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BOARD OF COUNTY COMMISSIONERS

December 7, 2021

OPEN SESSION AGENDA

- 10:00 AM MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
 CALL TO ORDER, *President Jeffrey A. Cline*
 APPROVAL OF MINUTES: *November 30, 2021*
- 10:05 AM COMMISSIONERS' REPORTS AND COMMENTS
- 10:10 AM STAFF COMMENTS
- 10:15 AM CITIZEN PARTICIPATION
- 10:20 AM AGRICULTURE – FACES OF FARMING PRESENTATION
- 10:30 AM PUBLIC HEARING: ACQUISITION OF 747 NORTHERN AVE
 Todd Moser, Real Property Administrator
- 10:45 AM PROPERTY EXCHANGE WITH WASHINGTON COUNTY PUBLIC SCHOOLS / BOARD
 OF EDUCATION
 Todd Moser, Real Property Administrator; Andrew Eshleman, Director, Public Works
- 10:55 AM DELIBERATION/CONSENSUS DECISION ON APPLICATION FOR ZONING MAP
 AMENDMENT RZ-21-003, BLACK ROCK PUD MAJOR CHANGE
 Jill Baker, Director, Planning and Zoning
- 11:05 AM PROPOSED SALARY SCALES FOR THE SHERIFF'S OFFICE
 Sheriff Douglas Mullendore
- 11:20 AM AMERICAN RESCUE PLAN ACT OF 2021 OLDER AMERICAN ACT FUNDS
 Amy Olack, CEO; Bill Beard, President, and Ed Lough, Vice-President, Board of Directors
- 11:25 AM CLOSED SESSION - (*To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State; to consult with counsel to obtain legal advice on a legal matter; and to consult with staff, consultants, or other individuals about pending or potential litigation.*)
- 12:10 PM RECONVENE IN OPEN SESSION
 ADJOURNMENT



Agenda Report Form

Open Session Item

SUBJECT: Agriculture – Faces of Farming Presentation

PRESENTATION DATE: Tuesday, December 7, 2021

PRESENTATION BY: Susan Grimes, Director, Department of Business Development

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: “Faces of Farming” is an agricultural-focused video marketing campaign that will showcase two local Washington County farms every month, for one year. The “Faces of Farming” marketing videos will be showcased on the County’s website, as well as Facebook and other social media platforms, and will target a new industry and highlight a local farmer from that specific agricultural industry.

DISCUSSION: Washington County’s agricultural business represents the backbone of the County’s landscape. With over 900 operating family farms and \$153,725,000 in market value of products sold, agriculture is the largest economic driver in Washington County. The “Faces of Farming” marketing campaign will aim to educate residents in Washington County, along with the surrounding States and Counties, about the economic impact of the Ag industry. Additionally, these videos will be used for agricultural education to numerous streams around Washington County, such as, 4-H and FFA (Future Farmers of America) meetings, Ag Expo and Fair, and they will be available on the Washington County Ag App and website.

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: Yes - Faces of Farming Videos: Deliteful Dairy of Williamsport and Ivy Hill Farm of Smithsburg.



Agenda Report Form

Open Session Item

SUBJECT: Public Hearing for the Purpose of Property Acquisition of 747 Northern Avenue

PRESENTATION DATE: December 7, 2021

PRESENTATION BY: Todd Moser, Real Property Administrator

RECOMMENDED MOTION: Move to approve the purchase of 747 Northern Avenue for the future Administrative Annex Building and to approve an ordinance approving said purchase and to authorize the execution of the necessary documentation to finalize the acquisition; and move to approve a budget adjustment for this project.

REPORT-IN-BRIEF: This is a public Hearing to hear testimony regarding the purchase of 747 Northern Avenue in Hagerstown, Maryland.

DISCUSSION: The Maryland Stadium Authority has determined several properties in downtown Hagerstown must be acquired for the Hagerstown Multi Use Sports and Events Facility. The County annex building is one of the properties required for the project and the Stadium Authority has made an offer to purchase the property located at 80 West Baltimore Street.

The property at 747 Northern Avenue will accommodate the relocation of the Departments of Permits and Inspections, Engineering, and Planning and Zoning. The County has entered into a purchase agreement for \$1,150,000.

The State Department of Assessments and Taxation have the building valued at \$1,878,300.

The notice of public hearing and intent to acquire the property was duly advertised November 15th, 22nd, and 29th.

FISCAL IMPACT: N/A

CONCURRENCES: County Attorney (ordinance)

ALTERNATIVES: N/A

ATTACHMENTS: Ordinance, Budget Adjustment Form

AUDIO/VISUAL NEEDS: N/A

ORDINANCE NO. ORD-2021-

AN ORDINANCE TO APPROVE THE PURCHASE OF REAL PROPERTY

(747 Northern Avenue, Hagerstown, Washington County, Maryland)

RECITALS

1. The Board of County Commissioners of Washington County, Maryland (the "County") believes that it is in the best interest of the citizens of Washington County to purchase certain real property identified on the attached Schedule A (the "Property") to be used for public purposes.

2. Notice of a public hearing concerning the County's intent to purchase the Property was advertised in *The Herald-Mail*, a daily newspaper of general circulation, on November 15, 22, and 29, 2021.

3. A public hearing was held on December 7, 2021, as advertised, concerning the County's intent to purchase the Property for a purchase price of One Million One Hundred Fifty Thousand Dollars (\$1,150,000.00), all or a portion of which may be expended from the General Fund.

4. The purchase of the Property is needed for a public purpose.

THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Washington County, Maryland that the purchase of the Property be approved and that the President of the Board and the County Clerk be and are hereby authorized and directed to execute and attest, respectively, all such documents for and on behalf of the County relating to the purchase of the Property.

ADOPTED this ____ day of December, 2021.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to legal sufficiency:

Kirk C. Downey
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

SCHEDULE A--DESCRIPTION OF PROPERTY

All those three (3) parcels of land, together with improvements, located on the south side of Northern Avenue in Election District 21, City of Hagerstown, Washington County, Maryland, and more particularly described as follows:

Parcel No. 1: All the following described tract or parcel of land described according to a survey of Joseph H. Seibert, County Surveyor, dated June 22, 1962, as follows:

Situate along the east side of the access road between Northern Avenue and the Western Maryland Chronic Disease Hospital seventy-five feet south of Northern Avenue in District No. 21, Washington County, Maryland. BEGINNING at a point in the western boundary of the parcel of land conveyed by the Board of County Commissioners of Washington County to Biltrite Homes, Incorporated, by deed recorded in Liber 238, folio 78, among the Land Records of Washington County, said point being South 38 degrees 02 minutes 41 seconds West 75.0 feet from the intersection of said western boundary with the south marginal line of Northern Avenue, and running thence along the western boundary South 38 degrees 02 minutes 41 seconds West 187.6 feet to an iron pipe, thence leaving said parcel of land and running along the northern boundary of the property of the State of Maryland, North 76 degrees 45 minutes 19 seconds West 67.88 feet to the east marginal line of the aforementioned access road, thence along said line by a curve to the right having a radius of 1,292.86 feet for a distance of 193.23 feet, the chord being North 34 degrees 04 minutes 24 seconds East 193.08 feet, thence continuing along said marginal line, North 38 degrees 02 minutes 41 seconds East 23.47 feet to a point 75.0 feet perpendicularly distant from the south marginal line of Northern Avenue, thence parallel with Northern Avenue, South 51 degrees 57 minutes 19 seconds East 75.0 feet to the place of beginning; containing 0.32 acre of land, more or less.

Parcel No. 2: All that lot or parcel of land situate on the south side of Northern Avenue between the lands of the Washington County Roads Department on the east and other lands of Edward F. Lambrecht, Jr., Trustee of a Revocable Trust dated June 26, 1967, on the west and more particularly described as follows:

Beginning at the end of the fourth or South 38 degrees 25 minutes West 205.22 feet line of the lands conveyed from Edward F. Lambrecht, Jr., to the Board of County Commissioners of Washington County by deed dated April 8, 1977, and recorded in Liber 634, folio 355, and running with the south marginal line of Northern Avenue, South 51 degrees 35 minutes East 70.00 feet to a point; thence leaving said marginal line and running with two new lines of division through the lands conveyed from Biltrite Homes Corporation to the Board of Education of Washington County, Maryland, by deed dated January 10, 1977, and recorded in Liber 629, folio 14, South 38 degrees 25 minutes West 160.00 feet to a point; thence North 51 degrees 35 minutes West 70.00 feet to a point in the above described fourth line of the said Edward F. Lambrecht, Jr., Trustee of a Revocable Trust dated June 26, 1967, land; and running with a portion of said line reversed, North 38 degrees 25 minutes East 160.00 feet to the place of beginning; containing 11,200 square feet of land, more or less.

Parcel No. 3: All that lot or parcel of land situate in Election District No. 21 in the City of Hagerstown, Washington County, Maryland, on the south side of Northern Avenue and more particularly described as follows:

Beginning for the same at a monument stamped WMH-1 and set at the end of the first or North 52 degrees 56 minutes West 1005.1 feet line of a deed to Delvest Corporation from the County Commissioners of Washington County, Maryland, dated September 30, 1946, and recorded in Liber 238, folio 78, among the Land Records of Washington County, Maryland, and running thence with the second line of said deed along the land of the Western Maryland Hospital owned by the State of Maryland, North 76 degrees 20 minutes West 126.9 feet to an iron pin; thence with the land of the Board of Education of Washington County, Maryland, North 38 degrees 25 minutes East 262.7 feet to a point in the south marginal line of Northern Avenue; thence with said line South 51 degrees 35 minutes East 300.00 feet to a point; thence by a line of division now made South 38 degrees 25 minutes West 205.22 feet to intersect the aforementioned first line of the Delvest deed; thence with portion of said line and the Hospital lands, North 52 degrees 56 minutes West 184.81 feet to the place of beginning; containing 65,530 square feet of land, more or less.

BEING all of the real estate conveyed to Hospice of Washington County, a Maryland corporation, from Washington County Hospital Endowment Fund, Inc., by deed dated March 15, 2006, and recorded in Liber 2964, folio 594 among the land records of Washington County, Maryland.



Washington County, Maryland Budget Adjustment Form

Print Form

- ☒ Budget Amendment - Increases or decrease the total spending authority of an accounting fund or department
- ☐ Budget Transfer - Moves revenues or expenditures from one account to another or between budgets or funds.

Transaction/Post -Finance

Deputy Director - Finance

Preparer, if applicable

Kelcee Mace

Digitally signed by Kelcee Mace
Date: 2021.11.18 07:53:41 -0500

Department Head Authorization

Division Director / Elected Official Authorization

Budget & Finance Director Approval

County Administrator Approval

County Commissioners Approval

Required approval with date

If applicable with date

Required approval with date

Required approval with date

Required > \$ 25,000 with date

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Account Description	Increase (Decrease) + / -
498800	30	11620	BLD108		0000	Other - CIP Revenue	2,060,000
599999	30	11620	BLD108		CNST	Administration Annex Relocation	2,060,000

Explain
Budget Adjustment

Required Action by
County Commissioners

☐

No Approval Required

☒

Approval Required

Approval Date if
Known



Agenda Report Form

Open Session Item

SUBJECT: Property Exchange with Washington County Public Schools / Board of Education

PRESENTATION DATE: December 7, 2021

PRESENTATION BY: Todd Moser, Real Property Administrator, Division of Engineering, Andrew Eshleman, Director, Division of Public Works

RECOMMENDED MOTION: Move to approve the conveyance and acceptance of property located at 50 West Oak Ridge Drive and 1307 South Potomac Street in Hagerstown, Maryland and approve an ordinance approving said conveyance and acceptance to authorize the execution of the necessary documentation to finalize the acquisition and conveyance.

REPORT-IN-BRIEF: Washington County Public Schools / Board of Education is in the final design and review process of a new diesel repair facility for the Washington County Technical High School. The design and review process has indicated the new building would be on County property.

DISCUSSION: Staff for the County and Washington County Public Schools / Board of Education have worked together and developed a property exchange that would allow the diesel repair facility to be built at the desired location.

The area being conveyed to the Washington County Public Schools / Board of Education is currently not being utilized as part of the Doub's Woods Park and has been maintained by the Washington County Public Schools / Board of Education. The area being conveyed to the County has been utilized as part of Doub's Woods Park and maintained by the County.

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Aerial Map, Ordinances

AUDIO/VISUAL NEEDS: Aerial Map

Washington County B.O.C.C & Washington County B.O.E Land Swap



ORDINANCE NO. ORD-2021-

AN ORDINANCE TO APPROVE THE CONVEYANCE OF REAL PROPERTY
(50 West Oak Ridge Drive)

BE IT ORDAINED by the County Commissioners of Washington County, Maryland (the "County"), as follows:

1. It is hereby established and declared that the real property described on Exhibit A (in which the County is referred to as "Grantor") is no longer needed by the County for a public purpose or a public use (the "Property").

2. The County believes that it is in the best interest of the citizens of Washington County to dispose of the Property by conveyance to the Board of Education of Washington County, Maryland (the "Board of Education," referred to as "Grantee" in said Exhibit A). Notice of Intention of Washington County to Convey Real Property was duly advertised pursuant to Section 1-301, Code of the Public Local Laws of Washington County, Maryland, in *The Herald-Mail*, a daily newspaper of general circulation, on November 15, 22, and 29, 2021.

3. The conveyance of the Property is for no monetary value because it is part of a land exchange between the County and the Board of Education to facilitate completion of the new diesel repair facility for the Washington County Technical High School.

THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Washington County, Maryland, that the conveyance of the Property to the Board of Education be approved and that the President of the Board and the County Clerk be and are hereby authorized and directed to execute and attest, respectfully, all documents for and on behalf of the County relating to the conveyance of the Property.

ADOPTED this ____ day of _____, 2021.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to legal sufficiency:

Kirk C. Downey, County Attorney

EXHIBIT A

All that portion of land, together with any improvements thereon (if any exist), and all rights, ways, privileges, and appurtenances thereto belonging or in anywise appertaining, situate along the North side of N/F West Oak Ridge Drive, approximately 600 feet East of its intersection with N/F Downsville Pike (AKA Maryland Avenue), in Election District No. 03 of Washington County, Maryland, and more particularly described as follows:

BEGINNING for the outline hereof at a 1" Iron Rod in concrete found in the existing Right-of-Way line for N/F west Oak Ridge Drive, said point being a common corner of the lands of Grantor and Grantee herein; thence with said Right-of-Way line for the following two (2) courses, on a bearing to agree with a recent survey performed by the Division of Engineering for Washington County, Maryland,

1. South 12 Degrees 11 Minutes 06 Seconds West 20.14 feet to a 5/8" rebar set; thence
2. North 84 Degrees 33 Minutes 14 Seconds West 288.57 feet to a 1" iron rod in concrete found at or near the end of the last or South 21 Degrees 02 Minutes 21 Seconds West 660.25-foot line of a deed dated January 25, 2017, for the adjoining lands N/F Key Bridge II, LLC, and recorded in Liber 5428, folio 433; thence leaving said Right-of-Way and going back therefrom and with said adjoining lands and binding thereon for a portion thereof
3. North 21 Degrees 09 Minutes 18 Seconds East 660.12 feet to a 1" by 1.5" rectangular rod in concrete found; thence leaving said adjoining lands and crossing lands of Grantor herein by a new line of division hereby established
4. North 33 Degrees 57 Minutes 27 Seconds East 495.13 feet to a point in the last or South 11 Degrees 38 Minutes 52 Seconds West 2033.81-foot line of Grantor's deed, said line being an existing line of division between Grantor and Grantee herein; thence with a portion thereof
5. South 12 Degrees 11 Minutes 06 Seconds West 1057.86 feet to the point of beginning, containing an area of 190,676 square feet or 4.3773 acres of land, more or less.

BEING a portion of the lands transferred to Grantor from Grantee herein by a deed dated September 21, 1966, and recorded among said Land Records in Liber 446, folio 679, said land being ALL of Parcel "A" as shown or indicated on a plat prepared by the Division of Engineering for Washington County, Maryland, entitled "Final Plat of Subdivision – Lands of WASHINGTON COUNTY B.O.C.C. & B.O.E.," and intending to be recorded among said Land Records.

ORDINANCE NO. ORD-2021-

AN ORDINANCE TO APPROVE THE ACQUISITION OF REAL PROPERTY

(1307 South Potomac Street)

RECITALS

1. The Board of County Commissioners of Washington County, Maryland (the "County"), believes that it is in the best interest of the citizens of Washington County to acquire certain real property from the Board of Education of Washington County, Maryland (the "Board of Education," referred to as "Grantor" in the hereinafter mentioned Exhibit A), to be used for public purposes, said real property identified on the attached Exhibit A (in which the County is referred to as "Grantee") (the "Property").

2. The County approved the acquisition of the Property on December 7, 2021.

3. A public hearing was not required by Section 1-301, Code of the Public Local Laws of Washington County, Maryland, as the Property is being donated by the Board of Education to the County and no funds will be utilized from the General Fund of the County for the acquisition of the Property.

4. The acquisition of the Property is for no consideration because it is part of a land exchange between the County and the Board of Education to facilitate the completion of the new diesel repair facility for the Washington County Technical High School.

THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Washington County, Maryland, that the acquisition of the Property be approved and that the President of the Board and the County Clerk be and are hereby authorized and directed to execute and attest, respectively, all such documents for and on behalf of the County relating to the acquisition of the Property.

ADOPTED this ____ day of _____, 2021.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to legal sufficiency:

Kirk C. Downey, County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

EXHIBIT A—DESCRIPTION OF PROPERTY

All that portion of land, together with any improvements thereon (if any exist), and all rights, ways, privileges, and appurtenances thereto belonging or in anywise appertaining, situate along the North side of N/F West Oak Ridge Drive and along the West side of N/F Sharpsburg Pike (AKA South Potomac Street), in Election District No. 03 of Washington County, Maryland, and more particularly described as follows:

BEGINNING for the outline hereof at a 5/8" Rebar found for the Northwesternmost corner of the lands of Grantor, said point being a common corner of lands of Grantor and Grantee herein and at the end of the seventeenth (17th) or North 11 Degrees 38 Minutes 52 Seconds West 585.49-foot line of a deed dated April 18, 1989, and recorded among the Land Records of Washington County, Maryland, in Liber 914, folio 225; thence with a portion of said line, reversed, and on a bearing to agree with a recent survey performed by the Division of Engineering for Washington County, Maryland,

1. South 77 Degrees 46 Minutes 59 Seconds East 196.31 feet to a 5/8" rebar set; thence leaving said existing line of division and crossing lands of Grantor by two (2) new lines of division hereby established
2. South 76 Degrees 43 Minutes 35 Seconds West 165.03 feet to a 5/8" Rebar set; thence
3. South 33 Degrees 57 Minutes 27 Seconds West 127.55 feet to a point in the last or South 11 Degrees 38 Minutes 52 Seconds West 2033.81-foot line of a deed dated September 21, 1966, and recorded among said Land Records in Liber 446, folio 679, said line being a common line of division between Grantor and Grantee herein; thence with a portion thereof, reversed,
4. North 12 Degrees 11 Minutes 06 Seconds East 189.50 feet to the point of beginning, containing an area of 11,454 square feet or 0.2629 acre of land, more or less.

BEING a portion of the lands of Grantor herein by a deed dated October 10, 1963, and recorded among said Land Records in Liber 399, folio 451, said land being ALL of Parcel "B" as shown or indicated on a plat prepared by the Division of Engineering for Washington County, Maryland, entitled "Final Plat of Subdivision – Lands of WASHINGTON COUNTY B.O.C.C. & B.O.E.," and intended to be recorded among said Land Records.

Agenda Report Form

Open Session Item

SUBJECT: Deliberation/Consensus Decision on Application for Zoning Map Amendment RZ-21-003, Black Rock PUD major change

PRESENTATION DATE: December 7, 2021

PRESENTATION BY: Jill Baker, Director, Planning and Zoning

RECOMMENDED MOTION: Discussion to reach consensus to **approve or deny** a major change to the development concept plan for Black Rock PUD.

REPORT-IN-BRIEF: The applicant requests a major change to the approved Black Rock PUD concept development plan to increase the number of dwelling units from 595 to 1,148 and to increase the residential density of the project from 2.7 dwelling units per acre to 5.2 units per acre.

DISCUSSION: The Washington County Zoning Ordinance requires that major changes to a PUD development plan, and by extension the approved concept plan, go through a new public hearing process to review and seek comment on the proposed changes. As part of the public hearing process the elected body are charged with determining whether the change meets the intent and requirements of the PUD zoning district (Article 16A) and establish findings of fact that consider:

1. The purpose of the PUD District;
2. The applicable policies of the adopted Comprehensive Plan;
3. The compatibility of the proposed changes of the PUD District with neighboring properties;
4. The effect of the proposed changes to the PUD District on community infrastructure; and
5. Consistency with the intent and purpose for the establishment of the PUD which is to permit flexibility and creativity in the design of residential areas, promote economical and efficient use of the land, provide for a harmonious variety of housing choices, a varied level of community amenities and the promotion of adequate recreation, open space and scenic attractiveness.

The Washington County Planning Commission held a public rezoning input meeting on June 4, 2021 and made a recommendation to deny the application on July 19, 2021. The Board of County Commissioners held a public hearing on November 2, 2021 for the purpose of taking public testimony on this subject. Several citizens spoke against the proposed change during the public hearing and several written comments declaring opposition to this change were received during the comment period. There were a few written comments received in favor of the proposed change. All information related to this case was presented to the Commissioners at the time of the public hearing and are contained in the official record of this case.

FISCAL IMPACT: N/A

CONCURRENCES: Washington County Planning Commission

ATTACHMENTS: Proposed Concept Plan

AUDIO/VISUAL NEEDS: Just need to project the concept plan map attached.



MORRIS & RITCHIE ASSOCIATES, INC.
ARCHITECTS, PLANNERS, ENGINEERS, ENVIRONMENTALISTS, LANDSCAPE ARCHITECTS, INTERIORS, AND CONSTRUCTION MANAGERS
1000 W. BROADWAY
SUITE 1000
FALLS CHURCH, VA 22044
TEL: (703) 441-8800
FAX: (703) 441-8808
www.mira-inc.com

DRB
DRB GROUP
WashCo
MANAGEMENT

HAGERSTOWN, WASHINGTON COUNTY, MARYLAND
PUD CONCEPT PLAN
BLACK ROCK

NO.	REVISION	DATE
1	200305	11/02/07
PROJECT TITLE		

PUD 1



- SITE DATA**
1. GROSS ACREAGE: 220.11 AC.
 2. EXISTING ZONING: "P.U.D." - RESIDENTIAL PLANNED UNIT DEVELOPMENT
 3. PERMITTED UNITS (12 DU/AC): 2641 UNITS
 4. PROPOSED UNITS: 1148 UNITS
 5. PROPOSED GROSS DENSITY: 5.2 DU/AC
 6. TOTAL GROSS OPEN SPACE: 55.03 AC.
 7. PROVIDED OPEN SPACE/RECREATION: 56 AC.

LOT YIELD TABULATION			
PARCEL	SFD	TOWNS	DUPLEX
A			72
B	34	98	
C			
D	20	118	
E			
F	58		
G		81	
H		99	
I	29		
J	41		
K	34		
L		300	
M		77	
N	47		
O	40		
TOTAL	303	473	300
%	26	41	26
			72
			6
			1,148

Agenda Report Form

Open Session Item

SUBJECT: Proposed Salary Scales for the Sheriff's Office

PRESENTATION DATE: December 7, 2021

PRESENTATION BY: Sheriff Doug Mullendore

RECOMMENDED MOTION: Approve the Salary Scales as Presented and the accompanying budget adjustment.

REPORT-IN-BRIEF: While presenting actions to the County Commissioners to hire and retain staff on August 31, 2021 the County Commissioners asked to have the Sheriff review all Sheriff's Office deputy salaries and come back within 60 days to present the results. On November 2, 2021, a presentation was made to the Commissioners and feedback indicated that the increased wages were still inadequate for deputies and DFC's.

DISCUSSION: After a careful review of the existing salary structure, it has been determined the Washington County Sheriff's Office salaries are not competitive which has hindered the ability to hire new deputies and to retain existing deputies. We are now at approximately 15% vacancies in Sworn and Corrections Deputy positions which has severely hampered operations.

Many discussions surrounding updated law enforcement salary scales have occurred. I bring forward to you today a plan that retains tenured personnel, attracts and retains new personnel, and increases wages across the board.

There are several major concerns that need discussed regarding the proposed FOP salary request.

- The FOP proposal denies the BOCC optional annual step increases (by making them automatic) removing BOCC authority to proactively manage county budgets.
- The FOP proposal overall is top heavy, with large increases to tenured employees. This proposal poorly addresses the main concern we have which includes wages for deputies with 1-3 years of service. Trained deputies continue to leave the County after a few years of training and service due to non-competitive wages. The FOP proposal does not adequately address our main staffing concern.
- The FOP proposal is years of service based which creates the following issue: Two deputies begin working the same day. Deputy 1 makes Sergeant after 8 years, and deputy 2 makes Sergeant after 13 years. Both deputies would be paid the same, even though deputy 1 had more years of service as a Sergeant and more training in that capacity. This system does not reward an individual who is driven, knowledgeable, and exceeds expectations. This is the equivalent of paying a director with one year of experience in that role the same as a director with 10 years of experience in that role. I cannot support this proposal.

The salary proposal that I am presenting today has a starting salary of \$52,000 for Sworn Deputies and \$46,000 for Correctional Deputies. A Deputy would automatically be promoted to Deputy First Class after 3 years of service unless they were a lateral and then it would be after one year. A promotion from Deputy to Deputy First Class would result in a 10% increase in salary.

After 18 months in the rank of Deputy First Class, that individual would be eligible to test for promotion to Master Deputy. In addition, any Deputy First Class who has completed 15 years of service or more would automatically be promoted to Master Deputy. The promotion from DFC to Master Deputy would also result in a 10% increase in salary. Any Master Deputy who has been in that rank for at least 18 months would then be eligible to test for promotion to Corporal.

Most Deputies would receive an additional increase in salary between \$6,500 to over \$10,000. If they are subsequently promoted to Master Deputy there would be another increase in salary of between \$5,700 and over \$9,000. The deputies promoted to Master Deputy would receive overall increases of between \$12,500 to \$18,000.

A Master Deputy would be eligible to test for promotion to Corporal after 18 months as a Master Deputy. If they were promoted to Corporal, they would receive a 6% increase in salary. Once they were in the rank of Corporal for one year, they would automatically be promoted to the rank of Sergeant and receive an additional 5% increase in salary (11% total after one year).

All other promotions would require the individual to be in their rank for one year before being eligible to test for the next highest rank. If they were promoted, they would receive a 7.5% increase in salary.

All promotions would move up one grade and back one step. This would allow them to receive the exact percentage increase in salary as I have mentioned for the various ranks.

In addition, I sent this proposal to all of the deputies and asked for any comments and issues regarding disparity in salaries. We have reviewed everyone of the disparities and have successfully resolved about 99% of them. There are always going to be a few who believe they were not slotted correctly, but the review did not bare that out. The automatic promotion to Master Deputy after 15 years was a comment I heard from a number of personnel which is why we made that change as well. I also receive quite a few thank you comments from staff for the proposal that I presented to them. I believe the proposal I am presenting you today represents the best salary proposal we can offer with a majority in agreeance.

Proposed Salary Increase Percentages for Current Employees

Department	Proposed Salary	Proposed Salary with Master Deputy Increase
Central Booking	13.3%	21.8%
Detention	15.2%	20.8%
DRC Booking	20.8%	32.9%
Judicial	12.5%	19.8%
Patrol	12.6%	17.0%

I am therefore requesting County Commissioners approval of the proposed salary scales to take affect no later than four weeks from the date of this agenda item.

FISCAL IMPACT: The salary cost for implementation of this salary proposal is \$1,818,427.00 with the potential of another \$711,190.00 if all Deputy First Class were promoted to Master Deputy. The total cost of this salary proposal is \$3,810,020 which includes salaries, benefits, shift differential and overtime pay.

The FY22 cost projection is lower than the total cost projection:

- pension is set for FY22 and will not change
- FY22 assumes not all positions will make master deputy immediately

The cost projection and budget adjustment for FY22 is \$2,769,930

CONCURRENCES: N/A

ALTERNATIVES: Do nothing an continue with the salary scales that are currently in place.

ATTACHMENTS: Proposed Salary Scales, Individual Salary Increases by Division, Justification Sheet

AUDIO/VISUAL NEEDS: None

Sheriff's Office Revised Pay Scale Proposal

The Revised Pay Scale Proposal is based on a deputy being a deputy for three years and automatically going to Deputy First Class upon completion of the third year of service.

A Deputy going from Deputy to Deputy First Class would receive a 10% pay raise and go to DFC Step 1. All other promotions would be moving up one grade and back one step.

A DFC would need to be a DFC for at least 18 months to be eligible to test for Master Deputy. The Master Deputy testing would occur twice per year, January 15th and July 15th. The written test would consist of questions from the Sheriff's Office General Orders with a passing grade of 70% to be promoted. A DFC would need to have at least a satisfactory evaluation in order to be eligible for the promotional process.

A DFC who passes the promotional process for Master Deputy will receive a raise of 10%.

A Master Deputy would need to be a Master Deputy for at least 18 months to be eligible for the promotional process for Corporal.

A Master Deputy who successfully achieves the rank of Corporal through the promotional process would receive a 6% raise and then automatically be promoted to Sergeant after one year of service as a Corporal. The Corporal would receive a 5% pay raise when going from Corporal to Sergeant. That would equate to an 11% raise within one year.

All other promotions would be a raise of 7.5%. All steps for all ranks would be a 2.5% raise.

We have tried to place all personnel in their appropriate rank and step according to what they would have received up until January, 2022. Anyone having an anniversary after January 1, 2022 would receive their promotion to DFC as would be the normal process on the

anniversary of their third year of service. Laterals would receive their DFC promotion on the anniversary of their one year of service.

Washington County Patrol/Judicial Proposed Salary Scale - FY22

[illegible]

Washington County Detention Center Proposed Salary Scale

[illegible]

Washington County Sheriff's Office

Patrol Division

<u>ID Number</u>	<u>Grade</u>	<u>Step</u>	<u>Current Salary</u>	<u>Proposed Salary</u>	<u>Increase</u>	<u>Increase to Master Deputy</u>	<u>Potential Increase to Master Deputy</u>	<u>Total Increase From DFC to Master Deputy</u>
8294	4	2	\$ 54,829	\$ 61,599	\$ 6,770	\$ 67,759	\$ 6,160	\$ 12,930
7601	7	3	\$ 74,069	\$ 81,214	\$ 7,145			
8112	4	3	\$ 56,202	\$ 63,139	\$ 6,937	\$ 69,453	\$ 6,314	\$ 13,251
6933	4	9	\$ 65,187	\$ 73,222	\$ 8,035	\$ 80,544	\$ 7,322	\$ 15,357
6177	4	11	\$ 68,474	\$ 76,929	\$ 8,455	\$ 84,622	\$ 7,693	\$ 16,148
8293	4	2	\$ 54,829	\$ 61,599	\$ 6,770	\$ 67,759	\$ 6,160	\$ 12,930
8003	4	4	\$ 57,616	\$ 64,718	\$ 7,102	\$ 71,189	\$ 6,471	\$ 13,573
9751	3	3	\$ 47,341	\$ 54,633	\$ 7,292			
10844	3	1	\$ 45,053	\$ 52,000	\$ 6,947			
9206	4	2	\$ 54,829	\$ 61,599	\$ 6,770	\$ 67,759	\$ 6,160	\$ 12,930
7220	4	1	\$ 48,526	\$ 60,097	\$ 11,571			
7175	4	4	\$ 57,616	\$ 64,718	\$ 7,102	\$ 71,189	\$ 6,471	\$ 13,573
8084	4	3	\$ 56,202	\$ 63,139	\$ 6,937	\$ 69,453	\$ 6,314	\$ 13,251
10231	4	1	\$ 50,981	\$ 60,097	\$ 9,116			
6317	8	6	\$ 88,421	\$ 96,369	\$ 7,948			
5314	7	6	\$ 79,768	\$ 87,459	\$ 7,691			
10020	3	3	\$ 47,341	\$ 54,633	\$ 7,292			
6516	7	4	\$ 74,069	\$ 83,245	\$ 9,176			
4559	8	12	\$ 100,027	\$ 111,758	\$ 11,731			
8080	4	3	\$ 56,202	\$ 63,139	\$ 6,937	\$ 69,453	\$ 6,314	\$ 13,251
10795	3	1	\$ 45,053	\$ 52,000	\$ 6,947			
7116	8	4	\$ 84,157	\$ 91,725	\$ 7,568			
4560	8	11	\$ 102,523	\$ 109,032	\$ 6,509			
6871	7	4	\$ 75,920	\$ 83,245	\$ 7,325			
6298	7	5	\$ 75,920	\$ 85,326	\$ 9,406			
6482	7	5	\$ 75,920	\$ 85,326	\$ 9,406			
4562	9	11	\$ 108,202	\$ 120,140	\$ 11,938			
7900	4	4	\$ 56,202	\$ 64,718	\$ 8,516	\$ 71,189	\$ 6,471	\$ 14,987
7096	4	5	\$ 57,616	\$ 66,366	\$ 8,750	\$ 72,969	\$ 6,603	\$ 15,353
3875	9	14	\$ 119,434	\$ 129,377	\$ 9,943			
9119	4	3	\$ 56,202	\$ 63,139	\$ 6,937	\$ 69,453	\$ 6,314	\$ 13,251
9752	4	2	\$ 54,829	\$ 61,599	\$ 6,770	\$ 67,759	\$ 6,160	\$ 12,930
9066	4	3	\$ 56,202	\$ 63,139	\$ 6,937	\$ 69,453	\$ 6,314	\$ 13,251
4391	10	11	\$ 122,949	\$ 132,379	\$ 9,430			

6934	4	9	\$	65,187	\$	73,222	\$	8,035	\$	80,544	\$	7,322	\$	15,357
6297	4	10	\$	65,187	\$	75,053	\$	9,866	\$	82,588	\$	7,535	\$	17,401
10843	3	1	\$	45,053	\$	52,000	\$	6,947						
7018	4	8	\$	62,046	\$	71,436	\$	9,390	\$	78,580	\$	7,144	\$	16,534
7286	4	4	\$	57,616	\$	64,718	\$	7,102	\$	71,189	\$	6,471	\$	13,573
4564	7	13	\$	94,806	\$	103,961	\$	9,155						
9143	4	1	\$	48,526	\$	60,097	\$	11,571						
6404	7	4	\$	75,920	\$	83,245	\$	7,325						
7326	4	2	\$	52,250	\$	61,599	\$	9,349	\$	67,759	\$	6,160	\$	15,509
6406	4	10	\$	65,187	\$	75,053	\$	9,866	\$	82,588	\$	7,535	\$	17,401
6489	8	5	\$	84,157	\$	94,018	\$	9,861						
10024	3	3	\$	47,341	\$	54,633	\$	7,292						
10029	4	2	\$	50,981	\$	61,599	\$	10,618	\$	67,759	\$	6,160	\$	16,778
10842	3	1	\$	45,053	\$	52,000	\$	6,947						
10834	3	1	\$	45,053	\$	52,000	\$	6,947						
5748	4	13	\$	71,926	\$	80,824	\$	8,898	\$	88,906	\$	8,082	\$	16,980
5000	4	13	\$	71,926	\$	80,824	\$	8,898	\$	88,906	\$	8,082	\$	16,980
7767	7	3	\$	74,069	\$	81,214	\$	7,145						
9679	3	3	\$	48,526	\$	54,633	\$	6,107						
9754	3	3	\$	47,341	\$	54,633	\$	7,292						
7851	4	4	\$	57,161	\$	64,718	\$	7,557	\$	71,189	\$	6,471	\$	14,028
4251	4	18	\$	83,408	\$	91,445	\$	8,037	\$	100,589	\$	9,144	\$	17,181
5211	8	8	\$	90,626	\$	101,247	\$	10,621						
10585	3	3	\$	48,526	\$	54,633	\$	6,107						
6930	4	9	\$	65,187	\$	73,222	\$	8,035	\$	80,544	\$	7,322	\$	15,357
10392	4	1	\$	49,733	\$	60,097	\$	10,364						
9145	4	1	\$	48,526	\$	60,097	\$	11,571						
6931	7	4	\$	75,920	\$	83,245	\$	7,325						
9612	3	3	\$	47,341	\$	54,633	\$	7,292						
10797	3	1	\$	45,053	\$	52,000	\$	6,947						
9753	3	3	\$	47,341	\$	54,633	\$	7,292						
5290	4	13	\$	71,926	\$	80,824	\$	8,898	\$	88,906	\$	8,082	\$	16,980
7729	4	5	\$	57,616	\$	66,366	\$	8,750	\$	72,969	\$	6,603	\$	15,353
6248	7	6	\$	79,768	\$	87,459	\$	7,691						
8497	4	1	\$	48,527	\$	60,097	\$	11,570						
8041	4	4	\$	57,616	\$	64,718	\$	7,102	\$	71,189	\$	6,471	\$	13,573
6820	4	9	\$	65,187	\$	73,222	\$	8,035	\$	80,544	\$	7,322	\$	15,357

7848	7	3	\$	74,069	\$	81,214	\$	7,145						
6972	4	9	\$	65,187	\$	73,222	\$	8,035	\$	80,544	\$	7,322	\$	15,357
6938	5	3	\$	70,138	\$	77,347	\$	7,209						
8005	4	1	\$	48,526	\$	60,097	\$	11,571						
8285	4	4	\$	56,202	\$	64,718	\$	8,516	\$	71,189	\$	6,471	\$	14,987
7281	7	4	\$	75,920	\$	83,245	\$	7,325						
8081	4	3	\$	56,202	\$	63,139	\$	6,937	\$	69,453	\$	6,314	\$	13,251
4481	7	14	\$	90,251	\$	106,560	\$	16,309						
7852	4	4	\$	57,616	\$	64,718	\$	7,102	\$	71,189	\$	6,471	\$	13,573
10845	3	1	\$	45,053	\$	52,000	\$	6,947						
4567	7	14	\$	94,806	\$	106,560	\$	11,754						
3284	11	13	\$	143,208	\$	153,249	\$	10,041						
6465	7	5	\$	79,768	\$	85,236	\$	5,468						
			\$	5,543,267	\$	6,243,540	\$	700,273		\$	239,725			

Washington County Sheriff's Office

Detention Division

<u>ID Number</u>	<u>Grade</u>	<u>Step</u>	<u>Current Salary</u>	<u>Proposed Salary</u>	<u>Increase</u>	<u>Increase to Master Deputy</u>	<u>Potential Increase to Master Deputy</u>	<u>Total Increase From DFC to Master Deputy</u>
5836	2	13	\$ 62,837	\$ 71,497	\$ 8,660	\$ 78,646	\$ 7,149	\$ 15,809
10846	1	1	\$ 39,332	\$ 46,000	\$ 6,668			
10541	1	1	\$ 39,333	\$ 46,000	\$ 6,667			
5747	2	13	\$ 62,837	\$ 71,497	\$ 8,660	\$ 78,646	\$ 7,149	\$ 15,809
7318	2	6	\$ 52,853	\$ 60,148	\$ 7,295	\$ 66,163	\$ 6,015	\$ 13,310
6180	2	13	\$ 59,800	\$ 71,497	\$ 11,697	\$ 78,646	\$ 7,149	\$ 18,846
8383	2	2	\$ 42,349	\$ 54,491	\$ 12,142			
7505	2	4	\$ 50,315	\$ 57,250	\$ 6,935	\$ 62,974	\$ 5,724	\$ 12,659
9426	2	1	\$ 42,349	\$ 53,162	\$ 10,813			
7098	2	7	\$ 54,184	\$ 61,652	\$ 7,468	\$ 67,817	\$ 6,165	\$ 13,633
10790	1	1	\$ 39,332	\$ 46,000	\$ 6,668			
4574	2	18	\$ 71,074	\$ 80,892	\$ 9,818	\$ 88,981	\$ 8,089	\$ 17,907
4088	2	21	\$ 76,544	\$ 87,112	\$ 10,568	\$ 95,823	\$ 8,711	\$ 19,279
6016	2	13	\$ 62,837	\$ 71,497	\$ 8,660	\$ 78,646	\$ 7,149	\$ 15,809
5046	2	14	\$ 64,418	\$ 73,284	\$ 8,866	\$ 80,613	\$ 7,329	\$ 16,195
90317	1	3	\$ 41,309	\$ 48,329	\$ 7,020			
4833	2	17	\$ 69,347	\$ 78,919	\$ 9,572	\$ 86,811	\$ 7,892	\$ 17,464
8355	2	2	\$ 42,349	\$ 54,491	\$ 12,142			
7880	2	4	\$ 49,088	\$ 57,250	\$ 8,162	\$ 62,974	\$ 5,724	\$ 13,886
10022	1	2	\$ 40,310	\$ 47,150	\$ 6,840			
6979	4	6	\$ 69,618	\$ 79,302	\$ 9,684			
5300	2	14	\$ 64,418	\$ 73,284	\$ 8,866	\$ 80,613	\$ 7,329	\$ 16,195
9932	1	3	\$ 41,309	\$ 48,329	\$ 7,020			
6237	2	11	\$ 59,800	\$ 68,052	\$ 8,252	\$ 74,857	\$ 6,805	\$ 15,057
8079	2	3	\$ 49,088	\$ 55,853	\$ 6,765	\$ 61,439	\$ 5,586	\$ 12,351
6818	2	9	\$ 56,930	\$ 64,773	\$ 7,843	\$ 71,250	\$ 6,477	\$ 14,320
9952	2	2	\$ 44,491	\$ 54,491	\$ 10,000			
5941	2	13	\$ 62,837	\$ 71,497	\$ 8,660	\$ 78,646	\$ 7,149	\$ 15,809
6978	5	5	\$ 75,234	\$ 85,249	\$ 10,015			
9256	2	1	\$ 42,349	\$ 53,162	\$ 10,813			
	1	3	\$ 42,349	\$ 48,329	\$ 5,980			
6653	2	9	\$ 56,930	\$ 64,773	\$ 7,843	\$ 71,250	\$ 6,477	\$ 14,320
9298	2	3	\$ 49,088	\$ 55,853	\$ 6,765	\$ 61,439	\$ 5,586	\$ 12,351
9485	2	1	\$ 42,348	\$ 53,162	\$ 10,814			
6490	2	10	\$ 58,344	\$ 66,392	\$ 8,048	\$ 73,031	\$ 6,639	\$ 14,687
7384	2	6	\$ 50,315	\$ 60,148	\$ 9,833	\$ 66,163	\$ 6,015	\$ 15,848
4849	5	14	\$ 91,645	\$ 106,464	\$ 14,819			
10426	1	1	\$ 39,333	\$ 46,000	\$ 6,667			
6130	4	7	\$ 71,365	\$ 81,284	\$ 9,919			
7482	2	4	\$ 50,315	\$ 57,250	\$ 6,935	\$ 62,974	\$ 5,724	\$ 12,659

9427	2	1	\$	42,349	\$	53,162	\$	10,813				
9911	1	3	\$	41,309	\$	48,329	\$	7,020				
10591	1	1	\$	39,332	\$	46,000	\$	6,668				
5147	5	9	\$	83,034	\$	94,098	\$	11,064				
6774	2	9	\$	56,930	\$	64,773	\$	7,843	\$	71,250	\$	6,477 \$ 14,320
3410	6	19	\$	117,874	\$	132,725	\$	14,851				
7327	2	6	\$	52,853	\$	60,148	\$	7,295	\$	66,163	\$	6,015 \$ 13,310
5146	2	14	\$	64,418	\$	73,284	\$	8,866	\$	80,613	\$	7,329 \$ 16,195
6780	2	9	\$	56,930	\$	64,773	\$	7,843	\$	71,250	\$	6,477 \$ 14,320
6239	2	11	\$	59,800	\$	68,052	\$	8,252	\$	74,857	\$	6,805 \$ 15,057
10425	1	1	\$	39,333	\$	46,000	\$	6,667				
7180	4	4	\$	66,248	\$	75,480	\$	9,232				
8342	2	2	\$	42,349	\$	54,491	\$	12,142				
6307	2	11	\$	59,800	\$	68,052	\$	8,252	\$	74,857	\$	6,805 \$ 15,057
4913	4	10	\$	76,856	\$	87,534	\$	10,678				
3685	6	18	\$	115,003	\$	129,488	\$	14,485				
7214	2	1	\$	42,349	\$	53,162	\$	10,813				
9990	1	3	\$	41,309	\$	48,329	\$	7,020				
	1	3	\$	42,349	\$	48,329	\$	5,980				
10082	1	3	\$	41,309	\$	48,329	\$	7,020				
7198	2	7	\$	54,184	\$	61,652	\$	7,468	\$	67,817	\$	6,165 \$ 13,633
4028	4	18	\$	93,642	\$	106,652	\$	13,010				
6086	2	13	\$	62,837	\$	71,497	\$	8,660	\$	78,646	\$	7,149 \$ 15,809
7222	4	2	\$	63,045	\$	71,843	\$	8,798				
6651	2	9	\$	56,930	\$	64,773	\$	7,843	\$	71,250	\$	6,477 \$ 14,320
4181	4	16	\$	89,128	\$	101,513	\$	12,385				
4573	5	14	\$	91,645	\$	106,464	\$	14,819				
6191	2	11	\$	59,800	\$	68,052	\$	8,252	\$	74,857	\$	6,805 \$ 15,057
6299	2	11	\$	59,800	\$	68,052	\$	8,252	\$	74,857	\$	6,805 \$ 15,057
7881	2	4	\$	50,315	\$	57,250	\$	6,935	\$	62,974	\$	5,724 \$ 12,659
7360	4	4	\$	66,248	\$	75,480	\$	9,232				
7176	2	7	\$	54,184	\$	61,652	\$	7,468	\$	67,817	\$	6,165 \$ 13,633
4811	7	10	\$	104,070	\$	117,103	\$	13,033				
10417	1	1	\$	39,333	\$	46,000	\$	6,667				
4025	4	17	\$	91,354	\$	104,050	\$	12,696				
6238	5	7	\$	79,040	\$	89,564	\$	10,524				
7821	2	4	\$	50,315	\$	57,250	\$	6,935	\$	62,974	\$	5,724 \$ 12,659
9974	1	3	\$	41,309	\$	48,329	\$	7,020				
7239	2	7	\$	54,184	\$	61,652	\$	7,468	\$	67,817	\$	6,165 \$ 13,633
5304	2	14	\$	64,418	\$	73,284	\$	8,866	\$	80,613	\$	7,329 \$ 16,195
7391	2	6	\$	50,315	\$	60,148	\$	9,833	\$	66,163	\$	6,015 \$ 15,848
7810	2	4	\$	50,315	\$	57,250	\$	6,935	\$	62,974	\$	5,724 \$ 12,659
7026	2	7	\$	54,184	\$	61,652	\$	7,468	\$	67,817	\$	6,165 \$ 13,633

4179	4	15	\$	89,128	\$	99,037	\$	9,909				
7949	2	4	\$	50,315	\$	57,250	\$	6,935	\$	62,974	\$	5,724 \$ 12,659
8191	2	2	\$	47,882	\$	54,491	\$	6,609				
5948	4	7	\$	71,365	\$	81,284	\$	9,919				
6663	2	9	\$	56,930	\$	64,773	\$	7,843	\$	71,250	\$	6,477 \$ 14,320
8403	2	1	\$	42,349	\$	53,162	\$	10,813				
7199	2	7	\$	54,184	\$	61,652	\$	7,468	\$	67,817	\$	6,165 \$ 13,633
7588	4	3	\$	64,626	\$	73,639	\$	9,013				
4757	2	16	\$	67,662	\$	76,994	\$	9,332	\$	84,694	\$	7,700 \$ 17,032
6488	2	10	\$	58,344	\$	66,392	\$	8,048	\$	73,031	\$	6,639 \$ 14,687
7453	2	4	\$	50,315	\$	57,250	\$	6,935	\$	62,974	\$	5,724 \$ 12,659
6957	4	4	\$	66,248	\$	75,480	\$	9,232				
			\$	5,562,570	\$	6,408,869	\$	846,299	\$		308,781	

Washington County Sheriff's Office

Judicial Division

<u>ID Number</u>	<u>Grade</u>	<u>Step</u>	<u>Current Salary</u>	<u>Proposed Salary</u>	<u>Increase</u>	<u>Increase to Master Deputy</u>	<u>Potential Increase to Master Deputy</u>	<u>Total Increase From DFC to Master Deputy</u>
5343	4	9	\$ 65,187	\$ 73,222	\$ 8,035	\$ 80,544	\$ 7,322	\$ 15,357
7126	4	7	\$ 62,046	\$ 69,694	\$ 7,648	\$ 76,663	\$ 6,969	\$ 14,617
5773	4	12	\$ 68,473	\$ 78,852	\$ 10,379	\$ 86,737	\$ 7,885	\$ 18,264
4827	8	6	\$ 88,421	\$ 96,369	\$ 7,948			
10793	3	3	\$ 48,526	\$ 54,633	\$ 6,107			
3977	8	11	\$ 100,027	\$ 109,032	\$ 9,005			
5058	7	7	\$ 81,765	\$ 89,645	\$ 7,880			
6613	2	10	\$ 58,344	\$ 66,392	\$ 8,048	\$ 73,031	\$ 6,639	\$ 14,687
4558	4	16	\$ 77,459	\$ 87,038	\$ 9,579	\$ 95,742	\$ 8,704	\$ 18,283
10821	3	3	\$ 48,526	\$ 54,633	\$ 6,107			
10822	3	3	\$ 48,526	\$ 54,633	\$ 6,107			
9949	4	2	\$ 50,981	\$ 61,599	\$ 10,618	\$ 67,759	\$ 6,160	\$ 16,778
6178	4	11	\$ 68,474	\$ 76,929	\$ 8,455	\$ 84,622	\$ 7,693	\$ 16,148
6652	2	11	\$ 59,800	\$ 68,052	\$ 8,252	\$ 74,857	\$ 6,805	\$ 15,057
7104	4	7	\$ 62,046	\$ 69,694	\$ 7,648	\$ 76,663	\$ 6,969	\$ 14,617
5048	4	13	\$ 71,926	\$ 80,824	\$ 8,898	\$ 88,906	\$ 8,082	\$ 16,980
9449	4	2	\$ 54,829	\$ 61,599	\$ 6,770	\$ 67,759	\$ 6,160	\$ 12,930
6432	2	10	\$ 58,344	\$ 66,392	\$ 8,048	\$ 73,031	\$ 6,639	\$ 14,687
4912	9	6	\$ 98,010	\$ 106,186	\$ 8,176			
5599	4	11	\$ 68,474	\$ 76,929	\$ 8,455	\$ 84,622	\$ 7,693	\$ 16,148
10030	4	2	\$ 50,981	\$ 61,599	\$ 10,618	\$ 67,759	\$ 6,160	\$ 16,778
7888	2	4	\$ 50,315	\$ 57,250	\$ 6,935	\$ 62,974	\$ 5,724	\$ 12,659
			\$ 1,441,479	\$ 1,621,196	\$ 179,717		\$ 105,604	

Washington County Sheriff's Office

Central Booking Division

<u>ID Number</u>	<u>Grade</u>	<u>Step</u>	<u>Current Salary</u>	<u>Proposed Salary</u>	<u>Increase</u>	<u>Increase to Master Deputy</u>	<u>Potential Increase to Master Deputy</u>	Total Increase From DFC to Master Deputy
4572	5	13	\$ 93,933	\$ 103,867	\$ 9,934			
8055	2	3	\$ 49,088	\$ 55,853	\$ 6,765	\$ 61,439	\$ 5,586	\$ 12,351
6980	2	10	\$ 58,344	\$ 66,392	\$ 8,048	\$ 73,031	\$ 6,639	\$ 14,687
7170	2	7	\$ 54,184	\$ 61,652	\$ 7,468	\$ 67,817	\$ 6,165	\$ 13,633
7871	2	4	\$ 50,315	\$ 57,250	\$ 6,935	\$ 62,974	\$ 5,724	\$ 12,659
6150	2	13	\$ 62,837	\$ 71,497	\$ 8,660	\$ 78,646	\$ 7,149	\$ 15,809
4056	2	21	\$ 76,544	\$ 87,112	\$ 10,568	\$ 95,823	\$ 8,711	\$ 19,279
7536	2	4	\$ 50,315	\$ 57,250	\$ 6,935	\$ 62,974	\$ 5,724	\$ 12,659
7570	4	3	\$ 64,626	\$ 73,639	\$ 9,013			
6066	2	13	\$ 62,837	\$ 71,497	\$ 8,660	\$ 78,646	\$ 7,149	\$ 15,809
			\$ 623,022	\$ 706,009	\$ 82,987		\$ 52,847	

Washington County Sheriff's Office

DRC Booking Division

<u>ID Number</u>	<u>Grade</u>	<u>Step</u>	<u>Current Salary</u>	<u>Proposed Salary</u>	<u>Increase</u>	<u>Increase to Master Deputy</u>	<u>Potential Increase to Master Deputy</u>	<u>Total Increase From DFC to Master Deputy</u>
9749	4	2	\$ 50,981	\$ 61,599	\$ 10,618	\$ 67,759	\$ 6,160	\$ 16,778
			\$ 50,981	\$ 61,599	\$ 10,618		\$ 6,160	



Agenda Report Form

Open Session Item

SUBJECT: American Rescue Plan Act of 2021 Older American Act Funds

PRESENTATION DATE: December 7, 2021

PRESENTATION BY: Amy Olack, CEO, Bill Beard, President, Board of Directors and Ed Lough, Vice-President, Board of Directors

RECOMMENDED MOTION: To approve County funds as the local match requirement of \$122,027 for the Washington County Commission on Aging, Inc. (WCCOA) to obtain American Rescue Plan Act of 2021 Funds in the amount of \$575,719 for the Federal Older American's Act programs.

REPORT-IN-BRIEF: On March 11, the American Rescue Plan Act of 2021 (ARP) was signed into law. Section 2921 of the law appropriated \$1.434 billion to remain available until expended to carry out the Older Americans Act of 1965 (OAA). Area Agencies on Aging (AAA) are eligible to receive funding under Title III Parts B, C1, C2, D, and E if local match requirements are met. Federal funds are not an allowable match. \$122,027 is the required match for \$575,719 in Federal funds available to Washington County's Area Agency on Aging to support older adults.

DISCUSSION: The WCCOA is the designated Area Agency on Aging for Washington County. The WCCOA serves the fastest growing segment of the County's population, seniors. The WCCOA also serves those with disabilities regardless of age and caregivers. The WCCOA provides over 50 programs and services. There are over 300 seniors on the waitlist for at least one of the programs and services provided.

This funding would expand or enhance allowable programs and services to older adults. Programs include but are not limited to: Home Delivered Meals, also known as Meals on Wheels; Congregate Sites (7 throughout the County); social isolation; chore, homemaker, and personal care services; caregiver services; health promotion and education; and respite care. The ARP project period for the awards is April 1, 2021 through September 30, 2024. The State Department of Aging will require tracking and reporting of all expenditures.

FISCAL IMPACT: Local funds of \$122,027 are a required match for the Washington County Commission on Aging, Inc. to receive the proposed \$575,719 in ARP funds.

CONCURRENCES: None anticipated.

ALTERNATIVES: Not to accept \$575,719 in eligible Federal funds.

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A