



## **Board of County Commissioners of Washington County, Maryland**

### ***Open Session Minutes***

**January 11, 2022**

#### **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

A moment of silence was observed, followed by the Pledge of Allegiance to the Flag by the full assemblage.

#### **CALL TO ORDER**

President Jeffrey A. Cline called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 10:01 a.m. at 100 West Washington Street, Hagerstown, Maryland, with the following members present: Vice-President Terry L. Baker, Commissioner Wayne K. Keefer, and Commissioner Randall E. Wagner (Commissioner Charles A. Burkett was absent).

#### **APPROVAL OF MINUTES**

Commissioner Baker, seconded by Commissioner Wagner, moved to approve the minutes of December 14, and 21, 2021. The motion passed unanimously.

#### **COMMISSIONER COMMENTS**

*The Commissioners provided a brief overview of events attended throughout Washington County.*

Vice-President Baker welcomed all back after the holidays.

Commissioner Wagner congratulated the students in the fire apparatus recruit class #2 and welcomed all. Additionally, he thanked staff for cooperation with the COVID policy.

President Cline asked staff to review a COLA increase for retirees. Additionally, he presented a request for funding in the amount of \$10,000 for the Korean War Veteran's Chapter for a museum at Fort Ritchie. John Martirano, County Administrator, shared that funding could be provided for through the Hotel Motel Tax.

Commissioner Baker, seconded by Commissioner Wagner, moved to approve the request in the amount of \$10,000 with funding from the Hotel Motel Tax Fund.

#### **STAFF COMMENTS**

##### **Emergency Management**

Tom Brown, Emergency Manager, provided the Board with an update on the positivity rate of COVID-19 Pandemic and precautionary actions being taken by the County. Additionally, he added that Washington County is at a 31.9% positivity rate.

##### **County Clerk**

Krista Hart encouraged citizens wishing to participate in the Board meetings, to submit a request to by calling 240.313.2204 or by email at [khart@washco-md.net](mailto:khart@washco-md.net) no later than 24 hours in advance.

#### **FACES OF FARMING PRESENTATION: AGRICULTURE**

Susan Grimes, Director, Business Development, presented a presentation focusing on agriculture as part of the Faces of Farming campaign.

**MARYLAND COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY PROGRAM**

Ms. Grimes recommended consensus to proceed with a public hearing to adopt the Clean Energy Loan Program Ordinance.

The Commissioners reached a consensus to schedule a public hearing on the matter for additional discussion.

**ANTIETAM BROADBAND GRANT REQUEST FOR UNDERSERVED AREAS OF WASHINGTON COUNTY**

Curt Pendleton, Vice President Strategy, Antietam Broadband, requested approval of local government matching funds in the amount of \$1,162,605.00 in support of Antietam Broadband's Fiscal Year 2022 Network Infrastructure Grant Application.

Commissioner Keefer shared his concern for the coverage for Hancock, Maryland.

Commissioner Wagner, seconded by Commissioner Keefer, with comment regarding service in Western Maryland, moved to approve the funding in the amount of \$1,162,605.00 from American Rescue Plan Funding as presented. The motion passed unanimously.

**CONSTRUCTION BID AWARD – OAK RIDGE DRIVE SIGHT DISTANCE IMPROVEMENT**

Scott Hobbs, Director, Engineering, recommended bid award for the Oak Ridge Drive Sight Distance Improvement contract to the lowest responsive, responsible bidder, First Fruits Excavating, Inc., Ridgeley, West Virginia in the amount of \$110,931.00; funds will be used from the Pavement Maintenance Program account RDI024.

Commissioner Wagner, seconded by Commissioner Baker, moved to award the contract for Oak Ridge Drive Sight Distance Improvement to First Fruits Excavation, Inc. in the amount of \$110,931.00, as presented. The motion passed unanimously.

**INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-21-0075) ONE USED D5 CATERPILLAR DOZER**

Dave Mason, Deputy Director, Solid Waste, recommended authorization by Resolution, the purchase of one (1) used D5 Caterpillar dozer from Carter Machinery, Inc., Baltimore, Maryland in the amount of \$0105,500 and to utilize another jurisdiction's contract (#032119-CAT), awarded by Sourcewell (formally Nathional Joint Powers Alliance), and to approve a budget transfer in the amount of \$105,500 from Capital Reserves (498721.21.21010) to Controllable Assets (599999.21.21020).

Commissioner Wagner, seconded by Commissioner Baker, moved to authorize by Resolution for the Intergovernmental Cooperative Purchase INTG-21-0075, as presented. The motion passed unanimously.

(Resolution No. RS-2022-01 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is in the County Commissioners' Office.)

**INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-21-0076) CABLING AND SOFTWARE**

Rick Curry, Director, Purchasing, recommended authorization by Resolution, the purchase and installation of cameras, door access control system and all related hardware from Skyline Technology Solutions, Glen Burnie, Maryland at the contracted unit prices totaling \$70,698.08 based on the contract awarded by Carroll County Government (RFP #49-F-1-18/19) for the 80 West



Baltimore Street Annex relocation; funds are available in the department's Capital Improvement Plan 30.11620.BLD108.

Commissioner Baker, seconded by Commissioner Wagner, moved to authorize by Resolution for the Intergovernmental Cooperative Purchase INTG-21-0076, as presented. The motion passed unanimously.

(Resolution No. RS-2022-02 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is in the County Commissioners' Office.)

**INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-21-0077) NETWORK INFRASTRUCTURE AND CABLING AT 747 NORTHERN AVENUE**

Mr. Curry recommended authorization by Resolution, the purchase and installation of network infrastructure and cabling and all related hardware from High Performance Cabling, Inc., Hagerstown, Maryland at the contracted unit prices totaling \$136,000.00 based on the contract awarded by Washington County Public Schools (Bid #2020-09) for the 80 West Baltimore Street Annex relocation; funds are available in the departments Capital Improvement Plan 30.11620.BLD108.

Commissioner Baker, seconded by Commissioner Wagner, moved to authorize by Resolution for the Intergovernmental Cooperative Purchase INTG-21-0077, as presented. The motion passed unanimously.

(Resolution No. RS-2022-03 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is in the County Commissioners' Office.)

**INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-21-0078) SALT STORAGE FACILITY FOR THE HIGHWAY DEPARTMENT – CENTRAL LOCATION**

Mr. Curry recommended authorization by Resolution, the purchase and installation of a salt storage facility at 601 Northern Avenue from Greystone Construction Company, Shakopee, Minnesota for a total sum of \$251,455.00 and to utilize another jurisdiction's contract (#091319-CSS) awarded by Sourcewell (formally National Joint Power Alliance) to Greystone Construction Company; funds are budgeted in the departments Capital Improvement Plan 515000.30.20010.BLD104.

Commissioner **Keefer**, seconded by Commissioner **Baker**, moved to authorize by Resolution for the Intergovernmental Cooperative Purchase INTG-21-0078, as presented. The motion passed unanimously.

(Resolution No. RS-2022-04 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is in the County Commissioners' Office.)

**CLOSED SESSION**

Commissioner Wagner, seconded by Commissioner Baker, moved to convene in closed session at 11:06 a.m. to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; and to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the development of fire and police services and staff; and (ii) the development and implementation of emergency plans; in accordance with Sections 3-305(b) (1) and (10) of the General Provisions Article of the Annotated Code of Maryland. The motion passed unanimously; Commissioner Burkett was absent.

In closed session, the Commissioners discussed appointments to certain Boards and Commissions; and the filling of certain personnel vacancies and hiring of certain individuals. The Commissioners also discussed deployment and staffing issues regarding public security.

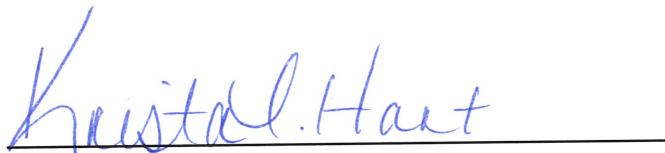
Present during closed session were Commissioners Jeffrey A. Cline, Terry L. Baker, Wayne K. Keefer, and Randall E. Wagner; also, present were John M. Martirano, County Administrator; Kirk C. Downey, County Attorney, and Krista L. Hart, County Clerk. Additionally, the following staff members were present at times: Larry Etchison, Director, Human Resources; and David Hays, Director, Emergency Services (Commissioner Burkett was absent).

**RECONVENE IN OPEN SESSION**

Commissioner Wagner, seconded by Commissioner Baker, moved to reconvene in open session at 11:43 a.m. The motion passed unanimously.

**ADJOURNMENT**

Commissioner Wagner, seconded by Commissioner Baker, moved to adjourn the meeting 11:43 a.m. The motion passed unanimously.



Krista L. Hart, *County Clerk*