



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201

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BOARD OF COUNTY COMMISSIONERS

August 10, 2021

OPEN SESSION AGENDA

- 10:00 AM MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
CALL TO ORDER, *President Jeffrey A. Cline*
APPROVAL OF MINUTES: August 3, 2021
- 10:05 AM COMMISSIONERS' REPORTS AND COMMENTS
- 10:10 AM STAFF COMMENTS
- 10:15 AM CITIZEN PARTICIPATION
- 10:20 AM PROCLAMATION RECOGNIZING SEPTEMBER AS “FORGET ME NOT” MONTH
Disabled Veterans Organization
- 10:30 AM HAGERSTOWN COMMUNITY COLLEGE/DIVISION OF EMERGENCY SERVICES
PARAMEDIC PROGRAM UPDATE
Dave Hays, Director, Division of Emergency Services; Kevin Lewis, Director, Training/Quality Assurance, Division of Emergency Services; Dr. James Klauber, President, Hagerstown Community College
- 10:45 AM BUDGET TRANSFERS FOR THE DIVISION OF EMERGENCY SERVICES
Dave Hays, Director, Division of Emergency Services
- 10:50 AM WASHINGTON COUNTY GAMING COMMISSION'S ANNUAL REPORT & FY21
GAMING FUND ALLOCATION ANNOUNCEMENT
Susan Buchanan, Director, Office of Grant Management; Kay Hoffman, Chair, Washington County Gaming Commission
- 11:00 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-21-0061): INDUSTRIAL
EQUIPMENT FOR THE HIGHWAY DEPARTMENT
Brandi Naugle, Buyer, Purchasing; Zane Rowe, Deputy Director, Highway; Jack Reynard, Manager, Fleet Administration
- 11:05 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-21-0065): LINE
STRIPING CONTRACT WITH THE HIGHWAY DEPARTMENT
Brandi Naugle, Buyer, Purchasing; Zane Rowe, Deputy Director, Highway; Doug Levine, Traffic Supervisor, Highway
- 11:10 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-21-0062): ONE BOBCAT
T76 T4 COMPACT LOADER FOR SOLID WASTE
Brandi Naugle, Buyer, Purchasing; Dave Mason, Deputy Director, Solid Waste

- 11:15 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-21-0064): ONE NEW 2022 FORD F-550, SUPER DUTY FOR WATER QUALITY
Brandi Naugle, Buyer, Purchasing; Mark Bradshaw, Director, Environmental Management
- 11:20 AM CONTRACT AWARD (PUR-1507) – TREATMENT FOR SUBSTANCE USE DISORDERS
Rick Curry, Director, Purchasing; Megan Willis, Program Director, Day Reporting Center
- 11:25 AM APPLICATION FOR ZONING TEXT AMENDMENT RZ-21-001, CALVERT ENERGY
Travis Allen, Comprehensive Planner, Planning & Zoning
- 11:30 AM ADJOURNMENT

NOTE: *The Board of County Commissioners will be attending a press conference for the Washington County Public Safety Training Center Capital Campaign Kick-Off at 2:30 p.m.*



Agenda Report Form

Open Session Item

SUBJECT: Proclamation Recognizing September as “*Forget-Me-Not-Month*”

PRESENTATION DATE: August 10, 2021

PRESENTATION BY: Disabled Veterans Organization – JR Arnold

WHEREAS, The Disabled American Veterans Organization offers free services to

disabled veterans and their families in filing claims for government benefits as well as the resolution of problems regarding employment, health care and counseling, and

WHEREAS, the Disabled American Veterans Organization strives to respond to emergency needs arising in the family of any disabled veteran, and

WHEREAS, the community wishes to express a deep and continuing sense of gratitude to those disabled veterans who gave so much to protect and preserve our way of life, and

WHEREAS, the Disabled American Veterans Organization has chosen September 2021 for its annual *Forget-Me-Not* Drive in Washington County and pledges that all contributions will be utilized for disabled veterans and their families in our community, and

NOW THEREFORE, We the Board of County Commissioners of Washington County, Maryland, hereby recognize September 2021 as “*Forget-Me-Not*” Month and encourage all citizens to join in and support those who have given so freely to protect and defend the rights and freedom of us all.



Agenda Report Form

Open Session Item

SUBJECT: Hagerstown Community College/Division of Emergency Services Paramedic Program Update

PRESENTATION DATE: August 10, 2021

PRESENTATION BY: R. David Hays - Director, Division of Emergency Services; Kevin Lewis - Director of Training/Quality Assurance, Division of Emergency Services; Dr. James Klauber, President, Hagerstown Community College

RECOMMENDATION: N/A

REPORT-IN-BRIEF: During the calendar year 2021, The Hagerstown Community College (HCC) through fiscal and enrollment evaluations, has determined that they would no longer provide paramedic level education as a primary component of their educational platform. In doing so, the HCC Administration and the Division of Emergency Services and County Staff, evaluated the requirements that would be needed to continue providing paramedic level education here in the County. Initial thoughts were that the County (through the DES) could serve as the primary program host and deliver instructional programs, while the HCC could serve as the academic credentialing platform.

DISCUSSION: Today's discussions are intended to provide information to the Commissioners that may help identify and evaluate the program needs that would be required to continue providing paramedic level educational opportunities here in Washington County.

FISCAL IMPACT: \$268,530.91

CONCURRENCES: N/A

ALTERNATIVES: Do not reinstate a paramedic program in Washington County.

ATTACHMENTS: Paramedic Program Budget, Consortium Agreement, Memorandum of Understanding, Program Staffing Cost, Washington County DES Education Program Proposal

Paramedic Program Budget	Annual	CIP
Full Time	(Includes Benefits)	
Program Director	\$104,029.86	
Lead Instructor	\$86,087.05	
Admin./Support	\$54,914.00	
Part Time		
Adjunct Faculty	\$6,000.00	
Lab Assistants	\$10,000.00	
Equipment		
Laerdal Sim Mom		\$50,000.00
Computer Software	\$5,000.00	\$15,000.00
Video Technology		\$75,000.00
Travel		
CoAEMSP Workshop	\$2,500.00	
Total Prgram Cost	\$268,530.91	\$140,000.00

Consortium Agreement

between

Hagerstown Community College and Washington County Division of Emergency Services

This Memorandum of Understanding is for the creation of a sponsor for a Paramedic education program known as the *Washington County Emergency Medical Services Training Program* hereinafter referred to as "Consortium", between Hagerstown Community College and Washington County Division of Emergency Services entered into this ____ day of July, 2021.

I. REASON FOR AGREEMENT:

Purpose: The purpose of this agreement is to create a consortium sponsor between Hagerstown Community College and Washington County Division of Emergency Services. so as to provide a Paramedic education program, including didactic, laboratory, hospital, and field internship learning experiences for Paramedic students.

Whereas, both parties desire to jointly establish a consortium between Hagerstown Community College and Washington County Division of Emergency Services that will permit the sponsorship of a Paramedic educational program in accordance with *the Standards and Guidelines for the Accreditation of Educational Programs in the Emergency Medical Services Professions* ("Standards") of the Commission on Accreditation of Allied Health Education Programs (CAAHEP) that includes didactic, laboratory, hospital, and field internship learning experiences, thereby preparing competent entry-level Emergency Medical Technician-Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains,

Now therefore, in contemplation of this relationship between the parties and in consideration of the mutual covenants contained herein, the parties mutually agree as follows:

II. JOINT RESPONSIBILITIES:

1. The governance of the Consortium shall be a (5) five member Coordinating Committee comprised of a minimum of (3) three representatives from Hagerstown Community College and (4) four representatives from Washington County Division of Emergency Services. These seven members will serve as the Advisory Board to the education program. The Committee shall meet at least annually and be responsible for establishing oversight of the following duties:
 - (a) Approving the Goal(s) and Learning Domains of the Paramedic educational program in accordance with Standards II.A and II.C.
 - (b) Designating the program Advisory Committee in accordance with Standard II.B.
 - (c) Designating the Program Director in accordance with Standard III.B.1.
 - (d) Designating the Medical Director(s) in accordance with Standard III.B.2.

- (e) Designating the faculty and instructional staff in accordance with Standard III.B.3., or delegating that designating authority to the Program Director of the educational program.
 - (f) Ensuring that the educational program has adequate resources in accordance with Standard III.
 - (g) Approving the curriculum of the program in accordance with Standard III.C.
 - (h) Ensuring that the provisions of fair practices are met in accordance in Standard V.
 - (i) Ensuring all activities of the educational program meet the *Standards* in accordance with Standard I.C.
 - (j) Establishing policies that govern the operation of the Consortium and the educational program.
 - (k) Setting the number of students to be admitted to the educational program.
 - (l) Establishing formal affiliation agreements or memoranda of understanding between the Consortium (sponsor) and all other entities that participate in the education of the students describing the relationship, role, and responsibilities between the sponsor and that entity in accordance with Standard V.F.
 - (m) Ensuring the periodic assessment of the program's effectiveness in achieving its stated goals and learning domains, and reporting such results in accordance with Standard IV.B.2.
 - (n) Maintaining minutes of all meetings of the Coordinating Committee, including documentation of fulfillment of its role and responsibilities.
2. The Coordinating Committee shall have a Chairperson and Vice-Chairperson elected by and from the group.
 3. The Program Director shall report to Washington County Division of Emergency Services.
 4. The curriculum shall meet the requirements of the *Standards and Guidelines for the Accreditation of Educational Programs in the Emergency Medical Services Professions*.
 5. Hagerstown Community College and Washington County Division of Emergency Services agree that meetings between the Program Director and appropriate faculty members may be held at least monthly to ensure the curriculum effectiveness of the program as well as the fulfillment of the other responsibilities designated in Standard III.B.1.a. Meetings may be held more frequently, and may be by email and/or telephone conversations.
 6. Washington County Division of Emergency Services will provide qualified instructors for all program courses.
 7. The tuition and fees for the program shall be in accordance with Hagerstown Community College and Washington County Division of Emergency Services policy with subsequent review and approval by the Committee.

8. Selection to the Paramedic program shall be based on criteria as set forth in the Paramedic program *Student Manual* and/or other official publications. Each student must consent to exchange of educational information in accordance with the Family Educational Rights and Privacy Act of 1974, as amended. Although Washington County Division of Emergency Services shall obtain all required consents, Hagerstown Community College shall have the right to rely on such consents and to obtain copies of such consents upon request.
10. Hagerstown Community College and Washington County Division of Emergency Services shall abide by all applicable State and Federal nondiscrimination laws. There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, disability or veteran's status in either the selection of students for participation in the educational program, or as to any aspect of the educational program; provided, however, that with respect to disability, the disability must not be such as would even with reasonable accommodation, in and of itself, preclude the student's effective participation in the clinical program. Neither, Hagerstown Community College or Washington County Division of Emergency Services guarantees acceptance of a specific number of students.
11. The Parties agree that during the student's enrollment in the Washington County EMS Training Program the faculty and staff shall be responsible for evaluation of the students' performance in accordance with established academic and clinical guidelines. A student whose performance does not meet these established guidelines may be subject to academic probation or, if deemed necessary by the Program Director, dismissed from the program. A student has the right to due process, and may appeal such dismissal as provided for in the *Student Manual* and/or other official publication(s).
12. The students shall pay all tuition and fees to Washington County Division of Emergency Services Program as well as be responsible for their books, uniforms, meals, and housing while enrolled in the program. Upon successful completion of all academic and other program requirements, a certificate will be awarded by the Washington County EMS Training Program.
13. Each student is required to complete health requirements as set forth in the *Student Manual* and/or other official publication(s) prior to commencement in the hospital/field activities of the program. Each student shall be required to provide proof of required immunizations as set forth in the *Student Manual* and/or other official publication(s), and must be able to perform his/her activities in the program in such a manner as to not pose a direct threat to the health or safety of others.
14. Both parties shall review this Agreement each year. Modification in the Agreement may be made by mutual consent at any time, so long as such modification is in writing and is signed by officials of all members. Either party may terminate this Agreement provided that six (6) months' notice is given in writing. In the event of termination of the Consortium it is understood that all students in good standing will have the option of completing the Paramedic program under the conditions then in effect.
15. If either party receives notice of possible loss of accreditation, that party shall be required to notify the other party in writing within five (5) working days. Hagerstown Community College and Washington County Division of Emergency Services shall within a reasonable period of time notify all students attending the program of such loss or impending loss.

16. Unless either party gives written notice for termination of the Agreement, then this Agreement shall be automatically renewed each year for a period of one year.
17. Hagerstown Community College and Washington County Division of Emergency Services acknowledge and agree that neither party shall be responsible for any loss, injury or other damage to the person or property of any student or faculty member participating in the didactic, laboratory, hospital, or field internship training at any facility of Hagerstown Community College and Washington County Division of Emergency Services unless such loss, injury, or damage results from the negligence or willful conduct of that party, its agents, officers, or employees.
18. This Agreement is intended solely for the mutual benefit of the parties hereto, and there is no intention, express or otherwise, to create any rights or interests for any party or person other than Hagerstown Community College and Washington County Division of Emergency Services; without limiting the generality of the foregoing, no rights are intended to be created for any patient, student, parent or guardian of any student, spouse, next of kin, employer or prospective employer of any student.
19. Neither party is an agent, employee or servant of the other. Hagerstown Community College and Washington County Division of Emergency Services acknowledge and agree that students participating in the didactic, laboratory, hospital, and field internship training of the Consortium program are not employees of Hagerstown Community College and Washington County Division of Emergency Services by reason of such participation, and that neither party assumes any responsibilities to the student participants that may be imposed upon an employer under any law, regulation, or ordinance. Student participants while participating in didactic, laboratory, hospital and field internship training shall in no way hold themselves out as employees of Hagerstown Community College and Washington County Division of Emergency Services.
20. No provision of this Agreement shall prevent any patient from requesting not to be a teaching patient or prevent any member of Hagerstown Community College and Washington County Division of Emergency Services from designating any patient as a non-teaching patient.
21. This document and the MOU agreed upon by both agencies contains the entire understanding between the parties with respect to the Paramedic program sponsored by the Consortium and merges within it any and all prior and/or contemporaneous negotiations, understandings, agreements, and representations, whether oral or written. This Agreement supersedes any and all prior and/or contemporaneous representations, negotiations, promises, covenants, or discussions, if any, between the parties related to a Paramedic program sponsored by the Consortium.

IN WITNESS THEREOF, the undersigned duly authorized representatives of the parties have executed this Agreement.

Hagerstown Community College
Services

Washington County Division of Emergency

President

Director

Date

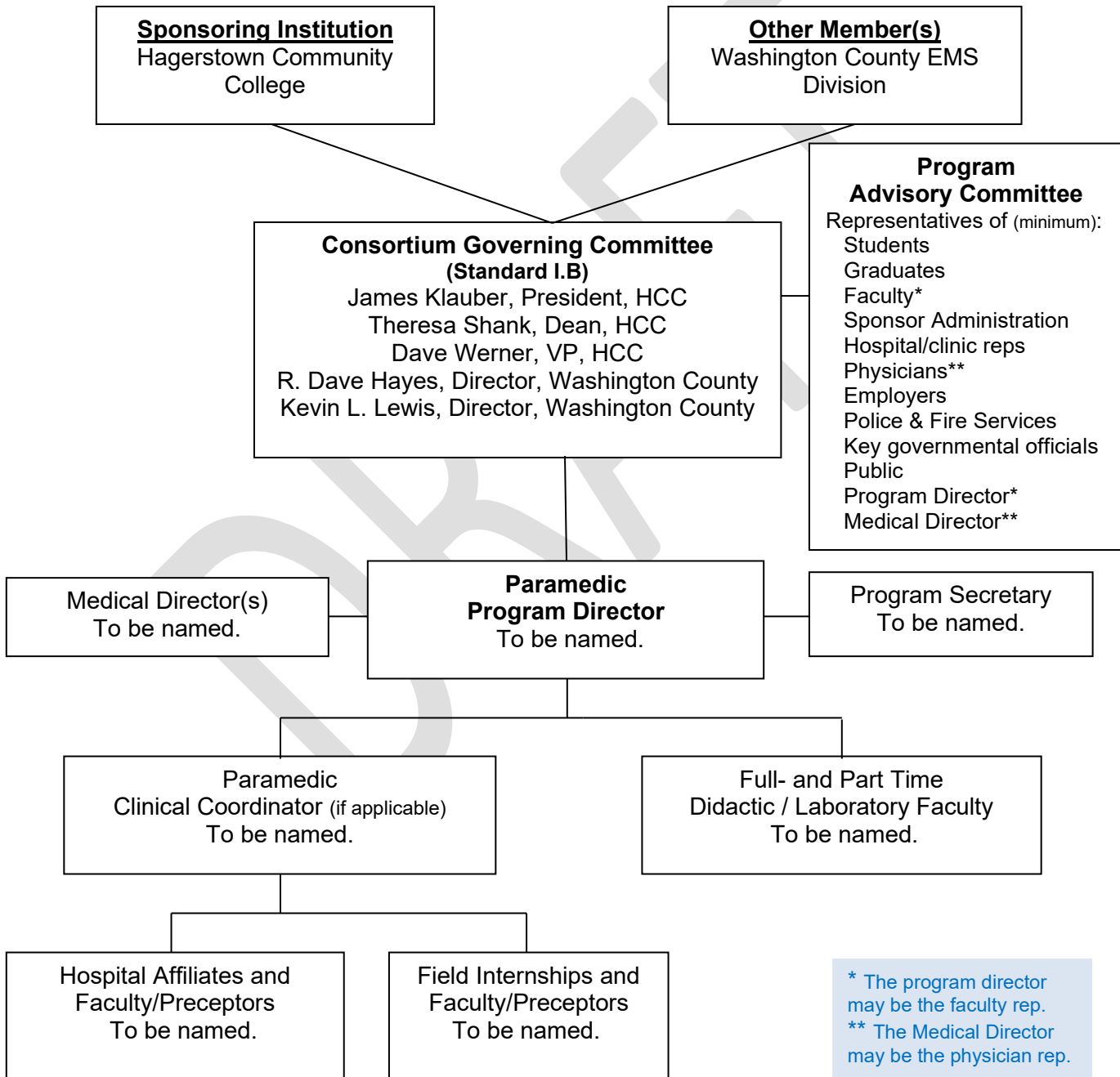
Date

DRAFT

Programmatic Organization Chart

Consortium Sponsor (Standard I.B)

Washington County Emergency Medical Training Program Paramedic Program



MEMORANDUM OF UNDERSTANDING

Between

Hagerstown Community College, Washington County Division of Emergency Services, Washington
County Board of County Commissioners.

WHEREAS, the Washington County Division of Emergency Services and Hagerstown Community College mutually desire to enter into an Agreement to provide a paramedic training program leading to national certification and state licensure.

1. HCC agrees to the following:

- a. Maintain the consortium agreement in order to provide continued accreditation through the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).
- b. Upon completion of the paramedic academy and successful completion of the National Registry exam students may be awarded 30 hours of College credit for completion of the Technical Studies AAS Degree. 15 hours of program requirements and 15 hours of restrictive elective requirements will be satisfied. Awarding of articulated credit will follow procedures outlined in the College catalog.
- c. Allow Washington County EMS to utilize training equipment owned by Hagerstown Community College.
- d. Allow Washington County EMS to schedule high fidelity simulations in the College's simulation space. Schedule will be coordinated and approved by Hagerstown Community College lab staff.

2. Provide the following educational space until Public Safety Academy facility is completed and Washington County EMS occupies new space:

- a. Provide to Washington County EMS use of two (2) office spaces, one classroom to accommodate up to 25 students, and access to use the athletic, recreation and community center and other training and ceremonial space, if available. Offices will be furnished by HCC to the extent practical.
- b. Except as otherwise agreed, HCC bear all operational expenses and responsibilities for services including electrical power, HVAC, voice and data-communication circuit, office cleansing and maintenance services to Washington County EMS occupied building areas.
- c. HCC shall provide maintenance and upkeep for the physical facilities and equipment.
- d. HCC shall provide staff and student access to and use of parking lots.
- e. HCC will assist Washington County EMS in establishing notification procedures for weather procedures or other unexpected emergency closures of HCC.

3. Washington County EMS agrees to the following:

- a. All student enrolled in the EMS Academy will be registered and pay \$8.00 per student through the Office of Workforce Solutions and Continuing Education at HCC.
- b. Washington County EMS will allow participation by designated HCC administration in the following areas to ensure compliance of Standard 1.C through the consortium agreement for continued accreditation of the paramedic program. These areas include but may not be limited to the following:
 - i. *Participation in the annual resource assessment*
 - ii. *Participation on the program advisory committee*
 - iii. *Review of the program annual report*
 - iv. *Other long-term planning activities*
- c. Washington County EMS will abide by all HCC rules, regulations and requirements including but not limited to dress code, use of facility and conduct of staff, students, guests; and shall be responsible for supervising its employees while on HCC property.
- d. Washington County EMS will provide its own computer equipment and other equipment needed to accomplish its training responsibilities including office supplies, furniture, training equipment and copying services outside of what is previously outlined and agreed upon through this MOU.

4. Miscellaneous

- a. Use of the property and facilities is restricted solely to the locations and activity outlined in this Agreement or as authorized by the Dean of Continuing Education and Business Services.
- b. Terms of Payment: If any other money is required outside of the \$8.00 fee per student as addressed in item #3, those items will be discussed at time of need between the parties. Items may include additional rent, equipment usage, personnel cost, etc.
- c. This Agreement is effective July 1st, 2021 and shall be in effect for one year as a pilot program, after which the parties will review the efficacy of the program. The review will be conducted on or before May 1st, 2022. Unless modified by mutual written agreement or terminated by either party on or before June 1st, 2022, the Agreement shall continue in force and automatically renew annually for two subsequent years. Modification or termination would be effective on the subsequent July 1st unless extraordinary conditions exist.
- d. This Agreement contains the entire understanding between the parties and supersedes any and all prior agreements, arrangements, communications, or representations, whether oral or written.
- e. Insurance. The State of Maryland and Washington County are not insuring or indemnifying HCC, its employees, or agents, for any incident arising from or related to use of HCC property or facilities as outlined in this Agreement. HCC is completely responsible for damages or injuries that occur to any persons or property whatsoever as a result of HCC's negligence, except for workers compensations claims that may be incurred by employees of the State of Maryland or Washington County. Similarly, the State of Maryland and Washington County are solely responsible of the conduct of its employees while they are on the HCC campus.

- f. Notices. Notices under this Agreement shall be given as follows:

If to Hagerstown Community College:

Theresa M. Shank
Dean
Continuing Education & Business Services
Career Programs Building
11400 Robinwood Drive
Hagerstown, Maryland 21742

If to Washington County:

R. David Hays
Director
Division of Emergency Services, Washington County
16232 Elliott Parkway
Williamsport, Maryland 21795

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on this _____ day of _____ 2021.

R. David Hays
Director, Division of Emergency Services
Washington County

James Klauber
President
Hagerstown Community College

	Total Staff Needed	Salary	Fica 0.0765	Pension 0.27	W.C. 0.07	Health Insurance	Other Insurance	Total Staff Wage	Total Wages
Grade 15	1	\$60,840.00	\$4,654.26	\$16,426.80	\$4,258.80	\$16,000.00	\$600.00	\$102,779.86	\$102,779.86

Grade 12	1	\$48,173.00	\$3,685.23	\$13,006.71	\$3,372.11	\$16,000.00	\$600.00	\$84,837.05	\$84,837.05
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Grade 9	1	\$38,314.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$600.00	\$54,914.00	\$54,914.00
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Washington County EMS Division Education Program

1 and # 2 below will be outlined in more detail in the approved MOU.

1. HCC will provide:

- a. Accreditation with CoAEMSP through consortium agreement between HCC and Washington County EMS.
- b. Articulated credit for up to 30 semester hours toward ASS Degree in Technical Studies according to College catalog procedures after completion of coursework and successful completion of NRP certification.
- c. Use of existing HCC EMS equipment during classroom and lab exercises.
- d. Use of simulation lab for academy students for high fidelity simulations with proper scheduling through HCC lab staff.
- e. Use of classroom and office space in existing Career building until Public Safety Academy is constructed and occupied.
- f. Participation and ensured compliance of Standard 1.C through the consortium agreement for continued accreditation of the paramedic program. These areas include but may not be limited to the following:
 - i. *Participation in the annual resource assessment*
 - ii. *Participation on the program advisory committee*
 - iii. *Review of the program annual report*
 - iv. *Other long-term planning activities*

g.

2. Washington County EMS will provide:

- a. Coordination and instruction in all aspects of EMS Academy leading to NRP certification.
- b. Coordination and supervision of all clinical/lab experiences of paramedic program, to include contracts with clinical sites, scheduling of students, overseeing hours and experiences meeting accreditation guidelines under Appendix G.
- c. Compliance of Standard 1.C through the consortium agreement for continued accreditation of the paramedic program. These areas include but may not be limited to the following:
 - i. *Participation in the annual resource assessment*
 - ii. *Participation on the program advisory committee*
 - iii. *Review of the program annual report*
 - iv. *Other long-term planning activities*

3. Needed for successful operation of the paramedic academy by Washington County EMS:

a. 2 FTE's

- i. One FTE must include program director
 1. Qualifications = BS degree, Paramedic license, appropriate medical or allied health education, training/experience, field experience in out-of-hospital emergency care, knowledge of the National EMS Scope of Practice and National EMS Education Standards

- ii. One FTE can be lead instructor/faculty only/clinical coordinator or any combination of these responsibilities.
 - 1. Qualifications for faculty = Paramedic license, knowledge in course content and effective in teaching their assigned subjects.
 - 2. Qualifications for Lead Faculty (if utilized) = AS/AAS degree, Paramedic license, experience in emergency medicine/prehospital care, knowledge of instructional methods with five (5) years of teaching experience.
 - 3. Both FTE's will have teaching responsibilities, the amount of teaching will be dependent on how the other above listed administrative responsibilities are divided up among the FTE's.

b. Medical Director

- i. Qualifications = physician currently licensed and authorized to practice in the location of the program, adequate training and or experience in the delivery of out-of-hospital emergency care, be an active member of the local medical community and participate in professional activities, knowledgeable about the education of the Emergency Medical Services Professions, including professional, legislative and regulatory issues regarding the education of the EMS professions.
- ii. Medical Director must be responsible for medical oversight of the program, duties include:
 - 1. *Review and approve the educational content of the program curriculum for appropriateness, medical accuracy, and reflection of current evidence-informed prehospital or emergency care practice.*
 - 2. *Review and approve the required minimum numbers for each of the required patient contacts and procedures listed in the Standards.*
 - 3. *Review and approve the instruments and processes used to evaluate students in didactic, laboratory, clinical, and field internship.*
 - 4. *Review the progress of each student throughout the program, and assist in the determination of appropriate corrective measures, when necessary.*
- iii. Recommend contract for medical director outlining responsibilities and expected time commitment throughout an academic year.
 - 1. Recommend approximately 60 hours per year.
 - 2. Number of hours per week/month to be determined by program director and medical director based on needs of the program and progress of students throughout curriculum.

c. High fidelity manikin

- i. Purchase Sim Mom with interchangeable chest, simulator can be used for OB and regular adult scenarios during paramedic education program.

4. Proposed initial budget request

Account Title	Quantity and/or Formula used for total	Budgeted amount
Instructional Salary – Full time	2	??
Instructional Salary – Adjunct faculty (part-time)	\$1500 -\$2000 per course of instruction	\$6000.00
Support Personnel	½ - 1 FTE	??
Hourly Wages	Lab Assistants @ 20.00/hour – 12 hours/week @ 40 weeks/year	\$10000.00
Equipment (simulator)	Laerdal Sim Mom	\$50,000.00
Travel	CoAEMSP workshop/yearly	\$2500.00
Computer Software	Yearly fee if using Simulation capture software, cost estimate varies based on # of rooms.	Approximate cost \$7500.00 - \$15000.00
Technology	Video capture system for simulation and debriefing	Approximate cost \$50,000.00 – \$75,000.00
		\$126,000-\$158,500 (Not including 2 instructional FTE's and ½ - 1 support FTE)

5. Must have to start program

Account Title	Quantity and/or Formula used for total	Budgeted amount
Instructional Salary – Full time	2	??
Instructional Salary – Adjunct faculty (part-time)	\$1500 -\$2000 per course of instruction	\$6000.00
Support Personnel	½ - 1 FTE	??
Hourly Wages	Lab Assistants @ 20.00/hour – 12 hours/week @ 40 weeks/year	\$10000.00
Travel	CoAEMSP workshop/yearly	\$2500.00
		\$18,500 (Not including 2 instructional FTE's and ½ - 1 support FTE)



Agenda Report Form

Open Session Item

SUBJECT: Budget Transfers (2)

PRESENTATION DATE: August 10, 2021

PRESENTATION BY: R. David Hays - Director, Division of Emergency Services (DES)

RECOMMENDATION: To authorize two (2) budget transfers that are necessary to cover delays in delivery of the vol. firefighter PPE (turn-out gear), an EMS Chase vehicle/equipment and the cost associated with the SAFER Grant firefighter wages that are to be reimbursed through the SAFER Grant.

REPORT-IN-BRIEF: Funding is included in the Division of Emergency Services FY21 budget that is necessary to cover SAFER Grant wages as expenditures (reimbursement funding has been requested), complete the purchase of firefighter PPE (turn-out gear) for volunteer responders and the newly hired career firefighters, an EMS chase vehicle and the Counties cost share for the AFG SCBA; all of which did not deliver prior to June 30, 2021.

DISCUSSION: Due to manufacturing and delivery delays resulting from COVID19, the expected delivery for the firefighter PPE and EMS vehicle has not occurred prior to June 30, 2021. This has created a need to secure the funding for future payment of these items by moving funding in FY21 Budgets to designated CIP accounts which will cover the payment once delivery occurs; sometime after July 1, 2021. The County has now executed its reimbursement request through FEMA for the SAFER Grant firefighters in FY21 budgets with those funds being received in the near future.

FISCAL IMPACT: None; included in FY21 Budgets and SAFER Grant Reimbursements

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Budget Adjustment Form (2)



Washington County, Maryland Budget Adjustment Form

Print Form

- ☐ Budget Amendment - Increases or decrease the total spending authority of an accounting fund or department
- ☐ Budget Transfer - Moves revenues or expenditures from one account to another or between budgets or funds.

Transaction/Post -Finance	
Deputy Director - Finance	Kelcee Mace <small>Digitally signed by Kelcee Mace Date: 2021.07.30 09:38:55 -04'00'</small>
Preparer, if applicable	

Department Head Authorization	
Division Director / Elected Official Authorization	R. David Hays <small>Digitally signed by R. David Hays Date: 2021.07.30 10:46:29 -04'00'</small>
Budget & Finance Director Approval	
County Administrator Approval	
County Commissioners Approval	

Required approval with date	
If applicable with date	07/29/2021
Required approval with date	
Required approval with date	
Required > \$ 25,000 with date	

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Account Description	Increase (Decrease) + / -
599999	30	11430	VEH009		VHCL	CIP - Emergency Services Equipment and Vehicle Rep	79,000
599999	30	10500	VEH008		EQPT	CIP - General Vehicle and Equipment Replacement	109,667
599999	30	10500	VEH008		EQPT	CIP - General Vehicle and Equipment Replacement	85,297
599999	30	10500	VEH008		EQPT	CIP - General Vehicle and Equipment Replacment	21,030
600300	10	11520				EMS Operations - Vehicles	-79,000
505150	10	11520				EMS Operations - Other - Miscellaneous	-215,994
502000	10	91230				General Fund - Transfer to CIP	294,994
498710	30	11430	VEH009		VHCL	CIP - Transfer from General Fund	-79,000
498710	30	10500	VEH008		EQPT	CIP - Transfer from General Fund	215,994

Explain Budget Adjustment: Due to delays in manufacturing and delivery, an EMS vehicle, SCBA (AFG Grant) and firefighter PPE (turnout gear) will not be received by June 30, 2021. Adjustments are also needed to secure the funding for the AFG cost share for County SCBA which were not delivered prior to June 30, 2021.

Required Action by County Commissioners	<input type="radio"/> No Approval Required <input checked="" type="radio"/> Approval Required	Approval Date if Known	
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Washington County, Maryland Budget Adjustment Form

[Print Form](#)

☐ Budget Amendment - Increases or decrease the total spending authority of an accounting fund or department

☒ Budget Transfer - Moves revenues or expenditures from one account to another or between budgets or funds.

Transaction/Post -Finance

Deputy Director - Finance

Preparer, if applicable

Sonja L.B. Hoover
Digitally signed by Sonja L.B. Hoover
Date: 2021.08.04 10:53:06 -04'00'

Department Head Authorization

Division Director / Elected Official Authorization

Budget & Finance Director Approval

County Administrator Approval

County Commissioners Approval

R. David Hays

Digitally signed by R. David Hays
Date: 2021.08.04 14:06:57 -04'00'

Required approval with date

If applicable with date

Aug. 4, 2021

Required approval with date

Required approval with date

Required > \$ 25,000 with date

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Account Description	Increase (Decrease) + / -
496115	10	00000				SAFER	466,067.32
500000	10	11520				EMS Operations - Wages - Full Time	55,350
500000	10	11525				Fire Operations - Wages - Full Time	217,467.38
500100	10	11520				EMS Operations - FICA - Employer	4,117.3
500100	10	11525				Fire Operations - FICA - Employer	15,936.28
500120	10	11520				EMS Operations - Health Insurance	13,020.25
500120	10	11525				Fire Operations - Health Insurance	67,023.09
500125	10	11520				EMS Operations - Other Insurance	303.8
500125	10	11525				Fire Operations - Other Insurance	1,356.99

Explain
Budget Adjustment

The SAFER Grant was approved by the BOCC on September 29, 2020. The budget transfer is for the payment request to FEMA for five pay periods in FY21. Payment received from FEMA is to reimburse the salary and benefit expenses for five captains and 24 firefighters.

Required Action by
County Commissioners

☐ No Approval Required

☒ Approval Required

Approval Date if
Known

[illegible]



Agenda Report Form

Open Session Item

SUBJECT: Washington County Gaming Commission's Annual Report and Fiscal Year 2021 Gaming Fund Allocation Announcement

PRESENTATION DATE: August 10, 2021

PRESENTATION BY: Susan Buchanan, Director, Office of Grant Management; Kay Hoffman, Chair, Washington County Gaming Commission

RECOMMENDED MOTION: This presentation is for informational purposes only. No motion or action is requested.

REPORT-IN-BRIEF: The Washington County Gaming Commission wishes to present their annual report to the Board of County Commissioners and to announce the Commission's fiscal year 2021 funding decisions. In fiscal year 2020, the Gaming Commission had available \$2,461,676.25 for distribution to local charitable organizations and the Volunteer Fire & Rescue Association. This figure reflects an increase in revenues of \$758,588.94 when compared to the previous fiscal year. In accordance with State Statute, 50% of the funding received is allocated to the Washington County Volunteer Fire & Rescue Association and the remaining has been allocated to charitable organizations in Washington County.

DISCUSSION: In May of 2020, the Gaming Commission received 75 funding applications from 63 charitable organizations. The total amount of funding requested within those 75 applications was \$1,710,980.34. The applications were reviewed and considered by each Commissioner. After review, group deliberations and a gaming hearing in June, the Gaming Commission determined appropriate funding allocations based on the published and approved "Guidelines for Distribution of Gaming Funds" which is consistent with the State Statute governing the distribution of such funds.

FISCAL IMPACT: There is no fiscal impact to the Washington County general fund.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Funding Allocation Press Release (to be provided during presentation).

AUDIO/VISUAL NEEDS: N/A



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-21-0061) – Industrial Equipment for the Washington County Highway Department.

PRESENTATION DATE: August 10, 2021

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department, Zane Rowe, Deputy Director Public Works Highways, Jack Reynard, Manager – Fleet Administration, Division of Public Works.

RECOMMENDED MOTION: Move to authorize by Resolution, for the Highway Department to purchase Industrial Equipment as indicated below and to utilize another jurisdictions contract.

	<u>Equipment</u>	<u>Vendor</u>	<u>Bid Amount</u>
Item #1 (HWY)	Four (4) New Mack Dump Trucks	Baltimore Potomac Trucks Hagerstown, MD Sourcewell Contract (#060920-MAK)	\$219,494 TOTAL SUM \$877,976
Item #2 (HWY)	Two (2) Interstater Flail Mowers	Smith's Implements Hagerstown, MD Sourcewell Contract (#52417-AGI)	\$45,974 TOTAL SUM \$ 91,948
Item #3 (HWY)	One (1) Weiler P65 Pavers	Carter Machinery Co., Inc. Baltimore, MD Sourcewell Contract (#02417-WLR)	\$90,137 TOTAL SUM \$90,137 Price without Trade-In
Item #4 (HWY)	One (1) Weiler P65 Pavers	Carter Machinery Co., Inc. Baltimore, MD Sourcewell Contract (#02417-WLR)	\$80,637 TOTAL SUM \$80,637 Price with Trade-In
Item #5 (HWY)	One (1) New 2021 Caterpillar 299D3 Track Loader	Carter Machinery Co., Inc. Baltimore, MD Sourcewell Contract (#032119-CAT)	\$101,916 TOTAL SUM \$101,916 Price with Trade-In

Item #6 (HWY)	One (1) New 2021 Caterpillar 299D3 Track Loader	Carter Machinery Co., Inc. Baltimore, MD Sourcewell Contract (#032119-CAT)	\$127,916 TOTAL SUM \$127,916 Price without Trade-in
Item #7 (HWY)	Two (2) John Deere 5100M Utility Tractors	Smith Implements, Inc. Hagerstown, MD Baltimore County Public Schools Contract (#LKO-402-20-001)	\$72,818.32 TOTAL SUM \$145,636.64

REPORT-IN-BRIEF: The Code of Public Laws of Washington County, Maryland (the Public Local Laws) §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of this service in accordance with the Public Local Laws referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with direct cost savings in the purchase of this service because of the economies of scale this buying group leveraged. I am confident that any bid received as a result of an independent County solicitation would exceed the spend savings that these contracts provide through these agreements. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. This savings/cost avoidance would, I believe, be significant.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Washington County Highway Capital Improvement Plan (CIP) account 600300-30-11310-VEH006.

CONCURRENCES: N/A

ALTERNATIVES:

1. Process a formal bid and the County could possibly incur a higher cost for the purchase, or
2. Do not award the purchase of the equipment.

ATTACHMENTS: Quotes from Baltimore Potomac Trucks, Carter Machinery and Smith's Implements Inc.

AUDIO/VISUAL NEEDS: N/A



6/11/2020

CUSTOMER PURCHASE ORDER

Washington County Maryland (Member ID #18599)

100 W. Washington St.

Hagerstown, MD 21740

Baltimore Potomac Truck Centers provides the following vehicle(s) for your consideration.

One (1) New/Unused Mack Granite 42FR, MP7 375 HP Engine, Allison 4500RDS Transmission with 10' J&J Dump Body, Plow and Accessories provided by J&J Truck Bodies:

	Per One Unit (1)
Sourcewell Discount Factor	62.80% of List
Chassis Price	\$ 115,140
Sourced Goods	\$ 101,088
Added Protection Plans <i>Engine Plan 2 60/250</i> <i>EATS 60/250</i> <i>Starter/Alternator 60/300</i>	\$ 3,266
Total	\$ 219,494

This vehicle(s) is available under the Sourcewell (Formerly known as NJPA) Contract Number 060920-MAK. Please reference this Contract Number on all Purchase Number.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Scott Parker

Dir. Of Government Sales – Baltimore Potomac Truck Centers



JOHN DEERE



Quote Summary

Prepared For:

Jack Reynard
Washington County Highway Dept
Jack Reynard
601 NORTHERN AVE
HAGERSTOWN, MD 21742
Business: 240-313-2720
Mobile: 240-675-6013

Prepared By:

Smith's Implements, Inc.
Rich Caldwell
Smith's Implements, Inc.
13115 Cearfoss Pike
Hagerstown, MD 21740
Phone: 301-733-1873
rcaldwell@smithsimp.com

PO #WASHCO26469

XAB (AI) - SOURCEWELL CONTRACT #052417 - AGI - NET 30 DAYS

Quote Id: 24612702

Created On: 07 June 2021

Last Modified On: 07 June 2021

Expiration Date: 30 September 2021

PURCHASE ORDER AND PAYMENT TO:

**SMITH'S IMPLEMENTS INC.
13115 CEARFOSS PIKE
HAGERSTOWN, MD 21740**

Equipment Summary	Suggested List	Selling Price	Qty	Extended
2020 ALAMO 74" RIGHT HAND INTERSTATER & SHD 88 FLAIL W/ COURSE CUT KNIVES	\$ 52,772.00	\$ 45,974.00 X	1 =	\$ 45,974.00

Contract:

Price Effective Date:

2020 ALAMO 74" RIGHT HAND INTERSTATER & SHD 88 FLAIL W/ COURSE CUT KNIVES	\$ 52,772.00	\$ 45,974.00 X	1 =	\$ 45,974.00
---	--------------	----------------	-----	--------------

Contract:

Price Effective Date:

Equipment Total \$ 91,948.00

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 91,948.00
SubTotal	\$ 91,948.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 91,948.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 91,948.00

Salesperson : X _____

Accepted By : X _____

Confidential



JOHN DEERE

Selling Equipment



Quote Id: 24612702 Customer Name: WASHINGTON COUNTY HIGHWAY DEPT

2020 ALAMO 74" RIGHT HAND INTERSTATER & SHD 88 FLAIL W/COURSE CUT KNIVES

Equipment Notes:

Hours: 0

Stock Number:

Contract:

Price Effective Date :

Suggested List *

\$ 52,772.00

Selling Price *

\$ 45,974.00

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
029974 96	74" RIGHT HAND INTERSTATER, COURSE CUT KNIVES	1	\$ 35,016.00	15.00	\$ 5,252.40	\$ 29,763.60	\$ 29,763.60
Dealer Attachments/Non-Contract/Open Market							
02972609	500# WHEEL WEIGHT	1	\$ 1,540.00	15.00	\$ 231.00	\$ 1,309.00	\$ 1,309.00
02998594	COMP CRATE AI VALVE & JS, CAB4WD 5090M	1	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
32121162	MAINFRAME	1	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
32121113	CASE DRAIN HOSE KIT	1	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
00888990	DEALER MOUNTING CHARGES	1	\$ 4,613.00	0.00	\$ 0.00	\$ 4,613.00	\$ 4,613.00
00888190	FREIGHT ADD TO INVOICE R/H FLAIL	1	\$ 2,085.00	0.00	\$ 0.00	\$ 2,085.00	\$ 2,085.00
888190	FREIGHT ADD TO INVOICE REAR FLAIL	1	\$ 754.00	0.00	\$ 0.00	\$ 754.00	\$ 754.00
701150	LIFT CHAINS	1	\$ 125.00	15.00	\$ 18.75	\$ 106.25	\$ 106.25
SHD88205	SHD88 FLAIL WIHT 3OZ KNIVES Serial No.:210108 Stock Number:81425	1	\$ 8,639.00	15.00	\$ 1,295.85	\$ 7,343.15	\$ 7,343.15
Dealer Attachments Total			\$ 17,756.00		\$ 1,545.60	\$ 16,210.40	\$ 16,210.40
Total Selling Price			\$ 52,772.00		\$ 6,798.00	\$ 45,974.00	\$ 45,974.00

2020 ALAMO 74" RIGHT HAND INTERSTATER & SHD 88 FLAIL W/COURSE CUT KNIVES

Equipment Notes:

Hours: 0

Stock Number:

Contract:

Price Effective Date :

Suggested List *

\$ 52,772.00

Selling Price *

\$ 45,974.00

* Price per item - includes Fees and Non-contract items



JOHN DEERE

Selling Equipment



Quote Id: 24612702 Customer Name: WASHINGTON COUNTY HIGHWAY DEPT

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
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02998594	COMP CRATE AI VALVE & JS, CAB4WD 5090M	1	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
32121162	MAINFRAME	1	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
32121113	CASE DRAIN HOSE KIT	1	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
00888990	DEALER MOUNTING CHARGES	1	\$ 4,613.00	0.00	\$ 0.00	\$ 4,613.00	\$ 4,613.00
00888190	FREIGHT ADD TO INVOICE R/H FLAIL	1	\$ 2,085.00	0.00	\$ 0.00	\$ 2,085.00	\$ 2,085.00
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Dealer Attachments Total			\$ 17,756.00		\$ 1,545.60	\$ 16,210.40	\$ 16,210.40
Total Selling Price			\$ 52,772.00		\$ 6,798.00	\$ 45,974.00	\$ 45,974.00



**LET'S GET
TO WORK.**

June 11, 2021

Quote WEILER -

WASHINGTON COUNTY HIGHWAY
DEPARTMENT
601 NORTHERN AVENUE
HAGERSTOWN, MD 21742
ATTENTION: MR. JACK REYNARD

Mr. Reynard,

Carter Machinery would like to offer the same terms and conditions as the **Sourcewell Contract #052417-WLR** for the purchase of

(1) 2021 WEILER P65 PAVER

We believe the equipment as quoted will exceed your expectations. On behalf of Carter Machinery, thank you for your interest in our products for your business needs.

This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Regards,

Brent D. Stewart
Government Sales - North
Carter Machinery Co. Inc.
410-733-2394
Brent_stewart@cartermachinery.com

P65 ASPHALT PAVER BASE MACHINE (P65-001)	\$70,227.00
- CAT 2.2 TIER IV 49 HP ENGINE	
- 125 MM TRACK GROUP W/12" STEEL PADS	
- PLANETARY DRIVE W/PARKING BRAKE	
- 2 SPEED MOTOR	
- PAVER PAUSE FUNCTION	
- SPRAY DOWN PUMP W/2 SPRAY HOSES	
- DUAL SIDE OPERATION FOR ALL FUNCTIONS	
- LEVER OPERATED W/MECHANICAL VALVES	
- 12 KW DRIVEN GENERATOR	
7'8" TO 13' HYD EXTENDED SCREED W/ELECTRIC HEAT (P65-270)	\$29,652.00
- VIBRATOR	
- EXTENSION MOUNTED 9" AUGERS W/REVERSE	
US DECAL GROUP (P65-601)	\$286.00
LED STROBE LIGHT GROUP (P65-110)	\$729.00
7 GALLON SPRAY DOWN TANK GROUP (P65-112)	\$443.00
TOTAL LIST PRICE	\$101,337.00
SOURCEWELL DISCOUNT OF 15% OFF OF LIST PRICE	-15,200.00
SALE PRICE	\$86,137.00
FREIGHT	2,500.00
PDI	1,500.00
TOTAL SALE PRICE	\$90,137.00
12 MONTH / 1500 HOUR PT/HYD/ELECTRICAL WARRANTY	INCLUDED

OPTIONAL ITEMS:

HEATED END GATES (P65-260)	\$1,377.00
24 MONTH / 2000 HOUR PT/HYD/ELECTRIC WARRANTY	\$3,300.00
36 MONTH / 3000 HOUR PT/HYD/ELECTRIC WARRANTY	\$4,000.00

Carter



**LET'S GET
TO WORK.**

June 11, 2021

Quote WEILER - 2

WASHINGTON COUNTY HIGHWAY
DEPARTMENT
601 NORTHERN AVENUE
HAGERSTOWN, MD 21742
ATTENTION: MR. JACK REYNARD

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Government Sales - North
Carter Machinery Co. Inc.
410-733-2394
Brent_stewart@cartermachinery.com

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- CAT 2.2 TIER IV 49 HP ENGINE	
- 125 MM TRACK GROUP W/12" STEEL PADS	
- PLANETARY DRIVE W/PARKING BRAKE	
- 2 SPEED MOTOR	
- PAVER PAUSE FUNCTION	
- SPRAY DOWN PUMP W/2 SPRAY HOSES	
- DUAL SIDE OPERATION FOR ALL FUNCTIONS	
- LEVER OPERATED W/MECHANICAL VALVES	
- 12 KW DRIVEN GENERATOR	
7'8" TO 13' HYD EXTENDED SCREED W/ELECTRIC HEAT (P65-270)	\$29,652.00
- VIBRATOR	
- EXTENSION MOUNTED 9" AUGERS W/REVERSE	
US DECAL GROUP (P65-601)	\$286.00
LED STROBE LIGHT GROUP (P65-110)	\$729.00
7 GALLON SPRAY DOWN TANK GROUP (P65-112)	\$443.00
TOTAL LIST PRICE	\$101,337.00
SOURCEWELL DISCOUNT OF 15% OFF OF LIST PRICE	-15,200.00
SALE PRICE	\$86,137.00
FREIGHT	2,500.00
PDI	1,500.00
TOTAL SALE PRICE	\$90,137.00
12 MONTH / 1500 HOUR PT/HYD/ELECTRICAL WARRANTY	INCLUDED
TRADE VALUE FOR 2001 LEEBOY 1000T (2584B)	-9,500.00

OPTIONAL ITEMS:

HEATED END GATES (P65-260)	\$1,377.00
24 MONTH / 2000 HOUR PT/HYD/ELECTRIC WARRANTY	\$3,300.00
36 MONTH / 3000 HOUR PT/HYD/ELECTRIC WARRANTY	\$4,000.00



July 8, 2021

WASHINGTON COUNTY HIGHWAY DEPARTMENT
601 NORTHERN AVENUE
HAGERSTOWN, MARYLAND 21742
ATTENTION: MR. JACK REYNARD

RE: Quote 162795-01

Mr. Reynard,

We would like to offer the same terms and conditions as the **Sourcewell Contract #032119-CAT** for the purchase of

(1) NEW 2021 CATERPILLAR 299D3 COMPACT TRACK LOADER

Thank you for the opportunity to provide you a quote for your equipment needs. This quotation is valid for 30 days. If there are any questions, please do not hesitate to contact me.

Regards,

Brent D. Stewart
Governmental Sales - North
Carter Machinery Co. Inc.
410-733-2394
Brent_stewart@cartermachinery.com

MACHINE SPECIFICATIONS

Description	Reference No
299D3 COMPACT TRACK LOADER	512-4299
LANE 3 ORDER	0P-9003
CAB PACKAGE, ULTRA	588-9140
DEBRIS MGMT PKG, NONE (DM0)	512-4089
TRACK,RUBBER,400MM(15.7IN)BLCK	389-7673
BATTERY,EXTRA HD,DISC,1000 CCA	568-5612
REAR LIGHTS	356-6082
SEAT,AIR SUSPENSION,CLOTH,HEAT	536-9738
DOOR, CAB, GLASS	586-1307
SEAT BELT, 2"	542-6994
PRODUCT LINK, CELLULAR PL641	573-8121
QUICK COUPLER, HYDRAULIC	512-3401
CERTIFICATION ARR, P65	563-1163
INSTRUCTIONS, ANSI, USA	512-4284
SERIALIZED TECHNICAL MEDIA KIT	421-8926
FILM,TWO SPEED W/HIGH FLOW XPS	568-4704
FILM, RIDE CONTROL, ANSI	422-3445
FILM, SELF LEVEL, ANSI	435-9238
HEATER, ENGINE COOLANT, 120V	345-3556
COUNTERWEIGHT,MACHINE,EXTERNAL	345-5148
PACK, DOMESTIC TRUCK	0P-0210
RIDE CONTROL	512-3491
BROOM, UTILITY, BU118, BOCE	493-2259
BUCKET-GP, 86", BOCE	296-8192
COLD PLANER, PC310	529-5820
BUCKET-IND. GR, 80", BOCE	217-6230
86 INCH TOOTH BAR	275-5427
CAB ULTRA PACKAGE	588-9140
INCLUDES:	
512-4414 HYDRAULICS, PERFORMANCE, (H3)	
512-4115 CONTROL, ISO, PROP, WT	
495-1671 LIGHTS, LED	
357-0240 RUBBER BELT, 2 SPD, TF IDLERS	
512-3368 ROPS, ENCLOSED WITH A/C (C3)	
465-3705 DISPLAY, ADVANCED, LCD, CAMERA	
579-8782 FAN, COOLING, DEMAND, REVERSING	
536-9738 SEAT,AIR SUSPENSION,CLOTH,HEAT	
568-4704 FILM,TWO SPEED,W/HIGH FLOW XPS	
345-6180 RADIO, AM/FM, BLUETOOTH	

CATERPILLAR LIST PRICE	\$163,222.00
<u>SOURCEWELL DISCOUNT OF \$25% OFF OF LIST PRICE</u>	<u>-40,806.00</u>
SALE PRICE	\$122,416.00
<u>5 YEAR / 2000 HOUR TM WARRANTY W/TTM</u>	<u>5,500.00</u>

TOTAL SALE PRICE	\$127,916.00
TRADE IN VALUE FOR 2007 BOBCAT A300 (539912244)	-22,000.00
TRADE IN VALUE FOR BOBCAT SWEEPER (44802)	-1,500.00
<u>TRADE IN VALUE FOR BOBCAT PLANER (00598)</u>	<u>-2,500.00</u>
ADJUSTED BALANCE AFTER TRADE	\$101,916.00



June 14, 2021

WASHINGTON COUNTY HIGHWAY DEPARTMENT
601 NORTHERN AVENUE
HAGERSTOWN, MARYLAND 21742
ATTENTION: MR. JACK REYNARD

RE: Quote 162795-01

Mr. Reynard,

We would like to offer the same terms and conditions as the **Sourcewell Contract #032119-CAT** for the purchase of

(1) NEW 2021 CATERPILLAR 299D3 COMPACT TRACK LOADER

Thank you for the opportunity to provide you a quote for your equipment needs. This quotation is valid for 30 days. If there are any questions, please do not hesitate to contact me.

Regards,

Brent D. Stewart
Governmental Sales - North
Carter Machinery Co. Inc.
410-733-2394
Brent_stewart@cartermachinery.com

MACHINE SPECIFICATIONS

Description	Reference No
299D3 COMPACT TRACK LOADER	512-4299
LANE 3 ORDER	0P-9003
CAB PACKAGE, ULTRA	588-9140
DEBRIS MGMT PKG, NONE (DM0)	512-4089
TRACK,RUBBER,400MM(15.7IN)BLCK	389-7673
BATTERY,EXTRA HD,DISC,1000 CCA	568-5612
REAR LIGHTS	356-6082
SEAT,AIR SUSPENSION,CLOTH,HEAT	536-9738
DOOR, CAB, GLASS	586-1307
SEAT BELT, 2"	542-6994
PRODUCT LINK, CELLULAR PL641	573-8121
QUICK COUPLER, HYDRAULIC	512-3401
CERTIFICATION ARR, P65	563-1163
INSTRUCTIONS, ANSI, USA	512-4284
SERIALIZED TECHNICAL MEDIA KIT	421-8926
FILM,TWO SPEED W/HIGH FLOW XPS	568-4704
FILM, RIDE CONTROL, ANSI	422-3445
FILM, SELF LEVEL, ANSI	435-9238
HEATER, ENGINE COOLANT, 120V	345-3556
COUNTERWEIGHT,MACHINE,EXTERNAL	345-5148
PACK, DOMESTIC TRUCK	0P-0210
RIDE CONTROL	512-3491
BROOM, UTILITY, BU118, BOCE	493-2259
BUCKET-GP, 86", BOCE	296-8192
COLD PLANER, PC310	529-5820
BUCKET-IND. GR, 80", BOCE	217-6230
86 INCH TOOTH BAR	275-5427
CAB ULTRA PACKAGE	588-9140
INCLUDES:	
512-4414 HYDRAULICS, PERFORMANCE, (H3)	
512-4115 CONTROL, ISO, PROP, WT	
495-1671 LIGHTS, LED	
357-0240 RUBBER BELT, 2 SPD, TF IDLERS	
512-3368 ROPS, ENCLOSED WITH A/C (C3)	
465-3705 DISPLAY, ADVANCED, LCD, CAMERA	
579-8782 FAN, COOLING, DEMAND, REVERSING	
536-9738 SEAT,AIR SUSPENSION,CLOTH,HEAT	
568-4704 FILM,TWO SPEED,W/HIGH FLOW XPS	
345-6180 RADIO, AM/FM, BLUETOOTH	

CATERPILLAR LIST PRICE	\$163,222.00
<u>SOURCEWELL DISCOUNT OF \$25% OFF OF LIST PRICE</u>	<u>-40,806.00</u>
SALE PRICE	\$122,416.00
<u>5 YEAR / 2000 HOUR TM WARRANTY W/TTM</u>	<u>5,500.00</u>
TOTAL SALE PRICE	\$127,916.00



JOHN DEERE



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Smith's Implements, Inc.
13115 Cearfoss Pike
Hagerstown, MD 21740
301-733-1873
dquirple@smithsimp.com

Quote Summary

Prepared For:

Jack Reynard
Washington County Highway Dept
Jack Reynard
601 NORTHERN AVE
HAGERSTOWN, MD 21742
Mobile: 240-313-2720
JREYNARD@WASHCO-MD.NET

Delivering Dealer:

Smith's Implements, Inc.
Rich Caldwell
13115 Cearfoss Pike
Hagerstown, MD 21740
Phone: 301-733-1873
rcaldwell@smithsimp.com

Quote ID: 24602303
Created On: 06 June 2021
Last Modified On: 08 June 2021
Expiration Date: 30 September 2021

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 5100M PowrReverser™ Utility Tractor	\$ 94,484.68	\$ 72,818.32 X	2 =	\$ 145,636.64
Contract: MD Grounds Maint Equip LKO-402-20-001 (PG MP CG 22)				
Price Effective Date: June 6, 2021				
Equipment Total				\$ 145,636.64

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 145,636.64
Trade In	
SubTotal	\$ 145,636.64
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 145,636.64
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 145,636.64

Salesperson : X _____

Accepted By : X _____

Confidential

**JOHN DEERE**

Selling Equipment



Quote Id: 24602303

Customer Name: WASHINGTON COUNTY HIGHWAY DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**Smith's Implements, Inc.
13115 Cearfoss Pike
Hagerstown, MD 21740
301-733-1873
dquirple@smithsimp.com

JOHN DEERE 5100M PowrReverser™ Utility Tractor

Hours:

Stock Number:

Contract: MD Grounds Maint Equip LKO-402-20-001 (PG
MP CG 22)

Price Effective Date: June 6, 2021

Suggested List *

\$ 94,484.68

Selling Price *

\$ 72,818.32

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
253FPY	5100M PowrReverser™ Utility Tractor	2	\$ 69,336.00	23.00	\$ 15,947.28	\$ 53,388.72	\$ 106,777.44

Standard Options - Per Unit

183A	JDLink™ Capable	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
185A	Less Subscription	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
0202	United States	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English Operators Manual	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
1390	PowrReverser™ Hi-Lo 32F/16R 40 km/h	2	\$ 1,872.00	23.00	\$ 430.56	\$ 1,441.44	\$ 2,882.88
1725	Loader Prep Package	2	\$ 1,906.00	23.00	\$ 438.38	\$ 1,467.62	\$ 2,935.24
2055	Standard Cab	2	\$ 13,259.00	23.00	\$ 3,049.57	\$ 10,209.43	\$ 20,418.86
2100	Mechanical Suspension seat	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
2410	Instructional Seat with Seat-belt	2	\$ 617.00	23.00	\$ 141.91	\$ 475.09	\$ 950.18
3025	Corner Post Deluxe Exhaust	2	\$ 666.00	23.00	\$ 153.18	\$ 512.82	\$ 1,025.64
3325	2 Mechanical Stackable Rear SCV	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
3420	2 Stackable Mid SCVs with Mechanical Joystick control	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
3820	Two Speed PTO - 540/540E	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Electronic Hitch Control with Remote Control on LH Fender	2	\$ 524.00	23.00	\$ 120.52	\$ 403.48	\$ 806.96
4110	Telescoping Draft Links with Ball End - Category 2	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
4160	LH Only Adjustment Lift Link	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
4210	Mechanical Center Link with Ball Ends - Category 2	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00



JOHN DEERE

Selling Equipment



Quote Id: 24602303

Customer Name: WASHINGTON COUNTY HIGHWAY DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:

Smith's Implements, Inc.
13115 Cearfoss Pike
Hagerstown, MD 21740
301-733-1873
dquirple@smithsimp.com

4420	LH & RH Stabilizer Bar	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
5133	460/85R30 (18.4R30) R1W Radial	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
5999	No Rear Tire Brand Preference	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
6040	MFWD Front Axle	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
6203	320/85R24 (12.4R24) R1W Radial	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
6799	No Front Tire Brand Preference	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
8015	Front Fenders - Turnable	2	\$ 938.00	23.00	\$ 215.74	\$ 722.26	\$ 1,444.52
8020	Rear Fender Extensions	2	\$ 266.00	23.00	\$ 61.18	\$ 204.82	\$ 409.64
8280	Rear Window Wiper	2	\$ 314.00	23.00	\$ 72.22	\$ 241.78	\$ 483.56
8300	Cold Weather package - Coolant heater	2	\$ 98.00	23.00	\$ 22.54	\$ 75.46	\$ 150.92
8386	PTO Remote Control and LH and RH Fenders	2	\$ 68.00	23.00	\$ 15.64	\$ 52.36	\$ 104.72
8458	70 mm Hitch Lift Cylinder	2	\$ 377.00	23.00	\$ 86.71	\$ 290.29	\$ 580.58
Standard Options Total			\$ 20,905.00		\$ 4,808.15	\$ 16,096.85	\$ 32,193.70
Dealer Attachments/Non-Contract/Open Market							
SHL10CA	AMBER MIN LED IGH T BAR	2	\$ 600.00	0.00	\$ 0.00	\$ 600.00	\$ 1,200.00
PM191-05	DUAL USB CHARGER 2901	2	\$ 15.52	25.00	\$ 3.88	\$ 11.64	\$ 23.28
AT162291	Extension - EXTENSION, BACKREST,CLOTH	2	\$ 262.83	25.00	\$ 65.71	\$ 197.12	\$ 394.25
BSJ10325	Headlight - HEADLIGHT, LED, FIELD INSTALLATION	2	\$ 311.30	25.00	\$ 77.83	\$ 233.48	\$ 466.95
BRE10152	Holder Kit - HOLDER KIT, SELF LEVELING CUP HOLDE	2	\$ 68.20	25.00	\$ 17.05	\$ 51.15	\$ 102.30
PC13353	Paper Parts Catalog - PRTS CTLG-5100MH TRACTOR (N.AMERICA)	2	\$ 184.00	25.00	\$ 46.00	\$ 138.00	\$ 276.00
AL232067	Radio - RADIO, BASE 4 RADIO ORDERING NUMBER	2	\$ 631.63	25.00	\$ 157.91	\$ 473.72	\$ 947.44
SJ15783	Rim - RIM, RIM, W/ FLANGE, TW15-30	2	\$ 868.57	25.00	\$ 217.14	\$ 651.43	\$ 1,302.86



JOHN DEERE

Selling Equipment



Quote Id: 24602303

Customer Name: WASHINGTON COUNTY HIGHWAY DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:

Smith's Implements, Inc.
13115 Cearfoss Pike
Hagerstown, MD 21740
301-733-1873
dquirple@smithsimp.com

RE252996	Rim And Wheel Center - RIM AND WHEEL CENTER, RIM AND WHEEL	2	\$ 875.48	25.00	\$ 218.87	\$ 656.61	\$ 1,313.22
TM143719	Technical Manual - 5075M,5090M,5100M,5100 MH,5115M	2	\$ 195.00	25.00	\$ 48.75	\$ 146.25	\$ 292.50
R283516	Wheel Center - WHEEL CENTER, WHEEL CENTER, DISK, W	2	\$ 231.15	25.00	\$ 57.79	\$ 173.36	\$ 346.73
Dealer Attachments Total			\$ 4,243.68		\$ 910.92	\$ 3,332.76	\$ 6,665.53
Total Selling Price			\$ 94,484.68		\$ 21,666.35	\$ 72,818.33	\$ 145,636.67



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-21-0065) via Utilizing the Maryland State Highway Administration (SHA) Contract Line Striping Contract.

PRESENTATION DATE: August 10, 2021

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department; Zane Rowe, Deputy Director Public Works Highway and Doug Levine, Traffic Supervisor, Highway Department.

RECOMMENDED MOTION: To authorize by Resolution, for the Highway Department to utilize the Maryland State Highway Administration (SHA) contract with Alpha Space Control Co., Inc. of Chambersburg, PA for line striping of 1,647,655 linear feet at \$.0789 a linear foot on various roads within the County in the amount of \$130,000.

REPORT-IN-BRIEF: The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. The Maryland State Highway Administration (SHA) solicited the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of this service in accordance with the Public Local Laws referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this service because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of this service by utilizing the Maryland State Highway Administration (SHA) contract and eliminating our county's bid process would result in an administrative and cost savings for the Highway Department in preparing specifications and the Purchasing Department.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the department's account 515000-20-20050 for these services.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Maryland State Highway Administration's Pricing Sheet

AUDIO/VISUAL NEEDS: N/A

[New Vendor? Register Now](#)[Vendor Search](#)[Public Solicitations](#)[Public Contracts](#)[Accessibility](#)[English](#)

Public Contract: CTR001617 - 492D21423 New and Retracing of Existing Waterborne...

**Contract Title**

492D21423 New and Retracing of Existing Waterborne Roadway Lines at Various Locations in Caroline, Cecil, Kent, Queen Anne's and Talbot Counties

Effective Date

7/22/2020

Contract ID

CTR001617

Alternate ID**Vendor**

Alpha Space Control

Expiration**Date**

6/29/2023

Contract Type

Master With Secondary Competition

Contract Amount

2,039,610.00

USD

Procurement Officer / Buyer

Leslie CLARK

Email

LClark2@mdot.state.m...

Linked Solicitation

BPM018658: 492D21423 New and Retracing of Existing Waterborne Roadway Lines at Various Locations in Caroline, Cecil, Kent, Queen Anne's and Talbot Counties

Statewide Contract

Yes

BPW Date

7/1/2020

Federal Funding

No

BPW Item

5-M

Green Contract

No

VSBE Goal

No

Letting: 200402
04/02/2020 12:00:00 PM

Maryland Department of Transportation
State Highway Administration
PROPOSAL FORM PACKET - STATE

Contract ID: 492D21423
Call: 403

**State of Maryland
Department of Transportation
State Highway Administration
Proposal Form Packet - State**

Letting ID: 200402
04/02/2020 12:00:00 PM

Contract ID: 492D21423
Call: 403

Submitted by
Alpha Space Control Co., Inc.

Errors: No
Check: 9F84717FE8

Page 1
Addenda Count: 0

Alpha Space Control Co., Inc.
Revised Date: 30 May 2017

Letting: 200402
04/02/2020 12:00:00 PM

Maryland Department of Transportation
State Highway Administration
PROPOSAL FORM PACKET - STATE

Contract ID: 492D21423
Call: 403

Line Number	Item Number	Quantity	Unit	Unit Price	Extension Pri
Section 0001					
MAINTENANCE 100%					
5001	549001	12450000.000	LF	\$0.07890	\$982,305.00
5 INCH WHITE PAVEMENT MARKING PAINT LINES					
5002	549003	12450000.000	LF	\$0.07890	\$982,305.00
5 INCH YELLOW PAVEMENT MARKING PAINT LINES					
5003	549005	500000.000	LF	\$0.15000	\$75,000.00
10 INCH WHITE PAVEMENT MARKING PAINT LINES					
Section 0001 Total					\$2,039,610.00
Item Total					\$2,039,610.00

Errors: No
Check: 9F84717FE8

Page 2
Addenda Count: 0

Alpha Space Control Co., Inc.
Revised Date: 30 May 2017



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-21-0062) - One (1) Bobcat T76 T4 Compact Track Loader

PRESENTATION DATE: August 10, 2021

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department and Dave Mason, P. E., Deputy Director, Solid Waste Department.

RECOMMENDED MOTION: Move to authorize by Resolution, for the Department of Solid Waste to lease/purchase one (1) Bobcat T76 T4 Compact Track Loader for a total cost of \$73,988.71 and to utilize another jurisdiction's contract that was awarded by Sourcewell, (Contract 040319-CEC) to Bobcat of Hagerstown, MD.

REPORT-IN-BRIEF: The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the equipment in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this equipment because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of the equipment by utilizing the Sourcewell contract and eliminating our County's bid process would result in an administrative and cost savings for the Department of Solid Waste and Purchasing Department in preparing specifications.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Department of Solid Waste operating budget account 535055-21-21020

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Bobcat of Hagerstown Quote: JLK-07170 dated M/D/2021

AUDIO/VISUAL NEEDS: N/A



Bobcat

Product Quotation

Quotation Number: JLK-07170

Date: 2021-03-08 08:32:26

Customer Name/Address:	Bobcat Delivering Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
WASHINGTON COUNTY LANDFILL Attn: DONALD MORGAN 12630 EARTH CARE ROAD HAGERSTOWN, MD 21740	Bobcat of Hagerstown, Hagerstown, MD 18213 Maugans Ave Hagerstown MD 21740 Phone: 301-634-2558 Fax:	Clark Equipment Co dba Bobcat Company 250 E Beaton Dr, PO Box 6000 West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
T76 T4 Bobcat Compact Track Loader	M0371	1	\$49,230.72	\$49,230.72
36 Month Protection Plus (2000 Hours)	9974406	1	\$1,000.00	\$1,000.00
P69 Performance Package	M0371-P06-P69	1	\$5,845.68	\$5,845.68
Power Bob-Tach	Dual Direction Bucket Positioning			
7-Pin Attachment Control	Automatic Ride Control			
High Flow	Reversing Fan			
Two-Speed				
C77 Comfort Package	M0371-P07-C77	1	\$4,929.84	\$4,929.84
Clear Sides Enclosed Cab with AC/Heat				
Sound Reduction				
				Radio Ready
				heated cloth air ride suspension seat
17.7" Multi Bar Track	M0371-R09-C05	1	\$514.08	\$514.08
Strobe	M0371-A01-C39	1	\$220.00	\$220.00
Special Applications Polycarbonate Door Kit	7376911	1	\$2,143.97	\$2,143.97
Rear View Camera	7384581	1	\$587.54	\$587.54
Radio Completion Kit	7384580	1	\$280.20	\$280.20
Sweeper Bucket 72"	7405171	1	\$3,708.04	\$3,708.04
48" Hydraulic Pallet Fork	6905425	1	\$2,290.64	\$2,290.64
80" Heavy Duty Bucket	7272681	1	\$931.00	\$931.00
---- Bolt-On Cutting Edge, 80"	6718008	1	\$268.00	\$268.00
Total of Items Quoted				\$71,949.71
Freight Charges				\$1,517.00
Dealer Assembly Charges				\$522.00
Quote Total - US dollars				\$73,988.71

Notes:

**Prices per the Sourcewell Contract –040319-CEC*

**Terms Net 30 Days. Credit cards accepted.*

**FOB Origin within the 48 Contiguous States.*

**Delivery: 60 to 90 days from ARO.*

**State Sales Taxes apply. Must include a Tax Exempt Certificate with order placed.*

**TID# 38-0425350*

**Orders Must be Placed With: Clark Equipment dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.*

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS: _____

BILL TO ADDRESS (if different than Ship To): _____





March 25, 2021

Washington County Landfill
12630 Earth Care Road
Hagerstown, Maryland 21740

Re: Fair Market Value Lease Proposal

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to Washington County Landfill the following Fair Market Value Lease transaction as outlined below. Under this transaction, Washington County Landfill would enter into a Fair Market Value Lease agreement with NCL for the purpose of acquiring T76 Bobcat . This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE:	Washington County Landfill		
LESSOR:	Lease Servicing Center, Inc. dba NCL Government Capital		
EQUIPMENT:	T76 Bobcat		
EQUIPMENT COST:	\$73,988.71		
DOWN PAYMENT / TRADE-IN:	<u>\$0.00</u>		
AMOUNT FINANCED:	\$73,988.71		
FUNDING DATE:	June 18, 2021		
DEFERRAL DAYS:	0		
FIRST PAYMENT DUE:	June 18, 2021		
TERM:	3 Years	MAX USAGE:	501-1000 hours per year
MONTHLY LEASE PAYMENTS:	\$1,780.35		
ALTERNATIVE LEASE OPTIONS:	4 years	\$1,440.08	
	5 years	\$1,234.22	

END OF LEASE OPTIONS:

1. Return equipment to Lessor
2. Renew Lease
3. Purchase equipment for its fair market value

PRICING:

The Payments outlined above are locked, provided this proposal is accepted by the Lessee by April 24, 2021 and the transaction closes/funds prior to May 24, 2021. After these days, the final Payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.

DOCUMENTATION FEE:

\$500 paid to Lessor at closing

DOCUMENTATION:

Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of Lessee.

TITLE / INSURANCE:

Lessor shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment and the Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss-payee.

**SOURCEWELL
CONTRACT: #011620-NCL**

NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA). NCL's Sourcewell Contract # is 011620-NCL.

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (320) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Jacob Ost - (320) 763-7600
jakeo@nclgovcap.com

ACCEPTANCE

As a duly authorized agent of Washington County Landfill, I hereby accept the proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED:

DATE:

NAME:

TITLE:

PHONE:

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMS-LENGTH COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOUR OR ANY OTHER PERSON PURSUANT TO SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS "ADVICE" WITHIN THE MEANING OF SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE AN ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THIS INFORMATION, YOU SHOULD DISCUSS IT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-21-0064) - One (1) New/Unused 2022 Ford Super Duty F-550

PRESENTATION DATE: August 10, 2021

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department and Mark Bradshaw, P. E., Division Director of Environmental Management.

RECOMMENDED MOTION: Move to authorize by Resolution, for the Department of Water Quality to purchase one (1) New/Unused 2022 Ford Super Duty F-550 (DRW (X5H) XL 4WD Super Cab 168" WB 60" CA, Redding Body) for a total cost of \$66,248.12 and to utilize another jurisdiction's contract that was awarded by Sourcewell, (Contract 120716-NAF) to National Auto Fleet Group of Watsonville, CA.

REPORT-IN-BRIEF: The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the equipment in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this equipment because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of the equipment by utilizing the Sourcewell contract and eliminating our county's bid process would result in an administrative and cost savings for the Water Quality Department and Purchasing Department in preparing specifications.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Department of Water Quality's Capital Improvement Plan (CIP) budget account 600300-37-40010-VEH007

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: National Auto Fleet Group Quote: 16943 R2, dated 5/24/2021

AUDIO/VISUAL NEEDS: N/A



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

5/10/2021

5/24/2021 Re-Configured

Quote ID: **16943 R2**

Order Cut Off Date: **TBA**

Mr Mark Bradshaw
Washington County
16232 Elliott Parkway
Williamsport, Maryland, 21795

Dear Mark Bradshaw,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2022 Ford Super Duty F-550 DRW (X5H) XL 4WD SuperCab 168" WB 60" CA, Redding Body) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$52,765.00	\$46,836.12	11.236 %	\$5,928.88
Redding Body		\$18,812.00		
2 additional key(s)		\$600.00		
Tax (0.0000 %)		\$0.00		
Tire fee		\$0.00		
Total		\$66,248.12		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 120716-NAF**. Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572



GMC

Purchase Order Instructions & Resources

In order to finalize your purchase please submit this purchase packet to your governing body for a purchase order approval and submit your purchase order in the following way:

Email: Fleet@NationalAutoFleetGroup.com

Fax: (831) 480-8497

Mail: National Auto Fleet Group

490 Auto Center Drive

Watsonville, CA 95076

We will send a courtesy confirmation for your order and a W-9 if needed.

Additional Resources

Learn how to track your vehicle: www.NAFGETA.com

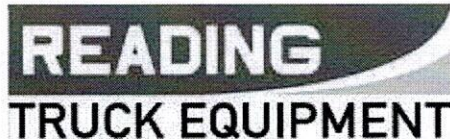
Use the upfitter of your choice: www.NAFGpartner.com

Vehicle Status: ETA@NationalAutoFleetGroup.com

General Inquiries: Fleet@NationalAutoFleetGroup.com

For general questions or assistance please contact our main office at:

1-855-289-6572



SAM TOZOUR
STozour@readingequipment.com
445-444-5211

QUOTATION ID: **DJM07421-1**
DATE: 5/24/2021
Page 1 of 5

Bill To: **NATIONAL AUTO FLEET GROUP**

End User: **Washington County, MD**
Description: **CLA108ADW, 9' CLASSIC II ALUMINUM**

Customer #: 81763
490 AUTO CENTER DRIVE
WATSONVILLE, CA 95076

Ship To: Washington County.
16232 Elliot Parkway
Williamsport, MD 21795

Total Units: 1
Quote valid until: 6/23/2021
Entered By: DAVE MCGLYNN
Upfit Branch: CLINTON, MD
Lead Time: 14-15 WEEKS
Customer PO:
Chassis Location: CUSTOMER SUPPLIED
Dealer Code:

Contact:
Phone: 855-289-6572
Fax: 562-684-0642
Email:
Terms: N30

Contact: MARK BRADSHAW
Phone: 240-313-2615

RFQ/Spec#:

Ship Via: DELIVER - LOCAL

CHASSIS NOTE: This quote is based on the following chassis information to ensure fitment and safety.
Any changes will require an updated quote.

Make:	FORD	Vehicle Code:	X5H-F550-23	CA:	60.0	Engine Type:	GAS
Model:	F-550	Cab Type:	EXTENDED	WB:	168.0	Engine Model:	
Year:	2022	Single/Dual RW:	DRW	Drive:	4X4	Fuel Tanks:	
GVWR:	18000	Paint Code/Color:		Desc:	CHASSIS CAB		
VIN:				FO:			

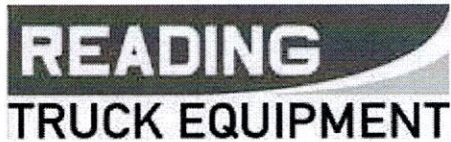
ITEM	QUANT/UOM	DESCRIPTION	PRICE EACH	AMOUNT
1	1 EA	FURNISH AND INSTALL	\$18,812.00	\$18,812.00
1	1 EA	PRICES & EQUIPMENT QUOTED ARE SUBJECT TO CHANGE BASED ON OEM MODEL YEAR VEHICLE MODIFICATIONS, EQUIPMENT AVAILABILITY, PRODUCT FITMENT AND ANY COMMODITY SURCHARGES IN EFFECT AT TIME OF ORDER.		
1	1 EA	QUOTE IS BASED ON CHASSIS HAVING A CLEAR FRAME AND EQUIPPED WITH (1) OEM STANDARD REAR MOUNT FUEL TANK (GAS OR DIESEL), UNLESS OTHERWISE NOTED.		
1	1 EA	READING CLA108ADW, 9' CLASSIC II, ALL ALUMINUM SERVICE BODY. 108" L X 91 1/2" W X 40" H, 48 1/2" W FLOOR. "A" COMPARTMENT LAYOUT- R/S & C/S. PATENTED HIDDEN HINGES. STAINLESS STEEL ROTARY PADDLE LATCHES. NITROGEN STRUT DOOR HOLDERS. ALUM TP FLOOR, SLAM ACTION TAILGATE. 6" UNDERSTRUCTURE. LED COMBO REAR LIGHTS. ONE (1) FUEL FILL - R/S REAR. SPRING MOUNTING KIT. PC WHITE FINISH. 10 YEAR LIMITED WARRANTY.		
1	1 EA	INSTALL FORD PROVIDED LOCKOUT KIT TO REDUCE DOOR OPENING ANGLE FROM 180 TO 90 DEGREES.		
1	1 EA	PROVIDE EXHAUST EXTENSION.		

READING TRUCK EQUIPMENT

SAM TOZOUR
STozour@readingequipment.com
445-444-5211

QUOTATION ID: **DJM07421-1**
DATE: 5/24/2021
Page 2 of 5

ITEM	QUANT/UOM	DESCRIPTION	PRICE EACH	AMOUNT
1	1 PR	BODY TO INCLUDE INTEGRATED ALUMINUM FLIP-UP SPACEMAKER LIDS ON COMPARTMENT TOPS - ROADSIDE & CURBSIDE.		
1	1 EA	C2-60 CLASSIC PACKAGE UPGRADE, INCLUDING: LATCHMATIC LOCKING SYSTEM WITH AUTOMATIC LED DOME LIGHTS & ALARM. ERGO GLIDE DRAWER UNIT, C/S FRT VERT COMPT. FLOOR AREA AUTOMATIC LED DOME LIGHT. BRIGHT ALUMINUM TAILGATE EDGE COVER AND GRAVEL GUARDS. (Not to be included in any body that has a bottle rack or vented compartment for carrying a volatile fuel source.)		
1	1 EA	RECESSED POOCHED BUMPER - PC WHITE.		
1	1 EA	CURT #15445, CLASS V FRAME MOUNT HITCH W/2" RECEIVER. 17,000# WC, 2550# TW. (NOT TO EXCEED VEHICLE MANUFACTURER'S LIMITS)		
1	1 EA	HOPPY #40959, 7/4 WAY TRAILER RECEPTACLE.		
1	1 EA	INSTALL BACK UP CAMERA IF PROVIDED BY OEM. TEST TO FMVSS111 REQUIREMENTS.		
1	1 EA	READING REMOVABLE SIDE-MOUNTED LADDER RACK WITH ANGLED LADDER SUPPORTS - POWDER COAT WHITE.		
1	4 EA	1/4" SPACER PLATES - POWDER COAT WHITE - REQUIRED FOR LADDER RACK INSTALLATION ON SPACEMAKER BODY.		
1	1 EA	FOUR (4) BUYERS #8891130 - 4.75" AMBER LED SURFACE MOUNTED STROBE LIGHTS. TWO (2) INSTALLED ON FRONT GRILL & TWO (2) INSTALLED AT REAR OF BODY, ONE EACH SIDE ABOVE TAILLIGHTS.		
1	1 EA	THOR THPW2000, 2000 WATT PURE SINE WAVE INVERTER, 16.92" L X 8.5" W X 3.34" H - 20 AMP OUTPUT. INCLUDES GFCI OUTLET, ON/OFF REMOTE PORT, DIGITAL VOLT METER AND BATTERY ISOLATOR. WEIGHT - 8.3# - 2 YR LIMITED WARRANTY. AUXILIARY BATTERY REQUIRED. INVERTER AND BATTERY INSTALLED IN C/S FRONT COMPARTMENT		
1	1 EA	AUXILIARY BATTERY - ONE (1) GROUP 31 DEEP CYCLE MARINE BATTERY, BATTERY BOX, BATTERY ISOLATOR/SEPARATOR & VENT ASSEMBLY.		
1	1 EA	THOR TH-EXT - WEATHER PROOF POWER EXTENSION AND DUPLEX RECEPTACLE - INSTALLED C/S REAR BODY PANEL.		
1	1 EA	THOR TH0002, PUSH BUTTON REMOTE CONTROL WITH RED LED FAULT INDICATOR, GREEN LED POWER ON. MOUNTED ON DASH UNLESS OTHERWISE NOTED.		
1	1 EA	ONE (1) PR READING LOGO MUDFLAPS.		
1	1 EA	PRE-DELIVERY INSPECTION - FOR COMPLETED FORD UNIT.		
1	1 EA	GENERATE CERTIFICATION/ALTERATION LABEL AND/OR COMPLETE THE MSO WHEN APPLICABLE.		
1	1 EA	GENERATE A WEIGHT SLIP FOR COMPLETED UNIT.		
1	1 EA	ALL REQUIRED DOCUMENTATION FOR THE FINISHED UNIT		



SAM TOZOUR
STozour@readingequipment.com
445-444-5211

QUOTATION ID: DJM07421-1

DATE: 5/24/2021

Page 3 of 5

ITEM	QUANT/UOM	DESCRIPTION	PRICE EACH	AMOUNT
1	1 EA	IS TO BE SHIPPED TO CUSTOMER VIA SECOND DAY AIR. (ADDRESS, CONTACT NAME & PHONE NUMBER REQUIRED) DELIVER COMPLETED UNIT VIA LOCAL TRANSPORT.		

Quote Total does not include any applicable taxes or transportation charges unless specifically noted herein:

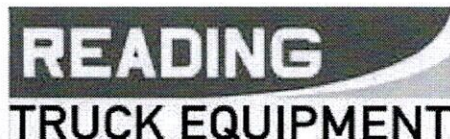
Quote Total:	\$18,812.00
Sales Tax:	\$0.00
Total Due:	\$18,812.00

The following items are optional:

Be sure to check the options desired when signing the quotation to include them with the order.

ITEM	QUANT/UOM	DESCRIPTION	PRICE EACH	AMOUNT	Add to Order
2	1 EA	ECCO #510 BACK-UP ALARM.	\$46.00	\$46.00	<input type="checkbox"/>

Notes:



SAM TOZOUR
STozour@readingequipment.com
445-444-5211

QUOTATION ID: DJM07421-1
DATE: 5/24/2021
Page 4 of 5

READING TRUCK EQUIPMENT TERMS AND CONDITIONS

- Prices quoted herein will be in effect for thirty (30) days (unless specifically noted on the quotation). However, during this time, prices may be increased according to, but not to exceed, the producer's price index (PPI) change for steel and/or aluminum between the date of the quotation and the date of the shipment. Commodity data may be used in conjunction with industry data to determine the increase.
- Reading Truck Equipment ("RTE") ensures all completed vehicles conform to applicable U.S. Federal Motor Vehicle Safety Standards (FMVSS) in effect at time of manufacture. Customer/end-user is responsible for ensuring this vehicle, when operated, meets all applicable federal, state and local rules, regulations and statutes, including, but not limited to, those governing safety equipment, cargo securement, and accessories.
- RTE will not be held financially liable for delay in delivery resulting from supply constraints from the chassis and/or equipment manufacturer, labor strikes, carrier delays, or any delays in RTE's performance due to acts of public enemies, industrial, or civil disturbances, orders of any governmental or military entity, or natural disaster.
- RTE will provide Customer a notice of release ("Release Notice") of Customer's unit(s) ("Vehicle(s)") and Customer will remove, or authorize RTE to remove, the Vehicle(s) from RTE's lot within five (5) calendar days of the date thereof. After which time, RTE will not be responsible for any loss or damage thereto, for any reason including, but not limited to, such loss or damage caused by fire, flood, storm, act of God, rodent damage, vandalism, accident, explosion, war, strike, civil or military authority, or any other similar causes.
- Upon the earlier of (i) five (5) days following a Release Notice or (ii) Customer's receipt of the Vehicle(s), RTE will be entitled to issue an invoice to Customer.
- Delivery to and acceptance by Customer shall be F.O.B. RTE's final assembly location. Customer is responsible for any freight, shipping, insurance and handling charges for such Vehicle(s) unless otherwise specified in the RTE quotation. RTE shall have no liability whatsoever for damage, loss or deterioration of the Products after delivery of the units to a common carrier, regardless of whether RTE charges Customer for freight. Customer acknowledges that all claims for losses caused by the carrier, including those for inconvenience, delay or expense, shall only be made against the carrier. In no event shall Customer deduct any amount for damage in transit from the amount due hereunder.
- Any Customer modifications to the order that vary from the original specifications and/or drawings approved by the Customer and requested after the scheduled production date ("Production Start Date") may be billed on a separate invoice after the original order has been completed and invoiced in accordance with the process described above.
- Approved Changes to an Order will be subject to any charges related to the price of goods or additional labor required to implement the change. Additionally any delivery timing implications that occur for such change will be estimated by RTE at the time of the change. Customer may be subject to any costs or fees related to any product or material rendered unnecessary after the change.
- Cancelled orders regardless of reason are subject to a charge for time and material incurred by RTE plus any costs or fees related to returning or disposing of product acquired for the order.
- In addition, Customer agrees to reimburse RTE's current lot lease expenses for every month past fourteen (14) calendar days of the date of the Release Notice that the Vehicle(s) remain on RTE's lot. Customer also agrees to pay RTE for all costs incurred after fourteen (14) calendar days of the date of the Release Notice, to maintain the Vehicles in satisfactory (road-worthy) working condition.
- See quote for payment terms. COD customers require a 25% deposit at time of order and balance due upon completion. Payment arrangements regarding the balance shall be: ACH, wire transfer, certified check, or money order. Balance must be paid in full prior to release of product to Customer. A 5% surcharge shall apply to any credit card payment.
- All balances over 30 days old are subject to a 1½% monthly service charge (18% per annum)
Remit Deposits to: Reading Truck Equipment, LLC
(Please label envelope - Deposit) PO Box 21051
New York, NY 10087-1051

By signing and accepting this quotation, Customer agrees to accept Reading Truck Equipment terms and conditions as stated above and as stated on the website <https://www.readingequipment.com/terms-and-conditions/>

Customer Signature	Print Name	Title	PO#	Date
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Customer must fill out the information below before the order can be processed:

VIN and/or FO #:		Chassis ETA:	
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REMIT ALL PURCHASE ORDERS TO: nassd@readingbody.com

See our website for drop ship/ship thru codes: <http://www2.readingbody.com/img/PDFs/Pool and Drop Ship Codes.pdf>

	FORD POOL/ DROP SHIP CODE	CHEVY POOL CODE	CHEVY BAC (DROP SHIP CODE)	GMC POOL CODE	GMC BAC (DROP SHIP CODE)	RAM POOL CODE	RAM DROP SHIP CODE	NISSAN DROP SHIP	ISUZU DROP SHIP	NAVISTAR INT'L DROP SHIP CODE
Bowmansville PA	860440 88DW02 for Transit Connect	59626	132042	56243	132042	16541	T7582	X3698	2165S	B02363
Claremore OK	860800	59363	311241	56363	311241	16334	T9489	X3296	X10094	B04354
Columbus OH	860914	59424	145084	56949	145084	16544	T9163	N/A	R0005	B04352
Clinton MD	860915	59594	132036	56232	132036	N/A	T8696	N/A	2273S	B04349
Council Bluffs IA	860242	59104	235571	56125	235571	16326	T8460	N/A	X10219	B02361
Indianapolis IN	860442	59362	311240	56232	311240	16325	T6201	N/A	X10220	B01077
Kansas City MO	860441	N/A	CODE 68096 BAC 293844	N/A	CODE 68096 BAC 293844	N/A	N/A	X3284	X10221	B04356
Nashville TN	860385	59910	158619	56153	158619	16324	T6080	N/A	X10223	B04357
Oklahoma City OK	860801	59364	311242	56364	311242	16335	T1693	X3295	S10224	B04355
Louisville KY - Fern Valley Rd	860504	59984	213444	56319	213444	N/A	T3688	N/A	X10222	B04350
Pontiac MI	860309	59994	226217	56336	226217	N/A	T8568	N/A	1884S	B04351
Reading PA	860448	59686	132053	56141	132053	N/A	T5306	X3294	R0009	B03108
Wentzville MO	DROP SHIP ONLY 88Q449	59110	257624	56428	257624	N/A	T2849	N/A	N/A	B04353
Chesapeake VA	860267	59981	211728	56317	211728	16540	T8840	N/A	X10218	B02366

Vehicle Configuration Options

ENGINE	
Code	Description
99N	ENGINE: 7.3L 2V DEVCT NA PFI V8 GAS, (STD)
TRANSMISSION	
Code	Description
44G	TRANSMISSION: TORQSHIFT 10-SPEED AUTOMATIC, -inc: 10R140 w/neutral idle and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery (STD)
TIRES	
Code	Description
TGJ	TIRES: 225/70RX19.5G BSW A/P, (STD)
PRIMARY PAINT	
Code	Description
Z1	OXFORD WHITE
PAINT SCHEME	
Code	Description
—	STANDARD PAINT
SEAT TYPE	
Code	Description
AS	MEDIUM EARTH GRAY, HD VINYL 40/20/40 SPLIT BENCH SEAT, -inc: center armrest, cupholder, storage and driver's side manual lumbar
AXLE RATIO	
Code	Description
X8L	LIMITED SLIP W/4.88 AXLE RATIO
ADDITIONAL EQUIPMENT	
Code	Description
90L	POWER EQUIPMENT GROUP, -inc: Deletes passenger side lock cylinder, upgraded door-trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors, MyKey, owner controls feature, Power Locks, Remote Keyless Entry, Folding Trailer Tow Mirrors w/Power Heated Glass, manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals, Power Front & Rear Side Windows, 1-touch up/down driver/passenger window
67B	397 AMP ALTERNATORS
86M	DUAL 78 AH BATTERY

531	TRAILER TOW PACKAGE, -inc: aftermarket trailer brake wiring kit, Trailer brake controller not included, Note: Salespersons source book or Ford RV trailer towing guide should be consulted for specific trailer towing or camper limits and corresponding required equipment, axle ratios and model availability
41P	TRANSFER CASE SKID PLATES
68M	GVWR: 19,500 LB PAYLOAD PLUS UPGRADE PACKAGE, -inc: upgraded frame, rear-axle and low deflection/high capacity springs, Increases max RGAWR to 14, 706, Note: See Order Guide Supplemental Reference for further details on GVWR
63A	UTILITY LIGHTING SYSTEM, -inc: LED side-mirror spotlights
18B	PLATFORM RUNNING BOARDS
872	REAR VIEW CAMERA & PREP KIT, -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions

OPTION PACKAGE

Code	Description
660A	ORDER CODE 660A

2022 Fleet/Non-Retail Ford Super Duty F-550 DRW XL 4WD SuperCab 168" WB 60" CA

WINDOW STICKER

2022 Ford Super Duty F-550 DRW XL 4WD SuperCab 168" WB 60" CA

CODE	MODEL	MSRP
X5H	2022 Ford Super Duty F-550 DRW XL 4WD SuperCab 168" WB 60" CA	\$47,150.00
OPTIONS		
99N	ENGINE: 7.3L 2V DEVCT NA PFI V8 GAS, (STD)	\$0.00
44G	TRANSMISSION: TORQSHIFT 10-SPEED AUTOMATIC, -inc: 10R140 w/neutral idle and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery (STD)	\$0.00
TGJ	TIRES: 225/70RX19.5G BSW A/P, (STD)	\$0.00
Z1	OXFORD WHITE	\$0.00
—	STANDARD PAINT	\$0.00
AS	MEDIUM EARTH GRAY, HD VINYL 40/20/40 SPLIT BENCH SEAT, -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$0.00
X8L	LIMITED SLIP W/4.88 AXLE RATIO	\$360.00
90L	POWER EQUIPMENT GROUP, -inc: Deletes passenger side lock cylinder, upgraded door-trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors, MyKey, owner controls feature, Power Locks, Remote Keyless Entry, Folding Trailer Tow Mirrors w/Power Heated Glass, manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals, Power Front & Rear Side Windows, 1-touch up/down driver/passenger window	\$915.00
67B	397 AMP ALTERNATORS	\$115.00
86M	DUAL 78 AH BATTERY	\$210.00
531	TRAILER TOW PACKAGE, -inc: aftermarket trailer brake wiring kit, Trailer brake controller not included, Note: Salespersons source book or Ford RV trailer towing guide should be consulted for specific trailer towing or camper limits and corresponding required equipment, axle ratios and model availability	\$45.00
41P	TRANSFER CASE SKID PLATES	\$100.00
68M	GVWR: 19,500 LB PAYLOAD PLUS UPGRADE PACKAGE, -inc: upgraded frame, rear-axle and low deflection/high capacity springs, Increases max RGAWR to 14, 706, Note: See Order Guide Supplemental Reference for further details on GVWR	\$1,155.00
63A	UTILITY LIGHTING SYSTEM, -inc: LED side-mirror spotlights	\$160.00
18B	PLATFORM RUNNING BOARDS	\$445.00
872	REAR VIEW CAMERA & PREP KIT, -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions	\$415.00
660A	ORDER CODE 660A	\$0.00

Please note selected options override standard equipment

SUBTOTAL	\$51,070.00
Advert/ Adjustments	\$0.00
Manufacturer Destination Charge	\$1,695.00
TOTAL PRICE	\$52,765.00

Est City: 19 MPG

Est Highway: 22 MPG

Est Highway Cruising Range: 506.00 mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment

MECHANICAL

Engine: 7.3L 2V DEVCT NA PFI V8 Gas
Transmission: TorqShift 10-Speed Automatic -inc: 10R140 w/neutral idle and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery
4.88 Axle Ratio
GVWR: 18,000 lbs Payload Package
50-State Emissions System
Transmission w/Oil Cooler
Electronic Transfer Case
Part-Time Four-Wheel Drive
78-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection
HD 240 Amp Alternator
Towing Equipment -inc: Trailer Sway Control
Trailer Wiring Harness
10690# Maximum Payload
HD Shock Absorbers
Front And Rear Anti-Roll Bars
Firm Suspension
Hydraulic Power-Assist Steering
40 Gal. Fuel Tank
Single Stainless Steel Exhaust
Dual Rear Wheels
Auto Locking Hubs
Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs and Brake Assist
Upfitter Switches

EXTERIOR

Wheels: 19.5" x 6" Argent Painted Steel -inc: Hub covers/center ornaments not included
Tires: 225/70Rx19.5G BSW A/P
Clearcoat Paint
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Fender Flares
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Manual Side Mirrors w/Manual Folding

Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Front Splash Guards
Black Grille
Reverse Opening Rear Doors
Autolamp Auto On/Off Aero-Composite Halogen Daytime Running Lights Preference Setting
Headlamps w/Delay-Off
Cab Clearance Lights

ENTERTAINMENT

Radio: AM/FM Stereo w/MP3 Player -inc: 6 speakers
Radio w/Seek-Scan and Clock
Fixed Antenna
SYNC Communications & Entertainment System -inc: enhanced voice recognition, 911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB port and steering wheel audio controls
2 LCD Monitors In The Front

INTERIOR

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Fixed Rear Windows
FordPass Connect 4G Mobile Hotspot Internet Access
Rear Cupholder
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Illuminated Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror

3 12V DC Power Outlets
Full Overhead Console w/Storage and 3 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Smart Device Remote Engine Start
Instrument Panel Covered Bin and Dashboard Storage
Manual 1st Row Windows
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Air Filtration

SAFETY

Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters
Safety Canopy System Curtain 1st And 2nd Row Airbags



Agenda Report Form

Open Session Item

SUBJECT: Contract Award (PUR-1507) – Treatment for Substance Use Disorders at the Washington County Sheriff's Office - Day Reporting Center

PRESENTATION DATE: August 10, 2021

PRESENTATION BY: Rick Curry, CPPO, Director of Purchasing Department and Megan Willis, Program Director, Day Reporting Center

RECOMMENDED MOTION: Move to award the contract for the Treatment for Substance Use Disorders at the Washington County Sheriff's Office, Day Reporting Center (DRC) in Washington County, Maryland to the responsible, responsive proposer.

REPORT-IN-BRIEF: Attached is an excerpt from the Request for Proposal (RFP) outlining the Overview of the Washington County DRC minimum requirements under the resulting contract. The contract is for the initial term that commenced on September 1, 2021 and end June 30, 2022 with an option to renew the awarded contract for up to four (4) additional one (1) periods. If the Contractor wishes to renew the Contract, he/she shall submit a letter of intent to the County Purchasing Director at least ninety (90) calendar days prior to the expiration of each contract period. The County reserves right to accept or reject any request for the renewal any increase in cost. All other terms and conditions shall remain unchanged. Renewal of this agreement is at the discretion of the Washington County Sheriff's Office and is also contingent upon the following: 1) the performance of the Contractor and 2) the goals/outcomes desired by the Washington County Sheriff's Office.

The Coordinating Committee was comprised of the following members: Day Reporting Center Director (Chairman Designee), Washington County Sheriff, Warden for Washington County Detention Center, Program Director for DRC and Purchasing Director. The RFP was advertised locally in the newspaper and on the County's web site, as well as on the State's "*eMaryland Marketplace Advantage*" web site. Twenty-four (24) persons/firms accessed the RFP document from the County's web site. One (1) provider was represented at the pre-proposal teleconference. One (1) proposal was received

DISCUSSION: N/A

FISCAL IMPACT: Funds in the amount of \$92,500 are available for these services.

CONCURRENCES: Award as recommended by the Coordinating Committee.

ALTERNATIVES: N/A

ATTACHMENT: (1) Minimum Requirements Excerpt from the RFP document.

AUDIO/VISUAL NEEDS: N/A

SCOPE OF WORK

The Washington County Sheriff's Office Day Reporting Center (DRC) is alternative to incarceration. The program is a highly structured, non-residential program that offers a comprehensive range of services to non-violent adult male and female offenders with substance related disorders that are sentenced to the DRC and meet eligibility criteria for admission. Offenders live at home and report to the center on a frequently basis. While attending the program, the offender receives various services including intensive treatment for substance use disorders, individual and group counseling, intensive case management, community supervision, reentry coordination, health and wellness, vocational, life skills, soft skills, peer support, financial management and mentoring services. The program spans over approximately six (6) months encompassing five (5) phases, see outline of Phases One through Five.

A. Overview of the Washington County DRC

1. Minimum Requirements:

- a. The treatment for substance use disorders will target criminogenic needs, such as antisocial thought, cognitive restructuring, and provide medication assisted treatment, using Vivitrol.
- b. All services must be provided at the DRC facility.
- c. Clinician(s) will work at the DRC facility for a minimum of 40 hours a week at the DRC. Clinicians will be required to work some evenings and some Saturdays to cover DRC hours of operation Monday through Friday, 8:00 a.m. to 8:00 p.m., Saturday, 8:00 a.m. to 4:00 p.m., The DRC will be closed on Sundays and holidays observed by the County. (Attachment No. 6)
- d. Clinicians must open and secure DRC facility when scheduled.

2. Program Design:

- a. The DRC will provide:
 - 1) Assessment and referral
 - 2) Individual case management
 - 3) Reentry Services
 - 4) Soft and life skills training
 - 5) Peer support services
 - 6) Mentoring services
 - 7) Treatment for substance use disorders

- 8) Medication Assisted Treatment, using Vivitrol
- 9) Job training, job search and job placement skills
- 10) Parenting coaching
- 11) Anger management
- 12) Referrals to specialized services
- 13) Financial Management
- 14) Health Visits
- 15) Random drug and alcohol testing

b. The Independent Treatment Service Provider will:

- 1) In jail assessments, to include substance use disorder and trauma screenings, medication assisted treatment and risk assessments for Day Reporting Center candidates and medication assisted treatment using Vivitrol candidates.
- 2) Provide ASAM, Levels of Care I and II. 1 treatment at the DRC facility, individual and group counseling.
- 3) Coordinate referrals to higher ASAM Levels of Care.
- 4) Coordinate service delivery as it relates to treatment for substance use disorders with other DRC team members and community service providers.
- 5) Coordinate medication assisted treatment services with prescribing provider.
- 6) Screen and assist program participants in applying for Maryland Medical Assistance.
- 7) Seek reimbursement for service provision.
- 8) Participant in monthly Community Service Provider conference calls.
- 9) Attend weekly Service Delivery Team meetings.
- 10) Collect urine specimens, under direct observation for drug and alcohol testing, based on Drug & Alcohol Testing Industry Association standards.

- 11) Open and secure DRC facility as scheduled.
- 12) Collect and report demographics and indicator data for performance measures and outcomes tracking.
- 13) Coordinate insurance authorizations for medication assisted treatment using Vivitrol.
- 14) Coordinate medication delivery to maintain 28-day schedule for all participants receiving Vivitrol
- 15) Collaborate with Washington County Health Department to provide Hepatitis A vaccines to DRC participants.
- 16) Coordinate medication assisted treatment prescribing with program's certified registered nurse practitioner.
- 17) Provide a registered nurse to coordinate and conduct medication assisted treatment clinic, using Vivitrol, provide medication assisted treatment using Vivitrol education, collect and interpret urine specimens prior to injections, provide injections.
- 18) Coordinate and obtain medication assisted treatment prescription insurance authorization.

3. Service Quality and Clinician Accountability:

a. The Independent Service Provider will:

- 1) Comply with all Washington County Sheriff's Office, Detention Center and Day Reporting Center policies and procedures.
- 2) Clinician(s) will work at the DRC facility for a minimum of 40 hours a week.
- 3) Ensure coverage for services when primarily clinician is off due to sickness, vacation or training.
- 4) Function as a member of the DRC service delivery team.
- 5) Agree to conditions of Qualified Service Organization Agreement as it relates to sharing of confidential information.
- 6) Applies cognitive restructuring and moral reconnection strategies and techniques during treatment for substance use disorders.



Agenda Report Form

Open Session Item

SUBJECT: Application for Zoning Text Amendment RZ-21-001, Calvert Energy

PRESENTATION DATE: August 10, 2021

PRESENTATION BY: Travis Allen, Comprehensive Planner, Department of Planning and Zoning

RECOMMENDED MOTION: I move to approve/disapprove Zoning Text Amend RZ-21-001, Calvert Energy [*and if approve:* and to adopt the Ordinance amending the text of Section 4.26 of the Zoning Ordinance].

REPORT-IN-BRIEF: Application is being made to amend text in section 4.26 of the Zoning Ordinance pertaining to the regulation of SEGS on properties located in Priority Preservation Areas (PPAs) that also have an Industrial Mineral (IM) zoning district overlay.

DISCUSSION: The proposed amendment would permit, as a special exception, the location of SEGS on lands that fall within both a PPA and an IM Zoning District.

This item was presented to the Washington County Planning Commission at a Public Information Meeting held during their regular meeting on May 3, 2021. It was then brought back for recommendation at the June 7, 2021 meeting, where the members recommended against the approval of the proposed amendments in a 4-1 vote. A Public Hearing before the Board of County Commissioners of Washington County was held on July 20th, 2021.

FISCAL IMPACT: N/A

CONCURRENCES: Washington County Planning Commission

ALTERNATIVES: N/A

ATTACHMENTS: Approving Ordinance

AUDIO/VISUAL NEEDS: none

ORDINANCE NO. ORD-2021-____

**AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE
ZONING ORDINANCE FOR WASHINGTON COUNTY, MARYLAND**
(RZ-21-001)

RECITALS

The Board of County Commissioners of Washington County, Maryland (the "Board") adopted the Zoning Ordinance for Washington County, Maryland (the "Ordinance") on January 23, 1973, and it became effective on April 2, 1973.

Calvert Energy, LLC filed an application requesting that amendments be made to the text of the Ordinance. The amendments proposed would amend the second paragraph of Section 4.26, Solar Energy Generating Systems.

The Board believes it to be in the best interests of the citizens of Washington County for the amendments to be enacted.

The Washington County Planning Commission (the "Planning Commission") held a public meeting for the purpose of taking comments on the proposed amendments on May 3, 2021, pursuant to public notice duly given.

The Board held a public hearing for the purpose of taking testimony on the proposed amendments on July 20, 2021, pursuant to notice duly given.

The Board has considered the recommendations of the Planning Commission and the Planning Department staff, and testimony and materials received at the public hearing. The Board conducted this review in a public session.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that certain provisions of the Zoning Ordinance, as amended, be further amended and restated as follows:

Section 4.26 Solar Energy Generating Systems

SEGS shall be permitted as a land use as specified in Sections 3.3 and 21.42 of this Ordinance. However, SEGS shall be prohibited as a use in defined Priority Preservation Areas (except if the Priority Preservation Areas are in Mineral Overlay areas identified on the zoning map in which case SEGS shall be permitted), Rural Legacy Areas, and Antietam Overlay Zones.

Adopted and effective this ____ day of _____, 2021.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

Jeffrey A. Cline, President

Approved as to legal
sufficiency:

Kirk C. Downey
County Attorney

Mail to:
Office of the County Attorney
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Hagerstown, MD 21740