



10:00 AM	MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE CALL TO ORDER, <i>President Jeffrey A. Cline</i> APPROVAL OF MINUTES: <i>January 11, 2022</i>
10:05 AM	COMMISSIONERS' REPORTS AND COMMENTS
10:10 AM	STAFF COMMENTS
10:15 AM	CITIZEN PARTICIPATION (<i>citizens are required to submit a request to participate to khart@washco-md.net or by calling 240.313.2204 at least 24 hours in advance of the meeting</i>)
10:20 AM	APPROVAL OF A RESOLUTION DESIGNATING THE WASHINGTON COUNTY ARTS COUNCIL AS THE OFFICIAL ARTS COUNCIL OF WASHINGTON COUNTY, MD <i>Mary Anne Burke, Executive Director, Washington County Arts Council</i>
10:25 AM	REQUEST TO CONSIDER ALLOCATION OF \$10,000 AMERICAN RESCUE PLAN ACT FUNDING FOR THE QUARANTINE OF COVID POSITIVE HOMELESS INDIVIDUALS <i>Brooke Grossman, Chief Mission Officer, Horizon Goodwill</i>
10:35 AM	QUARTERLY SAFETY REPORT <i>Brian Overcash, Safety Compliance / Training Coordinator</i>
10:40 AM	CONSTRUCTION BID AWARD: LEITERSBURG-SMITHSBURG ROAD STREAM RESTORATION <i>Scott Hobbs, Director, Engineering</i>
10:45 AM	JOINT SEWER SERVICE AGREEMENT <i>Mark Bradshaw, Director, Environmental Management</i>
10:55 AM	INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-22-0080): ONE 2023 FORD F650, WATER QUALITY <i>Brandi Naugle, Buyer, Purchasing</i>
11:00 AM	INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-22-0079): THREE NEW 2022 UTILITY VEHICLES <i>Rick Curry, Director, Purchasing</i>

11:05 AM REFUNDING OPPORTUNITY FOR 2013 AND 2014 BONDS
Kelcee Mace, Interim CFO

11:15 AM AMERICAN RESCUE PLAN ACT AND FY21 CAPITAL IMPROVEMENT PLAN
RESERVE PROGRAM SCHEDULE
*Andrew Eshleman, Director, Public Works; Kelcee Mace, Interim CFO; John
Martirano, County Administrator*

11:45 AM CLOSED SESSION - *(To discuss the appointment, employment, assignment, promotion, discipline,
demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over
whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; and
to consider the acquisition of real property for a public purpose and matters directly related thereto)*

12:20 PM RECONVENE IN OPEN SESSION

ADJOURNMENT



Agenda Report Form

Open Session Item

SUBJECT: Approval of a Resolution Designating the Washington County Arts Council as the Official Arts Council of Washington County, Maryland

PRESENTATION DATE: January 25, 2022

PRESENTATION BY: Mary Anne Burke, Ex. Director, Washington County Arts Council

RECOMMENDED MOTION: Move to approve the Resolution Designating the Washington County Arts Council as the Official Arts Council of the County

REPORT-IN-BRIEF: The Washington County Arts Council (*WCAC*) requests designation as the official arts council for Washington County, Maryland, so that it can secure grant funding.

DISCUSSION: Maryland was one of the first states in the nation to create a state council for the arts when the General Assembly enacted legislation declaring it “the policy of the State to strive to create a nurturing climate for the arts,” and formally recognized that the arts are a vital part of Maryland’s culture and heritage. Soon thereafter, in 1967, the WCAC was created as one of the first arts agencies in the State. The WCAC’s purpose is to aid and advise the cultural arts in Washington County and to integrate the arts into the lives of County residents and visitors.

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Resolution

RESOLUTION NO. RS-2022-

**DESIGNATING THE WASHINGTON COUNTY ARTS COUNCIL AS THE OFFICIAL ARTS
AGENCY AND COUNCIL FOR THE COUNTY**

RECITALS

Maryland was one of the first states in the nation to create a state council for the arts when the General Assembly enacted legislation declaring it “the policy of the State to strive to create a nurturing climate for the arts” and formally recognized that the arts are a vital part of Maryland’s culture and heritage.

Soon thereafter, the Washington County Arts Council (“WCAC”) was created on October 25, 1967, to aid and advise the cultural arts in Washington County, Maryland, and to integrate the arts into the local community.

The WCAC was incorporated in 1968, making it one of the first art agencies in the State.

The Board desires to affirm the important role that WCAC serves by promoting cultural arts in the County and enriching the cultural life of County residents and visitors.

The Board believes that the WCAC should be designated as the official arts council for Washington County, Maryland.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, MARYLAND, that the WCAC is hereby designated as the official arts agency and council for Washington County, Maryland.

Adopted this ____ day of _____, 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to form
and legal sufficiency:

Kirk C. Downey
County Attorney



Agenda Report Form

Open Session Item

SUBJECT: Request to Consider Allocation of \$10,000 American Rescue Plan Act Funding (ARPA) for the Quarantine of COVID Positive Homeless Individuals

PRESENTATION DATE: January 25, 2022

PRESENTATION BY: Brooke Grossman, Chief Mission Officer, Horizon Goodwill; Chair of Washington County Homeless Coalition

RECOMMENDED MOTION: To approve the allocation of \$10,000 of the ARPA Funding for the quarantine of COVID positive homeless individuals.

REPORT-IN-BRIEF: Horizon Goodwill (HGI) is willing to serve as point of contact for Emergency Command and Meritus when individuals are identified as homeless and in need of quarantine placement. HGI will coordinate the placement and work with the Health Department and Social Services to ensure individuals in placement have access to necessary medications and food.

DISCUSSION:

FISCAL IMPACT: \$10,000 – ARPA Funding

CONCURRENCES:



Agenda Report Form

Open Session Item

SUBJECT: Quarterly Safety Report

PRESENTATION DATE: Tuesday, January 25, 2022

PRESENTATION BY: Brian Overcash, Safety Compliance / Training Coordinator

RECOMMENDED MOTION: Not Applicable – Informational Only

REPORT-IN-BRIEF: As was approved by the BoCC on Tuesday, August 31, 2021, the revised Safety Committee By-Laws require “quarterly reporting to the Board of County Commissioners on safety performance, activities, outcomes, successes and challenges”. The Presenter will provide a concise, verbal report to the Commissioners in accordance with the revised Safety Committee By-Laws.

FISCAL IMPACT: While not yet quantifiable, continuous safety improvements not only best protect our Employees from work-related injuries or illnesses, it also lessens the medical and Workers’ Compensation financial impacts on the Citizens and Taxpayers of Washington County, Maryland.

CONCURRENCES: Mr. Laurence R. Etchison, SPHR, Director of Human Resources

ALTERNATIVES: Not Applicable

ATTACHMENTS: Not Applicable

AUDIO/VISUAL NEEDS: Not applicable



Agenda Report Form

Open Session Item

SUBJECT: Construction Bid Award – Leitersburg-Smithsburg Road Stream Restoration

PRESENTATION DATE: January 25, 2022

PRESENTATION BY: Scott Hobbs, Director, Division of Engineering

RECOMMENDED MOTION: Move to conditionally award the Leitersburg-Smithsburg Road Stream Restoration along Little Grove Creek contract to the lowest responsive, responsible bidder, Appalachian Stream Restoration, LLC., of Danville, West Virginia in the amount of \$507,000 and approve acceptance of the funding for this project from the Maryland Department of Environment (MDE) as part of the 319h Environmental Protection Agency (EPA) federal grant funding program. Conditional award is based on receiving concurrence in award from MDE/EPA.

REPORT-IN-BRIEF: The project was advertised in The Herald Mail, on the County's website, on the State of Maryland's website, e-Maryland Marketplace Advantage, and direct e-mailed to listed certified Disadvantaged Business Enterprise (DBE) companies. Five (5) bids were received on Wednesday, December 22, 2021 as listed below, and further detailed on the attached bid tabulation.

<u>Contractor:</u>	<u>Total Bid:</u>
Appalachian Stream Restoration, LLC.	\$507,000.00
Ecosystem Planning & Restoration, Inc.	\$562,620.00
Meadville Land Service, Inc.	\$775,750.00
Triangle Contracting, LLC.	\$1,274,000.00
Underwood & Associates	\$1,561,846.00

The bids have been evaluated and the low bid is in order pending acceptance by MDE/EPA. The engineer's estimate is \$550,000.

DISCUSSION: The project involves the restoration of approximately 950 linear feet of stream adjacent to the Smithsburg Wastewater Treatment Plant. The design-build project will improve water quality in accordance with standards set forth by Maryland and the Clean Water Act.

FISCAL IMPACT: This is a budgeted Capital Improvement Plan (CIP) project (DNG030, Stream Restoration at Various Locations). Total expenses are estimated at \$562,000; including \$507,000 for the proposed bid award, \$30,000 for inspection/testing/utilities/right-of-way, and \$25,000 for construction contingency. An EPA federal grant (Clean Water Act, Section 319h) is being secured through MDE and would fund approximately 60% of the design-build contract. The County will provide the local matching contribution from the budgeted CIP project.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Bid Tabulation, Aerial Map

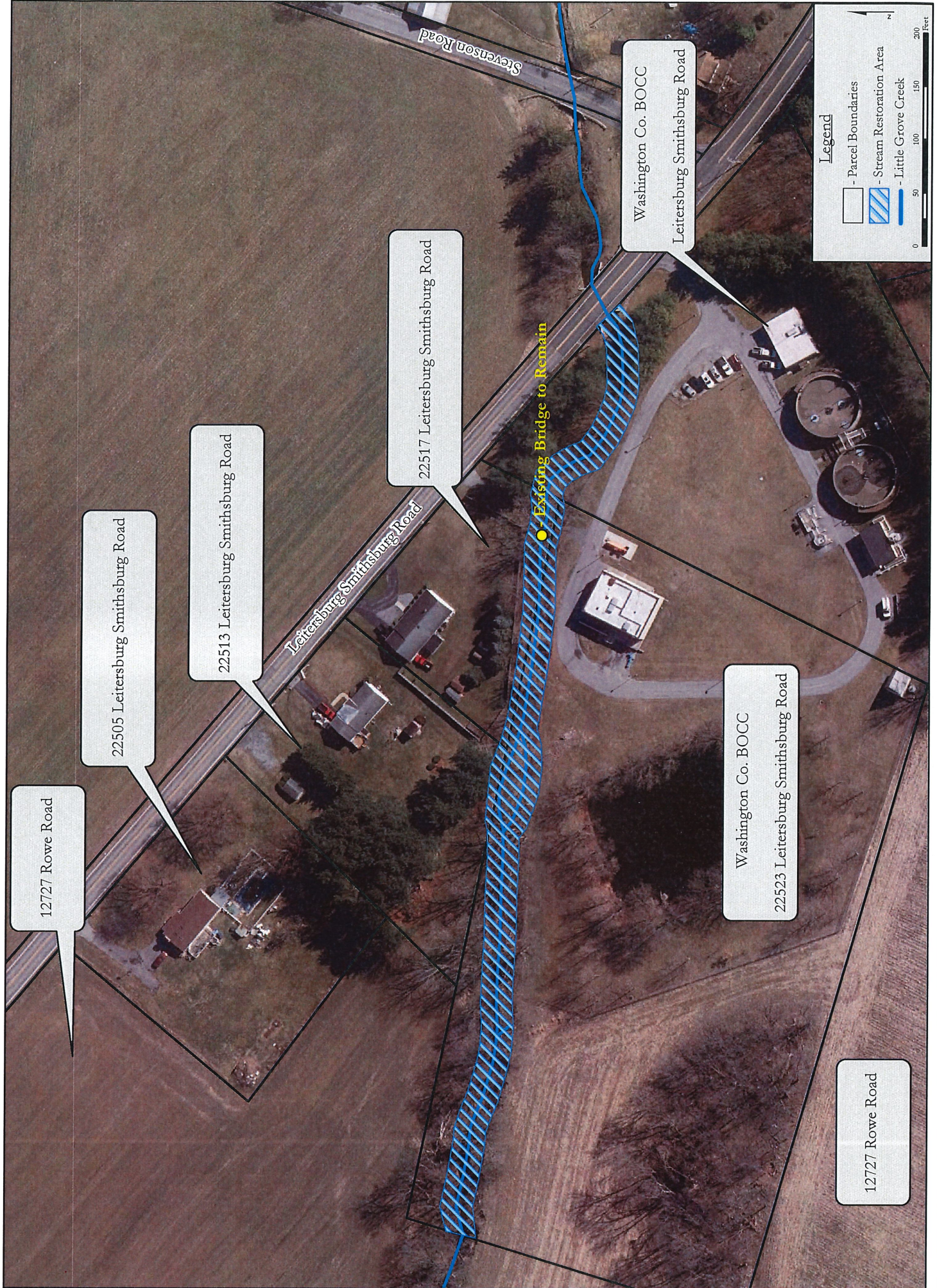
AUDIO/VISUAL NEEDS: Aerial Map

WASHINGTON COUNTY MD DIVISION OF ENGINEERING
 BID TABULATION
 Leitersburg - Smithsburg Road Stream Restoration Along The Little Grove Creek
 Contract No. DR-LS-230-12
 Bid Opening: December 22, 2021 at 3:00 p.m.



DESCRIPTION	ITEM NO.	QTY.	UNIT	Appalachian Stream Restoration Danville, WV			Ecosystem Planning & Restoration LLC. Columbia, MD			Meadville Land Services Cochran, PA			Triangle Contracting LLC. Frederick, MD			Underwood & Associates Annapolis, MD		
				UNIT PRICE	ITEM TOTAL		UNIT PRICE	ITEM TOTAL		UNIT PRICE	ITEM TOTAL		UNIT PRICE	ITEM TOTAL		UNIT PRICE	ITEM TOTAL	
Mobilization	1	1	LS	\$ 4,000.00	\$ 4,000.00	\$	\$ 56,262.00	\$ 56,262.00	\$	\$ 10,000.00	\$ 10,000.00	\$	\$ 50,000.00	\$ 50,000.00	\$	\$ 98,705.00	\$ 98,705.00	\$
Stream Restoration (Design Build)	2	1	LS	\$ 503,000.00	\$ 503,000.00	\$	\$ 506,358.00	\$ 506,358.00	\$	\$ 765,750.00	\$ 765,750.00	\$	\$ 1,224,000.00	\$ 1,224,000.00	\$	\$ 1,463,141.14	\$ 1,463,141.14	\$
TOTALS					\$ 507,000.00	\$	\$	\$ 562,620.00	\$		\$ 775,750.00	\$	\$ 1,274,000.00	\$ 1,274,000.00	\$	\$ 1,561,846.14	\$ 1,561,846.14	\$

Leitersburg-Smithsburg Road Stream Restoration





Agenda Report Form

Open Session Item

SUBJECT: Joint Sewer Service Agreement (JSSA)

PRESENTATION DATE: January 25, 2022

PRESENTATION BY: Mark D Bradshaw, PE – DEM Director

RECOMMENDED MOTION: Approve the Joint Sewer Service Agreement and associated resolution

REPORT-IN-BRIEF: In 1997, the County and City executed the Consolidated General Service Agreement outlining areas in the County within which the City would provide sewage treatment. Throughout the years, the County and City have mutually amended the original agreement twelve (12) times, adding and deleting property in the areas identified in the JSSA.

The County is proposing a Capital Improvement Project to construct a new sewer line from the Cedar Lawn area to the Maugansville area. This new line will transport the sewage designated on Exhibit A to the County's Conococheague Wastewater Treatment Plant.

Before this flow transfer can take place, an amendment to the Consolidated General Service Agreement will need to be executed by the County and City. When County and City staff met to discuss the proposed modification to the agreement, both entities agreed it would be better to prepare a new agreement incorporating all the amendments rather than create amendment number 13.

DISCUSSION: The City and County also executed a Flow Transfer Agreement in 2003. This agreement transferred the sewage from City customers to the County's Conococheague Wastewater Treatment Plant for treatment. This agreement requires the City to transfer this flow back to its treatment plant within twenty (20) years from execution. The new JSSA gives the City five (5) years to transfer this flow back to the City from date of execution. This area is designated on Exhibit A, and the executed Flow transfer Agreement is attached as Exhibit B.

FISCAL IMPACT: Once the flow transfer is completed, the County will receive approximately 1,700 new customers. These new customers will expand the County's existing customer base by approximately 33% and generate approximately \$800,000 per year in additional revenue.

A random review and calculation of ten (10) residential customer bills in the transfer area showed that nine (9) of the new customers can reasonably expect to see a decrease in their current sewer bills once the flow transfer is completed.

CONCURRENCES: County Administrator, Budget & Finance`

ALTERNATIVES: None

ATTACHMENTS: JSSA, Exhibit A, and Exhibit B

**JOINT SEWER SERVICE AREA AGREEMENT
FOR THE PROVISION OF SEWER SERVICE
BY AND BETWEEN
THE MAYOR AND COUNCIL OF
THE CITY OF HAGERSTOWN, MARYLAND,
AND
THE BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND**

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INTRODUCTION

This Joint Sewer Service Area Agreement (*Agreement*) dated _____, 2022, by and between the Mayor and Council of the City of Hagerstown, a municipal corporation (*City*), and the Board of County Commissioners of Washington County, Maryland, a body corporate and politic and a political subdivision of the State of Maryland (*County*), establishes the general terms and responsibilities for the provision of sanitary sewer service to those geographic areas delineated in the Joint Sewer Service Area (defined herein) to be served by the sewerage facilities of the City and the County. The City and the County are sometimes referred to herein as “party,” individually, and “parties,” collectively.

This Agreement replaces and revokes all prior City/County sewer service agreements in their entirety, including, but not limited to, the following:

- Consolidated General Service Agreement, effective September 16, 1997, and amended several times as follows:
- Amendment #1, effective October 31, 1997;
- Amendment #2, effective April 27, 1999;
- Amendment #3, effective April 27, 1999;
- Amendment #4, effective September 26, 2000;
- Amendment #5, drafted but never approved;
- Amendment #6, effective September 24, 2002;
- Amendment #7, effective June 13, 2006;
- Amendment #8, drafted but never approved;
- Amendment #9, effective June 19, 2007;
- Amendment #10, effective April 12, 2011;
- Amendment #11, drafted but never approved; and
- Amendment #12, effective February 23, 2021.

All of the geographic areas included in this Agreement constitute the Joint Sewer Service Area and are depicted on the map attached hereto as Exhibit A and incorporated by reference herein.

This Agreement also incorporates the Flow Transfer Agreement, effective through August 5, 2023. The Flow Transfer Agreement is attached hereto as Exhibit B and incorporated by reference herein, except that Paragraph VII AGREEMENT TERMS is hereby amended to reflect that the term is no longer twenty (20) years; rather, the Flow Service Agreement shall remain in place until the improvements to the City's Pump Station 13 and all associated infrastructure required to transfer the flow back to the City are completed and placed into service. This area is indicated as Area "B" on Exhibit A. Area "A" on Exhibit A shall remain in place until the improvements to the Maugansville Pump Station and all associated infrastructure required to transfer the flow back to the County are completed and placed into service. Upon the completion of a party's respective improvements and infrastructure, **and** upon six (6) months' written notice to the other party, the County may remove Area "A" in its entirety and/or the City may remove Area "B" in its entirety from the Agreement, in which case there shall be no need to execute an amendment to this Agreement. The parties agree that the provisions of this paragraph incorporating the Flow Transfer Agreement shall be satisfied no later than five (5) years from the execution date of the last party to sign this Agreement, meaning that all improvements to the City's Pump Station 13 will have been completed and placed into service thereby transferring the flow back to the City pursuant to Area "B" on Exhibit A within said five (5) years, and also meaning that all improvements to the County's Maugansville Pump Station will have been completed and placed into service thereby transferring the flow back to the County pursuant to Area "A" on Exhibit A within said five (5) years. The County or the City may remove a service area from the Joint Sewer Service Area to the County's or the City's exclusive responsibility, so as to transfer the County's or the City's collection system and accept sole responsibility for the same, in accordance with Paragraph 15 below.

The City and the County recognize the importance for providing sewer service to the Joint Sewer Service Area. This Agreement consolidates terms for the provision of sanitary sewerage services to the present and future service areas within the Joint Sewer Service Area.

1. City and County Provision for Service: The City and the County shall accept the wastewaters generated in the Joint Sewer Service Area for transport,

treatment, and disposal, provided that the accepting party's facility has adequate capacity to accept additional sewage flow.

2. City and County Service Priorities: The provision of sanitary sewer service to the Joint Sewer Service Area shall be pursued by the City and the County in a cooperative and non-competitive manner. The City and the County understand and mutually agree that they will continue their present practice of providing sanitary sewer service to areas outside the Joint Sewer Service Area and other such joint sewer service areas approved under Paragraph 16 of this Agreement by negotiating individual service agreements with each property owner who requests sanitary sewer service.
3. New and Existing Construction: In areas where sewer service is to be provided under the County's jurisdiction, the City and the County shall cooperate in a joint pursuit of maintaining existing interconnection between the County's and the City's respective wastewater systems, and the design and construction effort as to any necessary new wastewater systems. The interconnection will be designed and maintained to allow for the transfer of sewage flow in accordance with the terms and conditions of this Agreement. All new construction shall be designed to the standards and specification of the party that owns and operates the system. The primary work effort and responsibility for design and construction shall be with the party that will own and operate the system. Construction contracts shall be awarded and managed by the County with appropriate assistance by the City. Construction inspection shall be under the County's management with full authority to issue change orders and other construction procedures, utilizing the County's inspection personnel. Upon completion of construction, the County shall retain ownership of all sewerage facilities constructed under the County's jurisdiction. The City shall be under no obligation to be the applicant, grantee, or financing agent for funds to construct systems to be owned by the County.
4. City Service Responsibilities: The City shall operate and maintain all City-owned sewerage facilities in accordance with all applicable rules, regulations, ordinances, permits, guidelines, and other criteria of any federal, state, and

local agencies and jurisdictions. The City shall have the authority to monitor water and waste flows to determine volume, flow delivery rate, and/or strength of same. Furthermore, all sewerage facilities in the Joint Sewer Service Area shall be monitored to ensure compliance with the applicable inflow/infiltration requirements. The City shall include in its bill to City/County Joint Sewer Service Customers the applicable County charge. These funds shall be forwarded promptly to the County after receipt in accordance with a schedule mutually acceptable to the County's Director of Finance and the City's Director of Finance.

5. County Service Responsibilities: The County shall operate and maintain all County-owned sewerage facilities in accordance with all applicable rules, regulations, ordinances, permits, guidelines, and other criteria of any federal, state, and local agencies and jurisdictions. The County shall have the authority to monitor water and waste flows to determine volume, flow delivery rate, and/or strength of same. Furthermore, all sewerage facilities in the Joint Sewer Service Area shall be monitored to ensure compliance with the applicable inflow/infiltration requirements. The County shall include in its bill to City/County Joint Sewer Service Customers the applicable City charge. These funds shall be forwarded promptly to the City after receipt in accordance with a schedule mutually acceptable to the City's Director of Finance and the County's Director of Finance. Furthermore, the County shall operate and maintain the interconnection facilities, including periodic adjustments to diverted flow, to achieve the purposes of the Flow Transfer Agreement until such time that the improvements to the City's Pump Station 13 and associated infrastructure are complete and placed into full service and the flow is transferred back to the City.
6. Industrial Waste Pretreatment Program: All industries in the Joint Sewer Service Area will be subject to the provisions of federal law, state law, and the respective codes, regulations, ordinances, policies, or other requirements of the City and the County, regarding industrial waste discharge limitations, permits, user charges, fines, testing, monitoring, pretreatment requirements, or other ordinance provision, all as may be amended from time to time. Any business

or industry in the Joint Sewer Service Area shall obtain any required industrial waste discharge permit(s) from the party who will be providing sewage treatment for that business or industry, regardless of its geographic location within or outside the corporate boundaries of the City. Likewise, the governing entity providing sewage treatment for a business shall have the full authority to enforce any conditions of any industrial waste discharge permit(s), regardless of the location of such business within or outside the corporate boundaries of the City. The parties agree to cooperate fully in such enforcement.

7. City Service Charges: The charge to Joint Sewer Service Customers by the City for transporting and treating the sewage emanating from the Joint Sewer Service Areas through the City-owned sewerage facilities shall be based on metered water consumption and shall be in accordance with the provisions of the City Code for such services. The City shall bill the County's sewer customers in the Joint Sewer Service Areas unless otherwise specified by written agreement. The user charge rates to be charged to all users of the system located within the Joint Sewer Service Areas shall be established in compliance with all applicable federal, state, and local regulations. The City shall recover the actual cost of service through the City rates charged to Joint Sewer Service Customers. Cost of service shall include operating expenses, depreciation, return on investment, and cash flow requirements. A commercial and industrial rate system meeting all applicable requirements of federal, state, and local regulations shall establish the surcharges and other additional rates to be charged to all commercial and industrial users of the system. The City shall apprise the County of any proposed changes in the City Code or any other policy affecting such charges so that the County may have the opportunity to comment on same. The City shall assist the County with official representation at any public hearing to be held to the extent necessary to present and to explain the charges being levied by the City for sewerage services that the City provides to Joint Sewer Service Customers.
8. County Service Charges: The County's charge to Joint Sewer Service Customers for transporting and treating the sewage emanating from the Joint

Sewer Service Areas through the County-owned sewerage facilities shall be based on metered water consumption and shall be in accordance with the provisions of the County's applicable Ordinances, Resolutions, and policies for such services. The County shall bill the City's sewer customers in the Joint Sewer Service Areas unless otherwise specified by written agreement. The user charge rates to be charged to all users of the system located within the Joint Sewer Service Areas shall be established in compliance with all applicable federal, state, and local regulations. The County shall recover the actual cost of service through the County rates charged to Joint Sewer Service Customers. Cost of service shall include operating expenses, depreciation, return on investment, and cash flow requirements. A commercial and industrial rate system meeting all applicable requirements of federal, state, and local regulations shall establish the surcharges and other additional rates to be charged to all commercial and industrial users of the system. The County shall apprise the City of any proposed changes in the County Code or any other policy affecting such charges so that the City may have the opportunity to comment on same. The County shall assist the City with official representation at any public hearing to be held to the extent necessary to present and to explain the charges being levied by the County for sewerage services that the County provides to Joint Sewer Service Customers.

9. Connection Fee and/or Benefit Assessment: In addition to the charges described in Paragraph 7 and Paragraph 8, there shall be a Connection Fee per connection to users who are creating new connections to the system. Said Connection Fee shall be established by each party as to its respective accounts pertaining to parcels located within the Joint Sewer Service Area, and shall be collected by the City from users of the system located in the corporate limits of the City, and shall be collected by the County to users of the system located outside the corporate limits of the City. The collecting party shall promptly remit to the non-collecting party those Connection Fees collected on behalf of the non-collecting party. There may also be a Benefit Assessment imposed by either party as permitted by Maryland law. The amount of the Connection Fee and/or Benefit Assessment shall be established by each party by ordinance, resolution, or other appropriate enactment.

10. County Charges: The County shall charge that amount determined to be equal to the County's cost of providing sewer collection service to City/County Joint Sewer Service Customers. Costs shall be calculated based on generally accepted class cost of service methodology. For County rate-setting purposes, City/County Joint Sewer Service Customers shall be classified geographically in one of the following three ways: 1) original service area, 2) total City/County Joint Sewer Service Area, or 3) as a part of the entire County sewer collection service area.
11. Reallocations: The City and the County will evaluate all commercial users annually for any allocation increase over and above the previously established allocation base. The City and the County shall assess and collect any allocation increase fees due the City or the County. All fees collected for the City or County shall be forwarded to the City or the County in accordance with a schedule mutually acceptable to the County's Director of Finance and the City's Director of Finance.
12. Delinquent Accounts: The City and the County shall provide each other with a list of accounts carrying delinquent balances at least quarterly for Joint Sewer Service Customers. The City and the County shall assist each other in the collection of these delinquent accounts through discontinuance of water service or any other lawful means. If these means of collection fail, then the County and/or the City shall exercise its/their statutory rights and enter suit against all offenders in accordance with prevailing collection policies. Likewise, the County shall by suit seek to enforce connection against all property owners who fail to connect to the sewer system in the time allowed therefor.
13. Upgrades to Facilities: The cost of any future upgrades or other alterations made to the County's system or the City's system, constructed to meet future applicable rules, regulations, ordinances, permits, guidelines, and other criteria of any federal, state, and local agencies and jurisdictions, shall be borne by all users of the system in accordance with a system of charges. The cost of any

future expansions of or extensions to the system, constructed to provide sewer service to the Joint Sewer Service Area, shall be borne by the users of the system for whom such expansions or extensions are constructed.

14. New Joint Sewer Service Areas: Neither the City nor the County shall make any expansions or other alterations to the boundaries of any Joint Sewer Service Area, nor establish any new Joint Sewer Service Area, without obtaining the other party's prior written approval. Neither the City nor the County shall commence any design work for sewer extensions into any proposed service area in the Joint Sewer Service Area until prior written approval is obtained from the other party. Joint Sewer Service Areas may be modified, clarified, or added to this Agreement by formal amendment pursuant to Paragraph 16. Unless agreed otherwise in writing, the terms and conditions for providing sewer service to Joint Sewer Service Areas presently approved shall apply to all Joint Sewer Service Areas formally approved in the future.
15. Joint Sewer Service Areas: The terms and provisions of this Agreement apply to the Joint Sewer Service Areas that are designated on Exhibit A. The parties agree that, except for the removal of Area "A" and/or Area "B" in accordance with the provisions set forth on Page 3 hereof, any amendment to said Joint Sewer Service Area will be created by entering into a revised joint service agreement containing and/or referencing a new comprehensive map. The parties agree that any amendment shall be made only after due consideration of capacity for wastewater contributions to the City's and/or the County's respective plants and that no property shall be added to the Joint Sewer Service Area unless adequate capacity exists for treatment and conveyance of sewage from said property.
16. Amendments: Any modification or revision to this Agreement shall be made by formal writing and adopted by resolution or other formal enactment by the City and the County. Amendments shall be effective for, and consistently applied to, all Joint Sewer Service Areas as originally approved in Paragraph 15 of this Agreement and to all Joint Sewer Service Areas subsequently

approved by the parties in future amendments to Paragraph 15 of this Agreement.

17. Severability: The conditions and requirements of this Agreement are subject to modification by acts, orders, or directives of regulatory agencies or courts of competent jurisdiction. Should any paragraph, section, or provision of this Agreement be annulled by acts, orders, or directives of regulatory agencies or courts of competent jurisdiction, the remaining portions of this Agreement shall remain in full force and effect.
18. Due Authorization: The parties agree and represent to each other that this Agreement has been approved by each respective governing body at a duly constituted public meeting and that each undersigned has been designated as the duly authorized signatory and representative of said governing body.

(SIGNATURES APPEAR ON NEXT PAGE.)

In witness whereof, the parties hereto have executed this Agreement by their respective duly authorized signatories and representatives.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY,
MARYLAND

Krista L. Hart, County Clerk

By:_____
Jeff Cline, President

Date:_____

ATTEST:

MAYOR AND COUNCIL OF THE
CITY OF HAGERSTOWN

Donna Spickler, City Clerk

By:_____
Emily Keller, Mayor

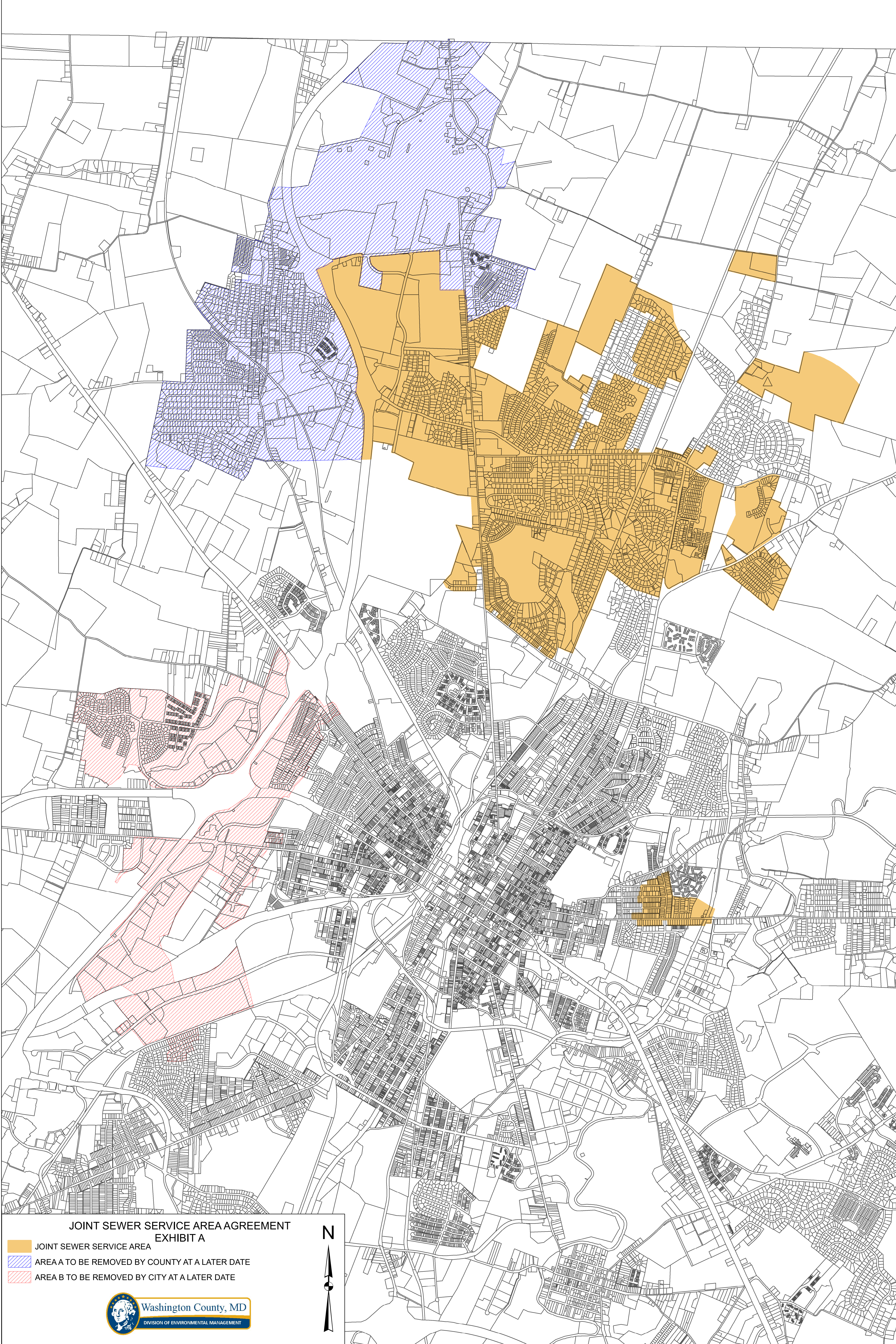
Date:_____

DEFINITIONS


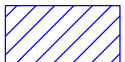

Joint Sewer Service: Sewer service provided jointly by the City and the County where one party agrees to own and maintain a sewer collection system through sewer lines owned by that party and treatment may be provided at a sewage treatment plant owned by the other party.

Joint Sewer Service Area: That area depicted in gold, blue, and red on Exhibit A attached hereto, in which the City and the County have agreed to provide Joint Sewer Service.

Joint Sewer Service Customer: A sewer customer whose sewer service is provided by collection systems, conveyance systems, and/or treatment facilities owned and operated by a combination of the County and the City. The customer is considered a customer of both the City and the County and receives charges from both the City and the County for the sewage service each party provides.



JOINT SEWER SERVICE AREA AGREEMENT
EXHIBIT A

-  JOINT SEWER SERVICE AREA
-  AREA A TO BE REMOVED BY COUNTY AT A LATER DATE
-  AREA B TO BE REMOVED BY CITY AT A LATER DATE



**FLOW TRANSFER AGREEMENT
BY AND BETWEEN
THE CITY OF HAGERSTOWN, MARYLAND AND
THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY**

**For the Transfer of Flows
from the City of Hagerstown's Wastewater System
to Washington County's Wastewater System**

I. INTRODUCTION

This Flow Transfer Agreement, hereafter called the "Agreement," dated this ^{August} 5th of ~~2003~~, 2003, by and between the Mayor and Council of the City of Hagerstown, as the duly-constituted legislative body of the City of Hagerstown, Maryland, a municipal corporation (hereinafter called the "City") and the Board of County Commissioners of Washington County, a body corporate and politic and a subdivision of the State of Maryland (hereinafter called the "County") is to define certain terms, conditions, and responsibilities for the transfer of wastewater flow from the City wastewater system to the County wastewater system.

The City and County agree that it would be mutually advantageous for both wastewater agencies and their customers to transfer wastewater flows from the City's service area to the County's service area for collection and treatment services. This Agreement provides for the transfer of this wastewater flow during a specified period of time and at an interconnection described herein.

The City and County agree to transfer flows from the City system to the County system in an amount equivalent to actual, additional customer contributions originating from new allocations to the City's wastewater system from accounts located outside the corporate boundaries of the City. The total amount of flow to be transferred under this Agreement will include the flows allocated to customers outside the City corporate boundaries during the term of this agreement hereinafter described. This flow will consist of new customer flows, and incremental flows from allocation increases to existing customers. It will be limited by the maximum amount of representative flow that is physically available to transfer at the interconnection, or the maximum amount of flow that can be physically transported by the interconnection to be constructed under this Agreement.

The equivalent amount of these additional flows will be transferred from the City's system at the interconnection described in Section II of this Agreement. It is agreed by both parties that these transferred flows represent the sewage contributions from outside City customers regardless of the source of these flows, and it is recognized that the actual flows transferred may originate from customers located inside the City's corporate boundaries. The cost of service for treating transferred flows will be included in the City's calculation of rates for customers located outside City limits as they currently exist or as they are modified in the future. It is the intent of this Agreement to provide the physical and administrative mechanisms to enable the Washington County Department of Water Quality to serve outside City customers on the Hagerstown wastewater system at no cost or financial obligation to those wastewater customers located inside the City corporate boundaries.

This Agreement also provides for a Construction Reserve Fund for the design and construction of additional, future interconnections. The Construction Reserve Fund is established by this Agreement as a financing source only and does not obligate the City or County to the transfer of any additional flows in excess of the amounts specifically defined in this Agreement. The transfer of any additional flows beyond those defined herein shall require formal written agreement by the City and County.

II. PHYSICAL INTERCONNECTION

In order to fulfill the purpose of this Agreement, it is agreed that an interconnection between the City and County wastewater systems will be designed and constructed. This interconnection will allow for diversion of sewage flow flowing to existing City Pump Station #13 to the County owned interceptor which is generally located or planned to be situated along Hopewell Road on the west side of Interstate Route 81. A conceptual drawing of this interconnection is attached to this Agreement and identified as Exhibit A. This interconnection and its appurtenances will be designed to allow for the transfer of sewage flow in accordance with the terms and conditions of this Agreement.

III. AMOUNT OF FLOW TO BE TRANSFERRED

The City and County agree that the amount of flow to be transferred under this Agreement shall be determined as follows:

A. Transferred flows will be limited to an amount representing new wastewater contributions as defined herein that are located outside of the City corporate boundaries. These wastewater contributions will be based on actual metered water consumption, or metered sewage discharge for commercial or industrial accounts if such a meter has been approved for use by the appropriate service provider.

B. The total amount of flows transferred under this Agreement will be based on those flows (as described under III-A) that cumulatively accrue over the five (5) year period prescribed in Section VII hereof. The first year accrual for flow transfer and billing purposes will begin 90 days after the Agreement is signed by both parties.

C. The County and City agree that the amount of flow to be transferred shall be limited to the amount of wastewater contributions generated in the service area of existing City pumping station 13. The County and City also agree that the amount of flow to be transferred shall be limited to the maximum amount of hydraulic capacity of the physical interconnection described in Section II of this Agreement.

D. The County and City recognize that a component of inflow/infiltration could be transferred to the County's system and agree to cooperate on monitoring and correcting infiltration if it should become excessive. The County shall have the authority to monitor flows to determine volume, flow delivery rate and/or strength of same. Furthermore, all sewerage facilities shall be monitored to assure compliance with any applicable inflow/infiltration requirements. Upon request from the County, The City shall permit the County to examine and make copies of all records necessary to effectuate the purpose of this Agreement. The parties agree that each shall operate their respective facilities in accordance with all applicable rules, regulations, ordinances, permits, guidelines, and other criteria of any federal, state, and local agencies and jurisdictions.

IV. COUNTY RESPONSIBILITIES

County responsibilities under this Agreement include but are not limited to the following:

A. Secure the financing needed to design and construct the interconnection and assume liability for repayment of any indebtedness as needed.

B. Assume primary responsibility for design and construction of the interconnection including consulting and coordinating with the City as needed.

C. Operate and maintain the interconnection facilities including periodic adjustments to diverted flow to achieve the purposes of this Agreement. If mutually agreeable to both wastewater agencies, it is understood that all flow may be diverted from Pump Station 13 at one time for ease of management, although billing would still occur as stated in Section VI-C. This would allow for immediate de-commissioning of the pumping station with associated savings.

D. In accordance with all applicable local, state and federal requirements, regulations and laws, provide wastewater collection and treatment services to the Hagerstown Water Pollution Control Department for all flows transferred under this Agreement and submit monthly invoices to the City for these wastewater services.

E. Maintain records of new outside-City Joint Service wastewater contributions as defined herein, and provide said records to the City to assist in preparation of information to be submitted for billing of transferred flows.

F. Remit to the City any appropriate fees and charges collected on their behalf in accordance with the

provisions of Section 6, Financial Arrangements of this Agreement.

G. Establish and maintain a Construction Reserve Fund as established under Section 6, Financial Arrangements, of this Agreement. At least annually, provide the City a complete audit of the Construction Reserve Fund.

H. Maintain a reasonably current cost of service calculation to serve as a basis for the rate charged for collection and treatment services billable to the City.

V. CITY RESPONSIBILITIES

City responsibilities under this Agreement include but are not limited to the following:

A. As needed, assist the County in the design and construction of the interconnection.

B. Operate Pump Station 13 as needed.

C. Supply metered consumption data from the customers as defined herein to allow the County to bill for transferred flows.

D. Maintain records for total amount of flow being diverted.

E. Remit to the County any appropriate fees and charges collected on behalf of the County in accordance with the provisions of Section 6, Financial Arrangements of this Agreement.

F. Make payments to the County for collection and treatment services related to transferred flows.

VI. FINANCIAL ARRANGEMENTS

A. Initial Financing for Capital Improvements

The County will secure the financing for the design and construction of the interconnection. It is anticipated that grant financing will be available for interconnection. If the County does not, or chooses not to consummate the financing needed for the interconnection, then this agreement may be terminated at the sole discretion of the County by issuance of a letter of notification to the City. The City shall not be liable for any capital financing related to the design and construction of the interconnection

B. Collection and Distribution of Customer Allocation / Benefit Charges

Regarding new customers outside the City corporate boundaries, the City and County will assess and collect uniform initial customer charges at the time of approval for sanitary sewer service. For those

customers applying for connection directly to a County owned sewer line, the County will collect charges on behalf of the City. For those customers applying for connection directly to a City owned sewer line, the City will collect charges on behalf of the County. The charges referred to in this section are currently identified as a Benefit Charge for the City and an Allocation Fee for the County. Upon collection of these charges on behalf of each other party, the amounts collected will be transferred to the appropriate receiving agency in a timely manner and in accordance with a schedule and procedure as mutually agreed by the City and County Directors of Finance, respectively. In addition, both the City and County will collect amounts to be deposited in the construction reserve fund, and all amounts collected will be transferred to the reserve fund that will be managed by the County in accordance with this Agreement.

The customer charges to be collected at the time of approval of application for sewer service or reassessment will hereinafter be collectively referred to as Allocation Fees. The City and County agree that the prevailing Allocation Fees, per equivalent dwelling unit or 200 gallons per day of domestic strength waste, at the time of acceptance of this Agreement will be as follows:

City Benefit Charge	\$1,800
County Connection Charge	\$1,800
Construction Reserve Charge	<u>\$ 300</u>
Total Allocation Fees	\$3,900

These fees apply to the prospective new customers or annual reassessments to existing customers for the first five years of assessments pursuant to this Agreement.

After this first five-year period and for the next five years, the Allocation Fees are anticipated to be as follows:

City Benefit Charge	\$2,100
County Connection Charge	\$1,500
Construction Reserve Charge	<u>\$ 300</u>
Total Allocation Fees	\$3,900

There will be a minimum initial assessment for each customer based on 200 gallons per day.

The City or County may change or alter their respective component of these Allocation Charges at any time when duly authorized and after providing adequate written notice to the other party. Any change to the construction reserve charges will require the formal agreement and approval of the Hagerstown Mayor and City Council and the County Commissioners of Washington County. If neither the City nor County exercises their right to change the Allocation Fees as stipulated in this agreement, then these Allocation Fees shall remain in full force and effect for both the first and second

five-year periods or ten years in total.

C. Service Charges

Service charges for the collection and treatment of flows transferred to the County will be billed to the City based on thousands of gallons of wastewater accepted and treated based on metered consumption of new customers as defined in Section III.A. Such service charges shall be based on generally accepted, utility rate making methods. The City will insure that these service charges shall be included in the calculation of rates for all classifications of outside City customers receiving benefit of County treatment of transferred wastewater flows (Note: At this time, these customer classes are referred to as Outside City and Joint). Service charges for County treatment of transferred flows shall not be included in the calculation of rates for City Water and Sewer Department customers located within the City corporate boundaries. Future calculations of rates for City Water and Sewer Department customers shall also be subject to the provisions of this section.

D. Construction Reserve Fund

The County shall establish and maintain, as primary custodian, a construction reserve fund to escrow the portion of the Allocation Fees that are designated for the construction reserve fund. This fund shall be used to finance future improvements to the City and County wastewater systems. The City and County will meet periodically to identify and prioritize specific projects. Expenditures, withdrawals, or disbursements from the construction reserve fund shall require the formal approval of both the Hagerstown Mayor and City Council and the County Commissioners of Washington County.

The construction reserve fund shall be held in an interest bearing account with all interest income accruing to the fund balance for use in accordance with the purpose of the fund.

The County will make records available to the City upon request and provide an audited financial statement of the fund at least annually.

If after 10 years from the date of this Agreement the City and County mutually agree that there will be no future uses for the construction reserve fund, then any unexpended proceeds shall be divided equally between the parties. These proceeds shall be used for capital improvements to the respective sewer systems, without the necessity for the consent or approval of the other party.

VII. AGREEMENT TERMS

Unless otherwise formally agreed in writing by both the City and County, the following terms shall apply to this Agreement :

The term for the provision of treatment services for flows transferred to the County wastewater system is twenty (20) years.

The term for Section III-B of this Agreement is five (5) years.

The term for Section VI-B of this Agreement is ten (10) years.

VIII. CONTINGENCY CLAUSES

The City and County agree that this Agreement is contingent upon consummation of capital financing for the design and construction of the interconnection.

Neither the City nor the County shall be penalized or bear any unreasonable financial burden for delays or other matters arising from Force Majeure.

IX. SEVERABILITY

The conditions and requirements of this Agreement are subject to modification by acts, orders or directives of regulatory agencies or courts of competent jurisdiction.

Should any sections or provisions of this agreement be annulled by acts, orders or directives of regulatory agencies or courts of competent jurisdiction, the remaining portions of this Agreement shall remain in full force and effect.

X. DISPUTE RESOLUTION

Any dispute between the parties arising from or in connection with this Agreement shall be resolved by arbitration. Either party may demand arbitration by written notice within ninety (90) days after the dispute arises, and the notice shall include the designation of an arbitrator. Within thirty (30) days after receipt of the notice of demand for arbitration, the other party shall designate by written notice to the party demanding arbitration a second arbitrator. The two arbitrators shall within twenty (20) days of the designation of the second arbitrator designate a third. The three (3) arbitrators shall:

- a. designate a time and place for hearing;
- b. specify the evidentiary and procedural rules to be followed in the arbitration; and
- c. pass a written award or decision within thirty (30) days of the date of the hearing.

An award or decision rendered by a majority of the arbitrators shall be final and binding on all parties, and judgment on the award or decision may be entered by any court of competent jurisdiction. Arbitration shall be the sole and exclusive remedy under this Agreement. The arbitration costs and expenses of each party shall be borne by that party.

XI. INTEGRATION

This Agreement constitutes the entire agreement of the parties. There are no promises, covenants, representations, or undertakings other than those expressly set forth herein.

XII. COUNTERPARTS

This Agreement may be executed in counterparts.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized signatories and representatives.

Witness and Attest
As to Corporate Seal

Joni L. Bittner
Joni L. Bittner, County Clerk

Board of County Commissioners
of Washington County, Maryland

By: Gregory I. Snopk
Gregory I. Snopk, President

Date: July 22, 2003

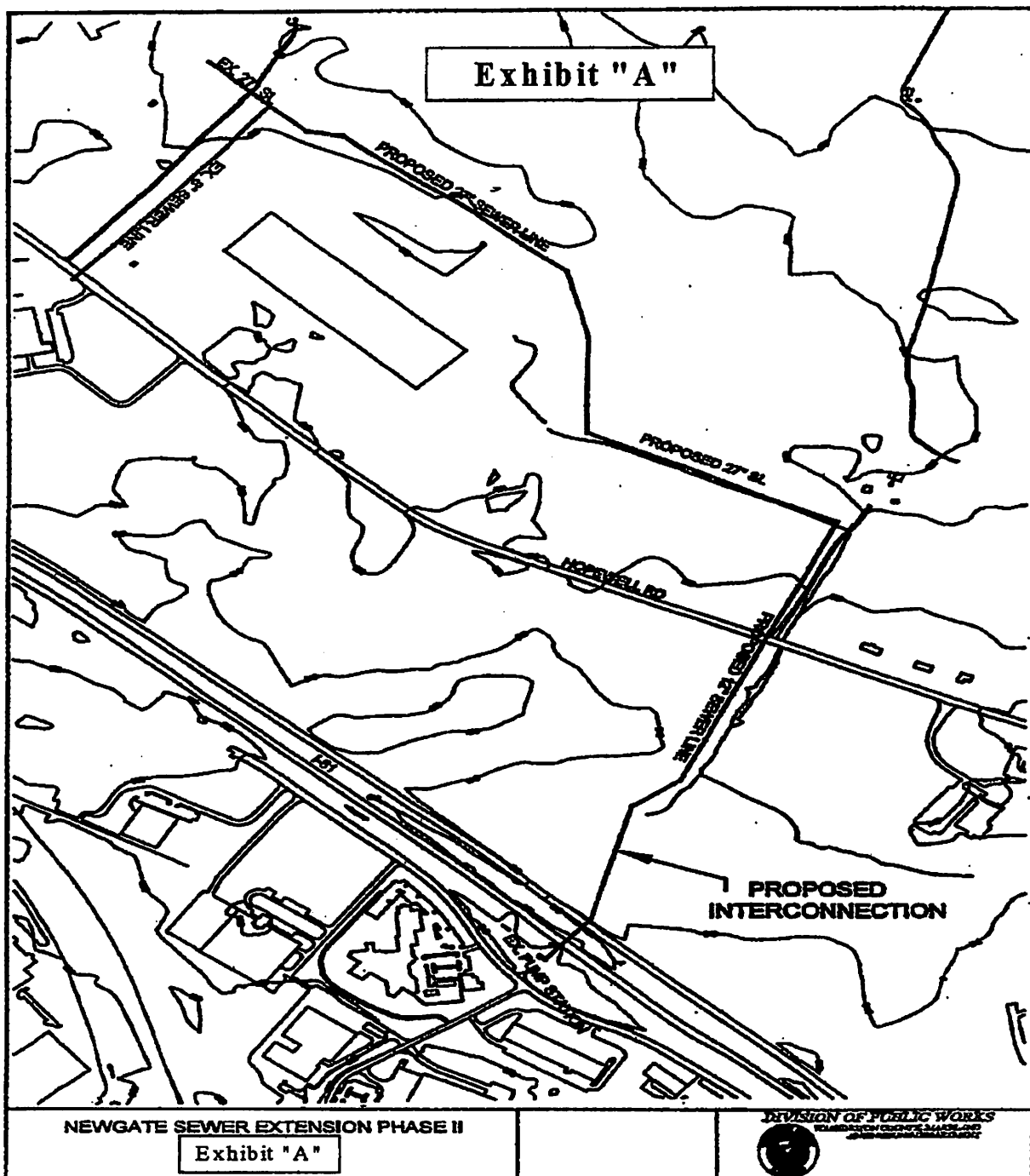
Witness and Attest
As to Corporate Seal

Donna K. Spickler
Donna K. Spickler, City Clerk

Mayor and City Council of Hagerstown

By: William M. Breichner
William M. Breichner, Mayor

Date: August 5, 2003





Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-22-0080) - One (1) New 2023 Ford F650

PRESENTATION DATE: January 25, 2022

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department and Mark Bradshaw, Division Director of Environmental Management.

RECOMMENDED MOTION: Move to authorize by Resolution, for the Department of Water Quality to purchase one (1) New/Unused 2023 Ford F-650, (F6D) Regular Cab Base, CA 84" WB with Rugby 11' Eliminator Dump Body via Dejana for a total cost of \$89,755.00 and to utilize another jurisdiction's contract that was awarded by Sourcewell, (Contract 060920-NAF) to 72 Hour LLC dba/ National Auto Fleet Group of Watsonville, CA.

REPORT-IN-BRIEF: The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the equipment in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this equipment because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of the vehicle by utilizing the Sourcewell contract and eliminating our county's bid process would result in an administrative and cost savings for the Water Quality Department and Purchasing Department in preparing specifications.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Washington County Water Quality Department's Capital Improvement Plan (CIP) budget account 600300-37-40010-VEH007

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: National Auto Fleet Group, Quote ID#1855HD (R1); Resolution



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

1/10/2022

Quote ID#1855HD (R1)

Mr. Scott Hose

Washington County
16232 Elliot Parkway
Willamsport, MD 21795

Dear Scott Hose,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration. **One (1) New/Unused (2023 Ford F-650 Diesel (F6D) Regular Cab Base 84" CA 158" WB with Rugby 11' Eliminator Dump Body via Dejana)** and delivered to your specified location, each for:

	MSRP	Contract Price	Discount	Savings
Chassis and Option	\$ 76,055.00	\$ 65,626.00	13.00%	\$ 10,429.00
Dejana Quote (10% Mark-up Added per Contract		\$ 23,529.00		
2 Additional Keys Tax (0.00%)		\$ 600.00 \$ 0.00		
Total		\$ 89,755.00		

This vehicles(s) is available under the Sourcewell (Formerly Known as NJPA) Contract 060920-NAF. Please reference this Bid Number on all Purchase Orders.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Ben Rodriguez

HD Contract Manager

HD@NationalAutoFleetGroup.com

Office (855) 289-6572

Fax (831) 480-8497



DODGE

RESOLUTION NO. RS-2022-

(Intergovernmental Cooperative Purchase [INTG-22-0080] One [1] New 2023 Ford F-650)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), §1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board") "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of §1-106.3 provides that, "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Department of Water Quality seeks to purchase one (1) new/unused 2023 Ford F-650, (F6D) Regular Cab Base, CA 84" WB with Rugby 11' Eliminator Dump Body via Dejana for a total cost of \$89,755.00 and to utilize another jurisdiction's contract that was awarded by Sourcewell (Contract 060920-NAF) to 72 Hour Limited Liability Company dba National Auto Fleet Group of Watsonville, California.

Utilizing Sourcewell's contract and eliminating the County's bid process results in administrative and cost savings for the Department of Water Quality. The County will benefit with direct cost savings because of the economy of scale the aforementioned contract has leveraged. Additionally, the County will realize savings through administrative efficiencies achieved as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to §1-106.3 of the Public Local Laws, that the Department of Water Quality is authorized to purchase one (1) new/unused 2023 Ford F-650, (F6D) Regular Cab Base, CA 84" WB with Rugby 11' Eliminator Dump Body via Dejana, for a total cost of \$89,755.00, and to utilize another jurisdiction's contract awarded by Sourcewell to 72 Hour Limited Liability Company dba National Auto Fleet Group of Watsonville, California (Contract 060920-NAF).

Adopted and effective this ____ day of January, 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to form
and legal sufficiency:

Kirk C. Downey
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-22-0079) - Three (3) New 2022 Utility Vehicles

PRESENTATION DATE: January 25, 2022

PRESENTATION BY: Rick F. Curry, Director of Purchasing

RECOMMENDATION: To authorize the purchase by Resolution, for the Division of Emergency Services to purchase three (3) new 2022 Chevrolet Tahoe's for the cost of \$49,888 from Criswell Chevrolet and to utilizing another jurisdiction's contract that was awarded by the State of Maryland Purchasing (Contract #001B600354) at a cost of \$49,888 for a total purchase cost of \$149,664.

REPORT-IN-BRIEF: DES is requesting to purchase three (3) utility vehicles to replace three (3) vehicles that exceed the County's Vehicle and Equipment Types and Usage Guidelines. The County initiated the Vehicle and Equipment Types and Usage Guidelines in 2001. The County's replacement guidelines for vehicles less than 19,500 lbs. GVWR is recommended at a ten (10) year economic life cycle. The replaced trucks will be advertised on GovDeals.com for auctioning.

The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the equipment in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this equipment because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of these vehicles by utilizing the State of Maryland contract and eliminating our county's bid process would result in an administrative and cost savings for the Division of Emergency Services and Purchasing Department in preparing specifications

DISCUSSION: The Division of Emergency Services has diversified the deployment of most assets that are under its direction through the rollout of the Regional Firefighter Staffing Plan. In doing so, many specialized assets and services that were originally located at a single station of Frederick Street have been strategically placed in fire stations around the County.

The Division of Emergency Services currently has budgeted funding in FY'22 CIP for two (2) Paramedic Chase vehicles, one of which was funded with the addition of the FF/Paramedics (Captain) in the within the Hancock Fire Station. The second (2nd) new vehicle will replace a 2007 Tahoe that is fourteen years old and has exceeded 152,000 miles. This vehicle is funded and included as a scheduled replacement in FY 22 CIP.

The third (3rd) Tahoe will be utilized by the Volunteer Coordinator who is currently utilizing the Divisions Boat Support Vehicle. The Division does not currently have supported funding in CIP for the purchase of the Volunteer Coordinators vehicle and would require additional BOCC funding authorization (\$49,888) to complete the purchase of the Volunteer Coordinators vehicle. The request for this vehicle also includes an amount of \$15,112.00 that is needed for vehicle upfitting (total request for this vehicle purchase and upfitting is \$65,000).

FISCAL IMPACT: Funds are budgeted (2 vehicles) in the Division of Emergency Services' Capital Improvement Plan (CIP) account 11430, Emergency Services Equipment and Vehicle Program in the amount of \$99,776. The 3rd vehicle will be purchased from budget savings (\$65,000) in 93130, account 500130 – Pension (LOSAP).

CONCURRENCES: Chief Financial Officer and Director of Budget and Finance

ALTERNATIVES: N/A

ATTACHMENTS: Criswell Chevrolet Inc. quote dated December 16, 2021; Resolution



503 QUINCE ORCHARD ROAD, GAITHERSBURG, MD 20878
Scott Silverman • Fleet Sales Manager • fleet-man@msn.com • Direct: 301-948-5460 • Cell: 240-876-8233 • Fax: 301-948-1381

12/16/21

David Hays
Washington County Fire & Rescue
Hagerstown, MD

RE: Quote for inbound 2022 Tahoe

2021 Tahoe MD State Contract BPO 001B600354
\$32,287 Base Price Two Wheel Drive
4,980 Four Wheel Drive
775 LED LH Spotlight
1,800 Special Service Package (Includes Aluminum Wheels)
170 Red/White Aux Dome Lamp
129 Grill & Speaker Wiring Package
210 Front & Rear Wig-Wag Lighting
195 Six Extra Key Fobs (push button start, no key)
300 Remote Start Package
95 Radio Suppression Package
90 Front Tow Hooks
450 HD Advanced Trailering Package with trailer Brake Controller
\$41,481 2021 Price
8,407 2022 Price Increase
\$49,888 Contract Price Each

Submitted by,

Scott Silverman
Fleet Sales Manager

RESOLUTION NO. RS-2022-

(Intergovernmental Cooperative Purchase [INTG-22-0079] Three [3] New 2022 Utility Vehicles)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), §1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board") "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of §1-106.3 provides that, "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Division of Emergency Services seeks to purchase three (3) new 2022 Chevrolet Tahoes at a cost of \$49,888 per vehicle, for a total cost of \$149,664, from Criswell Chevrolet of Gaithersburg, Maryland, and to utilize another jurisdiction's contract that was awarded by State of Maryland Purchasing (Contract 001B600354).

The Division of Emergency Services requests to purchase the utility vehicles to replace three (3) vehicles that exceed the County's Vehicle and Equipment Types and Usage Guidelines.

Utilizing the State of Maryland Purchasing contract and eliminating the County's bid process results in administrative and cost savings for the Division of Emergency Services. The County will benefit with direct cost savings because of the economy of scale the aforementioned contract has leveraged. Additionally, the County will realize savings through administrative efficiencies achieved as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to §1-106.3 of the Public Local Laws, that the Division of Emergency Services is authorized to purchase three (3) new 2022 Chevrolet Tahoes for a total cost of \$149,664, and to utilize another jurisdiction's contract awarded by State of Maryland Purchasing (Contract 001B600354) to Criswell Chevrolet of Gaithersburg, Maryland (Contract 001B600354).

Adopted and effective this _____ day of January, 2022.
ATTEST: BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to form
and legal sufficiency:

Kirk C. Downey
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740



Open Session Item

SUBJECT: Refunding Opportunity for 2013 and 2014 Bonds

PRESENTATION DATE: January 25, 2022

PRESENTATION BY: Kelcee Mace, Interim Chief Financial Officer

RECOMMENDED MOTION: No motion needed at this time – request for consensus to pursue the refunding opportunity for the 2013 and 2014 General Obligation Bonds.

REPORT-IN-BRIEF: The County's financial advisor has identified a potential refunding opportunity that includes the Series 2013 and 2014 General Obligation Bonds. Together, they would produce an estimated savings of \$680,291 or 3.91% Net Present Value (NPV). This is above the industry standard benchmark of 3% and meets the County policy of 3-5%. These potential savings are just an estimate and could vary due to market conditions. The refunding bonds would be issued in conjunction with the County's 2022 General Obligation Bonds in May 2022.

DISCUSSION: Staff is requesting permission to move forward with the process of refunding the identified bonds. Actual authorization to issue the bonds will come in the form of a resolution in late April 2022.

FISCAL IMPACT: Estimated savings of \$680,291 but could vary due to market conditions.

CONCURRENCES: County Administrator

ALTERNATIVES: Not pursue the refunding.

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A

Open Session Item

SUBJECT: American Rescue Plan Act (ARPA) and FY21 Capital Improvement Plan (CIP) Reserve Program Schedule

PRESENTATION DATE: January 25, 2022

PRESENTATION BY: On behalf of ARPA Committee: Andrew Eshleman, Director – Public Works, Kelcee Mace - Interim CFO, John Martirano – County Administrator

RECOMMENDED MOTION: For informational purposes to hear the ARPA Committee's recommendations.

REPORT-IN-BRIEF: Washington County is to receive \$29.4 million of American Rescue Plan Act (ARPA) funds from the US Treasury. The first tranche of \$14.7 million was received June, 2021 and the second will be received June, 2022. Funds shall be allocated by December 31, 2024 and projects completely by December 31, 2026. Approximately \$6 million of ARPA funds have been encumbered and spent from the first allocation with the majority going to premium pay to employees and broadband expansion. A committee was established to review program eligibility, countywide priorities, public input, and recommend eligible programs and projects.

There is approximately \$7.5 million of County FY21 Capital Improvement Plan (CIP) Reserves that remain unallocated.

DISCUSSION: The ARPA program is intended to support the pandemic response, bring back jobs and lay the groundwork for a strong and equitable recovery. Eligibility is limited to the following categories.

- Public Health
- Negative Economic Impact
- Services to Disproportionately Impacted Communities
- Premium Pay
- Infrastructure – water, sewer, stormwater, and broadband
- Revenue Replacement – up to \$10 million
- Administrative Services

A summary and presentation of the program schedule is provided as an attachment.

FISCAL IMPACT: \$23,312,607 US Treasury ARPA funds, \$6,700,000 FY21 CIP funds, \$750,000 Cascade Town Center funds

CONCURRENCES: ARPA Committee: John Martirano, County Administrator; Andrew Eshleman, Director Public Works, Dave Hays, Director Emergency Services, Kelcee Mace, Interim CFO, Susan Buchanan, Director, Grant Management, and Susan Grimes, Director, Business Development

ALTERNATIVES: Adopt a different program schedule

ATTACHMENTS: Powerpoint Presentation and Program List

American Rescue Plan - Program List

Project	ARPA Project Category	Total Project Cost	Other Funding Source	ARPA Proposed	ARPA Round 1	ARPA Round 2	Description	Notes
Emergency Services - FF SCBA (self contained breathing apparatus)	Public Health	\$1,600,000	\$0	\$1,600,000	\$0	\$1,600,000	Replace remainder of SCBA not covered under AFG to standardize and add FF tracking systems to SCBA	
Emergency Services - (4) Rescue Boats, motors, trailers	Public Health	\$200,000	\$200,000	\$0	\$0	\$0	Currently 1 boat has suffered critical failure, others are in excess of 20 years old. Funding from reserves	
Emergency Services - (3) Reserve Fire Engines	Public Health	\$2,250,000	\$2,250,000	\$0	\$0	\$0	Reduces need for vol. corporations to maintain add'l. engines due to regular maintenance and repair. Funding from reserves.	
Emergency Services - Radio Expenses	Public Health	\$3,600,000	\$3,600,000	\$0	\$0	\$0	Replace portable radios for fire/EMS. Other funding source, apply for \$2 million AFG Grant or use reserves.	
Emergency Services - (6) Power Lifts	Public Health	\$300,000	\$300,000	\$0	\$0	\$0	6 units, reduction in workers compensation claims. fund from reserves.	
Emergency Services - (3) Ambulances	Public Health	\$750,000	\$750,000	\$0	\$0	\$0	Reduces need for vol. corporations to maintain add'l. ambulances due to regular maintenance and repair. Fund from reserves.	
Emergency Operation Center Facility Upgrades	Public Health	\$50,000	\$50,000	\$0	\$0	\$0	Provide facility improvements and equipment for the emergency operations center	Emergency Operations Center coordinates planning, response, recovery, and mitigation efforts related to disasters identified within the County including public health emergencies.
Agriculture Education Center Indoor Multi-Use Building	Public Health - Revenue Replacement	\$4,750,000	\$1,250,000	\$3,500,000	\$0	\$3,500,000	Construction of a multi-use building (~150' x 250') for special events, health clinics, emergency shelter, animal shows, & recreational use. Includes associated site improvements and parking to accommodate the building. Assume \$450,000 in POS funds, \$250,000 in private fundraising, and \$550,000 in County CIP funds. ARPA funds to be used for building shell construction and funding eligibility to be tied to future pandemic operational needs. Recreational amenities and equipment would require non ARPA funding.	The Ag Center is a year round multi-use event center that hosts the Ag Expo, special events, concerts, and animal shows. Indoor space is in demand and a multi-use facility would support future pandemic and public health needs, tourism, recreation, and the agriculture community. There is limited indoor recreation/athletic space in southern washington county. Building could be potentially for future mass vaccination site, public health staging, and an additional early voting location.
Business & Entrepreneurial Support	Negative Economic Impact	\$175,000	\$0	\$175,000	\$175,000	\$0	Funds to provide technical support, counseling and other services to assist with business planning needs. Programs to support job training.	
Community Investment Grant Program	Negative Economic Impact, Services to Disproportionately Impacted Communities	\$5,000,000	\$0	\$5,000,000	2,402,858	\$2,597,142	Existing residents, businesses, or nonprofits in Washington County can invest a matching amount to receive funds for your project that serve disproportionately impacted populations and communities or businesses negatively affected by the pandemic. Grants are matching 1:1 and range from \$20,000 to \$250,000. Commercial, residential, and multi-unit. Eligible categories: assistance for travel, tourism, and hospitality oriented businesses. Support for the development and construction of affordable housing and safe housing environments, and support for developing outdoor spaces, streetscapes and neighborhood improvements.	
Convention and Visitors Bureau	Negative Economic Impact	\$500,000	\$0	\$500,000	\$500,000	\$0	Funding to support tourism related recovery efforts. Advertising, sponsorships, website upgrade and promotional marketing efforts	Tourism and recreation were affected by the pandemic. Funding to support recovery efforts.
Non profit Assistance to Impacted Communities	Public Health, Negative Economic Impact, Services to Disproportionately Impacted Communities	\$1,500,000	\$0	\$1,500,000	\$1,500,000	\$0	Create grant program managed by the Office of Grant Management to provide funding for non-profits addressing the impact of the pandemic on vulnerable populations and communities disproportionately impacted by the pandemic.	Create new grant program for non-profits to apply. Applicants must demonstrate how their programs/services address the ongoing negative impacts from pandemic (i.e. food pantry, housing, health services, homelessness, mental and behavioral health issues, etc.) Guidelines will be consistent with ARPA eligible programs.
MLK Gym Renovation and Community Rec Center	Services to Disproportionately Impacted Communities	\$1,700,000	\$0	\$1,500,000	\$0	\$1,500,000	Renovate 75 year old gymnasium and provide facility improvements to building owned by the County, used by Head Start and the Robert Johnson Community Center. Has \$200,000 in prior funds	Total project ~\$1.7 million to renovate existing gym and convert to a community recreational center for public use and programming. Facility located in qualified census tract with lowest income and greatest park equity need in County. Includes facility upgrades for HVAC improvements, ADA improvements for gym and Head Start, bathroom and storage renovations, and security to allow for rentals and public access.
WashCo - Capacity Management Project (Maugansville Area)	Infrastructure - Clean Water - Sewer	\$15,000,000	\$6,600,000	\$4,000,000	\$4,000,000	\$0	To be completed by December 2024. Other funding is bonds.	Construction cost have increase and the new construction estimate is up to \$15M. Bonds have been issues of \$4.4M.
WashCo - Smithsburg Wastewater Treatment Plant	Infrastructure - Clean Water - Sewer	\$12,000,000	\$5,900,000	\$3,000,000	\$0	\$3,000,000	Upgrade plant for capacity and to meet MDE regulations. other funding is loan and bonds.	Construction cost expected to increase to \$10M, previously issued 3.1M in bonds.
WashCo - Fort Ritchie Sewerline Improvements	Infrastructure - Clean Water - Sewer	\$750,000	\$750,000	\$0	\$0	\$0	Replacing and lining existing sewer lines to reduce infiltration and exfiltration which increases treatment cost	Propose funding from Fort Ritchie sale proceeds

Stormwater Management Projects	Infrastructure - Clean Water - Nonpoint source	\$1,000,000	\$0	\$1,000,000	\$0	\$1,000,000	Stormwater management projects. Potential includes stream restoration in Smithsburg, countywide tree plantings, stormwater pond retrofits with water quality measures	County has NPDES MS4 requirements to treat 20% of urbanized impervious area. ARPA money to be used to fund stormwater management projects in lieu of using general fund money or creating stormwater fee. Funding could be as high as available as project liabilities represent millions to implement over 5 year permit period.
Sharpsburg Water Meter Replacement Project	Infrastructure - Drinking Water	\$1,000,000	\$500,000	\$500,000	\$0	\$500,000	To remove lead meters and replace. Other funding is preprogrammed CIP grant and General Fund.	Plan to apply for FY 23 grants/loans for "other funds"
Sharpburg Well	Infrastructure - Drinking Water	\$300,000	\$0	\$300,000	\$0	\$300,000	Could have operational savings of 100,000 per year	
Grant Manager for tracking and compliance ARPA funds	Administrative	\$65,000	\$0	\$65,000	\$65,000	\$0	Two years for a contracted employee working 15 hrs/week at \$40 per hour for financial program compliance	
Municipality Requests						\$0		
Boonsboro Reservoir	Infrastructure - Drinking Water	\$4,100,000	\$1,000,000	\$0	\$0	\$0	12/14/21 BOCC approved \$1 million in project assistance	Consider options for money to be used as forward and grant matching funds for a 319 MDE grant
ARPA Balance								
Unallocated Balance for other non specified			\$0	672,607	-	\$672,607	Unallocated Balance for future requests and needs	
TOTAL		\$56,590,000	\$23,150,000	\$23,312,607	\$8,642,858	\$14,669,749		

	Other Funding Breakdown	Amount	Notes
ARPA funds Round 1 received 6-21	\$14,669,749 CIP FY21 Reserves	\$6,700,000	\$7.47 million FY21 Capital Reserves
ARPA funds Round 2 anticipated 6-22	\$14,669,749 Cascade Fund	\$750,000	\$1.6 million in Cascade Fund
Total	\$29,339,498 W/S bonds and loans	\$12,500,000	Water and Sewer self supported bonds
	General Fund	\$500,000	Sharpsburg Water meters matching fund for MDE Grant
	Grants	\$2,450,000	AFG \$2 million for radio, \$450k POS for Ag Center
	Other (private)	\$250,000	Fundraising/Donation for Ag Center
Expended (estimated)			
IT Disaster Recovery (Encumbered)	\$175,000 Total	\$23,150,000	
Premium Pay	\$3,581,081 Check		
Premium Pay - F&R Companies	\$644,998 Other funding sources	\$0	
Premium Pay - Volunteers	\$379,000 ARPA	-	
Pure Storage	\$64,207		
Lodging and Accomodation	\$20,000		
Antietam Cable Broadband Grant	\$1,162,605		
	\$6,026,891		
ARPA Remaining Round 1	\$8,642,858		
ARPA Remaining	\$23,312,607		
ARPA Total Project List	\$22,640,000		
Unallocated Balance	\$672,607		

AMERICAN RESCUE PLAN ACT & FY21 CAPITAL RESERVE DRAFT PROGRAM SCHEDULE



Washington County

M A R Y L A N D

ARPA OVERVIEW



ELIGIBLE USE OF FUNDS

1. Support Public Health Response
2. Address Negative Economic Impacts
3. Services to Disproportionately Impacted Communities
4. Premium Pay for Essential Workers
5. Infrastructure: Clean Water, Drinking Water, & Broadband
6. Revenue Replacement (Up to \$10 million)
7. Administrative Expenses



ARPA & FY 21 CIP RESERVE FUNDS

ARPA Public Survey	FY21 CIP Reserves
<ol style="list-style-type: none">1. Fire and Rescue2. Emergency Operations Center3. Business assistance, including non-profits4. Premium pay for essential workers5. Water/Sewer Infrastructure6. Assistance to households7. Technology for virtual services provided by the County8. Travel, Tourism, and Hospitality9. Incentive for employee vaccination10. Public communication efforts related to COVID-19	<ul style="list-style-type: none">• Due to COVID-19 uncertainty and potential for 20% unemployment no General Fund or “paygo” funds were included in the FY21 CIP budget.• Finished the year in a more positive fiscal position than budgeted. Transfer made to CIP in February & August, 2021 and \$7.47 million of FY21 funds remains unallocated in CIP Reserve<ul style="list-style-type: none">• November 16 BOCC meeting – support for funding Emergency Service Apparatus Needs



ARPA & FY 21 CIP RESERVE FUNDS

ARPA Funds	\$ million
Allocation 1: June 2021	14.67
Spent to Date	6.02
Allocation 1: Remaining	8.65
Allocation 2: June 2022	14.67
Total ARPA Funds Remaining	23.32

Major Items

- Premium Pay \$4.6 million
- Antietam Broadband Grant \$1.16 million
- IT Equipment \$175,000

FY21 Reserves	\$ million
2021 Balance	9
Spent to Date	1.53
FY21 Capital Reserve Remaining	7.47

Major Item

- HCC Acquisition \$1.5 million



ARPA & FY 21 CIP RESERVE FUNDS

ARPA Committee

1. Tasked with compiling and vetting eligible programs and projects and preparing a schedule for consideration
2. County Administrator, CFO, Public Works, Business Development, Grants Management, Emergency Services & Environmental Management
3. Met on average twice a month (November – December)
4. Final ARPA Guidelines issued January 6, 2022

Guiding Purpose and Questions

1. How to support community COVID-19 response efforts with a forward looking outlook?
2. How to address the unequal impact of the pandemic?
3. What legacy type projects can be accomplished within the timeframe (completed Dec 2026) that otherwise would not be possible?
4. How to leverage other funding sources to complete projects?



ARPA & FY21 Program Summary

Public Health (\$ Million ARPA) (\$ Million CIP)	Negative Economic Impact (\$ Million ARPA) (\$ Million CIP)	Services to Disproportionately Impacted Communities (\$ Million ARPA) (\$ Million CIP)	Infrastructure (\$ Million ARPA) (\$ Million CIP)	Prior Approved (\$ Million ARPA) (\$ Million CIP)	Misc (\$ Million ARPA) (\$ Million CIP)
Emergency Services – (\$1.6, \$5.1) Breathing Apparatus, Ambulances, Fire Engines, Rescue Boats, Power lifts, radios	Business & Entrepreneurial Support – (\$0.175) technical support and job training	Non Profit Assistance to Impacted Communities – (\$1.5) grant program to non-profits addressing the impact of pandemic on vulnerable populations	Washington County Clean Water Sewer – (\$4) Capacity Management Project, (\$3) Smithsburg WWTP, (\$0) Fort Ritchie Sewerline	Premium Pay – (\$4.6)	Agriculture Education Center – (\$3.5, \$0.55) multiuse indoor building for emergency response needs, shelter requirements, special events, tourism & recreation
EOC Facility Upgrades - (\$0.05)	Community Investment Grant Program - (\$5) 1:1 matching grants assistance for impacted businesses, affordable housing, outdoor and neighborhood improvements	Martin Luther King Gym Renovation – (\$1.5) Renovate 75 year old gym used by Head Start, Robert Johnson Community Center and operate as community rec center	Washington County Drinking Water – (\$0.5) Sharpsburg Water Meter Replacement, (\$0.3) Sharpsburg Well Boonsboro Drinking Water – (\$1) Reservoir Repairs	Broadband Expansion – (\$1.16) 20% grant match for Antietam Cable expansion to 665 homes	Grant Manager – (\$0.065) contracted employee for financial program compliance
	Convention and Visitors Bureau – (\$0.5) support tourism related recovery		Washington County Clean Water Nonpoint source – (\$1) Stormwater Management	IT Equipment – (\$0.175) Storage and lodging – (\$0.064)	Unallocated Balance – (\$0.672) for future requests and needs
Total ARPA - \$1.6, 5.4% CIP – \$5.15	Total ARPA - \$5.675, 19.3% CIP – \$0	Total ARPA - \$3.0, 10.2% CIP – \$0	Total ARPA - \$8.8, 30.0% CIP – \$1	Total ARPA - \$6.02, 20.5% CIP – \$0	Total ARPA - \$4.237, 14.5% CIP – \$0.55

*Note program schedule shown includes multiple funding sources beyond ARPA and CIP Reserve

ARPA FUNDING ROUNDS

RD 1-NOW

- Business & Entrepreneurial Support
- CVB
- Non-profit Assistance
- Sewer Capacity Management Project
- Contracted grant manager
- \$2.4 million to Community Investment Grant Program

RD 2-6/22

- EMS Equipment
- Ag Center Building
- MLK Gym
- Smithsburg WWTP, Stormwater Management, Sharpsburg water meter, Sharpsburg well
- \$2.6 million to Community Investment Program
- Unallocated Balance

*Note projects proposing CIP Reserves could be allocated now

PROGRAM SCHEDULE



- **Review Detail Program Schedule with funding breakdown & program eligibility sheets**
- **Questions & Feedback**



Washington County

M A R Y L A N D

Thank you

ARPA Committee

John Martirano, County Administrator

Andrew Eshleman, Director - Public Works

Dave Hays, Director – Emergency Services

Kelcee Mace, Interim CFO

Mark Bradshaw, Director – Environmental Management

Susan Buchanan, Director – Office of Grant Management

Susan Grimes, Director – Business Development

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