



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201

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BOARD OF COUNTY COMMISSIONERS

October 13, 2020

OPEN SESSION AGENDA

The meeting of the Board of County Commissioners of Washington County will be held at 100 West Washington Street, Suite 1113, Hagerstown. Due to Governor Hogan's Executive Order and gathering restrictions, Board members will be practicing social distancing. County buildings remain closed to public access except by appointment. Therefore, there will be no public attendance in the meeting chambers, unless previously scheduled. The meeting will be live streamed on the County's YouTube and Facebook sites.

- 10:00 AM** **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
CALL TO ORDER, *President Jeffrey A. Cline*
APPROVAL OF MINUTES: September 22, 2020 and September 29, 2020
- 10:05 AM** **COMMISSIONERS' REPORTS AND COMMENTS**
- 10:10 AM** **STAFF COMMENTS**
- 10:15 AM** **CITIZEN PARTICIPATION** (*citizens are required to submit a request to khart@washco-md.net or by calling 240.313.2204 at least 24 hours in advance of the meeting*)
- 10:20 AM** **PROCLAMATION: CHARACTER COUNTS! MONTH** – *Board of County Commissioners*
- 10:30 AM** **PROCLAMATION: FARM OF THE YEAR** – *Leslie Hart, Business Development and The Board of County Commissioners*
- 10:35 AM** **ESTABLISHMENT OF ONE ENTITY IN WASHINGTON COUNTY AS THE LOCAL AUTHORITY FOR BEHAVIORAL HEALTH SERVICES** – *Rick Rock, Director, Mental Health Authority; Earl Stoner, Health Officer; Vicki Sterling, Local Addiction Authority, Health Department*
- 10:40 AM** **RESOLUTION FOR NORTHPOINT DEVELOPMENT** – *Susan Small, Director, Business Development*
- 10:45 AM** **INVESTMENT COMMITTEE – APPOINTMENT OF COMMISSIONER** – *Sara Greaves, CFO*
- 10:50 AM** **BID AWARD (PUR1401) PUBLIC SAFETY TRAINING CENTER** – *Rick Curry, Director, Purchasing; Scott Hobbs, Director, Engineering*
- 10:55 AM** **BID AWARD - AIRPORT HANGAR 21 VESTIBULE** – *Scott Hobbs, Director, Engineering; Garrison Plessinger, Director, Hagerstown Regional Airport*
- 11:00 AM** **BID AWARD – BENEVOLEA NEWCOMER ROAD/STREAM RESTORATION** – *Scott Hobbs, Director, Engineering*
- 11:05 AM** **FISCAL YEAR 2021 STRATEGIC DEMOLITION GRANT APPLICATION SUBMISSION APPROVAL** – *Susan Buchanan, Director, Office of Grant Management; MD Economic Development Corporation Representative*

- 11:15 AM** **VOLUNTEER COORDINATOR REPORT** – *Oley Griffith, Volunteer Coordinator*
- 11:25 AM** **LP15 MONITOR / DEFIBRILLATOR REPLACEMENT** – *David Chisholm, Assistant Director, Emergency Services*
- 11:30 AM** **CALENDAR YEAR 2020 – EMPLOYEE VACATION CARRYOVER MODIFICATION**
Deborah Condo, Deputy Director, Human Resources; Darryl Brown, Accounting Supervisor
- 11:40 AM** **CLOSED SESSION** - *(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; to consider a matter that concerns the proposal for a business or industrial organization to locate, expand or remain in the State; to consult with counsel to obtain legal advice on a legal matter; to conduct collective bargaining negotiations or consider matters that relate to the negotiations.)*
- 12:40 PM** **RECONVENE IN OPEN SESSION**
- 12:50 PM** **APPOINTMENT OF SCHOOL BOARD NOMINATING COMMISSION** – *Krista Hart, County Clerk*
- 12:55 PM** **ADJOURNMENT**



Agenda Report Form

Open Session Item

SUBJECT: Character Counts! Month, October 2020 Proclamation

PRESENTATION DATE: October 13, 2020

PRESENTATION BY: Board of County Commissioners

REPORT-IN-BRIEF:

WHEREAS, young people will be the stewards of our communities, nation and world in critical times, and the present and future well-being of our society requires an involved, caring citizenry with good character, and;

WHEREAS, concerns about the character training of children has taken on a new sense of urgency as violence by and against youth threatens the physical and psychological well-being of the nation, and;

WHEREAS, more than ever, children need strong constructive guidance from their families and their communities, including schools, youth organizations, religious institutions and civic groups, and;

WHEREAS, the character of a nation is only as strong as the character of its individual citizens, and the community benefits when young people learn that good character counts in personal relationships, in schools and in the workplace, and;

WHEREAS, character development is first and foremost, an obligation of families, through efforts by faith communities, schools, and youth, civic and human service organizations also play an important role in supporting family efforts by fostering and promoting good character. Every adult has the responsibility to promote the development of good character.

NOW THEREFORE, we the Board of County Commissioners of Washington County, Maryland, do hereby recognize October 2020 as "CHARACTER COUNTS! Month" and encourage our citizens, schools, business and government to support Washington County's "CHARACTER COUNTS!" program.



Agenda Report Form

Open Session Item

SUBJECT: Presentation of the 2020-2021 Farm of the Year

PRESENTATION DATE: October 13, 2020

PRESENTATION BY: Leslie Hart, Ag Business Specialist, Department of Business Development and Jill Smith, President of Washington County Agriculture Marketing Committee

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: The Farm of the Year award showcases excellence in agriculture and promotes a greater understanding of the challenges faced by today's farmers. Applications have been accepted in the July to September 2020 time frame. Winning farm owner will be notified in advance of this meeting and asked to attend the Board of County Commissioners meeting scheduled for October 13, 2020. Presentation of outdoor metal plaque and certificate will be presented by County Commissioners.

DISCUSSION: N/A

FISCAL IMPACT: N/A

CONCURRENCES: Susan Small, Director Department of Business Development

ALTERNATIVES: N/A

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: Photo will be taken with the County Commissioners and the Winning Farm of the Year family.



Agenda Report Form

Open Session Item

SUBJECT: Re-visiting establishing one entity in Washington County as the local authority for Behavioral Health Services. Respond to Commissioner's suggestions from initial meeting.

PRESENTATION DATE: October 13, 2020

PRESENTATION BY: Rick Rock, Director, Washington County Mental Health Authority, Inc.; Earl Stoner, Health Officer, Washington County Health Department; Vicki Sterling, Local Addiction Authority, Washington County Health Department.

RECOMMENDED MOTION: Establish a community workgroup to discuss and recommend to the Board of County Commissioners a new structure for a single local behavioral health authority for Washington County.

REPORT-IN-BRIEF: Respond to the Commissioner's questions from the initial meeting 09/15/20 regarding the workgroup composition and the timeline for project completion.

DISCUSSION:

FISCAL IMPACT: Unknown at this time.

CONCURRENCES:

ATTACHMENTS:



Agenda Report Form

Open Session Item

SUBJECT: Resolution for Northpoint Development

PRESENTATION DATE: October 13, 2020

PRESENTATION BY: Susan Small, Director of Business Development

RECOMMENDATION: Approve the Resolution for endorsement of the State of Maryland's \$2,000,000 Maryland Economic Development Assistance Authority Fund (MEDAAF) bridge loan to the Board of County Commissioners.

REPORT-IN-BRIEF: The State of Maryland Department of Commerce, under the Maryland Economic Development Assistance Authority (MEDAAF), has agreed to a conditional bridge loan to the Board of County Commissioners in the amount of \$2,000,000. The assistance is to be used for eligible project costs related to roadway improvements and reconstruction of Wesel Boulevard in support of a larger development plan undertaken by Northpoint Development, which includes construction of four buildings and the creation of an estimated 1,500 permanent full-time jobs.

In accordance with Sections 5-301 through 5-349 of the Economic Development Article of the Annotated Code of Maryland, the County is required to endorse the making of the MEDAAF Loan for the Project.

DISCUSSION: The current conditions of Wesel Boulevard are not adequate for the scope of the Northpoint Development project, and Wesel Boulevard will need significant improvements. On February 25, 2020, the Board of County Commissioners approved a private-public partnership agreement between and among Northpoint Development, the City of Hagerstown, and the County for funding of the roadway infrastructure improvements necessary, totaling \$6,000,000 in associated costs. The proposed Resolution represents the County's portion of that partnership.

FISCAL IMPACT: Approval of Resolution endorsing the making of \$2,000,000 MEDAAF bridge loan

CONCURRENCES: Kirk Downey, Interim County Administrator/County Attorney

ALTERNATIVES: Decline to approve Resolution

ATTACHMENTS: Resolution

AUDIO/VISUAL NEEDS: N/A

RESOLUTION NO. RS-2020-____
(Endorsement of MEDAAF Bridge Loan)

RECITALS

The **DEPARTMENT OF COMMERCE** of the State of Maryland (the “Department”), under the **MARYLAND ECONOMIC DEVELOPMENT ASSISTANCE AUTHORITY FUND** (“MEDAAF”), has agreed to provide assistance to the **BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, MARYLAND** (the “County”), in the form of a bridge loan in the amount of \$2,000,000 from the MEDAAF (the “MEDAAF Loan”).

The proceeds of the MEDAAF Loan will be used by the County for eligible project costs related to roadway improvements and reconstruction of Wesel Boulevard (the “Project”) in support of a larger development plan undertaken by NorthPoint Development (the “Company”) which includes construction of four buildings and creation of an estimated 1,500 permanent full-time jobs.

In accordance with Sections 5-301 through 5-349 of the Economic Development Article of the Annotated Code of Maryland, the County is required to endorse the making of the MEDAAF Loan for the Project.

The County has determined and expressly finds that it is in the best interest of the citizens of Washington County to endorse the making of the MEDAAF Loan for the Project.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Washington County, Maryland, that:

1. The County hereby fully endorses the making of the MEDAAF Loan for the Project.
2. This Resolution shall be effective upon its adoption in accordance with applicable law.

Adopted and effective this ____ day of _____, 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

Jeffrey A. Cline, President

Approved as to form
and legal sufficiency:

Kendall A. Desaulniers
Deputy County Attorney

Mail to:
Office of the County Attorney
100 West Washington Street
Suite 1101
Hagerstown, MD 21740

Agenda Report Form

Open Session Item

SUBJECT: Investment Committee – Appointment of Commissioner

PRESENTATION DATE: 10/13/2020

PRESENTATION BY: Sara Greaves, Chief Financial Officer

RECOMMENDATION: To appoint a commissioner representative for the Investment Committee as stated in the Investment policy Statement.

REPORT-IN-BRIEF: The Investment Policy Statement, IPS, sets forth guidelines and objectives for the Pension, OPEB, and LOSAP funds.

DISCUSSION: As per the policy, the Investment Committee shall consist of the County Administrator, the Director of Human Resources, the Chief Financial Officer as Chairperson, the Director of Finance, one County Commissioner appointed who will be appointed by the Board of County Commissioners to serve a four-year term. The Investment Committee (with the assistance of the Investment Services Consultant) shall assist in the development of policies and guidelines regarding the Funds' investments. These policies and guidelines shall include (but are not restricted to) establishment of:

- Investment Objectives, Investment Policy, Investment Guidelines, and Review Procedures.
- Standards for measuring, monitoring, evaluating and comparing investment performance of the Funds.
 - Procedures for authorization, reporting, control, review and general governance to ensure that the Funds' investment policies and guidelines are reviewed on a regular basis.

The Investment Committee shall examine this IPS periodically (and not less frequently than annually) and monitor implementation of the IPS with a frequency deemed appropriate by the Investment Committee.

The Chairperson of the Investment Committee shall have the authority to sign and execute any third-party investment manager agreements necessary to invest the Funds' assets in a manner consistent with this IPS. A minimum of two members of the Investment Committee, including the Chairperson, shall be designated as authorized signers, on any such agreements.

Neither the Investment Committee nor the individual members of the Investment Committee shall be responsible for the investment and other decisions made by service providers, fiduciaries or others acting in connection with the Plan or Fund. Rather, the Investment Committee members serve in a representative capacity on behalf of the County and shall (to the maximum extent permitted by applicable law) have no liability whatsoever for their service as such.

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Investment Policy Statement

AUDIO/VISUAL NEEDS: None

Agenda Report Form

Open Session Item

SUBJECT: Bid Award (PUR-1401) Public Safety Training Center

PRESENTATION DATE: October 13, 2020

PRESENTATION BY: Rick Curry, Director, Purchasing; Scott Hobbs, Director, Engineering

RECOMMENDED MOTION: Move to award the bid to responsible, responsive bidder, Lobar Construction Management, Inc. a/k/a Lobar, Inc. of Dillsburg, Pennsylvania with the lowest amount of Base Bid \$6,980,000.00 and Alternate No. GC-1 (additional classrooms) in the amount of \$878,000.00 for the Total Sum of \$7,858,000; move to approve the submission of FY21 Maryland Capital Bond Bill application, accept awarded funds, and approve execution of grant documents upon receipt from the Maryland Department of General Services; move to approve a budget transfer to the project to cover the costs of Alternate No. GC-1 and other project costs associated with the work.

REPORT-IN-BRIEF: The project was advertised in the local newspaper, State of Maryland's "e-Maryland Marketplace Advantage website, and on the County's website. Seventy-eight (78) persons/companies registered/downloaded the bid document on-line. Eleven (11) bids were received and opened on Friday, September 18, 2020 as detailed on the attached Bid Tabulation Matrix. The bids have been evaluated and the low bid is in order. The engineer's estimate for this work is \$7,000,000 for the base bid and \$1,000,000 for Alternate No. GC-1.

DISCUSSION: The Public Safety Training Center at 9238 Sharpsburg Pike is a proposed multi-phase project that will be utilized by police, fire, and emergency services personnel serving in and around Washington County. The first phase was recently completed and involved site work. Phase II involves construction of a training building with offices, classrooms, kitchen, weight room, and locker rooms. Alternate No. GC-1 includes providing additional classrooms. The Building project is a four hundred fifty (450) consecutive calendar day contract with an anticipated Notice to Proceed in November 2020, and completion date in the spring 2022. Bid documents include liquidated damages in the amount of five hundred (\$500) dollars per calendar day for work beyond the completion date.

The County has received an application packet for a Capital Bond Bill grant and the grant funding allocated in FY'21 is \$500,000. Once the application is submitted and accepted, the State will provide a grant agreement for the County to review and execute. The County received FY'20 grant funding for this project.

A request is being made to transfer funds into the project so that additional classrooms can be scheduled/completed prior to the original timeline. Realized savings in the form of bond funding from another recently completed capital improvement project will cover the additional request. A resolution to authorize the use of these bond savings is anticipated to come before the Board later this fiscal year. Commissioner approval through the budget adjustment form is the first step for the reallocation.

FISCAL IMPACT: This is a Capital Improvement Plan Project (BLD093) with a current available budget of \$7,270,274. Realized cost savings from the Colonel Henry K. Douglas Drive Extended project (RDI067) in the amount of \$1,253,369 would be transferred to the project to cover the total expenses. Total expenses are estimated at \$8,458,000; including \$7,858,000 for the proposed bid award (base bid plus Alternate No. GC-1), \$200,000 for inspection/testing, \$200,000 for utilities, \$100,000 for furniture/equipment, and \$100,000 for contingencies.

CONCURRENCES: Director of Emergency Services, Washington County Sheriff

ATTACHMENTS: Aerial Map, Rendering, Floor Plan, Grant Application, Budget Adjustment

AUDIO/VISUAL TO BE USED: Yes (Aerial Map, Rendering, Floor Plan)

PUR-1401
Public Safety Training Center

		Lobar Construction Management, Inc. a/k/a Lobar, Inc. Dillsburg, PA	eciConstruction, LLC Dillsburg, PA	Myers Building Systems, Inc. Clear Spring, MD	Waynesboro Construction Co., Inc. Waynesboro, PA	Brechbill & Helman Construction Co., Inc. Chambersburg, PA	Towson Mechanical, Incorporated Parkville, MD	Warner Construction, A Division of R. W. Warner, Inc. Frederick, MD	Triple Crown Construction, LLC Frederick, MD	Gito, Inc., d/b/a Nello Construction Carnegie, PA	Cooper Building Services, LLC Frederick, MD	Carlson Brothers, Inc. Joliet, IL
1	BASE BID:	\$6,980,000.00	\$7,078,000.00	\$7,084,900.00	\$7,899,800.00	\$7,973,000.00	\$7,997,000.00	\$8,233,000.00	\$8,469,493.00	\$8,647,000.00	\$8,779,000.00	\$9,990,000.00
2	ALTERNATES:											
A.	Add/Deduct Alt No. GC-1: ADD CLASSROOM WING - In accordance with Section 012300 - Alt.	\$878,000.00	\$878,000.00	\$979,000.00	\$972,800.00	\$904,000.00	\$799,000.00	\$635,000.00	\$981,238.00	\$1,060,000.00	\$1,470,000.00	\$1,248,500.00
B.	Add/Deduct Alt No. GC-2: NOT USED - In accordance with Section 012300 - Alt.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
C.	Add/Deduct Alt No. GC-3: DEDUCT SIGNAGE & SUPPORT SYSTEM IN FRONT OF BUILDING - In accordance with Section 012300 - Alt.	-\$62,000.00	-\$66,000.00	-\$65,000.00	-\$135.00	-\$75,000.00	-\$43,000.00	-\$62,000.00	-\$66,951.00	-\$109,000.00	\$82,331.00	\$65,000.00
D.	Add/Deduct Alt No. GC-4: ADD PHOTOVOLTAIC SOLAR PANELS ON ROOF ABOVE CLASSROOMS B100, B102, B106, & B109 - In accordance with Section 012300 - Alt.	\$224,900.00	\$188,000.00	\$359,700.00	\$294,000.00	\$355,000.00	\$287,000.00	\$197,000.00	\$223,545.00	\$172,000.00	\$364,848.00	\$333,400.00
E.	Add/Deduct Alt No. GC-5: ADD PHOTOVOLTAIC SOLAR PANELS ON ROOF OF ALTERNATE CLASSROOMS GC-1 - In accordance with Section 012300 - Alt.	\$137,300.00	\$164,000.00	\$200,000.00	\$225,000.00	\$194,000.00	\$223,000.00	\$163,000.00	\$132,825.00	\$150,000.00	\$462,517.00	\$254,600.00
3	ALLOWANCES: In accordance with Section 012100 - Allowances, include the following allowances in the Base Bid											
A.	No. 1 - Appliances	\$15,050.00	\$15,050.00	\$15,050.00	\$15,050.00	\$15,050.00	\$15,050.00	\$15,050.00	\$15,050.00	\$15,050.00	\$15,050.00	\$15,050.00
B.	No. 2 - Audio Visual Equipment	\$44,500.00	\$44,500.00	\$44,500.00	\$44,500.00	\$44,500.00	\$44,500.00	\$9,250.00	\$44,500.00	\$44,500.00	\$44,500.00	\$44,500.00
C.	No. 3 - Contingency Allowance	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
	Total Allowance in Base Bid:	\$309,550.00	\$309,550.00	\$309,550.00	\$309,550.00	\$309,550.00	\$309,550.00	\$274,300.00	\$309,550.00	\$309,550.00	\$309,550.00	\$309,550.00
4	UNIT PRICE SCHEDULE: In accordance with Section 012200 - Unit Prices											
A.	No. 1 - Ball Valve	\$35.00	\$28.00	\$1,000.00	\$35.00	\$575.00	\$340.00	\$52.00	\$24.00	\$115.00	\$192.00	\$667.00
B.	No. 2 - Duplex Receptacle	\$442.00	\$437.00	\$500.00	\$310.00	\$425.00	\$500.00	\$110.00	\$200.00	\$165.00	\$192.00	\$356.00
C.	No. 3 - Data Outlet	\$520.00	\$765.00	\$750.00	\$430.00	\$250.00	\$750.00	\$412.00	\$200.00	\$375.00	\$435.00	\$472.00
D.	No. 4 - Exit Sign	\$1,400.00	\$1,480.00	\$1,500.00	\$900.00	\$1,420.00	\$600.00	\$242.00	\$315.00	\$520.00	\$603.00	\$1,339.00
E.	No. 5 - Fire Alarm Horn or Strobe/Speaker Unit	\$1,573.00	\$1,410.00	\$1,250.00	\$1,050.00	\$1,350.00	\$600.00	\$137.00	\$250.00	\$420.00	\$487.00	\$1,227.00
F.	No. 6 - Fire Alarm Pull Station	\$1,334.00	\$1,418.00	\$1,400.00	\$900.00	\$1,350.00	\$600.00	\$247.00	\$245.00	\$225.00	\$261.00	\$1,213.00
G.	No. 7 - Occupancy Sensor	\$231.00	\$305.00	\$500.00	\$400.00	\$300.00	\$400.00	\$220.00	\$325.00	\$210.00	\$244.00	\$486.00
H.	No. 8 - Dimmer Switch	\$165.00	\$230.00	\$300.00	\$250.00	\$220.00	\$400.00	\$132.00	\$250.00	\$105.00	\$122.00	\$268.00
I.	No. 9 - Video Outlet	\$314.00	\$1,040.00	\$300.00	\$270.00	\$275.00	\$750.00	\$220.00	\$200.00	\$200.00	\$232.00	\$286.00
J.	No. 10 - Security Camera (interior)	\$1,935.00	\$1,825.00	\$2,200.00	\$1,800.00	\$1,870.00	\$1,000.00	\$2,090.00	\$1,700.00	\$1,900.00	\$2,198.00	\$1,620.00
K.	No. 11 - Security Camera (exterior)	\$2,219.00	\$1,905.00	\$2,500.00	\$2,100.00	\$2,020.00	\$1,500.00	\$2,200.00	\$1,836.00	\$2,000.00	\$2,357.00	\$1,944.00
L.	No. 12 - Unsuitable Material Excavation (Beginning at 6" Below Design Footing Sub-grade)	\$25.00	\$80.00	\$80.00	\$150.00	\$77.00	\$55.00	\$22.00	\$52.00	\$70.00	\$82.00	\$38,870.00
M.	No. 13 - Lean (2500 PSI) Concrete Fill	\$140.00	\$260.00	\$250.00	\$360.00	\$220.00	\$300.00	\$302.00	\$225.00	\$120.00	\$56.00	\$42,614.00
N.	No. 14 - Compacted CR6 Crushed Stone	\$20.00	\$50.00	\$50.00	\$55.00	\$47.00	\$75.00	\$49.00	\$13.25	\$42.00	\$49.00	\$18,438.00



Agenda Report Form

Open Session Item

SUBJECT: Construction Bid Award – Airport Hangar 21 Vestibule; County Contract No. MS-VA-082-18

PRESENTATION DATE: October 13, 2020

PRESENTATION BY: Scott Hobbs, Director, Division of Engineering, Garrison Plessinger, Director, Hagerstown Regional Airport

RECOMMENDED MOTION: Move to award the Airport Hangar 21 Vestibule contract to the lowest responsive, responsible bidder, Hawkeye Construction, LLC of Cockeysville, Maryland in the amount of \$124,900 and approve a budget adjustment in the amount of \$100,000 to cover the cost of the project.

REPORT-IN-BRIEF: The project was advertised in the Herald Mail, on the County's website, and on the State of Maryland's website, "e-Maryland Marketplace Advantage (eMMA)." Nine (9) bids were received and opened on Wednesday, September 30, 2020, as listed below:

<u>Contractor:</u>	<u>Base Bid:</u>
Hawkeye Construction, LLC.	\$ 124,900.00
GRC General Construction, Inc.	\$ 139,297.00
Building Concepts, LLC.	\$ 149,700.00
Building Systems	\$ 155,283.00
Callas Contractors, LLC.	\$ 164,000.00
Myers Building Systems, Inc.	\$ 174,900.00
Build Sol, LLC.	\$ 181,518.01
Andrews Construction, Inc.	\$ 258,500.00
Cooper Building Services, LLC.	\$ 480,000.00

The bids were evaluated, and the low bid is in order. The engineer's estimate for the work was \$125,000.

DISCUSSION: The project involves construction of an entry vestibule and stairs to the north side of Hangar 21 to provide public access to the first and second floor. The stairs will provide safe public access to second floor offices to expand Royal Aircraft and provide other potential businesses office space. The work includes construction of an addition on a concrete and block foundation with metal walls and roof, steel stairs and railings, doors, windows, and electrical, mechanical, and fire alarm modifications. The project is a 180 consecutive calendar day contract with an anticipated Notice to Proceed in November 2020 and a completion date in the spring of 2021. The bid documents include Liquidated Damages in the amount of \$500.00 per calendar day for work beyond the completion date.

FISCAL IMPACT: The project will utilize funds from the Hangar 21 Stairs account (BLD099) in the Capital Improvement Plan, receive a contribution from the tenant of the building (Royal Aircraft) for \$5,000, and utilize airport reserve funds to cover the construction bid award, inspection/testing, and contingencies. There are available funds from the previous local match that is no longer needed from the Runway Rehabilitation Project that was 100% federally funded this year. The funds will be transferred from airport reserves to the project (BLD099). See the attached budget adjustment.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Bid Tabulation, Aerial Map, Budget Adjustment



Washington County, Maryland Budget Adjustment Form

Print Form

- ☒ Budget Amendment - Increases or decrease the total spending authority of an accounting fund or department
- ☐ Budget Transfer - Moves revenues or expenditures from one account to another or between budgets or funds.

Transaction/Post -Finance	
Deputy Director - Finance	Kelcee Mace <small>Digitally signed by Kelcee Mace Date: 2020.10.01 09:30:24 -04'00'</small>
Preparer, if applicable	

Department Head Authorization	Garrison Plessinger <small>Digitally signed by Garrison Plessinger Date: 2020.10.01 09:57:32 -04'00'</small>
Division Director / Elected Official Authorization	Scott Hobbs <small>Digitally signed by Scott Hobbs Date: 2020.10.01 17:05:41 -04'00'</small>
Budget & Finance Director Approval	
County Administrator Approval	
County Commissioners Approval	

Required approval with date	Oct 1, 2020
If applicable with date	Oct 1, 2020
Required approval with date	
Required approval with date	
Required > \$ 25,000 with date	

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Account Description	Increase (Decrease) + / -
498600	35	45010	BLD099		0000	Donations	-5,000
498710	35	45010	BLD099		0000	Capital Transfer - General	105,000
599999	35	45010	BLD099		CNST	Hangar 21 Stairs	100,000

Explain Budget Adjustment	Budget increase in order to meet the low bid. Funding will come from airport reserves. There are available funds from the previous local match that is no longer needed from the Runway Rehabilitation Project that was 100% federally funded this year.
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Required Action by County Commissioners	<input type="radio"/> No Approval Required	<input checked="" type="radio"/> Approval Required	Approval Date if Known	
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Hagerstown Regional Airport: Hangar 21 Vestibule





**WASHINGTON COUNTY DIVISION OF ENGINEERING
BID TABULATION**

**HAGERSTOWN REGIONAL AIRPORT
HANGAR 21 VESTIBULE ADDITION
COUNTY CONTRACT NO. MS-VA-082-18**

	HAWKEYE CONSTRUCTION, LLC <i>Cockeysville, MD</i>	GRC GENERAL CONTRACTOR, INC. <i>Zullinger, PA</i>	BUILDING CONCEPTS, LLC <i>Finksburg, MD</i>	LANCE CONSTRUCTION CO. dba BUILDING SYSTEMS <i>Hagerstown, MD</i>	CALLAS CONTRACTORS, LLC <i>Hagerstown, MD</i>	MYERS BUILDING SYSTEMS, INC. <i>Clear Spring, MD</i>	BUILDSOL, LLC <i>Lanham, MD</i>	ANDREWS CONSTRUCTION, INC. <i>Baltimore, MD</i>	COOPER BUILDING SERVICES, LLC <i>Frederick, MD</i>
BID	\$124,900.00	\$139,297.00	\$149,700.00	\$155,283.00	\$164,000.00	\$174,900.00	\$181,518.01	\$258,500.00	\$480,000.00



Agenda Report Form

Open Session Item

SUBJECT: Construction Bid Award – Benevola Newcomer Road / Stream Restoration; County Contract No. RD-BN-274-10

PRESENTATION DATE: October 13, 2020

PRESENTATION BY: Scott Hobbs, Director, Division of Engineering

RECOMMENDED MOTION: Move to award the Benevola Newcomer Road / Stream Restoration contract to the lowest responsive, responsible bidder, Greenridge Contractors, Inc. of Williamsport, Maryland in the amount of \$283,551.70.

REPORT-IN-BRIEF: The project was advertised in the Herald Mail, on the County's website, and on the State of Maryland's website, "e-Maryland Marketplace Advantage (eMMA)." Fourteen (14) bids were received and opened on Wednesday, September 23, 2020, as listed below:

<u>Contractor:</u>	<u>Base Bid:</u>
Greenridge Contractors, Inc	\$ 283,551.70
Excavating Associates	\$ 313,911.00
Resource Restoration Group	\$ 317,000.00
Triangle Contracting, LLC.	\$ 335,455.00
Advantage Landscape & Construction	\$ 344,741.20
Ecotone, Inc.	\$ 351,427.39
SMI Services, LLC.	\$ 386,532.70
C. William Hetzer, Inc.	\$ 392,438.00
Building Systems	\$ 424,724.00
Huntzberry Brothers	\$ 463,995.00
Outdoor Contractors, Inc.	\$ 478,832.90
W.F. Delauter & Son, Inc.	\$ 483,504.42
CJ Miller, Inc.	\$ 489,746.75
Highway & Safety Services, Inc.	\$ 495,277.00

The bids were evaluated, and the low bid is in order. The engineer's estimate for the work was \$300,000.

DISCUSSION: The project involves the stabilization of approximately 100 linear feet of stream including installation of imbricated riprap, j-hook, and plantings as well as road widening in the area of the work. The project is a 275 consecutive calendar day contract with an anticipated Notice to Proceed in November 2020 and a completion date in the summer of 2021. The bid documents include Liquidated Damages in the amount of \$250.00 per calendar day for work beyond the completion date.

FISCAL IMPACT: The project will utilize available funds from the Stormwater Retrofits account (DNG039) in the Capital Improvement Plan (CIP).

CONCURRENCES: N/A

ALTERNATIVES: This is the most cost effective and practical alternative. The stream has caused significant erosion and stabilization is necessary to protect property and improve water quality in the Antietam Creek watershed.

ATTACHMENTS: Bid Tabulation, Aerial Map

BIDS RECEIVED: Wednesday, September 23, 2020
3:00 P.M.
Hagerstown, Maryland

BID TABULATION
Benevola Newcomer Road / Stream Restoration
RD-BN-274-10

Washington County, Maryland
Board of County Commissioners
Administrative Annex
80 W. Baltimore Street
Hagerstown, MD 21740

Length of Contract: 275 Calendar Days

				Greenridge Contractors, Inc. 15451 Falling Waters Rd Williamsport, MD 21795		Excavating Associates P.O. Box 434 Ellerslie, MD 21529		Resource Restoration Group, LLC 211 Hidden Valley Road Tracy's Landing, MD 20779		Triangle Contracting, LLC 313 E. 4th Street Frederick, MD 21701		Advantage Landscape & Const. 12936 Salem Avenue Hagerstown, MD 21740	
Unit No.	Item	Approx. Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
101	Clearing and Grubbing	1	LS	\$5,700.00	\$5,700.00	\$11,092.00	\$11,092.00	\$20,000.00	\$20,000.00	\$15,200.00	\$15,200.00	\$6,754.00	\$6,754.00
102	Mobilization	1	LS	\$30,000.00	\$30,000.00	\$17,110.00	\$17,110.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$13,980.00	\$13,980.00
103	Maintenance of Traffic	1	LS	\$7,900.00	\$7,900.00	\$15,534.00	\$15,534.00	\$6,400.00	\$6,400.00	\$33,400.00	\$33,400.00	\$22,528.00	\$22,528.00
104	Temporary Traffic Signs	100	SF	\$14.50	\$1,450.00	\$16.00	\$1,600.00	\$10.00	\$1,000.00	\$42.50	\$4,250.00	\$104.50	\$10,450.00
105	Drums for Maintenance of Traffic	10	EA	\$34.00	\$340.00	\$85.10	\$851.00	\$176.50	\$1,765.00	\$150.00	\$1,500.00	\$925.38	\$9,253.80
106	Construction Stakeout	1	LS	\$9,500.00	\$9,500.00	\$6,381.00	\$6,381.00	\$3,918.86	\$3,918.86	\$4,500.00	\$4,500.00	\$4,950.00	\$4,950.00
107	Contingent: Temporary Orange Construction Fence	300	LF	\$1.20	\$360.00	\$2.54	\$762.00	\$2.00	\$600.00	\$8.00	\$2,400.00	\$14.51	\$4,353.00
201	Unclassified Excavation	850	CY	\$35.00	\$29,750.00	\$29.18	\$24,803.00	\$35.00	\$29,750.00	\$38.50	\$32,725.00	\$16.64	\$14,144.00
202	Contingent: Unsuitable Material	100	CY	\$25.00	\$2,500.00	\$35.16	\$3,516.00	\$88.00	\$8,800.00	\$5.00	\$500.00	\$61.02	\$6,102.00
203	Contingent: Common Borrow	25	CY	\$45.00	\$1,125.00	\$47.08	\$1,177.00	\$45.00	\$1,125.00	\$40.00	\$1,000.00	\$40.25	\$1,006.25
301	Sandbag Stream Diversion	1	LS	\$13,000.00	\$13,000.00	\$32,893.00	\$32,893.00	\$47,000.00	\$47,000.00	\$27,500.00	\$27,500.00	\$16,910.00	\$16,910.00
302	Silt Fence	255	LF	\$1.50	\$382.50	\$4.00	\$1,020.00	\$3.50	\$892.50	\$3.00	\$765.00	\$5.53	\$1,410.15
303	Filter Log 8"-15"	95	LF	\$5.50	\$522.50	\$8.00	\$760.00	\$6.50	\$617.50	\$18.00	\$1,710.00	\$9.02	\$856.90
304	Filter Log 16"-24"	370	LF	\$8.50	\$3,145.00	\$13.00	\$4,810.00	\$7.50	\$2,775.00	\$25.50	\$9,435.00	\$12.09	\$4,473.30
305	Filter Bag	2	EA	\$145.00	\$290.00	\$299.00	\$598.00	\$250.00	\$500.00	\$550.00	\$1,100.00	\$1,452.00	\$2,904.00
306	Imbricated Riprap	2150	SF	\$43.40	\$93,310.00	\$39.00	\$83,850.00	\$35.50	\$76,325.00	\$38.00	\$81,700.00	\$56.50	\$121,475.00
307	Class I Riprap	75	SY	\$73.00	\$5,475.00	\$85.00	\$6,375.00	\$44.00	\$3,300.00	\$80.00	\$6,000.00	\$109.47	\$8,210.25
308	J-Hook Vane	1	EA	\$6,703.00	\$6,703.00	\$9,764.00	\$9,764.00	\$13,000.00	\$13,000.00	\$12,500.00	\$12,500.00	\$9,000.00	\$9,000.00
309	Clean Crusher Run (Under Traffic Barrier)	125	SY	\$21.00	\$2,625.00	\$48.00	\$6,000.00	\$32.00	\$4,000.00	\$20.00	\$2,500.00	\$97.13	\$12,141.25
310	Stabilized Construction Entrance	2	EA	\$1,070.00	\$2,140.00	\$947.00	\$1,894.00	\$2,500.00	\$5,000.00	\$2,000.00	\$4,000.00	\$931.50	\$1,863.00
501	6 Inch Graded Aggregate Base	150	SY	\$20.50	\$3,075.00	\$18.78	\$2,817.00	\$32.00	\$4,800.00	\$9.50	\$1,425.00	\$7.15	\$1,072.50
502	Hot Mix Asphalt Superpave Surface 9.5mm PG64-22	15	Ton	\$287.00	\$4,305.00	\$299.00	\$4,485.00	\$157.50	\$2,362.50	\$280.00	\$4,200.00	\$260.20	\$3,903.00
503	Hot Mix Asphalt Superpave Base 19mm PG64-22	35	Ton	\$197.00	\$6,895.00	\$205.00	\$7,175.00	\$157.50	\$5,512.50	\$192.00	\$6,720.00	\$200.50	\$7,017.50
504	HMA for Wedge and Level 9.5mm	20	Ton	\$287.00	\$5,740.00	\$299.00	\$5,980.00	\$157.50	\$3,150.00	\$292.50	\$5,850.00	\$262.20	\$5,244.00
505	Saw Cutting	225	LF	\$1.45	\$326.25	\$4.00	\$900.00	\$2.50	\$562.50	\$4.00	\$900.00	\$4.25	\$956.25
601	Traffic Barrier W-Beam	250	LF	\$61.70	\$15,425.00	\$37.00	\$9,250.00	\$47.20	\$11,800.00	\$42.50	\$10,625.00	\$38.00	\$9,500.00
602	Traffic Barrier Type "C" End Treatment	2	EA	\$4,294.00	\$8,588.00	\$4,355.00	\$8,710.00	\$4,721.72	\$9,443.44	\$4,250.00	\$8,500.00	\$3,800.00	\$7,600.00
603	Remove Existing Farm Fence	295	LF	\$0.56	\$165.20	\$5.00	\$1,475.00	\$3.00	\$885.00	\$5.00	\$1,475.00	\$10.36	\$3,056.20
604	Install Farm Fence	295	LF	\$8.15	\$2,404.25	\$45.00	\$13,275.00	\$13.56	\$4,000.20	\$10.00	\$2,950.00	\$16.47	\$4,858.65
701	Placing Furnished Topsoil, 4 Inch Depth	1800	SY	\$6.00	\$10,800.00	\$12.15	\$21,870.00	\$4.00	\$7,200.00	\$4.50	\$8,100.00	\$3.05	\$5,490.00
702	Temporary Seed and Mulch	1800	SY	\$1.00	\$1,800.00	\$0.50	\$900.00	\$1.50	\$2,700.00	\$0.85	\$1,530.00	\$5.08	\$9,144.00
703	Turfgrass Establishment	1800	SY	\$1.20	\$2,160.00	\$1.00	\$1,800.00	\$1.50	\$2,700.00	\$1.10	\$1,980.00	\$5.08	\$9,144.00
704	Type A Soil Stabilization Matting	1800	SY	\$2.50	\$4,500.00	\$1.50	\$2,700.00	\$2.50	\$4,500.00	\$4.00	\$7,200.00	\$1.85	\$3,330.00
705	Live Stakes	90	EA	\$8.00	\$720.00	\$17.60	\$1,584.00	\$3.50	\$315.00	\$11.00	\$990.00	\$13.30	\$1,197.00
706	Live Fascine - Removed	0	LF	-	-	-	\$0.00	-	\$0.00	-	\$0.00	-	\$0.00
707	Tree 4 Ft Min. Height - Box Elder (Acer Negundo)	1	EA	\$215.00	\$215.00	\$100.00	\$100.00	\$150.00	\$150.00	\$165.00	\$165.00	\$231.60	\$231.60
708	Tree 4 Ft Min. Height - Black Willow (Salix Nigra)	1	EA	\$215.00	\$215.00	\$100.00	\$100.00	\$150.00	\$150.00	\$160.00	\$160.00	\$231.60	\$231.60
Bid Total					\$283,551.70		\$313,911.00		\$317,000.00		\$335,455.00		\$344,741.20

BIDS RECEIVED: Wednesday, September 23, 2020
3:00 P.M.
Hagerstown, Maryland

BID TABULATION
Benevola Newcomer Road / Stream Restoration
RD-BN-274-10

Washington County, Maryland
Board of County Commissioners
Administrative Annex
80 W. Baltimore Street
Hagerstown, MD 21740

Length of Contract: 275 Calendar Days

Unit No.	Item	Approx. Quantity	Unit	Ecotone Inc. 129 Industry Land Forest Hill, MD 21050		SMI Services, ESM 17435 Mill Branch Place Bowie, MD 20716		C. William Hetzer, Inc. 9401 Sharpsburg Pike Hagerstown, MD 21741		Building Systems 16619 Hunters Green Pkwy, Suite 100 Hagerstown, MD 21740		Huntzberry Brothers Inc. 21536 Chewsville Road Smithsburg, MD 21783	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
101	Clearing and Grubbing	1	LS	\$4,944.16	\$4,944.16	\$22,200.00	\$22,200.00	\$26,810.00	\$26,810.00	\$18,620.00	\$18,620.00	\$23,545.00	\$23,545.00
102	Mobilization	1	LS	\$46,750.77	\$46,750.77	\$18,625.00	\$18,625.00	\$79,760.00	\$79,760.00	\$44,100.00	\$44,100.00	\$50,000.00	\$50,000.00
103	Maintenance of Traffic	1	LS	\$11,046.25	\$11,046.25	\$19,200.00	\$19,200.00	\$13,090.00	\$13,090.00	\$6,760.00	\$6,760.00	\$60,000.00	\$60,000.00
104	Temporary Traffic Signs	100	SF	\$35.65	\$3,565.00	\$40.80	\$4,080.00	\$27.00	\$2,700.00	\$18.00	\$1,800.00	\$25.00	\$2,500.00
105	Drums for Maintenance of Traffic	10	EA	\$144.64	\$1,446.40	\$168.00	\$1,680.00	\$96.00	\$960.00	\$150.00	\$1,500.00	\$120.00	\$1,200.00
106	Construction Stakeout	1	LS	\$14,044.52	\$14,044.52	\$9,900.00	\$9,900.00	\$4,840.00	\$4,840.00	\$8,085.00	\$8,085.00	\$19,750.00	\$19,750.00
107	Contingent: Temporary Orange Construction Fence	300	LF	\$1.62	\$486.00	\$2.50	\$750.00	\$2.65	\$795.00	\$4.00	\$1,200.00	\$5.00	\$1,500.00
201	Unclassified Excavation	850	CY	\$41.30	\$35,105.00	\$58.94	\$50,099.00	\$17.25	\$14,662.50	\$65.00	\$55,250.00	\$25.00	\$21,250.00
202	Contingent: Unsuitable Material	100	CY	\$76.10	\$7,610.00	\$76.80	\$7,680.00	\$28.50	\$2,850.00	\$45.00	\$4,500.00	\$35.00	\$3,500.00
203	Contingent: Common Borrow	25	CY	\$33.81	\$845.25	\$103.20	\$2,580.00	\$35.00	\$875.00	\$48.00	\$1,200.00	\$25.00	\$625.00
301	Sandbag Stream Diversion	1	LS	\$33,559.00	\$33,559.00	\$18,634.00	\$18,634.00	\$71,400.00	\$71,400.00	\$58,575.00	\$58,575.00	\$55,000.00	\$55,000.00
302	Silt Fence	255	LF	\$2.99	\$762.45	\$2.60	\$663.00	\$3.60	\$918.00	\$5.00	\$1,275.00	\$3.00	\$765.00
303	Filter Log 8"-15"	95	LF	\$17.75	\$1,686.25	\$7.40	\$703.00	\$5.70	\$541.50	\$9.40	\$893.00	\$5.00	\$475.00
304	Filter Log 16"-24"	370	LF	\$18.21	\$6,737.70	\$13.15	\$4,865.50	\$11.00	\$4,070.00	\$14.80	\$5,476.00	\$10.00	\$3,700.00
305	Filter Bag	2	EA	\$706.46	\$1,412.92	\$1,182.50	\$2,365.00	\$460.00	\$920.00	\$350.00	\$700.00	\$400.00	\$800.00
306	Imbricated Riprap	2150	SF	\$35.76	\$76,884.00	\$57.10	\$122,765.00	\$35.50	\$76,325.00	\$65.00	\$139,750.00	\$55.00	\$118,250.00
307	Class I Riprap	75	SY	\$80.98	\$6,073.50	\$104.00	\$7,800.00	\$60.00	\$4,500.00	\$52.00	\$3,900.00	\$75.00	\$5,625.00
308	J-Hook Vane	1	EA	\$4,996.23	\$4,996.23	\$11,251.00	\$11,251.00	\$16,210.00	\$16,210.00	\$7,550.00	\$7,550.00	\$27,500.00	\$27,500.00
309	Clean Crusher Run (Under Traffic Barrier)	125	SY	\$24.73	\$3,091.25	\$30.10	\$3,762.50	\$35.50	\$4,437.50	\$12.00	\$1,500.00	\$40.00	\$5,000.00
310	Stabilized Construction Entrance	2	EA	\$1,497.43	\$2,994.86	\$1,280.00	\$2,560.00	\$1,260.00	\$2,520.00	\$475.00	\$950.00	\$1,750.00	\$3,500.00
501	6 Inch Graded Aggregate Base	150	SY	\$53.42	\$8,013.00	\$40.15	\$6,022.50	\$14.25	\$2,137.50	\$17.00	\$2,550.00	\$12.50	\$1,875.00
502	Hot Mix Asphalt Superpave Surface 9.5mm PG64-22	15	Ton	\$296.67	\$4,450.05	\$205.70	\$3,085.50	\$265.00	\$3,975.00	\$267.00	\$4,005.00	\$200.00	\$3,000.00
503	Hot Mix Asphalt Superpave Base 19mm PG64-22	35	Ton	\$291.94	\$10,217.90	\$168.85	\$5,909.75	\$150.00	\$5,250.00	\$183.00	\$6,405.00	\$180.00	\$6,300.00
504	HMA for Wedge and Level 9.5mm	20	Ton	\$291.94	\$5,838.80	\$205.70	\$4,114.00	\$165.00	\$3,300.00	\$267.00	\$5,340.00	\$200.00	\$4,000.00
505	Saw Cutting	225	LF	\$5.92	\$1,332.00	\$7.95	\$1,788.75	\$1.95	\$438.75	\$4.00	\$900.00	\$5.00	\$1,125.00
601	Traffic Barrier W-Beam	250	LF	\$49.71	\$12,427.50	\$34.65	\$8,662.50	\$37.00	\$9,250.00	\$42.00	\$10,500.00	\$44.00	\$11,000.00
602	Traffic Barrier Type "C" End Treatment	2	EA	\$5,854.51	\$11,709.02	\$4,081.00	\$8,162.00	\$4,380.00	\$8,760.00	\$3,360.00	\$6,720.00	\$3,520.00	\$7,040.00
603	Remove Existing Farm Fence	295	LF	\$3.20	\$944.00	\$8.20	\$2,419.00	\$3.45	\$1,017.75	\$3.00	\$885.00	\$4.00	\$1,180.00
604	Install Farm Fence	295	LF	\$22.93	\$6,764.35	\$34.10	\$10,059.50	\$41.00	\$12,095.00	\$12.00	\$3,540.00	\$15.00	\$4,425.00
701	Placing Furnished Topsoil, 4 Inch Depth	1800	SY	\$9.52	\$17,136.00	\$7.15	\$12,870.00	\$5.70	\$10,260.00	\$4.00	\$7,200.00	\$7.25	\$13,050.00
702	Temporary Seed and Mulch	1800	SY	\$0.63	\$1,134.00	\$0.42	\$756.00	\$0.60	\$1,080.00	\$1.50	\$2,700.00	\$0.45	\$810.00
703	Turfgrass Establishment	1800	SY	\$1.18	\$2,124.00	\$1.40	\$2,520.00	\$1.00	\$1,800.00	\$2.00	\$3,600.00	\$0.85	\$1,530.00
704	Type A Soil Stabilization Matting	1800	SY	\$2.45	\$4,410.00	\$1.70	\$3,060.00	\$1.85	\$3,330.00	\$3.50	\$6,300.00	\$1.40	\$2,520.00
705	Live Stakes	90	EA	\$7.89	\$710.10	\$10.88	\$979.20	\$3.55	\$319.50	\$3.50	\$315.00	\$16.50	\$1,485.00
706	Live Fascine - Removed	0	LF	-	\$0.00	-	\$0.00	-	-	-	\$0.00	-	\$0.00
707	Tree 4 Ft Min. Height - Box Elder (Acer Negundo)	1	EA	\$87.58	\$87.58	\$1,980.00	\$1,980.00	\$120.00	\$120.00	\$85.00	\$85.00	\$85.00	\$85.00
708	Tree 4 Ft Min. Height - Black Willow (Salix Nigra)	1	EA	\$87.58	\$87.58	\$1,980.00	\$1,980.00	\$120.00	\$120.00	\$95.00	\$95.00	\$85.00	\$85.00
Bid Total					\$351,427.39		\$386,531.70		\$392,438.00		\$424,724.00		\$463,995.00

Denotes Math Error

BIDS RECEIVED: Wednesday, September 23, 2020
3:00 P.M.
Hagerstown, Maryland

BID TABULATION
Benevola Newcomer Road / Stream Restoration
RD-BN-274-10

Washington County, Maryland
Board of County Commissioners
Administrative Annex
80 W. Baltimore Street
Hagerstown, MD 21740

Length of Contract: 275 Calendar Days

Unit No.	Item	Approx. Quantity	Unit	Outdoor Contractors Inc. 14703 Indian Springs Road Hancock, MD 21740		W.F. Delauter & Son, Inc. 2 Creamery Way Emmitsburg, MD 21727		CJ Miller, LLC 3514 Basler Road Hampstead, MD 21074		Highway & Safety Services 18960 Woodfield Road Gaithersburg, MD 20879	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
101	Clearing and Grubbing	1	LS	\$6,500.00	\$6,500.00	\$33,136.88	\$33,136.88	\$32,350.00	\$32,350.00	\$15,400.00	\$15,400.00
102	Mobilization	1	LS	\$20,000.00	\$20,000.00	\$6,555.33	\$6,555.33	\$79,750.00	\$79,750.00	\$75,000.00	\$75,000.00
103	Maintenance of Traffic	1	LS	\$20,245.00	\$20,245.00	\$5,262.02	\$5,262.02	\$26,850.00	\$26,850.00	\$83,250.00	\$83,250.00
104	Temporary Traffic Signs	100	SF	\$25.00	\$2,500.00	\$21.05	\$2,105.00	\$24.00	\$2,400.00	\$25.00	\$2,500.00
105	Drums for Maintenance of Traffic	10	EA	\$75.00	\$750.00	\$105.24	\$1,052.40	\$93.00	\$930.00	\$95.00	\$950.00
106	Construction Stakeout	1	LS	\$6,850.00	\$6,850.00	\$3,124.10	\$3,124.10	\$9,000.00	\$9,000.00	\$6,028.00	\$6,028.00
107	Contingent: Temporary Orange Construction Fence	300	LF	\$1.50	\$450.00	\$2.30	\$690.00	\$3.40	\$1,020.00	\$10.00	\$3,000.00
201	Unclassified Excavation	850	CY	\$62.00	\$52,700.00	\$80.90	\$68,765.00	\$50.00	\$42,500.00	\$45.00	\$38,250.00
202	Contingent: Unsuitable Material	100	CY	\$105.00	\$10,500.00	\$61.39	\$6,139.00	\$55.00	\$5,500.00	\$45.00	\$4,500.00
203	Contingent: Common Borrow	25	CY	\$22.50	\$562.50	\$14.02	\$350.50	\$50.00	\$1,250.00	\$65.00	\$1,625.00
301	Sandbag Stream Diversion	1	LS	\$67,375.00	\$67,375.00	\$135,770.45	\$135,770.45	\$71,400.00	\$71,400.00	\$20,000.00	\$20,000.00
302	Silt Fence	255	LF	\$7.00	\$1,785.00	\$2.43	\$619.65	\$3.25	\$828.75	\$5.00	\$1,275.00
303	Filter Log 8"-15"	95	LF	\$248.00	\$23,560.00	\$4.35	\$413.25	\$11.25	\$1,068.75	\$12.00	\$1,140.00
304	Filter Log 16"-24"	370	LF	\$4.95	\$1,831.50	\$6.36	\$2,353.20	\$16.80	\$6,216.00	\$18.00	\$6,660.00
305	Filter Bag	2	EA	\$90.75	\$181.50	\$7,486.26	\$14,972.52	\$575.00	\$1,150.00	\$350.00	\$700.00
306	Imbricated Riprap	2150	SF	\$71.06	\$152,779.00	\$48.30	\$103,845.00	\$38.50	\$82,775.00	\$55.00	\$118,250.00
307	Class I Riprap	75	SY	\$112.75	\$8,456.25	\$59.79	\$4,484.25	\$82.00	\$6,150.00	\$96.00	\$7,200.00
308	J-Hook Vane	1	EA	\$24,750.00	\$24,750.00	\$19,647.34	\$19,647.34	\$30,000.00	\$30,000.00	\$17,000.00	\$17,000.00
309	Clean Crusher Run (Under Traffic Barrier)	125	SY	\$13.24	\$1,655.00	\$43.78	\$5,472.50	\$77.00	\$9,625.00	\$57.00	\$7,125.00
310	Stabilized Construction Entrance	2	EA	\$1,500.00	\$3,000.00	\$1,843.78	\$3,687.56	\$3,250.00	\$6,500.00	\$3,200.00	\$6,400.00
501	6 Inch Graded Aggregate Base	150	SY	\$19.44	\$2,916.00	\$35.62	\$5,343.00	\$24.00	\$3,600.00	\$7.50	\$1,125.00
502	Hot Mix Asphalt Superpave Surface 9.5mm PG64-22	15	Ton	\$325.00	\$4,875.00	\$197.85	\$2,967.75	\$177.00	\$2,655.00	\$200.00	\$3,000.00
503	Hot Mix Asphalt Superpave Base 19mm PG64-22	35	Ton	\$245.00	\$8,575.00	\$194.69	\$6,814.15	\$260.00	\$9,100.00	\$200.00	\$7,000.00
504	HMA for Wedge and Level 9.5mm	20	Ton	\$325.00	\$6,500.00	\$194.69	\$3,893.80	\$350.00	\$7,000.00	\$200.00	\$4,000.00
505	Saw Cutting	225	LF	\$7.75	\$1,743.75	\$14.38	\$3,235.50	\$8.00	\$1,800.00	\$8.00	\$1,800.00
601	Traffic Barrier W-Beam	250	LF	\$37.80	\$9,450.00	\$33.15	\$8,287.50	\$35.25	\$8,812.50	\$34.65	\$8,662.50
602	Traffic Barrier Type "C" End Treatment	2	EA	\$4,452.00	\$8,904.00	\$3,904.42	\$7,808.84	\$4,150.00	\$8,300.00	\$4,081.00	\$8,162.00
603	Remove Existing Farm Fence	295	LF	\$8.47	\$2,498.65	\$4.86	\$1,433.70	\$2.25	\$663.75	\$15.00	\$4,425.00
604	Install Farm Fence	295	LF	\$19.05	\$5,619.75	\$44.95	\$13,260.25	\$35.00	\$10,325.00	\$54.10	\$15,959.50
701	Placing Furnished Topsoil, 4 Inch Depth	1800	SY	\$4.75	\$8,550.00	\$1.58	\$2,844.00	\$8.00	\$14,400.00	\$7.00	\$12,600.00
702	Temporary Seed and Mulch	1800	SY	\$1.75	\$3,150.00	\$0.14	\$252.00	\$0.80	\$1,440.00	\$1.50	\$2,700.00
703	Turfgrass Establishment	1800	SY	\$2.25	\$4,050.00	\$1.05	\$1,890.00	\$1.60	\$2,880.00	\$1.50	\$2,700.00
704	Type A Soil Stabilization Matting	1800	SY	\$2.25	\$4,050.00	\$3.57	\$6,426.00	\$3.50	\$6,300.00	\$4.50	\$8,100.00
705	Live Stakes	90	EA	\$8.00	\$720.00	\$4.35	\$391.50	\$11.20	\$1,008.00	\$15.00	\$1,350.00
706	Live Fascine - Removed	0	LF	-	\$0.00	-	\$0.00	-	\$0.00	-	\$0.00
707	Tree 4 Ft Min. Height - Box Elder (Acer Negundo)	1	EA	\$400.00	\$400.00	\$105.24	\$105.24	\$162.00	\$162.00	\$400.00	\$400.00
708	Tree 4 Ft Min. Height - Black Willow (Salix Nigra)	1	EA	\$400.00	\$400.00	\$105.24	\$105.24	\$162.00	\$162.00	\$400.00	\$400.00
Bid Total					\$478,832.90		\$483,504.42		\$495,871.75		\$498,637.00

Denotes Math Error

Benevola Newcomer Road Stream Restoration Project





Agenda Report Form

Open Session Item

SUBJECT: FY21 Strategic Demolition Grant Application Submission Approval

PRESENTATION DATE: October 13, 2020

PRESENTATION BY: Susan Buchanan, Director, Office of Grant Management, Maryland Economic Development Corporation (MEDCO) Representative TBD

RECOMMENDED MOTION: Move to approve the submission of a grant application to the FY21 Strategic Demolition Grant program requesting \$345,359.70 and to accept funding as awarded; and approval to execute a Subrecipient agreement between the County and MEDCO upon award.

REPORT-IN-BRIEF: MEDCO has requested that the County submit an application requesting \$345,359.70 from the FY21 Strategic Demolition Grant program to reduce the organization's development costs associated the construction of the C&O Canal Historic Park Headquarters on the former Miller Lumber property in Williamsport, MD. As the owner of the property, the County must be the applicant for the grant.

DISCUSSION: In January of 2019, the County purchased the former Miller Lumber property located at 122-142 W. Potomac Street, Williamsport, MD using grant funds provided by the Strategic Demolition Grant program. The County then entered into a ground lease agreement with MEDCO which is improving the property for use and long term lease with the National Park Service for the relocation of the C&O Canal National Historic Park headquarters.

In addition, the County agreed to pursue grant funding offered through the Department of Housing and Community Development's Strategic Demolition Grant program on behalf of MEDCO for necessary demolition of structures located on the County owned portion of the site.

If the grant application is successful and funds are awarded, the County will enter into a Subrecipient Agreement with MEDCO.

FISCAL IMPACT: There is no fiscal impact to the County, awarded funds will be transferred to MEDCO. There is a 25% matching requirement associated with the grant, but MEDCO's significant investment in the project will satisfy that requirement.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Board of County Commissioners of Washington County, Maryland

Agenda Report Form

Open Session Item

SUBJECT: Report from Volunteer Coordinator

PRESENTATION DATE: October 13, 2020

PRESENTATION BY: Oley Griffith, Volunteer Coordinator

RECOMMENDED MOTION: N/A – Informational Purposes Only

REPORT-IN-BRIEF: To provide a brief update on the activities of the Volunteer Coordinator position

DISCUSSION:

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ATTACHMENTS: Reports

Volunteer Coordinator Report

Delivery of Services (Jan 1st through October 1, 2020)

Administrative Tasks

Work approximately 50 hours per week

Fill in as County Duty Officer at DES

Miles Traveled: over 28,000

Meetings Attended: over 60 (volunteer, county, and state)

Inquiries: (Phone Calls, Texts, Emails) over 700 responses

Retention Recruitment: 79 personal

Daily Communications with Director Hays and Staff at DES

Work with Emergency Management (Assistant Director, Tom Brown, Emergency Management Division)

Covid - 19

Operated out of the Emergency Operations Center (EOC) at Hagerstown Community College for about 45 days in Logistics (purchasing and delivering vital health care supplies for first responders and health care providers).

Conducted 253 Qualitative Respirator Fit tests for First responders.

Conducted 52 Qualitative Fit Tests to Health Care staff (Nursing homes)

Worked with Emergency Management volunteers at Phoenix Color warehouse making N95 Masks

MOU signed for Health Care Supplies: Clear Spring, Funkstown, Keedysville, Hancock, Boonsboro, Sharpsburg, Smithsburg, and Williamsport

MOU signed, Signatures from all health care facilities and private nursing homes in Washington County for supplies

Time sensitive mail delivery – Division of Emergency Services to EOC

Added duties

Background Investigations checks for DSS personal and volunteers

Outreach

Project Life Saver Search and Rescue Program, delivering bracelets and batteries to homes in Washington County.

Fire Rescue High School Academy support services and apparatus support.

Conducted tours of the 911 center

911 Center

911 New Hire Academy tours to all EMS and Fire Stations along with Washington County Geography and Landmarks.

Work with Emergency Communications Asst Director Brian Albert on Volunteer concerns with communications and Box Areas Assignments

Volunteer Coordination/Assistance

Work with Risk Management (Tracy McCammon) Insurance Claims and Volunteer property inventories, Vehicle Values of Apparatus, Risk Management Volunteer Driver list updates.

Delivering Turn out Gear to Volunteers throughout Washington County

Asst Volunteer Fire Stations with Manning their Apparatus and Driver if no Driver is available

Run as Safety Officer if no Safety Officer checks up on Emergency Calls

Working with WCVFRA and Division of Emergency Services along with Kevin Richardson at Health at Work to review annual Physicals and fit testing Program Accountability

Working with Frederick County Md. Volunteer Coordinator Kevin Fox on Volunteer Accreditation Manual, LOSAP resolution for COVID. Physicals compliance.

Working with Jefferson County WVA Coordinator Allen Keyser with Volunteer incentive programs.

WCVFRA Committees and work groups

Emergency Services Advisory Council <Chiefs Committee, LOSAP, Standards , Steering Committee, Safety Committee, Boundaries, Public Relations, Property, Legislation, Training, Recruitment Retention

Pursue legislation that supports Washington County Volunteer Fire Rescue Companies.

Work with MSFA Seek New Revenue Sources for Additional Staffing and Equipment for first responders

Identifying possible Grants and locating surplus Equipment for Volunteers fire and EMS Companies.

Secured 4 John Deer 6X6 Gators from Maryland State Forest Service for Boonsboro and Sharpsburg Fire Stations.

Secured 3 Generators from Maryland DNR surplus Equipment.

Working with Maryland DNR and NPS to upgrade Emergency Boat Ramp access points Weverton and Lock 34 Sandy Hook.

Working with NPS (Appalachian Trail Society) and private land owners to get emergency access to trail to enhance rescue operations.

Distributing Potomac River Atlases to all depts in Washington, Frederick, Jefferson County WV, and Loudoun Co. Va. covering Potomac river rescue responses.

Asst in Testing with South County Radio Testing (Loudoun Heights, Miller Ave) River safety
Working with Director Hays, DES, and WCVFRA with reorganization of Smithsburg EMS
Regional Staffing plan with Williamsport, Sharpsburg, Clear Spring , and Leitersburg (Safer Grant)
Securing Reserve Fire Engine and Ambulance for the County, No County Owned Apparatus in reserve status.
Working with Vol Fire Companies with annual Financial Audits
Working with WCVFA and DES volunteer incentive program
Working with Brittany Higgins from Public Relations on Volunteer Hero (Jay Brandenburg)

Personal Training (Oley Griffith)

Blue Card Fire Command 100 hours
ARFF (Air Craft Rescue and Firefighting Live Burn) Pittsburgh Pa. Airport Recert
EMT Recert
CPR

Concerns of the Volunteer Fire and EMS Services

Annexing of Hagerstown Property
Loss of revenue due to COVID
DES proposed ranking structure
Old EMS plan not being followed per original MOU (billing and staffing of units)
Inadequate staffing of DES PT Drivers for volunteer fire stations (driving staffing needs not being met)
Common email address to be assigned to each wash county volunteer through WCVRA
LOSAP funds being utilized for purposes other than the original designation
How is the Reserve Apparatus Fleet going to be replenished?
Possibility of Hagerstown FD and CRS merging with WCDES? * Union 1605 *

WCVFRA
Chief Officers Committee

**A Standing Committee, Washington County
Volunteer Fire & Rescue Association**

Chief Officers Committee

The general purpose of the Fire Operations Committee is to:

- Serve as a principal advisory body to the Washington County Volunteer Fire-Rescue Association, to the Washington County Division of Emergency Services, and to the individual county volunteer organizations for subjects related to fire suppression and rescue operations.
- Recommend and coordinate fire and rescue plans, procedures, and standards for uniform service delivery to the citizens of Washington County.
- Ensure the effective use of existing and future fire-related facilities, services, manpower, and apparatus within the framework of the overall Washington County fire and rescue services organization.
- Represent the interests of Washington County Fire and Rescue organizations in regional, state, interstate, and national fire services planning and programs.
- Establish workgroups to support, maintain, and enhance emergency services programs.
- In Cooperation with the Washington County Fire and Rescue Association, Safety and Health Committee shall be responsible for the development of recommendations for the fire and rescue system's safety and health program.

Chief Officers Committee- Strategic Objectives

- ★ Develop and deliver the highest quality medical, fire suppression, technical rescue, hazardous materials, water rescue, life safety education, and fire prevention services.
- ★ Maintain a leadership role in local, state, and national Public safety initiatives Ensure membership readiness and leadership development by providing innovative education and training programs.
- ★ Ensure membership health and safety by developing and maintaining effective programs and policies.
- ★ Reflect the community we serve by recruiting and retaining motivated and dedicated volunteer members.
- ★ Increase organizational effectiveness by developing and maintaining capacity of facilities, apparatus, equipment and technology; and improving internal processes.

Chief's Committee Responsibilities as a Standing Committee of the WCVFRA

Standards Committee: All new standards or modifications to existing standards will first be submitted to the Standards Committee and shall then be presented to the **Chiefs Committee** for comment and review. Then the new or modified standard shall be presented to The Association for their approval. The proposed new standards or modifications will be in writing, outlining the specific changes, and presented at any regular monthly meeting of The Association.

INCIDENT SAFETY OFFICERS SUB-COMMITTEE: All procedures, rules or guidelines, SOG's, or other SOP's of this sub-committee that are not standards of the Association **shall be approved by the chief's and EMS committees** and must pass the Association with a majority vote of all members present and voting prior to implementation.

Recruitment Retention Report

January

- 4 Volunteer interviews
- Attended the Smithsburg Community Volunteer Fire Co. meeting
- Attended the Emergency Management Meeting
- Contacted and received a donation of two white boards for the association from South Atlantic Controls
- Attended and set up a display at the Washington County Chamber of Commerce Day in Annapolis (12 hr. day)
- Attended the Tech High Fire Rescue Academy advisory board meeting.
- Meeting to discuss new advertising with Antietam Broadband
- Attended Association Meeting
- Completed NIMS 100,200,300,400,700

February

- Provided aid and gathered photos and advertising materials at house fire
- Attended SCVFC meeting
- 5 Volunteer interviews
- Vehicle maintenance
- Represented the Association at White Tail First Responders Thank You night
- 2 Meetings to change advertising with Antietam Broadband
- Visit and assist the rehab unit on missing person search to learn about their operations
- Attend the MSFA Legislative Session with the Academy Students in Annapolis
- Attend the Fire Rescue Academy Advisory Board Meeting

March

- Completed Incident Safety Officer Class
- Attended the Washington County Ladies Auxiliary Meeting
- Attended SCVFC meeting
- Attended the Emergency Management Meeting
- Set up a booth at the Home Show @ HCC
- Lunch Meeting with Oley
- Attended the Standards Committee Meeting
- Completed training on how to face fit test N-95 masks
- Face fit tested N-95 for personnel at the following stations
 - Co 9
 - Co13
 - Co4
 - Co7
 - Co 16

- Entered data into the face fit data base for the following stations
 - Co 75
 - HFD
 - DES

April

- Worked closely with the EOC to deliver Contribution Agreements
- Worked to complete N95 Facefit Testing of Volunteer and Career personnel at Fire and Ems Stations

May

- Started working with WCPS for a covid 19 thank you commercial
- Worked closely with the EOC to deliver Contribution Agreements
- Participated in the Washington County Salute to Heroes Ride
- Worked with Antietam Broadband to acquire video coverage of the Salute to Heroes ride and to set up interviews for the footage

June

- Created a membership committee for 79 recruitment of volunteers
- Worked for the EOC to deliver Contribution agreements
- Worked with WCPS for a covid 19 commercial
- Video shoot for covid 19 thank you commercial
- Participated in the WCTHS senior parade
- Participated in the SHS Senior parade
- 2 volunteer interviews
- Worked to develop fundraisers for 79

July

- 4 volunteer interviews
- Attended association meeting
- Worked on planning fundraisers for the Association
- Worked to develop fundraising plans with 79
- Worked on new advertising commercials with Antietam broadband
- Worked with Antietam broadband to create a plan for new tv ads
- Yard sale at 79

August

- Shot video for new tv ads with co 79 and 9
- Developed plan for a second tv ad
- Shot video for second tv ad
- Developed a plan to advertise on smart tv and video streaming devices

- Planned an open house and recruiting event with co 79
- Attended 79 open house and set up recruiting booth
- Recruited 6 new applicants for 79
- Planned an academy graduation ceremony
- Set up for academy graduation ceremony
- Attended academy graduation ceremony
- Attended association meeting
- Ran contribution agreements for EOC

September

- 3 volunteer interviews
- Helped one volunteer enroll in fire 1 class
- Attended mission BBQ 9-11 ceremony
- Attended Boonsboro Fire Co. 9-11 parade
- Attended membership committee meeting at co79
- Attended Co7 Meeting
- Worked on developing potential fundraising plans for association



Agenda Report Form

Open Session Item

SUBJECT: LP 15 Monitor/Defibrillator Replacement

PRESENTATION DATE: October 13, 2020

PRESENTATION BY: David Chisholm, Assistant Director - EMS

RECOMMENDATION: Motion to authorize the Division of Emergency Services to purchase (2) replacement Life-Pak 15 Cardiac Monitor/Defibrillators, taking advantage of a 50% discount due to discontinued parts availability for this specific model.

REPORT-IN-BRIEF: The Division of Emergency Services currently owns (8) Life-Pak 15 Cardiac Monitor/Defibrillators that are carried on various emergency response apparatus throughout its fleet. Of the (8) monitor/defibrillators, (4) are now subject to a manufacturer notification of a discontinued replacement part. Should a failure of this part occur for the two that exceed the 8-year mark, the monitor would be inoperable and unrepairable requiring immediate replacement through purchasing a new monitor at full cost.

DISCUSSION: The cardiac monitor/defibrillators are utilized to assist in the assessment of cardiac patients and the delivery of critical, lifesaving interventions such as defibrillation, cardioversion and pacing of patients suffering from life threatening cardiac events. The life expectancy of the Life-Pak 15 units is 8 years, at which point the units would be scheduled for replacement under the Division's Operating Budgets.

Of the (4) Life-Pak Monitor/Defibrillators impacted by this issue, (2) of those are reaching their end of life in 2021 and would be scheduled for replacement in the upcoming budget. Due to the discontinuation of parts for these devices, the manufacturer is offering a trade in of 50% the cost of a replacement device.

FISCAL IMPACT: \$36,730

CONCURRENCES: CFO

ALTERNATIVES: Not purchase new Monitor/Defibrillators

ATTACHMENTS: Purchase Quote



LP15

Quote Number: 10243057

Remit to:

Stryker Medical

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: WASHINGTON COUNTY DIV OF EMER SVCS

Rep:

Jacky Wilson

Attn:

Email:

jacky.wilson@stryker.com

Phone Number:

Quote Date: 08/25/2020

Expiration Date: 11/23/2020

Delivery Address

Name: WASHINGTON COUNTY DIV
OF EMER SVCS

Account #: 1329461

Address: 16232 ELLIOTT PKWY

WILLIAMSPORT

Maryland 21795

End User - Shipping - Billing

Name: WASHINGTON COUNTY DIV
OF EMER SVCS

Account #: 1329461

Address: 16232 ELLIOTT PKWY

WILLIAMSPORT

Maryland 21795

Bill To Account

Name: WASHINGTON COUNTY DIV
OF EMER SVCS

Account #: 1329461

Address: 16232 ELLIOTT PKWY

WILLIAMSPORT

Maryland 21795

Equipment Products:

#	Product	Description	Qty	List Price	Sell Price	Total
1.0	99577-001957	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	\$36,730.00	\$18,365.00	\$18,365.00
2.0	41577-000288	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	1	\$0.00	\$0.00	\$0.00
Equipment Total:						\$18,365.00

Price Totals:

Grand Total: \$18,365.00

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.



LP15

Quote Number: 10243057

Version: 1

Prepared For: WASHINGTON COUNTY DIV OF EMER SVCS

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Jacky Wilson

Email: jacky.wilson@stryker.com

Phone Number:

Quote Date: 08/25/2020

Expiration Date: 11/23/2020

AUTHORIZED CUSTOMER SIGNATURE

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.



Agenda Report Form

Open Session Item

SUBJECT: Calendar Year 2020 – Employee Vacation Carryover Modification

PRESENTATION DATE: 10/13/2020

PRESENTATION BY: Deborah Condo, Deputy Director of Human Resources, Darryl Brown, Accounting Supervisor

RECOMMENDATION: Motion to allow carryover of 330 hours as of pay ending 06/25/21. Vacation accrual carryover will remain at 250 hours for December 31, 2021.

REPORT-IN-BRIEF: A motion was passed on 9/29/20 to allow accrued vacation hours to be carried over into calendar year 2021 and to extend the carryover of 250 hours from December 31, 2020 to June 30, 2021 to allow employees additional time to use their accruals. A modification to that motion is being presented today.

DISCUSSION: In order to fairly implement a June 30, 2021 accrual carryover, the carryover hours should be increased to account for the accruals from the period 01/01/2021-06/30/2021. Effectively, the largest accrual would represent 80 hours (based on an annual 4 week accrual).

Based on system limitations, staff is recommending the carryover cutoff date mirror a pay ending date, so that complete and accurate information is used when adjusting the accrual. Staff is suggesting the closest pay ending date to the originally intended date of 06/30/2021 which is pay ending 06/25/2021. This would mean, at 6/25/2021, any employee whose vacation accruals exceed 330 hours will have their accruals manually adjusted. They will not see this modification on their pay slips until the following pay ending July 9, 2021.

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: Do not modify existing motion; Use pay ending July 9, 2021.

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: None