



Board of County Commissioners of Washington County, Maryland

Open Session Minutes

December 8, 2020

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

A moment of silence was observed, followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President Jeffrey A. Cline called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 10:04 a.m. at 100 West Washington Street, Room 1113, Hagerstown, Maryland, with the following members present: Vice-President Terry L. Baker, Commissioner Wayne K. Keefer, Commissioner Randall E. Wagner, and Commissioner Cort F. Meinelschmidt.

APPROVAL OF MINUTES

Commissioner Wagner, seconded by Commissioner Keefer, moved to approve the minutes of December 1, 2020. The motion passed 4-0-1, Vice-President Baker abstained.

Commissioner Meinelschmidt, seconded by Commissioner Keefer, moved to approve the minutes of November 23, 2020. The motion passed 4-0-1, Vice-President Baker abstained.

COMMISSIONERS' REPORTS AND COMMENTS

President Cline announced that John Martirano has been selected as the County Administrator, Grade 22, Step 22, \$171,621 with acceptance of employment offer as agreed upon by all parties.

Commissioner Baker, seconded by Commissioner Meinelschmidt, moved to approve the selection as presented. The motion passed unanimously.

The Commissioners congratulated Mr. Martirano and shared that they are all looking forward to working with him. Additionally, they thanked all those who applied for the position of County Administrator, noting that there were many who were very well qualified.

Vice-President Baker thanked his fellow Commissioners for the cooperative efforts in the selection of the County Administrator.

Commissioner Keefer echoed Commissioner Baker's comments. Additionally, he thanked staff from the Public Relations team, Information Systems team, and Krista Hart, County Clerk, for the collaborative efforts in the transition of the live Board of County Commissioners meeting to a virtual meeting.

Commissioner Meinelschmidt echoed Commissioner Baker's comments. Additionally, he shared that the fundraising event at Lake Royer was a large success, he thanked all involved to include President Cline for his participation.

Commissioner Wagner thanked staff for efforts in the transition to the virtual meeting. Additionally, he echoed Commissioner Baker's comments.

President Cline thanked Kirk Downey for acting as the Interim County Administrator and leading the County through difficult times on various matters. Additionally, he echoed Commissioner Baker's comments.

STAFF COMMENTS

Division of Emergency Services

Dave Hays, Director, presented the Commissioners with an update regarding staffing issues related to COVID-19 and recommended the implementation of a "Supplemental" County Staffing Program – Fire/EMS COVID-19 Relief Plan.

The Commissioners reached a consensus to proceed with implementation of said plan and thanked Director Hays for his efforts on managing the Fire/EMS staffing issues.

Emergency Management

Tom Brown, Emergency Manager, presented the Board with an update regarding the CARES Act Funding reallocation. Mr. Brown shared that an additional amount of approximately \$600,000 has been submitted for wage reimbursement and would reduce the County's remaining portion by that amount.

The Commissioners requested detailed information from staff. Sara Greaves, CFO, agreed to send the information via email to each Commissioner for review prior to the end of the meeting.

DISCUSSION TO REVIEW DEMOLITION PERMIT REVIEW POLICY

This matter has been postponed.

REVISION OF PR-22, BOARDS AND COMMISSIONS POLICY

Kirk Downey, Interim County Administrator/County Attorney, presented revisions to the County Policy PR-22, Boards and Commissions and recommended approval to restate and republish said policy as amended. Mr. Downey shared that the changes would consist of removal of language which would require an applicant to be considered only if residing in Washington County and adding language that would permit an applicant to be considered if residing and/or working in Washington County.

Commissioner Keefer requested language to be included which would give preference to those applicants residing in Washington County.

Commissioner Meinelschmidt, seconded by Commissioner Wagner, moved to approve the changes as presented to include the recommendation by Commissioner Keefer. The motion passed unanimously.

COUNTY REGULATIONS CONCERNING PUBLIC INFORMATION ACT REQUESTS

Mr. Downey recommended approval to rescind County regulations concerning Public Information Act Requests (PIA), in favor of those procedures as set forth in the Maryland Code.

Commissioner Meinelschmidt, seconded by Commissioner Keefer, moved approve rescind the County regulations concerning PIA requests as presented. The motion passed unanimously.

BUDGET TRANSFER FOR TERMINAL EXPANSION CHANGE ORDER

Garrison Plessinger, Director, Hagerstown Regional Airport, recommended approval of a budget adjustment and change order to Callas Contractors in the amount of \$57,600 as related to the Hagerstown Regional Airport Terminal Project.

Commissioner Wagner, seconded by Commissioner Meinelschmidt, moved to approve budget adjustment and change order as presented. The motion passed unanimously.

MARYLAND AVIATION ADMINISTRATION SPECIAL GRANT

Mr. Plessinger recommended acceptance of an award from the Maryland Aviation Administration (MAA) in the amount of \$135,375 for the completion of upgrades to the existing Virtual Perimeter Monitoring System, purchase of an Aircraft Rescue Firefighting Foam Testing Equipment, and a Live Scan Fingerprinting Machine. The division of Grant Management has reviewed the grant funding

guidelines. There is a County match requirement of 25% associated with this grant and is included in the Fiscal Year 2021 Airport Capital Improvement Project budget.

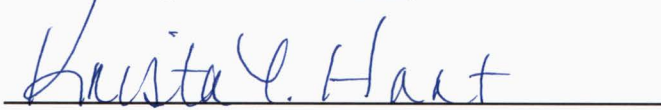
Commissioner Wagner, seconded by Commissioner Meinelschmidt, moved to accept funding as awarded by the MAA as presented. The motion passed unanimously.

The Commissioners returned to the matter of the CARES Act Funding reallocation. Ms. Greaves shared that the information has been sent to the individual Commissioners for review and provided an outline of the proposed changes.

Commissioner Meinelschmidt, seconded by Commissioner Wagner, moved to authorize staff to adjust the reallocation as presented. The motion passed unanimously.

ADJOURNMENT

Commissioner Meinelschmidt, seconded by Commissioner Wagner moved to adjourn at 11:00 a.m. The motion passed unanimously.

A handwritten signature in blue ink, reading "Krista L. Hart", is written over a horizontal line.

Krista L. Hart, *County Clerk*