraising & Development

- **Personnel Costs**
 - Decrease due to change in Health Insurance
- **Other**
 - Fundraising expenses decreased slightly due to one less event
- **Worker's Compensation**
 - Previous Worker's Comp company did not renew for current year
 - Increased risk for bites, scratches, injuries in the shelter and in the field
 - Fiscal impact: additional \$21,000





Our Mission

The Humane Society of Washington County exists to promote the welfare of companion and domestic animals through educational programs and initiatives that reduce pet overpopulation, endorse fostering, enrich adoptions, and encourage responsible pet guardianship



HUMANE SOCIETY

100TH ANNIVERSARY

OF WASHINGTON COUNTY



Agenda Report Form

Open Session Item

SUBJECT: Washington County Museum of Fine Arts – Update Annual Support Request

PRESENTATION DATE: March 8, 2022

PRESENTATION BY:

- Sarah J. Hall, Director sjhall@wcmfa.org
- Roger Fairbourn, President mdreguy@gmail.com
- James N. Holzapfel, Treasurer James.N.Holzapfel@morganstanley.com

RECOMMENDED MOTION: Informational purposes

REPORT-IN-BRIEF:

Last year, we reported on the Museum's challenges and successes through the pandemic. This year, a review of the state of the Museum for the second half of FY21, first half of FY22, and looking forward will show the strength in our programming, our connection to community, innovation, creativity, research, and scholarship. All of these museum activities are in support of our mission to provide a vibrant place for the presentation and exploration of art of lasting quality for the benefit of a diverse public. A snapshot of FY21 financials will be included in the presentation, as well as a preview of plans for the coming months and our vision for the future.

The Museum's unabridged mission is:

The Mission of the Washington County Museum of Fine Arts is to provide a vibrant place for the presentation and exploration of art of lasting quality for the benefit of a diverse public through intentional art collecting, lively interpretation, diligent preservation and care, active educational programs, and opportunities for social interaction.

This is implemented through

- Intentional art collecting in the focus areas of American Art and World Cultures
- Barrier free public access and free admission to art collections of national importance
- Vigilant preservation and stewardship of art
- Appealing exhibitions and programs developed to reach diverse audiences including aspiring and practicing artists; students, educators and scholars; art collectors and patrons; as well as non-artists and people with varied interests
- Lively and interactive interpretation of collections and loaned works of art, including both on-site and off-site/online educational means and materials/tools/platforms, public events, lectures, concerts, art instruction and other programs designed to connect people to art
- Opportunities to participate in artistic interest groups through the museum
- Opportunities for individuals and groups with special needs to participate and enjoy the museum's resources

DISCUSSION: The Washington County Museum of Fine Arts' operating budget request for FY22 is \$150,000, which represents a \$30,000 increase over FY22. It should be noted that the county had funded 140,000 in FY 2018.

FISCAL IMPACT: \$150,000

CONCURRENCES: N/A

ALTERNATIVES: N/S

ATTACHMENTS: PowerPoint

AUDIO/VISUAL NEEDS: PowerPoint



Roger Fairbourn, President
Sarah H. Hall Executive Director
Nancy Motherway, Director of Finance & Operations
Ted Reeder, Finance Committee

Putting smiles on student
artists since 1932





smcs_hagerstown • [Follow](#)

Washington County Museum of Fine...



smcs_hagerstown Thank you to everyone who came out to the 3 - 5 Art display last week and sent pictures to Mrs. Renken! Who will win that pizza party?!

Make sure you visit the Art Museum this week for 6th - 8th grade's display!
Museum Hours
Tuesday through Friday 10am - 4pm

[#ShareSMCS](#) [#SMCSFutureArtists](#)
[#YoungDisciples](#)

49w



12 likes

MARCH 15, 2021



Add a comment...

[Post](#)







ivybear98 • [Follow](#)

Washington County Museum of Fine...



ivybear98 Got a little culture in this weekend. The WCMFA is a hidden gem! [#art](#) [#artislife](#)

28w



bunnaloo87 Great tip, thanks!



28w [Reply](#)

[View replies \(1\)](#)



15 likes

AUGUST 9, 2021



Add a comment...

[Post](#)



shawstrings • [Follow](#)

Washington County Museum of Fine...



In between all of that, I've been daydreaming about going back to the @wcmfa and spending more time with the Bernini and the Roman Baroque exhibit.

Studio field trip, anyone?

-
-
-

#violinteacherlife #baroque
#baroquemusic #baroqueart
#musicandart #violinstudio
#violastudio #privatemusicstudio
#musiclessons #iteachmusic
#musicteachersofinstagram
#suzukiteacher #violinteacher #bernini
#romanbaroque #musicianlife
#portfoliocareer #smallmusicbusiness
#hagerstownmd #shepherdstownwv



31 likes

JUNE 30, 2021



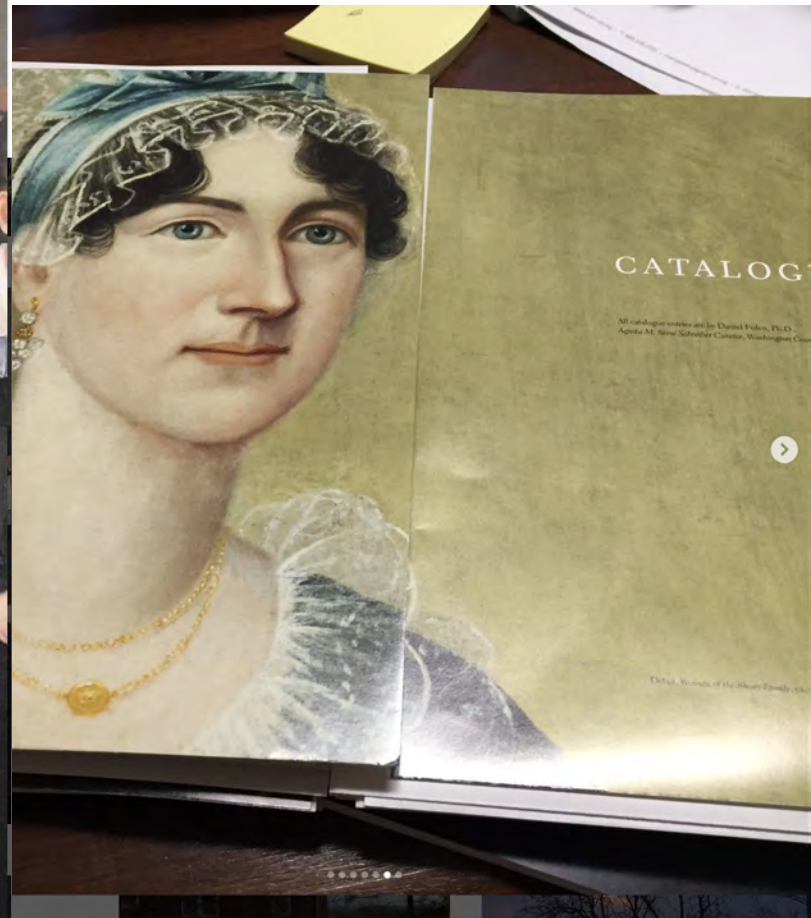
Add a comment...

Post



















Exhibitions

Joshua Johnson: Portraitist of Early American Baltimore (April 17, 2021–January 23, 2022).

Face to Face: Portraits from the 18th and 19th Centuries (April 17, 2021–January 23, 2022).

Washington County Public Schools Virtual Art Exhibition (May 2021).

Bernini & The Roman Baroque: Masterpieces from Palazzo Chigi in Ariccia (June 26–September 19, 2021)

The Secret Paris of the 1930s: Vintage Photographs by Brassai (November 14, 2021-January 30, 2022)

Cumberland Valley Artists & Photographers (February 19, 2022- April 24, 2022)













Visiting Voices

At Suzy's, fille de joie in mirror, 1932

During the early twentieth century Paris became a mecca for artists—writers, painters, and photographers. Brassai found his subjects among the fringes of society—street-walkers, petty criminals, outcasts, all characters from the Parisian night life. Here Brassai's inky-black photo inside Chez Suzy, a nude of a flapper girl, captures femininity with the curve of her neck, hand and bottom, while keeping her identity in the dark. The detail and lines of the mirror, to the vertical pleats of her slip, lead you to her back that is both dark and light. I'm always blown away by the knowledge that this photo was created almost 100 years ago by an artist who mastered light, exposure and composition without the benefit of a display screen on his camera and Photoshop to edit his images.

MARK YOUNGBLOOD has been photography teacher at Barbara Ingram School for the Arts as an Artist in residence since the opening of the school in 2009. Mark is the owner of Youngblood Studios and has been a professional photographer for over 30 years. He holds memberships in several professional photography organizations, and has been named commercial and portrait photographer of the year in the state of Maryland. His work is included in the First Lady of Maryland's Book Artists Of Maryland. Mark attended Hagerstown Community College and Shepherd University.











Happy birthday to WCMFA! This is the museum's 90th year of free admission, and for 88 of those years we've also been offering free youth art education. I'm extremely excited about the excellent exhibitions and programs on the museum's horizon:

-Terrific scholarship on the first



We're hiring! Come work in one of the most beautiful settings around. Please share this post to help us find the right person for our team.



Washington County Museum of Fine Arts, Hagerstown, MD
Washington County Museum of Fine Arts
401 Museum Dr., Hagerstown, MD 21740
301-739-5727 | wcmfa.org | info@wcmfa.org

Job Opportunity

Director of Marketing and Communication, Washington County Museum of Fine Arts (WCMFA)

This senior staff position is responsible for promoting the museum's mission, identity, and activities to a four-state region (Maryland, West Virginia, Pennsylvania, Virginia) through a variety of media and methods.

The purpose of this position is to enhance public knowledge of the museum and its mission, cultivate and attract diverse audiences, promote the museum as a tourist destination, boost Museum Art School registrations, promote facility rentals, enhance attendance at ticketed events, augment gift shop sales, and promote both membership and donations to the museum, while ensuring that all of this activity is done to the highest professional standards—both reflecting the quality of the museum's collection and staying true to the museum's ultimate mission of community service.

Museum, and art of world cultures. A beloved community treasure, located in beautiful City Park in Hagerstown, Maryland, WCMFA has inspired four generations of local residents, and is considered one of the best small museums in America.

WCMFA is an equal opportunity employer. The Museum is committed to workplace diversity and to providing employment opportunities to all qualified applicants without regard to race, color, religion, age, sex, sexual orientation, gender identity, national origin, disability or protected veteran status.

Requirements:

- 10+ years in communications, marketing, public relations, graphic design, art history, or related field; 5+ years marketing preferred
- Minimum three years professional marketing experience a plus; ability to work independently
- Highly skilled in planning, coordinating, and budgeting for marketing and communications campaigns
- Strong professional writing, editing, and public speaking skills
- Knowledge of the arts field
- Basic photography and video editing skills
- Understanding of social media and its creative use
- Knowledge of the marketing communication techniques, communication channels, and platforms
- Able to talk and write about art
- Exceptionally intelligent with good people skills and the ability to cultivate relationships with colleagues, donors, and the community
- Knowledge of good design/visual aesthetic judgment
- Able to work independently
- Excellent organizational skills with attention to detail
- Creative oriented and able to handle a variety of responsibilities under pressure
- Compatibility with the Museum's vision, goals, and as well as Museum staff and board
- One year of a criminal background check and drug test

To apply, interested applicants should submit a cover letter and resume to info@wcmfa.org. Application deadline: September 24. Please put "Director of Marketing" in the subject line.

Job Description

Director of Marketing & Communications

Responsible for all of the MFA's marketing and public relations, including advertising and promotional campaigns, development of publications, writing and distributing media information, arranging interviews and media coverage, promoting exhibitions, public programs, and events, event content creation and distribution, management of website and social media (Facebook, Instagram, Twitter, etc.), editing and proofing museum website and other media.

Hours: 40 hours/week, 9:00 a.m. - 5:00 p.m., some weekend rotations per month
Reports to: General Manager
Status: Full-time, exempt with benefits

Responsibilities:

- Develop written marketing and communications plan and associated annual budget
- Generate high visibility in local, regional, and national markets for exhibitions, programs, fundraising activities, and other important events
- Develop creative ideas and coordination of the museum's identity website and other



5:26



1:23



1:02



1:11



0:54

57 new videos created since May with over 6,000 views on Youtube.
(Views on Facebook and our website are not included in Youtube counts.)



1:26:00

Linda Benedict Jones Talk

72 views • 1 month ago



44:13

William H. Singer Part II

7 views • 3 months ago



41:39

Curator's Den: William H. Singer, Part I

9 views • 3 months ago



1:15:09

Let's Talk Art! Ninety Years of WCMFA

32 views • 4 months ago



41:39

The Curator's Den: William H. Singer Part I

40 views • 4 months ago



55:25

ArtBites: Dolci



33:45

Curator's Den 16: Baroque



1:14:21

Let's Talk Art: Genealogy of



50:17

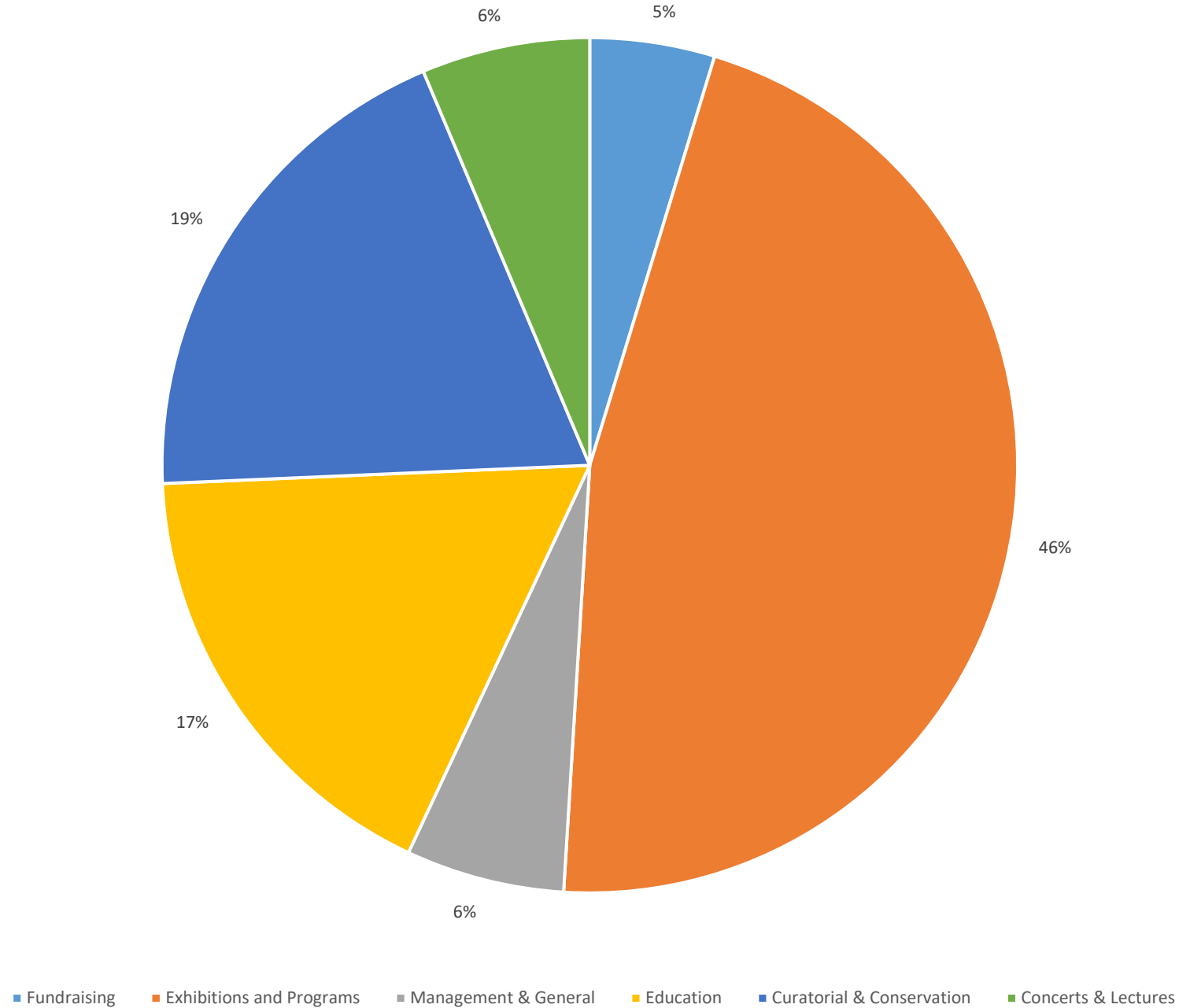
ArtBites - Contorno



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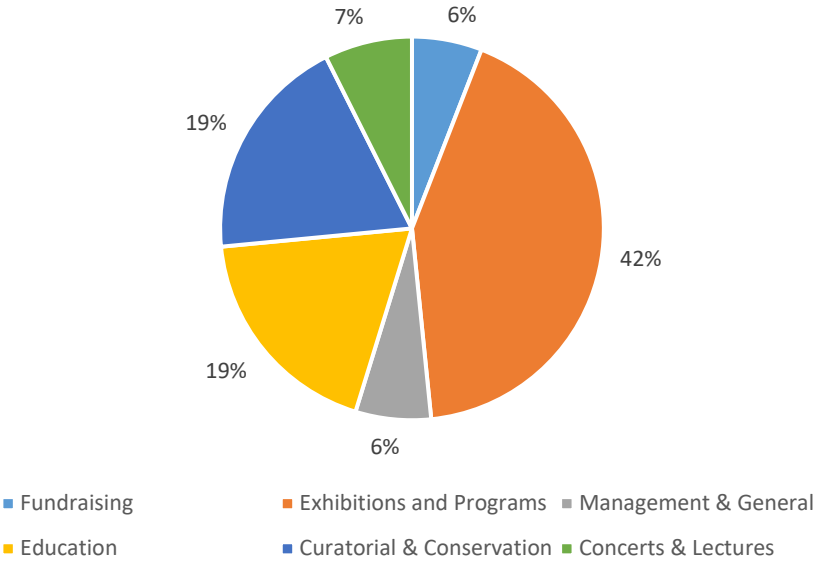
ArtBites - Secondo

Museum of Fine Arts Expenses FY2021

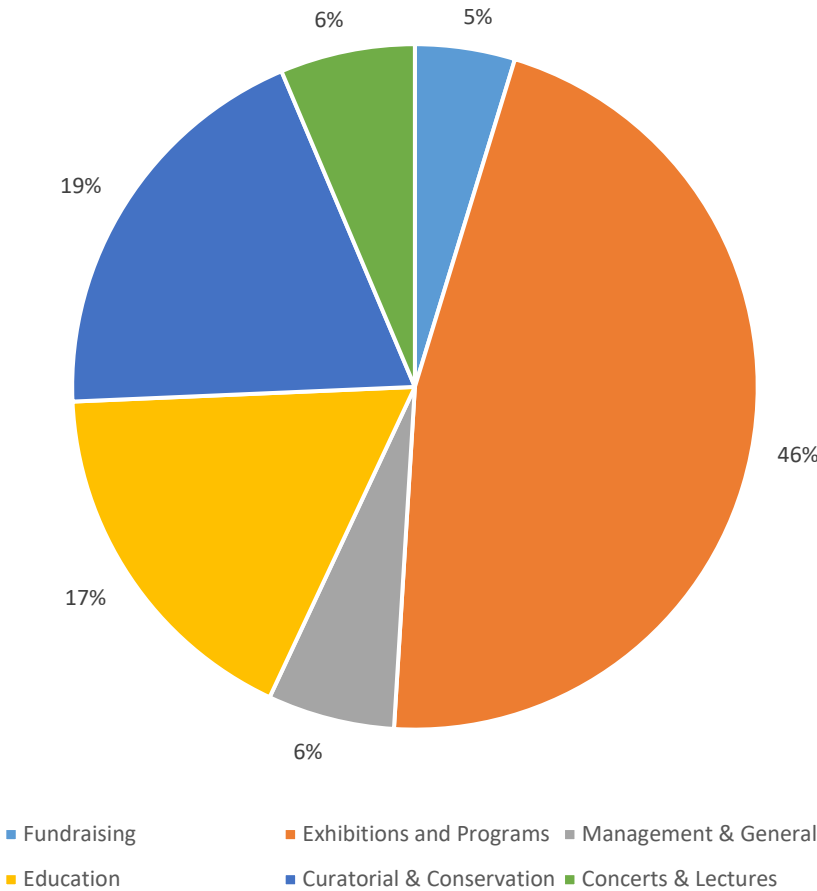


1			
2			
3	Expenses-FY21		
4	Fundraising	5%	
5	Exhibitions and Programs	46%	
6	Management & General	6%	
7	Education	17%	
8	Curatorial & Conservation	19%	
9	Concerts & Lectures	6%	
10		1.00	
11			

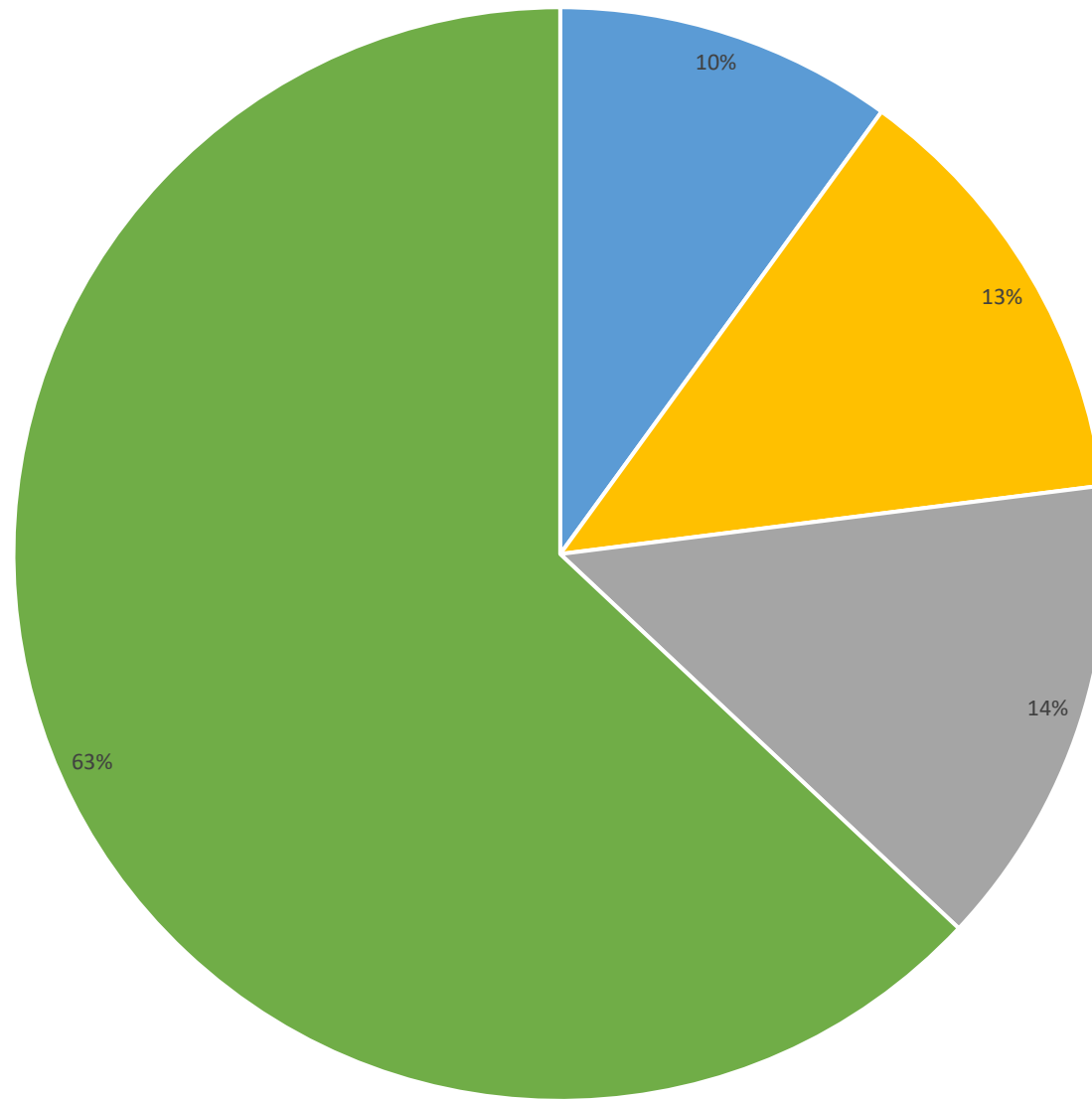
Museum of Fine Arts 2019 Expenses



Museum of Fine Arts Expenses FY2021



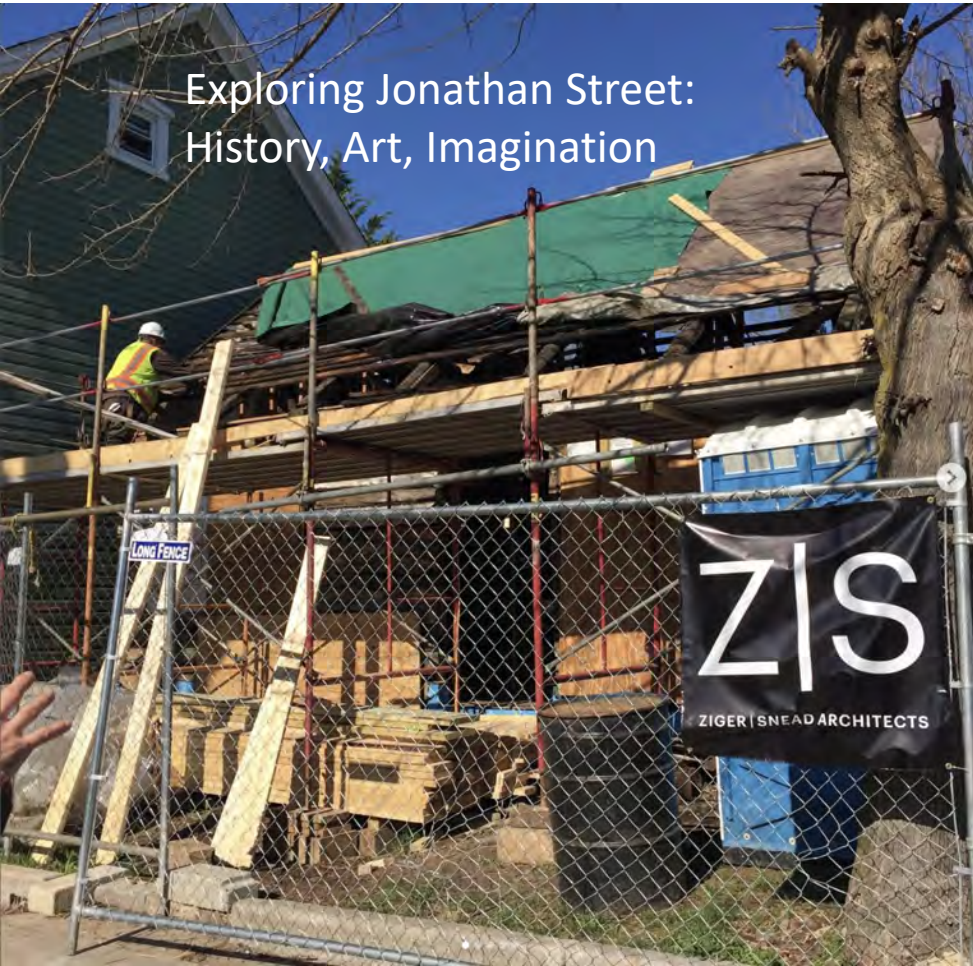
FY 2021 Earned Income



■ Government ■ Programs/Events ■ Donations ■ Grants/Payroll Protection Program

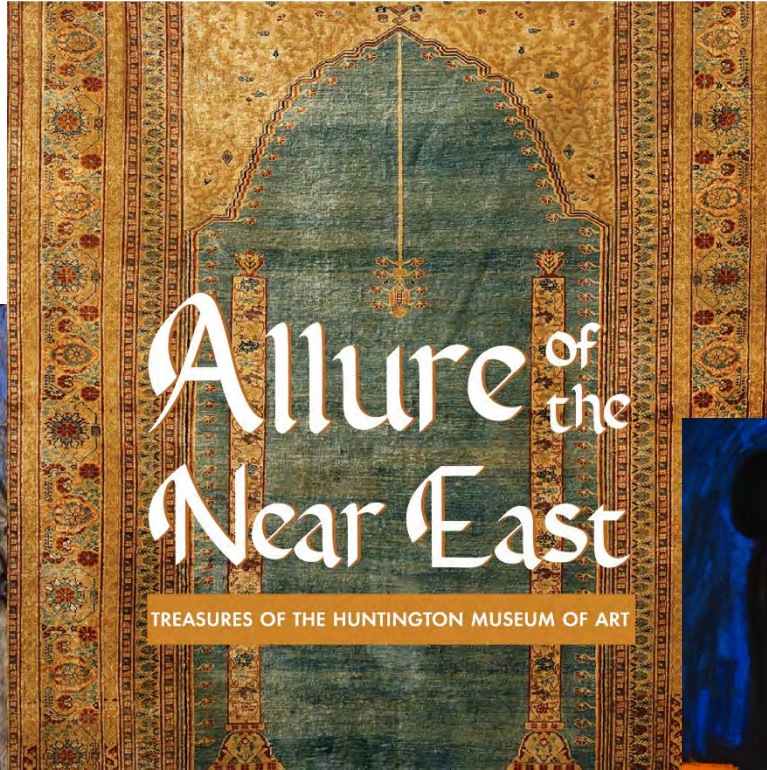
ON THE HORIZON

Exploring Jonathan Street:
History, Art, Imagination



Allure of the Near East

TREASURES OF THE HUNTINGTON MUSEUM OF ART



Joseph Holston
Color in Freedom





Key Street Aerial View



Agenda Report Form

Open Session Item

SUBJECT: FY2023 General Fund Budget – Proposed (Draft 2)

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Kelcee Mace, Interim Chief Financial Officer; Kim Edlund, Director Budget & Finance

RECOMMENDED MOTION: For informational purposes only.

REPORT-IN-BRIEF: This budget version, “Proposed”, represents the first round of adjustments to what was requested from departments and outside agencies in an effort to provide a balanced budget.

DISCUSSION: Consideration of future obligations has been a primary factor in balancing the FY23 budget.

FISCAL IMPACT: \$266,715,390

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Proposed General Fund Revenue Summary, Proposed General Fund Expense Summary, Five-year budget document – Proposed

AUDIO/VISUAL NEEDS: N/A

**Washington County, Maryland
General Fund Revenues - Proposed
FY23**

	2023 Operating Budget Requested	2023 Operating Budget Proposed	\$ Change	% Change	2022 Operating Budget Approved
<u>General Revenues</u>					
<u>Property Tax</u>					
400000 - Real Estate Tax - Current	124,865,300	124,865,300	3,033,850	2.49%	121,831,450
400120 - Corp Personal Prop - Current	15,194,440	14,918,300	408,110	2.81%	14,510,190
400140 - State Administration Fees	(550,000)	(550,000)	(30,000)	5.77%	(520,000)
400200 - Interest - Current Year	380,000	380,000	0	0.00%	380,000
400210 - Interest - Prior Year	15,000	15,000	0	0.00%	15,000
400220 - County Payment In Lieu of Tax	285,000	285,000	0	0.00%	285,000
400230 - Enterprise Zone Tax Reimburse	697,440	697,440	148,800	27.12%	548,640
400250 - Service Chg - Semi-annual tax	0	0	(50,000)	(100.00)%	50,000
400260 - Property Tax Sales	60,000	60,000	0	0.00%	60,000
400300 - Enterprise Zone Tax Credit	(1,394,880)	(1,394,880)	(297,610)	27.12%	(1,097,270)
400320 - County Homeowners Tax Credit	(180,000)	(180,000)	40,000	(18.18)%	(220,000)
400330 - Agricultural Tax Credit	(450,000)	(450,000)	0	0.00%	(450,000)
400345 - Other Tax Credits	(85,000)	(85,000)	0	0.00%	(85,000)
400355 - Veteran's Disabled Tax Credit	(320,000)	(320,000)	0	0.00%	(320,000)
400400 - Disc Allowed on Property Tax	(350,000)	(350,000)	(10,000)	2.94%	(340,000)
496020 - Federal Pay in Lieu of Taxes	23,230	23,230	0	0.00%	23,230
	138,190,530	137,914,390	3,243,150	2.41%	134,671,240
<u>Local Tax</u>					
400500 - Income Tax	109,686,670	110,217,510	10,934,840	11.01%	99,282,670
400510 - Admissions & Amusements Tax	175,000	175,000	25,000	16.67%	150,000
400520 - Recordation Tax	7,000,000	7,000,000	500,000	7.69%	6,500,000
400530 - Trailer Tax	250,000	250,000	0	0.00%	250,000
	117,111,670	117,642,510	11,459,840	10.79%	106,182,670
<u>Interest</u>					
404400 - Interest - Investments	500,000	500,000	50,000	11.11%	450,000
404410 - Interest - Municipal Investment	100,000	100,000	50,000	100.00%	50,000
	600,000	600,000	100,000	20.00%	500,000
Total General Revenues	255,902,200	256,156,900	14,802,990	6.13%	241,353,910
<u>Program Revenues</u>					
<u>Circuit Court</u>					
486070 - Reimbursed Exp - Circuit Court	8,280	8,280	(140)	(1.66)%	8,420
486075 - Circuit Court - Jurors	75,000	75,000	0	0.00%	75,000
	83,280	83,280	(140)	(0.17)%	83,420
<u>State's Attorney</u>					
486000 - Reimbursed Exp - State's Atty	50,000	50,000	50,000	100.00%	0
	50,000	50,000	50,000	100.00%	0
<u>Weed Control</u>					
403120 - Weed Control Fees	317,510	317,510	(3,670)	(1.14)%	321,180
	317,510	317,510	(3,670)	(1.14)%	321,180

**Washington County, Maryland
General Fund Revenues - Proposed
FY23**

	2023 Operating Budget Requested	2023 Operating Budget Proposed	\$ Change	% Change	2022 Operating Budget Approved
<u>General</u>					
403020 - Election Filing Fees	100	100	100	100.00%	0
403135 - Sheriff Auxiliary	50,000	50,000	10,000	25.00%	40,000
404510 - Rental - Building	70,000	70,000	0	0.00%	70,000
485000 - Reimburse Administrative	6,500	6,500	0	0.00%	6,500
490000 - Miscellaneous	150,000	150,000	0	0.00%	150,000
490010 - Gain or Loss on Sale of Asset	50,000	50,000	0	0.00%	50,000
490080 - Bad Check Fees	750	750	0	0.00%	750
490200 - Registration Fees	3,000	3,000	0	0.00%	3,000
490210 - Sponsorships	24,000	24,000	0	0.00%	24,000
	354,350	354,350	10,100	2.93%	344,250
<u>Plan Review & Permitting</u>					
401040 - Miscellaneous Licenses	0	0	(700)	(100.00)%	700
401070 - Building Permits - Residential	0	0	(148,500)	(100.00)%	148,500
401080 - Building Permits - Commerical	0	0	(135,000)	(100.00)%	135,000
401085 - Municipal Fees	0	0	(10,000)	(100.00)%	10,000
401090 - Electrical Licenses Fees	0	0	(7,500)	(100.00)%	7,500
401100 - Electrical Permit - Residential	0	0	(180,000)	(100.00)%	180,000
401110 - Electrical Permit - Commercial	0	0	(117,000)	(100.00)%	117,000
401115 - HVAC Registration Fees	0	0	(10,000)	(100.00)%	10,000
401120 - HVAC Permit - Residential	0	0	(85,500)	(100.00)%	85,500
401130 - HVAC Permit - Commercial	0	0	(42,300)	(100.00)%	42,300
401140 - Other Permit Fees	0	0	(37,800)	(100.00)%	37,800
401160 - Plumbing Licenses Fees	0	0	(20,000)	(100.00)%	20,000
401170 - Plumbing Permits - Residential	0	0	(99,000)	(100.00)%	99,000
401180 - Plumbing Permits - Commercial	0	0	(37,800)	(100.00)%	37,800
403035 - Technology Fees	0	0	(60,000)	(100.00)%	60,000
403045 - Review Fees	0	0	(140,400)	(100.00)%	140,400
440110 - Drawings/Blue Line Prints	0	0	(200)	(100.00)%	200
486045 - Reimbursed Expense - Other	0	0	(10,000)	(100.00)%	10,000
	0	0	(1,141,700)	(100.00)%	1,141,700
<u>Engineering</u>					
403045 - Review Fees	100,000	100,000	100,000	100.00%	0
440110 - Drawings/Blue Line Prints	2,000	2,000	2,000	100.00%	0
	102,000	102,000	102,000	100.00%	0

**Washington County, Maryland
General Fund Revenues - Proposed
FY23**

	2023 Operating Budget Requested	2023 Operating Budget Proposed	\$ Change	% Change	2022 Operating Budget Approved
<u>Division of Permits and Inspections</u>					
401070 - Building Permits - Residential	148,500	148,500	148,500	100.00%	0
401080 - Building Permits - Commercial	175,000	175,000	175,000	100.00%	0
401085 - Municipal Fees	12,000	12,000	12,000	100.00%	0
401090 - Electrical Licenses Fees	70,000	70,000	70,000	100.00%	0
401100 - Electrical Permit - Residential	180,000	180,000	180,000	100.00%	0
401110 - Electrical Permit - Commercial	117,000	117,000	117,000	100.00%	0
401115 - HVAC Registration Fees	5,000	5,000	5,000	100.00%	0
401120 - HVAC Permit - Residential	85,500	85,500	85,500	100.00%	0
401130 - HVAC Permit - Commercial	42,300	42,300	42,300	100.00%	0
401140 - Other Permit Fees	37,500	37,500	37,000	7,400.00%	500
401145 - Temp. Occupancy Fee - Commercial	900	900	0	0.00%	900
401160 - Plumbing Licenses Fees	6,500	6,500	6,500	100.00%	0
401170 - Plumbing Permits - Residential	99,000	99,000	99,000	100.00%	0
401180 - Plumbing Permits - Commercial	37,800	37,800	37,800	100.00%	0
403035 - Technology Fees	60,000	60,000	59,750	23,900.00%	250
403045 - Review Fees	7,000	7,000	0	0.00%	7,000
440110 - Drawings/Blue Line Prints	100	100	100	100.00%	0
	1,084,100	1,084,100	1,075,450	12,432.95%	8,650
<u>Planning and Zoning</u>					
401040 - Miscellaneous Licenses	700	700	700	100.00%	0
402020 - Fines & Forfeitures	1,000	1,000	1,000	100.00%	0
403030 - Zoning Appeals	12,000	12,000	0	0.00%	12,000
403035 - Technology Fees	6,000	6,000	6,000	100.00%	0
403040 - Rezoning	7,000	7,000	0	0.00%	7,000
403045 - Review Fees	60,000	60,000	60,000	100.00%	0
403050 - Development Fees	0	0	(10,000)	(100.00)%	10,000
403055 - Other Planning Fees	400	400	0	0.00%	400
486045 - Reimbursed Exp - Other	10,000	10,000	10,000	100.00%	0
	97,100	97,100	67,700	230.27%	29,400
<u>Sheriff - Judicial</u>					
402010 - Peace Order Service	3,000	3,000	(2,000)	(40.00)%	5,000
403010 - Sheriff Fees - Judicial	40,000	40,000	(10,000)	(20.00)%	50,000
	43,000	43,000	(12,000)	(21.82)%	55,000
<u>Sheriff - Process Servers</u>					
402010 - Peace Order Service	115,000	115,000	(99,000)	(46.26)%	214,000
	115,000	115,000	(99,000)	(46.26)%	214,000
<u>Sheriff - Patrol</u>					
402000 - Parking Violations	4,000	4,000	0	0.00%	4,000
402040 - School Bus Camera Fines	15,000	15,000	(15,000)	(50.00)%	30,000
403000 - Speed Cameras	1,281,300	1,281,300	(18,700)	(1.44)%	1,300,000
486020 - Reimbursed Exp - Patrol	67,000	67,000	4,340	6.93%	62,660
490020 - Sale of Publications	6,500	6,500	0	0.00%	6,500
	1,373,800	1,373,800	(29,360)	(2.09)%	1,403,160

**Washington County, Maryland
General Fund Revenues - Proposed
FY23**

	2023 Operating Budget Requested	2023 Operating Budget Proposed	\$ Change	% Change	2022 Operating Budget Approved
<u>Sheriff - Central Booking</u>					
404510 - Rental - Building	15,720	15,720	0	0.00%	15,720
	15,720	15,720	0	0.00%	15,720
<u>Sheriff - Detention Center</u>					
403080 - Housing Federal Prisoners	450	450	0	0.00%	450
403090 - Housing State Prisoners	175,000	175,000	0	0.00%	175,000
403100 - Home Detention Fees	3,000	3,000	(15,000)	(83.33)%	18,000
486050 - Reimbursed Exp - Detention	500	500	(1,000)	(66.67)%	1,500
486055 - Alien Inmate Reimbursement	0	0	(15,000)	(100.00)%	15,000
486060 - Soc Sec Inc Reimbursement	10,000	10,000	0	0.00%	10,000
	188,950	188,950	(31,000)	(14.09)%	219,950
<u>Sheriff - Day Reporting Center</u>					
403075 - Day Reporting Fees	7,500	7,500	(2,500)	(25.00)%	10,000
	7,500	7,500	(2,500)	(25.00)%	10,000
<u>Sheriff - Narcotics Task Force</u>					
486030 - Reimbursed Exp - NTF	412,520	412,520	7,860	1.94%	404,660
	412,520	412,520	7,860	1.94%	404,660
<u>Sheriff - Washington County Police Academy</u>					
403015 - Academy Fees	59,840	59,840	0	0.00%	59,840
	59,840	59,840	0	0.00%	59,840
<u>Emergency Services</u>					
403060 - Alarm Termination Fee	20,000	20,000	(10,000)	(33.33)%	30,000
486040 - Reimbursed Exp - Emer Management	405,630	405,630	0	0.00%	405,630
403070 - EMCS Salary Reimbursement	15,600	15,600	0	0.00%	15,600
	441,230	441,230	(10,000)	(2.22)%	451,230
<u>Wireless Communications</u>					
404520 - Rental - Other	46,000	46,000	0	0.00%	46,000
	46,000	46,000	0	0.00%	46,000
<u>Parks</u>					
<u>Buildings, Grounds, & Facilities</u>					
499420 - Fuel	2,000	2,000	0	0.00%	2,000
	2,000	2,000	0	0.00%	2,000
<u>Martin L. Snook Pool</u>					
404100 - Swimming Pool Fees	57,000	57,000	0	0.00%	57,000
404110 - Swimming Pool - Concession Fee	15,000	15,000	0	0.00%	15,000
	72,000	72,000	0	0.00%	72,000

Washington County, Maryland
General Fund Revenues - Proposed
FY23

	2023 Operating Budget Requested	2023 Operating Budget Proposed	\$ Change	% Change	2022 Operating Budget Approved
<u>Parks and Recreation</u>					
404000 - Sale of Wood	8,000	8,000	0	0.00%	8,000
404010 - Rental Fees	35,000	35,000	0	0.00%	35,000
404020 - Ballfield Fees	8,000	8,000	0	0.00%	8,000
404030 - Ballfield Lighting Fees	1,000	1,000	0	0.00%	1,000
404040 - Concession Fees	5,000	5,000	0	0.00%	5,000
404300 - Program Fees	300,000	300,000	0	0.00%	300,000
490060 - Park Contrib from Residents	1,000	1,000	0	0.00%	1,000
	358,000	358,000	0	0.00%	358,000
Total Charges for Services	5,223,900	5,223,900	(16,260)	(0.31)%	5,240,160
<u>Grants</u>					
495000 - Operating Grants	290,000	290,000	(10,000)	(3.33)%	300,000
496110 - State Aid - Police Protection	721,000	721,000	3,560	0.50%	717,440
496115 - SAFER	2,693,590	2,693,590	0	0.00%	2,693,590
496120 - 911 Fees	1,257,000	1,257,000	0	0.00%	1,257,000
401190 - Marriage Licenses	50,000	50,000	0	0.00%	50,000
401210 - Trader's License	200,000	200,000	0	0.00%	200,000
402020 - Fines & Forfeitures	20,000	20,000	0	0.00%	20,000
403130 - Marriage Ceremony Fees	3,000	3,000	0	0.00%	3,000
496130 - State Park Fees	100,000	100,000	0	0.00%	100,000
Total Grants for Operations	5,334,590	5,334,590	(6,440)	(0.12)%	5,341,030
Total Program Revenues	10,558,490	10,558,490	(22,700)	(0.21)%	10,581,190
Total General Fund Proposed Revenue	266,460,690	266,715,390	14,780,290	5.87%	251,935,100

**Washington County, Maryland
General Fund Expenditures - Proposed
FY23**

	2023 Operating Budget Requested	Adjustment	2023 Operating Budget Proposed	\$ Change	% Change	2022 Operating Budget Approved
<u>Education</u>						
<u>Direct Primary</u>						
90000 - Board of Education	110,670,540	(1,600,180)	109,070,360	3,228,650	3.05%	105,841,710
	110,670,540	(1,600,180)	109,070,360	3,228,650	3.05%	105,841,710
<u>Secondary</u>						
90040 - Hagerstown Community College	10,035,290	0	10,035,290	0	0.00%	10,035,290
	10,035,290	0	10,035,290	0	0.00%	10,035,290
<u>Other Education</u>						
93400 - Free Library	3,433,060	(57,350)	3,375,710	114,150	3.50%	3,261,560
10990 - Clear Spring Library Building	11,050	(50)	11,000	0	0.00%	11,000
10991 - Smithsburg Library Building	11,050	(50)	11,000	0	0.00%	11,000
10992 - Boonsboro Library Building	11,050	(50)	11,000	0	0.00%	11,000
10993 - Hancock Library Building	11,050	(50)	11,000	0	0.00%	11,000
	3,477,260	(57,550)	3,419,710	114,150	3.45%	3,305,560
Total Education	124,183,090	(1,657,730)	122,525,360	3,342,800	2.80%	119,182,560
<u>Public Safety</u>						
<u>Sheriff</u>						
11300 - Judicial	3,518,830	(88,220)	3,430,610	346,270	11.23%	3,084,340
11305 - Process Server	138,380	(500)	137,880	(32,820)	(19.23)%	170,700
11310 - Patrol	14,926,720	(250)	14,926,470	1,770,750	13.46%	13,155,720
11311 - Sheriff Auxiliary	50,000	0	50,000	10,000	25.00%	40,000
11315 - Central Booking	1,342,890	0	1,342,890	258,630	23.85%	1,084,260
11320 - Detention Center	19,173,740	(83,650)	19,090,090	2,852,460	17.57%	16,237,630
11321 - Day Reporting Center	492,280	0	492,280	21,040	4.46%	471,240
11330 - Narcotics Task Force	1,052,410	(1,100)	1,051,310	61,550	6.22%	989,760
11335 - WC Police Academy	59,840	0	59,840	0	0.00%	59,840
	40,755,090	(173,720)	40,581,370	5,287,880	14.98%	35,293,490
<u>Emergency Services</u>						
11420 - Air Unit	42,880	(10,530)	32,350	4,290	15.29%	28,060
11430 - Special Operations	233,870	0	233,870	39,330	20.22%	194,540
11440 - 911 Communications	6,381,020	(80,390)	6,300,630	24,540	0.39%	6,276,090
11520 - EMS Operations	2,803,790	(29,350)	2,774,440	190,090	7.36%	2,584,350
11525 - Fire Operations	5,350,450	(58,420)	5,292,030	468,930	9.72%	4,823,100
11535 - Public Safety Training Center	992,950	0	992,950	825,210	491.96%	167,740
93110 - Civil Air Patrol	4,000	0	4,000	400	11.11%	3,600
93130 - Fire & Rescue Volunteer Svcs	9,915,640	474,050	10,389,690	1,377,530	15.29%	9,012,160
	25,724,600	295,360	26,019,960	2,930,320	12.69%	23,089,640
<u>Other Public Safety</u>						
11530 - Emergency Management	230,250	(600)	229,650	14,160	6.57%	215,490
93100 - Humane Society of WC	1,508,480	(21,560)	1,486,920	50,280	3.50%	1,436,640
	1,738,730	(22,160)	1,716,570	64,440	3.90%	1,652,130
Total Public Safety	68,218,420	99,480	68,317,900	8,282,640	13.80%	60,035,260

**Washington County, Maryland
General Fund Expenditures - Proposed
FY23**

	2023 Operating Budget Requested	Adjustment	2023 Operating Budget Proposed	\$ Change	% Change	2022 Operating Budget Approved
<u>Operating and Capital Transfers</u>						
<u>Operating</u>						
91020 - Highway	9,353,870	0	9,353,870	215,570	2.36%	9,138,300
91021 - Solid Waste	450,000	0	450,000	0	0.00%	450,000
91023 - Agricultural Education Center	216,410	0	216,410	(14,930)	(6.45)%	231,340
91024 - Grant Management	324,100	0	324,100	(24,910)	(7.14)%	349,010
91028 - Land Preservation	41,020	0	41,020	12,090	41.79%	28,930
91029 - HEPMPO	5,700	0	5,700	(4,330)	(43.17)%	10,030
91040 - Utility Administration	543,610	(26,500)	517,110	91,640	21.54%	425,470
91041 - Water	198,040	6,000	204,040	16,760	8.95%	187,280
91044 - Transit	1,046,100	0	1,046,100	0	0.00%	1,046,100
91046 - Golf Course	317,560	0	317,560	(32,260)	(9.22)%	349,820
92010 - Muni in Lieu of Bank Shares	38,550	0	38,550	0	0.00%	38,550
	12,534,960	(20,500)	12,514,460	259,630	2.12%	12,254,830
<u>Capital</u>						
91230 - Capital Improvement Fund	5,500,000	0	5,500,000	1,470,000	36.48%	4,030,000
12700 - Debt Service	15,279,990	0	15,279,990	7,200	0.05%	15,272,790
	20,779,990	0	20,779,990	1,477,200	7.65%	19,302,790
Total Operating/Capital Transfers	33,314,950	(20,500)	33,294,450	1,736,830	5.50%	31,557,620
<u>General Government</u>						
<u>Courts</u>						
10200 - Circuit Court	2,142,650	(2,000)	2,140,650	129,110	6.42%	2,011,540
10210 - Orphans Court	36,530	0	36,530	380	1.05%	36,150
10220 - State's Attorney	4,224,530	0	4,224,530	85,520	2.07%	4,139,010
	6,403,710	(2,000)	6,401,710	215,010	3.48%	6,186,700
<u>State</u>						
10400 - Election Board	1,995,560	(66,380)	1,929,180	261,610	15.69%	1,667,570
12300 - Soil Conservation	355,090	0	355,090	131,410	58.75%	223,680
12400 - Weed Control	317,510	0	317,510	(3,470)	(1.08)%	320,980
12410 - Environmental Pest Mgmt.	45,500	0	45,500	0	0.00%	45,500
94000 - Health Department	2,339,270	0	2,339,270	0	0.00%	2,339,270
94010 - Social Services	479,310	(17,690)	461,620	15,610	3.50%	446,010
94020 - University of MD Extension	264,180	0	264,180	19,250	7.86%	244,930
94030 - County Cooperative Extension	38,730	0	38,730	0	0.00%	38,730
	5,835,150	(84,070)	5,751,080	424,410	7.97%	5,326,670
<u>Community Funding</u>						
93000 - Community Funding	774,000	0	774,000	(55,000)	(6.63)%	829,000
	774,000	0	774,000	(55,000)	(6.63)%	829,000
<u>County Administrator</u>						
10300 - County Administrator	391,620	(3,600)	388,020	4,800	1.25%	383,220
10310 - Public Relations and Marketing	505,090	(500)	504,590	19,250	3.97%	485,340
12500 - Business Development	754,760	(5,000)	749,760	33,920	4.74%	715,840
	1,651,470	(9,100)	1,642,370	57,970	3.66%	1,584,400
<u>General Operations</u>						
10100 - County Commissioners	376,920	0	376,920	5,710	1.54%	371,210
10110 - County Clerk	189,490	(41,530)	147,960	18,890	14.64%	129,070
10530 - Treasurer	561,900	(1,000)	560,900	14,140	2.59%	546,760
10600 - County Attorney	794,210	0	794,210	26,290	3.42%	767,920
10700 - Human Resources	1,170,700	(600)	1,170,100	42,880	3.80%	1,127,220
11200 - General Operations	1,191,720	3,001,750	4,193,470	113,270	2.78%	4,080,200
	4,284,940	2,958,620	7,243,560	221,180	3.15%	7,022,380

Washington County, Maryland
General Fund Expenditures - Proposed
FY23

	2023 Operating Budget Requested	Adjustment	2023 Operating Budget Proposed	\$ Change	% Change	2022 Operating Budget Approved
<u>Budget and Finance Division</u>						
10500 - Budget and Finance	1,756,480	(1,540)	1,754,940	84,100	5.03%	1,670,840
10510 - Ind. Accounting & Auditing	70,000	0	70,000	0	0.00%	70,000
10520 - Purchasing	565,070	(3,550)	561,520	41,880	8.06%	519,640
	2,391,550	(5,090)	2,386,460	125,980	5.57%	2,260,480
<u>Information Technology</u>						
11000 - Information Technology	3,663,000	(252,830)	3,410,170	215,700	6.75%	3,194,470
11540 - Wireless Communication	1,521,020	(55,000)	1,466,020	89,040	6.47%	1,376,980
	5,184,020	(307,830)	4,876,190	304,740	6.67%	4,571,450
<u>Other</u>						
11100 - Women's Commission	2,000	0	2,000	0	0.00%	2,000
11140 - Diversity & Inclusion Committee	2,000	0	2,000	0	0.00%	2,000
11550 - Forensic Investigator	30,000	0	30,000	0	0.00%	30,000
93230 - Commission on Aging	967,760	(96,770)	870,990	29,460	3.50%	841,530
93300 - Museum of Fine Arts	150,000	(25,800)	124,200	4,200	3.50%	120,000
	1,151,760	(122,570)	1,029,190	33,660	3.38%	995,530
<u>Buildings</u>						
10900 - Martin Luther King Building	105,880	(2,600)	103,280	3,860	3.88%	99,420
10910 - Administration Building	321,280	(2,200)	319,080	(630)	(0.20)%	319,710
10930 - Court House	291,900	(450)	291,450	420	0.14%	291,030
10940 - County Office Building	230,960	(450)	230,510	4,460	1.97%	226,050
10950 - Administration Annex	75,500	0	75,500	20,050	36.16%	55,450
10960 - Dwyer Center	32,280	0	32,280	(1,170)	(3.50)%	33,450
10965 - Election Board Facility	103,790	(5,210)	98,580	(2,160)	(2.14)%	100,740
10970 - Central Services	132,220	(1,000)	131,220	370	0.28%	130,850
10980 - Rental Properties	6,020	0	6,020	0	0.00%	6,020
10985 - Senior Center Building	11,000	0	11,000	0	0.00%	11,000
11325 - Public Facilities Annex	86,380	(1,000)	85,380	3,540	4.33%	81,840
	1,397,210	(12,910)	1,384,300	28,740	2.12%	1,355,560
<u>Parks</u>						
12000 - Martin L. Snook Pool	160,460	(1,150)	159,310	3,480	2.23%	155,830
12200 - Parks and Recreation	1,524,160	(2,950)	1,521,210	206,570	15.71%	1,314,640
	1,684,620	(4,100)	1,680,520	210,050	14.28%	1,470,470
<u>Public Works</u>						
11600 - Public Works	264,170	(180)	263,990	7,040	2.74%	256,950
11910 - Buildings, Grounds & Facilities	2,402,840	(108,490)	2,294,350	(50,360)	(2.15)%	2,344,710
	2,667,010	(108,670)	2,558,340	(43,320)	(1.67)%	2,601,660
<u>Plan Review, Engineering, and Div. of Permits & Inspections</u>						
11610 - Plan Review & Permitting	0	0	0	(1,543,690)	(100.00)%	1,543,690
11620 - Engineering	2,706,260	0	2,706,260	398,980	17.29%	2,307,280
11630 - Div. of Permits & Inspections	2,762,040	0	2,762,040	543,470	24.50%	2,218,570
	5,468,300	0	5,468,300	(601,240)	(9.91)%	6,069,540
<u>Planning and Zoning</u>						
10800 - Planning and Zoning	1,325,920	0	1,325,920	495,840	59.73%	830,080
10810 - Zoning Appeals	55,740	0	55,740	0	0.00%	55,740
	1,381,660	0	1,381,660	495,840	55.98%	885,820
Total Other Government Programs	40,275,400	2,302,280	42,577,680	1,418,020	3.45%	41,159,660
Total Expenditures	265,991,860	723,530	266,715,390	14,780,290	5.87%	251,935,100

Washington County, Maryland
Long Range Financial Projections

Draft 2 FY23 Long Term Plan - 3.0% Tax Rate																								
Source	2022				2023				2024				2025				2026				2027			
	Approved	Proposed	Growth %	\$ Change	Projected	Growth %	\$ Change	Projected	Growth %	\$ Change	Projected	Growth %	\$ Change	Projected	Growth %	\$ Change	Projected	Growth %	\$ Change					
					3.0% income tax rate				3.0% income tax rate				3.0% income tax rate				3.0% income tax rate							
					SAFER Grant Removed				SAFER Grant Removed				SAFER Grant Removed				SAFER Grant Removed							
General Revenue																								
Real Estate/Property Tax	134,671,240	137,914,390	2.4%	3,243,150	141,362,250	2.5%	3,447,860	144,896,306	2.5%	3,534,056	148,518,714	2.5%	3,622,408	152,231,681	2.5%	3,712,968								
Income Tax	90,921,500	106,383,510	17.0%	15,462,010	110,106,930	3.5%	3,723,420	113,960,673	3.5%	3,853,743	117,949,296	3.5%	3,988,624	122,077,521	3.5%	4,128,225								
Disparity	8,361,170	3,834,000	-54.1%	(4,527,170)	3,834,000	0.0%	0	3,834,000	0.0%	0	3,834,000	0.0%	0	3,834,000	0.0%	0								
Admission and Amusement Tax	150,000	175,000	16.7%	25,000	201,250	15.0%	26,250	221,375	10.0%	20,125	221,375	0.0%	0	221,375	0.0%	0								
Recordation Tax	6,500,000	7,000,000	7.7%	500,000	7,000,000	0.0%	0	7,000,000	0.0%	0	7,000,000	0.0%	0	7,000,000	0.0%	0								
Trailer	250,000	250,000	0.0%	0	250,000	0.0%	0	250,000	0.0%	0	250,000	0.0%	0	250,000	0.0%	0								
Interest	500,000	600,000	20.0%	100,000	850,000	41.7%	250,000	975,000	14.7%	125,000	1,050,000	7.7%	75,000	1,100,000	4.8%	50,000								
	241,353,910	256,156,900	6.1%	14,802,990	263,604,430	2.9%	7,447,530	271,137,354	2.9%	7,532,924	278,823,385	2.8%	7,686,031	286,714,578	2.8%	7,891,193								
Program Revenues:																								
Charges for Services	5,240,160	5,223,900	-0.3%	(16,260)	5,223,900	0.0%	0	5,223,900	0.0%	0	5,223,900	0.0%	0	5,223,900	0.0%	0								
Operating Grants	5,341,030	5,334,590	-0.1%	(6,440)	5,334,590	0.0%	0	2,641,000	0.0%	(2,693,590)	2,641,000	0.0%	0	2,641,000	0.0%	0								
	10,581,190	10,558,490	-0.2%	(22,700)	10,558,490	0.0%	0	7,864,900	-25.5%	(2,693,590)	7,864,900	0.0%	0	7,864,900	0.0%	0								
Total Revenues	251,935,100	266,715,390	5.9%	14,780,290	274,162,920	2.8%	7,447,530	279,002,254	1.8%	4,839,334	286,688,285	2.8%	7,686,031	294,579,478	2.8%	7,891,193								
Wages:																								
Full Time Wages	36,664,830	40,290,910	9.9%	3,626,080	41,701,092	3.5%	1,410,182	43,160,630	3.5%	1,459,538	44,671,252	3.5%	1,510,622	46,234,746	3.5%	1,563,494								
Part Time Wages	2,021,390	2,029,390	0.4%	8,000	2,100,419	3.5%	71,029	2,173,933	3.5%	73,515	2,250,021	3.5%	76,088	2,328,772	3.5%	78,751								
Overtime Wages	1,242,280	1,355,530	9.1%	113,250	1,402,974	3.5%	47,444	1,452,078	3.5%	49,104	1,502,900	3.5%	50,823	1,555,502	3.5%	52,602								
Other Wages	1,187,670	1,484,920	25.0%	297,250	1,536,892	3.5%	51,972	1,590,683	3.5%	53,791	1,646,357	3.5%	55,674	1,703,980	3.5%	57,623								
Personnel Requests	0	629,080	100.0%	629,080	651,098	3.5%	22,018	673,886	3.5%	22,788	697,472	3.5%	23,586	721,884	3.5%	24,412								
	41,116,170	45,789,830	11.4%	4,673,660	47,392,474	3.5%	1,602,644	49,051,211	3.5%	1,658,737	50,768,003	3.5%	1,716,792	52,544,883	3.5%	1,776,880								
Fringe Costs:																								
Fica	3,140,510	3,456,230	10.1%	315,720	3,577,198	3.5%	120,968	3,702,400	3.5%	125,202	3,831,984	3.5%	129,584	3,966,103	3.5%	134,119								
Health	9,613,170	9,846,320	2.4%	233,150	10,141,710	3.0%	295,390	10,445,961	3.0%	304,251	10,759,340	3.0%	313,579	11,082,120	3.0%	322,780								
Pension	10,254,480	14,332,640	39.8%	4,078,160	14,838,486	5.0%	505,846	13,298,491	2.5%	(1,539,995)	13,110,954	2.5%	(187,538)	13,438,728	2.5%	327,774								
OPEB	0	0	0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0								
Workers Comp	1,600,000	1,540,520	-3.7%	(59,480)	1,594,438	3.5%	53,918	1,650,244	3.5%	55,805	1,708,002	3.5%	57,759	1,767,782	3.5%	59,780								
Other	547,620	568,180	3.8%	20,560	588,066	3.5%	19,886	608,649	3.5%	20,582	629,951	3.5%	21,303	652,000	3.5%	22,048								
	25,155,780	29,743,890	18.2%	4,588,110	30,739,898	3.3%	996,008	29,705,744	-3.4%	(1,034,154)	30,040,231	1.1%	334,486	30,906,733	2.9%	866,502								
Operations:																								
Education	119,138,560	122,481,360	2.8%	3,342,800	125,543,394	2.5%	3,062,034	128,681,979	2.5%	3,138,585	131,899,028	2.5%	3,217,049	135,196,504	2.5%	3,297,476								
Public Safety	17,700,230	20,239,800	14.3%	2,539,570	20,745,795	2.5%	505,995	21,264,440	2.5%	518,645	21,796,051	2.5%	531,611	22,340,952	2.5%	544,901								
Operating Transfers	12,254,830	12,514,460	2.1%	259,630	12,889,894	3.0%	375,434	13,276,591	3.0%	386,697	13,674,888	3.0%	398,298	14,085,135	3.0%	410,247								
Capital Transfer	4,030,000	5,500,000	36.5%	1,470,000	5,750,000	4.5%	250,000	5,750,000	0.0%	0	6,000,000	4.3%	250,000	6,000,000	0.0%	0								
Courts	394,420	389,160	-1.3%	(5,260)	398,889	2.5%	9,729	408,861	2.5%	9,972	419,083	2.5%	10,222	429,560	2.5%	10,477								
State	4,834,030	5,317,700	10.0%	483,670	5,450,643	2.5%	132,942	5,586,909	2.5%	136,266	5,726,581	2.5%	139,673	5,869,746	2.5%	143,165								
Other External Approp	1,794,530	1,773,190	-1.2%	(21,340)	1,817,520	2.5%	44,330	1,862,958	2.5%	45,438	1,909,532	2.5%	46,574	1,957,270	2.5%	47,738								
Debt Service	15,272,790	15,279,990	0.0%	7,200	15,814,790	3.5%	534,800	16,368,307	3.5%	553,518	16,941,198	3.5%	572,891	17,534,140	3.5%	592,942								
Internal Operations	9,414,620	6,458,170	-31.4%	(2,956,450)	6,619,624	2.5%	161,454	6,785,115	2.5%	165,491	6,954,743	2.5%	169,628	7,128,611	2.5%	173,869								
	184,834,010	189,953,830	2.8%	5,119,820	195,030,548	2.7%	5,076,718	199,985,159	2.5%	4,954,611	205,321,104	2.7%	5,335,945	210,541,918	2.5%	5,220,814								
Controllable Assets/Capital Outlay:																								
Education	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0								
Public Safety	553,620	1,032,110	86.4%	478,490	0	0.0%	(1,032,110)	0	0.0%	0	0	0.0%	0	0	0.0%	0								
Courts	18,710	35,200	100.0%	16,490	0	0.0%	(35,200)	0	0.0%	0	0	0.0%	0	0	0.0%	0								
State	39,810	18,980	0.0%	(20,830)	0	0.0%	(18,980)	0	0.0%	0	0	0.0%	0	0	0.0%	0								
Internal Operations	217,000	141,550	-34.8%	(75,450)	0	0.0%	(141,550)	0	0.0%	0	0	0.0%	0	0	0.0%	0								
	829,140	1,227,840	100.0%	398,700	1,000,000	-18.6%	(227,840)	1,000,000	0	0	1,000,000	0	0	1,000,000	0	0								
Total Expenditures	251,935,100	266,715,390	5.9%	14,780,290	274,162,920	2.8%	7,447,530	279,742,114	2.0%	5,579,194	287,129,338	2.6%	7,387,224	294,993,534	2.7%	7,864,196								
Excess Revenue (Expenditures)	0	0		0	(0)		(0)	(739,861)		(739,860)	(441,053)		298,807	(414,056)		26,997								
Current and Future Expected costs Included in budget above																								
Fire-SAFER		2,693,590			2,693,590			2,693,590			2,693,590			2,693,590										
P25 Lease																								
Police Fire & EMS Training Facility		992,950			992,950			992,950			992,950			992,950										
Retiree COLA		520,000			520,000			520,000			520,000													
Additional Capital																								
Additional Pension		3,001,460			2,940,747																			
Sewer Rate Increase	3.5%	3.5%																						
Water Rate Increase	3.5%	3.5%																						
Solid Waste Increase	0.0%	0%																						

Washington County, Maryland
Long Range Financial Projections

Draft 2 FY23 Long Term Plan - 2.8% Tax Rate

Source	2022	2023			2024			2025			2026			2027		
	Approved	Proposed	Growth %	\$ Change	Projected	Growth %	\$ Change	Projected	Growth %	\$ Change	Projected	Growth %	\$ Change	Projected	Growth %	\$ Change
					2.8% income tax rate			2.8% income tax rate SAFER Grant Removed			2.8% income tax rate SAFER Grant Removed			2.8% income tax rate SAFER Grant Removed		
General Revenue																
Real Estate/Property Tax	134,671,240	137,914,390	2.4%	3,243,150	141,362,250	2.5%	3,447,860	144,896,306	2.5%	3,534,056	148,518,714	2.5%	3,622,408	152,231,681	2.5%	3,712,968
Income Tax	90,921,500	102,883,510	13.2%	11,962,010	102,984,430	0.1%	100,920	106,588,885	3.5%	3,604,455	110,319,496	3.5%	3,730,611	114,180,637	3.5%	3,861,182
Disparity	8,361,170	3,834,000	-54.1%	(4,527,170)	2,000,000	0.0%	(1,834,000)	2,000,000	0.0%	0	2,000,000	0.0%	0	2,000,000	0.0%	0
Admission and Amusement Tax	150,000	175,000	16.7%	25,000	201,250	15.0%	26,250	221,375	10.0%	20,125	221,375	0.0%	0	221,375	0.0%	0
Recordation Tax	6,500,000	7,000,000	7.7%	500,000	7,000,000	0.0%	0	7,000,000	0.0%	0	7,000,000	0.0%	0	7,000,000	0.0%	0
Trailer	250,000	250,000	0.0%	0	250,000	0.0%	0	250,000	0.0%	0	250,000	0.0%	0	250,000	0.0%	0
Interest	500,000	600,000	20.0%	100,000	850,000	41.7%	250,000	975,000	14.7%	125,000	1,050,000	7.7%	75,000	1,100,000	4.8%	50,000
	241,353,910	252,656,900	4.7%	11,302,990	254,647,930	0.8%	1,991,030	261,931,566	2.9%	7,283,636	269,359,585	2.8%	7,428,019	276,983,735	2.8%	7,624,150
Program Revenues:																
Charges for Services	5,240,160	5,223,900	-0.3%	(16,260)	5,223,900	0.0%	0	5,223,900	0.0%	0	5,223,900	0.0%	0	5,223,900	0.0%	0
Operating Grants	5,341,030	5,334,590	-0.1%	(6,440)	5,334,590	0.0%	0	2,641,000	0.0%	(2,693,590)	2,641,000	0.0%	0	2,641,000	0.0%	0
	10,581,190	10,558,490	-0.2%	(22,700)	10,558,490	0.0%	0	7,864,900	-25.5%	(2,693,590)	7,864,900	0.0%	0	7,864,900	0.0%	0
Total Revenues	251,935,100	263,215,390	4.5%	11,280,290	265,206,420	0.8%	1,991,030	269,796,466	1.7%	4,590,046	277,224,485	2.8%	7,428,019	284,848,635	2.8%	7,624,150
Wages:																
Full Time Wages	36,664,830	40,290,910	9.9%	3,626,080	41,701,092	3.5%	1,410,182	43,160,630	3.5%	1,459,538	44,671,252	3.5%	1,510,622	46,234,746	3.5%	1,563,494
Part Time Wages	2,021,390	2,029,390	0.4%	8,000	2,100,419	3.5%	71,029	2,173,933	3.5%	73,515	2,250,021	3.5%	76,088	2,328,772	3.5%	78,751
Overtime Wages	1,242,280	1,355,530	9.1%	113,250	1,402,974	3.5%	47,444	1,452,078	3.5%	49,104	1,502,900	3.5%	50,823	1,555,502	3.5%	52,602
Other Wages	1,187,670	1,484,920	25.0%	297,250	1,536,892	3.5%	51,972	1,590,683	3.5%	53,791	1,646,357	3.5%	55,674	1,703,980	3.5%	57,623
Personnel Requests	0	629,080	100.0%	629,080	651,098	3.5%	22,018	673,886	3.5%	22,788	697,472	3.5%	23,586	721,884	3.5%	24,412
	41,116,170	45,789,830	11.4%	4,673,660	47,392,474	3.5%	1,602,644	49,051,211	3.5%	1,658,737	50,768,003	3.5%	1,716,792	52,544,883	3.5%	1,776,880
Fringe Costs:																
Fica	3,140,510	3,456,230	10.1%	315,720	3,577,198	3.5%	120,968	3,702,400	3.5%	125,202	3,831,984	3.5%	129,584	3,966,103	3.5%	134,119
Health	9,613,170	9,846,320	2.4%	233,150	10,141,710	3.0%	295,390	10,445,961	3.0%	304,251	10,759,340	3.0%	313,379	11,082,120	3.0%	322,780
Pension	10,254,480	14,332,640	39.8%	4,078,160	14,838,486	5.0%	505,846	13,298,491	2.5%	(1,539,995)	13,110,954	2.5%	(187,538)	13,438,728	2.5%	327,774
OPEB	0	0	0	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0
Workers Comp	1,600,000	1,540,520	-3.7%	(59,480)	1,594,438	3.5%	53,918	1,650,244	3.5%	55,805	1,708,002	3.5%	57,759	1,767,782	3.5%	59,780
Other	547,620	568,180	3.8%	20,560	588,066	3.5%	19,886	608,649	3.5%	20,582	629,951	3.5%	21,303	652,000	3.5%	22,048
	25,155,780	29,743,890	18.2%	4,588,110	30,739,898	3.3%	996,008	29,705,744	-3.4%	(1,034,154)	30,040,231	1.1%	334,486	30,906,733	2.9%	866,502
Operations:																
Education	119,138,560	122,481,360	2.8%	3,342,800	125,543,394	2.5%	3,062,034	128,681,979	2.5%	3,138,585	131,899,028	2.5%	3,217,049	135,196,504	2.5%	3,297,476
Public Safety	17,700,230	20,239,800	14.3%	2,539,570	20,745,795	2.5%	505,995	21,264,440	2.5%	518,645	21,796,051	2.5%	531,611	22,340,952	2.5%	544,901
Operating Transfers	12,254,830	12,514,460	2.1%	259,630	12,889,884	3.0%	375,434	13,276,591	3.0%	386,697	13,674,888	3.0%	398,298	14,085,135	3.0%	410,247
Capital Transfer	4,030,000	5,500,000	36.5%	1,470,000	5,750,000	4.5%	250,000	5,750,000	0.0%	0	6,000,000	4.3%	250,000	6,000,000	0.0%	0
Courts	394,420	389,160	-1.3%	(5,260)	398,889	2.5%	9,729	408,861	2.5%	9,972	419,083	2.5%	10,222	429,560	2.5%	10,477
State	4,834,030	5,317,700	10.0%	483,670	5,450,643	2.5%	132,942	5,586,909	2.5%	136,266	5,726,581	2.5%	139,673	5,869,746	2.5%	143,165
Other External Approp	1,794,530	1,773,190	-1.2%	(21,340)	1,817,520	2.5%	44,330	1,862,958	2.5%	45,438	1,909,532	2.5%	46,574	1,957,270	2.5%	47,738
Debt Service	15,272,790	15,279,990	0.0%	7,200	15,814,790	3.5%	534,800	16,368,307	3.5%	553,518	16,941,198	3.5%	572,891	17,534,140	3.5%	592,942
Internal Operations	9,414,620	6,458,170	-31.4%	(2,956,450)	6,619,624	2.5%	161,454	6,785,115	2.5%	165,491	6,954,743	2.5%	169,628	7,128,611	2.5%	173,869
	184,834,010	189,953,830	2.8%	5,119,820	195,030,548	2.7%	5,076,718	199,985,159	2.5%	4,954,611	205,321,104	2.7%	5,335,945	210,541,918	2.5%	5,220,814
Controllable Assets/Capital Outlay:																
Education	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0
Public Safety	553,620	1,032,110	86.4%	478,490	0	0.0%	(1,032,110)	0	0.0%	0	0	0.0%	0	0	0.0%	0
Courts	18,710	35,200	100.0%	16,490	0	0.0%	(35,200)	0	0.0%	0	0	0.0%	0	0	0.0%	0
State	39,810	18,980	0.0%	(20,830)	0	0.0%	(18,980)	0	0.0%	0	0	0.0%	0	0	0.0%	0
Internal Operations	217,000	141,550	-34.8%	(75,450)	0	0.0%	(141,550)	0	0.0%	0	0	0.0%	0	0	0.0%	0
	829,140	1,227,840	100.0%	398,700	1,000,000	-18.6%	(227,840)	1,000,000	0	0	1,000,000	0	0	1,000,000	0	0
Total Expenditures	251,935,100	266,715,390	5.9%	14,780,290	274,162,920	2.8%	7,447,530	279,742,114	2.0%	5,579,194	287,129,338	2.6%	7,387,224	294,993,534	2.7%	7,864,196
Excess Revenue (Expenditures)	0	(3,500,000)		(3,500,000)	(8,956,500)		(5,456,500)	(9,945,648)		(989,148)	(9,904,853)		40,795	(10,144,899)		(240,046)
Current and Future Expected costs Included in budget above																
Fire-SAFER		2,693,590			2,693,590			2,693,590			2,693,590			2,693,590		
P25 Lease																
Police Fire & EMS Training Facility		992,950			992,950			992,950			992,950			992,950		
Retiree COLA		520,000			520,000			520,000								
Additional Capital																
Additional Pension		3,001,460			2,940,747											

Sewer Rate Increase	3.5%	3.5%
Water Rate Increase	3.5%	3.5%
Solid Waste Increase	0.0%	0%



Agenda Report Form

Open Session Item

SUBJECT: Joint Session of the Board of County Commissioners and the Board of Education

PRESENTATION DATE: March 8, 2022

PRESENTATION BY: Board of Education
Dr. Boyd Michael, Superintendent of Schools
Mr. Jeffrey Proulx, Chief Operating Officer
Mr. David Brandenburg, Executive Director of Finance
Mr. Eric Sisler, Finance and Budget Manager

RECOMMENDED MOTION:

REPORT-IN-BRIEF: The Superintendent, and staff will present the Washington County Board of Education's Draft FY2023 General Fund Budget for discussion with the Commissioners. Additionally, the Board of Education will engage the Commissioners in discussion concerning the appointment of a Blueprint Coordinator as required under HB1300 of 2020.

FISCAL IMPACT:

CONCURRENCES: The Superintendent's Recommended FY2023 General Fund Budget was adopted by the Board of Education on February 1, 2022, and was further amended on March 1, 2022. The Board of Education is currently scheduled to adopt the draft budget as their final FY2023 budget at their scheduled business meeting on March 15, 2022.

ALTERNATIVES: N/A

ATTACHMENTS:

AUDIO/VISUAL NEEDS: A PowerPoint presentation will be provided.

BOARD OF EDUCATION'S FY2023 DRAFT BUDGET

WASHINGTON COUNTY BOARD OF EDUCATION
JOINT SESSION WITH BOARD OF COUNTY COMMISSIONERS

MARCH 8, 2022

WCPS | Washington County
Public Schools



OVERVIEW

- ANTICIPATED REVENUE
- FY22 ALIGNMENT
- FY23 GRANT ADJUSTMENTS
- FY23 NEW POSITIONS
- FY23 INFLATIONARY INCREASES
- BLUEPRINT PRE-K PASSTHROUGH
- COMPENSATION & BENEFITS
- BUDGET ADJUSTMENTS



ANTICIPATED REVENUE — STATE

- NEW BLUEPRINT FOR MARYLAND'S FUTURE FORMULAS
- REDUCED AVERAGE ENROLLMENT
 - 267 Students
- EXPIRING BLUEPRINT GRANTS
 - Net \$8.58M (per DLS)

\$15.94M

ANTICIPATED REVENUE — LOCAL

- TOTAL REQUEST IS 4.41%
ABOVE FY22 LEVEL
- 1.36% ABOVE MOE

\$4.67M

FY2022 ALIGNMENT

SECTION
II. A

UNANTICIPATED POSITION NEEDS IN FY2022

- Attendance Secretary at South High

\$44K

FY2023 GRANT ADJUSTMENTS

SECTION
III. A

POSITIONS PREVIOUSLY FUNDED BY THE BLUEPRINT GRANTS

GENERAL EDUCATION

- 1 Elementary Math Content Specialist
- 2 Behavior Support Teachers
- 4 Behavior Support Paraprofessionals

\$1.86M

FY2023 GRANT ADJUSTMENTS

SECTION
III. A

...
CONTINUED

POSITIONS PREVIOUSLY FUNDED BY THE BLUEPRINT GRANTS

SPECIAL EDUCATION

- 21 Special Education Paraprofessionals
- 1 Coordinator of Mental Health
- Contracted Speech Language Pathologist
- Contracted Interpreters

\$1.86M

FY2023 GRANT ADJUSTMENTS

POSITIONS PREVIOUSLY FUNDED BY THE PRE-K EXPANSION GRANT

- 12 Pre-K Teachers
- 11 Pre-K Paraprofessionals
- Pre-K Instructional Materials

\$1.51M

FY2023 GRANT ADJUSTMENTS

SECTION
III. C

POSITIONS PREVIOUSLY FUNDED FROM FEDERAL GRANTS

INSTRUCTIONAL SUPPORT

- 2 Literacy Achievement Coordinators
- 3 EL Teacher Position (Welcome Center)
- 3 Counselors
- 3 Social Workers
- 2 Assistant Principal Positions at South High
- 2 Student Intervention Specialists at South High

\$1.54M

FY2023 GRANT ADJUSTMENTS

SECTION
III. C

...
CONTINUED

POSITIONS PREVIOUSLY FUNDED FROM FEDERAL GRANTS

ADMINISTRATIVE SUPPORT

- 1 Associate Accountant
- .5 Clerical at Western Heights Middle School
- .5 Clerical in Health Services

\$1.54M

FY2023 NEW POSITIONS

SECTION
IV. A

- 1.5 Counselors
- 2 Social Workers
- 2 EL Teachers

\$469K

FY2023 INFLATIONARY INCREASES

SECTION
V. A

- Software Pricing Increases
- Operational Supplies
custodial supplies
- Utility Increases
phone/fiber, electric, water/sewer, heating fuels, vehicle fuel
- Facility Maintenance
- Resource Officer Salary Increase
- School Health Services

\$3.28M

BLUEPRINT PRE-K PASSTHROUGH

SECTION
VI. A

- Disbursement to
Local Private Pre-K Centers
- Includes Local share from MOE

\$172K

COMPENSATION AND BENEFITS

- \$20/DAY INCREASE IN SUB TEACHER PAY
- MANDATORY INCREASE IN PENSION RATES
- SALARY/HEALTHCARE RESOURCE POOL
- PARAPROFESSIONAL RECLASSIFICATION

\$13.5M

BUDGET ADJUSTMENTS BY PROGRAM

SECTION
VIII. A

Annual review of each line item

-\$1.84M

LOCAL FUNDING REQUEST

- **4.41% ABOVE FY22 LEVEL at \$4,671,709**
- **1.36% ABOVE MOE at \$1,443,059**
- **TOTAL FY2023 APPROPRIATION \$110,513,419**

QUESTIONS?



BLUEPRINT IMPLEMENTATION COORDINATOR

- **SECTION 5-404(H) OF THE EDUCATION ARTICLE
OF THE ANNOTATED CODE OF MARYLAND**

For each of fiscal years 2022 through 2026, the governing body of the county and the local school system jointly shall appoint a single Implementation Coordinator responsible for the implementation of the Blueprint for Maryland's Future by all government units operating in the county.

BLUEPRINT IMPLEMENTATION COORDINATOR

“Implementation Coordinator” ➡ *Strategic Initiatives Coordinator*

- *Posted Position: February 22, 2022*
- *Tentative Interviews: April 2022*
- *Approvals: April–May 2022*
- *Start Date: July 1, 2022*

Building a

COMMUNITY
that inspires curiosity, creativity &
ACHIEVEMENT.

WASHINGTON COUNTY PUBLIC SCHOOLS
