



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201
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BOARD OF COUNTY COMMISSIONERS

May 3, 2022

OPEN SESSION AGENDA

- 10:00 AM MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
 CALL TO ORDER, *President Jeffrey A. Cline*
 APPROVAL OF MINUTES: *April 26, 2022*
- 10:05 AM COMMISSIONERS' REPORTS AND COMMENTS
- 10:15 AM STAFF COMMENTS
- 10:20 AM CITIZEN PARTICIPATION
- 10:25 AM PROCLAMATION RECOGNIZING MAY 2022 AS PRESERVATION MONTH
 Board of County Commissioners to Meghan Jenkins, Geographic Information Systems Coordinator, Historic District Commission
- 10:30 AM PROCLAMATION RECOGNIZING MAY 2022 AS DRUG COURT MONTH
 Board of County Commissioners to Jennifer Bricker, Drug Court Coordinator, Circuit Court for Washington County; Gray Barton, Director, Office of Problem-Solving Courts; Kristin Grossnickle, Court Administrator, Circuit Court for Washington County
- 10:40 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-22-0086) COURT HOUSE SECURITY
 Rick Curry, Director, Purchasing; Kristin Grossnickle, Circuit Court Administrator
- 10:45 AM BID AWARD (PUR-1537) LABORATORY SERVICES FOR WATER /WASTEWATER TESTING FOR THE DEPARTMENT OF WATER QUALITY
 Brandi Naugle, Buyer, Purchasing; Davina Yutzy, Deputy Director, Water Quality Operations
- 10:50 AM HOTEL RENTAL TAX FUNDING REQUEST, THE HOUSE ON JONATHAN STREET DOCUMENTARY
 Susan Buchanan, Director, Grant Management; Dan Spedden, Hagerstown Washington County Convention & Visitor's Bureau (CVB)
- 11:00 AM MARYLAND 9-1-1 BOARD – APPROVAL TO SUBMIT APPLICATION AND ACCEPT AWARDED FUNDING
 Brian Albert, Assistant Director, Emergency Communications Center Operations, Emergency Services; Rachel Souders, Senior Grant Manager, Grant Management

11:05 AM RANCHO GRANDE, LLC RURAL LEGACY PROGRAM (RLP) EASEMENT
Chris Boggs, Rural Preservation Administrator, Planning & Zoning

11:10 AM COUNTY COMMISSIONERS OF WASHINGTON COUNTY PUBLIC
IMPROVEMENT BONDS OF 2022 AUTHORIZING RESOLUTION
*Lindsay A. Rader, Bond Counsel for Washington County; Kelcee Mace, Interim Chief
Financial Officer, Budget and Finance*

11:20 AM CLOSED SESSION - (To discuss the appointment, employment, assignment,
promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of
appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel
matter that affects one or more specific individuals and To consider a matter that concerns the proposal
for a business or industrial organization to locate, expand, or remain in the State.)

12:00 PM RECONVENE IN OPEN SESSION

ADJOURNMENT



Agenda Report Form

Open Session Item

SUBJECT: Preservation Month (May 2022)

PRESENTATION DATE: Tuesday, May 3, 2022

PRESENTATION BY: Board of County Commissioners to Meghan Jenkins, Geographic Information Systems Coordinator, Historic District Commission

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: Proclamation Presentation

WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of heritage that has shaped us as a people; and

WHEREAS, the sharing of knowledge between historic trades persons, historians, museums and citizens is essential for the appreciation and continued existence of historic resources; and

WHEREAS , Historic Preservation is supported by the Washington County Historic District Commission, Washington County Historical Advisory Committee, and many other state and local preservation efforts.

THEREFORE, We, the Board of County Commissioners of Washington County, Maryland, hereby proclaim the month of May 2022, as “Preservation Month” in Washington County and urge all citizens to join their fellow citizens across the United States in recognizing and participating in this special observance.



Agenda Report Form

Open Session Item

SUBJECT: National Drug Court Month (May 2022)

PRESENTATION DATE: May 3, 2022

PRESENTATION BY: Board of County Commissioners to Jennifer Bricker, Drug Court Coordinator, Circuit Court for Washington County; Gray Barton, Director, Office of Problem-Solving Courts; Kristin Grossnickle, Circuit Court Administrator

REPORT-IN-BRIEF: Proclamation Presentation

WHEREAS, treatment courts have been restoring lives and families for more than three decades, and;

WHEREAS, there are now nearly 4,000 treatment courts nationwide, and;

WHEREAS, treatment courts are the cornerstone of justice reform sweeping the nation; and

WHEREAS, treatment courts have served more than 1.5 million individuals, and;

WHEREAS, they are now recognized as the most successful justice system intervention in our nation's history, and;

WHEREAS, they save an average of \$6,000 for every individual they serve, and;

WHEREAS, treatment courts significantly improve substance use disorder treatment outcomes, substantially reduce addiction and related crime, and do so at less expense than any other criminal justice strategy; and

WHEREAS, treatment courts improve education, employment, housing, and financial stability, promote family reunification, reduce foster care placements, and increase the rate of addicted mothers delivering babies who are fully drug free; and

WHEREAS, treatment courts facilitate community-wide partnerships, bringing together public safety and public health; and

WHEREAS, treatment courts demonstrate that when one person rises out of substance use and crime, we all rise.

NOW THEREFORE, We the Board of County Commissioners of Washington County, Maryland, do hereby recognize May as Drug Court Month.



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-22-0086) Court House Security

PRESENTATION DATE: May 3, 2022

PRESENTATION BY: Rick Curry, CPPO, Director of Purchasing Department and Kristin Grossnickle, Circuit Court Administrator

RECOMMENDED MOTION: Move to authorize by Resolution, the approval for the Circuit Court to enter into a contract for the purchase and installation of Tier I (Xray Machine, Magnetometer, Access Control System, Duress Alarm, Camera System, Audio Visual Intercom) at a cost of \$145,739.68, Tier II (Building Alarm, Bullet Resistant Barriers, Fenced/Restricted Parking, Prisoner/Sally Port and Tier III - Emergency Intercom) at a cost of \$280,624.18 for the Total Sum in the amount of \$426,363.86 from Skyline Technology Solutions, LLC of Glen Burnie, MD and to utilize another jurisdiction's contract (RFP No. 49-F-2-18/19) that was awarded by Carroll County Office of Procurement.

REPORT-IN-BRIEF: On February 24, 2022, the Board of County Commissioners and Administrative Office of the Courts entered into a MOU to obtain the goods and services of upgrading the Circuit Court security system. Skyline Technology Solutions, LLC will replace and upgrade one hundred (100) existing IP cameras and install twenty (25) new IP cameras and replace Genetec servers and workstations. The vendor will provide and install two (2) video intercom door stations and two (2) video intercom desk stations and one (1) pedestal at the sally port gate.

The Code of Public Laws of Washington County, Maryland (the Public Local Laws) §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. The Carroll County Office of Procurement took the lead in soliciting the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of this service in accordance with the Public Local Laws referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with direct cost savings in the procurement and installation of the security system because of the economies of scale this group leveraged. I am confident that any bid received as a result of an independent County solicitation would exceed the spend savings that the Carroll County Office of Procurement provides through this agreement. Additionally, the County will

realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. This savings/cost avoidance would, I believe, be significant.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Circuit Court Capital Improvement Project (CIP) account GRT509.

CONCURRENCES: Office of Security Administration, Administrative Office of the Courts

ALTERNATIVES: N/A

ATTACHMENTS: Skyline Technology Solutions, LLC Price Quote dated

AUDIO/VISUAL NEEDS: N/A



Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 15888
Date: 10/22/2021
Terms: Net 30 Days
Sales Person: Kendra D Collier

Prepared For:

Washington County
Washington County
100 West Washington St. RM 334
Hagerstown, MD 21740

Location:

Washington County
Washington County Circuit Court
95 West Washington Street
Hagerstown, MD 21740

Damien R. Reisch

2403132272

Proposed Service:**1. Statement of Work**

Skyline Technology Solutions is pleased to provide Washington County Government with a Proposal for the Genetec CCTV full upgrade and expansion located at Washington County Courthouse, 95 West Washington Street, Hagerstown, MD, 21740. Skyline Technology Solutions will complete following Scope of Work based on Site Survey & Attached Floor Plan. Skyline's understanding, we will replace and upgrade (100) existing IP cameras and install (25) new IP cameras. Skyline will replace Washington County Government Genetec servers and workstations. Skyline will provide new cabling to (25) new camera locations including up to 1,000' of conduit for stairwells and other areas. Skyline will provide and install (2) video intercom door stations and (2) video intercom desk stations. Skyline will provide and install (1) pedestal at the sally port gate. Second Archiver added for Failover camera recording.

2. Scope of Work**A. Network Cable**

- Provide, Install, terminate and Test (30) orange Cat6 cables
- Re Use existing rack
- Provide and Install (1) RJ 45 and (1) biscuit box for each Cat6 cable
- Provide (1) 10' orange Cat6 patch cable for equipment end device and (1) 1' orange Cat6 patch cable

for patch panel to switch

B. Video

- Provide, Install and Test (2) Axis I8016 video intercom door station
- Provide, Install and Test (2) Grandstream GXV3350 video intercom desk stations
- Provide, Install and Test (24) Axis P3245-LV interior 2MP cameras
- Provide, Install and Test (46) Axis P3247-LV interior SMP cameras
- Provide, Install and Test (22) Axis P3247-LVE exterior SMP cameras (for interior use)
- Provide, Install and Test (2) Axis P3248-LV interior 8MP cameras
- Provide, Install and Test (23) Axis P3248-LVE exterior 8MP cameras
- Provide, Install and Test (1) Axis P3719-PLS multisensory exterior camera
- Provide, Install and Test (1) Axis P3807-PVE 180-degree exterior camera
- Provide, Install and Test (2) Axis Q6100-E multisensory exterior cameras paired with (2) Axis Q6135-



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LE PTZ cameras

- Provide, Install and Test (2) SV-2011EX 96TB video recording servers w/ RAID 5
- Provide, Install and Test (2) SVW 302ET3 workstations with 32" monitors
- Provide, Install and Test (2) Xtreme P91 online 1500VA UPS

- Provide, Install and Test (1) 64" Pedestal with polycarbonate housing for Sally Port intercom
- Provide, Install up to 1,000' of conduit and wire mold

- (125) cameras will be enrolled into Washington County Government Genetec system
- (125) cameras will be set to continuous recording for 30 days
- (100) existing Camera licenses will be reused
- (25) new camera licenses will be purchased and applied
- 5-year Genetec Advantage will be applied at time of installation
- Genetec Advantage Renewal will be set and quoted for 5 -years on May 31, 2022, as part of separate proposal
- (4) new Sipelia standard and Advanced licenses will be applied
- Genetec Map will be created as part of installation

- Existing Genetec servers will be decommissioned and all data will be transferred to new Genetec servers.

3. Assumptions

A. General

1. All work can be performed during normal business hours 7am - 5pm unless otherwise specified in the Statement of Work
2. Access to workspace will be granted by the customer
3. Parking will be made available for a minimum of (1) vehicle
4. All outlets, devices and equipment count and/or types are accurate and if any counts exceed quoted amount and/or equipment needs to change, change order will be provided.
5. Delays that are not caused by Skyline may result in a change order or mobilization fee not to exceed \$1500.00.
6. Delivery dates are dependent on vendor and/or manufacture availability of equipment
7. Existing cameras once removed will be given to Washington County Government.

B. Network Cable

1. All cable pathway is accessible



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2. If required for access, patching of drywall will be performed by others
3. If required for access, all core holes will be provided by others (A core bore is any hole that penetrates the building slab, raised floor, slabs, block walls, or any surface that requires a hammer or special drill)
4. All low-voltage boxes and string and/or conduit will be provided by others
5. Fabrication of all raceways and conduits are excluded from proposal unless otherwise stated in the above State of Work

C. Video Surveillance

1. All camera views will be verified by end user within (1) business day of project completion
2. Skyline will have remote access before, during and after installation.
3. Skyline assumes customer will replace ceiling tiles if equipment is being demoded
4. Price includes replacing Genetec servers at Courthouse only

4. Provided by others

- A. (25) new PoE network ports
- B. 4U of available rack space
- C. (25) new patch panel ports
- D. Skyline will provide a separate Customer Requirements Form (CRF), following proposal acceptance, detailing items needed prior to equipment being ordered and/or work will be scheduled. Result of not completing and returning CRF may cause delays in ordering and/or scheduling. Specific items may include but are not limited to IP address information, power equipment, switch/patch panel ports, etc.

5. Skyline's Standard Practices

- A. All Category Cable and/or Fiber will be tested with an approved testing device in compliance with Industry testing procedures.
- B. This design and installation will comply with all federal, state, county and municipal codes and regulations, the National Electric Code (NEC), National Fire Protection Assn. (NFPA), ANSI/EIA/TIA - 568 & 569 for building telecommunication wiring and pathway.
- C. All cable, outlets, termination panels and devices will be machine printed labeled using a sequence to match the floor plan and/or customer provided labeling scheme.
- D. All Skyline provided equipment will be tested in our lab before installed at customer location to reduce RMA's.
- E. Video Surveillance will comply with standards set forth in the National Electric Code (NEC) Internet Connection Article 725, requirements for minimum wire sizes, adjustment factors, overcurrent protection, insulation requirements, wiring methods, and materials.



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NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
CCPN - Cabling Tech (Fac	CCPN - Cabling Tech (Fac Spec Lev 1)	200	\$66.040	\$13,208.00
CCPN - Security Tech (Fac	CCPN - Security Tech (Fac Spec Lev 2)	550	\$106.680	\$58,674.00
CCPN - PM (Project	CCPN - PM (Project Manager)	100	\$157.480	\$15,748.00
CCPN - Engineer (Systems	CCPN - Engineer (Systems Engineer)	50	\$152.400	\$7,620.00
Project Installation	Miscellaneous items for projects, up to 1,000' conduit Skyline cost + 10%	1	\$11,553.300	\$11,553.30
KM5221W	Dell Pro Wireless Keyboard and Mouse Skyline + 10%	2	\$43.989	\$87.98
VZ-32CMP	32" FHD 1920x1080 LED Monitor, BNC(In/Out)/VGA/HDMI, Black plastic frame, 12VDC, Built for 24/7 operation Skyline cost + 10%	2	\$440.000	\$880.00
SVW-302ET3-D2200-17	(2) Quadro P2200 (1) Core i7-9700k 32GB RAM (1) 56GB M.2 SSD (1) 1TB 3.5" SATA HDD (1) 1GbE RJ45 (1) 850W PSU Windows 10 Enterprise 5YR NBD Warranty, Genetec™ Security Center pre-installed MSRP \$6033.00 - 25%	2	\$4,524.750	\$9,049.50
SV-2011E-R14-96T-16-210	Streamvault™ 2011E series - 2U 14 Bay Streamvault™ Appliance 96TB (1) Xeon Silver 4210 16GB RAM (2) 240GB M.2 SSD (6) 16TB SATA HDD (2) 1GbE RJ45 Ports (2) 1100W PSU Windows Server 2019, Supports Data RAID 0, 1, 5, 6, 10, MSRP \$17,870.00- 25%	2	\$13,402.500	\$26,805.00
P91-1500	90000622 1500VA/1450W 120V UPS with 1-8A Charger, 2U Skyline + 10%	2	\$849.464	\$1,698.93
Axis Q6135-LE	AXIS Q6135-LE OFFERS HDTV 1080P WITH 32X OPTICAL ZOOM MSRP \$2499.00- 22%	2	\$1,949.220	\$3,898.44
Axis Q6100-E	01711-001 Outdoor-ready 360° Situational awareness camera, comprising of 4x5MP sensors @ 20fps in H.264/H.265 Zipstream and Motion JPEG, Movable sensors with exchangeable lenses Autofocus, D.N. Directional Audio Detection, MSRP \$1599.00 - 22%	2	\$1,247.220	\$2,494.44
AXIS P3807-PVE	AXIS P3807-PVE Network Camera is a fixed dome camera with multiple sensors, providing an easy, reliable and cost-efficient one-camera installation - reducing installation time, cabling and VMS license costs. MSRP \$1349.00 - 22%	1	\$1,052.220	\$1,052.22
AXIS P3719-PLE	AXIS P3719-PLE Network Camera is a compact 15-megapixel camera with four varifocal lenses (4 x Quad HD) enabling overview and detailed surveillance. With one IP address and one network cable, the four-cameras-in-one unit provides a MSRP \$1599.00 - 22%	1	\$1,247.220	\$1,247.22
AXIS P3248-LVE	AXIS P3248-LVE is a day/night fixed dome with IK10 vandal-resistant outdoor casing. It has support for Forensic WDR, Lightfinder 2.0, motion-adaptive exposure for minimized motion blur, and OptimizedIR illumination. MSRP \$1099.00 - 22%	23	\$857.220	\$19,716.06
AXIS P3248-LV	AXIS P3248-LV is a day/night fixed dome with discreet, dust- and	2	\$763.620	\$1,527.24



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	IK10 vandal-resistant indoor casing. It has support for Forensic WDR, Lightfinder 2.0, motion-adaptive exposure for minimized motion blur, and OptimizedIR illumination. MSRP \$979.00 - 22%			
AXIS P3247-LVE	AXIS P3247-LVE is a day/night fixed dome with IK10 vandal-resistant outdoor casing. It has support for Forensic WDR, Lightfinder 2.0, motion-adaptive exposure for minimized motion blur, and OptimizedIR illumination. MSRP \$899.00 - 22%	22	\$701.220	\$15,426.84
AXIS P3247-LV	AXIS P3247-LV is a day/night fixed dome with discreet, dust- and IK10 vandal-resistant indoor casing. It has support for Forensic WDR, Lightfinder 2.0, motion-adaptive exposure for minimized motion blur, and OptimizedIR illumination. MSRP \$779.00 - 22%	46	\$607.620	\$27,950.52
AXIS P3245-LV	Fixed dome with support for Forensic WDR, Lightfinder 2.0 and OptimizedIR illumination. Discreet, dust- and IK10 vandal-resistant indoor casing. Varifocal 3.4-8.9 mm P-Iris lens with remote zoom and focus simplifying the installation. MSRP \$579.00 - 22%	24	\$451.620	\$10,838.88
AXIS T91A64 Corner	Corner Bracket. Requires AXIS T91A61 Wall Bracket. AXIS P55-series, AXIS Q60-series PTZ Dome Network Cameras, AXIS P33 Series Pendant kit, AXIS P33-VE Series Pendant kit, AXIS 225 Pendant kit and AXIS 216 P3301 Pendant kit. White. MSRP \$79.00 - 22%	3	\$61.620	\$184.86
AXIS T91D61 Wall Mount	Chromated and powder coated aluminum wall mount with 1.5" NPS thread for fixed dome pendant kits. Cable routing from behind or through 3/4" conduit hole on the side. Includes mounting plate, pipe seal and conduit hole cover. Color: White MSRP \$84.00 - 22%	1	\$65.520	\$65.52
Axis T91E61	T91E61 WALL MOUNT W/ CBI CANAL W/PENDANT KITS, IK10, NEMA 4X POWDER COATED ALUM MSRP \$39.00 - 22%	12	\$30.420	\$365.04
AXIS T91L61	Wall-and-Pole Mount for Axis PTZ and multi-sensor cameras. Built-in Ethernet cable with an IP66 RJ45 connector for quick installation with protection against dust and water. Connect PoE via either RJ45 or IDC MSRP \$99.00 - 22%	2	\$77.220	\$154.44
AXIS T94N01D	AXIS T94N01D Pendant Kit comprises a weathershield and a mounting adapter for AXIS P3717-PLF Network Camera. The mounting adapter is compatible with 1.5-inch NPS thread MSRP \$89.00 - 22%	1	\$69.420	\$69.42
Axis T94R01P	Axis T94R01P Conduit Back box MSRP \$34.00 - 22%	12	\$26.520	\$318.24
Axis T94T01D	Outdoor pendant kit for AXIS P32-VE Series, compatible with Axis ceiling-/wall mounts, AXIS T91A67 Pole mount and 1.5" NPS threaded pipes. MSRP \$49.00 - 22%	12	\$38.220	\$458.64
LANDO-PC-20X16-E-BLK	Polycarbonate 20x16 Housing Skyline Cost + 10%	1	\$379.797	\$379.80
64-9C-S	black powder coated, 12" neck reach, 2" square x 120" wall tube, 4" x 4" x 120 face plate, 8" x 8" x .25" base plate, cover plate included, carriage bolts & nuts included Skyline cost + 10%	1	\$344.179	\$344.18



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GXV3350	Grandstream Networks IP Video Phone, 5-Inch Color Touch Screen, 16 SIP Lines, 802.11n Wi-Fi, Dual-port Gigabit Ethernet (GXV3350) Skyline + 10%	2	\$313,500	\$627.00
GSC-Om-E-1C	1 camera connection MSRP \$250.00 + 25%	25	\$187,500	\$4,687.50
ADV-CAM-E-5Y	Genetec™ Advantage for 1 Omnicast Enterprise Camera - 5 years MSRP \$179.00 + 25%	25	\$134,250	\$3,356.25
GSC-Sipelia-1SIP-STD	1 Standard Connection to an Intercom Station (requires GSC-Sipelia-Base) MSRP \$160.00 + 25%	4	\$120,000	\$480.00
GSC-Sipelia-1SIP-ADV	Advanced Add-on for 1 Standard Connection providing failover and bidirectional audio and video recording (requires GSC-Sipelia-1SIP-STD) MSRP \$100.00 + 25%	4	\$75,000	\$300.00
ADV-SIP-S-5Y	Genetec™ Advantage for 1 Sipelia Standard Intercom connection - 5 Years MSRP \$87.50 + 25%	4	\$65,630	\$262.52
ADV-SIP-A-5Y	Genetec™ Advantage for 1 Sipelia™ Advanced Intercom connection - 5 Years MSRP \$52.50 + 25%	4	\$39,380	\$157.52
2413-003A1000	Category 6 UTP CMP Orange 1000' box Skyline + 10%	10	\$242,000	\$2,420.00
C601103001	Cat 6 1' Orange Patch Cord Skyline cost + 10%	30	\$4,785	\$143.55
SKYLINE-KIT	Camera Installation Kit (1 10' Cat 6 Orange PC, 1 Cat 6 Orange Jack, 1 2 Port Surface Box) Skyline + 10%	25	\$17,050	\$426.25
Axis T18602-WALL	Wall mount to be used together with AXIS 18016-LVE Network Video Intercom. Highly robust with IK10 and IP69 rating MSRP \$149.00 + 22%	2	\$116,220	\$232.44
Axis 18016-LVE	AXIS 18016-LVE Network Video Intercom is a compact and highly robust network intercom for two-way communication, video and remote entry control, with exceptional audio quality, including echo and noise cancellation. MSRP \$1099.00 + 22%	2	\$857,220	\$1,714.44
Inflation Protection	15% buffer to protect against manufacturer price increases on 12-month period	1	\$4,000,000	\$14,000.00



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*Non-taxable Freight included if applicable.

*By signing below or issuing a purchase order or sending an email approval or providing a contract for services constitutes acceptance of this proposal and its attached terms & conditions:

Customer Signature: **X**

Printed Name: _____

Date: _____

LABOR	\$95,250.00
MATERIALS	
& FREIGHT*	\$185,374.18
SUB TOTAL	\$280,624.18
DISCOUNT	\$0.00
SALES TAX	\$0.00
TOTAL	<u>\$280,624.18</u>



Skyline Technology Solutions, LLC PROPOSAL

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Proposal #: 15887
Date: 10/22/2021
Terms: Net 30 Days
Sales Person: Kendra D Collier

Prepared For:

Washington County
Washington County
100 West Washington St. RM 334
Hagerstown, MD 21740

Location:

Washington County
Washington County Circuit Court
95 West Washington Street
Hagerstown, MD 21740

Damien R. Reisch

2403132272

Proposed Service:**1. Statement of Work**

Skyline Technology Solutions is pleased to provide Washington County Government with a Proposal for the Genetec CCTV full upgrade and expansion located at Washington County Courthouse, 95 West Washington Street, Hagerstown, MD, 21740. Skyline Technology Solutions will complete following Scope of Work based on Site Survey & Attached Floor Plan. Skyline's understanding, we will replace and upgrade (29) existing card readers, install (13) new card readers, 13 new sets of locking hardware, and (8) Mercury based access control panels throughout all 4-floors of the Washington County Courthouse.

2. Scope of Work**A. Network Cable**

- Provide (6) 1' orange Cat6 patch cable for patch panel to switch

B. Access Control Basement

- Provide, Install and Test (5) Signo HID card readers as replacements to existing card readers
- Provide, Install and Test (2) new Signo HID card readers
- Provide, Install and Test (2) HES 1600 LBM strikes
- Provide, Install and Test (2) Bosch DS160 REX motion detectors
- Provide, Install and Test (2) GRI door contacts
- Provide, Install and Test (1) Genetec LP1502 door controller
- Provide, Install and Test (2) Genetec MR52-S3 expansion modules
- Provide, Install and Test (2) 12-volt 7amp-hour batteries
- Provide, Install and Test (1) Genetec 150-watt power supply
- Provide and install (2) new access control cables

C. Access Control 1st Floor Side A

- Provide, Install and Test (7) Signo HID card readers as replacements to existing card readers
- Provide, Install and Test (4) new Signo HID card readers
- Provide, Install and Test (2) HES 1600 LBM strikes
- Provide, Install and Test (2) dual maglocks with Panic button to lockdown vestibule doors
- Provide, Install and Test (1) HES 1500 LBM strike
- Provide, Install and Test (3) Bosch DS160 REX motion detectors



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- Provide, Install and Test (4) GRI door contacts
- Provide, Install and Test (1) Genetec LP1502 door controller
- Provide, Install and Test (4) Genetec MR52-S3 expansion modules
- Provide, Install and Test (4) 12-volt 7amp-hour batteries
- Provide, Install and Test (2) Genetec 150-watt power supply
- Provide, Install and Test (1) Genetec Cloudlink
- Provide and install (4) new access control cables

D. Access Control 1st Floor Side B

- Provide, Install and Test (2) Signo HID card readers as replacements to existing card readers
- Provide, Install and Test (4) new Signo HID card readers
- Provide, Install and Test (2) interior mounted maglocks
- Provide, Install and Test (2) Hager Exit devices w/Command ELR and removeable mullion
- Provide, Install and Test (2) Securitron REX panic bars
- Provide, Install and Test (1) Bosch DS160 REX motion detectors
- Provide, Install and Test (3) GRI door contacts
- Provide, Install and Test (1) Genetec LP1502 door controller
- Provide, Install and Test (2) Genetec MR52-S3 expansion modules
- Provide, Install and Test (2) 12-volt 7amp-hour batteries
- Provide, Install and Test (1) Genetec 150-watt power supply
- Provide and install (4) new access control cables

E. Access Control 2nd Floor

- Provide, Install and Test (9) Signo HID card readers as replacements to existing card readers
- Provide, Install and Test (2) new Signo HID card readers
- Provide, Install and Test (2) HES 1600 LBM strikes
- Provide, Install and Test (2) Bosch DS160 REX motion detectors
- Provide, Install and Test (2) GRI door contacts
- Provide, Install and Test (1) Genetec LP1502 door controller
- Provide, Install and Test (4) Genetec MR52-S3 expansion modules
- Provide, Install and Test (4) 12-volt 7amp-hour batteries
- Provide, Install and Test (2) Genetec 150-watt power supply
- Provide and install (2) new access control cables

F. Access Control 3rd Floor

- Provide, Install and Test (6) Signo HID card readers as replacements to existing card readers
- Provide, Install and Test (1) new Signo HID card readers
- Provide, Install and Test (1) HES 1600 LBM strikes
- Provide, Install and Test (1) Bosch DS160 REX motion detectors
- Provide, Install and Test (1) GRI door contacts



Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone 410-766-1993
Fax 410-766-5774

Proposal #: 15887
Date: 10/22/2021
Terms: Net 30 Days
Sales Person: Kendra D Collier

- Provide, Install and Test (1) Genetec LP1502 door controller
- Provide, Install and Test (4) Genetec MR52-S3 expansion modules
- Provide, Install and Test (2) 12-volt 7amp-hour batteries
- Provide, Install and Test (2) Genetec 150-watt power supply
- Provide and install (1) new access control cables

G. Access Control Elevators

- Employee elevator car card reader will be replaced
- Employee elevator card readers on each floor will be replaced
- All employee elevator card reader cables are terminated on the 3rd floor panel in the elevator

control room on the roof

3. Assumptions

A. General

1. All work can be performed during normal business hours 7am - 5pm unless otherwise specified in the Statement of Work
2. Access to workspace will be granted by the customer
3. Parking will be made available for a minimum of (1) vehicle
4. All outlets, devices and equipment count and/or types are accurate and if any counts exceed quoted amount and/or equipment needs to change, change order will be provided.
5. Delays that are not caused by Skyline may result in a change order or mobilization fee not to exceed \$1500.00.
6. Delivery dates are dependent on vendor and/or manufacture availability of equipment

7. Price does not include architectural submittals for historical areas of the building

8. Price includes 5 years Advantage which will be recalculated at time of purchase

10 5-year Genetec Advantage will be applied at time of installation

11 Genetec Advantage Renewal will be set and quoted for 5 -years on May 31, 2022. as part of separate proposal

B. Network Cable

1. All cable pathway is accessible
2. If required for access, patching of drywall will be performed by others
3. If required for access, all core holes will be provided by others (A core bore is any hole that penetrates the building slab, raised floor, slabs, block walls, or any surface that requires a hammer or special drill)
4. All low-voltage boxes and string and/or conduit will be provided by others
5. Fabrication of all raceways and conduits are excluded from proposal unless otherwise stated in the



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above State of Work

C. Access Control

1. All existing card reader cables are in good working order
2. Existing Access Control panels will be replaced 1 floor at a time
3. Existing Access control locking hardware is in good working order
4. Network closets has sufficient wall space for new enclosures
5. Washington County IT will manage Access rules for new access control card readers
6. Existing Washington County Credentials are compatible with new multi-class card readers
7. Price assumes current HID lead times are 3-months from time of purchase

4. Provided by others

- A. (6) new PoE network ports
- B. (6) new patch panel ports
- C. Each IDF will have available 110 VAC power outlets for new Genetec power supplies
- D. Skyline will provide a separate Customer Requirements Form (CRF), following proposal acceptance, detailing items needed prior to equipment being ordered and/or work will be scheduled. Result of not completing and returning CRF may cause delays in ordering and/or scheduling. Specific items may include but are not limited to IP address information, power equipment, switch/patch panel ports, etc.

5. Skyline's Standard Practices

- A. All Category Cable and/or Fiber will be tested with an approved testing device in compliance with Industry testing procedures.
- B. This design and installation will comply with all federal, state, county and municipal codes and regulations, the National Electric Code (NEC), National Fire Protection Assn. (NFPA), ANSI/EIA/TIA - 568 & 569 for building telecommunication wiring and pathway.
- C. All cable, outlets, termination panels and devices will be machine printed labeled using a sequence to match the floor plan and/or customer provided labeling scheme.
- D. All Skyline provided equipment will be tested in our lab before installed at customer location to reduce RMA's.
- E. Video Surveillance will comply with standards set forth in the National Electric Code (NEC) Internet Connection Article 725, requirements for minimum wire sizes, adjustment factors, overcurrent protection, insulation requirements, wiring methods, and materials.

NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
CCPN - Cabling Tech (Fac	CCPN - Cabling Tech (Fac Spec Lev 1)	100	\$66.040	\$6,604.00



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CCPN - Security Tech (Fac	CCPN - Security Tech (Fac Spec Lev 2)	412	\$106,680	\$43,952.16
CCPN - PM (Project	CCPN - PM (Project Manager)	71	\$157,480	\$11,181.68
CCPN - Engineer (Systems	CCPN - Engineer (Systems Engineer)	36	\$152,400	\$5,486.40
Locksmith	Locking Hardware and installation	1	\$19,800.000	\$19,800.00
Project Installation	Miscellaneous items for projects, up to 200' conduit Skyline cost + 10%	1	\$8,093.800	\$8,093.80
ADV-RDR-E-5Y	Genetec™ Advantage for 1 Synergis Enterprise Reader - 5 years MSRP \$56.00 + 25%	13	\$42,000	\$546.00
SY-40NKS-00-000000	HID Signo 40 reader, Wall mount, 13.56MHz & 125kHz, OSDP/Wiegand, Pigtail, Mobile Ready, BLE MSRP 255.00 + 25%	42	\$191,250	\$8,032.50
DS160	BOSCH SECURITY SYSTEMS DS160 REQUEST TO EXIT PIR GREY Skyline + 10%	10	\$57,453	\$374.53
1201-12WG	Recessed Door Contact, Wide Gap, GR1 Skyline + 10%	13	\$23,650	\$307.45
EEB3N	Emergency Exit Button Narrow Skyline + 10%	2	\$83,105	\$166.21
MSB550-2Y	MSB550-2Y Mech. Push Bar SPDT contact Black Skyline Cost \$165.00 + 10%	2	\$181,500	\$363.00
SY-LP1502	Mercury Intelligent Controller, LinuxBased, 8In/4Out/2Rd (SoftwareConnections included) MSRP \$1515.00 + 25%	5	\$1,130,250	\$5,681.25
SY-MR52-S3	Mercury MR52 2-reader interface module Series 3 (8 inputs, 6 relays, PCB only, software connections included) MSRP \$707.00 + 25%	16	\$530,000	\$8,480.00
SY-FPO150-B100C82D8P	LifeSafety Power-Mercury Power, 150W Dual Voltage, 8 lock and 16 PTC aux outputs, 24x20x6.5 enclosure MSRP \$820.00 + 25%	8	\$615,000	\$4,920.00
SY-CLOUDLINK	Synergis Cloud Link with 2GB of RAM, 16GB Flash, image installed with Synergis access control firmware, four RS-485 ports, PoE. MSRP 1150.00 + 25%	1	\$862,000	\$862.00
HUB-M	HUB-M DPDT Momentary or Latching Button Skyline cost + 10%	1	\$11,695	\$11.61
12V 7AH	12 Volts, 7 RC @ 25 Amps Skyline Cost + 10%	16	\$16,874	\$269.98
658AMJ-004500	500' - Access Control Cable, Plenum-CMP, 3-22 AWG pairs, 4-18 AWG conductors, 4-22 AWG conductors, 2-22 AWG conductors. All conductors stranded bare copper Skyline Cost + 10%	10	\$537,900	\$5,379.00
C601103001	Cat 6 1' Orange Patch Cord Skyline Cost + 10%	6	\$4,785	\$28.71
Inflation Protection	15% buffer to protect against manufacturing price increases over 12-month period	1	15,000.000	\$15,000.00



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Proposal #: 15887
Date: 10/22/2021
Terms: Net 30 Days
Sales Person: Kendra D Collier

*Non-taxable Freight included if applicable.

*By signing below or issuing a purchase order or sending an email approval or providing a contract for services constitutes acceptance of this proposal and its attached terms & conditions:

Customer Signature: **X**

Printed Name: _____

Date: _____

LABOR	\$67,223.64
MATERIALS	
& FREIGHT*	\$78,516.04
SUB TOTAL	\$145,739.68
DISCOUNT	\$0.00
SALES TAX	\$0.00
TOTAL	<u>\$145,739.68</u>

RESOLUTION NO. RS-2022-

(Intergovernmental Cooperative Purchase [INTG-22-0086] Court House Security)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), §1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of §1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Washington County Circuit Court seeks to enter into a contract for the purchase and installation of Tier I (X-Ray Machine, Magnetometer, Access Control System, Duress Alarm, Camera System, and Audio Visual Intercom) at a cost of \$145,739.68, Tier II (Building Alarm, Bullet Resistant Barriers, Fenced/Restricted Parking, and Prisoner/Sally Port), and Tier III – Emergency Intercom at a cost of \$280,624.18, for the total sum amount of \$426,363.86 from Skyline Technology Solutions, LLC of Glen Burnie, Maryland, and to utilize another jurisdiction's contract (RFP No. 49-F-2-18/19) that was awarded by the Carroll County Office of Procurement.

Utilizing the Carroll County Office of Procurement contract and eliminating the County's bid process will result in administrative and cost savings for the Washington County Circuit Court. The County will benefit with direct cost savings because of the economy of scale the aforementioned contract has leveraged. Additionally, the County will realize savings through administrative efficiencies achieved as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to §1-106.3 of the Public Local Laws, that the Washington County Circuit Court is authorized to enter into a contract for the purchase and installation of Tier I, Tier II, and Tier III Court House Security for the total contracted pricing in the amount of \$426,363.86, and to utilize another jurisdiction's contract awarded by the Carroll County Office of Procurement (RFP No. 49-F-2-18/19) to Skyline Technology Solutions, LLC of Glen Burnie, Maryland.

Adopted and effective this ____ day of May, 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, County Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to form
and legal sufficiency:

Kirk C. Downey
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740



Agenda Report Form

Open Session Item

SUBJECT: Bid Award (PUR-1537) Laboratory Services for Water/Wastewater Testing for the Department of Water Quality

PRESENTATION DATE: May 3, 2022

PRESENTATION BY: Brandi Naugle, CPPB, Buyer - Purchasing Department, Davina Yutzy, Deputy Director of Water Quality Operations

RECOMMENDED MOTION: Move to award the bid for Laboratory Services for Water/Wastewater Testing for the Department of Water Quality to the responsible, responsive bidder Pace Analytical Services, LLC of Greensburg, PA who submitted the lowest (annual) Total Bid Sum in the amount of \$77,566.

REPORT-IN-BRIEF: The scope of services to be provided by the contractor includes pick-up, preserve and transport of samples (which could be water, wastewater and/or solids) from the Department of Water Quality's Laboratory twice per week. All analyses are to be completed and reported within fourteen (14) consecutive calendar days after the contractor receives the sample. This contract is for a period of one (1) year, with an option by the County to renew for up to two (2) additional consecutive one (1) year periods tentatively to commence May 1, 2022. The quantities stated in the bid document are estimated annual quantities. This is a requirements contract, utilized on an as-needed basis with no guarantee of minimum or maximum number of units of services.

The bid was advertised on the State's "eMaryland Marketplace Advantage" website and the County's website and published in the local newspaper. Twenty-one (21) persons/companies registered/downloaded the bid document on-line, and five (5) firms were represented at the pre-bid conference / teleconference. One (1) bid was received on Wednesday, March 30, 2022 as indicated on the attached bid tabulation matrix.

DISCUSSION: N/A

FISCAL IMPACT: Funding for these services is available in the Department of Water Quality's operating budget 515000-40-40030.

CONCURRENCES: Division Director of Environmental Management

ALTERNATIVES: N/A

ATTACHMENTS: Bid Tabulation Matrix

AUDIO/VISUAL NEEDS: N/A

PUR-1537
Laboratory Services for Water/WasteWater Testing

				Pace Analytical Services, LLC Greensburg, PA	
Item No.	Item Description	Unit	Qty	Unit Price	Total Price
Indicate the percentage premium your firm will add to each of the test costs below in the event of an accelerated test result requirement:				25%	*
1	TKN	EA	100	\$16.00	\$1,600.00
2	Ammonia (NH3-N)	EA	100	\$13.00	\$1,300.00
3	Cyanide (Total Cyanide)	EA	100	\$16.00	\$1,600.00
4	VOCs (Test Method 524, 524.2)	EA	30	\$58.00	\$1,740.00
5	VOCs (Test Method 624)	EA	50	\$58.00	\$2,900.00
6	Semi-volatiles (Test Method 525)	EA	25	\$122.00	\$3,050.00
7	Semi-volatiles (Test Method 625)	EA	25	\$127.00	\$3,175.00
8	Pesticides & PCB's (Test Method 508)	EA	30	\$210.00	\$6,300.00 *
9	Pesticides & PCBs (Test Method 608)	EA	40	\$69.00	\$2,760.00
10	Pesticides & PCB's (Test Method 505)	EA	10	\$58.00	\$580.00
11	BTEX, MTBE & TPH (Total TPH concentration is needed by test method EPA 602 or by any other EPA approved test method.)	EA	5	\$85.00	\$425.00
12	BTEX (Test Method 602) or by any other EPA approved test method	EA	5	\$42.00	\$210.00 *
13	MTBE (Test Method 602) or by any other EPA test method	EA	5	\$42.00	\$210.00 *
14	TPH (any EPA approved test method.)	EA	20	\$42.00	\$840.00

PUR-1537
Laboratory Services for Water/WasteWater Testing

				Pace Analytical Services, LLC Greensburg, PA	
Item No.	Item Descriptions	Unit	Qty	Unit Price	Total Price
15	Herbicides - a) 2, 4-D; b) 2, 4, 5 - TP Silvex; Test Method 615, 8151A or by any other EPA approved test method	EA	20	\$106.00	\$2,120.00
16	TCLP Metals (Arsenic, Barium, Cadmium Chromium, Lead, Mecury, Selenium and Silver)	EA	10	\$90.00	\$900.00
17	TCLP Organic: VOCs + Semi volatiles + Herbicides + Pesticides / PCBs	EA	10	\$413.00	\$4,130.00
18	Flash Point	EA	40	\$20.00	\$800.00
19	Mercury	EA	40	\$16.00	\$640.00
20	Total Phosphorus	EA	75	\$16.00	\$1,200.00
21	Individual Metal Analyses (Arsenic, Antimony, Barium, Cadmium, Chromium, Cobalt, Copper, Lead, Selenium, Silicon, Silver, Aluminum, Iron, Magnesium, Mantganese, Molybdenum, Nickel, Potassium, Sodium, Tin, Titanium, Vanadium and Zinc) for DW or W. Water	EA	200	\$7.00	\$1,400.00
22	Color	EA	20	\$11.00	\$220.00
23	Phenol	EA	10	\$16.00	\$160.00
24	Surfactants	EA	10	\$42.00	\$420.00
25	Odor	EA	10	\$11.00	\$110.00

PUR-1537
Laboratory Services for Water/WasteWater Testing

				Pace Analytical Services, LLC Greensburg, PA	
Item No.	Item Descriptions	Unit	Qty	Unit Price	Total Price
26	TOC's (Total Organic Carbon)	EA	80	\$16.00	\$1,280.00
27	Hexavalent Chromium	EA	20	\$23.00	\$460.00
28	Nitrate / Nitrite	EA	100	\$11.00	\$1,100.00
29	Atrazine (drinking water)	EA	10	\$143.00	\$1,430.00
30	Oil & Grease	EA	30	\$32.00	\$960.00
31	Formaldehyde	EA	10	\$201.00	\$2,010.00 *
32	Trihalomethanes TTHM (Test Method 524.2)	EA	150	\$48.00	\$7,200.00
33	Sludge Analyses including: Total Phosphorus, Total Potassium, TKN, NH4, NO3, Cd, Cu, Ni, Pb, Zn, Hg, As, Mo, Se, PCB's and Calcium Carbonate Equivalent and present solids	EA	20	\$239.00	\$4,780.00
34	Dioxin	EA	5	\$239.00	\$1,195.00
35	Asbestos	EA	5	\$127.00	\$635.00 *
36	Haloacetic Acids (HAA5) by EPA 552.2	EA	75	\$80.00	\$6,000.00
37	Calcium Carbonate Equivalent (CaCo3) for Sludge samples	EA	20	\$27.00	\$540.00
38	PCB's for Sludge sample (Test Method 8082)	EA	20	\$48.00	\$960.00
39	GRO	EA	4	\$37.00	\$148.00

PUR-1537
Laboratory Services for Water/WasteWater Testing

				Pace Analytical Services, LLC Greensburg, PA	
Item No.	Item Descriptions	Unit	Qty	Unit Price	Total Price
40	DRO	EA	4	\$37.00	\$148.00
41	Percent Solids	EA	20	\$11.00	\$220.00
42	Heterotrophic Plate Count (SM9215)	EA	10	\$27.00	\$270.00
43	Sulfate	EA	15	\$16.00	\$240.00
44	COD	EA	25	\$16.00	\$400.00
45	Sulfide	EA	10	\$16.00	\$160.00
46	Sulfite	EA	10	\$16.00	\$160.00
47	EPA 8260	EA	10	\$58.00	\$580.00
48	Chloride	EA	15	\$11.00	\$165.00
49	Ortho-Phosphorous	EA	75	\$16.00	\$1,200.00
50	Bromide	EA	30	\$16.00	\$480.00
51	Cryptosporidium	EA	5	\$803.00	\$4,015.00
52	Giardia	EA	5	See above cost	Included in Cryptosporidium * run
53	Fluoride	EA	5	\$16.00	\$80.00
54	Test Method 547	EA	5	\$69.00	\$345.00
55	Test Method 548	EA	5	\$69.00	\$345.00
56	Test Method 531.1	EA	5	\$58.00	\$290.00
57	Test Method 504.1	EA	5	\$37.00	\$185.00
58	Test Method 549	EA	5	\$69.00	\$345.00

PUR-1537
Laboratory Services for Water/WasteWater Testing

				Pace Analytical Services, LLC Greensburg, PA	
Item No.	Item Descriptions	Unit	Qty		
59	Test Method 515.3	EA	5	\$90.00	\$450.00
TOTAL BID SUM ITEMS 1 THROUGH 59				\$77,566.00	

Remarks / Exceptions:

Indicate the percentage premium your firm will add to each of the test costs in the event of an accelerated test result requirement: *Dependent on in-house capability of lab and sub lab and specifics of request.

No. 8 *Subcontracted; 7 day hold

No. 12 *Can be run with MTBE samples

No. 13 *Can be run with BTEX samples

No. 31 *Subcontracted; Formaldehyde in water has a 3 day hold. Please contact the lab to ensure hold time can be met.

No. 35 *Subcontracted; 48 hour hold time

No. 52 *If need extra plate and filters \$185; Subcontracted to Pace KY



Agenda Report Form

Open Session Item

SUBJECT: Hotel Rental Tax Funding Request, The House on Jonathan Street Documentary

PRESENTATION DATE: May 3, 2022

PRESENTATION BY: Susan Buchanan, Director, Office of Grant Management; Dan Spedden, Hagerstown/Washington County Convention & Visitor's Bureau (CVB)

RECOMMENDED MOTION: Move to approve the request for Hotel Rental Tax funding for the "House on Jonathan Street" Documentary in the amount of \$_____ for direct expenses associated with the event.

REPORT-IN-BRIEF: The Hagerstown/Washington County Convention & Visitor's Bureau (CVB) has submitted a request for Hotel Rental Tax funding to gain an underwriting credit for a documentary film related to the history and culture of Washington County entitled "The House on Jonathan Street".

DISCUSSION: The Hagerstown/Washington County Convention & Visitor's Bureau (CVB) has submitted a request for Hotel Rental Tax funding to gain an underwriting credit for a documentary film related to the history and culture of Washington County entitled "The House on Jonathan Street". The amount of funding requested for this project is \$50,000, and the total projected cost of the project is \$100,000. The remaining portion of the expenses will be paid for by the CVB.

The application has been reviewed by the Office of Grant Management and the project meets the goals of the Hotel Rental Tax grant program.

FISCAL IMPACT: The Hotel Rental Tax Fund balance will be reduced by the amount of this award. Current balance of the fund is \$289,126.

CONCURRENCES: N/A

ALTERNATIVES: Deny the applicant's request for Hotel Rental Tax Funding.

ATTACHMENTS: Hotel Rental Tax Funding Application, Underwriting Proposal and Project Timeline

AUDIO/VISUAL NEEDS: N/A

Washington County, Maryland
Hotel Rental Tax Funding
Grant Application

100 West Washington Street
Room 2200
Hagerstown, Maryland 21740
240-313-2040

Organization/Agency:	Hagerstown/Washington County CVB	E-mail Address:	Dan@visithagerstown.com
Address:	16 Public Square Hagersotwn MD 21740		
Contact Person:	Dan Spedden	Title:	President
Phone Number:	(301) 991-0521	Fax Number:	3017912601
Tax ID/Federal ID#:	52-1866211	<input checked="" type="radio"/> Capital Request	<input type="radio"/> Operating Request
Project Classification:	<input checked="" type="radio"/> Tourism/Attraction <input type="radio"/> Economic Development <input checked="" type="radio"/> Cultural <input type="radio"/> Recreation		
Project Name:	The House on Jonathan Street		
Project Start Date:	February 2022	Project End Date:	February 2023

Project Justification and Economic Benefit/Impact to the Visitor Industry, if Applicable

The CVB proposes to partner with the Hotel Rental Tax Grant Fund to gain an Underwriting Credit for a documentary film related to the History and Culture of Washington County. The benefits associated with being the Underwriter can best be described as advertising and promotion designed to elevate the profile of Washington County as a preferred destination for Cultural and Heritage Tourists.

Anticipated Visitor Attendance and Impact on Hotel Rental Occupancy, if Applicable

Hotel occupancy will be positively impacted through the production phase of the film through business travel associated with the production team.

Hotel occupancy will be subsequently and positively impacted by Cultural and Heritage Tourists who were inspired by the film to visit Hagerstown and Washington County.

Narrative Description of Project: Include purpose of project, outline of project procedures, intended results of project or any additional comments that support the need for project and/or merit as an event or activity designed to promote Washington County, Maryland.

Purpose of Project: The CVB proposes to partner with the Hotel Rental Tax Grant Fund to gain an Underwriting Credit for the documentary film and to win for our community all of the benefits associated with being the Underwriter.

What Is Underwriting?

In the commercial world of television, underwriting is called sponsoring or advertising. In the world of public television, underwriters fund programming. Underwriters can be corporations, members of the business community, foundations, associations, government agencies or unions. In return for this support, a public TV program runs a sponsor message that can be up to 30 seconds in length as a thank you at the start and finish of each program. This is built into the program and must be aired each time the show is broadcast.

Sponsor messages on public television have a greater impact and are more effective than spots elsewhere on television because public television has such a small amount of non-program material, less than 6 minutes an hour, versus all the other broadcasters (network and basic cable) who include 16 ½ minutes of non-program time per hour. In addition, the prohibition against "hard sell" spots and the trustworthiness of public television combine to make underwriting messages extremely credible and memorable.

Project Procedures:

3 Roads Communications will produce and distribute the documentary film. 3 Roads and the CVB will agree that the CVB will receive a fifteen second audio and video underwriting credit appearing before and after each broadcast of the Program on Public Television. The documentary film will be titled "The House on Jonathan Street" and will be approximately sixty minutes long. The House on Jonathan Street will be made available by 3 Roads Communications for broadcast to Public Television member stations in the United States for unlimited broadcasts for a period of one year from initial distribution beginning no later than June 1, 2023.

Activity Designed to Promote Washington County:

Based on previous documentaries, The House on Jonathan Street should attract, at a minimum, broadcasts on more than 250 public TV stations covering at least 85% of the U.S. markets. The goal is to clear at least one station, and often multiple stations, in each of the Top 25 TV markets.

A National Public TV documentary will add prestige to the underwriter's destination brand.

Corollary media attention to the program will add national visibility for the underwriter's brand.

Film screenings in key local and regional venues will also provide additional exposure for the underwriter and amplify the impact of the documentary.

ATTACHMENTS: Documentary Concept and Time Line, Underwriting Agreement

Total Project Budget

A. Amount of Hotel Rental Tax Grant Funding Requested	\$50,000
B. List Other Funding Sources and Their Respective Amounts	
Source: CVB operating funds	\$50,000
Source:	
Source:	
C. Total Project/Event Funding (A + B)	\$100,000

Itemize your total project budget into the appropriate classifications:

A. Tourism Attraction (Be specific in expense break down):	
Underwriting Agreement	\$100,000
B. Economic Development Enhancement (Be specific in expense breakdown):	
C. Cultural Projects (Be specific in expense breakdown):	
D. Recreational Projects (Be specific in expense breakdown):	
Total Project Budget	\$100,000

Certification:

We certify the information contained in this application is complete, accurate and fully discloses the scope and intent of our request for funding from the Hotel Rental Tax Fund. We agree to comply with the County's requests for information regarding the use of awarded funds and to provide access to accounting records related to these funds.

We acknowledge that if expenditures of funds is approved, such approval will be for line-item-by-line-item expenditures, which must be adhered to within the maximum 10% line item deviation.

We further acknowledge that any deviations beyond 10% allowable amount will require us to submit a program amendment which will have to be approved by the Office of Grant Management prior to any further expenditures.

By signing this application, I/we accept and agree to be bound by the terms and conditions of Hotel Rental Tax Regulations as administered by the Washington County Commissioners in compliance with current State laws.

Signature:



Date: 3/28/22

Applicant/Organization:

HAGERSTOWN/WASHINGTON COUNTY CUB

Recommended by:

Susan M. Buchanan

Date: 4/4/22

☐ Approve

☐ Denied

Director, Office of Grant Management

Recommended Award:

Comments:

Deferred to Board of County Commissioners

Approved By:

Date:

☐ Approved

☐ Denied

County Administrator

Approved Award:

Board of County Commissioner Approval (for requests of \$25,000 and over):

Approved by BCC:

Date:

☐ Approved

☐ Denied

County Clerk

Return Application To:
Washington County Office of Grant Management
100 West Washington Street Room 2200
Hagerstown, Maryland 21740
240-313-2040



February 1, 2022

To: Potential Underwriters (Sponsors)
From: 3 Roads Communications, Inc.
Re: The House on Jonathan Street Proposal

I. DOCUMENTARY CONCEPT

The House on Jonathan Street is a one-hour documentary intended for national distribution to Public Television, and national and international distribution through Amazon Prime.

The documentary uses the accidental discovery of the significant history of a modest dwelling on a traditionally African-American street in Hagerstown, Maryland to trace the roots of middle America's racial, economic and social interactions. Through the lens of this house, the rise and fall of the African-American community in small rust belt towns and cities across America is told. And how its discovery, renovation and renewal may portend a change in the fortunes of the street and the larger community.

The documentary is being produced in 4K, which is the highest technological format broadcast nowadays. This will ensure the desirability of the documentary both domestically and internationally, and also means that the documentary will have as long of a shelf life as possible, meaning additional distribution possibilities for the next decade.

Much of the principal photography and a dozen of the key research interviews for the documentary have been completed.

II. BACKGROUND

Based on 3 Roads' extensive experience producing and distributing programming nationally through Public Television, it appears that our collective interests would be best served by moving forward with a national Public TV distribution. This does not rule out the idea that eventually, perhaps even after the production of the sizzle reel, that a cable outlet might become interested, and we will shop it there as well.

The upside of public TV distribution is that we will maintain editorial and creative control of the documentary, and we would own all subsidiary rights in the shows, including international rights, which may be considerable on a show of this type. It also allows us to further distribute the documentary through our arrangement with Amazon Prime, as well as through our educational market agreements and our international distribution agreements.

The downside of Public TV distribution is that we provide the programs to the stations for free, which means that we would have to find funding as opposed to having it paid for by cable networks. Another downside is that public TV rules are more restrictive in terms of promotion and separation of editorial and commercial. However, we have always managed to successfully stay within public TV rules and have successful distribution as well.

Another huge upside to Public TV distribution is that the demographics of public TV viewers align completely with House on Jonathan Street target audience profile. Public TV delivers the highest incomes, highest educated demographic in television, with mass viewership that exceeds most cable networks.

With that in mind....

III. THE DEAL

We propose that we enter into an agreement with one or two underwriters to produce this documentary. As we have with all of our productions, 3 Roads would handle all production, distribution and marketing of the series. In addition to Public TV, 3 Roads also has a distribution agreement in place with Amazon Prime, where all of our documentaries and series are streamed.

Each underwriter on the series will receive two underwriter credits per program acknowledging their funding role. One credit will be at the beginning of each episode, and one credit would be at the end of each episode. Placement and length of the credits will depend upon the amount of money that each funder contributes.

IV. BUDGET

We have included a separate budget with line items. The “all-in” figure, for production, distribution and marketing for the 13-episode series is \$250,000.

V. BENEFITS FOR UNDERWRITERS

- The House on Jonathan Street will sensitively examine many of the issues at the core of polarized American politics: race, wealth inequality, the loss of the manufacturing economy and opioid addiction.
- Based on our previous documentaries, The House on Jonathan Street should attract, at a minimum, broadcasts on more than 250 public TV stations covering at least 85% of the U.S. markets. We normally clear at least one station, and often multiple stations, in each of the Top 25 TV markets.
- A national Public TV documentary would add prestige to the underwriter brand.
- Corollary media attention to the program will add national visibility for the underwriter.
- Film screenings in key local and regional venues will also provide additional exposure for the underwriter and amplify the impact of the documentary.

VI. ADDITIONAL POINTS

- 3 Roads would produce and distribute The House on Jonathan Street and would be responsible for its editorial and production content.

- The documentary would be broadcast nationally; likely on Public TV but also marketed to cable networks. It would also be streamed on Amazon Prime and sold internationally for broadcast and/or cable distribution. Several of our programs have premiered on Public TV and then been resold domestically to cable networks.
- Underwriter messages would be featured prominently in each episode.
- An underwriter “sponsor” who contributes more than \$100,000 for the series will receive two fifteen second underwriter messages per episode. The underwriter who contributes the most would have the lead position.
- The documentary has a total of three minutes of time for underwriter messages; ninety seconds at the beginning and ninety seconds at the end.
- Public TV viewers have the best demographics in the world; they are the high income, highly educated decision-makers.
- Public TV also reaches a mass affluent audience. Their total number of viewers each week trail only the three major networks and a few cable networks in terms of total viewership.
- The House on Jonathan Street would premier on public TV six months to one year after production begins.
- The production team for this series has produced an Oscar-qualified documentary, seven public TV series and seven public TV specials and documentaries. They are well known within the tight-knit public TV world and can access relationships to provide enhanced program carriage and better timeslots.

SAMPLE PRODUCTION TIMETABLE

Broadcasts Begin February 2023 (Black History Month)

Calendar Year 2021 (Completed)

Research Interviews including:

Reggie Turner, Chairman Western Maryland Development Corps
Tereance Moore, Western Maryland Development Corps
Ruth Dredden, former Jonathan Street resident and former Hagerstown schoolteacher
Ron Cassie, Editor, Baltimore Magazine; author of award-winning article about Hagerstown
Bob Bruchey, former Mayor of Hagerstown
Lynn Bowman, Author, 10 Weeks on Jonathan Street\
Nick Redding, Executive Director of Preservation Maryland
Naki Frierson, Sen Van Hollen's Office and former Jonathan Street resident
Dr. Thomas Mitchell, MacArthur Genius Award winning expert on redlining
Aaron Leventhal, Maryland Dept. of Transportation archeologist

Principal Photography/Videography

Script Outline

Research for Script and Guest Bookings

February 1, 2022- April 30, 2022

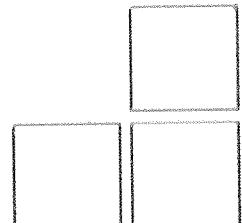
Underwriting Funds commitment received

Interviews Continue

Principal Photography Continues

Production of Sizzle Reel

Public Announcement of Series to Public TV and Trade Press



May 1, 2022-August 31, 2022

Script Completed
Narrator Selected
Rough Cut Produced
Preliminary Outreach to Distributor and Stations Begins
Production Open Created
Production Elements Created

SEPTEMBER 1, 2022 – SEPTEMBER 30, 2022

Promotion Intensified
Audio Sweetening/ Scoring
Final Rough Cut
Close Captioning
Agreement with Distributor

OCTOBER 1, 2022– OCTOBER 31, 2022

Final version sent to Distributor
Station Relations begin
Electronic Press Kit Created

NOVEMBER 1, 2022 – NOVEMBER 30, 2023

Station Relations continue/Intensify
Public Relations continue/Intensify
Film Screenings Commence
Broadcasts Begin



The House on Jonathan Street Underwriting Agreement

This Underwriting Agreement (the "Agreement") dated as of March 1, 2022, is made by and between **Three Roads Communications, Inc.** ("3 Roads") with offices located at 118 East Church Street, Frederick, MD 21701, and The Hagerstown Washington County Convention and Visitors Bureau (HCWCVB) with offices located at.

Whereas, 3 Roads and HCWCVB desire to enter into this Agreement in order to set forth the terms and conditions under which HCWCVB shall underwrite the Program.

In consideration for the mutual obligations described below, the Parties hereby agree as follows:

1. Television Documentary (the "Program")

- (a) Title of the Program: *"The House on Jonathan Street"*
- (b) Approximate length of program: Sixty minutes (60:00).
- (c) Broadcast distribution: The House on Jonathan Street is made available by 3 Roads Communications for broadcast to Public Television member stations in the United States for unlimited broadcasts for a period of one year from initial distribution beginning no later than June 1, 2023.
- (d) Number of episodes: 1.

2. National Underwriting Credit

- (a) 3 Roads and HCWCVB agree that HCWCVB will receive a fifteen second audio and video underwriting credit appearing before and after each broadcast of the Program on Public Television (the "Billboard"). HCWCVB's Billboard(s) shall be identified, potentially along with the Billboards of other underwriters, as the underwriters of the Program. 3 Roads reserves the right to approve the content and form of HCWCVB's Billboards. All aspects of HCWCVB's underwriting of the Program, including the Billboard, shall be in accordance with the Communications Act, rules and regulations of the Federal Communications Commission ("FCC") and Public Television sponsorship guidelines and policies in force at the time of broadcast. HCWCVB will produce and deliver its Billboard to 3 Roads according to a mutually agreed upon schedule.
- (b) Parties agree that HCWCVB will be recognized as an underwriter and sponsor of the Program on all publicity materials for the Program.

- (c) 3 Roads shall not use HCWCVB's name or refer to HCWCVB or any of its affiliates directly or indirectly in any manner including, but not limited to, any website, advertising or list of representative clients without receiving the prior written approval of HCWCVB. There shall be no announcement or press release regarding this Agreement, unless otherwise mutually agreed to in writing by the parties prior to such disclosure.
- (d) Notwithstanding the foregoing, 3 Roads shall have the right to use HCWCVB's corporate name and symbol in connection with ' HCWCVB s underwriting credit only with HCWCVB's permission.

3. Payments and Expenses

- (a) In consideration for the underwriting credit and other sponsorship benefits (including the promotional benefits), HCWCVB agrees to pay 3 Roads the sum of \$100,000 for the underwriting of *The House on Jonathan Street* immediately upon invoicing.
- (b) All invoices shall be submitted to ? or via e-mail to ? Invoices must include (i) Identification of the agreed upon payment. (ii) Invoice number and date as well as a remittance address. HCWCVB will pay a properly submitted (in accordance with the above requirement(s)) and undisputed itemized invoice immediately upon receipt.
- (c) All sums payable to 3 Roads under this Agreement that are not paid within 30 days of the due date will accrue interest from the due date until the date paid, at the rate of 1 percent per month.
- (d) Except as expressly stated, each party will be responsible for paying its own costs and clearing all third party rights in connection with fulfilling its obligations under this Agreement.
- (e) HCWCVB agrees to submit any plans it may have for the promotion of the Program (including the text of press releases and text and layouts for advertisements) to 3 Roads for approval to ensure the accuracy and appropriateness of all promotional and advertising materials issued in connection with the Program. 3 Roads agrees to respond promptly to, and will not unreasonably withhold approval of, all materials so submitted. When notified by 3 Roads, HCWCVB agrees to include in all such materials the appropriate trade/service mark registration symbol in uses of the Programs' name.

4. Ownership

- (a) As between the parties, 3 Roads shall control, for the duration of this Agreement, all rights, title and interest (including all copyrights and all renewals and extensions of such copyrights) throughout the world in all current and future media to the Program, any sponsorship tagline or logo created (excluding any HCWCVB trademark incorporated into the tagline or logo), and all materials created in connection with the foregoing. Except as expressly stated in the Agreement, 3 Roads shall be free to exercise such rights at any time without any obligation to HCWCVB.
- (b) HCWCVB shall own all rights, title and interest (including all copyrights and all renewals and extensions of such copyrights) throughout the world in perpetuity in all current and future media to its underwriting credit, any trademark or trade name owned or controlled by HCWCVB and any materials created by HCWCVB in connection with the

foregoing.

5. Termination

- (a) 3 Roads and HCWCVB shall have the right to terminate this Agreement if the other party breaches any of its material obligations and fails to cure such breach within thirty (30) days of written notice of the breach. In the event that the termination is due to a material breach by HCWCVB, all payments not yet made shall become due and payable to 3 Roads within thirty (30) days of the termination date.
- (b) Both parties will immediately discontinue using any material referring to HCWCVB sponsorship of the Program and return all such materials belonging to either party.

6. No Sublicensing or Assignment

- (a) Neither 3 Roads nor HCWCVB may sublicense or assign any of its rights or obligations under the Agreement without the prior written consent of the other parties. Notwithstanding the foregoing, HCWCVB may assign its rights, duties and obligations hereunder to an affiliate or subsidiary company without consent.

7. Representations, Warranties, and Indemnities

- (a) 3 Roads represents and warrants that it has the legal right and authority to enter into this Agreement and to observe and perform fully its obligations set forth herein, and that its performance hereunder will not conflict with or violate any commitment, agreement, or understanding it has or will have to and with any other person or entity and that no legal proceedings have been threatened or brought against 3 Roads which could otherwise threaten performance of this Agreement and that entering into this Agreement is not prohibited by any contract, applicable law, rule, regulation, government directive or judicial order or decree.
- (b) 3 Roads shall pay and indemnify and hold harmless HCWCVB, and its officers, assignees, directors, agents, licensees, and employees from and against all claims, losses, costs, expenses, settlements, demands and liabilities of every kind, including reasonable attorneys' fees and expenses arising out of (i) any inaccuracy, alleged breach, or actual breach of any representation, warranty, covenant, agreement, or undertaking made by 3 Roads herein, (ii) any matter in connection with or caused by the Program or under 3 Roads control, (iii) any claim by a third party that the Program infringes upon the patent, copyright, trademark, trade secret or other intellectual property rights of any third party, (iv) any claim arising out of the disclosure or use of Confidential Information and (v) any amounts including taxes, interest, and penalties assessed against HCWCVB which are obligations of 3 Roads; provided, however, that if any claim shall be made or action taken which, if true, would constitute a breach of any representation, warranty, covenant, agreement, or undertaking made by 3 Roads herein, HCWCVB agrees to give 3 Roads prompt notice thereof and HCWCVB shall have the right to contest or join in the contest of such claim or action and may be represented by counsel chosen by HCWCVB .
- (c) HCWCVB represents and warrants that it has the legal right and authority to enter into this Agreement and to observe and fully perform its obligations set forth herein, and that HCWCVB 's performance hereunder will not conflict with or violate any commitment, agreement, or understanding it has or will have to or with any other person or entity.

- (d) HCWCVB shall defend, indemnify, and hold harmless 3 Roads and its officers, assignees, agents, licensees, and employees from and against all claims, losses, costs, expenses, settlements, demands, and liabilities of every kind including reasonable attorneys' fees and expenses, arising out of the breach of any representation, warranty, covenant, agreement, or undertaking made by HCWCVB herein, or involving any matter in connection with HCWCVB 's advertising or promotion of the Program; provided, however that if any claim shall be made or action taken which, if true, would constitute a breach of any representation, warranty, covenant, agreement, or understanding made by HCWCVB herein, 3 Roads agrees to give HCWCVB prompt notice thereof and 3 Roads shall have the right to contest or join in the contest of such claim or action and may be represented by counsel chosen by 3 Roads.

8. Notice

All notices, requests for approvals, and approvals under this Agreement shall be in writing and mailed, express delivered, or faxed to the other party.

To 3 Roads: Russ Hodge, President
Three Roads Communications, Inc.
118 East Church Street
Frederick, MD 21701
(301)662-4121

To HCWCVB :

9. Force Majeure

In the event that production or broadcast of the Program is delayed or cancelled by reason of act of God, fire, lockout, strike or other labor dispute, riot or civil disorder, war or armed insurrection, enactment, rule, act or order of government, mechanical failure, or any other force majeure cause or reason beyond 3 Roads' control, then 3 Roads shall produce and/or arrange for broadcast distribution as soon as practicable after any such event. It is also understood by the parties that distribution of the Program may be altered for a variety of reasons outside of 3 Roads' control, including competitive market reasons within the public television community.

10. Dispute Resolution

All disputes shall initially be referred jointly to the parties' respective project managers or other representative designated by each party. If the project managers or other designated representative(s) are unable to resolve the dispute within seven (7) business days after referral of the matter to them, the parties shall submit the dispute to a senior executive from each party for resolution.

Any dispute with respect to this Agreement which is not resolved within ten (10) days after referral to the parties' senior executives in accordance the above, shall at all times thereafter at the initiation of either party, be submitted to arbitration which shall be the exclusive means for resolving any such disputes. Such arbitration shall be conducted by JAMS in accordance with its Arbitration Rules and Procedures then in effect. The arbitration shall be administered by the Maryland State Office of JAMS and the hearing shall be held in the state of Maryland. The arbitrators will be selected from a panel of retired judges, will have familiarity with dispute resolution in the applicable industry and will not have a relationship of any sort with either party. Any costs associated with the arbitration shall be borne by the non-prevailing party. All decisions of the arbitrators shall be binding on both parties. Judgment upon the

award rendered by the arbitrators may be entered in any court having jurisdiction. THE PARTIES HEREBY KNOWINGLY AND VOLUNTARILY AND IRREVOCABLY WAIVE THEIR RIGHT TO A TRIAL BY JURY and agree that if the foregoing binding arbitration provision is determined for any reason to be unenforceable or inapplicable to a particular dispute, then such dispute shall be decided solely by a judge without the use of a jury, sitting in a court of competent jurisdiction. This binding arbitration and jury trial waiver provision shall survive termination of this Agreement. Nothing in this Agreement will prevent either party from applying for injunctive relief in any court of competent jurisdiction.

11. Miscellaneous

- (a) The parties shall notify each other in writing in the event that either deems this Agreement to be breached and shall give the other party thirty (30) days to cure such breach before taking action or making a claim on the basis of such breach.
- (b) This Agreement is complete and embraces the entire understanding between the parties. All prior and contemporaneous understandings in connection with the subject matter herein contained, either oral or written, are null and void unless expressly set forth herein. No alteration, modification, or waiver, in whole or in part, of any provision of this Agreement shall be of any effect unless set forth in writing and signed by both parties hereto.
- (c) Whenever notice is required to be given or may appropriately be given hereunder, such notice shall be in writing and shall be delivered to the person or parties to whom intended at their addresses first stated above.
- (d) This Agreement is entered into within the State of Maryland and shall be governed and construed in accordance with Maryland law as if this Agreement were to be fully performed within the State of Maryland, without giving effect to principles of conflicts of laws. The parties agree to submit solely and exclusively to the jurisdiction of the state and federal courts of the State of Maryland to resolve any disputes arising hereunder.
- (e) Upon reasonable prior notice from HCWCVB, 3 Roads shall provide HCWCVB and its auditors and investigators reasonable access during normal business days and hours to 3 Roads' (i) facilities that are actually performing the duties hereunder and (ii) business records reflecting 3 Roads' compliance with this Agreement. In the event access to 3 Roads' confidential information is required, access will be provided in such a way as to preserve the confidentiality of such information.

ACCEPTED AND AGREED

Three Roads Communications, Inc.

By _____
Name: Russell Hodge
Title: President

HCWCVB

By _____
Name: _____
Title: _____



Agenda Report Form

Open Session Item

SUBJECT: Maryland 9-1-1 Board – Approval to Submit Application and Accept Awarded Funding

PRESENTATION DATE: May 3, 2022

PRESENTATION BY: Brian Albert, Emergency Communications Center Operations, Division of Emergency Services and Rachel Souders, Senior Grant Manager, Office of Grant Management

RECOMMENDED MOTION: Move to approve the submission of the grant application to the Maryland 9-1-1 Board in the amount of \$439,002.00 and accept funding as awarded for a new Inform Solution server.

REPORT-IN-BRIEF: The Maryland 9-1-1 Board was established by the Maryland General Assembly to coordinate installation and enhancement of county 9-1-1 emergency telephone number services systems. Washington County Emergency Services is requesting funding for a new Inform Solution server.

DISCUSSION: Washington County Emergency Services is requesting funding for a new Inform Solution server. This server will support playback and preservation of all audio recordings at the various locations of the County's 911 center.

The Office of Grant Management has reviewed the funding request and has determined the request is consistent with the Maryland 9-1-1 Systems Boards' purpose. There is no matching funds requirement associated with this request.

FISCAL IMPACT: Provides \$439,002 for Division of Emergency Services related expenses which may otherwise be charged to the Emergency Services budget.

CONCURRENCES: Susan Buchanan Director, Office of Grant Management

ALTERNATIVES: Deny approval for submission of this request.

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Agenda Report Form

Open Session Item

SUBJECT: Rancho Grande, LLC Rural Legacy Program (RLP) Easement

PRESENTATION DATE: May 3, 2022

PRESENTATION BY: Chris Boggs, Rural Preservation Administrator, Dept. of Planning & Zoning

RECOMMENDED MOTION: Move to approve the Rancho Grande, LLC RLP Easement project, in the amount of \$650,720.00 for 186.92 easement acres, paid for 100% by the Maryland Department of Natural Resources, and to adopt an ordinance approving the easement purchase and to authorize the execution of the necessary documentation to finalize the easement purchase.

REPORT-IN-BRIEF: The Rancho Grande, LLC property is located at 19820 Victor Ln., Knoxville, and the easement will serve to permanently preserve a valuable agricultural, scenic, environmental and historic property in the County. The parcel is mostly wooded but does have a significant amount of agricultural land. It lies in a part of Washington County that was heavily trafficked during the Civil War and the Battle of Antietam. The property boasts a historic house and spring house on the Maryland Inventory of Historic and borders the DNR Rails to Trails line. Additionally, the property buffers 6,200 linear feet of Israel Creek and two of its tributaries.

The parcel adds on to a block of thousands of acres of contiguous preserved farmland in South County. Thirteen (13) development rights will be extinguished with this easement.

DISCUSSION: Since 1998, Washington County has been awarded more than \$26 million to purchase Rural Legacy easements on more than 8,100 acres near Antietam Battlefield in the Rural Legacy Area. RLP is a sister program to the Maryland Agricultural Land Preservation Program (MALPP) and includes the protection of environmental and historic features in addition to agricultural parameters. RLP uses an easement valuation system (points) to establish easement value rather than appraisals used by MALPP. For FY 2022, Washington County was awarded RLP grants totaling \$1,554,300. The Rancho Grande, LLC RLP Easement will use part those funds. Easement applicants were previously ranked based on four main categories: the number of development rights available, the quality of the land/land management (agricultural component), natural resources (environmental), and the historic value.

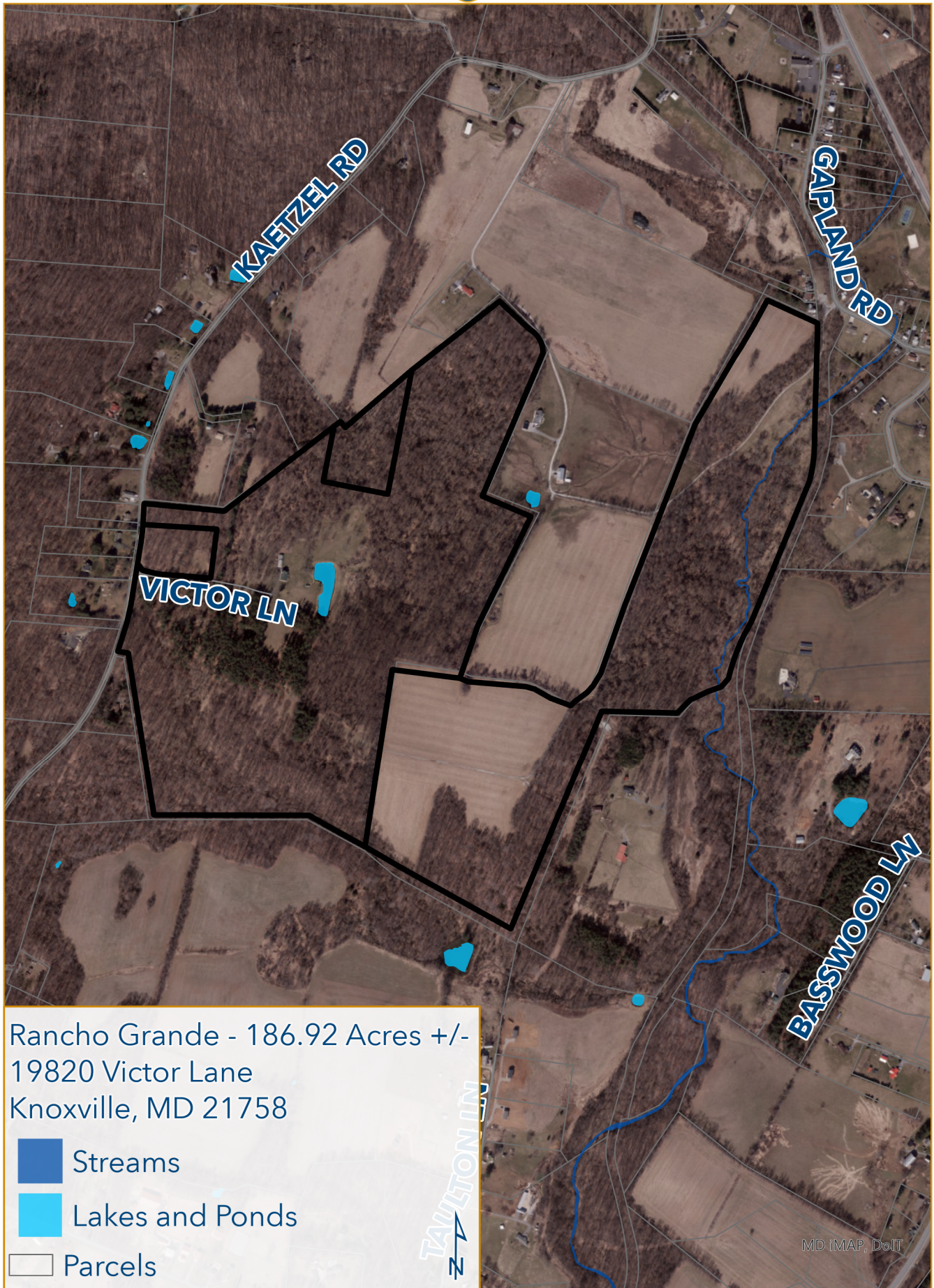
FISCAL IMPACT: RLP funds are 100% State dollars, mainly from DNR Open Space funds. In addition to the easement funds, we receive up to 3% of the easement value for administrative costs, a mandatory 1.5% for compliance/monitoring costs, and funds to cover all of our legal/settlement costs.

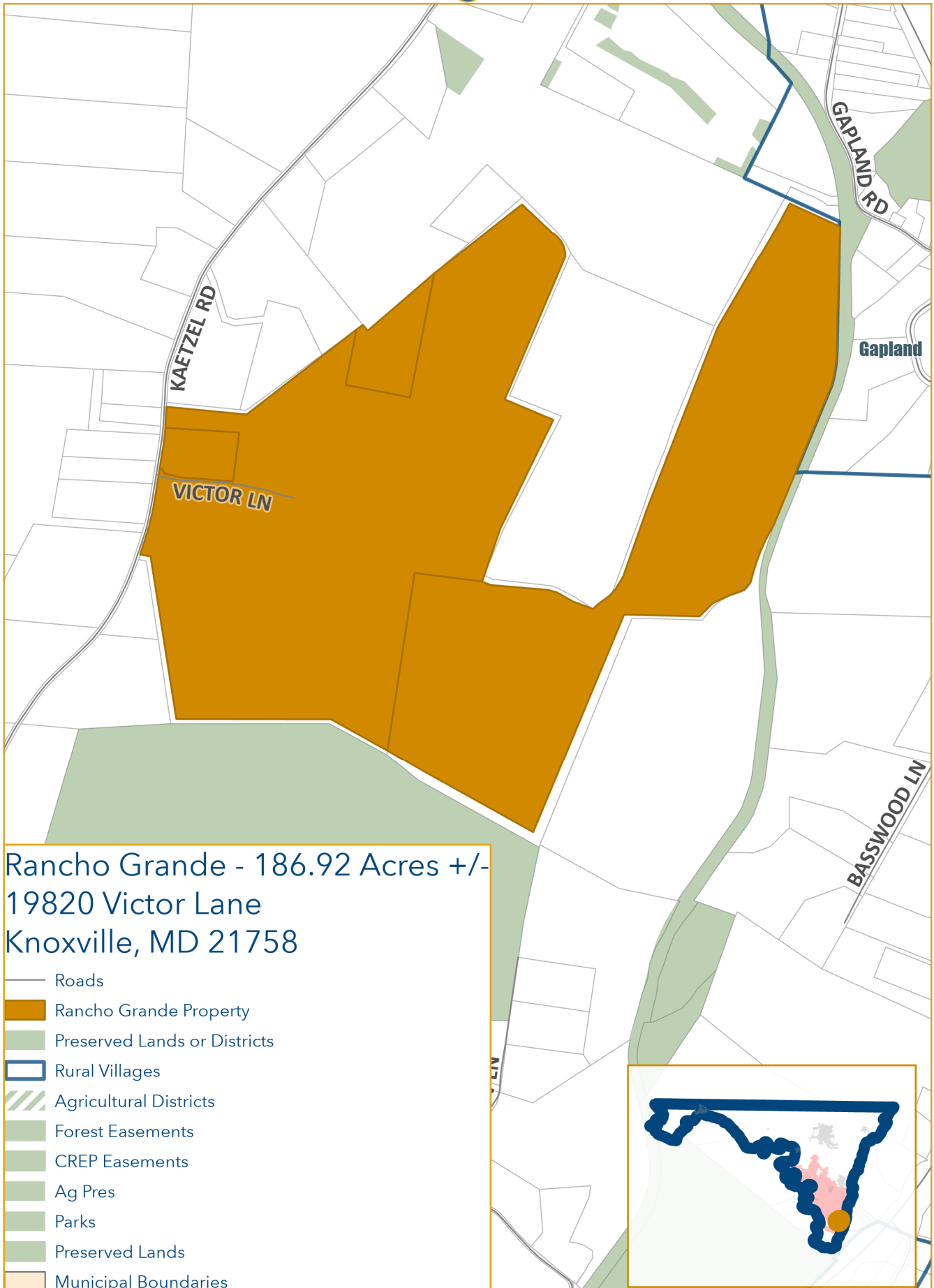
CONCURRENCES: Both the State RLP Board and the State Department of Natural Resources (DNR) staff have approved and support our program. A final money allocation will be approved by the State Board of Public Works.

ALTERNATIVES: If Washington County rejects State funds for RLP, the funds will be allocated to other counties in Maryland.

ATTACHMENTS: Aerial Map, Location Map, Ordinance

AUDIO/VISUAL NEEDS: N/A





ORDINANCE NO. ORD-2022-_____

**AN ORDINANCE TO APPROVE THE PURCHASE OF A CONSERVATION
EASEMENT UNDER THE MARYLAND RURAL LEGACY PROGRAM
(*Re: Rancho Grande, LLC RLP Conservation Easement*)**

RECITALS

1. The Maryland Rural Legacy Program ("RLP") provides the funding necessary to protect large, contiguous tracts of land and other strategic areas from sprawl development and to enhance natural resource, agricultural, forestry, and environmental protection through cooperative efforts among State and local governments.

2. Protection is provided through the acquisition of easements and fee estates from willing landowners and the supporting activities of Rural Legacy Sponsors and local governments.

3. For FY 2022, Washington County (the "County") was awarded a RLP grant totaling \$1,554,300.00 (the "RLP Funds").

4. Rancho Grande, LLC (the "Property Owner") is the fee simple owner of real property consisting of 186.92 acres, more or less (the "Property"), in Washington County, Maryland. The Property is more particularly described on Exhibit A attached hereto.

5. The County has agreed to pay the sum of approximately SIX HUNDRED FIFTY THOUSAND SEVEN HUNDRED TWENTY DOLLARS AND NO CENTS (\$650,720.00), which is a portion of the RLP Funds, to the Property Owner for a Deed of Conservation Easement on the Property (the "Rancho Grande, LLC RLP Conservation Easement").

THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Washington County, Maryland, that the purchase of a conservation easement on the Property be approved and that the President of the Board and the County Attorney be and are hereby authorized and directed to execute and attest, respectively, all such documents for and on behalf of the County relating to the purchase of the Rancho Grande, LLC RLP Conservation Easement.

ADOPTED this ____ day of _____, 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, County Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to legal sufficiency:

Kendall Desaulniers
Deputy County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

EXHIBIT A - DESCRIPTION OF PROPERTY

ALL those tracts, lots or parcels of land, and all the rights, ways, privileges and appurtenances thereunto belonging or in anywise appertaining, situate in Election District No. 20, Washington County, Maryland, and being shown and designated as follows:

REMAINING LANDS OF RANCHO GRANDE LLC

L. 1637 F. 993

103.76 AC (Tax Map Parcel 230)

+5.02 AC (Tax Map Parcel 355)

= 108.78 ACRES

AND

LANDS OF RANCHO GRANDE LLC

L. 2274 F. 569

78.14 ACRES

on the Plat entitled "Rural Legacy Plat for Rancho Grande LLC" recorded at Plat Folio 924 among the Miscellaneous Plat Records of Washington County, Maryland.

BEING part of the property which was conveyed (i) from Norman G. Paul and Nancy Lee Paul, his wife, to Rancho Grande, LLC (a Maryland limited liability company), by Deed dated March 16, 2001, and recorded in Liber 1637, folio 993, and (ii) from Robert L. Kaetzel and Virginia L. Kaetzel, his wife, to Rancho Grande, LLC (a Maryland limited liability company), by Deed dated March 8, 2004, and recorded in Liber 2274, Folio 569 among the Land Records of Washington County, Maryland.

TOGETHER WITH A RIGHT OF WAY OR EASEMENT over the Grantor's lands identified as "Remaining Lands of Rancho Grande LLC" for access to the lands identified as "Lands of Rancho Grande LLC" for access to the said "Lands of Rancho Grande LLC", and to/from Kaetzel Road.



Agenda Report Form

Open Session Item

SUBJECT: County Commissioners of Washington County Public Improvement Bonds of 2022 Authorizing Resolution

PRESENTATION DATE: May 3, 2022

PRESENTATION BY: Lindsey A. Rader, Bond Counsel for Washington County, and Kelcee G. Mace, Interim Chief Financial Officer

RECOMMENDED MOTION: Move to approve the resolution authorizing County Commissioners of Washington County (the “County”) to issue and sell, at public sale, upon its full faith and credit, a series of general obligation bonds in the original aggregate principal amount not to exceed \$17,045,000 for the purpose of financing or reimbursing costs of certain public facilities and projects, as presented.

REPORT-IN-BRIEF: Chapter 99 of the Laws of Maryland of 2018 and certain County Code provisions, as applicable, authorize the County to issue and sell at public sale, upon its full faith and credit, general obligation bonds for the purpose of financing or reimbursing the cost of certain public facilities and projects, as such terms are used in such statutory provisions (see attachment for the contemplated public facilities and projects). The contemplated bonds will not exceed \$17,045,000 in original aggregate principal amount (a maximum of \$10,000,000 expected to be tax-supported and a maximum \$7,045,000 expected to be self-supported). Certain details of the bonds are subject to adjustment based on market conditions, due to legal or tax considerations or for other reasons identified in the resolution. The Chief Financial Officer is authorized to make certain determinations and adjustments with respect to the bonds prior to release of the Preliminary Official Statement provided for in the resolution or following such release but prior to the sale of the bonds, including (without limitation) adjusting the original aggregate principal amount of the bonds, adjusting the amortization schedule for the bonds, and/or changing the principal, interest and/or optional redemption dates. In addition, authority to award or reject the bonds at the sale, and to make certain post-sale adjustments contemplated by the resolution, is delegated to the Chief Financial Officer, who shall act by order. Specified officials are authorized to finalize the form of the Preliminary Official Statement presented to the Board and to approve the final Official Statement. The resolution expresses the Board’s intention that post-receipt of bids adjustments be made on the sale date in order to allocate net original issue premium resulting from the successful bid not needed for underwriter’s discount, to the extent such additional net original issue premium is so available, to costs of the public facilities and projects, thereby reducing the final par amount of the bonds to be issued. The resolution provides that references to the Chief Financial Officer shall be construed as references

to the Interim Chief Financial Officer if at the applicable time the position of Chief Financial Officer has not been filled.

DISCUSSION: Proceeds from the bonds will be used to fund costs of certain infrastructure, public safety, educational and environmental public facilities and projects. The amount of bond funding has been reduced by \$3,000,000 from the amount originally anticipated. An environmental project originally budgeted to be funded from bond proceeds has been eliminated from the financing. Also, the amount of bond funds earmarked for education has been re-allocated among certain projects since adoption of the fiscal year 2022 Capital Budget. Issuance costs (other than the underwriter's discount of the successful bidder for the Bonds) will be funded from pay-go funds.

FISCAL IMPACT: Annual bond issuance has been included in the County's annual debt affordability analysis.

CONCURRENCES: County Administrator and County Attorney

ALTERNATIVES: If the resolution is not approved, it will be necessary to eliminate the public facilities and projects to be funded from the bonds as detailed in the Capital Improvement Plan. Also, it will be necessary to determine alternative funding for such public facilities and projects already in progress.

ATTACHMENTS: Resolution, schedule of public facilities and projects to be funded from the bonds, and draft Preliminary Official Statement. (Financial Statements and Supplemental Schedules together with Report of Independent Public Accountants available online at www.washco-md.net under Budget and Finance Department.)

AUDIO/VISUAL NEEDS: N/A

RESOLUTION NO. RS-2022-

A RESOLUTION AUTHORIZING AND EMPOWERING COUNTY COMMISSIONERS OF WASHINGTON COUNTY (THE "COUNTY") TO ISSUE AND SELL AT PUBLIC SALE, UPON ITS FULL FAITH AND CREDIT, A SERIES OF ITS GENERAL OBLIGATION BONDS DESIGNATED "COUNTY COMMISSIONERS OF WASHINGTON COUNTY PUBLIC IMPROVEMENT BONDS OF 2022," IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$17,045,000, SUBJECT TO REDUCTION AS PROVIDED HEREIN, PURSUANT TO THE PROVISIONS OF, AS APPLICABLE, CHAPTER 99 OF THE LAWS OF MARYLAND OF 2018 AND TITLE 6 OF THE CODE OF PUBLIC LOCAL LAWS OF WASHINGTON COUNTY (2019 EDITION), EACH AS AMENDED AS APPLICABLE, FOR THE PUBLIC PURPOSES OF FINANCING THE COST OF CERTAIN PUBLIC FACILITIES AND PROJECTS IN WASHINGTON COUNTY, INCLUDING THE COST OF ACQUISITION, ALTERATION, CONSTRUCTION, RECONSTRUCTION, ENLARGEMENT, EQUIPPING, EXPANSION, EXTENSION, IMPROVEMENT, REHABILITATION, RENOVATION, UPGRADING AND REPAIR OF VARIOUS INFRASTRUCTURE, PUBLIC SAFETY, EDUCATIONAL AND ENVIRONMENTAL PROJECTS, TOGETHER WITH ANY RELATED ARCHITECTURAL, FINANCIAL, LEGAL, PLANNING OR ENGINEERING SERVICES; PRESCRIBING THE TERMS AND CONDITIONS OF SAID BONDS AND THE TERMS AND CONDITIONS UPON WHICH SAID BONDS SHALL BE ISSUED AND SOLD AND OTHER DETAILS WITH RESPECT THERETO; PLEDGING THE FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER OF THE COUNTY TO THE PAYMENT OF THE BONDS AND PROVIDING THAT, IN THE EVENT FUNDS AVAILABLE TO THE COUNTY ARE INSUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS, THE COUNTY SHALL LEVY AND COLLECT AD VALOREM TAXES UPON ALL THE LEGALLY ASSESSABLE PROPERTY WITHIN WASHINGTON COUNTY SUFFICIENT TO PROVIDE FOR SUCH PAYMENTS WHEN DUE; PROVIDING FOR THE DISBURSEMENT OF THE PROCEEDS OF THE BONDS; APPROVING A PRELIMINARY OFFICIAL STATEMENT AND AUTHORIZING THE PREPARATION AND DISTRIBUTION OF AN OFFICIAL STATEMENT IN CONNECTION WITH THE ISSUANCE AND SALE OF SAID BONDS; MAKING CERTAIN FINDINGS CONCERNING DEBT LIMITATIONS OF WASHINGTON COUNTY; MAKING OR PROVIDING FOR THE MAKING OF CERTAIN ELECTIONS, COVENANTS OR DETERMINATIONS PERTAINING TO THE TAX-EXEMPT STATUS OF SAID BONDS; PROVIDING THAT THE PROVISIONS OF THIS RESOLUTION SHALL BE LIBERALLY CONSTRUED; AND GENERALLY PROVIDING FOR THE ISSUANCE OF SAID BONDS.

RECITALS

Chapter 99 of the Laws of Maryland of 2018 (the "2018 Act") authorizes and empowers County Commissioners of Washington County (the "County") to issue and sell bonds upon its full faith and credit in an aggregate principal amount not to exceed \$70,000,000 to provide funds to finance the cost of the construction, improvement or development (within the meaning of the 2018 Act) of certain public facilities (within the meaning of the 2018 Act) in Washington County. To date, the County has previously issued \$514,278 original aggregate principal amount of its County Commissioners of Washington County Public Improvement Bonds of 2019, \$9,060,000 original

aggregate principal amount of its County Commissioners of Washington County Public Improvement Bonds of 2020, and \$10,785,626 original aggregate principal amount of its County Commissioners of Washington County Public Improvement Bonds of 2021 pursuant to the bond issuing authority provided by the 2018 Act.

Title 6 of the Code of Public Local Laws of Washington County, Maryland (2019 Edition), as amended to date (the “Water and Sewer Act”), authorizes and empowers the County to issue bonds upon its full faith and credit to provide funds for the purpose of paying the cost of a water system, sewerage system or drainage system or any part of such system that the County owns, constructs or operates (referred to as “projects” in the Water and Sewer Act).

Pursuant to the authority of the 2018 Act and the Water and Sewer Act, as applicable, the County has determined to issue and sell its general obligation bonds in an original aggregate principal amount not to exceed \$17,045,000 (the “New Money Bonds”) to finance the cost of the construction, improvement or development (within the meaning of the 2018 Act) of certain public facilities (within the meaning of the 2018 Act) in Washington County and the cost of certain projects (within the meaning of the Water and Sewer Act). The New Money Bonds are being issued to finance the cost of certain public facilities and projects as more particularly described in Section 2 herein. The issuance of the New Money Bonds shall not cause the County to exceed the debt limitation provided for in the Water and Sewer Act.

The Water and Sewer Act and the 2018 Act are together referred to as the “Acts”.

The New Money Bonds, as authorized to be issued and sold by this Resolution, are a single series of bonds for the purposes of financing the cost of certain public facilities and projects in Washington County, all as described herein, and are referred to in the Sections of this Resolution as the “Bonds.”

References in this Resolution to “principal amount” or “principal amounts” shall be construed as “par amount” or “par amounts”, respectively. References in this Resolution to “finance” or “financing” are deemed to include “reimburse” or “reimbursing”, respectively.

These Recitals constitute an integral part of this Resolution. Capitalized terms used in these Recitals and not otherwise defined in the following Sections of this Resolution shall have the meanings given to such terms in these Recitals.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY:

Section 1. The County hereby determines that it is necessary to borrow money and incur indebtedness pursuant to the authority of the 2018 Act and the Water and Sewer Act, as applicable, to finance the cost of the public facilities and the projects described in Section 2 hereof.

Pursuant to the authority of the 2018 Act and the Water and Sewer Act, as applicable, the County shall borrow on its full faith and credit the aggregate sum of not to exceed \$17,045,000 in order to provide funds to finance the cost of the construction, improvement or development of certain public facilities in Washington County (within the meaning of the 2018 Act) and to finance the cost of certain projects (within the meaning of the Water and Sewer Act), as further described in Section 2 hereof, and shall evidence such borrowing by the issuance of a series of its general obligation bonds in the original aggregate principal amount not to exceed \$17,045,000 and designated “County Commissioners of Washington County Public Improvement Bonds of 2022” (the “Bonds” or, individually, each a “Bond”).

The Chief Financial Officer of the County (who constitutes the Director of the Office of Budget and Finance for purposes of the County Code, the “Chief Financial Officer”), on behalf of the County, with the advice of the financial advisor to the County and bond counsel to the County, is hereby authorized from time to time prior to the sale of the Bonds to adjust the original aggregate principal amount of the Bonds as set forth in Section 3 hereof upward or downward (so long as such original aggregate principal amount, as adjusted, does not exceed \$17,045,000), to eliminate one or more of the maturities of the Bonds provided for in Section 3 hereof and/or to adjust the original aggregate principal amounts of each maturity of the Bonds upward or downward, due to tax considerations, due to market considerations, in order to restructure the amortization schedule for the Bonds to meet financial considerations impacting the County, to account for anticipated original issue premium so as to avoid an over-issuance problem and/or in order to reduce the par amount of the Bonds needed due to anticipated original issue premium, and/or to reduce the proceeds of the Bonds to be applied to any of the contemplated public facilities or projects provided for in Section 2 hereof due to the availability of other funds for such public facilities or projects or based on a decision of the Board of County Commissioners of Washington County (the “Board”) made after this Resolution is adopted to reduce the proceeds of the Bonds to be applied to any particular public facilities or projects, and any such adjustment (i) shall be reflected in the Preliminary Official Statement provided for in Section 19 hereof if such determination is made prior to the release of such Preliminary Official Statement or (ii) shall be communicated in accordance with the provisions of the official Notice of Sale provided for in Section 11 hereof if such determination is made after the release of such Preliminary Official Statement.

The final original aggregate principal amount of the Bonds, the final maturities of the Bonds and the final original aggregate principal amount of each maturity of the Bonds will be determined in accordance with an order or orders of the Chief Financial Officer delivered in conjunction with the award of the Bonds in accordance with the provisions of Section 12 hereof.

It is the stated intention of the Board that, to the extent available for such purpose, any net original issue premium resulting from the successful bidder’s bid for the Bonds available after accounting for the underwriter’s discount of the successful bidder for the Bonds payable from such net original issue premium (as adjusted if applicable) be allocated to the purposes contemplated in Section 2 of this Resolution, thereby reducing the par amount of the Bonds to be issued for such purposes specified in Section 2. Any rounding amounts attributable to the fact that the Bonds must be issued in denominations of \$5,000 and integral multiples thereof shall also be applied to the purposes specified in Section 2 hereof. Costs of issuance of the Bonds, other than underwriter’s

discount payable to the successful bidder for the Bonds from proceeds of net original issue premium, shall be paid by the County from funds on hand.

Section 2. Subject to adjustments made in connection with the sale of the Bonds (including as contemplated in Section 1 hereof or to provide for the application of net original issuance premium received in connection with the sale and issuance of the Bonds), the projects (“projects” shall be deemed to include the public facilities contemplated by the 2018 Act) and purposes on account of which the Bonds are issued and the approximate amount of the par value of proceeds of the Bonds allocated to each class of projects are identified as follows:

<u>Proceeds</u>	<u>Use</u>
\$5,577,000	Infrastructure Projects
700,000	Public Safety Projects
3,723,000	Educational Projects
7,045,000	Environmental Projects

Notwithstanding the foregoing allocation, the County, without notice to or the consent of the registered owners of the Bonds, may (i) reallocate the approximate amount of the par value of the proceeds of the Bonds, and (ii) allocate and reallocate any net original issue premium received by the County with respect to the sale of the Bonds, to be spent among the projects referenced above (as such projects may be further identified in materials provided or available to the Board or in resolutions of the Board) in compliance with applicable County budgetary procedures or applicable law. If the original aggregate par amount of the Bonds is reduced prior to or in connection with the sale of the Bonds as contemplated by this Resolution, such reduction and the allocation of any net original issue premium to the uses specified in the table above may be reflected in the certificate executed and delivered by authorized County officials in accordance with the provisions of Section 14 of this Resolution. In addition, without notice to or the consent of the registered owners of the Bonds, the County may reallocate the par amount or other proceeds of the Bonds to projects not originally contemplated by this Resolution in accordance with the provisions of the Acts and any other applicable law.

Section 3. (a) The Bonds shall be dated their dated date and shall be issued in the denominations of \$5,000 each or any integral multiple thereof. The Bonds shall bear interest from their dated date. Subject to the further provisions of this Section 3, interest on the Bonds shall be payable on January 1, 2023 and on each July 1 and January 1 thereafter until maturity or, as applicable, prior redemption. Each January 1 or July 1 on which interest is due on the Bonds is referred to herein as an “Interest Payment Date”. Interest shall be calculated on a 30-day month/360-day year basis.

(b) Subject to the provisions of this Resolution, the Bonds shall mature or be subject to mandatory sinking fund redemption as designated by the successful bidder for the Bonds, on July 1 of the years and in the amounts as follows:

[CONTINUED ON FOLLOWING PAGE]

<u>Year</u> <u>(July 1)</u>	<u>Principal Amount</u>	<u>Year</u> <u>(July 1)</u>	<u>Principal Amount</u>
2023	\$535,000	2033	\$ 880,000
2024	565,000	2034	920,000
2025	595,000	2035	945,000
2026	625,000	2036	980,000
2027	655,000	2037	1,005,000
2028	690,000	2038	1,040,000
2029	725,000	2039	1,070,000
2030	760,000	2040	1,105,000
2031	800,000	2041	1,135,000
2032	845,000	2042	1,170,000

Note: The original aggregate principal amount of, and original aggregate principal amount of each maturity of, the Bonds, is subject to adjustment prior to sale as provided in Section 1 hereof and in the official Notice of Sale provided for in Section 11 hereof. In addition, the original aggregate principal amount of, and/or the original aggregate principal amount of each maturity of, the Bonds is subject to adjustment after receipt of bids in accordance with the provisions of the official Notice of Sale provided for in Section 11 hereof. The final original aggregate principal amount of the Bonds, as issued, shall not exceed \$17,045,000.

(c) The foregoing provisions of this Section 3 are also subject to the provisions of Sections 1, 11 and 12 hereof.

(d) Subject to the provisions of Section 11 hereof, each Bond shall bear interest from its dated date if no interest payment has been paid or from the most recent Interest Payment Date to which interest has been paid or duly provided for; provided, however, that each Bond authenticated after the Record Date (as hereinafter defined) for any Interest Payment Date, but prior to such Interest Payment Date, shall bear interest from such Interest Payment Date. Interest on the Bonds shall be paid at the rate or rates named by the successful bidder for the Bonds in accordance with the terms of the official Notice of Sale hereinafter provided for.

(e) The County hereby appoints Manufacturers and Traders Trust Company, a New York state banking corporation with trust powers, as bond registrar and as paying agent for the Bonds (the "Bond Registrar and Paying Agent").

(f) The principal of and interest on the Bonds shall be payable in such money of the United States of America as is lawful at the time of payment.

So long as the Bonds are maintained in Book-Entry Form (as hereinafter defined), payments of principal or redemption price of the Bonds shall be made as described in Section 5 hereof. At any other time, the principal or redemption price of each Bond shall be paid upon presentment and surrender of such Bond on the date such principal or redemption price is payable or if such date is not a Business Day (as hereinafter defined) then on the next succeeding Business Day at the designated corporate trust office of the Bond Registrar and Paying Agent.

Interest on each Bond shall be payable to the person in whose name such Bond is registered (the “Registered Owner”) on the registration books maintained for the Bonds as of the close of business on the 15th calendar day of the month immediately preceding each Interest Payment Date (the “Record Date”). So long as the Bonds are maintained in Book-Entry Form, payment of interest on the Bonds shall be made as described in Section 5 hereof. At any other time, payment of the interest on each Bond shall be made by check mailed on the date such interest is payable or, if such date is not a Business Day, then the next succeeding Business Day to the address of such Registered Owner as it appears on said registration books for the Bonds (the “Bond Register”).

“Business Day” means a day other than a Saturday, a Sunday or a day on which the Bond Registrar and Paying Agent is authorized or obligated by law or required by executive order to remain closed.

(g) The interest on any Bond which is payable, but is not punctually paid or duly provided for, on the appropriate Interest Payment Date shall forthwith cease to be payable to the Registered Owner thereof by virtue of having been such Registered Owner on the relevant Record Date; and such interest shall be paid by the Bond Registrar and Paying Agent to the person in whose name the Bond (or its predecessor Bond) is registered at the close of business on a date to be fixed by the Bond Registrar and Paying Agent for the payment of such interest, notice thereof being given by first class mail (postage prepaid) to said person not fewer than 30 days prior to such special record date, at the address of such person appearing on the Bond Register, or may be paid at any time in any other lawful manner not inconsistent with the requirements of any securities exchange on which the Bonds may be listed and upon such notice as may be required by such exchange.

Section 4. The Bonds shall be issued as fully registered bonds registered on the Bond Register kept for that purpose by the Bond Registrar and Paying Agent, and shall be registered and transferred in accordance with the terms and conditions set forth in the Bonds. The Bonds shall be initially issued in the form of authenticated, fully registered Bonds in the principal amount of each separate maturity of the Bonds.

Section 5. The provisions of this Section 5 shall apply to the Bonds so long as the Bonds shall be maintained in Book-Entry Form with a Depository (as hereinafter defined), any other provisions of this Resolution to the contrary notwithstanding.

A system for registration of the Bonds in Book-Entry Form with a Depository, which shall initially be The Depository Trust Company (“DTC”), shall be in effect on the date of the issuance and delivery of the Bonds.

(a) Upon initial issuance and delivery, one fully registered bond for the original aggregate principal amount of each maturity of the Bonds will be registered in the name of Cede & Co., as nominee for DTC, and immobilized in the custody of DTC or held by the Bond Registrar and Paying Agent on DTC’s behalf through DTC’s “FAST” system.

(b) Transfer of ownership interests in the Bonds will be accomplished by book entries made by the Depository and, in turn, by the direct or indirect participants (the “Participants”) who

act on behalf of the ultimate purchasers of the Bonds (the “Beneficial Owners”). The Beneficial Owners will not receive certificates representing their ownership in the Bonds, except as hereafter provided.

(c) The principal or redemption price (if any) of and interest on the Bonds shall be payable to the Depository, or registered assigns, as the registered owner of the Bonds, in same day funds on each date on which the principal or redemption price of (if any) or interest on the Bonds is due as provided for in this Resolution and in the Bonds or as otherwise required by the Depository. Such payments shall be made to the offices of the Depository specified by the Depository to the Bond Registrar and Paying Agent. Without notice to or the consent of the holders of the Bonds, the County, the Bond Registrar and Paying Agent and the Depository may agree in writing to make payments of principal and interest in a manner different from that set out herein; no such written agreement shall be required if a change is provided for in the Depository’s operational arrangements. Neither the County nor the Bond Registrar and Paying Agent shall have any obligation with respect to the transfer or crediting of the appropriate principal and interest payments to the Participants or the Beneficial Owners or their nominees.

(d) The County may replace any Depository as the securities depository for the Bonds with another Depository or discontinue the maintenance of the Bonds with any Depository if (i) the County, in its sole discretion, determines that any (A) such Depository is incapable of discharging its duties with respect to the Bonds, or (B) the interests of the Beneficial Owners might be adversely affected by the continuation of the Book-Entry System (as hereinafter defined) with such Depository as the securities depository for the Bonds, or (ii) such Depository determines not to continue to act as a securities depository for the Bonds or is no longer permitted to act as such securities depository. Notice of any determination pursuant to clause (i) shall be given to such Depository at least 30 days prior to any such discontinuance (or such fewer number of days as shall be acceptable to such Depository). Neither the County nor the Bond Registrar and Paying Agent will have any obligation to make any investigation to determine the occurrence of any events that would permit the County to make any determination described in this paragraph.

(e) If, following a determination or event specified in subsection (d) above, the County discontinues the maintenance of the Bonds in Book-Entry Form, the County will issue replacement bonds (the “Replacement Bonds”) directly to the applicable Participants as shown on the records of the Depository or, to the extent requested by any Participant, to the Beneficial Owners of the Bonds as further described in this Section. The Bond Registrar and Paying Agent shall make provisions to notify the applicable Participants and the applicable Beneficial Owners by mailing an appropriate notice to the Depository, or by other means deemed appropriate by the Bond Registrar and Paying Agent in its discretion, that the County will issue Replacement Bonds directly to the Participants shown on the records of the Depository or, to the extent requested by any Participant, to Beneficial Owners of the Bonds shown on the records of such Participant, as of a date set forth in such notice, which shall be a date at least 10 days after receipt of such notice by the Depository (or such fewer number of days as shall be acceptable to the Depository).

In the event that Replacement Bonds are to be issued to the Participants or to the Beneficial Owners with respect to the Bonds, the Bond Registrar and Paying Agent shall promptly have prepared Replacement Bonds registered in the names of such Participants as shown on the records

of the Depository or, if requested by such Participants, in the names of the Beneficial Owners of the Bonds, as shown on the records of such Participants as of the date set forth in the notice delivered in accordance with the immediately preceding paragraph. Replacement Bonds issued to Participants or to Beneficial Owners shall be in the authorized denominations, be payable as to principal and interest on the same dates as the Bonds, with interest being payable by check or draft mailed to each registered owner at the address of such owner as it appears on the Bond Register and principal being payable upon presentation to the Bond Registrar and Paying Agent, and be in fully registered form.

Replacement Bonds issued to a Depository shall have the same terms, form and content as the Bonds initially registered in the name of the Depository to be replaced or its nominee except for the name of the record owner.

(f) The Depository and its Participants and the Beneficial Owners, by their acceptance of the Bonds, agree that neither the County nor the Bond Registrar and Paying Agent shall have any liability for the failure of the Depository to perform its obligations to the Participants and the Beneficial Owners, nor shall the County or the Bond Registrar and Paying Agent be liable for the failure of any Participant or other nominee of the Beneficial Owners to perform any obligation to the Beneficial Owners of the Bonds.

For purposes of this Section 5, the following words have the following meanings:

“Book-Entry Form” or “Book-Entry System” means a form or system, as applicable, under which (i) the ownership of beneficial interests in the Bonds may be transferred only through a book-entry and (ii) physical bond certificates in fully registered form are registered only in the name of a Depository or its nominee as holder, with the physical bond certificates “immobilized” in the custody of the Depository or in the custody of the Bond Registrar and Paying Agent on behalf of the Depository.

“Depository” means any securities depository that is a “clearing corporation” within the meaning of the New York Uniform Commercial Code and a “clearing agency” registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934, as amended, operating and maintaining, with its participants or otherwise, a Book-Entry System to record ownership of beneficial interests in municipal bonds, and to effect transfers of municipal bonds, in Book-Entry Form, and includes and means initially The Depository Trust Company.

Section 6. (a) The Bonds that mature on or before July 1, 2032 are not subject to redemption at the option of the County prior to their maturities. The Bonds that mature on and after July 1, 2033 shall be redeemable at the option of the County, in whole or in part, on any date on or after July 1, 2032, in any order directed by the County, at a redemption price of the principal amount of the Bonds (or portions thereof) to be redeemed, plus accrued interest on the principal amount being redeemed to the date fixed for redemption, without premium or penalty. The particular maturities or portions of maturities of the Bonds to be so redeemed shall be determined in the sole discretion of the County.

(b) The provisions relating to the optional redemption of the Bonds and the mandatory sinking fund redemption of the Bonds (if applicable) are provided for in the form of Bond set forth in Section 8 hereof.

(c) Notwithstanding any provisions contained herein, during any period in which the Bonds are maintained pursuant to a Book-Entry System, redemption of the Bonds shall occur in accordance with the Depository's standard procedures for redemption of obligations such as the Bonds.

(d) The provisions of this Section 6 are also subject to the provisions of Section 11 hereof.

Section 7. The Bonds, when issued, shall be executed in the name of the County by the President or the Vice President of the Board, by manual or facsimile signature. The seal of, or a facsimile of the seal of, the County shall be impressed, affixed or imprinted on the Bonds, and the Bonds shall be attested by the County Clerk, by manual or facsimiles signature. The Bonds shall be authenticated by the Bond Registrar and Paying Agent, by manual signature. The provisions of this paragraph are subject to the provisions of Section 21(c) of this Resolution.

In the event any official of the County whose signature shall appear on any Bond described in this Resolution shall cease to be such official prior to the delivery of said Bond, his or her signature shall nevertheless be valid, sufficient and binding for the purposes herein intended.

There shall be printed on or attached to each of the Bonds the text of or a copy of the approving legal opinion of Bond Counsel with respect to the Bonds. Such printed text or opinion copy shall be certified by the manual or facsimile signature of the President or the Vice President of the Board to be a true and complete copy of such text or such opinion as delivered to the County on the date of delivery of the Bonds to the original purchasers thereof.

Section 8. The Bonds shall be in substantially the following form, which form together with all of the terms, covenants and conditions therein contained, is hereby adopted by the County as and for the form of obligation to be incurred by it, and said terms, covenants and conditions are hereby made binding upon the County, including the promise to pay therein contained, in accordance with said form:

[CONTINUED ON NEXT PAGE]

(Form of Face of Bond)

Note: Bracketed language is intended to reflect that such provisions apply only in certain circumstances, and such language shall be deleted from or included in the final form of the Bonds, as appropriate.

UNITED STATES OF AMERICA
STATE OF MARYLAND
COUNTY COMMISSIONERS OF WASHINGTON COUNTY

PUBLIC IMPROVEMENT BOND OF 2022

No. R-_____ \$ _____

Annual Interest Rate

Maturity Date

Bond Date

CUSIP Number

July 1, 20_____

_____, 2022

Registered Owner: Cede & Co.

Principal Amount: _____ Dollars

County Commissioners of Washington County, a body politic and corporate organized and existing under the Constitution and laws of the State of Maryland (the "County"), hereby acknowledges itself indebted for value received and, upon surrender hereof, promises to pay to the Registered Owner shown above, or his registered assigns, on the Maturity Date shown above, unless, to the extent applicable, this bond shall have been called for prior redemption and payment of the redemption price made or provided for, the Principal Amount shown above, and to pay interest on the outstanding principal amount hereof from the later of the Bond Date shown above and the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or provided for; provided, however, if this bond is authenticated after a Record Date (as hereinafter defined) for any Interest Payment Date and before such Interest Payment Date, it shall bear interest from such Interest Payment Date.

Interest on this bond shall be paid at the Annual Interest Rate shown above, payable on January 1, 2023 and semiannually thereafter on July 1 and January 1 in each year (the "Interest Payment Dates") until payment of such Principal Amount shall be discharged as provided in the Resolution (as hereinafter defined). Such interest shall be paid to the person in whose name this bond is registered on the registration books for the series of bonds of which this bond is one (the "Bond Register") maintained by the Bond Registrar and Paying Agent (as hereinafter defined) at the close of business on the 15th calendar day of the month next preceding each Interest Payment Date (the "Record Date"). Interest shall be calculated on a 30-day month/360-day year basis.

Notwithstanding the preceding sentence, interest on this bond which is payable, but is not punctually paid or duly provided for, on any Interest Payment Date shall forthwith cease to be payable to the Registered Owner by virtue of having been such Registered Owner on the relevant Record Date and such interest shall be paid by Manufacturers and Traders Trust Company, as the bond registrar and as the paying agent (such entity, or its successors or assigns, the “Bond Registrar and Paying Agent”) to the person in whose name this bond (or its predecessor bond) is registered at the close of business on a date fixed by the Bond Registrar and Paying Agent for the payment of such interest, notice thereof being given by first class mail, postage prepaid, to said person not fewer than 30 days prior to such special record date, at the address of such person appearing on the Bond Register, or may be paid at any time in any other lawful manner not inconsistent with the requirements of any securities exchange on which this bond may be listed and upon such notice as may be required by such exchange.

Principal or redemption price of and interest on this bond are payable in such money of the United States of America as is lawful at the time of payment. If a principal payment date or interest payment date falls on a Saturday, a Sunday or a day on which the Bond Registrar and Paying Agent is authorized or obligated by law or required by executive order to remain closed, payment may be made on the next succeeding day that is not a Saturday, a Sunday or a day on which the Bond Registrar and Paying Agent is authorized or obligated by law or required by executive order to remain closed, and no interest shall accrue on the scheduled amount due for the intervening period.

This bond is one of an issue of bonds limited in original aggregate principal amount to \$_____, all dated the date of delivery and all known as “County Commissioners of Washington County Public Improvement Bonds of 2022” (the “Bonds”). The Bonds are issued as registered bonds, without coupons, in the denominations of \$5,000 or any integral multiple thereof. The Bonds are numbered consecutively from No. 1 upward and mature on July 1 in the years and in the amounts and bear interest at the annual rates, all as set forth below:

Maturing (July 1)	Principal <u>Amount</u>	Interest <u>Rate</u>	Maturing (July 1)	Principal <u>Amount</u>	Interest <u>Rate</u>
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[(¹) Denotes maturity date of a term bond.]

[AMORTIZATION SCHEDULE FOR THE BONDS TO BE COMPLETED FOLLOWING
PRICING]

*[Include the following for each maturity constituting a term bond only to extent the successful bidder for the Bonds designates term bonds--*The Bonds maturing on July 1, _____ are subject to mandatory sinking fund redemption at a redemption price equal to 100% of the principal amount thereof, together with interest accrued to the date fixed for redemption, on the dates and in the principal amounts set forth below:

Redemption Date

Mandatory Sinking
Fund Installment]

* Final maturity.

The Bonds that mature on or before July 1, 2032 are not subject to redemption at the option of the County prior to their respective maturities. The Bonds that mature on and after July 1, 2033 are subject to redemption at the option of the County, in whole or in part, on any date on or after July 1, 2032, in any order directed by the County, at a redemption price of the principal amount of the Bonds (or portions thereof) to be redeemed, plus accrued interest on the principal amount being redeemed to the date fixed for redemption, without premium or penalty.

If fewer than all of the Bonds of any one maturity shall be called for redemption, then the particular Bonds of such maturity to be redeemed in whole or in part shall be selected by such means and in such manner as the Bond Registrar and Paying Agent, in its sole discretion, shall determine. Each \$5,000 principal amount of any Bond shall be considered a separate Bond for the purposes of selection of Bonds for redemption.

If all or a portion of the Bonds outstanding are to be redeemed, the County shall give or cause to be given notice of such redemption by first class mail, postage prepaid, at least 30 days prior to the date fixed for redemption to each registered owner of a Bond to be redeemed in whole or in part at the address of such registered owner appearing on the Bond Register. The failure to mail the redemption notice or any defect in the notice so mailed shall not affect the validity of the redemption proceedings. The County may, but shall not be obligated to, publish such notice of redemption at least once not fewer than 30 days prior to the date fixed for redemption in a newspaper circulating in the City of Baltimore, Maryland and also in a financial journal or daily newspaper of general circulation published in the City of New York, New York. The redemption notice shall state (i) whether the Bonds are to be redeemed in whole or in part and, if in part, the maturities, numbers, interest rates and CUSIP numbers of the Bonds to be redeemed, (ii) in the case of a partial redemption of any Bond, the portion of the principal amount which is to be redeemed, (iii) that interest shall cease to accrue on the Bonds (or portions thereof) called for redemption on the date fixed for redemption, (iv) the date fixed for redemption and the redemption price, (v) the address of the Bond Registrar and Paying Agent with a contact person and phone number, and (vi) that the Bonds to be redeemed in whole or in part shall be presented for redemption and payment on or after the date fixed for redemption at the designated corporate trust office of the Bond Registrar and Paying Agent. Any such notice may be conditioned upon receipt by the Bond Registrar and Paying Agent of sufficient funds to effect such redemption.

From and after the date fixed for redemption, if monies sufficient for the payment of the redemption price of the Bonds (or portions thereof) called for redemption plus accrued interest due thereon to the date fixed for redemption are held by the Bond Registrar and Paying Agent on such date, the Bonds (or portions thereof) so called for redemption shall become due and payable at the redemption price provided for redemption of such Bonds (or portions thereof) on such date, interest on such Bonds (or portions thereof) shall cease to accrue and the registered owners of such Bonds so called for redemption in whole or in part shall have no rights in respect thereof except to receive payment for the redemption price thereof plus accrued interest thereon to the date fixed for redemption from such monies held by the Bond Registrar and Paying Agent. Upon presentation and surrender of a Bond called for redemption in whole or in part, the Bond Registrar and Paying Agent shall pay the appropriate redemption price of such Bond plus accrued interest thereon to the date fixed for redemption. If Bonds (or portions thereof) so called for redemption are not paid upon presentation and surrender as described above, such Bonds shall continue to bear interest at the rates stated therein until paid.

In case part but not all of a Bond shall be selected for redemption, then, upon the surrender thereof, there shall be issued without charge to the registered owner thereof Bonds in any of the authorized denominations as specified by the registered owner. The aggregate principal amount of Bonds so issued shall be equal to the unredeemed balance of the principal amount of the Bond surrendered, and the Bonds issued shall bear the same interest rate and shall mature on the same date as the Bond surrendered.

*[TO BE USED FOR BONDS IN BOOK-ENTRY FORM ONLY --*So long as all of the Bonds shall be maintained in book-entry form with a Depository (as defined in the Resolution) in accordance with Section 5 of the Resolution, in the event that part, but not all, of this bond shall be called for redemption, the holder of this bond may elect not to surrender this bond in exchange for a new Bond or Bonds and in such event shall make a notation indicating the principal amount of such redemption and the date thereof on the Payment Grid attached hereto. For all purposes, the principal amount of this bond outstanding at any time shall be equal to the lesser of (A) the Principal Amount shown on the face hereof and (B) such Principal Amount reduced by the principal amount of any partial redemption of this bond following which the holder of this bond has elected not to surrender this bond. The failure of the holder hereof to note the principal amount of any partial redemption on the Payment Grid attached hereto, or any inaccuracy therein, shall not affect the payment obligation of the County hereunder. THEREFORE, IT CANNOT BE DETERMINED FROM THE FACE OF THIS BOND WHETHER A PART OF THE PRINCIPAL OF THIS BOND HAS BEEN PAID.

Unless this bond is presented by an authorized representative of The Depository Trust Company, a limited-purpose trust company organized under the New York Banking Law ("DTC"), to the County or its agent for registration of transfer, exchange, or payment, and any bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.]

The Bonds are issued pursuant to the authority of Chapter 99 of the Laws of Maryland of 2018 and Title 6 of the Code of Public Local Laws of Washington County (2019 Edition), each as amended to date (collectively, the “Act”), and in accordance with Resolution No. RS-2022-__ of the Board of County Commissioners of the County adopted on _____, 2022 (the “Resolution”).

The Bonds will be transferable only upon the Bond Register by the Bond Registrar and Paying Agent. Any Bond presented for transfer, exchange, registration or payment (if so required by the Bond Registrar and Paying Agent) shall be accompanied by a written instrument or instruments of transfer or authorization for exchange, in form and with guaranty of signature satisfactory to the Bond Registrar and Paying Agent, duly executed by the registered owner thereof or by his duly authorized attorney. Upon any transfer or exchange, the County shall execute and the Bond Registrar and Paying Agent shall authenticate and deliver in the name of the registered owner or the transferee or transferees, as the case may be, a new registered Bond or Bonds, in any of the authorized denominations in an aggregate principal amount equal to the principal amount of the Bond exchanged or transferred and maturing on the same date and bearing interest at the same rate. In each case, the County and the Bond Registrar and Paying Agent may require payment by the registered owner requesting the exchange or transfer of any tax, fee or other governmental charge, shipping charges and insurance that may be required to be paid with respect thereto, but otherwise no charge shall be made to the registered owner for the exchange or transfer.

The Bond Registrar and Paying Agent shall not be required to transfer or exchange any Bond after the mailing of notice calling such Bond or portion thereof for redemption; provided, however, that this limitation shall not apply to any portion of a Bond which is not being called for redemption.

It is hereby certified and recited that each and every act, condition and thing required to exist, to be done, to have happened and to be performed precedent to and in the issuance of this bond, does exist, has been done, has happened and has been performed in full and strict compliance with the Constitution and laws of the State of Maryland and the Resolution authorizing the issuance of the issue of bonds, of which this bond is one, and that said issue of bonds, together with all other indebtedness of the County, is within every debt and other limit prescribed by the Constitution and laws of said State. This bond is an obligation of the County, payable as provided in the Resolution, and the full faith and credit and unlimited taxing power of County Commissioners of Washington County are hereby irrevocably pledged to the payment of the principal of this bond and of the interest to accrue hereon at the dates and in the manner mentioned herein.

This bond shall not be valid or become obligatory for any purpose or be entitled to any benefit or security under the Resolution until the Certificate of Authentication endorsed hereon shall have been signed by an authorized signatory of the Bond Registrar and Paying Agent.

IN WITNESS WHEREOF, the County has caused this bond to be executed in its name by the [Vice] President of the Board of County Commissioners of Washington County and attested by the County Clerk, and has also caused its corporate seal to be affixed or imprinted hereon.

(SEAL)

ATTEST:

COUNTY COMMISSIONERS OF
WASHINGTON COUNTY

By: _____
County Clerk

By: _____
[Vice] President, Board of
County Commissioners of Washington County

CERTIFICATE OF AUTHENTICATION

Date of Authentication:

This bond is one of the registered bonds of County Commissioners of Washington County designated "County Commissioners of Washington County Public Improvement Bonds of 2022".

MANUFACTURERS AND TRADERS TRUST COMPANY,
as Bond Registrar and Paying Agent

By: _____
Authorized Signatory

PAYMENT GRID

<u>Date of Payment</u>	<u>Principal Amount Paid</u>	<u>Principal Amount Outstanding</u>	<u>Holder Signature</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto _____ (Tax Identification or Social Security No. _____) the within bond and all rights thereunder, and does hereby constitute and appoint _____ attorney to transfer the within bonds on the books kept for the registration thereof, with full power of substitution in the premises.

Dated:

Signature Guaranteed:

NOTICE: Signatures must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company

(Signature of Registered Owner)
NOTICE: Signature must correspond with the name of the Registered Owner of the within bond as it appears on the face of the within bond in every particular, without alteration or enlargement or any change whatever

IT IS HEREBY CERTIFIED that the following is [the text of] [a true and correct copy of] the complete legal opinion of Funk & Bolton, P.A., Baltimore, Maryland, with respect to the issue of bonds of which this bond is one, that the original of said opinion was manually executed, dated and issued as of the date of delivery of, and payment for, said issue of bonds by the original purchaser thereof, and that an executed copy thereof is on file with the Bond Registrar and Paying Agent.

COUNTY COMMISSIONERS OF
WASHINGTON COUNTY

By: _____
[Vice] President, Board of
County Commissioners of Washington County

(Insert or Attach Text of or Copy of Opinion of Bond Counsel)

(End of Form of Bond)

[CONTINUED ON NEXT PAGE]

Section 9. The President or the Vice President of the Board shall be and is hereby authorized to make such changes in the form of bond set forth in Section 8 hereof as the President or the Vice President shall deem necessary to carry into effect the provisions of this Resolution, including, without limitation, to include or remove bracketed provisions set forth in the form of Bond provided for in Section 8 hereof, to reflect matters determined in accordance with Sections 1, 3, 11, or 12 hereof, or to comply with recommendations of bond counsel to the County; provided, however, that the President or the Vice President shall make no change materially affecting the substance of such form unless such change is determined by the Chief Financial Officer, with the advice of the financial advisor to the County, to be in the best interest of the County.

The execution of the Bonds by such officer shall be conclusive evidence of the approval by the County of all changes in the form of the Bonds and of the due execution of the Bonds by the County.

Section 10. No Bond shall be valid or obligatory for the purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication of such Bond substantially in the form hereinabove provided shall have been duly executed by the Bond Registrar and Paying Agent and such executed certificate of the Bond Registrar and Paying Agent on such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The Bond Registrar and Paying Agent's certificate of authentication on any Bond shall be deemed to have been executed by it if signed by an authorized officer or signatory of the Bond Registrar and Paying Agent. It shall not be necessary that the same officer or signatory of the Bond Registrar and Paying Agent sign the certificate of authentication on all the Bonds issued hereunder.

Section 11. The Bonds shall be sold at public sale by electronic bids only to the bidder therefor for cash whose bid results in the lowest true interest cost to the County in the manner and in accordance with the formula set forth in the form of Notice of Sale attached as Appendix C to the Preliminary Official Statement identified in Section 19 hereof and made a part hereof (the "Notice of Sale"), as such Notice of Sale may be modified as provided in this Resolution and therein. Electronic bids for the Bonds shall be received by the Chief Financial Officer on May 24, 2022, subject to the further provisions of this Section 11. The Chief Financial Officer shall be and is hereby authorized to make such changes in the form of Notice of Sale set forth in the form of the Preliminary Official Statement provided to the Board with this Resolution as the Chief Financial Officer shall deem necessary to carry into effect the purposes of this Resolution (including, without limitation, to reflect matters determined in accordance with Sections 1 or 3 hereof or this Section 11) or to comply with recommendations of bond counsel to the County, or, with the advice of the financial advisor to the County, to be in the best interest of the County, including, without limitation, (i) modifying or limiting the manner in which the issue price of the Bonds will be determined, (ii) modifying or limiting the premium payable by a bidder for the Bonds, (iii) modifying the manner of adjusting the amortization schedule for the Bonds pre- or post-sale, adding, (iv) modifying or eliminating any maximum interest rate for the Bonds, (v) adding, modifying or eliminating any stated maximum spread between the lowest and highest interest rates eligible to be bid by a bidder, or (vi) modifying the amount of or method of delivery for the good faith deposit. The Chief Financial Officer, upon the advice of the financial advisor to the County, is authorized to adjust the original aggregate principal amounts of the Bonds and the

maturities thereof in the manner and in accordance with Sections 1 or 3 hereof and this Section 11 and the Notice of Sale. The form of the Notice of Sale as contained in the final Preliminary Official Statement, as the same may be modified in accordance with the provisions thereof and hereof, shall constitute the official Notice of Sale.

Notwithstanding any other provision hereof, the Chief Financial Officer shall be and hereby is authorized to accept electronic bids for the Bonds, and to make such adjustments to the official Notice of Sale in the manner provided for therein as the Chief Financial Officer shall deem necessary or advisable, upon the advice of bond counsel to the County or the financial advisor to the County, including to accomplish electronic bidding procedures, to change the bid specifications for the Bonds or to comply with applicable regulations, notices and other official guidance.

In view of the desirability of flexibility in the scheduling of the sale of the Bonds to take full advantage of shifts in market conditions, the County determines that it is in the best interest of the County to authorize and empower the Chief Financial Officer to change the time of or cancel said sale at any time prior to May 24, 2022, and to reschedule said sale without publishing a new Notice of Sale or advertisement, if (i) the financial advisor to the County has advised the Chief Financial Officer that market conditions or other scheduling considerations are such that it is in the best interest of the County to do so, and (ii) the Chief Financial Officer concurs in such recommendation to cancel and/or reschedule the sale. The Chief Financial Officer may cancel and reschedule any rescheduled sale in accordance with phrases (i) and (ii) of the preceding sentence. If the date of sale is rescheduled as provided above, the Chief Financial Officer may also reschedule the date of delivery of the Bonds, which is currently scheduled for June 7, 2022. If the sale is postponed to a date later than June 30, 2022, the Chief Financial Officer may also change the dated date of the Bonds (and hence the date from which interest shall accrue), the dates of the semi-annual interest payments and annual principal payments, the optional redemption dates, and the mandatory sinking fund redemption dates, if any, accordingly.

The Notice of Sale authorized by this Resolution shall be substantially in the form set forth in Appendix C to the form of the Preliminary Official Statement presented to the Board, and the terms, provisions and conditions set forth in the final form of the Notice of Sale provided for herein are hereby adopted and approved as the terms, provisions and conditions under which the Bonds shall be sold, issued and delivered at public sale. Said Notice of Sale, or an advertisement in substantially the form attached hereto as Exhibit A, shall be published at least once, at least ten days preceding said date of sale, in one or more daily or weekly newspapers having a general circulation in Washington County and may also be published in one or more journals having a circulation primarily among banks and investment bankers. The Chief Financial Officer, on behalf of the County, is hereby authorized to make any changes to such advertisement before publication to reflect matters determined in accordance with Sections 1, 3, or 11 of this Resolution before such publication, if applicable. In addition, the Chief Financial Officer is hereby authorized to cause to be prepared and distributed or made available to prospective bidders printed or printable copies of the Notice of Sale, as well as the Preliminary Official Statement hereinafter authorized. The Chief Financial Officer or the Chief Financial Officer's designee is hereby authorized and directed to handle all inquiries in connection with the sale authorized hereby and the Official Statement

hereafter referred to and is further authorized to reschedule any postponed sale with or without the republication of the Notice of Sale or advertisement.

Section 12. After accessing the electronic bids for the Bonds, and in accordance with the terms and conditions of the sale of the Bonds as set forth in the official Notice of Sale, the Chief Financial Officer, on behalf of the County, with the advice of the financial advisor to the County and bond counsel to the County, is hereby authorized and delegated the authority to deliver one or more orders determining the final original aggregate principal amount of the Bonds (including making any authorized adjustments to the final original aggregate principal amount of each maturity and the amortization schedule therefor following receipt of bids in accordance with the provisions of this Resolution and the official Notice of Sale), and/or fixing the interest rate or rates payable on the Bonds (within the limitations set forth in or provided for in this Resolution), unless the Chief Financial Officer determines to reject all bids for the Bonds (any such rejection also to be made by order of the Chief Financial Officer). The order or orders of the Chief Financial Officer shall be delivered following receipt of the good faith deposit for the Bonds provided for in the official Notice of Sale. The execution and delivery by the Chief Financial Officer of any such order or orders shall constitute conclusive evidence of the award or rejection of bids for the Bonds. Any such order shall be retained in the records of the County. In order to accommodate market practice, the Chief Financial Officer may indicate any preliminary or final award, or any rejection of all bids, with respect to the Bonds on or through the electronic bidding platform on which bids were received and through any other communication mechanism recommended by the financial advisor to the County. Subsequently, unless all bids for the Bonds are so rejected by the Chief Financial Officer, the Bonds shall thereupon be suitably printed or engraved and delivered to the successful bidder therefor in accordance with the conditions of delivery set forth in the official Notice of Sale.

Section 13. Expenses relating to the issuance and sale of the Bonds, including, without limitation, the cost of printing the Bonds and advertising their sale and the fees and expenses of legal counsel and the financial advisor to the County, shall be paid from other funds available to the County; provided that, the underwriter's discount of the successful bidder for the Bonds shall be paid from net original issue premium resulting from the sale of the Bonds. In the event the date of the Bonds is adjusted in accordance with Section 11 hereof to be a date other than the date of delivery of the Bonds, any accrued interest received on the sale of the Bonds shall be applied to the first interest payment on the Bonds. Any net original issue premium received from the sale of the Bonds shall be applied after payment of the underwriter's discount of the successful bidder for the Bonds to pay costs of the public facilities and projects provided for in Section 2, to the extent available for such purpose, subject to any applicable limits of the Internal Revenue Code of 1986, as amended (the "Code") or other applicable law. After providing for payment of underwriter's discount from net original issue premium, and making any such provision for accrued interest, if applicable, the balance of the proceeds of the sale of the Bonds shall be deposited in a separate account or accounts to be used as described in Section 2 hereof for the purpose of financing the public facilities and projects as described in Section 2 hereof. Any proceeds of the Bonds not required for the purposes stated in Section 2 hereof may be applied in accordance with the provisions of the applicable Acts, or the extent not provided for therein, as determined by the Chief Financial Officer, subject to applicable County law.

Pending expenditure as contemplated hereby, the Chief Financial Officer may invest all or part of such balance of the proceeds of the Bonds held by the County in such manner as may be permitted by law; provided, however, that no such investment shall be made which would cause the Bonds to be “arbitrage bonds” within the meaning of the Code and the treasury regulations with respect thereto.

Section 14. (a) On the date of issuance of the Bonds, the President or the Vice President of the Board, together with the Chief Financial Officer, shall be responsible for the execution and delivery to counsel rendering an opinion on the validity of the Bonds of a certificate of the County which complies with the requirements of Section 103 and Sections 141 through 150, inclusive, of the Code and the applicable regulations thereunder. Such officials are hereby authorized, on behalf of the County, to make in such certificate any elections, determinations or designations authorized or required by the Code and the applicable regulations thereunder.

(b) The County shall set forth in said certificate its reasonable expectations as to relevant facts, estimates and circumstances relating to the use of the proceeds of the Bonds, or of any moneys, securities or other obligations which may be deemed to be proceeds of the Bonds pursuant to Section 148 of the Code or the said regulations (collectively, the “Bond Proceeds”). The County covenants with each of the holders of any of the Bonds that the facts, estimates and circumstances set forth in the said certificate will be based on the County’s reasonable expectations on the date of issuance of the Bonds and will be, to the best of the knowledge of the persons executing such certificate, true, correct and complete as of that date. The County may also set forth in such certificate any reduction in the par amount of the Bonds and any net original issue premium to be applied to the categories of the public facilities and projects set forth in Section 2 above due to adjustments in the final par amount of the Bonds contemplated by this Resolution.

(c) The County covenants with each of the holders of any of the Bonds that it will not use, or permit the use of any of, the Bond Proceeds or any other funds of the County, directly or indirectly, to acquire any securities or obligations, and will not take or permit to be taken or fail to take any other action or actions which would cause any of the Bonds to be an “arbitrage bond” within the meaning of said Section 148 and said regulations or that would otherwise cause the interest on the Bonds to be includable in gross income of the holders of the Bonds for federal income tax purposes.

(d) The County further covenants that it will comply with said Section 148 and said regulations and such other requirements of the Code which are applicable to the Bonds on the date of issuance of the Bonds and which may subsequently lawfully be made applicable to the Bonds.

(e) The County will hold and shall invest Bond Proceeds within its control (if such proceeds are invested) in accordance with the expectations of the County set forth in said certificate.

(f) The County shall make timely payment of any rebate amount or payment in lieu thereof (or installment thereof) required to be paid to the United States of America in order to preserve the exclusion from gross income for purposes of federal income taxation of interest on

the Bonds and shall include with any such payment such other documents, certificates or statements as shall be required to be included therewith under then applicable law and regulations.

(g) The President or the Vice President of the Board, together with the Chief Financial Officer, may execute a certificate or certificates supplementing or amending said certificate, and actions taken by the County subsequent to the execution of such certificate shall be in accordance with said certificate as amended or supplemented; provided, however, that the County shall execute any such certificate only upon receipt by it of an opinion of bond counsel to the County addressed to the County to the effect that actions taken by the County in accordance with the amending or supplementing certificate will not adversely affect the exclusion from gross income for federal income taxation purposes of interest on the Bonds.

(h) The County shall retain such records as necessary to document the investment and expenditure of Bond Proceeds, the uses of Bond Proceeds and of the facilities financed with such proceeds, together with such other records as may be required by the tax certificate or the Internal Revenue Service in order to establish compliance with requirements of the Code and the regulations thereunder as conditions to the exclusion of interest on the Bonds from federal gross income taxation.

Section 15. For the purposes of paying the interest on and principal of the Bonds hereby authorized as such interest and principal comes due, the County shall include in the levy against all legally assessable property in Washington County, in each and every fiscal year of the County that any of said Bonds are outstanding, ad valorem taxes sufficient to provide such sums as the County may deem sufficient and necessary in conjunction with any other funds that will be available for the purpose, to provide for the payment of the interest on the Bonds coming due in each such year and to pay the principal of the Bonds maturing or otherwise coming due in each such fiscal year. In the event the proceeds from taxes so levied in any such fiscal year shall prove inadequate for such purposes, additional taxes shall be levied in the succeeding fiscal year to make up such deficiency. The full faith and credit and unlimited taxing power of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds hereby authorized as and when such principal and interest comes due and to the levy and collection of the taxes hereinabove prescribed as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of said Bonds. The County hereby solemnly covenants to take all lawful action as may be appropriate from time to time during the period that any of said Bonds remain outstanding and unpaid to provide the funds necessary to make said principal and interest payments. The County further covenants and agrees to levy and collect the taxes hereinabove prescribed.

Subject to any applicable Code limitations, the County may apply to the payment of the principal of and interest on any of the Bonds any funds received by it and available for such purpose from the State of Maryland, the United States of America, any agency or instrumentality thereof, or from any other source, including, without limitation, other sources provided for in the applicable Acts, and, to the extent any such funds are received or receivable in any fiscal year, the taxes that required to be levied hereunder may be reduced accordingly.

Section 16. If any Bond shall become mutilated or be destroyed, lost or stolen, the County in its discretion may execute, and upon its request the Bond Registrar and Paying Agent shall authenticate and deliver, a new Bond in exchange for the mutilated Bond or in lieu of and substitution for the Bond so destroyed, lost or stolen. In every case of exchange or substitution, the applicant shall furnish to the County and to the Bond Registrar and Paying Agent such security or indemnity as may be required by them to save each of them harmless from all risks, however remote, and the applicant shall also furnish to the County and to the Bond Registrar and Paying Agent evidence to their satisfaction of the mutilation, destruction, loss or theft of the applicant's Bond. Upon the issuance of any Bond upon such exchange or substitution, the County may require the payment of a sum sufficient to cover any tax, fee or other governmental charge that may be imposed in relation thereto, shipping charges and insurance, and any other expenses, including counsel fees of the County or the Bond Registrar and Paying Agent. If any Bond which has matured or is about to mature shall become mutilated or be destroyed, lost or stolen, instead of issuing a Bond in exchange or substitution therefor, the County may pay or authorize the payment of such Bond (without surrender thereof except in the case of a mutilated Bond) if the applicant for such payment shall furnish to the County and to the Bond Registrar and Paying Agent such security or indemnity as they may require to save them harmless, and evidence to the satisfaction of the County and the Bond Registrar and Paying Agent of the mutilation, destruction, loss or theft of such Bond.

Section 17. Each Bond paid at maturity or upon prior redemption shall be canceled or destroyed by the Bond Registrar and Paying Agent and a certificate of destruction describing the Bond so canceled or destroyed and evidencing such cancellation or destruction shall be furnished by the Bond Registrar and Paying Agent to the County upon request.

Section 18. It is hereby determined that the bonded indebtedness previously issued by the County pursuant to the authority of the 2018 Act is a \$514,278 principal portion of the County's Public Improvement Bonds of 2019, a \$9,060,000 principal portion of the County's Public Improvement Bonds of 2020, and a \$10,785,626 principal portion of the County's Public Improvement Bonds of 2021.

Section 19. (a) The County hereby approves the Preliminary Official Statement relating to the Bonds (the "Preliminary Official Statement") substantially in the form presented to the Board with this Resolution. The President of the Board and the Chief Financial Officer, with the advice of bond counsel to the County or the financial advisor to the County to the extent applicable, are hereby authorized and empowered to make edits to the form of the Preliminary Official Statement presented to the Board prior to the release of the Preliminary Official Statement, including, without limitation, to (i) disclose actual or anticipated impacts on the County stemming from the COVID-19 pandemic, (ii) reflect details regarding the funds expected to be received by the County under the American Rescue Plan Act of 2021, (iii) reflect the provisions of or to conform to the provisions of this Resolution, (iv) reflect changes dictated by the terms of the official Notice of Sale, (v) to correct inaccuracies or to provide clarifications, (vi) include therein other information that is more recent than the information contained in the form of the Preliminary Official Statement presented to the Board, and (vii) make formatting edits. On behalf of the County, the President of the Board and the Chief Financial Officer shall deem the final form of the Preliminary Official Statement to be final for purposes of Rule 15c2-12 of the Securities and

Exchange Commission, subject to revision, completion and amendment in the final Official Statement in accordance with such Rule 15c2-12. The County authorizes the distribution of said Preliminary Official Statement in connection with its solicitation of bids for the sale of the Bonds.

(b) The County hereby approves the Official Statement for the Bonds in the form of the final Preliminary Official Statement with such changes therein as may be required or deemed appropriate by the President of the Board or the Chief Financial Officer (and with the advice of bond counsel to the County or the financial advisor to the County, to the extent applicable), including, without limitation, to reflect matters determined in accordance with this Resolution and to incorporate any information supplied by the successful bidder for the Bonds. The execution of the Official Statement by the President of the Board shall be conclusive evidence of the approval of the County of any and all such changes or modifications in said Official Statement in connection with the issuance, sale and delivery of the Bonds.

(c) The Preliminary Official Statement and the Official Statement shall each be disseminated in electronic and/or printed form as determined by the Chief Financial Officer, on behalf of the County, with the advice of the financial advisor to the County.

(d) The Preliminary Official Statement and/or the Official Statement may be amended or supplemented in such form as determined by the President of the Board or the Chief Financial Officer (and with the advice of bond counsel to the County or the financial advisor to the County to the extent applicable), and any such amendment or supplement may be disseminated in electronic and/or printed form as determined by the Chief Financial Officer, on behalf of the County, with the advice of the financial advisor to the County.

(e) Any signature of the President of the Board and/or the Chief Financial Officer with respect to the Preliminary Official Statement or the Official Statement may be made in facsimile or indicated by other customary signature convention rather than by manual signature.

Section 20. In order to assist any Participating Underwriter (as hereafter defined) for the Bonds in complying with Securities and Exchange Commission Rule 15c2-12(b)(5), the County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement (as hereafter defined). Notwithstanding any other provision of this Resolution, failure of the County to comply with the Continuing Disclosure Agreement shall not be considered an event of default with respect to the Bonds; however, subject to the Continuing Disclosure Agreement, any bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the County to comply with its obligations under this Section.

“Continuing Disclosure Agreement” shall mean that certain Continuing Disclosure Agreement with respect to the Bonds executed by the County and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof. The Continuing Disclosure Agreement shall be in substantially the form set forth as Appendix D to the Preliminary Official Statement as evidenced by its execution by the President or the Vice President of the Board.

“Participating Underwriter” shall have the meaning ascribed thereto in Securities and Exchange Commission Rule 15c2-12.

Section 21. (a) The President and Vice President of the Board, the Chief Financial Officer, the County Clerk and such other officers, officials and employees of the County as the President or the Vice President shall designate, are authorized hereby to do any and all things, approve and execute all instruments, documents and certificates, and otherwise take all action necessary, proper, or expedient in connection with the issuance, sale and delivery of the Bonds. The President and the Vice President of the Board, the Chief Financial Officer, the County Clerk and all other appropriate officers, officials and employees of the County are authorized and directed hereby to do all acts and things required of them by the provisions hereof and of the Bonds for the full, punctual, and complete performance of all of the terms, covenants, provisions and agreements of this Resolution and the Bonds.

(b) References in this Resolution to any official by title shall be deemed to refer (i) to any official authorized under the code of public local laws of the County, as replaced, supplemented or amended (the “County Code”), or other applicable law or authority to act in such titled official’s stead during the absence or disability of such titled official, (ii) to any person who has been elected, appointed or designated to fill such position in an acting or interim capacity under the County Code or other applicable law or authority, (iii) to any person who serves in a “deputy,” “associate” or “assistant” capacity as such an official, provided that the applicable responsibilities, rights or duties referred to herein have been delegated to such deputy, associate or assistant in accordance with the County Code or other applicable law or authority, and/or (iv) to the extent an identified official commonly uses another title not provided for in the County Code, the official, however known, who is charged under the County Code or other applicable law or authority with the applicable responsibilities, rights or duties referred to herein. For example, as of the date of introduction of this Resolution, the office of the Chief Financial Officer is vacant but there is an Interim Chief Financial Officer in office who has been delegated the authority to exercise the powers and duties of the Chief Financial Officer.

(c) Notwithstanding any references in this Resolution to manual or facsimile signatures of County officials or the Bond Registrar and Paying Agent, to the extent that applicable law, orders, regulations or other authority allow for signatures to be made by facsimile, electronic or other means, whether due to the impacts of the COVID-19 pandemic or for other applicable reasons, the provisions of such applicable law, orders, regulations or other authority allowing signatures to be made in a manner other than manually shall be deemed to supersede the provisions of this Resolution.

Section 22. The provisions of this Resolution shall be liberally construed in order to effectuate the transactions contemplated by this Resolution.

[CONTINUED ON FOLLOWING PAGE]

Section 23. This Resolution shall take effect from the date of its adoption.

Adopted this _____ day of _____, 2022.

(SEAL)

ATTEST:

COUNTY COMMISSIONERS OF
WASHINGTON COUNTY

Krista L. Hart, County Clerk

By: _____
Jeffrey A. Cline, President
Board of County Commissioners
of Washington County

Approved as to form and legal sufficiency:

Kirk C. Downey
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

EXHIBIT A

Form of Advertisement

SUMMARY NOTICE OF BOND SALE

\$17,045,000*

**WASHINGTON COUNTY, MARYLAND
(County Commissioners of Washington County)
Public Improvement Bonds of 2022**

NOTICE IS HEREBY GIVEN that County Commissioners of Washington County (the “County”) will receive electronic bids only via BiDCOMP/Parity®/www.i-dealprospectus.com for the purchase of the above-referenced general obligation bonds (the “Bonds”) on

Tuesday, May 24, 2022

until 11:00 a.m. prevailing Eastern time. The Bonds will be dated the date of their delivery, will bear interest payable semi-annually on the first days of January and July, commencing on January 1, 2023, until maturity or, to the extent applicable, prior redemption in whole, and will be issuable in denominations of \$5,000 each or multiples thereof. Principal of the Bonds will be payable on July 1 in each year determined in connection with the sale of the Bonds, unless redeemed in whole prior to final maturity. The Bonds will be issued in book-entry only form.

The original aggregate principal amount of the Bonds, and the original aggregate principal amount of each maturity of the Bonds, is subject to adjustment both pre- and post-sale as set forth in the Preliminary Official Statement for the Bonds and the official Notice of Sale. In addition, the principal and interest payment dates and optional redemption dates are subject to adjustment pre-sale as set forth in the Preliminary Official Statement and the official Notice of Sale. The final original aggregate principal amount of the Bonds will not exceed \$17,045,000.

Any bid for the Bonds must conform to the terms and conditions set forth in the official Notice of Sale. This announcement does not constitute the solicitation of bids to purchase the Bonds. The sale of the Bonds shall be made exclusively pursuant to the terms of the official Notice of Sale. Copies of the official Notice of Sale and the Preliminary Official Statement will be furnished upon request made to the [Interim] Chief Financial Officer, Washington County, County Administration Building, 100 West Washington Street, Room 3100, Hagerstown, Maryland 21740, (240) 313-2300, or from the financial advisor to the County, Davenport & Company LLC, The Oxford Building, 8600 LaSalle Road, Suite 618, Towson, Maryland 21286, (410) 296-9426.

Jeffrey A. Cline, President
Board of County Commissioners of Washington County, Maryland

* Preliminary, subject to adjustment at or prior to time of sale, as applicable.

Dated: _____, 2022 [TO BE PUBLISHED AT LEAST 10 DAYS PRIOR
TO DATE OF SALE]

Washington County, Maryland
Description of 2022 Projects

	Tax-Supported Bond Approved Amount	Self-Supported Bond Approved Amount	
Project Name	2022 Bond	2022 Bond	Project Type
<u>Infrastructure</u>			
Bridges:			
Halfway Boulevard Bridges W0912	238,000	0	
Roxbury Road Bridge W5372	500,000	0	
Frog Eye Road Culvert 11/06	150,000	0	
Roads:			
Pavement Maintenance and Rehab Program	3,116,000	0	
Halfway Boulevard Extended	400,000	0	
Wright Road	173,000	0	
Eastern Blvd at Antietam Drive Improvements	1,000,000	0	
Drainage:			
Total	5,577,000	0	5,577,000
<u>Public Safety Projects</u>			
Police & EMS Training Facility	700,000	0	
Total	700,000	0	700,000
<u>Public Facilities</u>			
<u>Environmental Projects</u>			
General Building Improvements	0	30,000	
Pump Station Upgrades - Various Stations	0	275,000	
Capacity Management Project	0	6,740,000	
Smithsburg WWTP ENR Upgrade	0	0	
Total	0	10,045,000	10,045,000
<u>Educational Projects</u>			
Capital Maintenance - BOE	2,615,000	0	
Center for Business and Entrepreneurial Studies	663,526	0	
LRC Exterior Metal Panel System and Roof Replacement	444,474	0	
Total	3,723,000	0	3,723,000
	\$10,000,000	\$7,045,000	\$20,045,000

PRELIMINARY OFFICIAL STATEMENT DATED MAY 12, 2022

New Issue-Book-Entry Only

In the opinion of Bond Counsel, assuming continuous compliance with certain covenants described herein, under existing law, the interest on the Bonds (a) will be excludable from gross income for federal income tax purposes, (b) is not a specific preference item for purposes of the federal alternative minimum tax, and (c) may be subject to the branch profits tax imposed on foreign corporations engaged in a trade or business in the United States of America. It is also the opinion of Bond Counsel that, under existing law, the Bonds, their transfer, the interest payable thereon, and any income derived therefrom (including any profit made in the sale thereof) shall be at all times exempt from State of Maryland (the "State"), county, municipal, or other taxation of every kind and nature whatsoever within the State, but no opinion is expressed as to Maryland estate or inheritance taxes or any other Maryland taxes not levied directly on the Bonds, their transfer, the interest thereon or the income therefrom. See the information contained herein under the caption "THE BONDS—Tax Matters".

RATINGS: Fitch
Moody's
S & P

\$16,485,000*
WASHINGTON COUNTY, MARYLAND
(COUNTY COMMISSIONERS OF WASHINGTON COUNTY)
PUBLIC IMPROVEMENT BONDS OF 2022

Dated:	Date of delivery
Due:	July 1, as shown on the inside cover page
Interest Payable:	January 1 and July 1
First Interest Payment Due:	January 1, 2023
Denomination:	Integral multiples of \$5,000
Form:	Registered, book-entry only through the facilities of The Depository Trust Company ("DTC")
Optional Redemption:	The Bonds maturing on or after July 1, 2033 are redeemable prior to maturity at the option of the County as set forth in "THE BONDS—Redemption—Optional Redemption" herein.
Security:	The Bonds are general obligations of County Commissioners of Washington County (the "County") for the payment of which its full faith and credit and unlimited taxing power are pledged (see "THE BONDS—Sources of Payment" herein).

\$16,485,000*

County Commissioners of Washington County
Public Improvement Bonds of 2022

MATURITIES, PRINCIPAL AMOUNTS, INTEREST RATES, YIELDS, AND CUSIPS

Maturing July 1*	Principal Amount*	Interest Rate**	Price or Yield**	CUSIP	Maturing July 1*	Principal Amount*	Interest Rate**	Price or Yield**	CUSIP
2023	\$ 520,000				2033	\$ 850,000			
2024	545,000				2034	885,000			
2025	575,000				2035	920,000			
2026	605,000				2036	945,000			
2027	630,000				2037	975,000			
2028	665,000				2038	1,005,000			
2029	700,000				2039	1,040,000			
2030	735,000				2040	1,065,000			
2031	775,000				2041	1,100,000			
2032	815,000				2042	1,135,000			

***Preliminary; subject to change**

****The interest rates and yields shown above are those resulting from the successful bid for the Bonds on _____ and were furnished by the successful bidder therefor. Other information concerning the terms of the reoffering of the Bonds, if any, should be obtained from the successful bidder for the Bonds and not from the County. (See "MISCELLANEOUS—Sale at Competitive Bidding" herein.)**

Conditions Affecting Issuance: The Bonds are offered when, as and if issued, subject to, among other conditions, the delivery of the Bonds and an approving legal opinion of Funk & Bolton, P.A., Bond Counsel, with respect thereto and other conditions specified in the official Notice of Sale. Delivery will occur through the facilities of DTC on or about June 7, 2022.

This cover page contains certain information for quick reference only. It is not a summary of this issue. Prospective bidders and investors must read the entire Official Statement to obtain information essential to the making of an informed investment decision.

Dated:

No dealer, broker, salesman or other person has been authorized by the County or the successful bidder for the Bonds to give any information or to make any representations with respect to the Bonds or the County other than those contained in this Official Statement, and, if given or made, such other information or representations must not be relied upon as having been authorized by either of the foregoing. This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy,

nor shall there be any sale of the Bonds by any person in any jurisdiction in which it is unlawful for such person to make such offer, solicitation or sale. The information set forth herein has been obtained from the County and other sources which are deemed to be reliable, but it is not to be construed as a representation by the County as to information from sources other than the County.

This Official Statement is not to be construed as a contract or agreement between the County and the purchasers or holders of any of the Bonds.

All quotations from and summaries and explanation of provisions of laws and documents herein do not purport to be complete and reference is made to such laws and documents for full and complete statements of their provisions. Any statements made in this Official Statement involving estimates or matters of opinion, whether or not expressly so stated, are intended merely as estimates or opinions and not as representations of fact. The information and expressions of opinion herein are subject to change without notice and neither the delivery of this Official Statement nor any sale of the Bonds shall, under any circumstances, create any implication that there has been no change in the affairs of the County since the respective dates as of which information is given herein or the date hereof.

In connection with this offering and subject to any applicable limitations, the successful bidder of the Bonds may over-allot or effect transactions that stabilize or maintain the market price of the Bonds at a level above that which might otherwise prevail in the open market. Such stabilizing, if commenced, may be discontinued at any time.

CUSIP is a registered trademark of the American Bankers Association. CUSIP data herein is provided by CUSIP Global Services, which is managed by S&P Global Market Intelligence (a part of S&P Global Inc.), and the County does not take any responsibility for the accuracy thereof. The CUSIP number for any specific maturity is subject to change after issuance of the Bonds in certain circumstances. The County has not agreed to, and there is no obligation to, update this Official Statement to reflect any change or correction in the assigned CUSIP numbers set forth on the cover page of this Official Statement. The use of CUSIP numbers in this Official Statement is not intended to create a database and does not serve in any way as a substitute for CUSIP Global Services's information.

**WASHINGTON COUNTY, MARYLAND
ADMINISTRATION BUILDING
100 WEST WASHINGTON STREET
HAGERSTOWN, MARYLAND 21740**

COUNTY COMMISSIONERS

Jeffrey A. Cline, President
Terry L. Baker, Vice President
Wayne K. Keefer, Commissioner
Randall E. Wagner, Commissioner
Charles A. Burkett, Jr., Commissioner

ADMINISTRATION

John M. Martirano, County Administrator
Krista L. Hart, County Clerk
Kirk C. Downey, Esquire, County Attorney
Kelcee G. Mace, Interim Chief Financial Officer

COUNTY TREASURER

Todd L. Hershey

FINANCIAL ADVISOR

Davenport & Company LLC
Towson, Maryland

BOND COUNSEL

Funk & Bolton, P.A.
Baltimore, Maryland

INDEPENDENT AUDITOR

SB & Company, LLC
Hunt Valley, Maryland

BOND REGISTRAR AND PAYING AGENT

Manufacturers and Traders Trust Company
Baltimore, Maryland
and Buffalo, New York

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I. The Bonds

Introduction

The purpose of this Official Statement, including the cover page and appendices, is to provide information for prospective purchasers and others regarding County Commissioners of Washington County (the “County”) and its \$16,485,000* Public Improvement Bonds of 2022 (the “Bonds” or, individually, each a “Bond”)

All estimates and assumptions herein have been based upon information believed to be reliable and correct; however, statements made involving estimates and assumptions, whether or not expressly so stated, are intended merely as such and not as representations of facts.

When used in this Official Statement, the words “estimate,” “forecast,” “intend,” “expect,” “anticipate,” and similar expressions identify forward-looking statements. Such statements are subject to risks and uncertainties that could cause actual results to differ materially from those contemplated in such forward-looking statements. Any forecast is subject to such uncertainties. Some assumptions used to develop the forecasts may not be realized and unanticipated events and circumstances may occur. Therefore, there may be differences between forecasts and actual results, and those differences may be material. Readers are cautioned not to place undue reliance on these forward-looking statements, which speak only as of the date of this Official Statement or as of a particular specified date. The County is not obligated to issue any updates or revisions to such forward-looking statements if or when results are known or the events, conditions or circumstances on which such forward-looking statements are based occur.

Figures herein relating to tax collections, assessed value of property and the financial position of the County have been taken from official records of the County.

Except as otherwise expressly provided herein, the County has provided the material and information contained in this Official Statement. The County has authorized the execution and distribution of this Official Statement.

Any questions concerning this Official Statement or the Bonds should be addressed to Kelcee G. Mace, Interim Chief Financial Officer, Washington County Administration Building, 100 West Washington Street, Room 3100, Hagerstown, Maryland 21740; telephone: (240) 313-2300; email: kmace@washco-md.net.

Description of Bonds

The Bonds will be dated the date of their delivery. The Bonds will be issued in the principal amounts and will mature on the dates in the years and in the amounts set forth on the cover page hereof. The Bonds will be legally binding general obligations of the County to the payment of which the full faith and credit and unlimited taxing power of the County are pledged. (See “THE BONDS—Sources of Payment” herein.)

Interest on the Bonds, calculated on the basis of a 30-day month/360-day year factor, will be payable at the interest rates specified on the cover page of this Official Statement. Interest on the Bonds will be first paid on January 1, 2023, and semiannually thereafter on the first day of July and January of each year until the date of maturity unless a Bond is redeemed prior to that date. Interest payments will be made to the persons who are registered owners of record as of the 15th day of the month preceding each such interest payment date. Each Bond shall bear interest from the most recent date to which interest has been paid or, if no interest has been paid, from its date of delivery.

*Preliminary; subject to change

The Bonds will be issued in fully-registered form without coupons, in denominations of \$5,000 and integral multiples thereof. The Bonds initially will be issued in book-entry form without any physical distribution of certificates made to the public. The Depository Trust Company, (“DTC”), will act as securities depository for the Bonds and the Bonds will be registered in the name of DTC’s partnership nominee, Cede & Co. (See “THE BONDS— DTC and Book-Entry Only System” herein).

So long as the Bonds are maintained in book-entry form, payments of principal of and interest on the Bonds will be made as described below under “DTC and Book-Entry Only System.” At any other time the principal amount of the Bonds will be payable at the designated corporate trust office of Manufacturers and Traders Trust Company or any successor bond registrar and paying agent (the “Bond Registrar and Paying Agent”).

Except during any period that the Bonds are maintained under a book-entry only system, interest on the Bonds will be payable by checks of the Bond Registrar and Paying Agent mailed to the registered owners thereof. The principal of and interest on the Bonds will be paid in lawful money of the United States of America in the manner and at the places hereinabove described.

So long as the Bonds are maintained in book-entry form, transfers of ownership interests will be made as described below under “DTC and Book-Entry Only System.” At any other time, any Bond may be exchanged for a Bond or Bonds in authorized denominations of \$5,000 or integral multiples thereof in aggregate principal amount equal to the principal amount of the Bond transferred or exchanged and maturing on the same date and bearing interest at the same rate. The transfer of any Bond may be registered upon presentation and surrender of such Bond at the office of the Bond Registrar and Paying Agent, together with a written instrument of transfer duly executed by the registered owner or his attorney or legal representative. The Bond Registrar and Paying Agent may require the person requesting any such exchange or transfer to reimburse it for any tax, fee or other governmental charge, shipping charges and insurance payable in connection therewith.

DTC and Book-Entry Only System

Initially, DTC will act as securities depository for the Bonds. The Bonds will be issued as fully-registered securities registered in the name of Cede & Co. (as DTC’s partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Bond certificate will be issued for each maturity of the Bonds and will be deposited with DTC.

DTC, the world’s largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a “banking organization” within the meaning of the New York Banking Law, a member of the Federal Reserve System, a “clearing corporation” within the meaning of the New York Uniform Commercial Code, and a “clearing agency” registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934, as amended. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC’s participants (“Direct Participants”) deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities through electronic computerized book-entry transfers and pledges between Direct Participants’ accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation (“DTCC”). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly (“Indirect Participants”). DTC has a Standard & Poor’s rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at www.dtcc.com.

Purchases of the Bonds under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds on DTC’s records. The ownership interest of each actual purchaser of each Bond (“Beneficial Owner”) is in turn to be recorded on the Direct and Indirect Participants’ records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owners entered into the transaction. Transfers of ownership interests in the Bonds are to be accomplished by entries made on the books of the Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive physical certificates representing their ownership interests in the Bonds, except in the event that use of the book-entry only system is discontinued for the Bonds.

To facilitate subsequent transfers, all Bonds deposited by Direct Participants with DTC are registered in the name of DTC’s partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The

deposit of Bonds with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds; DTC's records reflect only the identity of the Direct Participants to whose accounts such Bonds are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

Redemption notices shall be sent to DTC. If fewer than all of the Bonds are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant to be redeemed.

Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to the Bonds unless authorized by a Direct Participant in accordance with DTC's Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the County as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Bonds are credited on the record date (identified in a listing attached to the Omnibus Proxy).

Redemption proceeds, payments of the principal of, redemption premium, if any, and interest on the Bonds will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the County or the Bond Registrar and Paying Agent on payable dates in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name", and will be the responsibility of such Participants, and not of DTC, the Bond Registrar and Paying Agent or the County, subject to any statutory and regulatory requirements as may be in effect from time to time. Payment of principal, redemption premium, if any, and interest on the Bonds to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the County or the Bond Registrar and Paying Agent; disbursement of such payments to Direct Participants will be the responsibility of DTC; and disbursement of such payments to the Beneficial Owners will be the responsibility of the Direct and Indirect Participants.

DTC may discontinue providing its services as securities depository with respect to the Bonds at any time by giving reasonable notice to the County or the Bond Registrar and Paying Agent. Under such circumstances, in the event that a successor depository is not obtained, Bond certificates are required to be printed and delivered.

The County may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Bond certificates will be printed and delivered.

The information in this section concerning DTC and DTC's book-entry system has been obtained from sources the County believes to be reliable, but the County takes no responsibility for the accuracy thereof.

Book-Entry Only System - Miscellaneous

THE COUNTY AND THE BOND REGISTRAR AND PAYING AGENT WILL NOT HAVE ANY RESPONSIBILITY OR OBLIGATION TO ANY DIRECT PARTICIPANT, INDIRECT PARTICIPANT OR BENEFICIAL OWNER OF THE BONDS WITH RESPECT TO: (1) THE BONDS; (2) THE ACCURACY OF ANY RECORDS MAINTAINED BY DTC OR ANY DIRECT PARTICIPANT OR INDIRECT PARTICIPANT; (3) THE PAYMENT OF ANY AMOUNT DUE TO ANY DIRECT PARTICIPANT, INDIRECT PARTICIPANT OR BENEFICIAL OWNER IN RESPECT OF THE PRINCIPAL OF OR INTEREST ON THE BONDS; (4) THE DELIVERY BY DTC OR ANY DIRECT PARTICIPANT OR INDIRECT PARTICIPANT OF ANY NOTICE TO ANY BENEFICIAL OWNER WHICH IS REQUIRED OR PERMITTED UNDER THE TERMS OF THE BONDS TO BE GIVEN TO BOND OWNERS; (5) THE SELECTION OF BENEFICIAL OWNERS TO RECEIVE PAYMENT IN THE EVENT OF ANY PARTIAL REDEMPTION OF ANY OF THE BONDS; OR (6) ANY CONSENT GIVEN OR OTHER ACTION TAKEN BY DTC AS BONDHOLDER.

In the event the County determines to discontinue a book-entry only system of registration of the Bonds, payments of interest, principal and redemption price and transfer and exchange of the Bonds will be made as described above under "THE BONDS—Description of Bonds".

Authorization

The Bonds are issued pursuant to the authority of Chapter 99 of the Laws of Maryland of 2018 (“Chapter 99”) and Title 6 of the Code of Public Local Laws of Washington County, Maryland (2019 Edition), (the “Water and Sewer Act”), each as amended, as applicable, and in accordance with Resolution No. RS-2022-XX adopted by the Board of County Commissioners of Washington County (the “Board”) on May 3, 2022 (the “Resolution”).

Chapter 99 and the Water and Sewer Act are collectively referred to in this Official Statement as (the “Act”) . Copies of the Act and the Resolution are available at the office of the Interim Chief Financial Officer of the County (the “Interim CFO”).

Application of Proceeds*

Sale proceeds of the Bonds (including any net original issue premium) will be applied to costs of the following projects in the amounts indicated below:

Use	Amount
Infrastructure Projects	\$ 5,577,000
Public Safety Projects	700,000
Environmental Projects	7,045,000
Educational Projects	3,723,000
	<u>\$ 17,045,000</u>

The underwriter’s discount payable to the successful bidder for the Bonds will also be paid from sale proceeds of the Bonds. The County expects to pay all other costs of issuance from the non-borrowed County funds.

Without notice to or the consent of the holders of the Bonds, the County (i) may reallocate the proceeds of the Bonds to costs of the contemplated projects among such projects in accordance with applicable budgetary procedures or applicable law, or (ii) amend the Resolution to reallocate proceeds of the Bonds to other projects not originally contemplated by the Resolution in accordance with applicable law.

Redemption

Optional Redemption

The Bonds that mature on or before July 1, 2032 are not subject to redemption at the option of the County prior to their maturities. The Bonds that mature on or after July 1, 2033 are subject to redemption at the option of the County as a whole or in part at any time on or after July 1, 2032, in any order of maturity directed by the County, at a redemption price of the principal amount of the Bonds (or portions thereof) to be redeemed, plus accrued interest on the principal amount being redeemed to the date fixed for redemption, without premium or penalty.

[Mandatory Sinking Fund Redemption]

The Bonds maturing on July 1, ____ are subject to mandatory sinking fund redemption at a redemption price equal to 100% of the principal amount to be redeemed, together with interest accrued on the principal amount being redeemed to the date fixed for redemption, on the dates and in the principal amounts set forth below:

Redemption Date (July 1)	Principal Amount	Redemption Date (July 1)	Principal Amount

The foregoing subsection will be completed in the final Official Statement with respect to each term bond of the Bonds, if any, designated by the successful bidder of the Bonds in accordance with the official Notice of Sale. See Appendix C hereto.]

*Preliminary; subject to change

Selection of Bonds for Redemption; Notice of Redemption

Certain of the Bonds are subject to redemption at the option of the County as described above under “--Redemption—Optional Redemption.” If the successful bidder for the Bonds designates term bonds, then the applicable term bonds will be subject to mandatory sinking fund redemption as described above under “Redemption—Mandatory Sinking Fund Redemption.” If fewer than all of the Bonds of any one maturity shall be called for redemption, the particular Bonds or portions of Bonds of such maturity to be redeemed shall be selected by the Bond Registrar and Paying Agent in such manner as in its discretion it shall determine; provided that, so long as the Bonds are maintained in book-entry form, the selection of individual ownership interests to be credited with such partial redemption shall be made by DTC (or any successor securities depository) in accordance with DTC’s (or such successor securities depository’s) then existing procedures.

If all or a portion of the Bonds outstanding are to be redeemed, the County shall give or cause to be given a redemption notice by first class mail, postage prepaid, at least 30 days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed in whole or in part at the address of such registered owner appearing on the bond register maintained for the Bonds by the Bond Registrar and Paying Agent, provided, however, that the failure to mail the redemption notice or any defect in the notice so mailed shall not affect the validity of the redemption proceedings. The County may, but shall not be obligated to, also publish such notice of redemption at least once not less than thirty (30) days prior to the date fixed for redemption in a newspaper circulating in the City of Baltimore, Maryland, and also in a financial journal or daily newspaper of general circulation in the City of New York, New York. The redemption notice shall state (i) whether the Bonds are to be redeemed in whole or in part and, if in part, the maturities, numbers, interest rates and CUSIP numbers of the Bonds to be redeemed, (ii) in the case of a partial redemption of any Bond, the portion of the principal amount which is to be redeemed, (iii) that the interest on the Bonds (or portions thereof) to be redeemed shall cease on the date fixed for redemption, (iv) the date fixed for redemption and the redemption price, (v) the address of the Bond Registrar and Paying Agent with a contact person and phone number, and (vi) that the Bonds to be redeemed in whole or in part shall be presented for redemption and payment on the date fixed for redemption at the designated corporate trust office of the Bond Registrar and Paying Agent. Any such notice may be conditioned upon receipt by the Bond Registrar and Paying Agent of sufficient funds to effect such redemption.

From and after the date fixed for redemption, if funds sufficient for payment of the redemption price plus accrued interest thereon to the date fixed for redemption are held by the Bond Registrar and Paying Agent on such date, the Bonds (or portions thereof) so called for redemption shall become due and payable at the redemption price provided for redemption of such Bonds on such date, interest on such Bonds (or portions thereof) shall cease to accrue and the registered owners of such Bonds shall have no rights in respect thereof except to receive payment of the redemption price thereof plus accrued interest thereon to the date fixed for redemption from the monies so held by the Bond Registrar and Paying Agent. Upon presentation and surrender for redemption, the Bonds to be redeemed in whole or in part shall be paid by the Bond Registrar and Paying Agent at the redemption price plus accrued interest thereon to the date fixed for redemption. If Bonds (or portions thereof) so called for redemption are not paid upon presentation and surrender, the Bonds designated for redemption in whole or in part shall continue to bear interest at the rates stated therein until paid.

Sources of Payment

The Act provides that the Bonds constitute an irrevocable pledge of the full faith and credit and unlimited taxing power of the County to the payment of the maturing principal of and interest on the Bonds as and when they become payable. The Act further provides, and the County has covenanted in the Resolution, that in each and every fiscal year that any of the Bonds are outstanding, the County shall levy or cause to be levied ad valorem taxes upon all assessable property within the corporate limits of Washington County in rate and amount sufficient to provide for or assure the payment, when due, of the principal of and interest on all Bonds maturing in each such fiscal year and, if the proceeds from the taxes so levied in such fiscal year prove inadequate for such payment, additional taxes shall be levied in the succeeding fiscal year to make up any deficiency.

Bondholders’ Remedies

It is the opinion of Funk & Bolton, P. A., Bond Counsel, that the County may be sued in the event that it fails to perform its obligations under the Bonds and the Resolution to the registered owners and that any judgments resulting from such suits would be enforceable against the County. Nevertheless, a registered owner of a Bond who has obtained any such judgment may be required to seek additional relief to compel the County to assess, levy and collect such taxes as may be necessary to provide the funds from which such judgment may be paid. Although there is no Maryland law with respect to this issue, it is the opinion of Bond Counsel that the appropriate courts of Maryland have jurisdiction to entertain proceedings and power to grant additional relief, such as a mandatory injunction, if necessary, to enforce the levy and collection of such taxes and payment of the proceeds thereof to the holders of general obligation bonds, *pari passu*, subject to the inherent constitutional limitations referred to below.

It is also the opinion of Bond Counsel that, while remedies would be available to the registered owners of the Bonds and while the Bonds are entitled to constitutional protection against the impairment of the obligation of contracts, such constitutional protection and the enforcement of such remedies would not be absolute.

Enforcement of a claim for payment of the principal of or interest on the Bonds could be made subject to the provisions of federal bankruptcy laws or of any statutes that may hereafter be constitutionally enacted by the United States Congress or the Maryland General Assembly extending the time for payment or imposing other constraints upon enforcement.

Tax Matters

State of Maryland and Local Income Tax

In the opinion of Funk & Bolton, P.A., Bond Counsel, under existing law, the Bonds, their transfer, the interest payable thereon, and any income derived therefrom (including any profit made in the sale thereof) shall be at all times exempt from State of Maryland (the "State"), county, municipal, or other taxation of every kind and nature whatsoever within the State, but no opinion is expressed as to Maryland estate or inheritance taxes or any other Maryland taxes not levied directly on the Bonds, their transfer, the interest thereon or the income therefrom.

Interest on the Bonds may be subject to state or local income taxes in jurisdictions other than the State of Maryland under applicable state or local tax laws. Prospective purchasers of the Bonds should consult their tax advisors regarding the taxable status of the Bonds in a particular state or local jurisdiction other than the State of Maryland.

Federal Income Tax

In the opinion of Bond Counsel, interest on the Bonds will be excludable from gross income for federal income tax purposes and is not a specific preference item for purposes of the federal alternative minimum tax under existing statutes, regulations and decisions as enacted and construed on the date of initial delivery of the Bonds, assuming the accuracy of certain certifications of the County and continuing compliance with the requirements of the Internal Revenue Code of 1986, as amended (the "Code"). Interest on the Bonds may be subject to the branch profits tax imposed on foreign corporations engaged in a trade or business in the United States of America.

Bond Counsel will issue an opinion with respect to the Bonds. Bond Counsel's opinion will be given in reliance (without independent investigation) on certifications, covenants and agreements by representatives of the County as to certain facts material to both the opinion and the requirements of the Code. The County will covenant and agree to comply with the provisions of the Code regarding, among other matters, the use, expenditure and investment of the proceeds of the Bonds, the use of the projects financed from proceeds of the Bonds and the timely payment to the United States of America of any arbitrage rebate amounts with respect to the Bonds or payments in lieu thereof. Bond Counsel assumes no responsibility for, and will not monitor, compliance with the covenants and agreements of the County. In the event of noncompliance with such covenants and agreements, available enforcement remedies may be limited by applicable provisions of law and, therefore, may not be adequate to prevent interest on the Bonds from becoming includable in gross income for federal income tax purposes retroactively to the date of issue.

Ownership of the Bonds may result in other federal income tax consequences to certain taxpayers, including, without limitation, financial institutions, property and casualty companies, certain recipients of social security or railroad retirement benefits and certain S corporations. Prospective purchasers of the Bonds should consult with their own tax advisors as to any collateral federal income tax consequences.

Certain of the Bonds may be offered and sold at a discount ("original issue discount") equal generally to the difference between their public offering price and principal amount. For federal income tax purposes, original issue discount on a Bond accrues periodically over the term of the Bond as interest with the same tax exemption and alternative minimum tax status as regular interest. The accrual of original issue discount increases the purchaser's tax basis in the Bond for determining taxable gain or loss upon disposition (including sale, redemption or payment at maturity). Purchasers of Bonds at a discount should consult their tax advisors regarding the determination and treatment of original issue discount for federal income tax purposes, and with respect to any state or local tax consequences of owning such Bonds.

Certain of the Bonds may be offered and sold at a purchase price over the stated redemption price of such Bonds at maturity. This excess constitutes premium on such Bonds. For federal income tax purposes, original issue premium is amortizable periodically over a Bond's term through reductions in the owner's tax basis for the Bond for determining taxable gain or loss upon

disposition (including sale, redemption or payment at maturity). An owner of a premium Bond cannot deduct amortized original issue premium relating to that premium Bond. Purchasers of any Bonds at a premium, whether at the time of initial issuance or subsequent thereto, should consult their tax advisors with respect to the determination and treatment of premium for federal income tax purposes, and with respect to any state or local tax consequences of owning such Bonds.

The foregoing is only a general summary of certain provisions of the Code as enacted and in effect on the date hereof and does not purport to be complete or to identify all aspects of federal income taxation that may be relevant to a particular purchaser of the Bonds in light of his or its particular circumstances and income tax situation. Prospective purchasers of the Bonds should consult their own tax advisors as to the effects, if any, of the Code in their particular circumstances. Bond Counsel will express no opinion regarding other federal tax consequences arising with respect to the Bonds.

See Appendix B hereto for the proposed form of opinion of Bond Counsel to be delivered upon issuance of the Bonds. Bond Counsel's opinion will speak only as of its date.

Effects of Future Enforcement, Regulatory or Legislative Actions

The Internal Revenue Service (the "Service") has a program to audit state and local government obligations to determine whether the interest thereon is includable in gross income for federal income tax purposes. If the Service audits the Bonds, under current Service procedure, the Service will treat the County as the taxpayer and the owners of the Bonds will have only limited rights, if any, to participate in the process. Any selection by the Service of the Bonds or of tax-exempt obligations similar to the Bonds for audit could affect the marketability or market value of the Bonds.

The Service and the U.S. Department of the Treasury have ongoing programs to promulgate regulations to interpret and apply the provisions of the Code. In addition, from time to time regulatory actions are announced or proposed and litigation is threatened or commenced that, depending on its conclusion, could modify or impact federal or state tax treatment of tax-exempt obligations such as the Bonds and could have an adverse effect on the marketability or market value of the Bonds.

From time to time, there are Presidential proposals, proposals of various federal committees, or legislative proposals in the United States Congress or various state legislatures that, if enacted, could alter or amend the federal tax matters referred to above, state treatment of the tax status of the Bonds or adversely affect the market value of the Bonds. Furthermore, such proposals may affect the marketability or market value of the Bonds merely by virtue of being proposed. It cannot be predicted whether or in what form any such proposal may be enacted or whether, if enacted, it would apply to tax-exempt obligations, including the Bonds, issued prior to enactment. In addition, legislation enacted after issuance of the Bonds may directly or indirectly cause interest on the Bonds to be subject to federal or state income taxation (as applicable) or reduce the benefit of the excludability of interest on the applicable Bonds under existing law. Each purchaser of the Bonds should consult with his or its own tax advisor regarding any pending or proposed federal or state tax legislation.

Bond Counsel will not express any opinion regarding pending or proposed federal or state enforcement actions, regulations, litigation or legislative actions.

II. Government and Administration

Location

Washington County is situated in northwestern Maryland, bordered by Pennsylvania to the north and West Virginia to the south. It is bordered on the east by Frederick County, Maryland and on the west by Allegany County, Maryland. Washington County is approximately 460 square miles in area. The County seat, Hagerstown, is 70 miles northwest of Washington, D.C. and 72 miles west of Baltimore, Maryland. Two major highways, Interstate 81 – running north and south, and Interstate 70 – running east and west, cross within Washington County’s borders.

The major part of Washington County is fertile valley with rolling terrain. The lowland belt known as the Hagerstown Valley lies between the Blue Ridge Mountains to the east and the Appalachian Highlands to the west.

Form of Government

The County is a body politic and corporate, which performs all local governmental functions in Washington County except those performed by the nine incorporated municipalities within Washington County. The executive offices of the County are located at 100 West Washington Street, Hagerstown, Maryland 21740. The County’s website is www.washco-md.net. Any references in this Official Statement to the County’s website are provided for convenience only. The information on the County’s website is not incorporated herein, by reference or otherwise.

Under the Code of the Public Local Laws of Washington County (2019 Edition), as amended, being Article 22 of the Code of Public Local Laws of Maryland (the “County Code”), both the executive and legislative functions of the County are vested in the elected, five-member Board of County Commissioners of Washington County (the “Board”). The Board may only exercise such powers as are conferred upon it by the General Assembly of Maryland, including authorization to issue debt to finance its capital projects. County Commissioners are elected on a countywide basis and serve four-year terms.

Each member of the Board has one vote and a simple majority of the Board is sufficient to take action subject to the authority vested in the Board by the County Code. Emergency action also requires a simple majority vote. The Board elects its own officers. The General Assembly of Maryland must authorize powers not specifically authorized by the County Code.

As authorized by the County Code, the Board appoints a County Administrator. The County Administrator is selected on the basis of his or her executive and administrative abilities, including his or her knowledge and experience in public administration. The County Administrator is charged with the supervision of the departments and agencies of the County and oversight of day-to-day operations in conformity with all laws applying to the County.

County financial matters are administered in part through the office of the Treasurer of Washington County. The County Code establishes the elective office of County Treasurer. The County Treasurer is constituted the collector of County and State taxes, charges and assessments and is charged with the enforcement of collection of taxes in the manner provided by law.

As authorized by the County Code, the Board appoints the CFO. The CFO is charged with assisting the Board in the preparation and administration of the County budgets and other accounting and fiscal matters as the Board deems necessary. In addition, the CFO is responsible for the study of the organization, methods and procedures of each office, department, board, commission, institution, and agency of County government. The CFO reports to the County Commissioners. [The position of CFO is filled on a temporary basis by an Interim CFO as of the date of this Official Statement.]

Legislative and Administrative Officials

Board of County Commissioners

JEFFREY A. “JEFF” CLINE, a third-term County Commissioner, serves as President of the Board of County Commissioners and is a Williamsport, Maryland, resident. Mr. Cline is a graduate of Williamsport High School and Hagerstown Community College. As a former realtor, he has approximately 10 years of experience selling residential and commercial property in Washington County. He graduated from the Maryland Association of Realtors’ 2008 Leadership Academy, received the Graduate of Realtor Institute (GRI) designation and is also a graduate of the 2013 Leadership Washington County Class 26. Mr. Cline served on the Williamsport Town Council from 2005 to 2009.

TERRY L. BAKER, a fourth-term County Commissioner, was first elected in 2006, and serves as Vice-President of the Board of County Commissioners. Mr. Baker is a 1973 graduate of Williamsport High School, a 1975 graduate of Hagerstown Community College and a 1978 graduate of Auburn University, with a bachelor’s degree in Education. Mr. Baker retired in 2015 from the position of Washington County Students Trades Coordinator for the Washington County Technical High School after being an educator for 34 years. Prior to being elected a County Commissioner he served from 2002 to 2004 as a member of the Council for the municipality of Clear Spring, Maryland, and as Assistant Mayor for such municipality from 2004 to 2006.

WAYNE K. KEEFER, a second-term County Commissioner, is a life-long resident of Washington County and resides in his hometown of Hancock. A graduate of Hancock Middle-Senior High School, Mr. Keefer continued his education locally at Hagerstown Community College, then earned his B.S. and M.B.A. degrees from Frostburg State University. Mr. Keefer has over a decade of experience as a commercial banker with roles in consumer lending and corporate accounting. He currently works as both Program Developer and Adjunct Instructor with his alma mater, Frostburg State University, and is a licensed real estate agent. An active member of the community, he has previously served as President of the Hancock Chamber of Commerce, Vice-President of the Rotary Club of Hancock, and Secretary/Treasurer for the Hancock Historical Society.

RANDALL E. “RANDY” WAGNER, a first-term County Commissioner, was born and raised in Washington County. Mr. Wagner graduated from North Hagerstown High School and is a veteran of the United States Coast Guard, where he served for four years. Mr. Wagner worked at Mack Truck for 17 years before becoming a small business owner in Washington County, owning and operating 40 West Marine in Clear Spring for eight years. He has served the local community as a realtor for the past 20 years and is a licensed private pilot. Prior to his election to the Board of County Commissioners, Mr. Wagner served on the Animal Control Board of Washington County for eight years and held the position of Vice-Chair.

CHARLES A. “CHARLIE” BURKETT, JR., appointed by the Governor on April 2, 2021 to fill a vacant County Commissioners seat and sworn into office on April 6, 2021, was born and raised in Washington County. Mr. Burkett graduated from Clear Spring High School. Mr. Burkett, an entrepreneur, built several successful small businesses in Washington County over the course of 25 years. In 2018, Mr. Burkett sold all three of his businesses to enter full time ministry at his church, and currently works as the Ministry Support Coordinator. He also serves the local community by volunteering for local agencies, such as Meals on Wheels and Mt. Hope Prison Ministry.

County Treasurer

TODD L. HERSHEY, County Treasurer, was first elected to his position in November 1986. He holds a Bachelor of Science degree, majoring in Sociology, from Guilford College and a Master of Science degree in Management and Administration from Hood College. He was formerly a commercial banker.

Administrative Officials

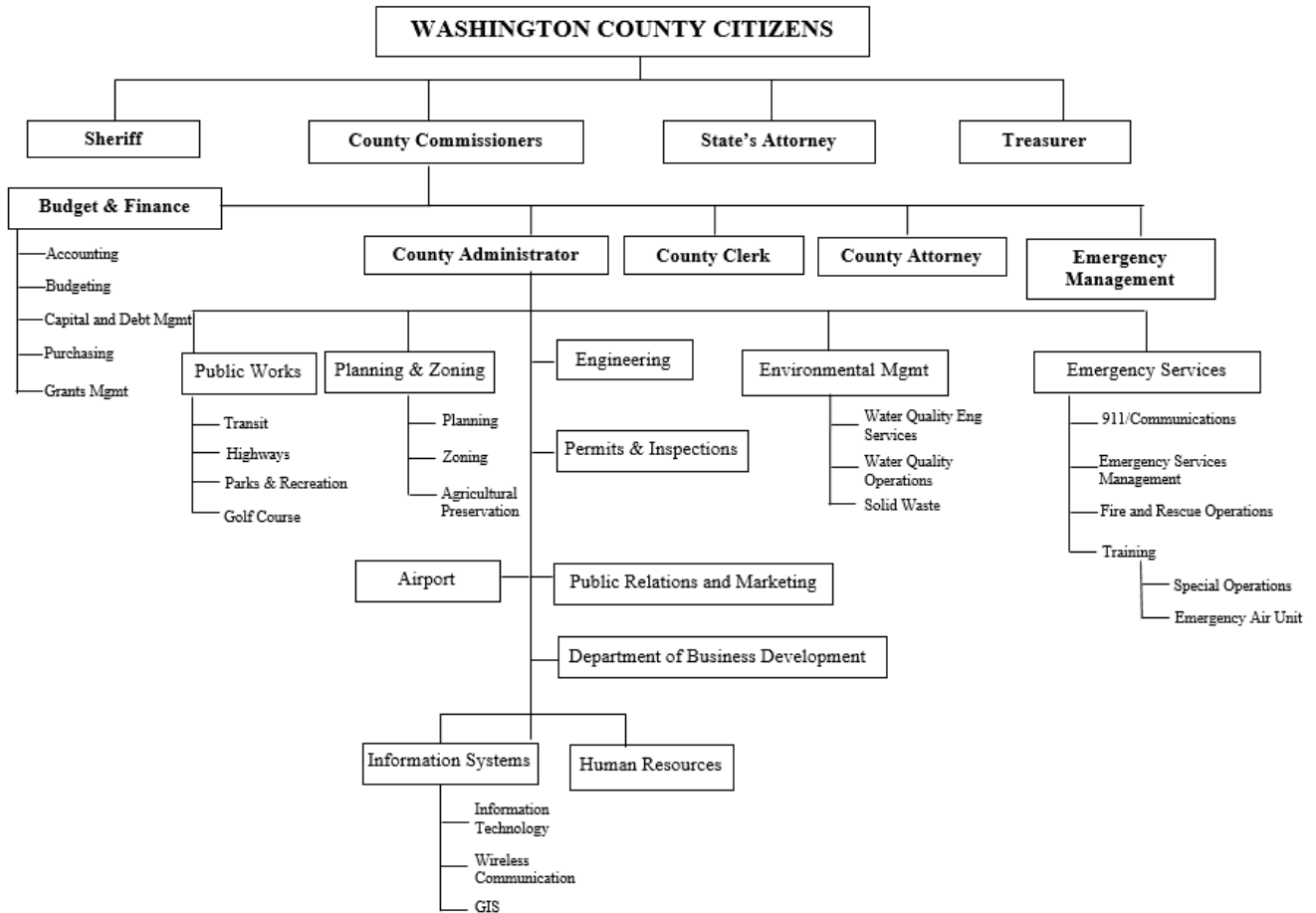
JOHN M. MARTIRANO Esq., County Administrator, was appointed to such position effective December 28, 2020. He has over 19 years prior of experience working as an attorney for Washington County Government. He most recently served as Chief Legal Counsel for Washington County Public Schools. Mr. Martirano first joined the County in 1999 as Assistant County Attorney. He then went on to become Deputy County Attorney, followed by becoming County Attorney in 2005. Mr. Martirano brings a depth of experience to the County Administrator position, having previously provided legal advice and services to the Board of County Commissioners and County departments, agencies, boards and commissions, affiliated nonprofit agencies and the Washington County Sheriff's Office.

KELCEE G. MACE, Interim Chief Financial Officer, holds a B. A. degree in Accounting from Juniata College. She is currently working towards the Certified Public Finance Officer designation through the Government Finance Officers Association of the United States and Canada (the "Government Finance Officers Association"). Mrs. Mace was hired by Washington County in 2014 as an accountant, was promoted to Deputy Director of Budget and Finance in 2018 and was appointed as Interim Chief Financial Officer in December 2021. She is a member of the Maryland Government Finance Officers Association and the Government Finance Officers Association.

KIMBERLY K. EDLUND, C.P.A., Director of Budget and Finance, is a summa cum laude graduate of Shepherd University with a B.S. degree in Accounting. She earned a Master of Business Administration degree from Frostburg State University. Ms. Edlund was hired by Washington County in 1995 as the Assistant Director of Budget and Finance and was promoted to Director in 2014. Prior to her employment with Washington County, she was a Senior Accountant with a regional public accounting firm. Ms. Edlund is a member of the American Institute of Certified Public Accountants, the Maryland Association of Certified Public Accountants, the Maryland Government Finance Officers Association and the Government Finance Officers Association.

KIRK C. DOWNEY, County Attorney, has been employed with the County Attorney's Office since 2004, starting as the Assistant County Attorney. He was named Deputy County Attorney in 2012 and as County Attorney in 2018. Mr. Downey graduated cum laude from Duke University in 1994 with a B. A. degree. He received his J.D. degree from the University of Richmond School of Law in 1997 and was admitted to the Maryland Bar. He is also admitted to practice before the U. S. District Court for the District of Maryland, U. S. Court of Appeals for the Fourth Circuit, and the U. S. Supreme Court. He maintained a private practice from 1997-2005. Mr. Downey is a member of a variety of community organizations and serves or has served on a number of non-profit boards of directors, including the boards of Horizon Goodwill Industries, Inc. and the Washington County Community Action Council. He is a past member and chair of the Trial Courts Judicial Nominating Commission of Washington County and has been a member of the Hagerstown Rotary since 2002. Mr. Downey is also a member of the American, Maryland, and Washington County Bar Associations.

Washington County Government Organizational Chart



County Employment

As of June 30, 2021, the County employed 785 full-time employees and 269 part-time employees, including seasonal positions. The County has a compensation and classification plan, which is complemented by a performance evaluation system. There are 149 employees of the County's Division of Public Works, Division of Emergency Services, and Division of Environmental Management represented by a collective bargaining agreement that expires on June 30, 2023. The County has not experienced a work stoppage due to labor relation disputes and considers its relationships with employees to be good.

Pension and Retirement System

Employees of the County government are provided retirement benefits through a pension plan (the "Plan"). Participation in the Plan is mandatory and there were 1,283 participants as of June 30, 2021. The Plan also provides death and disability benefits. The employees and the County fund the guaranteed allowance. Approximately 27% of the non-uniformed participants contribute to the Plan at the rate of 5.50% of their annual salary and the remaining non-uniformed and uniformed employees contribute 6.00% of their annual salary.

The County's contribution is comprised of three parts: (i) contribution to cover current service costs, (ii) annual accrued liability contribution to liquidate the County's unfunded accrued liability by July 1, 2039 and (iii) annual additional accrued liability contribution to liquidate the County's additional accrued liability due to actuarial gains and losses, benefit changes and assumption changes. Contributions are based on an assumed investment rate of 7.25% compounded annually. Contributions are currently funded at 25% of total salary expense. Salaries are assumed to increase at an annual rate of 3.00%. Contributions from participants and from the County are pooled to provide the guaranteed allowance for each member.

The following table presents the pension and retirement contributions and unfunded liabilities of the County and certain County agencies for completed fiscal years 2018 through 2021 and for fiscal year 2022. For fiscal year 2022, which began July 1, 2021, the County has already paid the \$11,148,433 amount reflected in the “Total” column in the table below. This payment is the aggregate of the amounts reflected in the columns “Current Service Costs” and “Recommended Payment for Unfunded Accrued Liability”.

As of July 1	Current Service Costs	Recommended Payment for Unfunded Accrued Liability	Total	Unfunded Accrued Liability
2021	\$3,433,258	\$7,715,175	\$11,148,433	\$81,659,825
2020	3,471,254	7,711,603	11,182,857	83,819,276
2019	3,271,075	7,645,393	10,916,468	85,204,939
2018	2,403,396	9,415,983	11,819,379	85,336,525
2017	2,309,989	8,199,538	10,509,527	83,002,235

Source: Bolton Partners, Inc.

As a result of the implementation of GASB Statement 68—Accounting and Financial Reporting for Pensions, the County modified its accounting for the Plan, while continuing to use the same actuarial cost method for determining contributions to the Plan. For fiscal years prior to fiscal year 2015, costs and funding contributions were based on the Projected Unit Credit actuarial cost methods. For fiscal year 2015 and later, the funding contributions remain based on the Projected Unit Credit funding method while the GASB liabilities reflected in the financial statements are based on the Entry Age Normal cost method, as required by GASB 67 and 68. The new method produces higher liabilities but lower normal costs than the previous method. However, both methods produce actuarially sound contribution (funding) or liabilities (GASB), and annual contributions are intended to fully fund the Plan’s July 1, 2021, unfunded liability by July 1, 2039.

Please refer to Notes 1 and 11 to the financial statements for fiscal year 2021 and to the Required Supplementary Information set forth in Appendix A to this Official Statement for additional information regarding the County’s pension obligations.

Other Post-Employment Benefits

The County implemented the provisions of Governmental Accounting Standards Board (GASB) Statement 43, Financial Reporting for Post-Employment Benefit Plans Other Than Pension Plans (“OPEB”) and GASB 45, Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions in fiscal year 2008.

The County’s OPEB plan is a single employer defined benefit healthcare plan. The County established a trust for administering the plan assets and paying healthcare costs and death benefits on behalf of the participants.

There is no vesting in the post-employment health benefits, and they are subject to change at any time. All employees who retire from the County may participate in the program. In order to be eligible, the retiree must have (i) a minimum of five years of County service, and (ii) immediately preceding retirement, been enrolled in a medical, vision, or prescription drug insurance plan offered to active employees in the County. The retirees pay 50% of the health insurance premium. Retirees participating in the County’s health plan are also covered by a death benefit equal to their final annual salary, not to exceed \$100,000. These benefits cease when the retiree attains age 65 or becomes Medicare eligible. As of June 30, 2021, 49 retirees were receiving OPEB benefits and 163 employees were retirement-eligible.

The County intends to fund any annual short-fall between the OPEB annual required contribution and actual pay-go expense into a legally executed trust fund. The trust fund is invested as a long-term pension trust, using an appropriately balanced portfolio of equities and debt instruments, to prudently maximize long-term investment returns.

The net OPEB liability (asset) is equal to the total OPEB liability minus the net position of the plan. The result as of June 30, 2021 is as follows:

Components of Net OPEB Obligation

Total OPEB liability	\$ 13,266,282
Net position	\$ (30,938,442)
Net OPEB liability (asset)	\$ (17,672,160)

Source: Bolton Partners, Inc.

Please refer to Note 16 to the financial statements for fiscal year 2021 and to the Required Supplementary Information set forth in Appendix A to this Official Statement for additional information regarding the County's OPEB obligations.

Insurance

The County maintains commercial insurance for general liability, automobile, excess workers' compensation, law enforcement, public officials' liability, and catastrophic coverage. The County is required to provide unemployment insurance coverage for County employees.

Certain Services and Responsibilities

Education

The Board of Education of Washington County (the "Board of Education") implements all educational policies and programs for public schools in Washington County under the administration of the State Board of Education. The Board of Education, composed of seven members elected for four-year terms, oversees 22,171 students (including 1,040 in pre-kindergarten), in 47 instructional facilities, which include elementary, middle, high and combined schools. The average unrestricted Pre-K-12 per pupil expenditure was \$13,179 for the 2020-21 school year.

The largest General Fund appropriation by the County in its adopted budget for fiscal year 2022 is \$105,841,710 for the Board of Education, which represents 42.00% of the General Fund budget. This appropriation is for operating expenditures. In addition, the County appropriated \$12,314,000 in its capital budget for fiscal year 2022 for Board of Education projects.

Washington County's high school graduation rate for the 2020-2021 school year as compared to other selected peer group counties and the State of Maryland is as follows:

Washington County	Frederick County	Cecil County	Carroll County	Charles County	St. Mary's County	State of Maryland
90.91%	93.73%	91.88%	94.99%	93.58%	91.02%	87.20%

Source: Maryland Board of Education

Training/Higher Education

Within a 70-mile radius of the County seat, the City of Hagerstown, there are more than 30 institutions of higher learning. There are numerous opportunities in Washington County for residents to obtain education and training beyond the high school level. The following describes certain programs and schools within Washington County.

Training

Western Maryland Consortium provides a wide range of workforce development services for jobseekers and employers. Employer services include referral of applicants, customized training, financial aid for on-the-job training, recruitment, and screening assistance. Services are generally provided at no cost to employers.

Washington County Technical High School is a two-year public high school that is under the administration of the Washington County Public Schools. English, math, science and social studies core subject courses and 17 career and technology programs are offered. These programs prepare students for professional/technical careers based on current industry skill standards. Enrollment is open to qualified 11th and 12th grade students, and tuition paying adults.

Barr Construction Institute, an education division of Associated Builders and Contractors, Inc., offers management education and professional industrial, commercial, and apprenticeship trade training. Construction and maintenance training is recognized by the U.S. Department of Labor, Bureau of Apprenticeship & Training, and is accredited by the National Center for Construction Education and Research (an affiliate of the University of Florida).

Pittsburgh Institute of Aeronautics (“PIA”) established the Federal Aviation Administration (FAA) - approved Aviation Maintenance Technician (AMT) 16-month education program at the Hagerstown Regional Airport. With the skills PIA graduates acquire from the program, they are equipped to work in many industries including aviation, mechanical systems, hydro-mechanical systems and the green technology field.

Higher Education

Hagerstown Community College (“HCC”), founded in 1946, was the first community college in Maryland. With more than 100 programs of study, HCC offers workforce preparation and credentialing, university transfer, career development, and basic education. HCC programs include the STEMM Technical Middle College, which allows high school students the opportunity to earn college credits and credentials while focusing on science, technology, engineering, mathematics and medical courses, an adult education program, and the Technical Innovation Center, a small business incubator.

The County appropriated \$10,035,290 in its fiscal year 2022 operating budget for HCC. HCC receives the balance of its funding from student tuition, State grants, and other miscellaneous sources. In addition, the County appropriated \$1,108,000 in its capital budget for fiscal year 2022 for HCC projects.

Purdue University Global, a public online, non-profit university for working adults, offers over 100 programs at the certificate, associate, bachelor, master and doctoral level in the areas of business, criminal justice, education, health services, information technology, law, and nursing. Purdue University Global is part of the respected Purdue University system.

University System of Maryland at Hagerstown (“USMH”) opened in January 2005 and is located in Hagerstown’s historic City Center. USMH is part of a regional system offering 13 undergraduate and 10 graduate degree programs from six respected universities within the Maryland system: Frostburg State University, University of Maryland Global Campus, University of Maryland Eastern Shore, Towson University, Coppin State University and Salisbury University. Students can complete a bachelor’s degree or earn a master’s degree. USMH also offers access to on-site academic advising, computer labs, and a full-service library.

Planning and Zoning

The Washington County Planning Commission was created in 1957. The Planning Commission consists of seven members appointed by the Board and is supported by the County's Planning and Zoning Department with a staff of 15. Planning staff members review plans and provide reports and recommendations to the Planning Commission. The Planning Commission has final authority to approve subdivision and site development plans. Another of the primary responsibilities of the Planning Commission is the Comprehensive Plan for the County. The Planning Commission first recommended the adoption of a Comprehensive Plan for Washington County in 1971. Major updates to the Comprehensive Plan were completed in 1981 and in 2002. Another update of the Comprehensive Plan is now in progress, with adoption expected in 2022.

From the original adoption in 1973 and through amendments in 2002, 2005 and 2012, the Zoning Ordinance provides seven classifications for industrial development: (i) "Industrial General" which encompasses heavy manufacturing plants requiring extensive transportation, water and sewerage facilities; (ii) "Industrial Restricted" which encompasses light manufacturing such as processing or assembly of previously processed materials; (iii) "Planned Industrial" which encompasses the planned development of industrial park locations; (iv) "Airport" which permits industrial uses that have a need to be located near the airport or provide airport related services and include height limitations located around the Hagerstown Regional Airport; (v) "Highway Interchange District" which allows light industrial and commercial uses in the vicinity of interstate interchanges to take advantage of transportation needs and opportunities; (vi) "Office, Research and Technology" which is geared toward the development of corporate offices, research facilities, and high-tech communication land uses; and (vii) "Office, Research and Industry" which allows a mix of technology and selected industries with increased performance standards.

The Planning and Zoning Department continues to update and revise the Subdivision Ordinance, the Zoning Ordinance and other ordinances and functional plans that relate to land development in Washington County. In July 2012 the County adopted major revisions to the zoning text and map for the Urban Growth Areas to implement the recommendations of the Comprehensive Plan. Similar map and text amendments affecting areas around the designated Town Growth Areas of Boonsboro, Smithsburg, Hancock and Clear Spring were adopted in 2017. Those revisions are designed to create a more desirable and efficient urban living environment. The amendments include improvements to the design guidelines in the industrial districts mentioned above. A new educational zone, called Education, Research and Technology, is designed specifically to allow Hagerstown Community College to partner with emerging high-tech industries and expand its role as business partner in the community. In an effort to coordinate development and infrastructure needs, staff is continuing to review the Adequate Public Facilities and the Excise Tax Ordinances for possible improvement. The County has also devised an analysis and mitigation protocol to manage the effects of increases in public school enrollments that result from new residential development.

The Water and Sewerage Plan, the Solid Waste Plan and the Land Preservation, Parks and Recreation Plan are other plans prepared and administered by the Planning and Zoning Department to assist in the development of the County in an orderly fashion. The State requires that the County update each of these plans, as well as the Comprehensive Plan, at regular intervals.

Land use control and planning within the County's nine incorporated municipalities is under the jurisdiction of the municipalities. Each of the municipalities has adopted its own zoning and land development regulations.

Hospital and Medical Care

Meritus Health

Meritus Health, located in Hagerstown, Maryland, is the largest health care provider in Western Maryland. As a community-focused, not-for-profit system, Meritus Health's programs span the continuum of health care, ranging from inpatient care to occupational health services to physician practices and outpatient care.

Meritus Medical Center, which opened in 2010, is a state-of-the-art, Joint Commission-accredited hospital with 257 licensed beds in single-patient rooms. Services offered include a special care nursery, a level III trauma program, a primary stroke center and a wound center, as well as a cardiac diagnostic laboratory. Hospital services that address outpatient needs include the John R. Marsh Cancer Center, Meritus Total Rehab Care, Meritus Endocrinology Specialists, Meritus Home Health, Meritus Medical Laboratory and Equipped for Life.

Meritus Medical Group, with more than 100 physicians and advanced practice providers, is a medical neighborhood of primary and specialty care practices offering comprehensive, coordinated health care services to all ages.

Washington County Health Department

The Washington County Health Department, which provides various health services to the citizens of Washington County, is budgeted to receive a total of \$2,339,270 in fiscal year 2022 from the County. Along with the main headquarters, it has staff and programs based at two other sites. The Health Department employs a total of approximately 150 full-time and part-time personnel in five divisions.

The Environmental Health Division of the Health Department engages in food and restaurant inspection, well and septic services, community services, transient and non-transient water analysis, rabies control, complaint and outbreak investigations, and emergency response. The Nursing Division is responsible for maternal and child health programs, communicable disease surveillance and control, tuberculosis control, refugee and migrant health services, reproductive health services, STD screening and treatment, HIV and AIDS services, immunizations, Maryland Children's Health Insurance Program, cancer screening, vision screening, adult evaluation and review services, and WIC services. The Health Planning and Strategic Initiatives Division is responsible for relaying of public information, community relations, emergency preparedness, as well as developing and maintaining agency partnerships and providing chronic disease prevention and control initiatives. The Division of Behavioral Health Services provides a comprehensive system of care, including prevention, intervention, referral and treatment services for substance use and mental health disorders in a variety of settings. The Administration Division, which includes Accounting, Personnel, Information Technology, Procurement, Billing, Maintenance and Health Officer staff, provides management support for all programs within the agency.

Other Medical Facilities

The George W. Comstock Center for Public Health Research and Prevention is a facility of the Johns Hopkins Bloomberg School of Public Health and was established in 1962 as a joint enterprise of the Maryland Department of Health and Mental Hygiene, Washington County Health Department and The Johns Hopkins University. The center has expertise and capacity in the conduct of large community health surveys, as well as a close working relationship with the County Health Department. Funding, sponsored through research grants by the National Institutes of Health as well as private foundations, supports 20 to 30 staff members in the Comstock Center. Research includes heart disease surveillance and epidemiology of cancer, heart disease, lung disease, diabetes, sleep and other conditions. Prevention research results are disseminated nationally and internationally primarily through numerous journal publications.

There are nine privately owned licensed skilled nursing facilities with a total of 1,007 beds and one State-owned licensed skilled nursing facility with 63 beds in Washington County. All of these facilities are dually certified by Medicare and Medicaid. In addition, there are 19 privately owned assisted living facilities with a total of 752 beds. Other medical facilities include the Western Maryland Center, a 123 bed State-owned, chronic care facility, and the Brook Lane Psychiatric Center, a privately-owned psychiatric facility. None of these facilities receive funds from the County.

Safety

Law Enforcement

The Washington County Sheriff's Office, the Maryland State Police, and municipal police agencies provide police protection in Washington County. The Sheriff's Office has 101 sworn personnel and 97 radio-dispatched vehicles. The Sheriff's Office is responsible for the operation of the Detention Center, which has a capacity of 450 inmates. In October 2016, a Day Reporting Center opened that provides treatment services to non-violent offenders with drug and/or alcohol addictions, as well as providing services for the Circuit Court Adult Drug Court Program. The State Police has 35 troopers assigned to the local barrack, which is located just south of Hagerstown. The Hagerstown Police Department has a full-time force of 108 officers. The Hancock Police Department employs four full-time officers. In addition, the Smithsburg Police Department employs four officers, and the Boonsboro Police Department employs five police officers.

Emergency Services

The County's Division of Emergency Services ("DES") oversees Emergency Communication/911, Emergency Management, Fire and Rescue, and the Emergency Medical Services Operations Program.

A new Public Safety Training Center ("PSTC") will become operational in 2022, with daily oversight being provided by DES, in collaboration with the Washington County Sheriff's Office. The PSTC will provide opportunity for enhanced training and collaboration between Fire, EMS and law enforcement agencies throughout Washington County and the Tri-State area. The new PSTC, once completed, will encompass 49 acres boasting academic classrooms, fire and law enforcement areas for tactical training exercises and a defensive driving track.

DES is led by a full-time career Director and three full-time department heads who oversee the daily operational components of Emergency Services in Washington County. The division has 119 full-time and 23 part-time personnel working directly within the division.

Emergency Communications

The Emergency Communications Center is overseen by an assistant director with three full-time executive support staff. The Emergency Communications Center processes all 911 calls for the County and all of the Washington County municipalities through one central dispatch location. The call center and new digital radio system enables first responders to communicate in a safe, seamless and compatible way, enhancing their ability to respond to emergencies and save lives. The call center also integrates the City of Hagerstown's and Washington County's non-emergency responders, allowing them to serve the community quickly and efficiently.

Emergency Management

Emergency Management activities are overseen by an assistant director with support from a full-time emergency planner. Emergency Management is responsible for mitigation, planning, response and recovery from natural and technical disasters. Washington County has a Local Emergency Planning Committee, overseen by Emergency Management, that coordinates disaster planning, conducts drills to exercise the County Emergency Operations Plan, and oversees a community outreach program consisting of home chemical safety training, citizen preparedness, and pertinent educational programs.

Fire and Rescue

Fire and rescue protection are coordinated through DES by the Deputy Director - Operations. Working collaboratively with the Washington County Volunteer Fire and Rescue Association (the "WCVFRA"), DES coordinates the services provided by 14 volunteer fire companies and eight volunteer ambulance companies throughout Washington County. All volunteer companies belong to the WCVFRA. The association has approximately 700 volunteers who provide a combination of firefighting, rescue, emergency medical and administrative services to the community. Several volunteer companies have hired career personnel to supplement the volunteer staff during times of low volunteer availability.

Special Operations activities are overseen by the Deputy Director - Operations. The County has a vision to become the regional leader in providing and coordinating efficient public services. In response to that vision the Special Operations Team has eight full-time, 23 part-time and additional volunteer personnel who complete extensive training in various technical and/or specialized areas including hazardous materials, trench rescue, rope rescue, water rescue, structural collapse and confined space rescue.

Fire protection within the City of Hagerstown is provided by a combination career and volunteer fire department. The department includes six stations with five engines and two ladder trucks. The department is led by a career Fire Chief, a Fire Marshall, two Assistant Fire Marshalls, and six Shift Commanders. The department has 84 full-time career firefighters and 43 trained volunteer firefighters.

Emergency Medical Services

The Emergency Medical Services (“EMS”) section provides leadership, direction, support and coordination to the County’s EMS system. The leadership works to continuously improve the efficiency and quality of medical services being provided to those who reside and travel within the County. EMS is overseen by the Deputy Director - Operations and includes 13 full-time advanced life support (“ALS”) technicians and five part-time ALS technicians. This team deploys four highly specialized ALS chase units which support the eight independent emergency medical services companies located in the County in the delivery of the highest quality pre-hospital care. Additionally, personnel are available for supplemental staffing to the independent companies and are available to provide additional resources for high-risk events and large public gatherings.

A part-time medical director provides medical control and quality assurance programs to help ensure the highest quality of pre-hospital medical care is consistently delivered to County citizens. An assistant medical director also provides medical control and quality assurance activities to the Special Response Team, which consists of law enforcement personnel and paramedics who are trained to deal with high priority law enforcement activities.

Environmental Management

The Division of Environmental Management (“DEM”), which includes the Department of Water Quality, the Environmental Engineering Department, the Solid Waste Department, the Stormwater Management Department and the Watershed Department, was created in fiscal year 2007. The State and Federal environmental initiatives as they pertain to water, wastewater, stormwater, solid waste and nutrients are all jointly related. DEM is responsible for integrating applicable regulations and applying them to the operations of these departments.

Solid Waste

The Washington County Solid Waste Department is responsible for a solid waste disposal system that protects the environment and public health. Currently the County disposes of solid waste at the 40 West Landfill, which opened in 2000. At current disposal rates, this site could meet the County’s estimated disposal needs until 2080. The County is in the process of evaluating other methods of handling solid waste as an alternative to landfilling. The department operates five solid waste convenience centers that are strategically located throughout Washington County. Supporting and strengthening individual and community self-reliance and responsibility in the areas of waste reduction, recycling, and proper disposal of solid waste is the mission of the Solid Waste Department.

Water Supply and Wastewater Facilities

The County has a master water and wastewater plan, which assigns service priority designations for all areas within Washington County. These designations range from “No Planned Service” to “Existing and Under Construction”. The plan serves as a guide for the orderly development and expansion of water and wastewater facilities, both within Washington County and in those incorporated municipalities owning and operating their own systems, requiring the County or incorporated municipality to obtain a proper service designation before constructing or expanding water or wastewater services.

The County is authorized to provide public water and wastewater service to areas outside the incorporated municipalities and may provide service within a municipal corporation located in Washington County with the consent of the municipality. The County currently provides water and/or wastewater services to nearly all of the immediate densely populated area surrounding the City of Hagerstown (except the Dual Highway corridor), the areas of Highfield, Elk Ridge, Sandy Hook, and the towns of Sharpsburg and Smithsburg. The incorporated municipalities of Hagerstown, Boonsboro, Clear Spring, Funkstown, Hancock, Keedysville, and Williamsport all own their water/wastewater facilities, or portions thereof. In addition to providing the wastewater service described above, the County operates the water and wastewater systems for the Town of Clear Spring and Brook Lane Health Services.

Five treatment plants serve the County water system with an aggregate capacity of 453,000 gallons per day, with individual plant capacities from 4,000 to 230,000 gallons per day. The County wastewater system is served by five treatment plants with an aggregate capacity of 5,746,000 gallons per day, with individual plant capacities from 21,000 to 4.5 million gallons per day. The County upgraded its wastewater facilities to comply with the State's enhanced nutrient removal ("ENR") strategy. The Winebrenner Treatment Plant ENR upgrade began construction in fiscal year 2015 and was completed in the fall of 2016. The Conococheague Wastewater Treatment Plant ENR upgrade began construction in the fall of 2016 and was completed in the spring of 2019.

Usage of water and wastewater systems is measured in Number of Services and Number of Equivalent Dwelling Units ("EDUs"). Number of Services refers to the number of actual connections and EDU is a unit of measure, which equates the consumption, or flow of commercial or industrial connections, to the average flow of a residential dwelling unit.

The County bills its customers quarterly except for those for which wastewater treatment service is provided by the City of Hagerstown, in which case the County's charges are billed and collected on its behalf by the City of Hagerstown. The following table shows the total Number of Services and EDUs of the County's water and wastewater systems and the annual residential user rates effective July 1, 2021. For customers receiving County collection services only, treatment is provided by the City of Hagerstown.

WATER SYSTEM		
	No. of Services	No. of EDUs
		Residential Annual (Avg) User Rate
Full Service.....	1,350	1,510

WASTEWATER SYSTEM		
	No. of Services	No. of EDUs
		Residential Annual (Avg) User Rate
Full Service	7,459	11,044
Collection Service Only	3,942	5,140
Wholesale	5	3,280
Total.....	11,406	19,464

Source: Washington County Department of Budget and Finance

The County provides wastewater "treatment only" services to its wholesale customers, which are the towns of Williamsport and Smithsburg, the Conococheague Pretreatment Facility (the "Pretreatment Facility"), Fort Ritchie and the City of Hagerstown. The only major wastewater treatment facility for public use in Washington County other than those operated by the County is the Hagerstown Wastewater Treatment Plant, owned and operated by the City of Hagerstown, which has a capacity of 8 million gallons per day.

The Pretreatment Facility serves all of Washington County by providing pretreatment of non-hazardous industrial wastewater, landfill leachate and metals-bearing waste streams, and has a capacity of 125,000 gallons per day (current average usage is 115,000 gallons per day). The Pretreatment Facility was privatized in 2006 through a long-term lease to a private corporation.

III. Economic and Demographic Information

Department of Business Development

The Washington County Department of Business Development (the “DBD”) is dedicated to creating and sustaining a positive pro-business climate.

The DBD currently has six full-time employees to conduct the day-to-day operations of the office, as well as business support and resources, business retention efforts within the County, and marketing business attractions locally and nationally.

Throughout the year the DBD meets with representatives of existing companies in need of assistance, as well as businesses interested in moving or expanding to Washington County. Discussions include appropriate funding programs, incentive benefits, customized training programs, workforce development efforts, and other sources of business support. The DBD has formed strategic partnerships with such organizations as the Maryland Department of Commerce, the City of Hagerstown, the Washington County Chamber of Commerce, The Greater Hagerstown Committee, Inc., and Washington County Convention & Visitors Bureau, in order to better serve the needs of businesses in Washington County.

The DBD was actively involved in Washington County becoming certified as the first ACT Work Ready Community in Maryland, an initiative that matches the labor force with available jobs in Washington County.

The DBD administers the Enterprise Zone Program, identifying eligible businesses that qualify for local real property tax credits and State income tax credits in the City of Hagerstown and elsewhere in Washington County. For tax year 2021-22 (fiscal year 2022), the City of Hagerstown and the County granted \$741,834 and \$1,098,548, respectively, in real property tax credits for private capital investment. The State of Maryland is expected to reimburse \$370,917 to the City of Hagerstown and \$549,274 to the County for these credits.

Business Development

New and Expanding Businesses

In calendar years 2021 and 2022, the County experienced new and expanding businesses highlighted by the creation of 1,610 new jobs and known new investments of approximately \$306 million. Many of these achievements are a result of incentive packages provided through partnerships of the County and State to provide training programs, State financing, and Enterprise Zone tax credits. Projects expected to be completed in calendar years 2022 and 2023 and significant projects announced in 2022 and 2023 that are cumulatively expected to provide an additional 8,517 new jobs and approximately an additional \$1.35. billion of new investments are noted in the following table based on the most recent information available:

Hagerstown-Washington County, Maryland – Significant Business Activity for 2022/2023

Company Name	Business Type	Completed/ Expected Completion	Project Cost (1)	#New Jobs ⁽¹⁾	Sf	Type of Activity
Completed Projects 2021/2022						
Northpoint Development on Wesel Blvd	Distribution/Logistics	1Q22	\$ 169,000,000	1,200	2,000,000	New Jobs/Construction
WLR Investment	Mult-Unit	1Q22	2,500,000	0		Renovation
National Park Service (C&O Canal)	Tourism	3Q21	26,650,000	75		New Jobs/Relocation/Construction
Resolute Tissue	Manufacturing	3Q21	27,000,000	100		New Jobs/Construction
Tractor Supply Company	Warehouse/Distribution	4Q21	21,000,000	50	250,000	New Jobs/Expansion
Project Oak at Cascades Building	Agricultural/Manufacturing	4Q21	10,000,000	125	0	New Jobs/Construction
Conagra	Manufacturing	1Q22	50,000,000	60	140,000	New Jobs/Expansion
<i>Sub-totals</i>			<u>306,150,000</u>	<u>1,610</u>		
Projects to be Completed 2022/2023						
ReadyGo Ice Melt	Manufacturing/Distribution	4Q22	5,000,000	10	30,000	New Business
First Breach	Manufacturing/Distribution	4Q22	20,000,000	75	50,000	New Business
Volvo VPL	R&D	3Q23	33,000,000	12		New Jobs/Expansion
Stoney Creek Farm & Event Center	Expansion	2Q23	18,000,000	20		New Jobs/Expansion
Ausblick	Warehouse/Distribution	1Q23	21,100,000	250	269,522	New Jobs/Construction
National Pike Logistics (Northpoint Dev bldg 1)	Warehouse/Distribution	3Q22	126,000,000	500	600,000	New Jobs/Relocation/Construction
National Pike Logistics (Northpoint Dev bldg 2)	Warehouse/Distribution	4Q22	75,000,000	300	1,400,000	New Jobs/Construction
Penzance (Wright Rd)	Warehouse/Distribution	3Q22	60,000,000	500	825,000	New Jobs/Construction
Panattoni Development (Creekside Logistics)	Warehouse/Distribution	2Q22	50,000,000	500	730,000	New Jobs/Construction
Bowman Development	Flex Space	2Q22	3,500,000		48,000	New Construction
Trammell Crow Company (Sterling Rd bldg 1)	Warehouse/Distribution	1Q23	75,000,000	800	1,100,000	New Jobs/Construction
Trammell Crow Company (Sterling Rd bldg 2)	Warehouse/Distribution	3Q23	50,000,000	500	750,000	New Jobs/Construction
Johnson Development (2 bldgs)	Warehouse/Distribution	1Q23	150,000,000	800	1,800,000	New Jobs/Construction
Great American Brewery	Agricultural/Manufacturing	4Q22	500,000	5		New Business
Rockland Estate and Brewery	Agricultural/Manufacturing	1Q23	800,000	10		New Business
Blackthorn Capital Partners	Mixed Use	4Q22	4,500,000	0		Renovation
<i>Sub-totals</i>			<u>692,400,000</u>	<u>4,282</u>	<u>7,602,522</u>	
Projects Announced in 2022/2023						
Hitachi Rail and Test Track	Manufacturing/R&D	4Q23	80,000,000	300	300,000	New Jobs/Construction
Penzance (Cushwa Farms)	Warehouse/Distribution	4Q23	50,000,000	400	510,000	New Jobs/Construction
Trammell Crow Company (Geastle Pike)	Warehouse/Distribution	1Q24	100,000,000	1000	2,000,000	New Jobs/Construction
Currwood	Warehouse/Distribution	4Q23	150,000,000	2200	1,919,200	New Jobs/Construction
Bowman Development	Warehouse/Distribution	1Q23	55,000,000	250	801,000	New Jobs/Construction
C&O Canal Brewery	Agricultural/Manufacturing	2Q23	900,000	10		New Business
Cascade Properties (Former Fort Ritchie)	Mixed Use		200,000,000			New Jobs/New Business/Construction
First Breach	Manufacturing/Distribution	4Q22	20,000,000	75	50,000	New Business
<i>Sub-totals</i>			<u>655,900,000</u>	<u>4,235</u>		
Totals for Projects 2022/2023:			<u>\$ 1,654,450,000</u>	<u>10,127</u>		

Source: Washington County Department of Business Development
(1) Estimates based on company announcements.

Business Parks and Sites

Through the DBD, the County promotes the development of both private and non-profit business parks and sites. The County also successfully obtains financing for necessary infrastructure through various State and federal agencies to support these developments as locations for new and expanding businesses. The County offers prospective businesses a selection of sites in planned industrial/business parks, which include:

Park	Total Acreage	Available Acreage	Ownership
City of Hagerstown—Washington County			
Enterprise Zone:			
Valley Business Park	273	123	Private
Hagerstown Business Park	90	5	Private
Hagerstown Industrial Park	251	11	Private
Hunt Ridge Business Park	57	22	Private
MKS Business Park	81	11	Private
Town of Hancock Enterprise Zone:			
Hancock Industrial Park.....	185	157	Town
Raylock Business Park.....	55	20	Town
Other Locations:			
Airport Business Park	205	45	Nonprofit
Antietam Industrial Park	27	7	Nonprofit
Bowman Airpark	56	10	Private
Crossroads Business Park.....	122	47	Private
Earley Industrial Park	160	52	Private
Friendship Technology Park	435	69	Private
Friendship Town Center	161	161	Private
Gateway Business Park.....	65	21	Private
Greencastle Pike Business Park.....	127	42	Private
HGR Aviation Tech Park.....	162	12	Private
Hub Business Park.....	130	16	Private
Hunter's Green Business Center.....	676	59	Private
Huyetts Business Park.....	66	10	Private
Interstate Industrial Park.....	457	58	Private
Interstate 70/81 Industrial Park.....	178	26	Private
Light Business Park	24	10	Private
Mount Aetna Technology Park at Hagerstown (MATH).....	261	202	Nonprofit
Newgate Industrial Park.....	161	19	Nonprofit
Orchard Park at Label Lane.....	20	20	Nonprofit
Potomac Parkway/Lockwood Business Area.....	53	21	Private
Showalter Road Center.....	89	89	Private
Top Flight Airpark.....	56	8	Private
Vista Business Park.....	177	74	Private
Washington County Business Park.....	212	35	County
Westgate Industrial Complex.....	175	175	Private

Source: Washington County Department of Business Development

New Jobs Tax Credit Program

The “New Jobs Tax Credit” is a program initiated by the County in November 2002. The credit was created to help attract to the local business community companies that are involved in a high-tech industry and that offer well-paying jobs. The program provides a six-year tax credit for businesses that either expand or relocate in Washington County and qualify under the program’s guidelines. The credit applies to Washington County’s tax that is imposed on real property owned or leased by the business and the tax imposed on personal property owned by that business.

Enterprise Zones

Approximately 5,909 acres in Washington County are within two State-designated Enterprise Zones. The *City of Hagerstown/Washington County Enterprise Zone* was renewed and expanded by the State in 2021. This zone now encompasses approximately 4,409 acres located within the City of Hagerstown and Washington County. The zone has more than doubled in size and includes Hopewell Valley Industrial Park, Washington County Business Park, CSX Valley Park, the City of Hagerstown Business Park, and the Central Business District in downtown Hagerstown. The *Hancock Enterprise Zone* was renewed in 2015. This 1,500 acre zone surrounds the Town of Hancock, stretching from the Pennsylvania border to the Potomac River. The zone includes commercial and industrial development opportunities in select areas of Hancock as well as commercial frontage along Main Street. Local and State incentives are available to new or expanding companies in these zones to promote growth of the industrial and commercial base. Qualified businesses can receive local property tax credits for capital investment and State income tax credits for the creation of new jobs. Each Enterprise Zone is approved by the State for a 10-year period.

Pad-Ready Commercial Stimulus Program

The Board adopted the “Pad-Ready” Commercial Stimulus Program on October 25, 2011. The program is designed to encourage developers/builders to bring undeveloped land to a shovel-ready state but is also intended for sites with existing buildings in need of redevelopment. Under the program, undeveloped parcels of land, demolitions, renovations and expansions of existing buildings qualify for incentives. Qualifying projects are entitled to priority plan review by the Washington County Development Advisory Committee, deferral of County site-plan application and review fees, and a real-estate tax credit issuance once buildings are constructed and occupied. The tax credit is four-tenths of one percent (0.004) of the construction cost of the new improvement as determined by the DBD and will apply for three consecutive years.

High Performance Building Tax Credit Program

On February 7, 2012, the Board established the High Performance Tax Credit Program. Under the program, property tax credits are available for buildings that receive silver, gold, or platinum certification in the national LEED (Leadership in Energy and Environmental Design) ranking system. The amount of the credit depends on which level of certification the building receives and the increase in its assessed value after construction. Silver buildings are credited 20 percent of the taxes due on that increase; gold buildings, 25 percent; and platinum buildings, 30 percent.

Job Creation and Capital Investment Real Property Tax Credit Program

The Job Creation and Capital Investment Real Property Tax Credits Program was enacted by the Board in May 2017, to help attract companies to the local business community that offer well-paying jobs. It is also available to new or established businesses within the County that expand. This program provides up to a 15-year tax credit for businesses that either expand or locate in Washington County. The credit applies to Washington County’s real property tax that is imposed on real property owned or leased by the business, if the business qualifies under the program’s guidelines.

HUBZone

The Historically Underutilized Business Zones (HUBZone) program, through the Small Business Administration, helps small businesses in urban and rural communities gain preferential access to federal procurement opportunities. Benefits for HUBZone certified companies include competitive and sole sourcing contracting, 10% price evaluation preference in full and open contract competitions, as well as subcontracting opportunities. The federal government’s goal is to award at least three percent of all federal contracting dollars to HUBZone certified small businesses each year; to date, no businesses in the County have qualified.

Opportunity Zone

The federal Opportunity Zone program, started in 2019 and ending in 2029, allows investors to receive substantial federal tax incentives over that ten (10) year period by investing their capital gains into Opportunity Zones. Washington County has five Opportunity Zones in two areas: City of Hagerstown and the Town of Williamsport. Opportunity Zones feature new federal tax incentives designed to drive long-term private investment to distressed communities. Investors are able to defer and even reduce their federal tax liability on the sale of assets if they place their gains into an Opportunity Fund, which pools capital and support investments in small businesses and real estate within the Opportunity Zones in order to improve communities and the quality of life for residents.

Foreign Trade Zone

Washington County's Foreign Trade Zone ("FTZ") status was approved by the United States Department of Commerce's Foreign Trade Zone Board on July 3, 2002. More than 1,700 acres from five different sites throughout Washington County are eligible. The sites are ideally zoned for manufacturing, distribution, and warehousing activities. FTZs have been shown to provide direct benefits to local businesses involved in foreign trade. Through the reduction, elimination, and deferral of tariffs, firms located within Washington County's FTZ are able to be more competitive in international markets.

Utilities, Transportation and Communication

Utilities

Electricity: Potomac Edison, a FirstEnergy Company, with its Western Maryland headquarters located in Washington County, serves the County with a system of transmission and distribution lines of various voltages connected to its generating stations. The City of Hagerstown distributes electricity to many parts of the City.

Telecommunications: State-of-the-art communications infrastructure, including hybrid cable, digital, fiber optic, wireless data, cellular 4G LTE, and broadband services are provided via national and regional vendors. AT&T, Sprint, and Verizon operate within Washington County.

Natural Gas: Columbia Gas of Maryland serves the area with natural gas. Propane is also readily available.

Transportation

Highways: Washington County is served by Interstate Highways I-81, I-70, and I-68, complemented by U.S. 40 and U.S. 11, and State Routes 60, 63, 64, 65 and 68. These highways put Washington County businesses within a day's drive of one-third of the U.S. population and half of all retail trade. The Baltimore and Washington, D.C. beltways are an hour's drive from central Washington County.

Air: Hagerstown Regional Airport (HGR) is a Part 139 Facility which provides twice weekly service to Orlando/Sanford International (SFB), via Allegiant. Allegiant also offers summer seasonal flights twice weekly to St Pete-Clearwater (PIE) and Myrtle Beach (MYR) airports. The airfield also offers fixed base operation services to general aviation, corporate and military aircraft. There are 17 businesses offering clients a variety of aviation services for all types of aircraft. Approximately 1,600 people are employed locally as a result of the airport being in Washington County. In addition, Dulles International, Baltimore/Washington International Thurgood Marshall and Ronald Reagan Washington National airports are located within 70 miles of Hagerstown.

Rail: CSX Transportation and Norfolk Southern Corporation Railways provide economical shipment anywhere on the Atlantic seaboard. CSX, with a public siding, operates daily trains and connects with other major carriers for long-distance shipping. The Norfolk Southern mainline is just outside of Hagerstown and a CSX interchange with Norfolk Southern is in Hagerstown for nationwide access. Immediately adjacent to Washington County in Greencastle, Pennsylvania, Norfolk Southern Rail operates a 200 acre intermodal terminal. The County is also only 19 miles from CSX's 85 acre intermodal terminal in Chambersburg, Pennsylvania. Daily Amtrak and weekday MARC passenger services are available from Martinsburg, West Virginia (23 miles south of Hagerstown). MARC passenger service from neighboring Frederick County to Washington, D.C. is also available.

Local Transportation: Washington County Commuter provides local bus service throughout Washington County. Local taxi service, Lyft, Uber, auto rental and leasing services are available within Washington County.

Communication

Newspapers: The daily newspaper, The Herald-Mail, has a Monday-Saturday circulation of 27,000, and a Sunday circulation of 32,000. The Hancock News, with a weekly circulation of 2,000, also serves Washington County. Several metropolitan newspapers, including the Washington Post and The Baltimore Sun, are available daily to residents.

Television: WDM provides local news, weather, community information, sports coverage and programming to the tri-state area. Antietam Cable Television and Comcast offer cable and digital television services. Satellite television is available through private vendors.

Internet: There are numerous private vendors providing local dial-up, wireless, and broadband Internet access. The Washington County Free Library provides access to the Internet through SAILOR, the State of Maryland's Online Public Information Network.

Population

The following table illustrates the population growth of Washington County, the State of Maryland, and the United States from calendar years 1970 to 2020.

Population Growth						
	<u>Washington County</u>			<u>State of Maryland</u>		<u>United States</u>
<u>Year</u>	<u>Population</u>	<u>Percent Change</u>	<u>Population</u>	<u>Percent Change</u>	<u>Population</u>	<u>Percent Change</u>
2020	154,705	5.0	6,177,224	7.0	331,449,281	7.0
2010	147,430	11.8	5,773,552	9.0	308,745,538	9.7
2000	131,923	8.7	5,296,486	10.8	281,421,906	12.7
1990	121,393	7.3	4,781,753	13.4	249,633,000	10.2
1980	113,086	9.9	4,216,000	7.4	226,505,000	11.4
1970	103,829	—	3,923,897	—	203,302,000	—

Source: U.S. Department of Commerce, Bureau of the Census for 1970, 1980, 1990, 2000, 2010;
U.S. Bureau of the Census Quick Facts 2020

Income

Median household Effective Buying Income ("EBI") in Washington County was estimated at \$60,860 for calendar year 2020. The median household EBI for Washington County, the State of Maryland and the United States are estimated as follows:

	Median Household Effective Buying Income				
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Washington County	\$60,860	\$60,680	\$59,719	\$56,316	\$56,228
State of Maryland	84,805	86,738	81,868	76,067	74,551
United States	62,843	65,712	60,293	55,322	53,889

Source: MD Brief Economic Facts (2021.1); United States Census Bureau Quick Facts

Comparative statistics relating to the distribution of EBI for calendar year 2019 are presented in the following table:

Distribution of Effective Buying Income (2019)

Households By EBI Group	Washington County	State of Maryland	United States
Under \$25,000	19.5%	13.1%	19.2%
\$25,000 - \$49,999	22.4	17.0	21.2
\$50,000 - \$74,999	17.5	15.3	17.2
\$75,000 - \$99,999	13.3	13.2	12.7
\$100,000 - \$149,999	15.4	19.0	15.1
\$150,000 - \$199,999	7.2	10.5	6.8
\$200,000 and over	4.7	12.7	7.7

Source: MD BriefEconomic Facts based on U.S. Bureau of the Census released 2019 (2015-2019)

Area Labor Supply

Washington County has an available civilian labor force of approximately 72,442. In addition, businesses draw employees from Allegany, Garrett and Frederick counties in Maryland; Franklin and Fulton counties in Pennsylvania; and portions of Berkeley, Jefferson and Morgan counties in West Virginia. The civilian labor force for all these counties totals more than 431,383.

Employment

Within Washington County there are more than 3,507 businesses. The following table shows the employment statistics for the 15 largest employers in Washington County as of December 2021.

Employer	Employment
Washington County Public Schools	3,286
Meritus Health.....	2,740
FiServ.....	2,185
State of Maryland	2,030
Volvo Group.....	1,611
Amazon.....	1,500
Washington County Government.....	1,118
Citi.....	925
FedEx Ground.....	900
Bowman Group, LLP (The).....	830
Federal Government.....	582
Walmart.....	565
ARC of Washington County	550
Hagerstown Community College.....	545
Merkle Response Management Group.....	545

Source: Maryland Department ofCommerce; MD BriefEconomic Facts.

Unemployment Rate

Unemployment in Washington County averaged 5.0% between 2017 and 2021. The following table indicates the County's average unemployment rate as compared with the State of Maryland for the five most recent calendar years.

Unemployment Rate – Annual Average

	2021	2020	2019	2018	2017
Washington County	5.3%	6.8%	3.8%	4.5%	4.4%
State of Maryland	5.6%	6.8%	3.6%	4.2%	4.1%

Source: Maryland Department of Labor, Licensing and Regulation

Construction Activity

Construction activity during the years 2017-2021 in Washington County is provided below:

Building Permits (Value in Thousands)

Year Ended Dec. 31	Residential New		Other Permits		Total	
	Number	Value	Number	Value	Number	Value
2021	232	\$71,510	1,009	\$142,689	1,241	\$214,200
2020	182	46,990	967	216,220	1,149	263,210
2019	200	50,455	1,002	175,029	1,202	225,484
2018	245	59,441	1,104	138,376	1,349	197,818
2017	198	57,704	1,117	75,737	1,315	133,441

Source: Washington County Department of Permits and Inspections

Housing Starts

The number of single family housing starts in Washington County for the past five years is listed below:

Year Ended December 31	Single Family (One and Two-Unit Structures)
2021	220
2020	171
2019	193
2018	234
2017	189

Source: Washington County Department of Permits and Inspections

There were 12, 24-unit multi-family buildings constructed during the year ended December 31, 2017. During the years ended December 31, 2018, 2019, 2020 and 2021 there were no multi-family units constructed.

Agriculture

Agriculture is an important part of Washington County's economy. Approximately 119,248 of Washington County's 293,223 acres (41%) are considered farmland by the U.S.D.A. Agricultural Statistical Service. By far the greatest contributors to agriculture are the livestock and dairy industries. Livestock, poultry and other animal products account for approximately 75% of the total farm sales.

Washington County is the heart of the fruit industry in Maryland. Apple and peach growers harvest nearly 1,274 acres annually producing approximately 61% of the State's apple crop and 27% of the State's peach crop each year. Dairy is the principal livestock enterprise. The average number of milk cows is 13,023 head, ranking first in the State. In addition to milk and fruit, the other chief agricultural commodities are beef cattle and cereal grains. Selected agricultural statistics for Washington County for calendar year 2017 are as follows:

Washington County Agriculture Statistics, 2017

Number of farms.....	877
Total Land in farms.....	119,248
Average acres/farm.....	136
Estimated market value of land and building:	
Average per farm.....	\$1,095,597
Average per acre.....	\$8,057
Total farm income.....	\$153.7 mil
Average market value of products sold per farm.....	\$175,285

Source: U.S.D.A. Agriculture Census 2017. Census conducted every five years.

IV. Financial Information

Accounting System

The accounts of the County are organized on the basis of funds, each of which is considered a separate fiscal and accounting entity. The financial position and operations of each fund are accounted for with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Structure

The revenues and receipts of the County are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent. The various funds are identified in the financial statements of the County. The fund types used by the County are Governmental Funds (General, Special Revenue and Capital Projects), Proprietary Funds (Enterprise and Internal Service) and Fiduciary Funds (Trust and Agency). Details of the County's fund structure are set forth in the Notes to the financial statements for fiscal year 2021 that are included in Appendix A to this Official Statement.

The County's general fixed assets and general long-term obligations are reported in the applicable governmental or business-type activity columns in the government-wide financial statements.

Basis of Accounting, Measurement Focus, and Financial Statement Presentation

Basis of accounting refers to the time at which revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. The accounting policies of the County conform to generally accepted accounting principles as applicable to governments.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements for the General Fund, Special Revenue Fund and Capital Projects Fund are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Taxpayer-assessed income, gross receipts, and sales taxes are considered "measurable" when in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seems certain.

Accounting Enterprise System

The County utilizes an integrated financial, human resource, and budget enterprise system. This enterprise system has a web-based platform that streamlines workflow, which allows the County to automate numerous processes including real-time reporting. All County departments have access to the system for requisitioning, reporting, and inquiries for information concerning accounts and project status at any time. The system provides an excellent means for control of finances and allows for efficient use of resources. It also promotes accountability by generating timely reports and allowing budgetary controls for management.

Capital Budget Preparation Software

The County uses a web-based capital budget preparation and monitoring system. It allows all departments and outside agencies to access the system and input their capital budget requests, including funding sources, cost categories and operational costs. The County set up a priority-ranking matrix system within the software. The ranking system is composed of 14 scored and weighted criteria, which is the basis for assigning projects into one of the five priority ranking categories. The ranking system provides management with the information required to make decisions regarding scheduling and funding for each project. The capital budget system provides multiple reporting options and allows for continuous monitoring of activities of existing projects.

Budget Process and Schedule

The County's budgetary practices focus on long-term financial planning to ensure that budget decisions are understood over multiple years and to assess whether program and service levels can be sustained over those years. Practices require the development of organizational goals, policies, and procedures to achieve the goals, and making the allocation of resources available to accomplish the goals.

The County's budget process is key to its long-range strategic plan. With the adoption phase ending in May, the entire budget process encompasses nine months in preparation time. Financial forecasts, economic trends, policy reviews, and citizen input are all part of this process and result in the development of the operating and capital budgets for the year. The following describes the phases of the budget process.

Financial Capacity and Analysis Phase

The County develops statistical analysis of major revenue sources through various available resources. The County prepares and annually updates a long-range (five year) financial forecasting system, which includes projections of revenues, expenditures, future costs, and financing of capital improvements that are included in the Capital Improvement Budget, Cost of Service Plans, and the Operating Budget.

Revenue estimates are monitored to identify any potential trends which would significantly impact the various revenue sources. The County reviews current construction trends, the number of building permits, mortgage rates, and other economic data that can impact revenue collections.

The County uses other financial modeling techniques that impact the long-term operations and rates for the Water Quality and Landfill Enterprise Funds.

The County annually undertakes a detailed analysis of its financial position. The County then plots and converts its financial position into certain financial ratios and examines its performance trend. Most of the financial trend analysis includes peer group median and historical data. Trend indicators are tracked for specific elements of the County's fiscal policies for evaluation.

Debt capacity is evaluated on an annual basis prior to the adoption of the Capital Improvement Budget. The County examines statistical measures to determine debt capacity and creates ratios, which it compares to the ratios of other counties within its peer group, rating agency standards, and Washington County's historical ratios to determine debt affordability.

The economic and financial trend analysis is an integral part of the County's decision-making process that includes short and long-term forecasts. The County's current financial condition as well as future financial capacity, long-range plans, and future goals and visions are evaluated. During this phase forecasting assumptions, policy and reserve reviews, compensation adjustments, and inflation assumptions are made.

Budget Development Start

The development of the budget starts with notice to departments and agencies that the capital and operating budget programs are ready for input. Instructions for completing the budgets, due dates, and updated information on budgetary numbers, personnel positions, and goals are included with the notification.

Budget Development Phase

Capital Improvement Budget development begins in the winter after the development of the debt capacity and financial trend and economic trend analysis. The Capital Improvement Program (the “CIP”) provides a comprehensive approach to planning and impacts all facets of County operations. The County Administrator, the CFO, the Director of Engineering, the Director of Planning, and the Director of Public Works comprise the Capital Improvement Program Committee (the “CIP Committee”). From the time the CIP’s initial annual review begins in October through its adoption in May of each fiscal year, there is constant interaction among departments, the CIP Committee, and the elected officials. This effort is characterized by cooperation and reflects a common goal of ensuring that the CIP meets the objectives of the County and remains affordable and achievable.

The CIP is reviewed in conjunction with the annual debt affordability analysis and with revenue projections, inclusive of rate analysis, in order to determine funding availability. A financial analysis of funding sources and project costs is conducted for all proposed capital improvement projects in conjunction with the results of the priority ranking system.

It is the CIP Committee’s responsibility to review all requests that County departments and agencies submit. Based on the results of the priority ranking, and current and future needs, as developed in the 10-year capital plan, and available funding sources, the CIP Committee determines which capital projects best meet established criteria for the current fiscal year Capital Improvement Budget and the 10-year forecast. Operating impacts of current and proposed capital projects are also taken into consideration by staff when developing the Capital Improvement Budget.

Operating Budgets represent existing service levels and two years of prior historical information. Departments and agencies request funding for the upcoming fiscal year. Any increases in program and services require justification, as do all capital outlay requests. These requests are summarized with projected funding shortfalls or overruns calculated.

Review/Modification Phase

The CFO presents the Operating and Capital Improvement Budgets to the Board. Preliminary recommendations are reviewed to ensure that preliminary budgets address the County’s goals and fiscal management policies. The County Administrator and the CFO work with the Board on the proposed budget documents for adoption.

Adoption Phase

Proposed budgets are voted on by the Board to take to a public hearing to communicate to the general public for all operating and capital funds. Advertisement is disseminated through the local newspaper, handouts, and the County website. Documents and handouts are prepared for the public.

Public hearings are held on the proposed budgets along with the current tax levy. A 10-day waiting period is held for public comment. Local law requires a balanced budget to be adopted by July 1st.

Budget Monitoring

Department managers are responsible for their budgets throughout the fiscal year. Expenditure percentages are calculated and compared to budget. Corrective action, if necessary, is taken if serious negative trends exist. Management and the Board have real-time budgeting reports available on-line, as well as updates on major events and/or issues.

The County’s Operating Budget is adopted at the program/service level and the Capital Improvement Budget is adopted at the project level. Transfers between programs or projects in excess of \$25,000 require Board approval. Any transfer out of contingency requires the approval of the Board.

The CFO reviews the project status and revenues before any issuance of debt. Any modification to a project and/or the total debt to be issued based upon this review is required to be approved by the Board either for an increase or decrease in total borrowing amount or for a change in the total borrowing source.

General Fund Revenues and Expenditures

The General Fund's major function is to provide funding for education, public safety, courts, planning, permits, public works, parks and recreation, general operations, and economic development. The major revenue sources to provide these programs and services for the public are: Real and Personal Property Tax, Income Tax and Recordation Tax. The following table displays the County's General Fund actual revenues and expenditures compared to the final budget for fiscal year 2021, budgeted revenues and expenditures for fiscal year 2022, and the proposed budget for fiscal year 2023.

County Commissioners of Washington County Budget Comparison General Fund Fiscal Years 2021, 2022 and 2023				
	Fiscal Year 2021		(1) Fiscal Year 2022	Fiscal Year 2023
	Final Budget	Actual Amounts	Original Budget	Proposed Budget
REVENUES				
Property Tax				
Real Property Tax.....	\$ 119,464,580	\$ 119,460,613	\$ 121,831,450	\$ -
Personal Property Tax.....	14,057,110	15,402,221	14,510,190	-
Property Tax Interest Income.....	395,000	508,130	395,000	-
Other Property Tax.....	745,330	815,374	966,870	-
State Administrative Fees.....	(620,000)	(496,814)	(520,000)	-
Property Tax Discounts, Credits, and Fees.....	(1,828,950)	(1,870,530)	(2,512,270)	-
Total Property Taxes.....	\$ 132,213,070	\$ 133,818,994	\$ 134,671,240	\$ -
Other Local Taxes				
Income Tax.....	\$ 117,483,080	\$ 119,254,813	\$ 99,282,670	\$ -
Admissions and Amusement Tax.....	210,000	79,508	150,000	-
Recordation Tax.....	6,000,000	11,001,009	6,500,000	-
Trailer Tax.....	250,000	253,943	250,000	-
Total Other Local Taxes.....	\$ 123,943,080	\$ 130,589,273	\$ 106,182,670	\$ -
Other Revenues				
Licenses and Permits.....	\$ 1,161,400	\$ 1,374,019	\$ 1,182,500	\$ -
Court Costs and Fines.....	1,870,100	1,451,977	1,573,000	-
Charges for Services.....	1,449,620	1,026,841	1,350,720	-
Interest Income.....	500,000	594,245	500,000	-
Reimbursed Expenses.....	1,003,340	1,106,950	989,970	-
Miscellaneous Revenues.....	472,010	625,111	416,970	-
Grant and Shared Revenues.....	22,538,649	22,158,043	5,068,030	-
Highway Revenues.....	2,410,840	2,252,613	2,338,500	-
Total Other Revenues.....	\$ 31,405,959	\$ 30,589,799	\$ 13,419,690	\$ -
TOTAL REVENUES.....	\$ 287,562,109	\$ 294,998,066	\$ 254,273,600	\$ -
EXPENDITURES				
General Government.....	\$ 43,290,084	\$ 42,104,220	\$ 31,497,240	\$ -
Public Safety.....	60,094,008	57,105,922	58,187,200	-
Health.....	2,339,270	2,339,270	2,339,270	-
Social Services.....	435,560	435,560	446,010	-
Education.....	113,243,390	113,243,390	115,877,000	-
Parks, Recreation, and Culture.....	6,733,896	6,294,650	7,076,740	-
Conservation of Natural Resources.....	864,884	627,406	873,820	-
Highway.....	11,737,460	11,027,895	11,476,800	-
General Operations.....	518,180	669,941	3,955,200	-
Unallocated Employee Insurance and Benefits.....	7,125,000	5,417,016	125,000	-
Intergovernmental.....	25,772,884	34,691,822	7,146,530	-
Debt Service.....	15,407,493	15,401,668	15,272,790	-
TOTAL EXPENDITURES.....	\$ 287,562,109	\$ 289,358,760	\$ 254,273,600	\$ -
EXCESS OF REVENUES OVER EXPENDITURES	\$ -	\$ 5,639,306	\$ -	\$ -

Source: Washington County Department of Budget and Finance

(1) Budget revisions are possible until the close of the year on June 30, 2022. As of December 1, 2021, amendments to the fiscal year 2022 budget since its adoption have not been material.

FINANCIAL INFORMATION

The following table displays the County's General Fund revenues and expenditures on a GAAP basis with additional ratios for fiscal years 2017 through 2021.

County Commissioners of Washington County					
Statement of Revenues, Expenditures and Changes in Fund Balance					
General Fund					
Year Ended June 30					
	2021	2020	2019	2018	2017
Revenues:					
Taxes, interest and penalties.....	\$ 264,408,267	\$ 230,252,369	\$ 222,040,259	\$ 210,500,448	\$ 208,934,726
Shared taxes and grants	22,158,043	7,710,163	4,875,585	3,267,236	4,431,597
Licenses and permits	1,374,019	1,162,809	1,283,820	1,417,875	1,189,019
Revenues from use of money and property	2,046,222	2,297,095	3,262,373	2,390,598	1,327,838
Charges for services.....	1,026,841	1,136,780	1,365,493	1,328,177	448,532
Other revenue	1,732,061	3,242,205	4,250,017	3,050,871	2,410,607
Highway revenue	2,252,613	2,102,220	2,253,157	1,645,244	1,378,314
Total revenues	<u>\$ 294,998,066</u>	<u>\$ 247,903,641</u>	<u>\$ 239,330,704</u>	<u>\$ 223,600,449</u>	<u>\$ 220,120,633</u>
Expenditures:					
General government	\$ 42,101,220	\$ 28,065,053	\$ 27,349,583	\$ 26,733,212	\$ 26,764,285
Public safety	57,105,922	55,712,216	47,201,336	44,190,232	42,703,200
Health	2,339,270	2,339,270	2,339,270	2,339,270	2,339,270
Social services	435,560	435,560	435,560	424,390	373,390
Education	113,243,390	110,550,900	108,566,050	106,796,410	104,387,080
Recreation and culture	6,294,650	6,137,679	7,366,504	5,988,897	5,794,949
Conservation of natural resources	627,406	708,546	721,153	707,995	753,063
Intergovernmental	38,543	38,543	38,543	38,543	38,543
General operations	6,086,957	(1,573,288)	5,869,521	786,862	1,092,721
Highway.....	10,527,895	9,744,052	10,492,140	10,446,328	10,243,937
Debt service:					
Principal	10,841,195	9,982,975	9,316,119	10,033,918	9,005,341
Interest	4,560,473	4,895,003	4,822,891	4,711,877	5,683,469
Total Expenditures	<u>\$ 254,202,481</u>	<u>\$ 227,036,509</u>	<u>\$ 224,518,670</u>	<u>\$ 213,197,934</u>	<u>\$ 209,179,248</u>
Excess of revenues over expenditures	<u>\$ 40,795,585</u>	<u>\$ 20,867,132</u>	<u>\$ 14,812,034</u>	<u>\$ 10,402,515</u>	<u>\$ 10,941,385</u>
Other financing sources(uses):					
Net bond proceeds.....	\$ -	\$ -	\$ -	\$ -	\$ -
Proceeds of capital leases.....	385,579	-	50,769	267,420	1,036,682
Principal amount of new debt for advanced refunding.....	14,007,250	7,153,773	-	-	-
Deposit to escrow fund for advance refunding and repayment of loans	(14,007,250)	(7,152,222)	-	-	-
Operating transfers in	-	-	-	90,000	22,000
Operating transfers out	(35,153,279)	(10,391,179)	(11,112,760)	(9,326,453)	(11,429,045)
Total other financing sources(uses)	<u>\$ (34,767,700)</u>	<u>\$ (10,389,628)</u>	<u>\$ (11,061,991)</u>	<u>\$ (8,969,033)</u>	<u>\$ (10,370,363)</u>
Excess of revenues and other sources over expenditures and other uses	<u>\$ 6,024,885</u>	<u>\$ 10,477,504</u>	<u>\$ 3,750,043</u>	<u>\$ 1,433,482</u>	<u>\$ 571,022</u>
Fund balances at beginning of year	<u>55,974,199</u>	<u>45,496,695</u>	<u>41,746,652</u>	<u>40,313,170</u>	<u>39,742,148</u>
Fund balance at end of year	<u>\$ 61,999,084</u>	<u>\$ 55,974,199</u>	<u>\$ 45,496,695</u>	<u>\$ 41,746,652</u>	<u>\$ 40,313,170</u>
Fund Balance:					
As a percent of revenue	21.0%	22.6%	19.0%	18.7%	18.3%
As a percent of expenditures	24.4%	24.7%	20.3%	19.6%	19.3%
Committed, Assigned and Unassigned Fund Balance:	\$ 60,119,034	\$ 53,617,833	\$ 43,231,991	\$ 39,571,925	\$ 38,279,884
As a percent of revenue	20.4%	21.6%	18.1%	17.7%	17.4%
As a percent of expenditures	23.7%	23.6%	19.3%	18.6%	18.3%
Debt Service:	\$ 15,401,668	\$ 14,877,978	\$ 14,139,010	\$ 14,745,795	\$ 14,688,810
As a percent of revenue	5.2%	6.0%	5.9%	6.6%	6.7%
As a percent of expenditures	6.1%	6.6%	6.3%	6.9%	7.0%

Source: Washington County Department of Budget and Finance

Anticipated Results for Fiscal Year 2022

Fiscal year 2022 will not end until June 30, 2022. However, the County anticipates ending the fiscal year with a surplus. Expenditures are in line with the budget, while revenues are trending above budget. Income tax revenues through February 28, 2022, have been greater than anticipated. During the fiscal year 2022 budget process, the County Commissioners voted to reduce the income tax rate from 3.2% to 3.0%, effective January 1, 2022. Distributions to the County based on the lower rate will not be received until May and June 2022. Even with the reduction in the tax rate, income tax receipts are expected to exceed original budgeted amounts by \$16 million.

In addition to income tax, recordation tax is expected to come in over budget by approximately \$6 million, due to several large commercial sales.

Sources of Tax Revenue

Ad valorem property taxes, the County's largest source of tax revenues, were 56% of total tax revenues for both fiscal years 2020 and 2021. During the same period, income tax revenues as a percentage of total tax revenues were 40% in fiscal years 2020 and 2021. The following table presents the County's tax revenues by source for each of the last five fiscal years.

Tax Revenues by Source

Fiscal Year Ended June 30	Total Taxes	Local Property Taxes⁽¹⁾	Local Income Taxes	Other Local Taxes⁽²⁾
2021	\$264,408,267	\$133,818,994	\$119,254,813	\$11,334,460
2020	230,252,369	129,830,659	92,154,973	8,266,737
2019	222,040,259	127,440,494	86,848,691	7,751,074
2018	210,500,448	125,111,784	77,919,871	7,468,793
2017	208,934,726	122,905,748	78,891,902	7,137,076

Source: Washington County Department of Budget and Finance

(1) Includes payments in lieu of taxes, additions and abateements, interest on taxes, discounts on taxes and tax credits for the elderly and disabled.

(2) Includes trailer tax, recordation taxes, admission and amusement taxes.

Local Property Taxes

Property valuations and assessments are determined by the Maryland State Department of Assessments and Taxation, which maintains local offices in Baltimore City and each county. For State and County real property tax purposes, real property is valued at full cash value ("value"). All property is physically inspected once every three years and any increase in value arising from such inspection is phased in over the ensuing three taxable years in equal annual installments.

Commencing with the tax year beginning July 1, 2001, property tax rates are applied to 100% of the value of real property. The County and municipal rates applicable to all personal property and operating real property of public utilities are 2.5 times the property tax rate for real property.

Tangible personal property is generally assessed at cost, less depreciation for each year held to a minimum of 25%. For most categories of personal property, depreciation is 10% per year subject to the minimum assessment of 25% of cost.

State law provides a credit against State, local and municipal real property taxes on certain owner-occupied residential property. The tax credit for each tax year is computed by multiplying the State, local or municipal real property tax rate by the amount by which (i) the current year's assessment on residential property exceeds (ii) the homestead percentage multiplied by the previous year's assessment. The State homestead percentage is 110%. The counties and municipalities set their own respective homestead percentage, but the credit percentage may not exceed 110% for any taxable year. The County adopted a homestead percentage of 105% effective July 1, 2007.

The State also provides a tax credit based on the ability of homeowners to pay property taxes. The credit is calculated by use of a scale, which indicates a maximum tax liability for various income levels. The tax credit processed for local property taxes for Washington County for fiscal year 2020 was \$1,403,647.

Pursuant to State law, the Board may grant a property tax credit against the County property tax imposed on, among other categories of property, certain property owned by nonprofit civic associations and real property that is subject to the County's agricultural land preservation program. Manufacturing and commercial inventories of businesses are exempt from County tax.

Assessed Value, Tax Rates and Tax Levy

The following table sets forth the assessed value of all taxable property in Washington County for each of its five most recent fiscal years and the County and State tax rate applicable in each of those years. Assessed value of tax-exempt properties owned by federal, State and County governments, churches, schools, fraternal organizations, cemeteries, disabled veterans and the blind, aggregating \$2,392,563,396 for the fiscal year ended June 30, 2020 (the most recent fiscal year for which such information is available), is not included in the table. Under applicable law, there is no limit to the total tax levy for property taxes. In the opinion of the County, the tax rate established by it for each fiscal year, when applied to the property subject thereto, is sufficient to provide revenues to discharge the County's obligations to pay principal and interest maturing on its outstanding general obligation indebtedness in each fiscal year.

Assessments and Tax Rates of all Property by Class
Fiscal Years Ended June 30
(Stated in Thousands)

	2021	2020	2019	2018	2017
Real property.....	\$13,043,917	\$12,835,761	\$12,486,754	\$12,217,613	\$12,047,907
Personal property:					
Railroads and public utilities.....	200,337	202,050	196,942	188,380	180,988
Business corporations.....	410,000	380,000	420,000	416,848	416,031
Total property	\$13,654,254	\$13,417,811	\$13,103,696	\$12,822,841	\$12,644,926
Change in market value of property	1.8%	2.4%	2.2%	1.4%	1.4%
County tax rate (per \$100 assessed value)	\$0.948	\$0.948	\$0.948	\$0.948	\$0.948
State tax rate (per \$100 assessed value)	0.112	0.112	0.112	0.112	0.112

Source: Maryland State Department of Assessments and Taxation

There were no changes to the property tax rates for the County or the State in fiscal year 2021.

Tax Collection

County taxes are due and payable as of July 1. Delinquent taxes are collected after nine months of delinquency by tax sales conducted by the County Treasurer, selling either real or personal property. Historically, the County has conducted tax sales on an annual basis.

The following table sets forth certain pertinent information with respect to the County's tax levies and tax collections for each of its five most recent fiscal years.

Fiscal Year Ending June 30	Taxes Levied	Taxes Collected in Year of Levy		Total Taxes Collected (Current and Delinquent)		Taxes Receivable as a Percentage of Total Taxes Collected	
		Amount	Percent	Amount	Percent	Taxes Receivable	
2021	\$ 135,845,303	\$135,197,566	99.52	\$ 134,862,834	99.27	\$ 647,738	0.48
2020	133,303,884	131,433,814	98.60	131,076,848	98.33	2,151,651	1.64
2019	128,597,531	128,511,328	99.93	128,526,755	99.95	720,590	0.56
2018	127,046,245	126,493,137	99.56	126,815,087	99.81	725,364	0.57
2017	124,295,568	123,986,762	99.75	124,150,669	99.89	494,206	0.40

Source: Washington County Department of Budget and Finance

Principal Taxpayers

The 20 largest taxpayers in the County as of June 30, 2021, ranked by assessed value, are listed below.

Name of Taxpayer	Assessed Value	Percentage of Assessed Value
Potomac Edison.....	\$ 104,392,770	
PR Valley Limited Partnership.....	\$ 97,734,690	
Preylock Hagerstown, LLC.....	\$ 93,038,100	
NP Hagerstown Industrial.....	\$ 90,118,775	
Bowman Group.....	\$ 85,836,632	
Outlet Village of Hagerstown.....	\$ 84,605,100	
Liberty Property Management.....	\$ 74,012,200	
Fedex Ground Package System.....	\$ 60,020,277	
Walmart Stores/Wal-Mart R.E. Sam's East.....	\$ 51,280,934	
LCN STP Hagerstown Multi, LLC.....	\$ 51,539,223	
Sub-total	\$ 792,578,701	5.91%
2007 East Greencastle Pike.....	\$ 50,469,100	
Ghattas Enterprise Maugans Ave.....	\$ 45,874,100	
Western Hagerstown (Ind. & Dist).....	\$ 45,584,133	
Columbia Gas of Maryland.....	\$ 45,000,850	
Mack Truck Inc/Volvo Group.....	\$ 38,310,910	
Norfolk Southern Combined Rail.....	\$ 35,650,180	
Verizon.....	\$ 29,658,180	
Intelsat.....	\$ 28,474,930	
Antietam Cable Television.....	\$ 19,963,120	
Amazon.com Services.....	\$ 16,086,460	
Total	\$ 1,147,650,664	8.55%

Source: Washington County Treasurer's Office

The information set forth above was compiled from tax rolls on which the names and owners are not always recorded in the same way.

Local Income Tax

Effective January 1, 2013, the personal State income tax rates for Maryland residents start at 2% on the first \$1,000 of taxable income and increase up to a maximum of 5.75% on incomes exceeding \$250,000 (or \$300,000 for taxpayers filing jointly, head of household or qualifying widow(ers)). Pursuant to State law, each county and Baltimore City must levy a local income tax at the rate of at least 1.75%, but not more than 3.20%, of the State income tax liability of individuals domiciled in their respective jurisdictions.

The County currently levies a local income tax on Washington County residents at the rate of 3.0%. The rate was decreased from 3.2% to 3.0% effective January 1, 2022. The County does not levy a local income tax on corporations.

Other Local Taxes and Revenues

In addition to general property taxes and income taxes, the County levies and collects miscellaneous taxes, the largest of which is the recordation tax on instruments conveying title to property and securing debt. Revenues from this tax in the fiscal year ended June 30, 2021 were \$11,001,009. The County also receives revenues from the amusement and admission tax and the trailer tax. Another significant source of local revenue is generated from the issuance of building and other permits. Revenues from all these sources, including recordation taxes, in the fiscal year ended June 30, 2021 were \$12,708,479.

State and Federal Financial Assistance**State Payment of Public School Capital Construction Costs**

Pursuant to State law, the State pays certain costs in excess of available federal funds for all public school construction projects and capital improvements that have been approved by the State of Maryland Board of Public Works. The cost of acquiring land is not a construction cost and therefore does not qualify for State funding.

The Board of Public Works is empowered to define by regulation what shall constitute an approved construction or capital improvement cost and to adopt rules, regulations, and procedures for program administration. Program regulations limit the amount of construction costs paid by the State by instituting a maximum State project allocation for each school construction project funded through the program. Under the formula, the State's share is computed by applying the applicable percentage to the eligible portion of school construction costs. For the County, the maximum State share will equal 79% of approved construction costs.

State and Federal Grants

During the County's fiscal year ended June 30, 2021, an aggregate of \$28,965,361 in federal and State funds was received by all County departments for use in operations. The largest single categorical source was a federal grant for \$8,981,909, which was a portion of the CARES Act grant. The County also received a total of \$10,816,018 in federal and State funds for capital projects in the fiscal year ended June 30, 2021. The County projects that \$25,675,118 in federal and State funds will be received in fiscal year 2022 for operations and \$2,443,272 in federal and State funds will be received for capital projects.

During the fiscal year ended June 30, 2021, the Board of Education received \$198,077,618 in State funds and \$48,844,076 in federal funds for operating and food service expenses. In fiscal year 2022, the Board of Education anticipates receiving \$200,517,034 in State funds and \$60,208,493 in federal funds for operations.

General Fund Balance Sheet

The following table indicates the County's General Fund balance sheet for each of the five most recent fiscal years.

County Commissioners of Washington County					
Balance Sheet General Fund					
As of June 30					
	2021	2020	2019	2018	2017
ASSETS					
Cash and short-term investments	\$ 61,770,766	\$ 1,104,928	\$ 618,872	\$ 415,192	\$ 627,517
Investment in U.S. Government					
Agency Securities	10,240,627	80,085,369	97,052,684	99,211,242	101,443,510
Property taxes receivable (net)	761,411	1,832,574	498,411	651,241	348,751
Accounts receivable	1,527,097	2,138,048	1,139,143	862,246	422,410
Due from other governments	48,083,832	36,708,502	27,515,971	21,428,932	16,752,299
Inventories	832,151	875,346	776,816	730,400	763,099
Other assets	1,069,543	1,438,055	1,921,103	1,754,650	1,421,211
Total assets	<u>\$ 124,285,427</u>	<u>\$ 124,182,822</u>	<u>\$ 129,523,000</u>	<u>\$ 125,053,903</u>	<u>\$ 121,778,797</u>
LIABILITIES					
Accounts payable	\$ 10,353,395	\$ 3,853,942	\$ 1,442,745	\$ 1,791,101	\$ 1,366,313
Accrued expenses	2,417,599	2,024,401	1,743,490	1,907,822	4,563,855
Liabilities on unpaid claims	1,693,567	1,481,126	2,211,941	2,030,677	1,523,730
Due to other funds	-	24,908,614	58,845,269	62,263,607	63,884,634
Unearned revenue	15,233,612	9,556,542	533,242	604,215	382,729
Other liabilities	1,804,476	1,941,643	1,866,760	2,042,323	2,219,462
Total liabilities	<u>\$ 31,502,649</u>	<u>\$ 43,766,268</u>	<u>\$ 66,643,447</u>	<u>\$ 70,639,745</u>	<u>\$ 73,940,723</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable Revenues	<u>\$ 30,783,694</u>	<u>\$ 24,442,355</u>	<u>\$ 17,382,858</u>	<u>\$ 12,667,506</u>	<u>\$ 7,524,904</u>
FUND EQUITY					
Nonspendable	\$ 1,147,265	\$ 1,447,900	\$ 1,409,371	\$ 1,353,130	\$ 1,455,417
Restricted	720,318	908,466	855,333	821,597	577,869
Committed	60,119,034	53,532,582	43,212,749	39,554,672	38,263,353
Assigned	12,467	25,250	19,242	17,253	16,531
Unassigned	-	60,001	-	-	-
Total fund equity	<u>\$ 61,999,084</u>	<u>\$ 55,974,199</u>	<u>\$ 45,496,695</u>	<u>\$ 41,746,652</u>	<u>\$ 40,313,170</u>
Total liabilities and fund equity	<u>\$ 124,285,427</u>	<u>\$ 124,182,822</u>	<u>\$ 129,523,000</u>	<u>\$ 125,053,903</u>	<u>\$ 121,778,797</u>

Source: Washington County Department of Budget and Finance

Key Financial Statistics

General Fund Cash Reserves and Fund Balance

The following table illustrates the ratio of the General Fund fund balance as a percentage of total revenues for the last five fiscal years. Also included in the table are the ratios of cash reserves as a percentage of General Fund revenues. It is the intention of the County to maintain a minimum reserve level of 17 percent, which represents 60 days of working capital. It is anticipated that the County will meet or exceed the 17 percent reserve level in fiscal year 2022.

Fiscal Year	Revenues	Fund Balance	Fund Balance as Percentage of Revenues	Reserves as Percentage of Revenues
2021	\$ 294,998,066	\$ 61,999,084	21.02%	19.55%
2020	247,903,641	55,974,199	22.58	21.08
2019	239,330,704	45,496,695	19.01	17.85
2018	223,690,449	41,746,652	18.66	17.49
2017	220,120,633	40,313,170	18.31	17.13

Source: Washington County Department of Budget and Finance

V. Debt and Capital Requirements

Debt Management Policy

The County adheres to its Debt Management Policy (the “DM Policy”), which sets forth the parameters for issuing new debt and managing outstanding debt. The DM Policy’s primary objective is to establish conditions for the use of debt and create procedures that minimize debt service and issuance costs, retain high credit ratings, and maintain full and complete financial disclosure and reporting. The DM Policy addresses such matters as: use of debt financing, capital planning, debt affordability measures, types of debt, and method of sale. Adherence to the DM Policy helps to ensure that the County maintains a sound debt position and that credit quality is protected.

General Obligation and Revenue Bonds

The County may only issue general obligation and revenue bonds under authority conferred by the Maryland General Assembly. No referendum is required.

The County is authorized to issue short-term tax anticipation notes to meet any estimated current fiscal year cumulative cash flow deficit. Such notes must be repaid within six months of their date of issue. The County has no short-term notes outstanding at this time. As of June 1, 1999, the County may use a line-of-credit for \$5,000,000 to meet a temporary cash flow deficit. The County has not used the line-of-credit as of the date of this Official Statement.

The County may issue economic development revenue bonds under State law, which provides that such bonds shall not constitute an indebtedness or charge against the general credit or taxing power of the County. Pursuant to the County Code, the County may authorize long-term debt in the form of an installment purchase contract to pay for development rights or make certain other payments in connection with the Agricultural Land Preservation Program.

The County may issue general obligation bonds in an amount up to \$70,000,000 pursuant to the authority of Chapter 99. The original aggregate principal amount of bonds issued pursuant to Chapter 99 at June 30, 2021 was \$20,359,904. The unused authorization available under Chapter 99 prior to the issuance of the Bonds is \$49,640,096.

The County is authorized by State law to issue its bonds for the purpose of refunding any of its outstanding bonds, including the payment of any redemption premium and interest accrued to the date of redemption, purchase or maturity of the bonds being refunded.

As part of the annual budget process, an annual debt affordability analysis is prepared by the Office of Budget and Finance. It is an effective tool for debt planning and management.

The Solid Waste operation was classified as a fund separate from the Highway Fund in 1996. It has paid for debt from generated revenues since that time. In 2002, the County reclassified the Solid Waste Fund as an enterprise fund. The debt paid out of revenues generated by that fund is considered self-supporting debt. In 2011, the County implemented GASB Statement No. 54 of the Governmental Accounting Standards Board, Fund Balance Reporting and Governmental Fund Type Definitions. Based on this GASB Statement, the Highway Fund did not meet the criteria of a special revenue fund and was consolidated into the General Fund.

The following table sets forth the amount of the County’s general obligation bonded debt issued and outstanding as of June 30, 2021, exclusive of certain water and sewer bonds (see “Water and Sewer Bonds” herein). Outstanding principal amounts have not been adjusted for discounts or premiums.

**Statement of General Obligation Bonded Debt
Issued and Outstanding*
As of June 30, 2021**

	Date of Issue	Amount Issued	Amount Outstanding			
			General Fund	Solid Waste Fund	Airport Fund	Total
Public Improvement Refunding Bonds.....	May 2010	13,790,000	411,965	3,035	-	415,000 ⁽¹⁵⁾
Public Improvement Bonds.....	May 2011	14,170,000	521,608	153,392	-	675,000 ⁽¹⁶⁾
Public Improvement Bonds.....	May 2012	12,068,100 ⁽¹⁾	1,148,049	-	-	1,148,049
Refunding Bonds.....	May 2012	7,740,000	1,044,340	0	275,660	1,320,000
Public Improvement Bonds.....	May 2013	12,000,000	8,590,000	-	-	8,590,000
Refunding Bonds.....	May 2013	12,540,000	6,493,594	86,406	-	6,580,000
Public Improvement Bonds.....	May 2014	14,000,000	10,905,000	-	-	10,905,000
Public Improvement Bonds.....	May 2015	12,000,000 ⁽²⁾	9,834,411	-	-	9,834,411
Refunding Bonds.....	May 2015	25,573,470 ⁽³⁾	14,156,077	1,191,868	-	15,347,945
Public Improvement Bonds.....	May 2016	12,103,000 ⁽⁴⁾	10,240,853	87,901	-	10,328,754
Refunding Bonds.....	May 2016	7,317,990 ⁽⁵⁾	5,642,568	812,433	-	6,455,001
Public Improvement Bonds.....	May 2017	13,142,000 ⁽⁶⁾	10,785,196	1,026,391	-	11,811,587
Public Improvement Bonds.....	May 2018	12,852,000 ⁽⁷⁾	11,229,548	797,298	-	12,026,846
Public Improvement Bonds.....	May 2019	12,255,000 ⁽⁸⁾	11,630,353	247,145	-	11,877,498
Public Improvement Bonds.....	June 2020	9,060,000 ⁽⁹⁾	9,032,740	27,260	-	9,060,000
Refunding Bonds.....	June 2020	8,033,930 ⁽¹⁰⁾	5,755,630	2,278,300	-	8,033,930
Taxable Refunding Bonds ⁽¹²⁾	Sept 2020	15,333,040 ⁽¹³⁾	13,471,880	1,861,160	-	15,333,040
Public Improvement Bonds.....	May 2021	10,785,626 ⁽¹⁴⁾	10,785,626	-	-	10,785,626
MWQFA ⁽¹¹⁾ Financing Cell 3.....	Nov 2004	2,498,427	-	529,968	-	529,968
MWQFA ⁽¹¹⁾ Solid Waste Refinancing.....	Feb 2005	7,248,761	518,708	1,425,053	-	1,943,761
MWQFA ⁽¹¹⁾ Resh Road Cap Phase I.....	Dec 2006	5,000,000	1,681,852	-	-	1,681,852
		<u>\$ 239,511,344</u>	<u>\$ 143,879,998</u>	<u>\$ 10,527,610</u>	<u>\$ 275,660</u>	<u>\$ 154,683,268</u>

Source: Washington County Department of Budget and Finance

* Exclusive of Water and Sewer bonded debt.

(1) Total issue amount for all County funds was \$17,765,000.

(2) Total issue amount for all County funds was \$15,460,000.

(3) Total issue amount for all County funds was \$26,395,000.

(4) Total issue amount for all County funds was \$20,635,000.

(5) Total issue amount for all County funds was \$ 9,455,000.

(6) Total issue amount for all County funds was \$13,780,000.

(7) Total issue amount for all County funds was \$14,485,000.

(8) Total issue amount for all County funds was \$13,310,000.

(9) Total issue amount for all County funds was \$14,150,000.

(10) Total issue amount for all County funds was \$9,030,000.

(11) Maryland Water Quality Financing Administration.

(12) Proceeds of the Taxable Refunding Bonds of 2020 issued in September 2020 were applied to advance refund the County's then outstanding (i) Public Improvement Bonds 2011 maturing on and after July 1, 2022, which were redeemed on July 1, 2021, and (ii) Public Improvement Bonds of 2012 maturing on or after July 1, 2023, which will be redeemed on July 1, 2022. The outstanding amounts of the Public Improvement Bonds of 2011 and the Public Improvement Bonds of 2012 referenced in the table above were not advance refunded by the Taxable Refunding Bonds of 2020.

(13) Total issue amount for all County funds was \$18,705,000.

(14) Total issue amount for all County funds was \$10,880,000.

(15) Amount outstanding as of June 30, 2021 was paid at maturity on July 1, 2021.

(16) Amount outstanding as of June 30, 2021 was paid at maturity on July 1, 2021.

Water and Sewer Bonds

Pursuant to the Water and Sewer Act, the County is authorized to issue bonds secured by the full faith and credit and unlimited taxing power of the County to provide funds for the design, construction, establishment, purchase and condemnation of water systems, sewerage systems and surface water drainage systems in the service areas created by the County. To the extent that the special assessments and other charges imposed by the County with respect to a certain project are insufficient to pay that portion of the principal of and interest on any such bonds attributable to the cost of a project, the County is obligated to levy and to collect a tax upon all property subject to unlimited County taxation within the corporate limits of Washington County in rate and amount sufficient to provide funds as may be necessary to provide for the payment of such portion of the principal and interest as it becomes due.

By State law, the total bonded indebtedness of the County for these purposes, including bonded indebtedness previously issued by the former Washington County Sanitary District, may not exceed 25% of the assessed value of all property in Washington County subject to unlimited County taxation. At the time the State law was enacted the assessed value was equal to 40% of market value. Pursuant to legislation passed by the Maryland General Assembly, real property assessment law was altered to reflect full market value assessments. Therefore, to maintain the intent of the State law, 40% of the stated 25% of assessed value, or 10%, is used to calculate the legal debt margin for water and sewer debt.

DEBT AND CAPITAL REQUIREMENTS

The following table sets forth the amount of the County's water and sewer debt issued and outstanding as of June 30, 2021. Outstanding amounts have not been adjusted for discounts or premiums. Debt subject to the Water and Sewer Act is referred to as "Water and Sewer" debt herein.

Statement of Water and Sewer Bonded Debt Issued and Outstanding As of June 30, 2021

	Date of Issue	Issued	Outstanding
Public Improvement Bonds	May 2012	5,696,900	541,951
Public Improvement Bonds	May 2015	3,460,000	2,835,589
Refunding Bonds	May 2015	821,530	632,054
Public Improvement Bonds	May 2016	8,532,000	7,281,247
Refunding Bonds	May 2016	2,137,010	1,884,999
Public Improvement Bonds	May 2017	638,000	573,413
Public Improvement Bonds	May 2018	1,633,000	1,528,154
Public Improvement Bonds	May 2019	1,055,000	1,022,502
Public Improvement Bonds	June 2020	5,090,000	5,090,000
Refunding Bonds	June 2020	996,070	996,070
Taxable Refunding Bonds ⁽¹³⁾	Sept 2020	3,371,960	3,371,960
Public Improvement Bonds	May 2021	94,374	94,374
MWQFA ⁽¹¹⁾ Loan	May 2004	8,091,063	921,063
MWQFA ⁽¹¹⁾ Loan	Oct 2006	560,000	179,850
MWQFA ⁽¹¹⁾ Loan	May 2015	2,553,000	1,952,371
MWQFA ^(11 & 12) Loan	Feb 2018	1,849,660	1,653,708
		<u>\$ 46,579,567</u>	<u>\$ 30,559,305</u>

Source: Washington County Department of Budget and Finance

(1) Total issue amount for all County funds was \$17,765,000.

(2) Total issue amount for all County funds was \$15,460,000.

(3) Total issue amount for all County funds was \$26,395,000.

(4) Total issue amount for all County funds was \$20,635,000.

(5) Total issue amount for all County funds was \$ 9,455,000.

(6) Total issue amount for all County funds was \$13,780,000.

(7) Total issue amount for all County funds was \$14,485,000.

(8) Total issue amount for all County funds was \$13,310,000.

(9) Total issue amount for all County funds was \$14,150,000.

(10) Total issue amount for all County funds was \$ 9,030,000.

(11) Maryland Water Quality Financing Administration.

(12) This loan is evidenced by two separate general obligation bonds issued by the County to MWQFA, one of which is the County's Water Quality Bond, Series 2018B, issued in the principal amount of \$462,415 (the "Series 2018B Bond"). There is no scheduled debt service payable on the Series 2018B Bond. Under the terms of the Series 2018B Bond, if the County does not default under the associated Loan Agreement by February 28, 2028, the Series 2018B Bond will be considered forgiven as of February 28, 2028. If the County does default under the associated Loan Agreement prior to February 28, 2018, MWQFA has the right to demand payment of the entire principal amount of the Series 2018B Bond with interest at the rate of 3.02% per annum from the date of demand.

(13) Proceeds of the Taxable Refunding Bonds of 2020 issued in September 2020 were applied, in part, to advance refund the County's the outstanding Public Improvement Bonds of 2012 maturing on and after July 1, 2023, which will be redeemed on July 1, 2022. The outstanding amount of the Public Improvement Bonds of 2012 referenced in the table above were not advance refunded by the Taxable Refunding Bonds of

(14) Total issue amount for all County funds was \$ 18,705,000.

(15) Total issue amount for all County funds was \$10,880,000.

Water and Sewer Bonded Debt Schedule of Legal Debt Margin As of June 30, 2021

Assessed Value of Property in Washington County	\$ 13,966,685,000
Debt Limit: % of Assessed Value	10%
Water and Sewer Borrowing Limitation	1,396,668,500
Water and Sewer Debt	30,559,305
Debt Margin	1,366,109,195
Ratio of Water and Sewer Debt to Assessed Value	0.22%

Source: Washington County Department of Budget and Finance

Capital Lease Obligations and Other Contracts

The County has entered into several five-year capital lease agreements. The outstanding balance of these obligations as of June 30, 2021, was \$1,759,853. The lease agreements are primarily for heavy-duty equipment and vehicles. The leases have been recorded as capital leases in the appropriate County funds in the financial statements. GASB Statement No. 87, implementing new lease accounting standards, will be effective with the fiscal year ending June 30, 2022, with respect to the County.

In addition to contracts for goods and services incurred in the ordinary course of business of the County, the County is party to numerous other contracts, primarily with engineers, architects and contractors relating to capital projects. Funds necessary to meet the County's obligations in respect to such contracts have been appropriated in the related fund.

Special Obligation Bonds

Pursuant to State law, Washington County may create special taxing districts, levy ad valorem and/or special taxes, and borrow money by issuing and selling special taxing district revenue bonds for the purpose of financing or refinancing the cost of the design, construction, establishment, extension, alteration or acquisition of adequate storm drainage systems, sewers, water systems, roads, bridges, culverts, tunnels, sidewalks, lighting, parking, parks and recreation facilities, libraries, schools, transit facilities, solid waste facilities and other infrastructure improvements, whether situated within or outside the special taxing district, and including infrastructure improvements located in or supporting a transit-oriented development, a sustainable community or a State hospital development (within the meaning of State law). Special taxing district bonds shall be payable solely from the ad valorem or special taxes levied on the property within a special taxing district and neither the bonds, nor any interest thereon, shall ever constitute an indebtedness or a charge against the general credit or taxing powers of the County.

The County created one special taxing district and issued in June 1998, November 1998 and May 2000 its \$3,100,000, \$1,517,000 and \$2,454,000 Washington County, Maryland Special Obligation Bonds (Barkdoll Tract Special Taxing District) Series 1998, Series 1998 B and Series 2000, respectively.

Pursuant to State law, Washington County may also establish a contiguous area as a development district, and borrow money by issuing and selling tax increment financing revenue bonds ("TIF bonds") for the purpose of financing or refinancing the cost of acquiring property interests, site removal, surveys and studies, relocation of businesses or residents, installation of utilities, construction of parks and playgrounds, other needed improvements including roads to, from or in the development district, parking and lighting, construction or rehabilitation of buildings for a governmental purpose or use, reserves or capitalized interest, bond issuance costs or payment of existing indebtedness for such purposes. The list of projects to which TIF bonds may be applied is expanded for RISE zones and sustainable communities (within the meaning of State law). In addition, Washington County may apply TIF bond proceeds for demolition or site removal on privately owned property; pedestrian or vehicular bridges or overpasses (including railroad crossings and related improvements); or parking lots, facilities or structures that are publicly or privately owned or available for public or private use. TIF bonds are payable from real property tax revenues derived from the increase in assessed value of real property located within a development district over a base assessment established in accordance with State law and any other revenues pledged by the County as permitted by State law. The County may determine to pledge its full faith and credit and unlimited taxing power to the payment of TIF bonds; if it does not do so, the TIF bonds are payable solely from incremental tax revenues derived from real properties located within a development district and any other revenues that the County determines to pledge to such TIF bonds. Under State law, the County may also pledge incremental County tax revenues and other revenues to support TIF bonds issued for qualifying purposes by a municipality within the County or the Maryland Economic Development Corporation.

Between fall 2016 and early 2017, the County established two separate development districts: (i) the Conococheague Development District, consisting of approximately 137 acres, and (ii) the Cascade Development District, consisting of most of the acreage comprising the former Fort Ritchie Military Reservation. To date, the County has not passed a bond ordinance authorizing the issuance of TIF bonds for either established development district, and the designation of the Conococheague Development District expired on December 31, 2018 by its terms due to no TIF bonds having been issued with respect to such development district. The designation of the Cascade Development District will expire on December 31, 2022 if no TIF bonds have been issued with respect to such development district, unless such sunset date is extended by resolution of the Board. Until any TIF bonds are issued with respect to the Cascade Development District, the County may use incremental tax revenues, if any, derived from properties within such development district for any legal purpose.

Bonded Indebtedness of Incorporated Municipalities

Eight of the nine incorporated municipalities of Washington County have outstanding indebtedness in the aggregate principal amount of \$71,324,224 as of June 30, 2021. The County is not obligated to pay such debt or the interest thereon and neither the faith and credit nor taxing power of the County is pledged to the payment of principal or interest on such indebtedness.

County Commissioners of Washington County
Outstanding Underlying Debt
As of June 30, 2021

Towns	Amount
Boonsboro.....	\$ 5,528,261
Clear Spring.....	434,997
Funkstown.....	1,117,239
Hagerstown.....	56,911,953
Hancock.....	1,173,691
Keedysville.....	1,682,189
Smithsburg.....	1,616,483
Williamsport.....	2,859,411
Total	<u>\$ 71,324,224</u>

Source: Washington County Department of Budget and Finance

Direct and Underlying Debt

The following schedules present the County's bonded debt outstanding as of June 30, 2021, and the ratios of such debt to the County's population and real and personal property assessed market values.

County Commissioners of Washington County
Direct and Overall Bonded Debt
As of June 30, 2021

Direct Debt - Tax-Supported:	
General Government Debt (1).....	\$ 143,879,998
Direct Debt - Self-Supported:	
Solid Waste	10,527,610
Water and Sewer	30,559,305
Airport	275,660
Total Direct Debt.....	185,242,573
Underlying Debt.....	<u>71,324,224</u>
Overall Bonded Debt.....	<u>\$ 256,566,797</u>

Source: Washington County Department of Budget and Finance

(1) Includes Highway debt which is currently considered tax-supported.

County Commissioners of Washington County
Debt Per Capita and Ratio of Debt to Assessed Values
As of June 30, 2021

Per Capita (Estimated Population 151,146):

Direct Tax-Supported Debt (1).....	\$	952
Overall Bonded Debt.....	\$	1,697

Percentage of Assessed Value of \$13,966,685,000:

Direct Tax-Supported Debt (1).....	1.03%
Overall Bonded Debt.....	1.84%

Source: Washington County Department of Budget and Finance

(1) Includes Highway debt which is currently considered tax-supported.

The following table presents the County's direct tax-supported debt per capita and ratios of direct tax-supported debt to assessed value for the last five fiscal years.

Fiscal Year Ended June 30	Direct Tax-Supported Debt (000)	Estimated Population	Assessed Value (000)	Per Capita	Direct Tax-Supported Debt as a Percentage of Assessed Value
2021	\$143,880	151,146	\$13,966,685	\$952	1.03
2020	143,823	151,049	13,670,826	952	1.05
2019	145,975	150,926	12,274,226	967	1.19
2018	143,291	150,578	12,822,840	952	1.11
2017	141,325	150,292	12,644,926	940	1.12

Source: Washington County Department of Budget and Finance

Debt Service Requirements on County Debt

The following tables set forth the debt service requirements for the County's general obligation bonded debt as of June 30, 2021, adjusted to reflect issuance of the Bonds, and the rapidity of repayment for the County's direct tax-supported debt.

DEBT AND CAPITAL REQUIREMENTS

Washington County Schedule of Debt Service Requirements on Long-term Obligations* As of June 30, 2021

Year Ending June 30	Tax-Supported Debt Service			Self-Supporting Debt Service ⁽¹⁾			Total Debt Service		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2022	\$ 10,284,379	\$ 4,592,189	\$ 14,876,568	\$ 3,630,497	\$ 1,163,518	\$ 4,794,015	\$ 13,914,876	\$ 5,755,707	\$ 19,670,583
2023	10,634,912	4,310,718	14,945,630	3,854,773	1,061,900	4,916,673	14,489,685	5,372,617	19,862,302
2024	10,829,836	3,881,938	14,711,774	2,653,254	953,561	3,606,815	13,483,090	4,835,498	18,318,589
2025	10,841,507	3,488,637	14,330,144	2,625,144	857,853	3,482,997	13,466,651	4,346,490	17,813,141
2026	10,452,551	3,097,973	13,550,524	2,597,469	763,098	3,360,567	13,050,020	3,861,071	16,911,091
2027	10,071,313	2,732,745	12,804,058	2,688,350	681,444	3,369,794	12,759,663	3,414,189	16,173,853
2028	10,158,790	2,380,395	12,539,185	2,744,320	601,258	3,345,578	12,903,110	2,981,653	15,884,763
2029	8,183,458	2,063,116	10,246,574	2,536,171	523,159	3,059,330	10,719,629	2,586,275	13,305,904
2030	7,664,500	1,778,430	9,442,930	2,226,657	446,798	2,673,455	9,891,157	2,225,228	12,116,385
2031	7,950,739	1,504,148	9,454,887	2,296,955	376,634	2,673,589	10,247,694	1,880,782	12,128,476
2032	7,480,435	1,251,459	8,731,894	2,406,227	317,144	2,723,371	9,886,662	1,568,603	11,455,265
2033	7,074,101	1,030,482	8,104,583	1,741,708	269,762	2,011,470	8,815,809	1,300,244	10,116,053
2034	6,465,890	823,939	7,289,829	1,466,495	226,601	1,693,096	7,932,385	1,050,540	8,982,925
2035	5,876,942	632,328	6,509,270	1,512,029	185,937	1,697,966	7,388,971	818,265	8,207,236
2036	5,038,669	465,012	5,503,681	1,556,904	143,648	1,700,552	6,595,573	608,660	7,204,233
2037	4,318,029	329,091	4,647,120	1,210,510	104,861	1,315,371	5,528,539	433,952	5,962,491
2038	3,623,516	217,793	3,841,309	645,538	79,852	725,390	4,269,054	297,645	4,566,699
2039	2,886,603	128,421	3,015,024	463,398	65,014	528,412	3,350,001	193,435	3,543,436
2040	2,102,497	64,203	2,166,700	297,507	55,274	352,781	2,400,004	119,477	2,519,481
2041	1,252,358	26,302	1,278,660	207,642	49,748	257,390	1,460,000	76,050	1,536,050
2042	688,973	6,891	695,864	206,027	45,484	251,511	895,000	52,375	947,375
2043	0	0	0	205,000	40,994	245,994	205,000	40,994	245,994
2044	0	0	0	210,000	36,325	246,325	210,000	36,325	246,325
2045	0	0	0	215,000	31,544	246,544	215,000	31,544	246,544
2046	0	0	0	220,000	26,375	246,375	220,000	26,375	246,375
2047	0	0	0	225,000	20,813	245,813	225,000	20,813	245,813
2048	0	0	0	235,000	15,063	250,063	235,000	15,063	250,063
2049	0	0	0	240,000	9,125	249,125	240,000	9,125	249,125
2050	0	0	0	245,000	3,061	248,061	245,000	3,061	248,061
2051	0	0	0	0	0	0	0	0	0
	<u>\$ 143,879,998</u>	<u>\$ 34,806,210</u>	<u>\$ 178,686,208</u>	<u>\$ 41,362,576</u>	<u>\$ 9,155,847</u>	<u>\$ 50,518,423</u>	<u>\$ 185,242,574</u>	<u>\$ 43,962,057</u>	<u>\$ 229,204,630</u>

Source: Washington County Department of Budget and Finance

* Totals may not foot due to rounding.

(1) Debt characterized as self-supporting is still general obligation debt, backed by the pledge of the County's full faith and credit and unlimited taxing power.

DEBT AND CAPITAL REQUIREMENTS

Washington County Schedule of Debt Service
Requirements of Long-term Obligations
As of June 30, 2021
Adjusted to Reflect Issuance of the Bonds*

Year Ending June 30	Outstanding Debt Service			The Bonds			Total Debt Service		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2022	\$ 13,914,876	\$ 5,755,707	\$ 19,670,583			\$ -	\$ 13,914,876	\$ 5,755,707	\$ 19,670,583
2023	14,489,685	5,372,617	19,862,302			-	14,489,685	5,372,617	19,862,302
2024	13,483,090	4,835,498	18,318,589			-	13,483,090	4,835,498	18,318,589
2025	13,466,651	4,346,490	17,813,141			-	13,466,651	4,346,490	17,813,141
2026	13,050,020	3,861,071	16,911,091			-	13,050,020	3,861,071	16,911,091
2027	12,759,663	3,414,189	16,173,853			-	12,759,663	3,414,189	16,173,853
2028	12,903,110	2,981,653	15,884,763			-	12,903,110	2,981,653	15,884,763
2029	10,719,629	2,586,275	13,305,904			-	10,719,629	2,586,275	13,305,904
2030	9,891,157	2,225,228	12,116,385			-	9,891,157	2,225,228	12,116,385
2031	10,247,694	1,880,782	12,128,476			-	10,247,694	1,880,782	12,128,476
2032	9,886,662	1,568,603	11,455,265			-	9,886,662	1,568,603	11,455,265
2033	8,815,809	1,300,244	10,116,053			-	8,815,809	1,300,244	10,116,053
2034	7,932,385	1,050,540	8,982,925			-	7,932,385	1,050,540	8,982,925
2035	7,388,971	818,265	8,207,236			-	7,388,971	818,265	8,207,236
2036	6,595,573	608,660	7,204,233			-	6,595,573	608,660	7,204,233
2037	5,528,539	433,952	5,962,491			-	5,528,539	433,952	5,962,491
2038	4,269,054	297,645	4,566,699			-	4,269,054	297,645	4,566,699
2039	3,350,001	193,435	3,543,436			-	3,350,001	193,435	3,543,436
2040	2,400,004	119,477	2,519,481			-	2,400,004	119,477	2,519,481
2041	1,460,000	76,050	1,536,050			-	1,460,000	76,050	1,536,050
2042	895,000	52,375	947,375			-	895,000	52,375	947,375
2043	205,000	40,994	245,994			-	205,000	40,994	245,994
2044	210,000	36,325	246,325			-	210,000	36,325	246,325
2045	215,000	31,544	246,544			-	215,000	31,544	246,544
2046	220,000	26,375	246,375			-	220,000	26,375	246,375
2047	225,000	20,813	245,813			-	225,000	20,813	245,813
2048	235,000	15,063	250,063			-	235,000	15,063	250,063
2049	240,000	9,125	249,125			-	240,000	9,125	249,125
2050	245,000	3,061	248,061			-	245,000	3,061	248,061
2051	-	-	-			-	-	-	-
	\$ 185,242,574	\$ 43,962,057	\$ 229,204,630	\$ -	\$ -	\$ -	\$ 185,242,574	\$ 43,962,057	\$ 229,204,630

Source: Washington County Department of Budget and Finance
* Totals may not foot due to rounding.

Rapidity of Direct Tax-Supported Debt Principal Payment**June 30, 2021****Adjusted to Reflect Issuance of the Bonds ⁽¹⁾**

Number of Years	<u>Before Issuance of Bonds</u>		<u>After Issuance of Bonds</u>	
	<u>Principal Amount</u>	<u>Percent</u>	<u>Principal Amount</u>	<u>Percent</u>
5	\$ 53,043,185	36.87		
10	97,071,985	67.47		
15	129,008,022	89.66		
20	143,191,025	99.52		
25	143,879,998	100.00		

Source: Washington County Department of Budget and Finance

(1) Bonds refers to the Bonds that are the subject of this Official Statement.

Anticipated Future Financing

The County currently anticipates issuing additional general obligation bonds for approximately \$15.1 million in fiscal year 2023, \$13.4 million in fiscal year 2024, and \$17.0 million in fiscal year 2025. These anticipated debt issuance amounts are for planning purposes and subject to change as part of the annual budgeting process.

Capital Requirements***Capital Improvement Program Summary***

The County has established the CIP for establishing a capital budget to forecast future needs and set priorities. It is reviewed and updated during the annual budget process. The objectives of the CIP are to: (1) provide a means for coordinating and consolidating into one document all departmental and agency requests for capital funds; (2) establish a system by which the capital projects of the County can be examined and given priorities according to their relative importance; (3) provide a budgetary tool for the implementation of the Comprehensive Plan elements; (4) forecast future capital demands on local current revenue; and (5) allow projects to be scheduled over a long-term period, thereby providing adequate planning for both financial resources and project implementation. By applying the guidelines of the County's DM Policy and the annual debt affordability analysis, the Board is able to adopt a capital budget that provides maximum benefits from available public funds and assures sound fiscal planning. See "FINANCIAL INFORMATION – Budget Process and Schedule" herein.

VI. Miscellaneous

Litigation

The County is currently a defendant in litigation matters involving various matters and claims. Many of these are covered by insurance, subject to a deductible. As most of these disputes involve unliquidated damages, it is not possible to provide a reliable total of damages for which the County may become liable. In the opinion of the County Attorney, all such matters now pending or threatened are, collectively, unlikely to result in total liabilities that would have a material effect on the financial condition of the County.

Potential Impact of COVID-19 Pandemic on the County

In response to the initial occurrence of the COVID-19 pandemic, the Governor of the State of Maryland proclaimed a state of emergency and catastrophic health emergency within the State of Maryland on March 5, 2020 that was renewed several times throughout calendar years 2020 and 2021. On July 1, 2021, the Governor of Maryland rescinded all COVID-19 related executive orders.

The County's principal source of revenue is local taxes, which constituted 89.6% of total General Fund operating revenue for fiscal year 2021: 45.4% from real property taxes, 40.4% from local income taxes and 3.8% from other local taxes. See "GENERAL FUND REVENUES AND EXPENDITURES" for a further discussion of the County's revenues and revenue sources. Although the County does not currently anticipate that the levy and collection of property taxes in fiscal year 2022 will be materially affected, the potential impact of the COVID-19 pandemic on the current fiscal year's results cannot be fully determined at this time. The County has had significant increases in income tax collection in fiscal years 2021 and 2022. While the County does not expect a significant decline in income tax collection, there is no assurance, that the County will not experience a decline in income tax collected in the upcoming fiscal years, however, the extent cannot be fully determined at this time. In future fiscal years, the County may experience a decline in real estate tax revenues related mainly to commercial properties since their value is assessed using an income method by the State. In addition, structural changes of how businesses conduct their operations may shift from on premise commercial buildings to more of a remote style framework. The impact of this on the County revenues cannot be fully determined at this time.

The COVID-19 pandemic's long-term impact on the State and local economy and on County's financial performance cannot be currently determined. Further, the ongoing COVID-19 pandemic may cause additional economic and health challenges that cannot be anticipated or quantified at this time. The County has the ability to adjust spending on certain capital projects and operating costs, and it maintains a fund balance in its General Fund that the County may utilize to respond to such challenges.

Federal Funding

The County received \$13.2 million in CARES Act funding in May 2020, which was used by the County to cover certain costs or distributed to qualifying recipients through a variety of County programs. Together We Rise, the largest program recipient, was a business stabilization effort that provided approximately \$8.5 million to over 800 local businesses. The County also provided funds to various local non-profit organizations in the cumulative amount of \$2.5 million. An additional \$1.3 million provided for County-related information technology enhancements to assist teleworking activities to serve the public. Approximately \$400,000 was provided as reimbursement to the County and multiple municipalities for pandemic related costs. The remaining approximately \$500,000 was provided to the Convention and Visitors Bureau for tourism revitalization efforts.

The American Rescue Plan Act allocated \$60.5 million to multiple recipients in Washington County, with \$31.2 million being allocated to municipalities located in Washington County and \$29.3 million being retained by the County. The funding can be used to respond to or mitigate the COVID-19 health emergency or its negative economic impacts, including assistance to households, small businesses, nonprofits, and aid for tourism, travel and hospitality; to provide essential workers with premium pay; to cover revenue loss incurred as a result of the COVID-19 emergency; or to make necessary investments in water, sewer, or broadband infrastructure. The County has received \$14.7 million to date and anticipates receiving the remaining disbursement in June 2022. The County has spent a portion of the \$29.3 million on premium pay for essential workers. The remaining funds of such total amount have been allocated to various projects that include broadband expansion, clean water infrastructure, aid for tourism, and assistance for small business and nonprofits. Adjustments being made to the fiscal year 2022 budget are in the amount of \$15.7 million, while the remaining \$13.6 million is budgeted in the fiscal year 2023 Capital Improvement Plan.

Ratings

Fitch Ratings, Moody's Investors Service, Inc., and S&P Global Ratings have given the Bonds the ratings indicated on the cover page of this Official Statement. An explanation of the significance of any of such ratings may be obtained only from the agency furnishing the rating. The County furnished to such rating agencies the information contained in a preliminary form of this Official Statement and other materials and information pertaining to the Bonds. Generally, rating agencies base their ratings on such materials and information, as well as their own investigations, studies, and assumptions. The ratings given the Bonds may be changed at any time and no assurance can be given that they will not be revised downward or withdrawn by one or more of such rating agencies if, in the judgment of any such rating agencies, circumstances should warrant such action. Any such downward revision or withdrawal of any of such ratings may have an adverse effect on market prices for the Bonds.

Continuing Disclosure Undertaking

In order to enable participating underwriters, as defined in Rule 15c2-12 of the Securities and Exchange Commission ("Rule 15c2-12") to comply with the requirements of paragraph (b)(5) of Rule 15c2-12, the County will execute and deliver a continuing disclosure agreement (the "Continuing Disclosure Agreement") on or before the date of issuance and delivery of the Bonds, the proposed form of which is attached to this Official Statement as Appendix D. In the Continuing Disclosure Agreement the County will covenant for the benefit of the registered owners of Beneficial Owners of the Bonds to provide its audited financial statements and certain specified annual financial information and operating data relating to the County by not later than 240 days after the end of each fiscal year, commencing with the fiscal year ending June 30, 2022, and to provide notice of the occurrence of certain enumerated events, for as long as the Bonds remain outstanding or the County is an obligated person with respect to the Bonds. The audited financial statements, annual financial information and operating data, and notices of the occurrence of the enumerated events, if any, will be posted by the County on the Electronic Municipal Market Access system ("EMMA") maintained by the Municipal Securities Rulemaking Board and/or filed with any other repository then required by Rule 15c2-12. As of the date of the Official Statement, such information is required to be posted only to EMMA.

Potential purchasers of the Bonds should note that the definition of Listed Events contained in the proposed form of the Continuing Disclosure Agreement attached to this Official Statement as Appendix D is intended to completely restate the events specified in Rule 15c2-12. It is noted that certain of the 16 Listed Events set forth in Section 4(a) of the proposed form of the Continuing Disclosure Agreement are expected to have no applicability to the Bonds, such as the possibility of unscheduled draws on debt service reserves reflecting financial difficulties, unscheduled draws on credit enhancements reflecting financial difficulties, substitution of credit or liquidity providers or their failure to perform, and release, substitution or sale of property securing the Bonds.

The County has historically filed its annual audited financial statements in satisfaction of its obligation to provide any annual financial information and operating data required by continuing disclosure undertakings executed by the County with respect to prior debt issues in accordance with Rule 15c2-12, based on the County's understanding that such audited financial statements filings satisfied the County's continuing disclosure undertaking obligations with respect to identified annual financial information and operating data. Such annual audited financial statement filings have been made by the County on a timely basis in the past five years. However, it was brought to the attention of the County that, with respect to certain County general obligation bonds issued prior to calendar year 2013, the description of the annual financial information and operating data to be provided by the County under its continuing disclosure undertakings with respect to such earlier issues could be construed to require more information than has been contained in the County's filed annual audited financial statements. Accordingly, in September 2020, the County filed notice of its apparent failure to provide certain information with respect to fiscal years 2015-2019, inclusive, and made a supplemental filing with respect to certain debt information for fiscal years 2015-2019, inclusive, for the affected issues that remained outstanding at such time. Except as described in this paragraph (to the extent the foregoing constitutes a material failure), the County has not failed in the past five years to comply, in all material respects, with any previous continuing disclosure undertaking entered into by the County pursuant to Rule 15c2-12.

Sale at Competitive Bidding

The Bonds were offered by the County at competitive bidding on May 24, 2022, in accordance with the official Notice of Sale (a copy of which is attached as Appendix C, as such Notice of Sale may be modified in accordance with its terms). The Bonds were awarded to _____. The interest rates shown on the cover page of this Official Statement are the interest rates resulting from the award of the Bonds at the competitive bidding. The prices or yields shown on the cover page of this Official Statement were furnished by the successful bidder for the Bonds and not by the County. All other information concerning the nature and terms of any re-offering should be obtained from the successful bidder for the Bonds and not from the County.

Legal Matters

All legal matters incident to the authorization, issuance and sale of the Bonds are subject to the approval of Funk & Bolton, P.A., Baltimore, Maryland, Bond Counsel. Delivery of the Bonds is conditioned upon delivery by Bond Counsel of an opinion relating to the Bonds substantially in the form set forth in Appendix B to this Official Statement. The certified text of the approving legal opinion for the Bonds will be printed on or attached to the Bonds.

Bond Counsel has not been engaged, nor has it undertaken, to audit, authenticate or otherwise verify the information set forth in this Official Statement regarding the County or other referenced governmental entities, or any related information regarding the County or other referenced governmental entities, with respect to the accuracy and completeness of such information, and it will not express any opinions with respect thereto or with respect to any specific sections of this Official Statement.

Independent Auditors

The financial statements as of June 30, 2021, and for the year then ended, included in Appendix A to this Official Statement, have been audited by SB & Company, LLC, independent auditors, as stated in their report appearing herein, and should be read in their entirety. Such financial statements have been included in reliance upon the report of SB & Company, LLC. Such report speaks only as of its date.

SB & Company, LLC the independent auditor, has not been engaged to perform and has not performed, since the date of its report included in Appendix A to this Official Statement, any procedures on the financial statements addressed in that report. SB & Company, LLC also has not performed any procedures relating to this Official Statement.

Financial Advisor

Davenport & Company LLC, Towson, Maryland (the “Financial Advisor”) is a registered municipal advisor with the Municipal Securities Rulemaking Board and serves as financial advisor in connection with the issuance of the Bonds and other matters related to the County’s finances. The Financial Advisor has not been engaged, nor has it undertaken, to audit, authenticate or otherwise verify the information set forth in this Official Statement, or any other related information available to the County, with respect to accuracy and completeness of disclosure of such information. The Financial Advisor makes no guaranty, warranty or other representation respecting the accuracy and completeness of this Official Statement or any other matter related to the Official Statement.

This Official Statement has been approved and authorized by the County for use in connection with the sale of the Bonds.

COUNTY COMMISSIONERS OF
WASHINGTON COUNTY

By: _____
Jeffrey A. Cline, President

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Appendix A

General Purpose Financial Statements

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

**Financial Statements and Supplemental Schedules
Together with Reports of Independent Public Accountants**

For the Year Ended June 30, 2021

JUNE 30, 2021

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REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

County Commissioners of Washington County
Hagerstown, Maryland

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the County Commissioners of Washington County, Maryland (the County) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The County's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these basic financial statements based on our audit. We did not audit the basic financial statements of the Board of Education of Washington County (the Board). Those basic financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the component unit, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of the other auditors, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, of the County Commissioners of Washington County, Maryland, as of June 30, 2021, and the respective changes in its financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of changes in net OPEB liability and related ratios, schedule of OPEB trust fund employer contributions, schedules of changes in pension fund net pension liability and related ratios for the General Employees' Pension Fund and Volunteer Length of Service Award Fund, schedules of employer contributions for the General Employees' Pension Fund and the Volunteer Length of Service Award Fund, and the budget and actual schedule be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



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Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The accompanying combining and individual fund statements and local management board schedule of revenue and expenditures regulatory basis, as listed in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying combining and individual fund statements and local management board schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying combining and individual fund statements and local management board schedule are fairly stated in all material respects in relation to the basic financial statements as a whole.

Owings Mills, Maryland
October 27, 2021

SB & Company, LLC



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

Washington County Government's (the "County") discussion and analysis is designed to: (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the County's financial activity, (c) identify changes in the County's financial position (its ability to address the next and subsequent years' challenges), (d) identify any material deviations from the financial plan (the approved budget), and (e) identify individual fund issues or concerns.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes and currently known facts please read it in conjunction with the County's financial statements presented herein.

This discussion and analysis is intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements are comprised of three components: **1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.** This report also contains **4) supplementary information** in addition to the basic financial statements themselves.

1) Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private business. The government-wide financial statements include a *statement of net position* and a *statement of activities*.

- The *statement of net position* presents information on the County's entire assets and liabilities, with the difference between the two reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.
- The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of these financial statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (governmental activities) and activities from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities).

- The *governmental activities* of the County include education, general government, parks and recreation, public safety, courts, health and social services, and highway maintenance.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

- ❑ The *business-type activities* of the County include airport, public golf course, public transit, solid waste, and water quality operations.

The government-wide financial statements include not only the County (known as the primary government), but also include the Washington County Board of Education as a legally separate component unit and is reported separately from financial information presented for the primary government itself.

The government-wide financial statements can be found on pages 28-30 of this report.

2) ***Fund Financial Statements***

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into categories: *governmental*, *proprietary*, or *fiduciary*.

- ❑ ***Governmental Funds.*** Governmental funds are used to account for the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The County maintains 11 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General, Capital Improvement, Grant Management, Cascade Town Centre, Inmate Welfare, Contraband, Agricultural Education, Gaming, Land Preservation, HEPMPO, and Hotel Rental Tax funds.

The County adopts an annual appropriated budget for all of its governmental and proprietary fund budgets.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

The basic governmental fund financial statements can be found on pages 31-34 of this report.

- ❑ ***Proprietary Funds.*** When the County charges customers for a service it provides, whether to outside customers or to other units of government, these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the statement of net position and the statement of Revenue, Expenses and Changes in Net Position. Proprietary funds are comprised of two types: 1) *Enterprise funds* and 2) *Internal service funds*. The County uses enterprise funds to account for its airport, public golf course, public transit, solid waste, and water quality operations. Internal service funds are used to report an activity that provides supplies and services for the government's other programs and activities. The County does not utilize an internal service fund.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.

The basic proprietary fund financial statements can be found on pages 35-37 of this report.

- ❑ ***Fiduciary Funds.*** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the County's own programs. The accounting used for fiduciary funds is similar to proprietary funds.

The basic fiduciary fund financial statements can be found on pages 38-39 of this report.

3) ***Notes to the Financial Statements***

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 40-109 of this report.

4) ***Supplementary Information***

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the County's progress in funding its obligation to provide pension benefits to its employees and includes budgetary comparison schedules for the general fund.

In addition to this MD&A, required supplementary information can be found on page 114-119 of this report.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

Financial Analysis on Government-Wide Financial Statements

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the County, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$602.0 million as of the close of the most recent fiscal year.

Washington County, Maryland
Net Position
(Government-Wide)

	Governmental Activities		Business-type Activities		Total		Total Percent Change
	2021	2020	2021	2020	2021	2020	
<i>Current and other assets</i>	\$256,163,513	\$192,715,268	\$43,299,630	\$38,970,738	\$299,463,143	\$231,686,006	29.45%
<i>Capital assets</i>	450,204,949	440,315,723	255,414,510	253,415,686	705,619,459	693,731,409	1.71%
<i>Total Assets</i>	706,368,462	633,030,991	298,714,140	292,386,424	1,005,082,602	925,417,415	8.61%
<i>Deferred Outflow of Resources</i>	3,838,347	15,812,977	516,140	414,744	4,354,487	16,227,721	(73.17%)
<i>Current and other liabilities</i>	57,426,148	44,458,868	8,854,793	8,368,865	66,280,941	52,827,733	25.47%
<i>Long-term liabilities</i>	224,868,431	261,095,891	57,843,071	60,219,032	282,711,502	321,314,923	(12.01%)
<i>Total Liabilities</i>	282,294,579	305,554,759	66,697,864	68,587,897	348,992,443	374,142,656	(6.72%)
<i>Deferred Inflow of Resources</i>	37,045,725	14,155,635	21,446,163	22,246,165	58,491,888	36,401,800	60.68%
<i>Net Investment in Capital Assets</i>	360,482,566	356,047,102	217,849,212	213,907,220	578,331,778	569,954,322	1.47%
<i>Restricted Net Assets</i>	31,382,483	26,599,017	7,890,861	8,117,219	39,273,344	34,716,236	13.13%
<i>Unrestricted Net Assets</i>	(998,544)	(53,512,545)	(14,653,820)	(20,057,333)	(15,652,364)	(73,569,878)	(78.72%)
<i>Total Net Position</i>	\$390,866,505	\$329,133,574	\$211,086,253	\$201,967,106	\$601,952,758	\$531,100,680	13.34%

The largest portion of the County's net position reflects its investments in capital assets (e.g., land, roads, and bridges); less related outstanding debt used to acquire those assets in the amount of \$578.3 million. The County uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. An additional portion of the County's net position, \$39.3 million, represents resources that are subject to external restrictions on how they may be used. The remaining portion is unrestricted net assets of (\$15.7) million.

Unrestricted net assets in governmental activities have been reduced by \$44.5 million in long-term debt, resulting in unrestricted net assets of (\$1.0) million. This long-term debt was incurred



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

by the County's general fund for the purpose of capital asset acquisition for the Board of Education of \$39.5 million and Hagerstown Community College of \$5.0 million. The capital assets acquired with these bonds are not reflected in the County's primary government financial statements.

Washington County, Maryland
Change in Net Position
(Government-Wide)

	<i>Governmental Activities</i>		<i>Business-type Activities</i>		<i>Total</i>	
	2021	2020	2021	2020	2021	2020
Program Revenues:						
Charges for Services	\$8,261,913	\$7,369,104	\$25,782,767	\$23,947,279	\$34,044,680	\$31,316,383
Operating Grants and Contributions	27,673,612	10,523,916	3,480,751	2,007,634	31,154,363	12,531,550
Capital Grants and Contributions	8,459,831	13,020,604	11,839,311	6,041,641	20,299,142	19,062,245
General Revenues:						
Property Taxes	133,490,152	130,183,505	-	-	133,490,152	130,183,505
Local Taxes	146,674,462	113,496,232	-	-	146,674,462	113,496,232
Other	4,428,418	4,229,820	123,470	372,533	4,551,888	4,602,353
Total Revenues	328,988,388	278,823,181	41,226,299	32,369,087	370,214,687	311,192,268
Program Expenses:						
General Government	28,575,774	38,552,091	-	-	28,575,774	38,552,091
Public Safety	61,670,985	63,008,479	-	-	61,670,985	63,008,479
Health	2,339,270	2,339,270	-	-	2,339,270	2,339,270
Social Services	435,560	435,560	-	-	435,560	435,560
Education	115,766,280	120,725,832	-	-	115,766,280	120,725,832
Parks and Recreation	7,235,708	7,356,435	-	-	7,235,708	7,356,435
Natural Resources	3,202,083	1,674,571	-	-	3,202,083	1,674,571
Community Promotion	21,299,691	3,831,261	-	-	21,299,691	3,831,261
Highways and Streets	19,864,939	21,702,882	-	-	19,864,939	21,702,882
Interest on Long-term Debt	4,569,476	4,737,036	-	-	4,569,476	4,737,036
Business-type Activities:						
Water Quality	-	-	14,491,893	14,589,953	14,491,893	14,589,953
Solid Waste	-	-	7,290,557	7,486,122	7,290,557	7,486,122
Public Transit	-	-	3,138,207	3,197,038	3,138,207	3,197,038
Airport	-	-	8,442,866	8,448,124	8,442,866	8,448,124
Golf Course	-	-	1,126,709	1,198,840	1,126,709	1,198,840
Total Expenses	264,959,766	264,363,417	34,490,232	34,920,077	299,449,998	299,283,494
Change in Net Position before transfers	64,028,622	14,459,764	6,736,067	(2,550,990)	70,764,689	11,908,774
Transfers	(2,383,080)	(5,683,433)	2,383,080	5,683,433	-	-
Contributed Capital	-	-	-	-	-	-
Proceeds of Bond Sale	87,389	-	-	-	87,389	-
Change in Net Position	61,732,931	8,776,331	9,119,147	3,132,443	70,852,078	11,908,774
Net Position – Beginning of year	329,133,574	320,357,243	201,967,106	198,834,663	531,100,680	519,191,906
Net Position – End of year	\$390,866,505	\$329,133,574	\$211,086,253	\$201,967,106	\$601,952,758	\$531,100,680

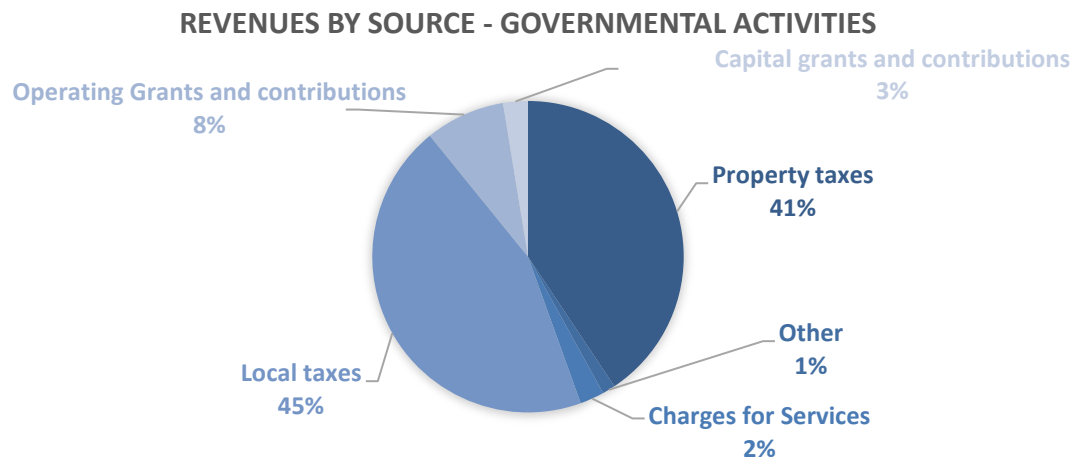


MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

The County's net position increased by \$70.9 million during fiscal year 2021; total net position as of June 30, 2021 was \$602.0 million, representing a 13.34% increase.

Governmental Activities (government-wide) – Change in Net Position:

Revenues for the County's governmental activities were \$329.0 million for FY2021. Sources of revenue are comprised of the following items:



Taxes represent the County's largest revenue source at \$280.2 million for FY2021, which represents 86% of all County revenues.

- The property tax rate is \$.948 per \$100 of assessed value and generates 41% of County revenue.
- Local taxes include income tax which generates 45% of County revenue. The rate for FY2021 was 3.2%. Beginning January 1, 2022, the income tax rate will be reduced to 3.0%.

Operating grants and contributions represent 8% of total revenue and reflects federal and state funding that the county uses to carry out certain initiatives. FY21 grants provided funding for public safety programs and economic relief to businesses and non-profits.

Revenue from governmental activities increased over FY2020 by \$50.2 million.

- Charges for Services increased from FY2020 by \$0.9 million. The majority of this increase is reflected in Gaming revenues which are \$0.8 million more than FY20. In addition, licenses and permits increased by \$0.2 million, reflecting higher levels of economic activity; court costs and fines reduced by \$0.2 million due to covid related closures; and shared taxes increased by approximately \$0.1 million in 911 fees charged by phone line which support 911 operations.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

- Operating grants and contributions increased by \$17.1 million mainly due to additional grants received related to the response for COVID-19.
- Capital grants and contributions decreased by \$4.5 million due to fluctuations in capital spending. It is common for this line item to change from year to year due to varying projects and associated funding sources.
- Property Taxes increased over the prior year as expected by about \$3.3 million due to an increase in assessed values.
- Local taxes increased by \$33.2 million in total. FY2021 was the first full year of a 3.2% income tax rate which contributed to \$27.1 million of the increase. This amount includes \$6.5 million more in disparity grant than FY2020. Other local taxes such as recordation tax, excise tax, and transfer tax exceeded FY2020 revenue by \$3.6 million, \$1.4 million, and \$1.8 million respectively which is related to higher levels of economic activity. APFO fees were \$0.3 million less than FY2020 due to timing of development which can fluctuate from year to year. In addition, admission and amusement tax declined approximately \$0.2 million as a result of COVID-19 related closures. Lastly, trailer tax reduced by about 50% or \$0.3 million as a result of the change in the trailer tax rate from 15% of gross revenue to 7.5% of gross revenue.
- Other revenues increased by \$0.2 million which was a combination of \$1.9 million in proceeds received from the sale of Cascade Town Centre offset by a \$1.7 million reduction in income on investments as compared to FY2020.

A more detailed discussion of the County's revenue results for FY2021 as compared to what was budgeted can be found in the General Fund Budgetary Analysis section of this MD&A.

The following table presents costs and program revenues for major county programs. The total cost of governmental services for FY2021 was \$265.0 million. Revenues of \$44.4 million that offset these costs include \$8.3 million in charges for services and \$36.1 million in operating and capital grants and contributions. The net amount of \$220.6 million was paid for through county taxpayer dollars.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

Washington County, Maryland
Net Cost of Governmental Activities
(Government-Wide)

Category	Expenses		Revenues		Net Cost of Services	
	2021	2020	2021	2020	2021	2020
Education	\$ 115,766,280	\$ 120,725,832	\$ -	\$ -	\$ 115,766,280	\$ 120,725,832
Public Safety	61,670,985	63,008,479	7,602,367	9,229,490	54,068,618	53,778,989
General Government	28,575,774	38,552,091	8,929,048	5,143,581	19,646,726	33,408,510
Highways and Streets	19,864,939	21,702,882	10,059,583	14,235,500	9,805,356	7,467,382
Community Promotion	21,299,691	3,831,261	15,227,203	1,152,846	6,072,488	2,678,415
Parks and Recreation	7,235,708	7,356,435	442,360	655,711	6,793,348	6,700,724
Other	10,546,389	9,186,437	2,134,795	496,496	8,411,594	8,689,941
Total	\$ 264,959,766	\$ 264,363,417	\$ 44,395,356	\$ 30,913,624	\$ 220,564,410	\$ 233,449,793

Expenditures from governmental activities total \$265 million, which represents an increase over FY2020 by \$0.6 million.

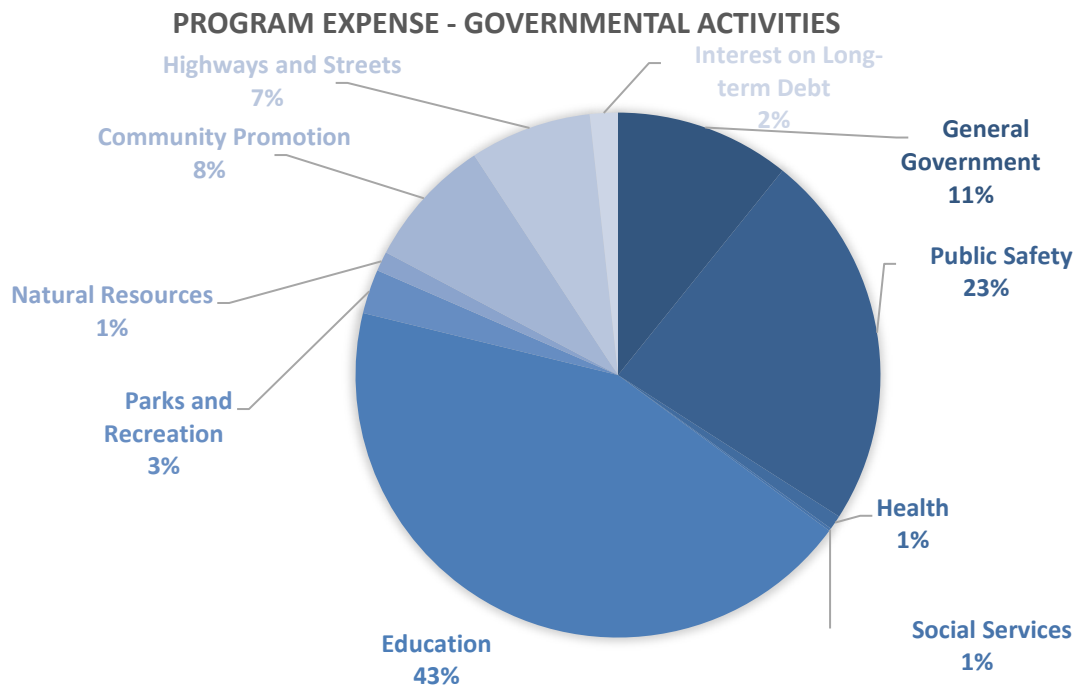
- Education expenditures decreased by \$5.0 million as compared to FY2020. The increased appropriation to the Board of Education of \$2.7 million was offset by a decrease of \$7.7 million for reclassifying capital expenditures and recording fixed assets in governmental funds.
- Public safety costs reduced by approximately \$1.3 million mainly related to some one-time expenditures that occurred in FY2020, but not in FY2021, along with increases in EMS and fire operations due to additional personnel.
- General Government decreased by approximately \$10.0 million over FY2020. An additional contribution to pension of \$7.0 million was offset by adjustments for recording pension activity in governmental funds. In addition, adjustments were made for reclassifying capital expenditures and recording fixed assets. Capital Improvement transactions are earmarked for specific capital related projects and its cash flow will vary depending on the construction schedule and grant reimbursements.
- Expenditures for Highways and Streets decreased by \$1.8 million. An increase in operational expenditures of approximately \$0.5 million, mainly related to snow removal efforts, was offset by a decrease of \$2.3 million in expenditures related to reclassifying capital expenditures and recording fixed assets in governmental funds.
- Community promotion increased by \$17.5 million as a result of COVID-19 relief grants and increased gaming expenditures. Gaming funds were impacted in FY2020 by COVID related closures, however have returned to more normal levels in FY2021.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

- Parks and recreation decreased by \$0.1 million over the prior year which is mainly related to reclassifying capital expenditures and recording fixed assets in governmental funds.
- Natural resources increased by \$1.5 million, mainly due to an increase in land preservation grants.
- Debt service decreased by \$0.2 million and is based on debt service schedules.
- Transfers out decreased by \$3.3 million mainly due to a one-time \$3.0 million transfer to the sewer fund that occurred in FY2020, but not in FY2021.

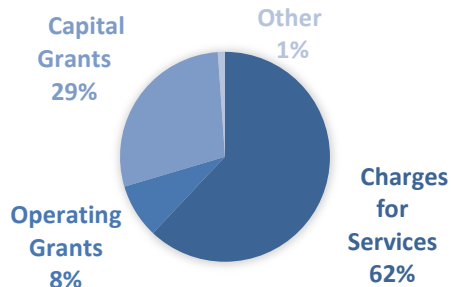
Governmental program expenditures are shown below. The largest expenditure category is education at \$115.8 million, followed by public safety at \$61.7 million.



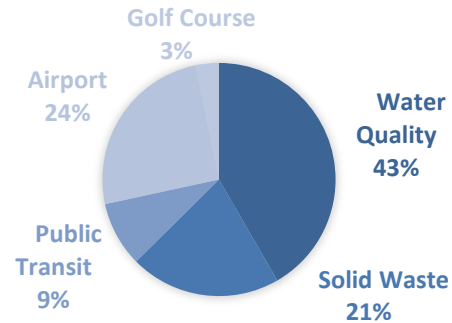
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

Business-type Activities (government-wide) – Change in Net Position:

REVENUES BY SOURCE - BUSINESS TYPE ACTIVITIES



EXPENSES - BUSINESS TYPE ACTIVITIES



Highlights for the County's business-type activities are as follows:

Business type activities experienced an increase in net position of \$9.1 million.

- \$1.8 million increase in net position for Water Quality
- \$1.4 million increase in net position for Solid Waster
- \$5.5 million increase in net position for Airport
- \$0.4 million increase in net position for non-major proprietary funds.

Revenues increased over FY2020 by \$8.9 million.

- Charges for services increased by \$1.8 million due to an increase in water and sewer connection fees and user fees of \$1.5 million and an increase in tipping fees of \$0.3 million.
- Operating grants and contributions increased by \$1.5 million mainly due to an increase related to federal CARES act funding for the Airport and Transit funds.
- Capital grants and contributions increased by \$5.8 million overall which consists of \$0.4 million decrease related to water quality; \$6.3 million more in Airport; and a \$0.1 million decrease in capital grants for transit. Capital revenues vary significantly from year to year based on capital project schedules.
- Other revenues decreased by \$0.1 million because of various items.

Expenditures decreased as compared to FY2020 by \$0.5 million.

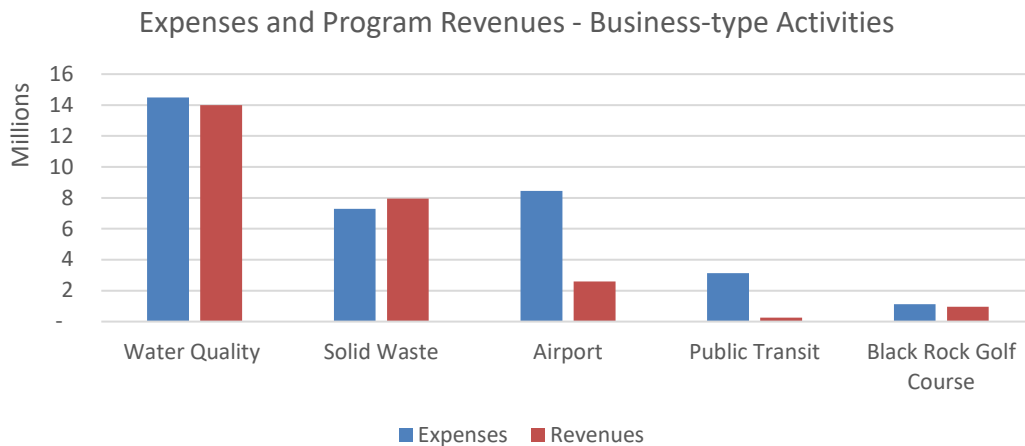


MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

- Overall, business type expenditures decreased by \$0.1 million. Solid Waste expenditures decreased by \$0.2 million or 3%; Water Quality expenditures decreased by less than \$0.1 million or 1%; Transit decreased by less than \$0.1 million or 2%; and the Golf Course reduced expenditures by less than \$0.1 million or 5%.

Transfers in decreased by \$3.3 million mainly due to a one-time \$3.0 million transfer to the sewer fund that occurred in FY2020, but not in FY2021.

The chart below provides a snapshot of the County's business type activities and related charges for services.



Financial Analysis on the Government's Fund Financial Statements

The County uses fund accounting to ensure and demonstrate compliance with finance related legal requirements and restrictions, and fiscal accountability.

Governmental Funds:

The focus of the County's governmental funds is to provide information on near term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the County's financing requirements. In particular, fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the County's governmental funds reported combined fund balances of \$165.7 million, an increase of \$36.6 million. Approximately \$58.0 million of this amount is committed for the general fund cash reserve and \$107.7 million is restricted or committed for construction projects and designated programs. In the combined governmental activities the County maintains 11 separate funds. Shown below are fund balances and net changes in fund balance for each.

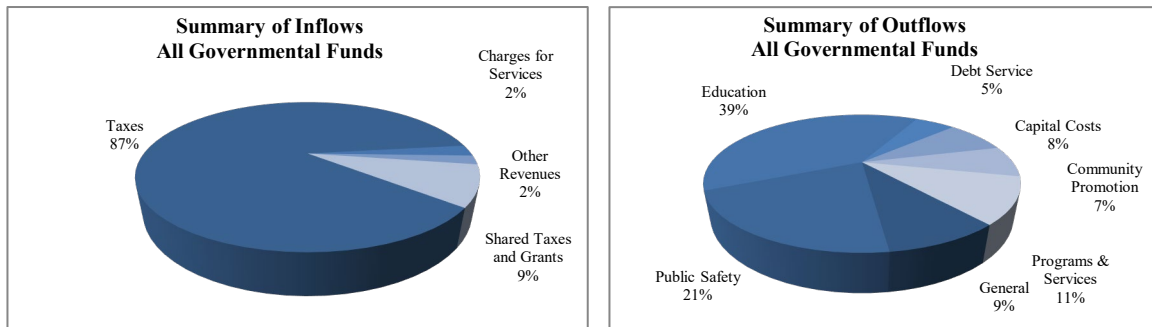


MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

Governmental Activities	Fund Balance			Net Change in Fund Balance		
	2021	2020	% Change	2021	2020	% Change
<i>General Fund</i>	\$61,999,084	\$55,974,199	10.76%	\$6,024,885	\$10,477,504	-42.50%
<i>Capital Improvement Fund</i>	98,751,922	70,321,005	40.43%	28,430,917	(9,865,483)	388.19%
<i>Grants Management</i>	7,850	17,322	-54.68%	(9,472)	(25,651)	63.07%
<i>Cascade Town Centre Fund</i>	1,855,163	379,554	388.77%	1,475,609	(513,910)	387.13%
<i>Inmate Welfare Fund</i>	301,390	190,698	58.05%	110,692	(64,384)	271.92%
<i>Contraband Fund</i>	30,709	122,425	-74.92%	(91,716)	24,359	-476.52%
<i>Agricultural Education Fund</i>	6,654	5,653	17.71%	1,001	(16,593)	106.03%
<i>Hotel Rental Tax Fund</i>	1,667,942	1,264,677	31.89%	403,265	36,739	997.65%
<i>Gaming Fund</i>	124,510	126,419	-1.51%	(1,909)	(2,873)	33.55%
<i>Land Preservation Fund</i>	913,139	682,183	33.86%	230,956	113,287	103.87%
<i>HEPMPO</i>	37,862	12,882	193.91%	24,980	19,342	29.15%
<i>Total</i>	\$165,696,225	\$129,097,017		\$36,599,208	\$182,337	

Washington County, Maryland
Fund Balance and Net Changes in Fund Balance – Fund Basis

The following reflects all inflows and outflows of the governmental funds in total for the fiscal year ending June 30, 2021.



- ❑ The **General Fund** is the chief operating fund of the County. At the end of the current fiscal year total fund balance reached \$62.0 million. As a measure of the General Fund's liquidity, it may be useful to compare both committed fund balance and total fund balance to total fund expenditures. The total fund balance represents 21.49% of total General Fund expenditures.

The General Fund fund balance increased by approximately \$6.0 million during the current fiscal year. Higher than anticipated income tax and recordation tax, along with wage and benefit savings, led to several significant transfers during the year. The County allocated approximately \$31 million to the Capital Projects Fund for specific projects or future one-time costs. The County also allocated an additional \$7 million to the Pension trust during the year.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

A more detailed discussion of General Fund revenues can be found in the General Fund Budgetary Analysis section of the MD&A.

- The **Capital Projects Fund** is used to account for major capital acquisition and construction of County operations. At the end of the current fiscal year the Capital Project Fund has a total fund balance of \$98.8 million all of which is restricted or committed for capital related projects. Major funding sources for projects are pay-go-funding, debt proceeds, fees and taxes, and grants. Fund balance increased by \$28.4 million for the current fiscal year. The change in fund balance is the result of timing differences in project funding proceeds and the spending or construction timeline of those projects.
- The County's **Grant Management, Cascade Town Centre, Inmate Welfare, Contraband, Agricultural Education, Hotel Rental Tax, Gaming, HEPMPO, and Land Preservation Funds** combined have a fund balance of \$4.9 million. These funds represent monies designated for specific programs and services. The net increase in fund balance during the current year was \$2.1 million and was mainly attributed to the sale of Cascade Town Centre. Proceeds will be used to provide for certain expenditures of the fund in future years.

Proprietary funds:

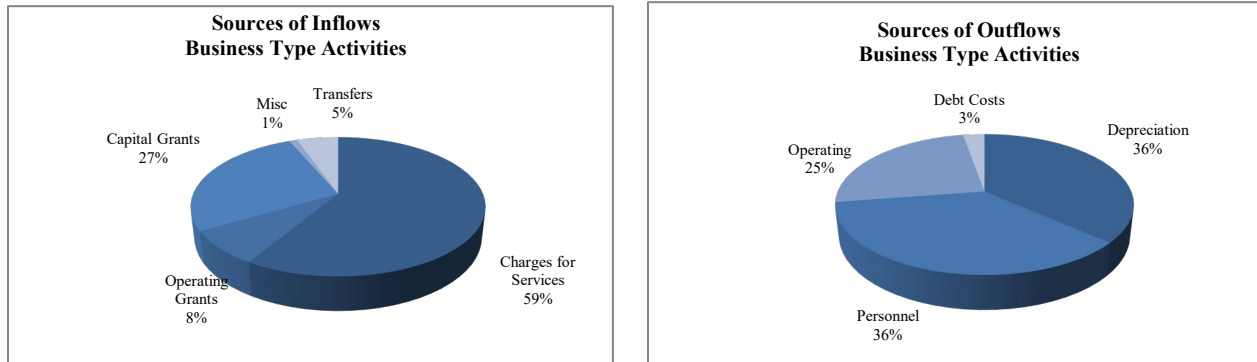
The County's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Net position and net income (loss) were as follows:

Washington County, Maryland
Net Position and Net Income (Loss)
(Fund Basis)

<i>Business-type Activities</i>	<i>Total Net Position</i>			<i>Change in Net Position</i>		
	2021	2020	% Change	2021	2020	%Change
Water Quality	144,438,964	\$142,593,624	1.29%	1,845,340	\$3,435,164	-46.28%
Solid Waste	5,250,093	3,871,135	35.62%	1,378,958	972,541	41.79%
Airport	55,201,454	49,689,540	11.09%	5,511,914	(991,604)	655.86%
Public Transit	3,577,867	3,471,109	3.08%	106,758	(172,919)	161.74%
Black Rock	2,617,875	2,341,698	11.79%	276,177	(110,739)	349.39%
Total	211,086,253	\$201,967,106		9,119,147	\$3,132,443	

MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

The following reflects the inflows and outflows of the business-type activity funds for the fiscal year ending June 30, 2021.



Water quality's net position amounted to \$144.4 million in FY2021. Of this amount, \$134.5 million represents the net investment in capital assets, \$7.5 million is restricted for capital projects, and \$2.4 million remains unrestricted. Major changes over FY2020 include additional revenues from connection fees of approximately \$1.1 million due to higher levels of economic activity and development. Also, water and sewer utility rates increased by 3% generating an additional \$0.4 million. Expenditures were in line with the prior year. Operating transfers reduced by \$2.9 million over the prior year, mainly due to the one-time transfer that occurred in FY2020 from the General Fund.

Solid Waste's net position amounted to \$5.3 million for FY2021. Of this amount, \$4.2 million represents the net investment of capital assets; \$0.4 million is restricted for capital projects; and \$0.7 million remains unrestricted. Major changes over FY2020 include slightly higher tipping fee revenue of \$0.3 million which is attributed to economic activity as no rate increases were passed for the landfill in FY2021. Expenditures were in line with the prior year.

The Airport Fund's FY2021 net position was \$55.2 million. Of this amount, \$74.8 million represents the net investment of capital assets and (\$19.6) million represents unrestricted fund balance. The unrestricted deficit is the result of capital assets constructed by the lessee's through long-term lease agreements. The long-term lease agreements require the recognition of revenue related to the capital assets constructed by the lessee's over the life of the lease agreements and will eliminate the unrestricted deficit over the term of the lease agreement. Major changes over FY2020 include increased operating grant revenue of \$0.8 million, mainly because of COVID relief funding. In addition, capital grants and contributions of \$10.2 million exceeded FY2020 by \$6.3 million, representing funding for capital projects.

Transit's ending net position is \$3.6 million for FY2021. Of this amount, \$2.3 million represents the net investment of capital assets and \$1.2 million is classified as unrestricted. Major changes over the prior year include a reduction in operating revenue by approximately \$0.3 million due to less ridership as a result of the COVID-19 pandemic. Meanwhile, grants for operations increased by \$0.7 million, mainly due to pandemic relief grants.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

The Black Rock Golf Course Fund's FY2021 net position was \$2.6 million. Of this amount, \$2.0 million represents the net investment of capital assets and \$0.6 million is classified as unrestricted. Operating revenue increased by \$0.3 million mainly as a result of additional patrons due to the pandemic and the nature of the activity being outdoors.

A discussion of enterprise fund long-term debt can be found in the Long-Term Debt section presented later in this MD&A. Other factors concerning the finances of these funds have been addressed in the discussion of the County's business-type activities under "Financial Analysis on Government-Wide Financial Statements.

General Fund Budgetary Analysis – Government Fund Financial Statement Basis

Washington County, Maryland
General Fund Budgetary Analysis
As of June 30, 2021
(Government Fund Basis)

Category	Budgetary Amounts		Actual	Difference	
	Original	Final		Org. Budget vs. Final Budget	Final Budget vs. Actual
Revenues:					
Property Tax	\$ 132,213,070	\$ 132,213,070	\$ 133,818,994	\$ -	\$ 1,605,924
Local Tax	94,943,080	123,943,080	130,589,273	29,000,000	6,646,193
Other Revenue	11,150,160	31,405,959	30,589,799	20,255,799	(816,160)
Total Revenues	238,306,310	287,562,109	294,998,066	49,255,799	7,435,957
Expenses:					
General Government	30,079,540	43,290,084	42,104,220	13,210,544	1,185,864
Public Safety	53,360,370	60,094,008	57,105,922	6,733,638	2,988,086
Health and Social Services	2,774,830	2,774,830	2,774,830	-	-
Education	113,243,390	113,243,390	113,243,390	-	-
Parks, Recreation, Natural Resources	7,432,890	7,598,780	6,922,056	165,890	676,724
Highways and Streets	11,736,350	11,737,460	11,027,895	1,110	709,565
General Operations	518,180	518,180	476,779	-	41,401
Unallocated Costs	125,000	7,125,000	5,417,016	7,000,000	1,707,984
Intergovernmental	3,224,990	25,772,884	34,691,822	22,547,894	(8,918,938)
Billables	-	-	193,162	-	(193,162)
Debt Service	15,810,770	15,407,493	15,401,668	(403,277)	5,825
Total Expenses	238,306,310	287,562,109	289,358,760	49,255,799	(1,796,651)
Other Financing Sources (Uses)	-	-	385,579	-	385,579
Net Increase in Assets - 06/30/21	\$ -	\$ -	\$6,024,885	\$ -	\$6,024,885



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

Original Budget vs. Final Budget:

The net budgetary change of \$49.2 million resulted mainly from income tax revenue and grant transactions.

The FY2021 budget was developed during the onset of the COVID19 pandemic. Despite the 2020 income tax change from 2.8% to 3.2%, County leaders felt strongly that it was in the best interest of the county at the time to move forward with a “needs” based budget, planning for a worse-case scenario for the county. The budget did not include any funding for capital projects. Fortunately, the County did not face high levels of unemployment or large business closures. Income tax generated was higher than estimates. Adjustments were made to the income tax budget during the year in the amount of \$29 million to account for the revenue. These funds primarily went towards capital projects or other one time expenditures including, but not limited to:

- Board of Education
 - Roof Replacement
 - School Construction
- Public Safety
 - Police, Fire, and Emergency Services Training Facility
 - P25 Radio Communication Upgrade
 - Law Enforcement Vehicles
 - Emergency Services Vehicles
- Pavement Maintenance and Rehabilitation
- Stormwater Retrofits
- Facilities Systemic Projects and Roof Repairs
- Highway Vehicle and Equipment Replacement
- Additional contribution to pension

Federal and State grants were secured in the amount of \$20.2 million, of which approximately \$13 million were related to COVID relief efforts. These grants were mainly utilized for business relief efforts and allocated in the following manner:

- Business Stabilization \$4.8 million
- Restaurant Relief \$2.8 million
- Hotel Relief \$0.9 million
- Non-Profit Assistance \$2.7 million
- Tourism \$0.5 million
- County IT Infrastructure \$1.3 million



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

Final Budget vs. Actual Results:

Final budget to actual results include additional revenues of \$7.4 million or 2.6%.

Revenue Highlights

Property Tax - Property tax revenue exceeded budget by \$1.6 million or 1.2%. The majority of the overage is related to personal property tax which was higher than State estimates due to new businesses and an increase in inventories.

Local tax was over budget by \$6.6 million or 5.4%, primarily due to higher than budgeted recordation tax of \$5.0 million, marking the highest recordation tax revenue in 15 years. This variance represents an increase in the number and value of real property transfers in the County and several large commercial transactions. In addition, Income Tax revenue exceeded budget by \$1.7 million or 1.5%. These increases were offset by a reduction in Admission and Amusement Tax of \$0.1 million, largely a result of the pandemic. The County income tax rate increased from 2.8% to 3.2% effective January 1, 2020. Fiscal year 2021 was the first full fiscal year reflecting the rate of 3.2%. During FY2021, the Board of County Commissioners voted to reduce the income tax rate to 3.0% effective January 1, 2022.

Other Revenue came in under budget by approximately \$0.8 million or 2.6%. This budget to actual variance is related to grants and shared revenues. Grant periods can span County fiscal years leaving budgeted funds unexpended.

Expenditure Highlights

Final budget to actual results include expenditures in excess of budget by \$1.8 million or 0.6%.

The largest deviation from final budget is the result of an additional transfer from the General fund to the Capital Projects fund in the amount of \$9 million, which is shown within the category of intergovernmental expenses. Use of this funding will be determined at a later date, but will most likely be used for capital projects or other one-time costs.

The number and duration of vacancies within the county contributed to wage savings of \$1.4 million and benefit savings of \$3.8 million for FY2021. The County is self-insured for both health insurance and workers compensation, therefore, variances exist at the end of the fiscal year based on actual experience. For FY2021, health insurance and workers compensation costs were under budget by approximately \$2.5 million and \$0.5 million respectively. The remaining benefit variance is related to FICA, unemployment compensation, other insurance, employee recognition and development programs, and pension.

Departmental savings totaled \$1.5 million or 1% as a result of department heads' efforts to reduce costs and focus on operational efficiencies.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

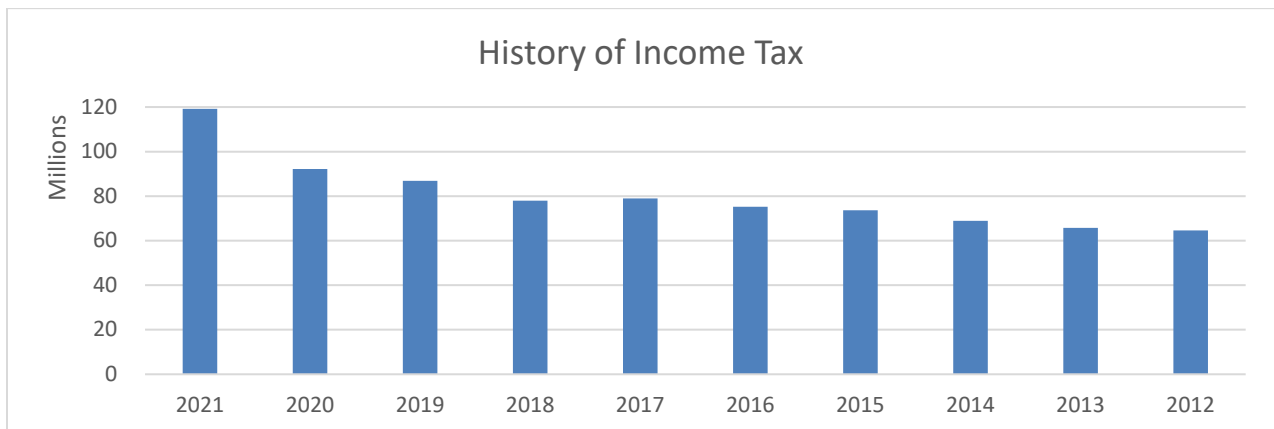
Highway expenditures were \$0.7 million under budget due to less spending on road maintenance and fleet management expenditures as a result of COVID-19 shutdowns.

Billable expenditures were over budget by \$0.2 million.

Additional Information:

Income tax

Major factors for the FY2021 income tax budget to actual variance include; 1) consideration of the FY2021 budget development; 2) income tax rate of 3.2%; 3) taxing of unemployment stimulus; 4) disparity grant; and 5) change in timing of payments from pass through entities.



FY2021 was the first fiscal year with full implementation of the 3.2% income tax rate, which was raised from 2.8% to 3.2% effective January 1, 2020. In addition to the tax on earnings, the increase from 2.8% to 3.2% generated \$6 million more in disparity grant from the state which is based on a state legislative formula.

A comparison of actual income tax to the original budget shows a variance of \$31.0 million. This is understandable given the approach of the FY2021 budget. Due to unknown impacts of the pandemic, the County did not increase its income tax budget for the impact of the tax increase in FY2021. The original budget was designed to safeguard the county against over committing and under delivering. Fortunately, the county did not face significant financial hardship in FY2021.

While Washington County's unemployment rate reached a high of 11.4% in April 2020, unemployment levels consistently trended downward thereafter, with an average for FY2021 of 6.2%. The County saw significantly less unemployment than early estimates. In addition, those on unemployment benefited from federal stimulus packages, which in some cases increased taxable wages across the county for certain individuals. As a result of the Governor's Relief Act of 2021, signed on February 15, 2021, unemployment benefits are no longer taxable for calendar years 2020 and 2021.



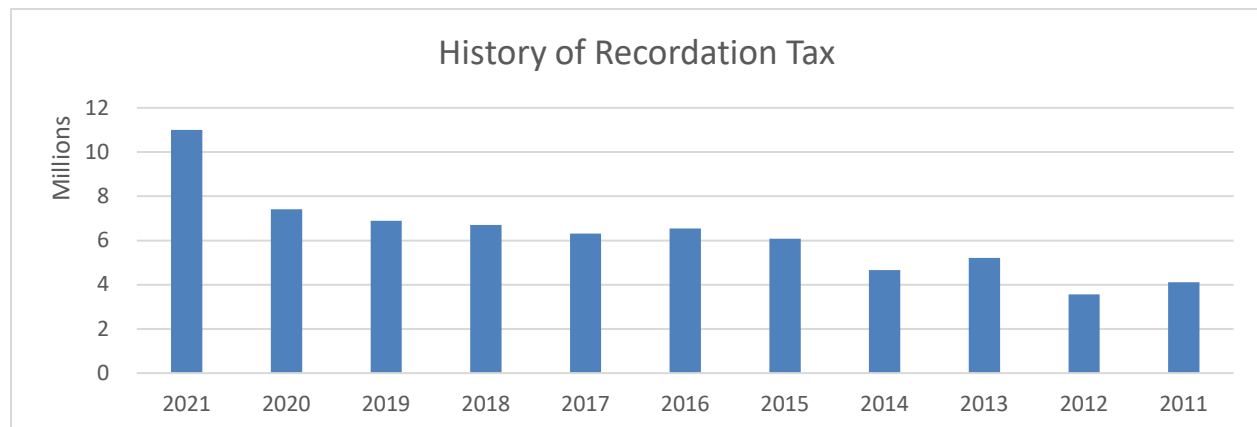
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

The estimated amount of overpayment from the State, as noted in the fiscal and policy note of HB612 for Washington County is \$3.9 million for fiscal year 2021. Unemployment has continued to be taxed at the State level and distributed to counties in subsequent distributions. We expect this total figure for over distribution to increase which will reduce the County's future distributions at some time in the future. The state has not confirmed when this reconciliation may occur.

Legislation enacted at the 2020 session of the Maryland General Assembly created an entity level tax for PTEs in Maryland. Prior to this legislation, PTEs contributed estimated payments on behalf of their non-resident owners. Now, PTEs may pay on behalf of their resident owners as well. There was a surge in payments to the State in the last quarter of 2020, a result of PTEs taking advantage of federal tax breaks due to the enacted legislation. This result indicates that counties may start receiving a bulk payment for taxes relative to these owners rather than in quarterly installments. This may be a structural change to the timing of payments moving forward.

Recordation tax

Recordation Tax is applied to any instrument that transfers an interest in real property or that creates a security interest in real or personal property. The recordation tax rate for Washington County is \$3.80 for every \$500 or fraction of \$500 of consideration. Washington County generally receives between \$6 and \$7 million in recordation tax annually, but it can fluctuate as it is based on economic activity, the number of transfers, and the size of those transfers. The County does not anticipate future years' recordation revenue to reach the levels of FY2021.





MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

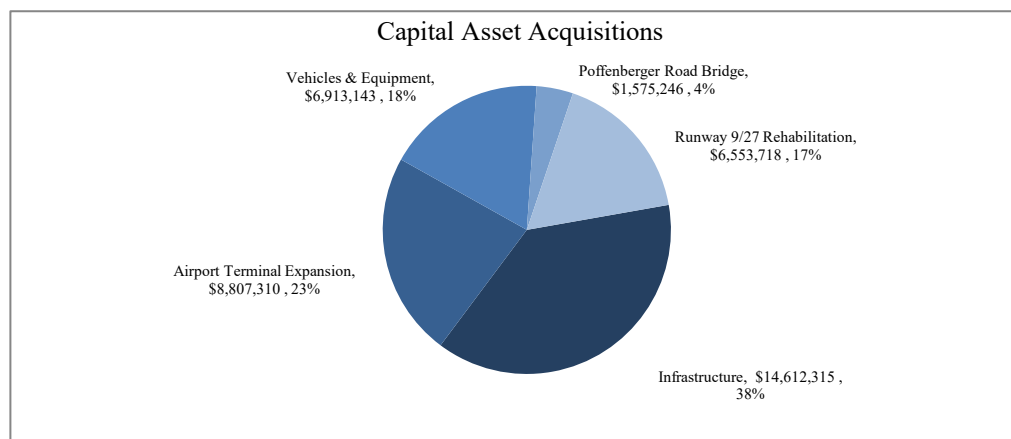
Capital Asset Administration – Government Wide Statements

The County's investment in capital assets for its governmental and business-type activities as of June 30, 2021, amounts to \$675.8 million (net of depreciation). This investment in capital assets includes land, buildings, bridges, roads, equipment, and operational facilities.

Washington County, Maryland
Net Capital Assets
(Government Fund Basis)

Description	Governmental Activities		Business-type Activities		Total		% Change
	2021	2020	2021	2020	2021	2020	
<i>Land and Land Improvements</i>	\$108,592,844	\$105,385,308	\$46,399,621	\$46,338,730	\$154,992,465	\$151,724,038	2.2%
<i>Building and Improvements</i>	63,151,927	63,832,554	45,750,488	38,702,662	108,902,415	102,535,216	6.2%
<i>Facilities, Lines, and Mains</i>	-	-	86,185,988	86,465,829	86,185,988	86,465,829	-0.3%
<i>Vehicles</i>	6,555,455	5,052,431	1,034,969	1,032,355	7,590,424	6,084,786	24.7%
<i>Infrastructure</i>	237,530,617	238,047,497	-	-	237,530,617	238,047,497	-0.2%
<i>Machinery and Equipment</i>	4,133,402	4,347,324	4,201,339	2,805,715	8,334,741	7,153,039	16.5%
<i>Office/Computer Equipment</i>	3,073,398	3,478,028	351,143	392,356	3,424,541	3,870,384	-11.5%
<i>Treatment Plants</i>	-	-	68,888,221	70,824,802	68,888,221	70,824,802	-2.7%
Total	\$423,037,643	\$420,143,142	\$252,811,769	\$246,562,449	\$675,849,412	\$666,705,591	1.4%

Major capital asset events, excluding education, during the current fiscal year included the following:



Additional information on the County's capital assets can be found in note 5 on pages 61-64 of this report.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

Debt Administration

At the end of the current fiscal year, the County had total outstanding debt, excluding capital leases, of \$196.1 million. This amount was comprised of debt backed by the full faith and credit of the County and user fees. The debt balance decreased by a net of \$2.8 million, the result of net principal payments of \$13.7 million and new borrowings of \$10.9 million. Funds borrowed were used mainly for infrastructure and education projects.

Washington County, Maryland
Outstanding Debt
(Government – Wide)

Instrument Type	Governmental Activity		Business-type Activity		Total Outstanding Debt		% Change
	2021	2020	2021	2020	2021	2020	
<i>General Obligation Bonds</i>	\$149,730,708	\$148,828,255	\$37,477,966	\$39,918,814	\$187,208,674	\$188,747,069	-0.82%
<i>Maryland Water Quality Bonds</i>	2,200,560	2,476,571	6,662,013	7,689,125	8,862,573	10,165,696	-12.82%
<i>Total</i>	\$151,931,268	\$151,304,826	\$44,139,979	\$47,607,939	\$196,071,247	198,912,765	-1.43%

The County's credit ratings for fiscal year 2021 are as follows: 1) Standard and Poor's rated AA+, 2) Fitch rated AA+, and 3) Moody's Investors Service rated Aa1.

Under the Code of Public Local Law, the amount of general obligation debt the County may issue associated with water quality debt is limited to 10 percent of its total assessed valuation of all real estate in the County that is subject to taxation. The current estimated debt limitation for water quality is \$1.4 billion, which is significantly in excess of the County's current water quality general obligation debt.

Additional Information on the County's long-term debt can be found in note 8 on pages 67-72 of this report.

Economic and Other Factors

- ❑ Washington County's economy is showing signs of mixed economic performance for FY2021. The average price of a home sold increased by 13.7% in FY2021 to \$256,528. The number of units sold also increased in FY2021 by 16% from 1,922 to 2,234. Active inventory on the market is low bringing a premium to sellers in the market.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

- ❑ Development projects in the County have continued despite the COVID-19 pandemic. Millions in investment will ultimately increase real estate and income taxes in the County. A portion of this development is offset initially with real estate tax credits.
- ❑ Inflation, as measured by the Consumer Price Index, is expected to increase which could impact pricing of goods and services within the County.
- ❑ Washington County's unemployment rate for the last three years is as follows:
 - June 2019 4.1%
 - June 2020 8.2%
 - June 2021 6.6%

Unemployment trends are showing a slow steady improvement over the past 12 months. It is anticipated that the unemployment rate will take several years to fully recover due to permanent loss of certain jobs, re-entry/retraining of the current workforce, and new workforce entry.

- ❑ The Board of County Commissioners recently voted to reduce the income tax rate from 3.2% to 3.0% effective January 1, 2022. The County will experience the loss in revenue associated from the difference in the tax rate for six months of the year for FY2022. In FY2023, the County will experience the loss of revenue from the difference in the tax rate for the full year as well as a decrease in the disparity grant of about \$4 million. The full year reduction is estimated at \$11 million in revenue, but could fluctuate based on varying circumstances related to taxpayers.
- ❑ Water and Sewer rates were increased by 3.5% for the 2022 budget year. This revenue increase is based on financial information formulated annually from the County's cost of service model. The Sewer fund utilizes cash reserves in FY2022 to balance the budget but is expected to reach a self-supported status by FY2024 with projected annual rate increases of 3.5%. The Water Fund will not reach a self-supported status without a significant increase in customer base or reduction in expenditures. The General fund currently subsidizes the Water fund.
- ❑ Future economic development could be impacted if an agreement is not reached with The City of Hagerstown (the City) since they own and maintain the largest water system in the County. The City provides drinking water to citizens in and around the City, and the Towns of Williamsport, Funkstown, and Smithsburg. The limitations on new allocation enacted by the City based upon their estimates may limit the amount of future commercial, industrial, and residential development in the county.



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

COVID-19 Pandemic

In response to the initial occurrence of the COVID-19 pandemic, the Governor of the State of Maryland proclaimed a state of emergency and catastrophic health emergency within the State of Maryland on March 5, 2020 and renewed on March 17, 2020. Since the initial and renewed proclamation, the Governor of Maryland has issued a series of executive orders, among other things, prohibiting large gatherings and events, requiring closure of nonessential and certain other businesses and authorizing emergency healthcare delivery. On March 30, 2020, the Governor of Maryland issued an executive order requiring Maryland residents to stay at home except for essential activities. On May 13, 2020, the Governor of Maryland amended and restated an existing order to allow the reopening of certain businesses and facilities subject to local regulation. Subsequently, the Governor issued a series of executive orders from time to time that tightened or loosened restrictions in response to the increase or lessening of the infection levels in the State. As a result of the rounds of executive orders, many businesses and retail establishments in Maryland, including in the County, were closed or materially reduced business activity for a period of time. With more recent improvements in State metrics and vaccine availability, the Governor of Maryland took steps to loosen restrictions. Effective March 12, 2021, the Governor lifted capacity restrictions on indoor and outdoor dining, increased capacity to 50% for large indoor and outdoor venues, and lifted quarantine periods for out of state travel. On June 15, 2021 the Governor of Maryland declared that effective July 1, 2021 emergency mandates and restrictions would end and there would no longer be a statewide masking order. Any increases in infection levels could lead to the imposition of tighter restrictions.

The County's principal source of revenue is local taxes, which represents 96% of the General Fund budget: 56% from real property taxes, 37% from local income taxes and 3% from other local taxes. Income tax revenues appear to have been positively impacted by the enhanced benefit provided by Congress of an additional \$600 per week for unemployment benefits. In addition, stimulus funding may have increased taxable wages for FY2021.

Although the County does not currently anticipate that the levy and collection of property taxes during fiscal year 2022 will be materially affected, the potential impact of the COVID-19 pandemic cannot be fully determined at this time. It is possible that assessment appeals related to commercial property assessments could impact the County's property tax revenue in the short term.

The County received \$13.2 million in CARES Act funding in May 2020, which was used by the County to cover certain costs or distributed to qualifying recipients through a variety of County programs. Together We Rise, the largest program recipient, was a business stabilization effort that provided approximately \$8.5 million to over 800 local businesses. The County also distributed a portion of such CARES Act funds to various local non-profit organizations in the



MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021

cumulative amount of \$2.5 million. An additional \$1.3 million provided for County-related information technology enhancements to assist teleworking activities to serve the public. Approximately \$400,000 was provided as reimbursement to the County and multiple municipalities for pandemic related costs. The remaining approximately \$500,000 was provided to the Convention and Visitors Bureau for tourism revitalization efforts.

The more recently enacted federal American Rescue Plan Act of 2021 is expected to result in direct funding being allocated to Washington County in the amount of approximately \$60.5 million, with approximately \$31.2 million being distributed to municipalities located in Washington County and approximately \$29.3 million being retained by the County initially. The County has received 50% of the total allocation and expects the remainder to be distributed in June 2022. The funding may be used to respond to or mitigate the COVID-19 health emergency or its negative economic impacts, including assistance to households, small businesses, nonprofits, and aid for tourism, travel and hospitality; to provide essential workers with premium pay; to cover revenue loss incurred as a result of the COVID-19 pandemic; or to make necessary investments in water, sewer, or broadband infrastructure. Such funds may not be used to support any pension funding or to offset a tax cut. The County has not yet determined how the funds initially reserved to the County will be spent.

Requests for Information

This financial report is designed to provide a general overview of the County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of Budget and Finance, 100 West Washington Street, Room 3100, Hagerstown, Maryland 21740. Questions concerning the Washington County Board of Education should be directed to their offices at 10435 Downsville Pike Hagerstown, Maryland 21740.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Statement of Net Position As of June 30, 2021

	Primary Government			Component Unit	
	Governmental activities	Business-type activities	Total	Board of Education	Total
ASSETS					
Cash and short-term investments	\$ 162,505,459	\$ 35,075,137	\$ 197,580,596	\$ 18,054,196	\$ 215,634,792
Investments	10,496,657	-	10,496,657	43,888,389	54,385,046
Property taxes receivable, net of allowance	761,411	-	761,411	-	761,411
Accounts receivable, net of allowance	2,724,888	1,222,333	3,947,221	483,631	4,430,852
Interest receivable	12,584	-	12,584	-	12,584
Unbilled receivables	392,292	2,402,434	2,794,726	-	2,794,726
Internal balances	395,408	(395,408)	-	-	-
Due from other governmental agencies	59,452,564	4,372,192	63,824,756	24,080,914	87,905,670
Inventories	832,151	335,820	1,167,971	457,123	1,625,094
Other assets	-	-	-	1,701,814	1,701,814
Other post employment benefits asset	17,672,160	-	17,672,160	-	17,672,160
Net Pension Asset- LOSAP	253,233	-	253,233	-	253,233
Recoverable disbursements	97,151	-	97,151	-	97,151
Notes receivable	567,555	287,122	854,677	-	854,677
Projects under construction	27,167,306	2,602,741	29,770,047	1,929,598	31,699,645
Property, plant, and equipment, net	423,037,643	252,811,769	675,849,412	240,543,836	916,393,248
TOTAL ASSETS	706,368,462	298,714,140	1,005,082,602	331,139,501	1,336,222,103
DEFERRED OUTFLOWS OF RESOURCES					
Loss on refunding	1,697,718	516,140	2,213,858	-	2,213,858
Net pension activity	2,140,629	-	2,140,629	5,986,406	8,127,035
Net OPEB activity	-	-	-	74,846,600	74,846,600
TOTAL DEFERRED OUTFLOWS OF RESOURCES	3,838,347	516,140	4,354,487	80,833,006	85,187,493
LIABILITIES					
Current Liabilities:					
Current maturities of long-term obligations	10,284,379	3,630,497	13,914,876	-	13,914,876
Current maturities of capital lease obligations	122,502	314,866	437,368	9,518	446,886
Current maturities of installment purchase contracts	181,779	-	181,779	-	181,779
Accounts payable	16,071,336	1,445,990	17,517,326	5,364,727	22,882,053
Accrued expenses	2,450,963	685,743	3,136,706	25,100,394	28,237,100
Accrued interest	2,306,866	616,449	2,923,315	-	2,923,315
Unearned revenue	18,980,629	1,287,205	20,267,834	5,691,931	25,959,765
Compensated absences	2,772,421	510,679	3,283,100	466,722	3,749,822
Landfill closure and post-closure costs	-	200,900	200,900	-	200,900
Other liabilities	2,561,706	162,464	2,724,170	-	2,724,170
Liabilities for unpaid claims	1,693,567	-	1,693,567	-	1,693,567
Total current liabilities	57,426,148	8,854,793	66,280,941	36,633,292	102,914,233
Noncurrent Liabilities:					
Compensated absences	924,140	170,227	1,094,367	6,438,004	7,532,371
Post retirement benefits	-	-	-	209,519,974	209,519,974
Long-term debt obligations	141,646,889	40,509,482	182,156,371	-	182,156,371
Capital lease obligations	321,171	1,001,314	1,322,485	21,133	1,343,618
Installment purchase contracts	760,214	-	760,214	-	760,214
Landfill closure and post-closure costs	-	16,162,048	16,162,048	-	16,162,048
Net pension liability	81,216,017	-	81,216,017	20,859,450	102,075,467
Total noncurrent liabilities	224,868,431	57,843,071	282,711,502	236,838,561	519,550,063
TOTAL LIABILITIES	282,294,579	66,697,864	348,992,443	273,471,853	622,464,296
DEFERRED INFLOWS OF RESOURCES					
Deferred inflows of resources	-	21,446,163	21,446,163	-	21,446,163
Net pension activity	23,950,459	-	23,950,459	2,090,527	26,040,986
Net OPEB activity	13,095,266	-	13,095,266	106,345,573	119,440,839
TOTAL DEFERRED INFLOWS OF RESOURCES	37,045,725	21,446,163	58,491,888	108,436,100	166,927,988
NET POSITION					
Net investment in capital assets	360,482,566	217,849,212	578,331,778	242,442,783	820,774,561
Restricted for:					
John Howard Trust	255,204	-	255,204	-	255,204
Capital projects	31,127,279	7,890,861	39,018,140	-	39,018,140
Scholarships & Student Activities	-	-	-	3,991,292	3,991,292
Unrestricted	(998,544)	(14,653,820)	(15,652,364)	(216,369,521)	(232,021,885)
TOTAL NET POSITION	\$ 390,866,505	\$ 211,086,253	\$ 601,952,758	\$ 30,064,554	\$ 632,017,312

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Statement of Activities For the Year Ended June 30, 2021

	Expenses	Program Revenue		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Functions/Programs				
Primary Government:				
Governmental activities:				
General government	\$ 28,575,774	\$ 5,597,514	\$ 3,292,552	\$ 38,982
Public safety	61,670,985	2,539,402	5,062,965	-
Health	2,339,270	-	-	-
Social services	435,560	-	-	-
Education	115,766,280	-	-	-
Parks, recreation and culture	7,235,708	124,997	-	317,363
Natural resources	3,202,083	-	2,134,795	-
Community promotion	21,299,691	-	15,227,203	-
Highways and streets	19,864,939	-	1,956,097	8,103,486
Interest on long-term debt	4,569,476	-	-	-
Total governmental activities	<u>264,959,766</u>	<u>8,261,913</u>	<u>27,673,612</u>	<u>8,459,831</u>
Business-type activities				
Water quality	14,491,893	13,996,965	235,572	1,366,955
Solid waste	7,290,557	7,961,022	-	-
Airport	8,442,866	2,601,377	1,295,273	10,154,399
Public transit	3,138,207	258,237	1,949,906	300,000
Black Rock golf course	1,126,709	965,166	-	17,957
Total business-type activities	<u>34,490,232</u>	<u>25,782,767</u>	<u>3,480,751</u>	<u>11,839,311</u>
TOTAL PRIMARY GOVERNMENT	<u>\$ 299,449,998</u>	<u>\$ 34,044,680</u>	<u>\$ 31,154,363</u>	<u>\$ 20,299,142</u>
Component unit:				
Board of Education	<u>\$ 373,104,673</u>	<u>\$ 12,477,789</u>	<u>\$ 97,186,560</u>	<u>\$ 156,528</u>

General revenue:
Taxes
 Property taxes
 Local taxes
Income on investments
Reimbursed expenses
Miscellaneous
Unrestricted grants and contributions
Loss on disposal of capital assets
Transfers
TOTAL GENERAL REVENUE

CHANGE IN NET POSITION

NET POSITION - BEGINNING OF YEAR

NET POSITION - END OF YEAR

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Statement of Activities For the Year Ended June 30, 2021

Net (Expense) Revenue and Changes in Net Position				
Primary Government			Component Unit	
Governmental Activities	Business-Type Activities	Total	Board of Education	Total
\$ (19,646,726)	\$ -	\$ (19,646,726)	\$ -	\$ (19,646,726)
(54,068,618)	-	(54,068,618)	-	(54,068,618)
(2,339,270)	-	(2,339,270)	-	(2,339,270)
(435,560)	-	(435,560)	-	(435,560)
(115,766,280)	-	(115,766,280)	-	(115,766,280)
(6,793,348)	-	(6,793,348)	-	(6,793,348)
(1,067,288)	-	(1,067,288)	-	(1,067,288)
(6,072,488)	-	(6,072,488)	-	(6,072,488)
(9,805,356)	-	(9,805,356)	-	(9,805,356)
(4,569,476)	-	(4,569,476)	-	(4,569,476)
(220,564,410)	-	(220,564,410)	-	(220,564,410)
-	1,107,599	1,107,599	-	1,107,599
-	670,465	670,465	-	670,465
-	5,608,183	5,608,183	-	5,608,183
-	(630,064)	(630,064)	-	(630,064)
-	(143,586)	(143,586)	-	(143,586)
-	6,612,597	6,612,597	-	6,612,597
(220,564,410)	6,612,597	(213,951,813)	-	(213,951,813)
-	-	-	(263,283,796)	(263,283,796)
133,490,152	-	133,490,152	-	133,490,152
146,674,462	-	146,674,462	-	146,674,462
594,441	156,993	751,434	114,840	866,274
1,349,707	-	1,349,707	-	1,349,707
2,813,885	292,445	3,106,330	2,350,155	5,456,485
-	-	-	276,759,385	276,759,385
(242,226)	(325,968)	(568,194)	-	(568,194)
(2,383,080)	2,383,080	-	-	-
282,297,341	2,506,550	284,803,891	279,224,380	564,028,271
61,732,931	9,119,147	70,852,078	15,940,584	86,792,662
329,133,574	201,967,106	531,100,680	14,123,970	545,224,650
\$ 390,866,505	\$ 211,086,253	\$ 601,952,758	\$ 30,064,554	\$ 632,017,312

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Balance Sheet - Governmental Funds As of June 30, 2021

	General Fund	Capital Projects Fund	Non-Major Funds	Total Governmental Funds
ASSETS				
Cash	\$ 61,770,766	\$ 92,417,603	\$ 8,317,090	\$ 162,505,459
Investments	10,240,627	256,030	-	10,496,657
Property taxes receivable, net of allowance	761,411	-	-	761,411
Accounts receivable, net of allowance	1,527,097	811,502	386,289	2,724,888
Interest receivable	12,545	39	-	12,584
Unbilled receivables	392,292	-	-	392,292
Due from other funds	-	636,410	-	636,410
Due from other governmental agencies	48,083,832	7,333,243	4,035,489	59,452,564
Recoverable disbursements	97,151	-	-	97,151
Notes receivable	567,555	-	-	567,555
Inventories	832,151	-	-	832,151
TOTAL ASSETS	\$ 124,285,427	\$ 101,454,827	\$ 12,738,868	\$ 238,479,122
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
LIABILITIES				
Accounts payable	\$ 10,353,395	\$ 2,695,678	\$ 3,022,263	\$ 16,071,336
Accrued expenses	2,417,599	7,227	26,137	2,450,963
Due to other funds	-	-	241,002	241,002
Liabilities for unpaid claims	1,693,567	-	-	1,693,567
Unearned revenue	15,233,612	-	3,747,017	18,980,629
Other liabilities	1,804,476	-	757,230	2,561,706
TOTAL LIABILITIES	31,502,649	2,702,905	7,793,649	41,999,203
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenues	30,783,694	-	-	30,783,694
FUND BALANCES				
Nonspendable	1,147,265	-	-	1,147,265
Restricted	720,318	31,127,279	2,369,675	34,217,272
Committed	60,119,034	67,624,643	2,367,959	130,111,636
Assigned	12,467	-	207,585	220,052
TOTAL FUND BALANCES	61,999,084	98,751,922	4,945,219	165,696,225
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	\$ 124,285,427	\$ 101,454,827	\$ 12,738,868	\$ 238,479,122

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Reconciliation of Balance Sheet of Governmental Funds to Statement of Net Position As of June 30, 2021

Fund balance governmental funds	\$	165,696,225
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:		
Capital assets, net		423,037,643
Projects under construction		27,167,306
Other long-term assets are not available to pay for current-period expenditures and, therefore, are not reported in the funds:		
Net other post employment benefits asset		17,672,160
Net Pension Asset- LOSAP		253,233
Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the funds		
Unavailable revenues		30,783,694
Net deferred outflow of resources, including loss on refunding, net deferred pension activity and net deferred OPEB activity are not financial resources and therefore are not reported in the funds		
		(33,207,378)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds:		
Long-term obligations		(151,931,268)
Installment purchase obligations		(941,993)
Capital lease obligations		(443,673)
Accrued interest payable - net of IRS subsidy		(2,306,866)
Compensated absences and net pension liability		(84,912,578)
Net position of governmental activities	\$	<u>390,866,505</u>

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Statement of Revenue, Expenditures, and Changes in Fund Balances - Governmental Funds For the Year Ended June 30, 2021

	General Fund	Capital Projects Fund	Non-Major Funds	Total Governmental Funds
REVENUE				
General property tax	\$ 133,818,994	\$ -	\$ -	\$ 133,818,994
Other local tax	130,589,273	7,439,859	1,975,149	140,004,281
Licenses and permits	1,374,019	-	2,649,910	4,023,929
Court costs and fines	1,451,977	-	-	1,451,977
Charges for services	1,026,841	-	525,901	1,552,742
Reimbursed expenses	1,106,950	-	8,085	1,115,035
Interest income	594,245	-	-	594,245
Miscellaneous revenues	625,111	91,734	2,101,385	2,818,230
Grants and shared revenues	22,158,043	343,662	4,771,893	27,273,598
Highway	2,252,613	-	-	2,252,613
Total Revenue	294,998,066	7,875,255	12,032,323	314,905,644
EXPENDITURES				
Current:				
General government	26,227,320	-	-	26,227,320
Public safety	57,105,922	-	1,870,712	58,976,634
Health	2,339,270	-	-	2,339,270
Social services	435,560	-	-	435,560
Education	113,243,390	-	-	113,243,390
Parks, recreation and culture	6,294,650	-	232,854	6,527,504
Natural resources	627,406	-	2,546,937	3,174,343
Intergovernmental	38,543	-	-	38,543
General operations	6,086,957	-	1,115,832	7,202,789
Community promotion	15,876,900	-	5,422,665	21,299,565
Highways and streets	10,527,895	-	-	10,527,895
Debt service	15,401,668	-	-	15,401,668
Capital outlay:				
General government	-	2,722,432	-	2,722,432
Public safety	-	5,440,020	-	5,440,020
Highways and streets	-	11,968,137	-	11,968,137
Education	-	2,522,890	-	2,522,890
Parks and recreation	-	352,169	-	352,169
Total Expenditures	254,205,481	23,005,648	11,189,000	288,400,129
Excess (Deficiency) of Revenue Over Expenditures	40,792,585	(15,130,393)	843,323	26,505,515
OTHER FINANCING SOURCES (USES)				
Transfers in	-	32,609,994	1,324,830	33,934,824
Transfers out	(35,153,279)	(1,139,878)	(24,747)	(36,317,904)
Principal amount of new debt for advance refunding	14,007,250	-	-	14,007,250
Deposit to escrow fund for advance refunding and repayment of loans	(14,007,250)	-	-	(14,007,250)
Proceeds of bond sale	-	12,091,194	-	12,091,194
Proceeds from capital lease	385,579	-	-	385,579
TOTAL OTHER FINANCING SOURCES (USES)	(34,767,700)	43,561,310	1,300,083	10,093,693
NET CHANGES IN FUND BALANCE	6,024,885	28,430,917	2,143,406	36,599,208
FUND BALANCES - BEGINNING OF YEAR	55,974,199	70,321,005	2,801,813	129,097,017
FUND BALANCES - END OF YEAR	\$ 61,999,084	\$ 98,751,922	\$ 4,945,219	\$ 165,696,225

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Reconciliation of Statement of Revenue, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended June 30, 2021

Net changes in fund balances in governmental funds \$ 36,599,208

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period.

Capital outlay	\$ 25,998,654	
Depreciation	(15,826,398)	10,172,256

In the statement of activities, only the gain or loss on the sale of assets is reported, whereas in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net position differs from the change in fund balance by the cost of the assets sold. (283,030)

Bond and capital lease proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of bond, capital lease and installment purchase principal is an expenditure in the governmental funds, but the repayments reduce long-term liabilities in the statement of net assets. This is the amount by which proceeds exceeded repayments.

Debt and lease proceeds	\$ (12,389,384)	
Payments of installment purchase principal	181,779	
Payments of lease principal	284,757	
Payments of debt principal	11,377,342	(545,506)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Accrued interest on long term debt	9,756	
Deferred amounts of refunding	64,794	
Compensated absences	(233,289)	
Changes in pension liabilities and related deferred outflows and inflows of resources	6,537,716	
Changes in OPEB liabilities and related deferred outflows and inflows of resources	3,069,667	9,448,644

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. 6,341,359

Change in Net Position of Governmental Activities	\$ 61,732,931
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The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Statement of Net Position - Proprietary Funds As of June 30, 2021

	Business Type Activities - Enterprise Funds				
	Water Quality Fund	Solid Waste Fund	Airport Fund	Non-Major Funds	Total
ASSETS					
Current Assets:					
Cash	\$ 16,038,613	\$ 17,500,823	\$ 300	\$ 1,535,401	\$ 35,075,137
Accounts receivable, net	1,098,160	91,151	31,167	1,855	1,222,333
Unbilled accounts	1,758,606	616,736	27,052	40	2,402,434
Due from other governmental agencies	235,572	-	3,551,635	584,985	4,372,192
Notes receivable	-	287,122	-	-	287,122
Inventories	52,180	18,646	67,456	197,538	335,820
Total current assets	19,183,131	18,514,478	3,677,610	2,319,819	43,695,038
Noncurrent Assets:					
Projects under construction	1,734,716	101,748	761,525	4,752	2,602,741
Property, plant and equipment	238,330,473	70,302,824	168,907,562	12,319,559	489,860,418
Accumulated depreciation	(80,511,371)	(53,913,319)	(94,598,314)	(8,025,645)	(237,048,649)
Total noncurrent assets	159,553,818	16,491,253	75,070,773	4,298,666	255,414,510
TOTAL ASSETS	178,736,949	35,005,731	78,748,383	6,618,485	299,109,548
DEFERRED OUTFLOWS OF RESOURCES					
Loss on refundings	326,473	186,857	2,810	-	516,140
LIABILITIES					
Current Liabilities:					
Current debt	2,026,332	1,497,835	106,330	-	3,630,497
Current capital lease obligations	-	314,866	-	-	314,866
Accounts payable	325,883	171,619	830,322	118,166	1,445,990
Accrued expenses	449,128	85,150	24,932	126,533	685,743
Accrued interest	425,457	185,477	5,515	-	616,449
Due to other funds	380,292	-	15,116	-	395,408
Unearned revenue	84,679	402,524	800,002	-	1,287,205
Compensated absences	304,417	82,826	29,764	93,672	510,679
Landfill closure and post-closure costs	-	200,900	-	-	200,900
Other liabilities	7,300	-	102,016	53,148	162,464
Total current liabilities	4,003,488	2,941,197	1,913,997	391,519	9,250,201
Noncurrent Liabilities:					
Compensated absences	101,473	27,609	9,921	31,224	170,227
Bonds and long-term debt	30,519,497	9,810,327	179,658	-	40,509,482
Capital lease obligations	-	1,001,314	-	-	1,001,314
Landfill closure and post-closure costs	-	16,162,048	-	-	16,162,048
Total noncurrent liabilities	30,620,970	27,001,298	189,579	31,224	57,843,071
TOTAL LIABILITIES	34,624,458	29,942,495	2,103,576	422,743	67,093,272
DEFERRED INFLOWS OF RESOURCES					
	-	-	21,446,163	-	21,446,163
NET POSITION					
Net investment in capital assets	134,536,826	4,228,935	74,784,785	4,298,666	217,849,212
Restricted - capital projects	7,528,837	362,024	-	-	7,890,861
Unrestricted	2,373,301	659,134	(19,583,331)	1,897,076	(14,653,820)
TOTAL NET POSITION	\$ 144,438,964	\$ 5,250,093	\$ 55,201,454	\$ 6,195,742	\$ 211,086,253

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Statement of Revenue, Expenses and Changes in Net Position - Proprietary Funds For the Year Ended June 30, 2021

	Business Type Activities - Enterprise Funds				
	Water Quality Fund	Solid Waste Fund	Airport Fund	Non-Major Funds	Total
OPERATING REVENUE					
Charges for services	\$ 13,996,965	\$ 7,961,022	\$ 2,601,377	\$ 1,223,403	\$ 25,782,767
Miscellaneous	15,026	201,147	49,701	26,571	292,445
TOTAL OPERATING REVENUE	<u>14,011,991</u>	<u>8,162,169</u>	<u>2,651,078</u>	<u>1,249,974</u>	<u>26,075,212</u>
OPERATING EXPENSES					
Salaries and wages	3,902,000	1,444,652	663,723	1,884,706	7,895,081
Fringe benefits	2,602,199	842,625	374,631	849,633	4,669,088
Utilities	1,059,405	46,772	217,373	76,224	1,399,774
Insurance	156,023	30,629	54,225	40,865	281,742
Repairs and maintenance	438,149	1,516	126,454	339,377	905,496
Supplies	253,710	112,041	19,478	41,944	427,173
Cost of goods sold	-	-	1,873	85,753	87,626
Contracted services	266,289	1,550,325	47,910	105,992	1,970,516
Rentals and leases	44,276	2,042	4,871	107,692	158,881
Other operating	1,119,567	799,488	125,753	349,531	2,394,339
Uncollectible accounts	(1,241)	289,781	178	-	288,718
Controllable assets	103,159	12,938	207,990	11,729	335,816
Depreciation	3,866,389	1,882,731	6,590,753	371,470	12,711,343
TOTAL OPERATING EXPENSES	<u>13,809,925</u>	<u>7,015,540</u>	<u>8,435,212</u>	<u>4,264,916</u>	<u>33,525,593</u>
OPERATING INCOME (LOSS)	<u>202,066</u>	<u>1,146,629</u>	<u>(5,784,134)</u>	<u>(3,014,942)</u>	<u>(7,450,381)</u>
OTHER INCOME (EXPENSE)					
Interest expense	(681,968)	(275,017)	(7,654)	-	(964,639)
Interest income	152,645	4,087	1,892	(1,631)	156,993
Gain (loss) on disposal of assets	(13,533)	7,179	(311,609)	(8,005)	(325,968)
TOTAL OTHER INCOME (EXPENSE)	<u>(542,856)</u>	<u>(263,751)</u>	<u>(317,371)</u>	<u>(9,636)</u>	<u>(1,133,614)</u>
INCOME (LOSS) BEFORE OPERATING TRANSFERS AND GRANTS	<u>(340,790)</u>	<u>882,878</u>	<u>(6,101,505)</u>	<u>(3,024,578)</u>	<u>(8,583,995)</u>
OPERATING TRANSFERS IN	<u>341,725</u>	<u>496,080</u>	<u>135,747</u>	<u>1,037,600</u>	<u>2,011,152</u>
OPERATING TRANSFERS OUT	<u>-</u>	<u>-</u>	<u>-</u>	<u>(17,950)</u>	<u>(17,950)</u>
GRANTS FOR OPERATING	<u>235,572</u>	<u>-</u>	<u>1,295,273</u>	<u>1,949,906</u>	<u>3,480,751</u>
NET INCOME (LOSS) BEFORE CAPITAL TRANSFERS AND GRANTS	<u>236,507</u>	<u>1,378,958</u>	<u>(4,670,485)</u>	<u>(55,022)</u>	<u>(3,110,042)</u>
CAPITAL TRANSFERS	<u>241,878</u>	<u>-</u>	<u>28,000</u>	<u>120,000</u>	<u>389,878</u>
CAPITAL GRANTS AND CONTRIBUTIONS	<u>1,366,955</u>	<u>-</u>	<u>10,154,399</u>	<u>317,957</u>	<u>11,839,311</u>
CHANGES IN NET POSITION	<u>1,845,340</u>	<u>1,378,958</u>	<u>5,511,914</u>	<u>382,935</u>	<u>9,119,147</u>
NET POSITION - BEGINNING OF YEAR	<u>142,593,624</u>	<u>3,871,135</u>	<u>49,689,540</u>	<u>5,812,807</u>	<u>201,967,106</u>
NET POSITION - END OF YEAR	<u>\$ 144,438,964</u>	<u>\$ 5,250,093</u>	<u>\$ 55,201,454</u>	<u>\$ 6,195,742</u>	<u>\$ 211,086,253</u>

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Statement of Cash Flows – Proprietary Funds For the Year Ended June 30, 2021

	Enterprise Funds				
	Water Quality Fund	Solid Waste Fund	Airport Fund	Non-Major Funds	Total
Cash Flows from Operating Activities					
Receipts from customers	\$ 13,937,537	\$ 8,737,651	\$ 455,466	\$ 902,164	\$ 24,032,818
Payments to suppliers	(3,478,016)	(2,678,442)	(1,048,959)	(1,117,147)	(8,322,564)
Payments to employees	(6,417,061)	(2,267,373)	(1,325,867)	(2,712,452)	(12,722,753)
Net Cash Provided (Used) by Operating Activities	4,042,460	3,791,836	(1,919,360)	(2,927,435)	2,987,501
Cash Flows from Noncapital Financing Activities					
Operating contributions	577,297	430,908	2,090,240	2,945,631	6,044,076
Increase in due to/from other funds	380,292	-	15,116	-	395,408
Net Cash Provided (Used) by Noncapital Financing Activities	957,589	430,908	2,105,356	2,945,631	6,439,484
Cash Flows from Capital and Related Financing Activities					
Interest paid on notes and bond payable	(638,529)	(240,773)	(9,654)	(1,631)	(890,587)
Acquisition and construction of capital assets	(933,754)	(129,122)	(41,497)	342,940	(761,433)
Loss on the sale of assets	(13,533)	7,179	(311,609)	(8,005)	(325,968)
Payments on notes and bonds payable	(1,931,368)	(1,656,706)	(105,374)	-	(3,693,448)
Net Cash Provided (Used) by Capital and Related Financing	(3,517,184)	(2,019,422)	(468,134)	333,304	(5,671,436)
Cash Flows from Investing Activities					
Interest on investments	152,645	4,087	1,892	-	158,624
Net change in cash	1,635,510	2,207,409	(280,246)	351,500	3,914,173
Cash, Beginning of Year	14,403,103	15,293,414	280,546	1,183,901	31,160,964
Cash, End of Year	\$ 16,038,613	\$ 17,500,823	\$ 300	\$ 1,535,401	\$ 35,075,137
Non-Cash Operating Activities					
Loss on refunding	\$ 326,473	\$ 186,857	\$ 2,810	\$ -	\$ 516,140
Non-Cash Capital and Related Financing Activities					
Capital lease	\$ 17,740	\$ -	\$ -	\$ 24,192	\$ 41,932
Reconciliation of Operating Loss to Net Cash from Operating Activities					
Operating income (loss)	\$ 202,066	\$ 1,146,629	\$ (5,784,134)	\$ (3,014,942)	\$ (7,450,381)
Adjustments to reconcile operating loss to net cash from operating activities:					
Depreciation	3,866,389	1,882,731	6,590,753	371,470	12,711,343
Changes in assets and liabilities:					
Accounts receivable	82,179	233,991	4,504	(532)	320,142
Unbilled receivables	(121,935)	(61,033)	(14,005)	28	(196,945)
Due to/from other government entities	(62,322)	-	(470,170)	(347,306)	(879,798)
Inventories	(30,618)	(15,706)	(11,393)	(31,656)	(89,373)
Accounts payable and other liabilities	69,297	(92,150)	(506,369)	65,440	(463,782)
Accrued expenses	9,315	22,671	(2,000)	21,183	51,169
Landfill closure	-	274,946	-	-	274,946
Unearned revenue	27,624	402,524	(1,715,941)	-	(1,285,793)
Compensated absences	465	(2,767)	(10,604)	8,880	(4,026)
Net Cash Provided (Used) by Operating Activities	\$ 4,042,460	\$ 3,791,836	\$ (1,919,359)	\$ (2,927,435)	\$ 2,987,502
Schedule of non-cash capital and related financing activities:					
Contributions of capital assets	\$ 1,608,833	\$ -	\$ 10,726,271	\$ 437,957	\$ 12,773,061
Capital lease	-	1,672,362	-	-	-

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Statement of Net Position – Fiduciary Funds As of June 30, 2021

	Pension Trust	LOSAP Trust	OPEB Trust	Total Pension and OPEB Trust Funds
ASSETS				
Cash and short-term investments	\$ 4,211,351	\$ 254,090	\$ 853,093	\$ 5,318,534
Investments, at fair value:				
Corporate bonds and obligations	61,541	-	-	61,541
Fixed income securities	45,903,865	3,623,706	7,331,249	56,858,820
Real Estate investment	7,000,005	-	1,500,005	8,500,010
Equity funds	115,537,329	8,613,441	21,548,492	145,699,262
Accounts receivable	7,106,671	7,120	10,904	7,124,695
TOTAL ASSETS	<u>179,820,762</u>	<u>12,498,357</u>	<u>31,243,743</u>	<u>223,562,862</u>
LIABILITIES				
Accounts payable	-	-	305,301	305,301
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>305,301</u>	<u>305,301</u>
NET POSITION				
Held in trust for pension and OPEB	<u>179,820,762</u>	<u>12,498,357</u>	<u>30,938,442</u>	<u>223,257,561</u>
NET POSITION	<u>\$ 179,820,762</u>	<u>\$ 12,498,357</u>	<u>\$ 30,938,442</u>	<u>\$ 223,257,561</u>

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Statement of Changes in Net Position - Fiduciary Funds For the Year Ended June 30, 2021

	<u>Pension Trust</u>	<u>LOSAP Trust</u>	<u>OPEB Trust</u>	<u>Total Pension and OPEB Trust Funds</u>
ADDITIONS				
Contributions:				
Employer	\$ 19,210,540	\$ 564,557	\$ 12,832	\$ 19,787,929
Plan members	2,527,417	-	-	2,527,417
Total Contributions	<u>21,737,957</u>	<u>564,557</u>	<u>12,832</u>	<u>22,315,346</u>
Investment Income:				
Realized and unrealized gains	33,359,711	2,611,643	6,304,200	42,275,554
Interest and dividends	871	54	176	1,101
Other income	3,814,321	254,699	619,857	4,688,877
Total Investment Income	<u>37,174,903</u>	<u>2,866,396</u>	<u>6,924,233</u>	<u>46,965,532</u>
TOTAL ADDITIONS	<u>58,912,860</u>	<u>3,430,953</u>	<u>6,937,065</u>	<u>69,280,878</u>
DEDUCTIONS				
Benefits	11,241,936	653,016	631,096	12,526,048
Administrative expenses	138,164	14,195	22,037	174,396
TOTAL DEDUCTIONS	<u>11,380,100</u>	<u>667,211</u>	<u>653,133</u>	<u>12,700,444</u>
CHANGES IN NET POSITION	<u>47,532,760</u>	<u>2,763,742</u>	<u>6,283,932</u>	<u>56,580,434</u>
NET POSITION - BEGINNING OF YEAR	<u>132,288,002</u>	<u>9,734,615</u>	<u>24,654,510</u>	<u>166,677,127</u>
NET POSITION - END OF YEAR	<u>\$ 179,820,762</u>	<u>\$ 12,498,357</u>	<u>\$ 30,938,442</u>	<u>\$ 223,257,561</u>

The accompanying notes are an integral part of this financial statement.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Financial Reporting Entity

The primary government is the County Commissioners of Washington County, referred to herein as the County or the County Commissioners. The County is governed by an elected five-member board.

The accompanying financial statements are presented as of June 30, 2021 and for the year then ended, and have been prepared in conformity with accounting principles generally accepted in the United States of America applicable to local governments. The Governmental Accounting Standards Board (GASB) is the standard setting body for establishing governmental accounting and financial reporting principles, which are primarily set forth in the *GASB's Codification of Governmental Accounting and Financial Reporting Standards* (GASB Codification).

Reporting Entity

The accompanying financial statements comply with the provisions of the GASB Standards in that the financial statements include all organizations, activities, functions and component units for which the County (the primary government) is financially accountable. Financial accountability is defined as the appointment of a voting majority of a legally separate organization's governing body and either (1) the County's ability to impose its will over the organization, or (2) the potential that the organization will provide a financial benefit to or impose a financial burden on the County.

Based on the foregoing, the County's financial reporting entity includes all funds, agencies, boards and commissions that are part of the primary government, and the component units discussed below.

Blended Component Units - The Washington County Public Golf Corporation (Black Rock Golf Course) is governed by a five-member board appointed by the County Commissioners. Although it is legally separate from the County, the Washington County Public Golf Corporation is reported as if it were part of the primary government because its sole purpose is to operate the golf course which is owned by the County. Black Rock Golf Course is reported as an enterprise fund.

Discretely Presented Component Unit - The component unit column in the government-wide financial statements include the financial data of the County's other component unit, the Board of Education of Washington County (the Board, Board of Education or School System.) The Board of Education is elected by the voters of Washington County. The Board of Education operates the public schools in the County. The Board may not issue debt or levy taxes. The County issues debt and levies taxes to provide capital and operating funds to the Board. The State of Maryland also provides significant capital and operating funds to the Board.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Reporting Entity (continued)

Complete financial statements of the discretely presented individual component unit can be obtained from its administrative office:

Washington County Board of Education
10435 Downsville Pike
Hagerstown, Maryland 21740

Related Organizations - The County Commissioners are also responsible for appointing the members of the boards of various other organizations, but the County's accountability for these organizations does not extend beyond making the appointments. Several of these other organizations are funded by Federal or state governments.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenue, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenue are reported as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter is excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as they are both measurable and available. Revenue is considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, income taxes, other local taxes, licenses, and interest associated with the current fiscal period are all recognized as revenue of the current fiscal period.

The County's pension plan's financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions to each plan are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan.

The government reports the following major governmental funds:

The General Fund is the general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund.

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities in the governmental funds. The Capital Projects Fund accounts for all capital improvements, which are financed by bond issues, government grants, and transfers from the General and Special Revenue Funds. Closed projects are capitalized in the appropriate fund.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation (continued)

The government reports the following major proprietary funds:

The Water Quality Fund accounts for activities of the County's sewage treatment plants, sewage pumping stations and collection systems, and the water treatment plants and distribution systems.

The Solid Waste Fund is used to account for activities related to the safe disposal of solid waste, to meet all state, Federal, and county regulations and to provide for recycling.

The Airport Fund is used to account for activities at the Hagerstown Regional Airport that serves the air transportation and ancillary needs of the four-state region.

Additionally, the government reports the following fiduciary funds:

The County's Pension Trust Fund is used to account for activities related to the Employees' Retirement Plan of Washington County.

The County's Volunteer Length of Service Award Program Trust Fund (LOSAP) is used to account for activities related to the eligible volunteers' retirement, disability, and death benefits.

The Other Post-employment Benefits Trust Fund (OPEB) is used to account for activities related to the other post-employment benefit plan of Washington County.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenue reported for the various functions concerned.

Amounts reported as program revenue include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation (continued)

Proprietary funds distinguish operating revenue and expenses from non-operating items. Operating revenue and expenses generally result from producing and delivering goods and providing services and use of properties in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of the enterprise funds are charges to customers for sales and services. The Water Quality Fund also recognizes as operating revenue the portion of connection fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation of capital assets. All revenue and expenses not meeting this definition are reported as non-operating revenue and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, and then unrestricted resources as they are needed.

Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the County to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the County as assets with an initial, individual cost of \$10,000 or greater for all funds except for the Black Rock Golf Course and Public Transit Funds, which are \$5,000. All assets are recorded at historical cost or estimated historical cost, except for donated capital assets which are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or do not materially extend the life of the asset are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Capital Assets (continued)

Property, plant, equipment and infrastructure assets of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

Land Improvements	15-50 years
Buildings and Improvements	10-40 years
Facilities	20-100 years
Vehicles	5-10 years
Infrastructure	10-100 years
Machinery and Equipment	5-20 years
Office Furniture and Equipment	5-10 years
Treatment Plants	25-100 years
Computer Equipment	5-10 years

Long-Term Obligations

In the government-wide financial statements and proprietary funds financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, and proprietary fund statements of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums and discounts on debt issuances are reported as other financing sources (uses). Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as capital outlay expenditures in the Capital Projects Fund.

Investments

Investments are stated at fair value based on quoted market values. Under the terms of repurchase agreements, the excess cash from checking accounts is invested in short-term investments. All deposits are insured by FDIC or a surety bond. Short-term investments in U.S. Treasury and agency obligations that have remaining maturities of 90 days or less, provided that the fair value of those investments is not significantly affected by impairment, are reported at amortized cost, which approximates market value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Investments (continued)

Retirement plan investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value.

Inventories

Inventories of the General Fund, Special Revenue Funds and Enterprise Funds consist of expendable supplies held for consumption and items held for sale. These items are priced at cost using the first-in, first-out method, or average costing.

Employee Benefit Programs

The County's benefit program provides substantially all employees with group hospitalization, life insurance, disability income protection, and retirement plans. The cost of the retirement plans is accounted for in the General and Special Revenue Funds and in the Enterprise Funds of the County.

There are two employee retirement plans for County employees. The County plans cover all full-time employees other than those employed prior to July 1, 1972, who elected to retain membership in the Maryland State Retirement System. The Board of Education Retirement Plan is the Maryland State Retirement System. The assets of the County plans are held by a trustee.

Retirement plan costs for members of the County Retirement Plan are determined annually on an actuarial basis. Pension costs charged to expense equal the actuarially determined contributions, calculated in accordance with GASB Statement No.68. The County follows the practice of funding pension costs accrued.

Taxes and County Services

The County and its separate funds do not pay Federal, state or local taxes except social security taxes. Except for certain limited reimbursements of administrative expenses and employee benefits, the General Fund is not reimbursed by the other funds for general staff services.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Real Estate and Personal Property Taxes

The County's property tax is levied each July 1st, at rates enacted by the Board of County Commissioners based on the total assessed value as determined by the Maryland State Department of Assessments and Taxation. The rates of levy cannot exceed the constant yield tax rate furnished by the Maryland State Department of Assessments and Taxation without public notice and only after public hearings. A reassessment of all property is required to be completed every three years.

Property taxes are levied as of July 1st, and a discount of one-half percent is granted for property taxes paid by July 31st. Taxpayers also have the options of paying in full without interest by September 30th, or paying their tax bills semi-annually. Taxpayers electing the semi-annual method can pay the first installment without interest by September 30th. Beginning October 1st, interest is charged. The second semi-annual payment, including a service charge, is due by December 31st. Interest accrues at one percent monthly for delinquent property taxes.

Maryland law provides that unpaid real estate property taxes shall be a lien on the real property from the date the taxes become payable. If real estate property taxes remain unpaid, the collector shall sell the real properties at tax sale no later than two years from the date taxes are in arrears. The County estate tax sale is held annually on the first Tuesday in the month of June.

Rate of County Taxes:

Income tax	3.0% of Maryland taxable income (calendar year 2022)
Recordation tax	\$3.80 per \$500
Trailer park	As of March 1, 2020, the County Commissioners reduced the tax to 7.5% of gross rentals, with a \$20 per month per mobile home space cap on the tax.
Property taxes	\$0.948 per \$100 of assessable base

Cash Flows

For the purposes of the Statement of Cash Flows, the proprietary funds have defined cash equivalents as all highly liquid deposits and other investment instruments that have a maturity of three months or less.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Concentrations of Credit Risk

The County's receivables consist of amounts due from County residents for property and other taxes, utilities, and miscellaneous services fees and amounts due from the Federal and state governments for grants and shared taxes. The Water Quality department provides sewage and water services for residential, commercial, and other entities in the Washington County, Maryland region. The department extends credit to its customers for sewer and water service charges.

Net Position and Fund Equity

The difference between fund assets and liabilities is "Net Position" on the government-wide, proprietary fund and fiduciary fund statements and "Fund Balance" on governmental fund statements. Net Position is broken into categories and classified as "Net Investment in Capital Assets," legally "Restricted" for a specific purpose or "Unrestricted" and available for appropriation for general purposes.

In the governmental fund financial statements, nonspendable and restricted fund balances represent amounts that are legally restricted by outside parties for use for a specific purpose or are otherwise not available for appropriation. Committed fund balance represents amounts that are reserved for a particular purpose by the County Commissioners of Washington County, and would require action by the Board to release the fund balance from its commitment. Assigned fund balance represents tentative management plans that are subject to change.

2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary Information

The County's budget process is key to its long-range strategic plan. With the adoption phase ending in May, the entire budget process encompasses nine months in preparation time. Financial forecasts, economic trends, policy reviews, and citizen input are all part of this process and result in the development of the operating and capital budgets for the year. The following describes the budget process and procedures established by the County. Budgets are adopted using the same basis of accounting as that used for reporting purposes.

Financial Capacity and Analysis Phase

The County develops statistical analysis of major revenue sources through various resources available. The County prepares and annually updates a long-range financial forecasting system which includes projections of revenue, expenditures, future costs, financing of capital improvements that are included in the Capital Improvement Budgets, Cost of Service Plans and the Operating Budget.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (continued)

Budgetary Information (continued)

Financial Capacity and Analysis Phase (continued)

Revenue estimates are monitored to identify any potential trends, which would significantly impact the various revenue sources. The County reviews current construction trends, the number of building permits, mortgages rates, and other economic data that can impact revenue collections.

The County uses other financial modeling techniques that impact the long-term operations and rates for the Water Quality and Solid Waste Funds.

The County annually updates its financial ratio trends. Most of the financial trends include peer group median and historical data. Trend indicators are tracked for specific elements of the County's fiscal policies for evaluation.

Debt capacity is evaluated on an annual basis prior to the adoption of the Capital Improvement Budget. The County examines statistical measures and compares them to other counties, rating agency standards, and Washington County's historical measures to determine debt affordability.

The economic and financial trend analysis is an integral part of the County's decision-making process that includes short and long-term forecasts. The County's current financial condition as well as future financial capacity, long-range plans, and future goals and visions are evaluated. During this phase forecasting assumptions, policy and reserve reviews, compensation adjustments, and inflation assumptions are made.

Budget Development Start

The development of the budget starts with the on-line release of operational budgets and ten year capital improvement budget. The information distributed includes instructions on completing the budgets, due dates, and updated information on budgetary numbers, personnel positions, goals, and other pertinent information.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (continued)

Budgetary Information (continued)

Budget Development Phase

Capital Improvement budget development begins in the winter after the development of the debt capacity and financial trend and economic trend analysis. The Capital Improvement Program (CIP) provides a comprehensive approach to planning and impacts all facets of County operations. The County Administrator, the Chief Financial Officer, the Director of Planning, the Director of Engineering, and the Director of Public Works comprise the Capital Improvements Program Committee (CIP Committee). From the time the CIP's initial annual review begins in October through its adoption in May of each fiscal year, there is constant interaction between departments, the CIP Committee, and the elected officials. This effort is characterized by cooperation and reflects a common goal of ensuring that the CIP meets the objectives of the County and remains affordable and achievable. The CIP is reviewed in conjunction with the annual debt affordability analysis with revenue projections inclusive of rate analysis, in order to determine funding availability. A financial analysis of funding sources and project costs is conducted for all proposed capital improvement projects.

It is the CIP Committee's responsibility to review all requests that County departments and agencies submit. All projects are ranked based on established criteria for priority ranking.

Considering current and future needs as developed in the ten-year capital plan, and available funding sources and the results of the priority ranking process, the CIP Committee determines which capital projects best meet established criteria for the current fiscal year Capital Improvement budget and the nine-year forecast. Operating impacts of current and proposed capital projects are also taken into consideration by staff when developing their Capital Improvement budget.

Operating budgets represent existing service levels and two years of prior historical information. Departments and agencies request funding for the upcoming fiscal year. Any increases in program and services require justification, as do all capital outlay requests. These requests are summarized with projected funding shortfalls or overruns calculated.

Review and Modification Phase

The Chief Financial Officer presents the Operating and Capital Improvement budgets to the County Commissioners. Preliminary recommendations are reviewed to ensure that preliminary budgets address the County's goals and fiscal management policies. The County Administrator and the Chief Financial Officer work with the Commissioners on the proposed budget documents for adoption.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (continued)

Budgetary Information (continued)

Adoption Phase

Proposed budgets are voted on by the County Commissioners to take to a public hearing to communicate to the general public for all operating and capital funds. The public hearing is advertised in the local newspaper and on the County web site. A presentation and handouts are prepared for the public.

Public hearings are held on the proposed budgets and the current tax levy. Local law requires a balanced budget to be adopted by July 1.

Start Up

Department Managers are responsible for their budgets throughout the fiscal year. Expenditure percentages are calculated and compared to the budget. Corrective action, if necessary, is taken if serious negative trends exist. Management and the County Commissioners have real-time budgeting reports available and provide quarterly updates on the County's website as well as updates on major events and/or issues.

Balanced Budget

Under County code, the County Commissioners' annual budget shall have a figure for the total of all appropriations and a figure for the total of all revenue available to pay the appropriations. The figure for total appropriations may not exceed the figure for total estimated revenue.

Costing of Services

In addition to accrual basis budgeting, several enterprise funds utilize a cost of service approach. Cost of service is a method of accounting, which identifies both the cost of the program and the portion of the cost that will be recovered through fees and charges. By using this financial technique, the County is able to assess the true cost of providing a service. Currently, water, sewer, and solid waste services use this approach to determine cost and rates.

Amendment to the Budget

The County's operating budgets are adopted at the program and service level and the Capital Improvement budget is adopted at the project level. Transfers between programs or projects in excess of \$25,000 require County Commissioner's approval.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (continued)

Budgetary Information (continued)

Amendment to the Budget (continued)

The Chief Financial Officer reviews capital projects before any issuance of debt. Any modifications to a project and/or the total debt to be issued based upon this review is required to be approved by the County Commissioners either for an increase or decrease in total borrowing amount or for a change in the total borrowing source.

The County maintains a cash and investment pool that is available for use by all funds, and is displayed on the Statement of Net Position as “cash and short-term investments.”

Statutes authorize the County to invest in United States government bonds, obligations of the Federal government or agencies, savings accounts in Maryland banks, repurchase agreements and the Maryland Local Government Investment Pool.

3. CASH AND SHORT-TERM INVESTMENTS

Primary Government

Deposits

As of June 30, 2021, the carrying amount of the County’s deposits was \$197,580,596 and the bank balances were \$200,259,869. All deposits are carried at cost plus accrued interest. There were no significant violations of the collateralization requirements during the year ended June 30, 2021. The County’s deposit policy specifies that all deposits must be entirely covered by Federal depository insurance, deposit surety bond, or by collateral in the form of pledged securities, according to state statute. In order to anticipate market changes and provide a level of security for all funds, the collateralization level is required to be at least 102% of market value of principal and accrued interest.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the County’s deposits may not be returned. The County does not have a deposit policy for custodial credit risk. As of June 30, 2021, the County’s bank balance of \$200,259,869 was not exposed to custodial credit risk as \$250,000 of interest bearing accounts and \$250,000 of noninterest bearing accounts are insured by FDIC, \$15,000,000 is covered by a short term line of credit, and the remainder is collateralized through the Bank of New York Mellon.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

3. CASH AND SHORT-TERM INVESTMENTS (continued)

Primary Government (continued)

Investments

As of June 30, 2021, the County had the following investments and maturities.

Investment Type	Fair Value	Investment Maturities (in Years)			
		Less than 1	1-5	6-10	More than 10
Investments held in County's name:					
U.S. government obligations, municipal and corporate bonds	\$ 10,496,657	\$ 10,496,657		\$ -	\$ -
Total investments held in County's name	10,496,657	10,496,657	-	-	-
Investments held by trustee of					
Pension plan:					
U.S. government obligations, municipal and corporate bonds	61,541	61,541	-	-	-
Fixed income securities	45,903,865	45,903,865	-	-	-
Real estate investments	7,000,005	7,000,005	-	-	-
Equity funds	115,537,329	115,537,329	-	-	-
Money market funds	4,211,351	4,211,351	-	-	-
Total Investments held by trustee of pension plan	172,714,091	172,714,091	-	-	-
Investments held by trustee of					
LOSAP plan:					
U.S. government obligations and corporate bonds	-	-	-	-	-
Fixed income funds	3,623,706	3,623,706	-	-	-
Equity funds	8,613,441	8,613,441	-	-	-
Money market funds	254,090	254,090	-	-	-
Total Investments held by trustee of LOSAP plan	12,491,237	12,491,237	-	-	-
Investments held by trustee of					
OPEB plan:					
Real estate investments	1,500,005	1,500,005	-	-	-
Fixed income funds	7,331,249	7,331,249	-	-	-
Equity funds	21,548,492	21,548,492	-	-	-
Money market funds	853,093	853,093	-	-	-
Total Investments held by trustee of OPEB plan	31,232,839	31,232,839	-	-	-
Total investments	\$ 226,934,824	\$ 226,934,824	\$ -	\$ -	\$ -

The County categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. All of the County's investments are valued using quoted market prices (level 1 inputs).

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

3. CASH AND SHORT-TERM INVESTMENTS (continued)

Primary Government (continued)

Investments (continued)

Interest Rate Risk: As a means of limiting its exposure to fair value losses arising from interest rates, the County's investment policy specifies that funds shall be invested at all times in keeping with the daily and seasonal pattern of the County's cash balances, as well as any other special factors or needs, in order to assure the availability of funds on a timely and liquid basis. Cash flow projections will be monitored and updated on an ongoing basis by the Budget and Finance Department and communicated regularly to the County Administrator. On a periodic basis, the County will determine, based on cash flow projections, what the appropriate average weighted maturity of the portfolio should be.

Unless matched to a specific cash flow, the County will not invest in securities maturing more than three years from the date of purchase. Reserve funds may be invested in securities exceeding three years if the maturities of such instruments precede or coincide with the expected needs for funds and only with the prior approval of the Budget and Finance Department.

The County's Pension Plan Investment Policy states that the assets are to be managed for total return, defined as dividend and interest income plus or minus capital gains and losses. Investments shall be diversified so as to minimize the risk of unacceptable losses. The portfolio is looked at as a whole rather than as individual securities. Investing for long term (preferably longer than 10 years) becomes critical to investment success because it allows the long-term characteristics of the asset classes to surface.

The table below summarizes the target asset class weighting, along with the allowable ranges for each class.

<u>Investment Type</u>	<u>Range</u>	<u>Target</u>
Equities:		
Domestic	25-45%	35%
International	10-30%	20%
Options/ Defensive Equity	0-25%	12%
Real Estate	0-10%	4%
Private Infrastructure	0-10%	4%
Private Credit/ High Yield	0-15%	7%
Fixed Income:		
Investment Grade	6-26%	16%
Money Market	0-10%	2%

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

3. CASH AND SHORT-TERM INVESTMENTS (continued)

Primary Government (continued)

Investments (continued)

Credit Risk: It is the County's investment policy to only invest in U.S. Government Treasury obligations, agencies, and sponsored instrumentalities. Also the County's investment policy allows for investments in banks located in the State of Maryland (Certificates of Deposit) with the exception of Bankers Acceptances. Commercial banks must have a short-term rating of at least investment grade from the appropriate bank rating agencies. Bankers' Acceptances from domestic banks, which also include United States affiliates of large international banks, must have a rating of A1 from Standards and Poor's Corporation and P1 from Moody's Investor Services. As of June 30, 2021, the County's investments were 100% in U.S. Treasury and Agency obligations and certificates of deposit.

The County's Pension Plan Investment Policy allows for investing in the following investment types. Also, below is the benchmark used for rating each of the assets.

Investment Type	Evaluation Benchmark
Equities:	
Domestic	Russell 3000
International	MSCI ACWI ex U.S. IMI (net)
Options/ Defensive Equity	CBOE Covered Combo
Real Estate	NCREIF ODCE
Private Infrastructure	S&P Global Infrastructure
Private Credit/ High Yield	Bloomberg Barclays High-yield
Fixed Income:	
Investment Grade	Bloomberg Barclays Aggregate
Money Market	BofAML 90- Day T-Bill

Custodial Credit Risk: For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the County will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. As of June 30, 2021, none of the County's investments are exposed to custodial credit risk because they are held in the County's name.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

3. CASH AND SHORT-TERM INVESTMENTS (continued)

Board of Education

Cash

Custodial Credit Risk: Maryland State Law prescribes that local government units, such as the School System, must deposit its cash in banks transacting business in the State of Maryland, and that such banks must secure any deposits in excess of Federal Deposit Insurance Corporation (FDIC) insurance levels with collateral whose market value is at least equal to the deposits. Any cash deposit exceeding the FDIC insurance level will require collateralization. The FDIC coverage limits are applied to total noninterest bearing accounts separately from interest-bearing accounts.

Compliance is summarized as follows:

June 30, 2021	Governmental Activities and Business-Type	Fiduciary Responsibilities	Total
Carrying amount of cash deposits	\$ 18,054,196	\$ 70,226	\$ 18,124,422
Bank balance of cash deposits	19,274,170	70,226	19,344,396
Amount covered by FDIC	1,428,284	70,226	1,498,510
Amount collateralized with securities held by an agent of the pledging financial institution in the School system's name	17,845,886	-	17,845,886

Investments

Credit Risk: Maryland statutes authorize the School System to invest in obligations of the United States government or agency obligations. As of June 30, 2021, the School System's operating investments in U.S Government Agencies were rated AAA and AA+ by Standard & Poor's. The School System's fiduciary investments in fixed income mutual funds and corporate bonds were not rated and rated A+, respectively, as of June 30, 2021.

Interest Rate and Custodial Risk: Investments are made in Federal government securities without risk of loss due to market conditions. The Board's investments, which include uninsured and unregistered investments, are held by a bank's trust department or agent in the School System's name. The Board's policy is generally to require delivery of the investments to a third-party custodian.

Foreign Currency Risk: Maryland law does not permit the School System to have or hold any type of international investment vehicle.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

3. CASH AND SHORT-TERM INVESTMENTS (continued)

Board of Education (continued)

Investments (continued)

Retiree Health Plan Trust Investments: The investments of the MABE Trust are stated at fair value, are deposited with Fidelity, and are managed by GYL Financial Synergies, LLC. The MABE Trust categorizes its fair value measurements within the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 are significant unobservable inputs. Although all investments of the MABE Trust are considered Level 1 and Level 2, the School System's membership in the MABE Trust is considered Level 2. As of June 30, 2021, the pooled net position of the MABE Trust was \$589,129,491 in total, of which the School System's allocated investment balance was \$106,934,040. The School System's allocated investments consist of the following:

Interest Receivable	80,688
Corporate Bonds	12,931,606
Fixed Income Mutual Funds	9,050,018
Equity Securities	24,509,412
Mutual Funds	39,744,511
U.S. Government Agency	13,963,700
	<u>\$ 106,934,040</u>

The School System may terminate its membership in the MABE Trust and withdraw its allocated investment balance by providing written notification six months prior to the intended date of withdrawal.

Concentration of Credit Risk: The School System does not have a formal policy that places a limit on the amount or percent that may be invested in any one issuer. More than 5% of the School System's Governmental Activities investments are investments in the Federal Home Loan Bank, Federal Farm Credit Bank, Federal National Mortgage Association, and Federal Home Loan Mortgage Corp. These investments are 14%,14%,15% and 15%, respectively, of the Governmental Activities investments. More than 5% of the School System's General Fund investments are investments in the Federal Home Loan Bank, Federal Farm Credit Bank, Federal National Mortgage Association, and Federal Home Loan Mortgage Corp. These investments are 24%,24%,26% and 26%, respectively, of the General Fund investments.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

3. CASH AND SHORT-TERM INVESTMENTS (continued)

Board of Education (continued)

Investments (continued)

Market Risk: The School System's investments are exposed to various risks, such as interest rate, market, currency, and credit risks. Due to the level of risk associated with certain investments and the level of uncertainty related to changes in the value of investments, it is at least reasonably possible that changes in risks in the near term would materially affect investment assets reported in the financial statements. Agency bonds are not backed by the full faith and credit of the United States Government.

As of June 30, 2021, the School System had the following investments and maturities:

June 30, 2021	Governmental Activities	Business-Type Activities	Fiduciary Responsibilities	Total
United States Treasury Note - 1.875% matures April 30, 2022	\$ 5,134,375	\$ -	\$ -	\$ 5,134,375
United States Treasury Note - .125% matures February 28, 2023	7,093,747	-	-	7,093,747
United States Treasury Note - .250% matures April 15, 2023	6,019,219	-	-	6,019,219
Federal Home Loan Bank - 2.625% matures December 10, 2021	6,179,061	-	-	6,179,061
Federal Home Credit Bank - 1.550% matures January 28, 2022	6,131,462	-	-	6,131,462
Federal National Mortgage Association- 2.625% matures September 11, 2022	6,734,969	-	-	6,734,969
Federal Home Loan Mortgage Corp- .250% matures October 21, 2022	6,512,502	-	-	6,512,502
Income Fund of America	83,054	-	-	83,054
Retiree Health Plan Trust	-	-	106,934,040	106,934,040
	<u>\$ 43,888,389</u>	<u>\$ -</u>	<u>\$ 106,934,040</u>	<u>\$ 150,822,429</u>

Investment Type	Fair Value	Investment Maturities (in Years)			
	June 30, 2021	Less than 1	1-5	6-10	More than 10
U.S. Agencies	\$ 43,805,335	\$ 17,444,898	\$ 26,360,437	\$ -	\$ -
Income Fund of America	83,054	83,054	-	-	-
Retiree Health Plan Trust	35,945,324	9,050,018	12,931,605	-	13,963,701
	<u>\$ 79,833,713</u>	<u>\$ 26,577,970</u>	<u>\$ 39,292,042</u>	<u>\$ -</u>	<u>\$ 13,963,701</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

3. CASH AND SHORT-TERM INVESTMENTS (continued)

Board of Education (continued)

Investments (continued)

Investments and Fair Value – Investments are measured at fair value on a recurring basis in accordance with the framework established by GASB Statement No. 72, “Fair Value Measurement and Application”. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The three levels of the fair value hierarchy are described as below:

Level 1 – inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the School System has the ability to access.

Level 2 – inputs to the valuation methodology include quoted prices for similar assets or liabilities in active markets or inactive markets; inputs other than quoted prices that are observable for the asset or liability; or inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – inputs to the valuation methodology are unobservable and significant to the fair value measurement.

Fair value of assets measured on a recurring basis as of June 30, 2021 are as follows:

	Value	(Level 1)	(Level 2)	(Level 3)
Government Agency Securities	\$ 43,805,335	\$ -	\$ 43,805,335	\$ -
Mutual Fund - Income Fund	83,054	83,054	-	-
	<u>\$ 43,888,389</u>	<u>\$ 83,054</u>	<u>\$ 43,805,335</u>	<u>\$ -</u>

Mutual funds are valued using prices quoted in active markets for those securities. U.S. government agency securities are valued using quoted market prices for similar securities.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

4. RECEIVABLES

Receivables as of year-end for the government's funds, including the applicable allowances for uncollectible accounts are as follows:

		Governmental Activities				
		General	Capital Projects	Non-Major	Total	
Receivables:						
Taxes receivable		\$ 930,372	\$ -	\$ -	\$ 930,372	
Accounts receivable		2,940,023	811,502	386,289	4,137,814	
Gross receivables		3,870,395	811,502	386,289	5,068,186	
Less: allowance for uncollectibles		(1,581,887)	-	-	(1,581,887)	
Net Total Receivables		\$ 2,288,508	\$ 811,502	\$ 386,289	\$ 3,486,299	
		Business-type Activities				
		Water Quality	Solid Waste	Airport	Non-Major	Total
Accounts receivable	\$ 1,112,585	\$ 387,187	\$ 32,268	\$ 1,855	\$ 1,533,895	
Less: allowance for uncollectibles	(14,425)	(296,036)	(1,101)	-	(311,562)	
Net Total Receivables	\$ 1,098,160	\$ 91,151	\$ 31,167	\$ 1,855	\$ 1,222,333	

Governmental funds report unavailable revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also record unearned revenue in connection with resources that have been received, but not yet earned. As of the end of the current fiscal year unavailable revenue for delinquent property taxes receivable reported in the General Fund was \$460,617. Receivables do not include various taxes collected by the State of Maryland on behalf of the County, including income taxes. These amounts are included in Due From Other Governmental Agencies.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

5. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2021, was as follows:

Primary Government

	Balance June 30, 2020	Additions	Retirements	Balance June 30, 2021
Governmental Activities:				
Capital assets, not being depreciated:				
Land	\$ 97,101,068	\$ 2,769,194	\$ (208,061)	\$ 99,662,201
Capital assets, being depreciated:				
Land improvements	15,584,369	1,156,419	-	16,740,788
Building and improvements	107,250,452	2,519,229	(98,376)	109,671,305
Vehicles	18,005,839	2,989,426	(1,239,187)	19,756,078
Infrastructure	1,197,904,471	8,230,711	(2,544)	1,206,132,638
Machinery and equipment	11,121,652	575,474	(121,499)	11,575,627
Office furniture and equipment	971,985	-	(48,135)	923,850
Computer equipment	35,592,161	763,477	(492,124)	35,863,514
Total capital assets, being depreciated	1,386,430,929	16,234,736	(2,001,865)	1,400,663,800
Total Capital Assets	1,483,531,997	19,003,930	(2,209,926)	1,500,326,001
Accumulated depreciation for:				
Land improvements	(7,300,129)	(510,016)	-	(7,810,145)
Building and improvements	(43,417,898)	(3,153,418)	51,938	(46,519,378)
Vehicles	(12,953,408)	(1,483,459)	1,236,244	(13,200,623)
Infrastructure	(959,856,974)	(8,747,337)	2,290	(968,602,021)
Machinery and equipment	(6,774,329)	(789,395)	121,499	(7,442,225)
Office furniture and equipment	(917,614)	(18,124)	48,136	(887,602)
Computer equipment	(32,168,503)	(1,124,650)	466,789	(32,826,364)
Total accumulated depreciation	(1,063,388,855)	(15,826,399)	1,926,896	(1,077,288,358)
Governmental Activities Capital Assets, Net	\$ 420,143,142	\$ 3,177,531	\$ (283,030)	\$ 423,037,643
Projects Under Construction	\$ 20,172,581	\$ 20,482,757	\$ (13,488,032)	\$ 27,167,306

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

5. CAPITAL ASSETS (continued)

Primary Government (continued)

	Balance June 30, 2020	Additions	Retirements	Balance June 30, 2021
Business-type Activities:				
Capital assets, not being depreciated:				
Land	\$ 12,202,911	\$ -	\$ -	\$ 12,202,911
Capital assets, being depreciated:				
Land improvements	148,097,716	6,587,203	(1,626,046)	153,058,873
Building and improvements	63,644,403	8,979,035	(550,355)	72,073,083
Facilities	125,623,728	1,415,175	(60,224)	126,978,679
Vehicles	7,817,297	363,977	(254,107)	7,927,167
Machinery and equipment	13,400,375	2,072,442	(1,249,423)	14,223,394
Office furniture and equipment	272,987	-	(27,124)	245,863
Computer equipment	2,470,934	21,078	-	2,492,012
Treatment plants	100,653,865	18,892	(14,321)	100,658,436
Total capital assets, being depreciated	461,981,305	19,457,802	(3,781,600)	477,657,507
Total Capital Assets	474,184,216	19,457,802	(3,781,600)	489,860,418
Accumulated depreciation for:				
Land improvements	(113,961,896)	(6,513,873)	1,613,606	(118,862,163)
Building and improvements	(24,941,741)	(1,611,217)	230,363	(26,322,595)
Facilities	(39,157,900)	(1,673,216)	38,425	(40,792,691)
Vehicles	(6,784,942)	(361,363)	254,107	(6,892,198)
Machinery and equipment	(10,594,659)	(540,339)	1,112,943	(10,022,055)
Office furniture and equipment	(272,988)	-	27,125	(245,863)
Computer equipment	(2,078,579)	(62,290)	-	(2,140,869)
Treatment plants	(29,829,062)	(1,951,744)	10,591	(31,770,215)
Total accumulated depreciation	(227,621,767)	(12,714,042)	3,287,160	(237,048,649)
Business-type Activities Capital Assets, Net	\$ 246,562,449	\$ 6,743,760	\$ (494,440)	\$ 252,811,769
Projects Under Construction	\$ 6,853,237	\$ 12,474,193	\$ (16,724,689)	\$ 2,602,741

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

5. CAPITAL ASSETS (continued)

Primary Government (continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

General Government	\$ 11,959,232
Public Safety	2,521,653
Park, recreation and culture	367,853
Conservation of Natural Resources	28,133
Highways and streets	949,527

Total Depreciation Expense - Governmental Activities

\$ 15,826,398

Business-Type Activities:

Public Transit Fund	\$ 274,622
Airport Fund	6,590,753
Golf Course Fund	96,848
Water Quality Fund	3,866,389
Solid Waste Fund	1,882,731

Total Depreciation Expense – Business-Type Activities

\$ 12,711,343

Board of Education

	Balance June 30, 2020	Additions	Deletions	Reclasses	Balance June 30, 2021
Government Activities					
Capital assets, not being depreciated:					
Land	\$ 8,813,307	\$ 936,308	\$ -	\$ -	\$ 9,749,615
Facilities under construction	37,912,940	4,625,149	(40,608,491)	-	1,929,598
	<u>46,726,247</u>	<u>5,561,457</u>	<u>(40,608,491)</u>	<u>-</u>	<u>11,679,213</u>
Capital assets, being depreciated:					
Building and improvements	346,648,792	39,812,530	(1,537,623)	-	384,923,699
Furniture and equipment	60,245,591	1,428,271	(10,822,497)	-	50,851,365
Equipment under capital leases	51,428	-	-	-	51,428
	<u>406,945,811</u>	<u>41,240,801</u>	<u>(12,360,120)</u>	<u>-</u>	<u>435,826,492</u>
Accumulated depreciation:					
Building and improvements	(165,680,155)	(7,926,606)	1,434,771	-	(172,171,990)
Furniture and equipment	(41,019,666)	(3,803,253)	10,711,281	-	(34,111,638)
Buildings and equipment under capital lease	(12,812)	(12,812)	-	-	(25,624)
	<u>(206,712,633)</u>	<u>(11,742,671)</u>	<u>12,146,052</u>	<u>-</u>	<u>(206,309,252)</u>
Governmental Activities Capital Assets, Net	<u>\$ 246,959,425</u>	<u>\$ 35,059,587</u>	<u>\$ (40,822,559)</u>	<u>\$ -</u>	<u>\$ 241,196,453</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

5. CAPITAL ASSETS (continued)

Board of Education (continued)

	Balance June 30, 2020	Additions	Deletions	Balance June 30, 2021
Business-type Activities				
Capital assets, being depreciated:				
Furniture and equipment	\$ 5,459,545	\$ 32,281	\$ (333,745)	\$ 5,158,081
Accumulated depreciation:				
Furniture and equipment	(3,892,223)	(301,434)	312,557	(3,881,100)
Business-type Activities Capital Assets, Net	\$ 1,567,322	\$ (269,153)	\$ (21,188)	\$ 1,276,981

Depreciation expense was charged to the functions/programs of the Board as follows:

Governmental activities:	
Other instructional costs	\$ 1,994,336
Student transportation services	1,485,124
Operation of plant	191,100
Depreciation - unallocated	8,072,111
Total Governmental Activities Depreciation Expense	\$ 11,742,671
Business-type activities:	
Food services	\$ 301,434

6. INTERFUND RECEIVABLES AND PAYABLES

Outstanding balances between funds are reported as “due to/from other funds” and are the result of the County’s central cash management and disbursement system. Other activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are also referred to in the fund statements as “due to/from other funds.”

Receivable Fund	Payable Fund	Amount
Capital Projects	HEPMPO	\$ 192,818
	Grant Management	48,184
	Pretreatment	380,292
	Airport	15,116
Total		\$ 636,410

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

6. INTERFUND RECEIVABLES AND PAYABLES (continued)

Board of Education

Receivable Entity	Payable Entity	Amount
Component unit - Board of Education	Primary government - capital projects	\$ 4,757

All interfund receivables and payables are without interest.

7. INTERFUND TRANSACTIONS

During the course of normal operations, the County has numerous transactions between funds. Usually these transfers are undertaken to enable the receiving funds to provide services that the government has determined to be in the best interest of the County. Transfers are reported as “Other Financing Sources (Uses)” in the governmental funds and as “Operating Transfers” or “Capital Transfers” in the enterprise funds. A summary of transfers follows:

Fund	Operating Transfers In	Operating Transfers Out	Capital Transfers In	Capital Transfers Out
General Fund:				
Capital Projects	\$ -	\$ -	\$ -	\$ 32,109,994
Highway Fund	-	-	-	500,000
Solid Waste	-	496,080	-	-
Public Transit	-	699,760	-	-
Water Quality	-	341,275	-	-
Grant Management	-	273,080	-	-
Agricultural Education Center	-	199,610	-	-
Golf Course	-	337,840	-	-
HEPMPO	-	9,750	-	-
Land Preservation	-	35,440	-	-
Airport	-	-	-	-
Cascade Town Centre	-	150,000	-	-
Capital Projects Fund:				
General Fund	-	-	32,109,994	-
Highway Fund	-	-	500,000	-
Airport Fund	-	-	-	139,000
Water Quality	-	-	-	241,878
Hotel Rental Fund	-	-	-	239,000
Golf Course	-	-	-	66,000
Transit	-	-	-	54,000
Land Preservation	-	-	-	400,000

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

7. INTERFUND TRANSACTIONS (continued)

<u>Fund</u>	<u>Operating Transfers In</u>	<u>Operating Transfers Out</u>	<u>Capital Transfers In</u>	<u>Capital Transfers Out</u>
Solid Waste:				
General Fund	496,080	-	-	-
Public Transit:				
General Fund	-	17,950	-	-
HEPMPO	-	-	54,000	-
Capital Projects	-	-	-	-
Water Quality:				
General Fund	341,275	-	-	-
Capital Projects	-	-	241,878	-
Airport:				
General Fund	699,760	-	-	-
Hotel Rental	-	24,747	-	-
Capital Projects	-	-	139,000	-
Golf Course:				
General Fund	337,840	-	-	-
Capital Projects	-	-	66,000	-
Grant Management:				
General Fund	273,080	-	-	-
Agricultural Education Center:				
General Fund	199,610	-	-	-
HEPMPO:				
General Fund	9,750	-	-	-
Public Transit Fund	17,950	-	-	-
Hotel Rental:				
Capital Projects	-	-	239,000	-
Airport	24,747	-	-	-
Cascade Town Centre	-	-	-	-
Land Preservation:				
General Fund	35,440	-	-	-
Capital Projects Fund	-	-	400,000	-
Cascade Town Centre				
General Fund	150,000	-	-	-
Total	<u>\$ 2,585,532</u>	<u>\$ 2,585,532</u>	<u>\$ 33,749,872</u>	<u>\$ 33,749,872</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

8. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS

Primary Government

The County issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds are direct obligations and pledge the full faith and credit of the County. These bonds generally are issued as 20-year serial bonds with different amounts of principal maturing each year. General obligation bonds and capital lease obligations currently outstanding are as follows:

	Interest Rate	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities						
Public Sale Bonds payable:						
General obligation bonds	1.4-5.5%	\$ 141,346,216	\$ 24,257,506	\$ 23,924,284	\$ 141,679,438	\$ 9,769,489
Unamortized bond premium		7,482,039	1,753,549	1,184,318	8,051,270	-
Total bonds payable		<u>148,828,255</u>	<u>26,011,055</u>	<u>25,108,602</u>	<u>149,730,708</u>	<u>9,769,489</u>
Other loans payable						
Direct Borrowing: Maryland Water Quality loans	1.0%	<u>2,476,571</u>	<u>-</u>	<u>276,011</u>	<u>2,200,560</u>	<u>514,890</u>
Total bonds and loans payable		<u>151,304,826</u>	<u>26,011,055</u>	<u>25,384,613</u>	<u>151,931,268</u>	<u>10,284,379</u>
Direct Borrowing: Agricultural Land Preservation	3.0%	<u>1,123,772</u>	<u>-</u>	<u>181,779</u>	<u>941,993</u>	<u>181,779</u>
Capital lease obligations	3.2%	<u>342,851</u>	<u>385,579</u>	<u>284,757</u>	<u>443,673</u>	<u>122,502</u>
Net pension liability		<u>118,758,533</u>	<u>-</u>	<u>37,542,516</u>	<u>81,216,017</u>	<u>-</u>
Governmental Activity Long-term Liabilities		<u>271,529,982</u>	<u>26,396,634</u>	<u>63,393,665</u>	<u>234,532,951</u>	<u>10,588,660</u>
Business-type Activities						
Public Sale Bonds payable:						
General obligation bonds	1.4-5.9%	\$ 36,968,784	\$ 5,327,494	\$ 7,595,716	\$ 34,700,562	\$ 2,145,511
Unamortized bond premium		2,950,030	216,650	389,276	2,777,404	-
Unamortized bond discount		-	-	-	-	-
Total bonds payable		<u>39,918,814</u>	<u>5,544,144</u>	<u>7,984,992</u>	<u>37,477,966</u>	<u>2,145,511</u>
Other loans payable:						
Direct Borrowing: Maryland Water Quality loans	.40-1.7%	<u>7,689,125</u>	<u>-</u>	<u>1,027,112</u>	<u>6,662,013</u>	<u>1,484,986</u>
Total bonds and loans payable		<u>47,607,939</u>	<u>5,544,144</u>	<u>9,012,104</u>	<u>44,139,979</u>	<u>3,630,497</u>
Capital lease obligations	4.1%	<u>41,932</u>	<u>1,672,362</u>	<u>398,114</u>	<u>1,316,180</u>	<u>314,866</u>
Business-type Activity Long-term Liabilities		<u>47,649,871</u>	<u>7,216,506</u>	<u>9,410,218</u>	<u>45,456,159</u>	<u>3,945,363</u>
Total Combined Activities						
Long-term Liabilities		<u>\$ 319,179,853</u>	<u>\$ 33,613,140</u>	<u>\$ 72,803,883</u>	<u>\$ 279,989,110</u>	<u>\$ 14,534,023</u>
Board of Education	7.17%	<u>\$ 39,532</u>	<u>\$ -</u>	<u>\$ 8,881</u>	<u>\$ 30,651</u>	<u>\$ 9,518</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

8. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (continued)

Primary Government (continued)

Summary of remaining debt service requirements for the years ended June 30, are as follows:

Year ending June 30,	Governmental Activities				Business-type Activities			
	General		Direct		General		Direct	
	Obligation Bonds		Borrowings		Obligation Bonds		Borrowings	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2022	\$ 9,769,489	\$ 4,570,184	\$ 514,890	\$ 22,005	\$ 2,145,511	\$ 1,113,996	\$ 1,484,986	\$ 49,521
2023	10,081,595	4,293,862	553,317	16,856	2,278,406	1,024,167	1,576,367	37,733
2024	10,550,959	3,870,614	278,877	11,324	2,274,041	928,588	379,213	24,973
2025	10,559,841	3,480,103	281,666	8,534	2,305,160	836,300	319,984	21,553
2026	10,168,068	3,092,255	284,483	5,718	2,371,932	744,387	225,537	18,711
2027-2031	43,741,473	10,455,959	287,327	2,875	11,463,521	2,561,111	1,491,347	68,182
2032-2036	31,936,037	4,203,220	-	-	7,183,963	1,113,999	1,036,985	29,093
2037-2041	14,183,003	765,810	-	-	2,677,001	353,198	147,594	1,551
2042-2051	688,973	6,891	-	-	2,001,027	228,784	-	-
Total	<u>\$ 141,679,438</u>	<u>\$ 34,738,898</u>	<u>\$ 2,200,560</u>	<u>\$ 67,312</u>	<u>\$ 34,700,562</u>	<u>\$ 8,904,530</u>	<u>\$ 6,662,013</u>	<u>\$ 251,317</u>
Plus:								
Unamortized premium	8,051,270				2,777,404			
	<u>\$ 149,730,708</u>				<u>\$ 37,477,966</u>			

The County Commissioners have received bonding authority from the State Legislature to issue public facilities bonds for the purpose of financing various capital projects. As of June 30, 2021, the unused authorization was \$49,640,096.

Conduit Debt

From time to time, the County has issued Industrial Revenue Bonds to provide financial assistance to private-sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received in the underlying mortgage loans. Upon repayment of the bonds, ownership of the acquired facilities transfers to the private-sector entity served by the bond issuance. Neither the County, the State, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. In accordance with governmental accounting standards, the bonds are not reported as liabilities in the accompanying financial statements. As of June 30, 2021, there were Industrial Revenue Bonds outstanding with an aggregate principal amount payable of \$137,349,217.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

8. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (continued)

Primary Government (continued)

Agricultural Land Preservation Installments

The County has entered into installment contracts to purchase easements for agricultural land preservation purposes. Under the terms of the installment contracts, the County pays the property owner annual interest and principal payments over the ten-year term of the contract. The primary source of revenue for repayment of the indebtedness is a portion of the transfer tax on all transfers of real property in the County. The annual requirements to amortize agricultural preservation installments outstanding as of June 30, 2021, are as follows:

As of June 30,	Principal	Interest	Total Requirement
2022	\$ 181,779	\$ 18,840	\$ 200,619
2023	181,779	15,204	196,983
2024	181,779	11,569	193,348
2025	181,779	7,933	189,712
2026	181,779	4,297	186,076
Thereafter	33,098	662	33,760
Total	\$ 941,993	\$ 58,505	\$ 1,000,498

For the year ended June 30, 2021, total principal and interest incurred related to agricultural land preservation installments was \$181,779 and \$22,475, respectively.

Capital Leases

On May 30, 2017, a capital lease agreement was entered into for equipment. The lease calls for 5 annual lease payments of \$239,333 of which \$221,008 will be from the General Fund and a final lease payment of \$1. Payments commenced May 30, 2017, with the final payment of \$1 on May 30, 2022. On July 6, 2017, a capital lease agreement was entered into for equipment. The lease calls for 5 annual lease payments of \$56,905 and a final lease payment of \$3. Payments commenced on September 28, 2017, with the final payment of \$3 due September 30, 2022. On July 25, 2018, the General Fund entered into a capital lease agreement for equipment. The lease calls for quarterly lease payments of \$4,444 through August 14, 2021. Payments commenced September 14, 2018. In March 2021 a new lease agreement was signed that commences after the expiration of the current lease. The new lease calls for quarterly payments of \$7,091 through August 14, 2024. Payments commence November 14, 2021. On May 24, 2021, a capital lease agreement was entered into for vehicles. The lease calls for 6 annual lease payments of \$57,045. Payments commence July 1, 2021, with the final payment on July 1, 2026. The future minimum lease payments under these agreements are as follows:

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

8. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (continued)

Primary Government (continued)

Capital Leases (continued)

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 138,186
2023	85,411
2024	85,408
2025	64,136
Thereafter	<u>114,090</u>
Total minimum payments	487,231
Less: amounts representing interest	<u>43,558</u>
Present value of net minimum lease payments	<u>\$ 443,673</u>

On May 30, 2017, a capital lease agreement was entered into for equipment. The lease calls for 5 annual lease payments of \$239,333 of which \$18,325 will be from the Water Quality Fund and a final lease payment of \$1. Payments commenced May 30, 2017 with the final payment of \$1 on May 30, 2022. The future minimum payments under this agreement are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	<u>\$ 1</u>

On October 21, 2020, the Solid Waste fund entered into a capital lease agreement for equipment. The lease calls for 5 annual lease payments of \$254,946 and a final lease payment of \$2. Payments commenced November 17, 2020, with the final payment on November 17, 2024. On March 1, 2021, the Solid Waste fund entered into a capital lease agreement for a vehicle. The lease calls for 5 annual lease payments of \$101,237 and a final lease payment of \$1. Payments commenced March 24, 2021, with the final payment on March 24, 2025. The future minimum payments under this agreement are as follows:

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

8. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (continued)

Primary Government (continued)

Capital Leases (continued)

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 356,182
2023	356,182
2024	356,182
2025	356,186
Total minimum payments	1,424,732
Less: amounts representing interest	108,553
Present value of net minimum lease payments	<u>\$ 1,316,179</u>

The following is an analysis of the capital assets acquired under capital leases as of June 30, 2021.

	<u>Capitalized Amount</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value 2021</u>
General Fund	\$ 2,204,801	\$ 723,233	\$ 1,481,568
Water Quality	85,955	34,382	51,573
Transit	72,679	32,706	39,973
Solid Waste	1,808,841	15,074	1,793,767
Total	<u>\$ 4,172,276</u>	<u>\$ 805,395</u>	<u>\$ 3,366,881</u>

Board of Education

The Board of Education has various capital lease agreements for certain building data processing and communications equipment. Information for assets acquired from capital leases is not available. The future minimum payments under these agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 11,716
2023	11,716
2024	11,716
Total minimum payments	35,148
Less: amounts representing interest	4,497
Present value of net minimum lease payments	<u>\$ 30,651</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

8. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (continued)

Primary Government (continued)

Advance Refunding

In prior years, the County has partially defeased certain bonds by placing the proceeds of new bonds in an irrevocable trust to provide for certain future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the partially defeased bonds are not included in the County's financial statements. As of June 30, 2021, \$18,545,000 of long-term obligations outstanding are considered defeased.

9. OPERATING LEASE AGREEMENTS

Primary Government

During fiscal year 2004, the County entered into a lease agreement whereby the lessee constructed a building and improvements on land owned at the Airport. The total cost of the building and improvements was capitalized as an asset in the Airport Fund with an estimated useful life of 40 years. As of June 30, 2004, the building and improvements were estimated at \$2,500,000. During the year ended June 30, 2005, a revised cost was obtained reducing the value to \$2,000,000. The \$500,000 adjustment was recorded as a reduction to fixed assets and deferred inflow of resources in the June 30, 2005, financial statements. The terms of the original agreement which began June 30, 2004, allowed the lessee to use the property for a period of 25 years, with no additional payments due. During fiscal year 2006, this lease was amended with lease terms extended to 31 years and additional building and improvements valued at \$1,800,000 were capitalized as an asset in the Airport Fund with an estimated useful life of 40 years. During fiscal year 2009, a second amendment to the lease agreement allowed for additional building and improvements valued at \$400,000 and an extension of the lease through December 31, 2042. The addition was capitalized as an asset in the Airport Fund with an estimated useful life of 40 years. Deferred inflow of resources in the amount of \$2,500,000 was recorded in the Airport Fund at the inception of this lease but was adjusted down to \$2,000,000 during year ended 2005, and was to be recognized as rental income over the original 25 year term of the lease. Since the amendments extending the lease term and the additional capitalization of building and improvements, the remaining deferred inflow of resources of \$3,587,724 as of June 30, 2010, will be amortized over 33 years. The terms of the agreement as amended in fiscal year 2009, allow the lessee to use the property for a period of 33 years. The terms of the lease agreement require that the lessee pay the County annual rent of \$5,250 beginning May 1, 2006, with an annual increase of 4% each May 1st thereafter. The lease also requires that the County credit the lessee \$127,500 for the lessee's incurred costs in excavating the site for the addition. The agreement allows an option for the lessee to continue the lease past the 33-year term at a rental payment equal to the fair market rental value of the leased property at that time.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

9. OPERATING LEASE AGREEMENTS (continued)

Primary Government (continued)

During fiscal year 2006, the County entered into a lease agreement whereby the lessee constructed a building and improvements on land owned at the Airport. The total cost of the building and improvements was \$3,100,000, which was capitalized as an asset in the Airport Fund with an estimated useful life of 40 years on June 30, 2006. The terms of the agreement which began June 30, 2006, allow the lessee to use the property for a period of 39 years (primary terms). The terms of the lease agreement require that the lessee pay the County annual rent of \$5,200 during the primary terms of the lease with an annual increase of 3% each year. The agreement allows an option for the lessee to continue the lease past the 39-year term at a rental payment equal to the fair market rental value of the leased property at that time. Deferred inflow of resources in the amount of \$3,100,000 was recorded in the Airport Fund at the inception of the lease.

During fiscal year 2007, the County entered into a lease agreement whereby the lessee constructed a building and improvements for \$5,500,000, which was capitalized as an asset in the Airport Fund with an estimated useful life of 40 years on June 30, 2007. The terms of the agreement, which began December 1, 2006, allow the lessee to use the property for a period of 39 years (primary terms). The terms of the lease agreement require that the lessee pay the County annual rent of \$15,750 during the primary terms of the lease with an annual increase of 4% each year. The agreement allows an option for the lessee to continue the lease past the 39-year term at a rental payment equal to the fair market rental value of the leased property at that time. Deferred inflow of resources in the amount of \$5,500,000 was recorded in the Airport Fund on June 30, 2007.

During fiscal year 2010, the County entered into a lease agreement whereby the lessee constructed a building and improvements for \$3,000,000, which was capitalized as an asset in the Airport Fund with an estimated useful life of 40 years on June 30, 2010. The terms of the agreement, which began June 1, 2009, allow the lessee to use the property for a period of 39 years (primary terms). The terms of the lease agreement require that the lessee pay the County annual rent of \$13,208 during the primary terms of the lease with an annual increase of 4% each year. Deferred inflow of resources in the amount of \$3,000,000 was recorded in the Airport Fund on June 30, 2010.

During fiscal year 2010, the County entered into a lease agreement whereby the lessee constructed a building and improvements for \$3,800,000, which was capitalized as an asset in the Airport Fund with an estimated useful life of 40 years on June 30, 2010. The terms of the agreement, which began November 1, 2009, allow the lessee to use the property for a period of 39 years (primary years). The terms of the lease agreement require that the lessee

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

9. OPERATING LEASE AGREEMENTS (continued)

Primary Government (continued)

pay the County annual rent of \$17,000 during the primary terms of the lease with an annual increase of 4% each year. The lease also requires that the County credit the lessee \$250,000 for the lessee's incurred costs in site preparation and excavation costs. The agreement allows for an option for the lessee to continue the lease past the 39 year term at a rental payment equal to the fair market rental value of the leased property at that time. Deferred inflow of resources in the amount of \$3,800,000 was recorded in the Airport Fund as of June 30, 2010.

During fiscal year 2011, the County entered into a lease agreement whereby the lessee constructed a building and improvements for \$4,500,000, which was capitalized as an asset in the Airport Fund with an estimated useful life of 40 years on June 30, 2011. The terms of the agreement, which began July 1, 2010, allow the lessee to use the property for a period of 39 years (primary years). The terms of the lease agreement require that the lessee pay the County annual rent of \$15,985 during the primary terms of the lease with an annual increase of 4% each year. The agreement allows for an option for the lessee to continue the lease past the 39 year term at a rental payment equal to the fair market rental value of the leased property at that time. Deferred inflow of resources in the amount of \$4,500,000 was recorded in the Airport Fund as of June 30, 2011.

During fiscal year 2013, the County entered into a lease agreement whereby the lessee constructed a building and improvements for \$2,000,000, which was capitalized as an asset in the Airport Fund with an estimated useful life of 40 years on June 30, 2013. The terms of the agreement, which began January 1, 2013, allow the lessee to use the property for a period of 30 years (initial term) with no payments due during the first five years of the initial term of the lease. The terms of the lease agreement require that the lessee pay the County annual rent of \$23,357 during the initial term of the lease with an annual increase of 2% each year. The agreement allows for an option for the lessee to continue the lease past the 30 year term at a rental payment equal to the fair market rental value of the leased property at that time. Deferred inflow of resources in the amount of \$2,000,000 was recorded in the Airport Fund as of June 30, 2013.

During fiscal year 2014, the County entered into a lease agreement whereby the lessee constructed a building and improvements for \$5,500,000, which was capitalized as an asset in the Airport Fund with an estimated useful life of 40 years on June 30, 2014. The terms of the agreement, which began November 1, 2013, allow the lessee to use the property for a period of 39 years (primary term). The terms of the lease agreement require that the lessee pay the County annual rent of \$13,881 during the primary term of the lease with an annual increase of 2% each year. The agreement allows an option for the lessee to continue the lease past the 39 year term at a rental payment equal to the fair market rental value of the leased property at that time. Deferred inflow of resources in the amount of \$5,500,000 was recorded in the Airport Fund on June 30, 2014.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

9. OPERATING LEASE AGREEMENTS (continued)

Primary Government (continued)

During the year ending June 30, 2021, rental income for the above leases of \$921,571 was recognized in the Airport Fund.

On January 1, 2006, the County entered into an agreement with Spirit Services, Inc. of Washington County to lease and operate the Conococheague Industrial Pretreatment Facility. In November 2019, Spirit Services, Inc. sold the assets of its Maryland operations to Valicor Environmental Services, LLC, a nationally recognized leader in industrial wastewater treatment operations. Under the lease agreement and assignment, Valicor Environmental Services, LLC., has exclusive control and management of the pretreatment facility and assumes all responsibility for utility and maintenance expenses.

The term of the lease runs for a period of 99 years with fixed monthly rent payments of \$28,800. During the year ended June 30, 2021, outsourcing revenue of \$345,600 was recognized in the Water Quality Fund.

On March 1, 2021, Black Rock Golf Course entered into a new lease for golf carts. The agreement calls for monthly lease payments of \$7,471 payable from April through November each year. The lease term is for three years commencing on March 1, 2021.

Total lease payments for the year ended June 30, 2021, were \$67,572.

10. UNUSED VACATION AND SICK LEAVE

Primary Government

The County accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned or estimated to be earned by the employee. The accrual of vacation leave is based upon individual salary rates in effect as of June 30, 2021, and is capped at 250 hours. The accrual of sick leave is based on payment upon retirement at a rate of \$10 per day for each unused sick leave day up to a total of 130 days. Total unpaid vacation and sick leave accrued as of June 30, 2021, was \$3,699,440 and \$678,027, respectively. Unused vacation and sick leave will be liquidated by the respective government and enterprise funds where the current employee costs are recorded.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

10. UNUSED VACATION AND SICK LEAVE (continued)

Board of Education

The School System accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned or estimated to be earned by the employee. The accrual of vacation leave is based upon individual salary rates in effect as of June 30. The accrual of sick leave is based on payment upon retirement at rates set forth in the various negotiated agreements. Sick leave is estimated to be earned once an employee has obtained 15 years of service or 55 years of age. Total unpaid vacation and sick leave accrued at June 30, 2021 amounted to \$6,904,726. At June 30, 2021 \$466,722 is considered payable with current resources and is included in accrued liabilities in the governmental fund level financial statements. This amount represents the pending payouts of unused leave owed to employees separated from active service as of the year ended June 30, 2021. The remaining amounts are estimated to be used in subsequent fiscal years, are maintained separately and represent a reconciling item between the fund and government-wide financial statement presentations.

11. RETIREMENT PLANS

Primary Government

Plan Description

The County Commissioners of Washington County Employees' Retirement Plan (the Plan) is a single-employer defined benefit pension plan established by the County Commissioners effective July 1, 1972, and adopted by ordinance. The County Commissioners have the power and authority to establish and amend the benefit provisions of the Plan. The Plan provides retirement benefits to Plan members.

Effective January 1, 1986, members are qualified to participate in the Plan if they are compensated on the basis of working at least 40 hours per week and 12 months in a calendar year. Participation classification is based on the employee's status as either "uniformed" or "non-uniformed". A uniformed employee may retire at the earlier of age 50 or 25 years of service. A non-uniformed employee may retire at the earlier of age 60 or 30 years of eligibility service. Vesting begins after 5 years of service. Retirement benefits for uniformed employees are calculated by a formula and provide approximately 50% of average pay after 25 years. Non-uniformed employees retirement benefits provide approximately 60% of average pay after 30 years of service.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

11. RETIREMENT PLANS (continued)

Primary Government (continued)

Plan Description (continued)

Effective July 1, 2013 the Employees' Retirement Plan was amended. The amendment affected only non-uniformed employees. Non-uniformed employees were required to make an election to either remain under the former plan provisions or opt to participate under the new rules. For employees electing to remain under the former plan rules, a non-uniformed employee may retire at the earlier of age 60 or 30 years of eligibility service. Non-uniformed employees retirement benefits provide approximately 60% of average pay after 30 years of service. Non-uniformed employees may take early retirement with reduced benefits at 25 years of service.

Under the amended plan a non-uniformed employee may retire at the earlier of age 60 or 25 years of service. Retirement benefits would provide approximately 50% of average pay after 25 years. There is no longer an early retirement option.

Employees hired after September 1, 2013 are required to participate in the amended plan.

The net pension liability by plan is as follows:

Retirement Plan	
Net Pension Liability	\$ 81,216,017
LOSAP Plan	
Net Pension Liability	(253,233)
Total	<u><u>\$ 80,962,784</u></u>

Investments

The County's Pension Plan Investment Policy states that the assets are to be managed for total return, defined as dividend and interest income plus or minus capital gains and losses. Investments shall be diversified so as to minimize the risk of unacceptable losses. The portfolio is looked at as a whole rather than as individual securities. Investing for long term (preferably longer than 10 years) becomes critical to investment success because it allows the long-term characteristics of the asset classes to surface. The table below summarizes the target asset class weighting, along with the allowable ranges for each class.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

11. RETIREMENT PLANS (continued)

Primary Government (continued)

Investments (continued)

<u>Investment Type</u>	<u>Range</u>	<u>Target</u>
Equities:		
Domestic	25-45%	35%
International	10-30%	20%
Options/ Defensive Equity	0-25%	12%
Real Estate	0-10%	4%
Private Infrastructure	0-10%	4%
Private Credit/ High Yield	0-15%	7%
Fixed Income:		
Investment Grade	6-26%	16%
Money Market	0-10%	2%

Funding Policy

The contribution requirements of Plan members and the County are established and may be amended by the County Commissioners. Under the amended plan, all plan members are required to contribute 6%. Non-uniformed employees electing to remain under the old plan are required to contribute 5.5%.

All information that follows for the Plan is measured as of June 30, 2021, which is the latest actuarial report available.

Membership of the Plan

The membership consisted of the following as of June 30, 2021, the date of the latest actuarial valuation:

Retirees and beneficiaries receiving benefits	448
Terminated Plan members entitled to but not yet receiving benefits	59
Active Plan members	801
Total	<u>1,308</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

11. RETIREMENT PLANS (continued)

Primary Government (continued)

Actuarial Assumptions

The long-term expected rate of return on pension plan investments was determined using a standard building block approach. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and adding expected inflation. Best estimates of arithmetic assumed rates of return for each class included in the pension plans' general target asset allocation as of June 30, 2021 is as follows:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	35%	5.7%
International Equity	20%	6.2%
Options / Defensive Equity	12%	4.8%
Private Real Estate	4%	5.4%
Private Infrastructure	4%	5.5%
Private Credit	7%	7.4%
Core Fixed Income	16%	2.1%
Cash	2%	0.3%
Inflation		2.0%
Total	100%	

Annual Pension Cost and Net Pension Obligation

The total pension liability for the current year was determined as part of the June 30, 2021, actuarial valuation using the projected unit credit cost method. The actuarial assumptions included (a) 7.25% investment rate of return (net of administrative expenses) including inflation, and (b) projected salary increases which vary by participant service. The actuary was using the RP-2014 adjusted Total Dataset with Generational projection using scale MP-2015. The assumptions did not include postretirement benefit increases. The actuarial value of assets was determined by the market value of investments.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

11. RETIREMENT PLANS (continued)

Primary Government (continued)

Net Pension Liability

The net pension liability is equal to the total pension liability minus the net position of the plan. The result as of June 30, 2021 is as follows:

Total pension liability	\$ 261,036,779
Net position	<u>(179,820,762)</u>
Net pension liability	<u>\$ 81,216,017</u>

Net position as a percentage of total pension liability is 68.89%.

Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability of the Plan, calculated using a discount rate of 7.25% as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.25%) or 1-percentage point higher (8.25%) than the current rate:

	1.0% decrease 6.25%	Current rate 7.25%	1.0% increase 8.25%
Net pension liability	<u>\$ 114,389,082</u>	<u>\$ 81,216,017</u>	<u>\$ 53,582,000</u>

Deferred Outflows of Resources and Deferred Inflows of Resources

For the year ended June 30, 2021, the County recognized pension expense of \$13,740,039 for the Plan. As of June 30, 2021, the County reported deferred outflows of resources and deferred inflows of resources related to the Plan from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ 2,581,463
Change in assumptions	619,571	-
Net difference between projected and actual investment earnings	-	18,719,365
Total	<u>\$ 619,571</u>	<u>\$ 21,300,828</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

11. RETIREMENT PLANS (continued)

Primary Government (continued)

Deferred Outflows of Resources and Deferred Inflows of Resources (continued)

The above amounts reported as deferred outflows of resources and deferred inflows of resources related to the Plan will be recognized in the pension expense as follows:

<u>Years Ended June 30,</u>	<u>Amount</u>
2022	\$ (4,880,525)
2023	(4,590,689)
2024	(4,989,372)
2025	(5,992,639)
2026	(228,032)
Total	<u>\$ (20,681,257)</u>

Board of Education

Plan Description

The employees of the Board are covered by the Maryland State Retirement and Pension System (the System), which is a multiple-employer cost sharing employer defined benefit public employee retirement system. While there are five retirement and pension systems under the System, employees of the Board are a member of either the Teachers' Retirement and Pension Systems or the Employees' Retirement and Pension Systems. The Plans are administered by the State Retirement Agency. The System was established by the State Personnel and Pensions Article of the Annotated Code of Maryland to provide retirement allowances and other benefits to State employees, teachers, police, judges, legislators, and employees of participating governmental units. Responsibility for the System's administration and operation is vested in a 15-member Board of Trustees. The System issues a publicly available financial report that can be obtained at <http://www.sra.state.md.us>. The System provides retirement allowances and other benefits to State teachers and employees of participating governmental units, among others. The School System participates in the Maryland Teachers' Retirement System (TRS), the Maryland Teachers' Pension System (TPS), the Maryland State Employee's Retirement System (ERS), and the Maryland State Employee's Pension System (EPS). Eligible professional and clerical personnel are covered under TRS or TPS. Eligible maintenance, custodial, and food service personnel are covered under ERS or EPS.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

11. RETIREMENT PLANS (continued)

Board of Education (continued)

Benefits Provided

Maryland Teacher's Retirement System (TRS): Under TRS, the members are eligible for full service retirement allowances upon attaining age 60 or upon accumulating 30 years of eligible service regardless of age. The retirement allowance is 1/55th of average final compensation for the three highest years as a member for each year of creditable service. Creditable service is based on a full normal working time for teachers – ten months equals one year. TRS members are eligible for early service retirement allowances upon accumulating at least 25 years prior to attaining age 60. The service retirement allowance is reduced by 0.005 for each month that date of retirement proceeds the earlier of age 60 or the date the member would have completed 30 years of eligibility service. The maximum reduction is 30%.

They are also eligible for ordinary disability retirement allowance upon completing five years of eligibility service and receiving certification from the Medical Board that they are permanently incapable of performing their necessary job function. The ordinary disability benefit is 1/55th of average final compensation for the three highest years as a member for each of creditable service. The minimum benefit is 25% of average final compensation; the maximum benefit can be not greater than 1/55th of average final compensation for each year of creditable service the member would have accrued if employment continued to age 60. TRS members are eligible for accidental disability benefits if the Medical Board certifies that, in the course of job performance and as the direct result of an accidental injury, they become totally and permanently disabled. The accidental disability benefit is equal to 66 2/3% of the employee's average final compensation for the three highest consecutive years as a member plus the annuity provided by accumulated member contributions but cannot be greater than the average final compensation.

To be eligible for death benefits under the TRS plan, members must have either accumulated at least one year of eligible service prior to date of death or died in the line of duty. Such benefits consist of a one-time lump sum payment equal to the member's annual earnable compensation at the time of death, plus accumulated member contributions.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

11. RETIREMENT PLANS (continued)

Board of Education (continued)

Benefits Provided (continued)

Maryland Teacher's Pension System (TPS): Under TPS, there are two membership classes. All employees who were members on or before June 30, 2011, participate in the Alternate Contributory Pension Selection (ACPS) and all employees who enroll after July 1, 2011 participate in the Reformed Contributory Pension Benefit (RCPB). ACPS members qualify for normal retirement benefits upon (a) completing 30 years of eligible service, (b) reaching 62 with 5 years of eligible service, (c) reaching age 63 with 4 years of eligible service, (d) reaching age 64 with 3 years of eligible service, or (e) reaching age 65 or older with 2 years of eligible service. ACPS members are eligible for early retirement benefits after attainment of the age 55 with at least 15 years of eligible service. RCPB members qualify for normal retirement benefits when they attain a combined age and eligibility service of 90 years or after reaching age 65 with 10 years of eligible service. RCPB members are eligible for early retirement after attaining the age of 60 with at least 15 years of eligible service. Benefits are generally equal to 0.8%-1.5% of the member's final average salary multiplied by the number of years of credited service, depending upon membership class.

Participants are eligible for ordinary disability retirement benefits after completing five years of service. The benefit allowance is computed on the basis that the service continues until age 62 without any change in rate of earnable compensation. If disability occurs after age 62 (age 65 for RCPB), the benefit is based on creditable service at time of retirement. Participants are eligible for accidental disability retirement benefits if the disability occurred in the actual performance of the employee's duty.

The accidental disability benefits are equal to 66 2/3% of the employee's average final compensation for the three highest consecutive years as a member plus the annuity provided by accumulated member contributions, but cannot be greater than the average final compensation. To be eligible for death benefits under the TPS plan, members must have either accumulated at least one year of eligible service prior to date of death or died in the line of duty. Such benefits consist of a one-time lump sum payment equal to the member's annual earnable compensation at the time of death, plus accumulated member contributions.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

11. RETIREMENT PLANS (continued)

Board of Education (continued)

Benefits Provided (continued)

Maryland Employee's Retirement System (ERS): Under ERS, the members are eligible for full service retirement allowances upon attaining age 60 or upon accumulating 30 years of eligible service regardless of age. The retirement allowance is 1/55th of average final compensation for the three highest years as a member for each year of creditable service. ERS members are eligible for early service retirement allowances upon accumulating at least 25 years prior to attaining age 60. The service retirement allowance is reduced by 0.005 for each month that date of retirement proceeds the earlier of age 60 or the date the member would have completed 30 years of eligibility service. The maximum reduction is 30%.

They are also eligible for ordinary disability retirement allowance upon completing five years of eligibility service and receiving certification from the Medical Board that they are permanently incapable of performing their necessary job function. The ordinary disability benefit is 1/55th of average final compensation for the three highest years as a member for each of creditable service. The minimum benefit is 25% of average final compensation; the maximum benefit can be not greater than 1/55th of average final compensation for each year of creditable service the member would have accrued if employment continued to age 60. ERS members are eligible for accidental disability benefits if the Medical Board certifies that, in the course of job performance and as the direct result of an accidental injury, they become totally and permanently disabled. The accidental disability benefit is equal to 66 2/3% of the employee's average final compensation for the three highest consecutive years as a member plus the annuity provided by accumulated member contributions but cannot be greater than the average final compensation.

To be eligible for death benefits under the ERS plan, members must have either accumulated at least one year of eligible service prior to date of death or died in the line of duty. Such benefits consist of a one-time lump sum payment equal to the member's annual earnable compensation at the time of death, plus accumulated member contributions. If the member dies prior to accruing one year of service, payment is only the return of accumulated member contributions.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

11. RETIREMENT PLANS (continued)

Board of Education (continued)

Benefits Provided (continued)

Maryland Employee's Pension System (EPS): Under the EPS plan, members are eligible for full service pension allowance upon accumulating 30 years of eligibility regardless of age. Absent 30 years eligible service, members must meet one of the following conditions to be eligible for full service pension allowance: (a) age 62 with 5 years of eligible service, (b) age 63 with 4 years of eligible service, (c) age 64 with 3 years of eligible service, or (d) age 65 or older with 2 years of eligible service. Members are eligible for early service pension liability upon attaining age 55 with at least 15 years of service or attaining age 60 with 15 years of service, depending on plan. Allowances for both normal and early retirement are based on membership class.

They are also eligible for ordinary disability retirement allowance upon completing five years of eligibility service and receiving certification from the Medical Board that they are permanently incapable of performing their necessary job function. The benefit is the service retirement allowance computed on the basis that service continues until age 62 (age 65 for RCPB) without any change in the rate of earnable compensation. EPS members are eligible for accidental disability benefits if the Medical Board certifies that, in the course of job performance and as the direct result of an accidental injury, they become totally and permanently disabled. The accidental disability benefit is equal to 66 2/3% of the employee's average final compensation for the three highest consecutive years (five years for RCPB) as a member plus the annuity provided by accumulated member contributions, but cannot be greater than the average final compensation.

To be eligible for death benefits under the EPS plan, members must have either accumulated at least one year of eligible service prior to date of death or died in the line of duty. Such benefits consist of a one-time lump sum payment equal to the member's annual earnable compensation at the time of death, plus accumulated member contributions.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

11. RETIREMENT PLANS (continued)

Board of Education (continued)

Contributions

The Board and covered members are required by State statute to contribute to the System. Members of the Teachers' Pension System and the Teachers' Retirement System are required to contribute between 5-7% annually (depending on the plan). Members of the Employees' Pension System and Employees' Retirement System are required to contribute 2-7% annually, depending on the retirement option selected. The contribution requirements of the System members, as well as the State and participating governmental employers are established and may be amended by the Board of Trustees for the System.

Beginning in FY2017, the Board pays the normal cost for their teachers in the Teachers Retirement and Pension System while the State contributes on behalf of the Board, the unfunded liability portion of the Board's annual required contribution to the Teachers' Retirement and Pension System, which for the year ended June 30, 2021 was \$8,601,323. The State's contributions on behalf of the Board for the year ended June 30, 2021 was \$16,218,456. The fiscal 2021 contributions made by the State on behalf of the Board have been included as both revenues and expenditures in the general fund in the accompanying Statement of Revenues, Expenditures and Changes in Fund Balances and are also included as revenues and expenses in the Statement of Activities.

The Board's contractually required contribution rate for the Employees' Retirement and Pension Systems for the year ended June 30, 2020, was 10.21% of annual payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Board made its share of the required contributions during the year ended June 30, 2021 of \$2,210,130.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

As of June 30, 2021, the School System reported a liability for its proportionate share of net pension liability that reflected a reduction for State pension support provided to the School System. The amount recognized by the School System as its proportionate share of the net pension liability, the related State support and the total portion of the net pension liability that was associated with the School System were as follows:

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

11. RETIREMENT PLANS (continued)

Board of Education (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

	Teachers' Retirement and Pension System	Employees' Retirement and Pension System
School System's proportionate share of net pension liability	\$ -	\$ 20,859,450
State's proportionate share of net position liability associated with the School System	177,794,499	-
Total	\$ 177,794,499	\$ 20,859,450

For the year ended June 30, 2021, the School System recognized pension expense of \$2,325,493. As of June 30, 2021, the School System reported deferred outflows of resources and deferred inflows of resources related to the pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Change in assumptions	\$ 104,740	\$ 407,419
Change in proportion	2,138,684	801,930
Net difference between projected and actual investment earnings	1,532,852	-
Difference between actual and expected experience	-	881,178
School System contributions subsequent to the measurement date	2,210,130	-
Total	\$ 5,986,406	\$ 2,090,527

The \$2,210,130 reported as deferred outflows of resources related to pensions resulting from the School System contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

11. RETIREMENT PLANS (continued)

Board of Education (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Years Ended June 30,</u>	<u>Amount</u>
2022	\$ (39,480)
2023	435,085
2024	812,775
2025	431,267
2026	46,102
Total	<u><u>\$ 1,685,749</u></u>

Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability of the plan, calculated using a discount rate of 7.40% as well as what the plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.40%) or 1-percentage point higher (8.40%) than the current rate:

	<u>1.0% decrease 6.40%</u>	<u>Current rate 7.40%</u>	<u>1.0% increase 8.40%</u>
Net pension liability	<u>\$ 29,696,804</u>	<u>\$ 20,859,450</u>	<u>\$ 13,498,764</u>

12. RISK MANAGEMENT

Primary Government

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County purchases commercial insurance for claims in excess of deductible amounts for all risks of loss, except for employee health and workers' compensation. Settlements have not exceeded insurance coverages during the past three fiscal years.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

12. RISK MANAGEMENT (continued)

Primary Government (continued)

The County Commissioners have established a self-insurance plan for health benefits to its employees, retirees and to other governmental and non-profit agencies. Budgeted amounts are charged to each fund, and premiums are charged to retirees and other governmental and non-profit agencies for their share of the costs, which are intended to cover the estimated costs of claims and administrative expenses.

Contributions from employees, retirees and other governmental non-profit agencies are offset against budget amounts charged in the related fund. Under this plan, the County's General Fund bears all risk of loss.

The County has established claims liabilities based on estimates of the ultimate cost of settling the claims (including future claim adjustment expenses) that have been reported but not settled, and of claims that have been incurred but not reported. The length of time for which such costs must be estimated varies depending on the coverage involved. Because actual claims costs depend on such complex factors such as inflation, changes in doctrines of legal liability, and damage awards, the process used in computing claims liabilities does not necessarily result in an exact amount. Claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency, and other economic and social factors. A provision for inflation in the calculation of estimated future claim costs is implicit in the calculation because reliance is placed both on actual historical data that reflect past inflation and on other factors that are considered to be appropriate modifiers of past experience. Adjustments to claims liabilities are charged or credited to expense in the periods in which they are made.

The liability for estimated claims was determined to be \$967,496 which is reflected in the accompanying financial statements as of June 30, 2021. Changes in the claims liability were as follows:

	Years Ended June 30,	
	2021	2020
Liability, beginning of year	\$ 786,154	\$ 1,260,728
Premiums collected and changes in estimates during the year	16,864,225	15,088,549
Claims and administrative costs paid	(16,682,883)	(15,563,123)
Liability, end of year	<u>\$ 967,496</u>	<u>\$ 786,154</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

12. RISK MANAGEMENT (continued)

Primary Government (continued)

The County uses a third-party administrator to process and pay claims. The County has purchased a stop-loss insurance policy in which the insurance company covers individual claims once they exceed \$175,000. Under this policy, the County was liable for the first 125% of expected claims paid in the current fiscal year. Any claims in excess of this amount are to be paid by the insurance company under the stop-loss policy.

The County Commissioners have also established a self-insurance plan for Workers' Compensation claims whereby the County is liable for the first \$600,000 per occurrence. As required by the State of Maryland, \$175,000 in U.S. Treasury Notes is held by the State Workers' Compensation Commission and is included in investments on the balance sheet. The County extends coverage under this plan to the employees of other governmental and nonprofit agencies. These agencies are charged a "premium", however the County bears the risk of loss. The liability for estimated claims was determined to be \$726,071, which is reflected in the accompanying financial statements as of June 30, 2021. Changes in the claims liability were as follows:

	Years Ended June 30,	
	2021	2020
Liability, beginning of year	\$ 694,972	\$ 951,213
Premiums collected and changes in estimates during the year	962,748	876,072
Claims and administrative costs paid	(931,649)	(1,132,313)
Liability, end of year	\$ 726,071	\$ 694,972

Board of Education

The School System is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; personal injury; and natural disaster. The School System is one of seventeen Boards of Education within the State of Maryland belonging to the Maryland Association of Boards of Education Group Insurance Pool (the Pool), a public entity risk pool organized as a trust. The School System pays an annual premium to the Pool for its property, liability, and automobile coverage. Such premiums are actuarially calculated for the Pool as a whole based on loss data and are allocated to members based on student enrollment and number and type of vehicles as well as experience modification factors. The Pool is reinsured on a claims-made basis for legal liability covering claims aggregating \$3 million per School System per year.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

12. RISK MANAGEMENT (continued)

Board of Education (continued)

Additionally, the School System is one of seventeen Boards of Education within the State of Maryland belonging to the Maryland Association of Boards of Education Workers' Compensation Group Self-Insurance Fund (the Fund). This Fund was established to provide worker's compensation indemnity and medical benefits coverage for participating school boards. The Fund is operated under regulations promulgated by the State's Workers' Compensation Commission (COMAR 14.09.02). Each Fund participant pays an annual premium calculated on its payroll according to the standard classifications, with an experience modification applied. Although premiums billed to the Fund members are determined on an actuarial basis, ultimate liability for claims remains with the respective members and accordingly, the insurance risks are not transferred to the Fund. Six months following the end of the Fund's fiscal year, the Fund's trustees declare unneeded funds as surplus and distribute 50% of the declared surplus as dividends to the Fund members. This dividend distribution is made no sooner than one year after the close of that fiscal year. Members dedicate the remaining 50% of the surplus each year to a surplus fund until it reaches 75% net annual premium. The Fund carries an excess insurance policy providing specific excess and employer liability protection coverage, thus reducing the potential of assessment against Fund members. The Fund provides coverage for up to a maximum of \$500,000 for each worker's compensation claim.

Settled claims from these risks have not exceeded the planned coverage during any of the past three years.

The School System also offers a program of self-insured health, dental, and vision benefits to its employees and retirees. Charges are made to other funds, employees and retirees for their respective share of the costs in amounts planned to match the estimated claims, the cost of insurance premiums for coverage in excess of self-insured amounts and the administrative costs in providing the program. Such costs are also offset by interest income earned from investing receipts until they are paid out in the form of claims or expenses. Administrative costs directly related to the program are borne by the Self-Insurance Fund.

In accordance with the Governmental Accounting Standards Board's Statement No. 10 *"Accounting and Financial Reporting for Risk Financing and Related Insurance Issues,"* charges to other funds must be accounted for as revenue by an internal service fund and expenditures/expenses by the other funds. The amounts of these charges were \$44,869,433 for the year ended June 30, 2021.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

12. RISK MANAGEMENT (continued)

Board of Education (continued)

The Self-Insurance Fund's accrued liabilities include an estimate of the amount to be paid for self-insured claims incurred prior to June 30, 2021 and 2020. This estimate is prepared based upon the School System's experience and other relevant facts. Changes in the Fund's claims liability amount were as follows:

	Years Ended June 30,	
	2021	2020
Liability, beginning of year	\$ 2,939,000	\$ 2,362,000
Claims and changes in estimates during the year	48,587,283	49,233,966
Claims paid and accrued	(48,076,442)	(48,656,966)
Liability, end of year	<u>\$ 3,449,841</u>	<u>\$ 2,939,000</u>

13. DEFERRED COMPENSATION PLAN

The County offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457 and administered by a third party. The plan, available to all County employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. The deferred compensation plan assets are held in trust for the exclusive benefit of the plan participants. Therefore, the plan assets are not presented in the financial statements.

14. SEGMENT INFORMATION

The County has entered into loan agreements with the Maryland Water Quality Financing Administration. The loans are backed by the full faith and credit and taxing power of the County; however, the source of payment of the principal and interest of the loans is the sewer user charges and pretreatment facility user charges. The user charges are accounted for in the Water Quality Fund.

Summarized financial information for the Sewer and Pretreatment operations is presented below. The Water Quality Department operates the County's sewage treatment plants, sewage pumping stations, and collection systems and leases the pretreatment facility to a private company.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

14. SEGMENT INFORMATION (continued)

	Sewer Department	Pretreatment Department
CONDENSED STATEMENT OF NET POSITION		
ASSETS		
Current assets	\$ 13,460,325	\$ -
Noncurrent assets	144,321,447	4,232,986
Total Assets	157,781,772	4,232,986
DEFERRED OUTFLOW OF RESOURCES		
	271,598	37,276
LIABILITIES		
Other current liabilities	2,607,863	841,827
Noncurrent liabilities	28,946,379	461,063
Total Liabilities	31,554,242	1,302,890
Net Position		
Net investment in capital assets	121,171,078	3,311,923
Unrestricted	7,254,534	-
Restricted - capital projects	(1,926,483)	(344,552)
Total Net Position	\$ 126,499,129	\$ 2,967,371
CONDENSED STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET POSITION		
Operating revenue	\$ 12,219,760	\$ -
Lease income	-	345,600
Operating transfer	-	-
Operating grant	235,572	-
Depreciation expense	(3,275,256)	(183,838)
Other operating expenses	(8,615,431)	(21,020)
Operating income	564,645	140,742
Non-operating revenue (expenses):		
Interest expense	(614,503)	(29,762)
Interest income	123,762	-
Capital contributions	1,366,955	-
Total non-operating revenue (expense)	876,214	(29,762)
Change in Net Position	1,440,859	110,980
Net Position, beginning of year	125,058,270	2,856,391
Net Position, End of Year	\$ 126,499,129	\$ 2,967,371
CONDENSED STATEMENT OF CASH FLOWS		
Net cash provided (used) by:		
Operating activities	\$ 6,444,021	\$ 92,712
Capital and related financing activities	752,452	(29,763)
Net change	7,196,473	62,949
Cash and cash equivalents, beginning of year	3,470,252	317,342
Cash and Cash Equivalents, End of Year	\$ 10,666,725	\$ 380,291

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

15. CLOSURE AND POST-CLOSURE CARE COST

State and Federal laws and regulations require the County to place a final cover on its landfills when they stop accepting waste. The County is also required to perform certain maintenance and monitoring functions at the site for up to thirty years after closure. Although closure and post-closure care costs will be paid only near the date or after the date that the landfill stops accepting waste, the County reports a portion of these closure and post-closure care costs as a liability based on landfill capacity used as of each balance sheet date.

The Hancock Landfill was closed in 1993. The remaining estimated costs associated with the closure and post-closure care costs of \$129,487 are reported as a liability in the Solid Waste Fund. No current expense was recognized in the Solid Waste Fund for the year ended June 30, 2021.

The Resh Landfill has reported a landfill post-closure care liability of \$3,578,445 in the Solid Waste Fund. The total capacity has been used. The Resh Landfill was closed in December 2000. No current expense was recognized in the Solid Waste Fund for the year ended June 30, 2021.

The Rubble Landfill began operating during August 1995. The estimated cost associated with post-closure care of \$2,202,400 is reported as a liability in the Solid Waste Fund as of June 30, 2021. The Rubble Landfill was closed in December 2000. No current expense was recognized in the Solid Waste Fund for the year ended June 30, 2021.

The 40 West Landfill began operation in fiscal year 2001. The estimated life of the Landfill is based on the average cubic yards used. As of June 30, 2021, the approximate life of the Landfill is 95 years. It is estimated that approximately 22.21% of the capacity has been used. The estimated costs associated with closure and post-closure care of \$10,452,616 was reported as a liability in the Solid Waste Fund as of June 30, 2021. The County will recognize \$47,055,727 of estimated cost associated with the closure and post-closure care as capacity is filled. During the fiscal year 2012 engineering re-designed the cells at 40 West Landfill. This change in estimate increased the airspace by 4 million cubic yards. This change in accounting estimate has no effect on the total estimated cost but will extend the landfill life.

The above estimates are based on estimated current costs to perform all closure and post-closure care. Actual costs may be higher due to inflation, deflation, changes in technology, or changes in applicable laws or regulations. The County is required by state and Federal laws and regulations to meet certain closure and post-closure financial assurance requirements. The County has satisfied these requirements by demonstrating in information submitted by the CFO that they meet the Local Government Financial Test as of June 30, 2021, as specified in 40CFR258.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

16. OTHER POSTRETIREMENT EMPLOYEE BENEFITS

Primary Government

Plan Description

The County offers postretirement health care benefits to employees who retire from the County under normal or early retirement provisions of the pension plan. The health care benefits are provided until the retiree is eligible for Medicare. Retirees who exercise the one-time option for the health care benefits pay one-half of the estimated cost of the benefits. The County pays the remaining cost as part of its self-insurance program. Currently, 49 retirees are receiving benefits and 163 employees are retirement eligible. Expenditures for postretirement health care benefits are recognized as retirees report claims and include a provision for estimated claims incurred but not yet reported.

Investments

The County's OPEB Plan Investment Policy states that the assets are to be managed for total return, defined as dividend and interest income plus or minus capital gains and losses. Investments shall be diversified so as to minimize the risk of unacceptable losses. The portfolio is looked at as a whole rather than as individual securities. Investing for long term (preferably longer than 10 years) becomes critical to investment success because it allows the long-term characteristics of the asset classes to surface. The table below summarizes the target asset class weighting, along with the allowable ranges for each class.

<u>Investment Type</u>	<u>Range</u>	<u>Target</u>
Equities:		
Domestic	28-48%	38%
International	12-32%	22%
Options/ Defensive Equity	5-25%	15%
Real Estate	0-10%	5%
Private Credit/ High Yield	0-15%	5%
Fixed Income:		
Investment Grade	3-23%	13%
Money Market	0-10%	2%

Funding Policy

The County intends to fund any annual short-fall between OPEB and actual pay-go expense into a legally executed trust fund. The trust fund will be invested as a long-term pension trust, using an appropriately balanced portfolio of equities and debt instruments, to prudently maximize long-term investment returns. The County funded \$12,832 which was \$12,832 over the actuarially determined contribution of \$0.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

16. OTHER POSTRETIREMENT EMPLOYEE BENEFITS (continued)

Primary Government (continued)

Actuarial Methods and Assumptions

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Net OPEB Liability (Asset)

The net OPEB liability (asset) is equal to the total OPEB liability minus the net position of the plan. The result as of June 30, 2021 is as follows:

Total OPEB liability	\$ 13,266,282
Net position	<u>(30,938,442)</u>
Net OPEB liability (asset)	<u>\$ (17,672,160)</u>

Net position as a percentage of total OPEB liability is 233.21%.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on substantive plan (the plan as understood by the employer and the plan members) and includes the type of benefits provided at the time of each valuation and the historical pattern of sharing the benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. Best estimates of arithmetic assumed rates of return for each class included in the OPEB plans' general target asset allocation as of June 30, 2021 is as follows:

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements June 30, 2021

16. OTHER POSTRETIREMENT EMPLOYEE BENEFITS (continued)

Primary Government (continued)

Actuarial Methods and Assumptions (continued)

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	38%	5.7%
International Equity	22%	6.2%
Options / Defensive Equity	15%	4.8%
Private Real Estate	5%	5.4%
Private Credit	5%	7.4%
Core Fixed income	13%	2.1%
Cash	2%	0.3%
Inflation		2.0%
Total	100%	

In the actuarial valuation for the plan year ending June 30, 2021, the projected unit credit actuarial cost method was used. The actuarial assumptions included a 7.25% investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan assets at the valuation date, and an annual healthcare cost trend rate of 4.9% initially, reduced by decrements to an ultimate rate of 4%. The actuarial value of assets was determined using a market value of assets valuation method. The unfunded actuarial accrued liability (UAAL) is being amortized as a level percent of payroll. The remaining amortization period as of June 30, 2021, was 17 years.

Sensitivity of the net OPEB liability to changes in the discount rate

The following presents the net OPEB liability of the Plan, calculated using a discount rate of 7.25% as well as what the Plan's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.25%) or 1-percentage point higher (8.25%) than the current rate:

	1.0% decrease 6.25%	Current rate 7.25%	1.0% increase 8.25%
Net OPEB liability (asset)	\$ (16,838,633)	\$ (17,672,160)	\$ (18,468,009)

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

16. OTHER POSTRETIREMENT EMPLOYEE BENEFITS (continued)

Primary Government (continued)

Sensitivity of the net OPEB liability to changes in the health care cost trend rate

The following presents the net OPEB liability of the Plan, calculated using trend rate as well as what the Plan's net OPEB liability would be if it were calculated using a trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1.0% decrease 3.0%	Trend rate 4.0%	1.0% increase 5.0%
Net OPEB liability (asset)	\$ (18,931,287)	\$ (17,672,160)	\$ (16,201,662)

For the fiscal year ended June 30, 2021, Washington County Government recognized an OPEB expense of \$(3,056,834). As of June 30, 2021, Washington County Government reported deferred outflows of resources and deferred inflows of resources related to the OPEB plan from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ 3,311,459
Change in assumptions	-	6,255,760
Net difference between projected and actual investment earnings	-	3,528,047
Total	\$ -	\$ 13,095,266

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the OPEB plan will be recognized in the expense as follows:

Years Ended June 30,	Amount
2022	\$ (3,032,296)
2023	(3,003,391)
2024	(3,072,369)
2025	(3,235,998)
2026	(365,265)
Thereafter	(385,947)
Total	\$ (13,095,266)

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

16. OTHER POSTRETIREMENT EMPLOYEE BENEFITS (continued)

Board of Education

In addition to providing the pension benefits described above, the School System provides postemployment health care and life insurance benefits (OPEB) for retired employees, their spouses and dependents, and surviving spouses and dependents. On April 15, 2008, the Board created the Board of Education of Washington County (the Trust) in order to arrange for the establishment of a reserve to pay health and welfare benefits for future retirees. The Trust is affiliated with the Maryland Association of Boards of Education Pooled OPEB Investment Trust, an agent multiple-employer public employee retirement system established by the Maryland Association of Boards of Education (MABE). The Board reserves the right to establish and amend the provisions of the Trust with respect to participants, any benefit provided thereunder, or its participation therein, in whole or in part at any time, by resolution of its governing body and upon advance written notice to the Trustees. The Maryland Association of Boards of Education Pooled OPEB Investment Trust issues an annual financial report for the Trust. That report may be obtained by writing to Maryland Association of Boards of Education, 621 Ridgely Avenue, Suite 300, Annapolis, Maryland 21401, or by calling 1-800-841-8197.

Eligible participants include employees, former employees, or beneficiaries of Washington County Public Schools who are receiving pensions. Participants must meet the retirement eligibility requirements of the State of Maryland Employees' and Teachers' Pension System (EPS). Under EPS, members hired on or after July 1, 2011 are in the Reformed Contributory Pension System. The earliest retirement eligibility under the Reformed Contributory Pension System is the earlier of:

- Rule of 90 (age plus service is at least 90),
- Age 65 with 10 years of service, or
- Age 60 with 15 years of service.

For other members of EPS, the earliest retirement eligibility is the earlier of:

- Age 55 with 15 years of service,
- Age 62 with 5 years of service,
- Age 63 with 4 years of service,
- Age 64 with 3 years of service,
- Age 65 with 2 years of service, or
- 30 years of service (regardless of age).

Under EPS, there are two types of disability benefits, ordinary and accidental. Ordinary disability under EPS requires five (5) years of eligibility service. There is no service credit requirement for accidental disability.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

16. OTHER POSTRETIREMENT EMPLOYEE BENEFITS (continued)

Board of Education (continued)

Retirees can continue the same medical coverage they had (including family coverage) as active employees. Retirees receive a subsidy for their post-retirement medical insurance based on points (Age + Service). A minimum of 66 points (with 5 years of service) is required to receive a subsidy. The maximum subsidy of 85% is reached at 85 points (note this is a blended subsidy percentage based on the subsidy for each plan and the current enrollment distribution). Retirees with less than 66 points are allowed access, but must pay 100% of the published rates.

Contributions

The School System will contribute the higher of the budgeted pay-go amount or actual pay-go amount to the trust for fiscal year 2021. Because of the sponsor's funding policy, it is anticipated the sponsor's cash requirement will increase as time goes on. For the year ended June 30, 2021 and 2020, the School System's average contribution rate was 8.99% and 9.55%, respectively of covered payroll. Employees are not required to contribute to the plan. Total claims paid on behalf of retirees amounted to \$15,331,704 of which \$3,802,919 was reimbursed through contributions received from retirees for the year ended June 30, 2021. In addition, the School System contributed \$5,908,167 to the MABE Trust for the year ended June 30, 2021. Total claims paid on behalf of retirees amounted to \$15,650,073 of which \$3,971,020 was reimbursed through contributions received from retirees for the year ended June 30, 2020.

Plan Membership

The School System partially supports the group insurance plan for the retired employees. Eligibility is determined by a point system based on a retiree's age at the date of retirement and the number of years of service with the School System. The School System pays up to a maximum of 85% of the premium of the standard plan, based on the points earned. There were 2,740 active employees and 1,863 inactive employees or beneficiaries currently receiving benefit payments at the June 30, 2020, measurement date.

Investments

The MABE Trust's policy in regards to the allocation of invested assets is established and may be amended by the Trustees by a majority vote of its members. It is the policy of the Trust to pursue an investment strategy that emphasizes growth of principal while avoiding excess risk. Short-term volatility will be tolerated inasmuch as it is consistent with the volatility of a comparable market index. The MABE Trust's investment policy discourages the use of cash equivalents, except for liquidity purposes and aims to refrain from dramatically shifting asset class allocations over short time span. The following is the MABE Trust's adopted asset allocation policy as of June 30, 2021 and 2020:

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

16. OTHER POSTRETIREMENT EMPLOYEE BENEFITS (continued)

Board of Education (continued)

Investments (continued)

<u>Asset Class</u>	<u>Target Allocation</u>
U.S. Equity	33%
Non U.S. Equity	21%
Fixed Income	34%
Non U.S. Fixed Income	2%
Real Estate	5%
Cash	5%
Total	100%

Rate of Return

For the year ended June 30, 2021 and 2020, the annual money-weighted rate of return on investments, net of investment expense, was 24.52% and 2.91%, respectively. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Investment in External Investment Pool

The School System has funds designated for Other Post-employment Benefits (OPEB) that are held by the Maryland Association of Board of Education (MABE) in the MABE OPEB Trust (MABE Trust). The MABE Trust is administered by the MABE and is a wholly-owned instrumentality of its members. The ten members who are sole contributors to the MABE Trust consist of Allegany Fiduciary Fund and the boards of education of the following counties in Maryland: Allegany, Caroline, Cecil, Charles, Harford, Kent, Prince George's, St. Mary's, and Washington.

The MABE Trust is audited annually by an independent CPA firm. The audit report is usually issued by September 1st of each year, a copy of which can be obtained by sending a request to the following address: Administrator of the MABE Pooled Investment Trust, 621 Ridgely Road, Suite 300, Annapolis, MD 21401-1112.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

16. OTHER POSTRETIREMENT EMPLOYEE BENEFITS (continued)

Board of Education (continued)

Net OPEB Liability

The components of the net OPEB liability of the School System as of June 30, 2021, were as follows:

Total OPEB liability	\$ 302,949,071
Net position	(106,934,040)
Net OPEB liability	<u>\$ 196,015,031</u>

Plan fiduciary net position as a percentage of the total OPEB liability was 35.30%.

Actuarial Methods and Assumptions

The actuarial assumption and related discount rate disclosures as required by GASB 74 are included in a separately issued report available from the Board of Education.

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the Plan, calculated using a discount rate of 4.83% as well as what the Plan's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (3.83%) or 1-percentage point higher (4.83%) than the current rate:

	1.0% decrease 3.83%	Current rate 4.83%	1.0% increase 5.83%
Net OPEB liability (asset)	<u>\$ 243,059,000</u>	<u>\$ 196,015,031</u>	<u>\$ 158,772,000</u>

Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rate

The following presents the net OPEB liability of the Plan, calculated using trend rate as well as what the Plan's net OPEB liability would be if it were calculated using a trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% decrease	Medical trend rate	1% increase
Net OPEB liability (asset)	<u>\$ 158,772,000</u>	<u>\$ 196,015,031</u>	<u>\$ 246,979,000</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

16. OTHER POSTRETIREMENT EMPLOYEE BENEFITS (continued)

Board of Education (continued)

Detailed OPEB plan information for the School System is available in a separately issued audited financial statements available on the School System's website.

17. CONTINGENCIES AND COMMITMENTS

Primary Government

In the normal course of operations, the County receives grant funds from various Federal and state agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability for reimbursement which may arise as the result of these audits is not believed to be material.

The County Commissioners and the Sheriff of Washington County are defendants in various legal proceedings as of June 30, 2021. There are also certain unasserted claims that could possibly be asserted. The Commissioners intend to defend all litigations against them. In the Commissioners' opinion, the liability, if any, in or arising from these litigations or any other legal proceedings in which the County is involved, will not have a material adverse effect on its financial condition.

The County is committed under various contracts for the construction or acquisition of fixed assets. These projects are generally budgeted in the Capital Projects Fund, and funding has been provided for their completion.

On June 23, 2014, the Board of County Commissioners of Washington County, Maryland entered into a \$4 million loan agreement with the Maryland Department of Business and Economic Development and Mack Trucks, Inc. The loan proceeds were made for eligible project costs and does not require repayment unless specific employment levels are not met. If such a condition occurs, repayments are guaranteed to DBED by the County. Mack Trucks, Inc. is contractually obligated to the County to reimburse any payments occurring as a result of the guarantee. As of June 30, 2021, there is no effect on amounts reported on the County's statement of net position or statement of activities as a result of this guarantee.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

17. CONTINGENCIES AND COMMITMENTS (continued)

Board of Education

In the normal course of operations, the School System is subject to lawsuits and claims. In the opinion of management, the disposition of such lawsuits and claims will not have a material effect on the School System's financial position or results of operations.

As of June 30, 2021, the School System had entered into various school construction commitments, that will be funded by the State of Maryland or County sources, totaling approximately \$14,935,246 and are included in encumbrances.

The School System leases classroom space, cafeteria space, storage, and parking deck passes for the Barbara Ingram School for the Arts. These leases are renewable on an annual basis. The lease for the parking deck spaces does not have a set term. Total required minimum monthly payments for the year ended June 30, 2022 are approximately \$50,098. Rent expense for these leases amounted to \$67,402 for the year ended June 30, 2021.

As of June 30, 2020, the School System had outstanding purchase orders and contracts of \$13,801,263. These amounts are partially included in assigned fund balance in the appropriate funds.

Current expense fund - unrestricted	\$ 8,579,920
Current expense fund - restricted	1,096,829
Capital projects fund	10,684,293
Food services fund	28,260

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

17. CONTINGENCIES AND COMMITMENTS (continued)

Board of Education (continued)

The School System participates in a number of state and federally assisted grant programs, which are subject to financial and compliance audits by the grantors or their representatives. Such federal programs were audited in accordance with *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* for the current year. The amount of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the School System expects such amounts, if any, to be immaterial.

18. COMMITTED AND ASSIGNED FUND BALANCES

Fund balances reflected in the governmental funds balance sheet as of June 30, 2021 are categorized as follows:

	General Fund	Capital Projects Fund	Non-Major Governmental Funds	Total
Non-Spendable				
Inventory	\$ 832,151	\$ -	\$ -	\$ 832,151
Long-term receivable	315,114	-	-	315,114
Restricted				
Programs and activities	540,318	-	2,369,675	2,909,993
Workers compensation	180,000	-	-	180,000
Capital projects	-	31,127,279	-	31,127,279
Committed				
Contingencies	57,916,678	-	-	57,916,678
Programs and activities	2,202,356	-	2,367,959	4,570,315
Capital projects	-	67,624,643	-	67,624,643
Assigned				
Programs and activities	12,467	-	207,585	220,052
Totals	\$ 61,999,084	\$ 98,751,922	\$ 4,945,219	\$ 165,696,225

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

19. RETIREMENT PLAN - FIRE AND RESCUE VOLUNTEERS

On September 26, 2000, the Board of County Commissioners approved the Volunteer Length of Service Award Program (LOSAP), a defined benefit plan for eligible volunteers of Washington County fire, rescue, emergency medical services or support organizations. LOSAP, which will be funded entirely by the County General Fund, provides benefit payments to volunteers who have completed certain eligibility and years of service requirements. An active volunteer who has attained age 62 and has been credited with a minimum of 25 years of active LOSAP Service is eligible to receive, until his or her death, a monthly benefit payment of \$200, or may elect an actuarially reduced benefit in the form of a joint survivor annuity.

An active volunteer, who has completed more than 25 years of Active LOSAP Service Credit, is eligible to receive, until his or her date of death, an additional monthly benefit payment of \$15 for each year of active LOSAP service credit in excess of 25 years, not to exceed a total monthly benefit payment of \$350. No LOSAP benefits were paid before January 1, 2007. Generally, a volunteer must be an active volunteer on or after January 1, 2007, to be eligible for any benefit under LOSAP. LOSAP also provides for death and disability benefits.

Investments

The table below summarizes the target asset class weighting, along with the allowable ranges for each class.

<u>Investment Type</u>	<u>Range</u>	<u>Target</u>
Equities:		
Domestic	28-48%	38%
International	12-32%	22%
Options/ Defensive Equity	5-25%	15%
Private Credit/ High Yield	0-15%	10%
Fixed Income:		
Investment Grade	3-23%	13%
Money Market	0-10%	2%

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

19. RETIREMENT PLAN - FIRE AND RESCUE VOLUNTEERS (continued)

Investments (continued)

The long-term expected rate of return on pension plan investments was determined using a standard building block approach. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and adding expected inflation. Best estimates of arithmetic assumed rates of return for each class included in the pension plans' general target asset allocation as of June 30, 2021 is as follows:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Domestic Equity	38%	5.7%
International Equity	22%	6.2%
Options / Defensive Equity	15%	4.8%
High Yield	10%	5.6%
Core Fixed Income	13%	2.1%
Cash	2%	0.3%
Inflation		2.0%
Total	100%	

Net pension liability

The net pension liability is equal to the total pension liability minus the net position of the plan. The result as of June 30, 2021 is as follows:

Total pension liability	\$ 12,245,124
Net position	(12,498,357)
Net pension liability	<u>\$ (253,233)</u>

Net position as a percentage of total pension liability is 102.07%.

Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability of the plan, calculated using a discount rate of 7.25% as well as what the plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.25%) or 1-percentage point higher (8.25%) than the current rate:

	1.0% decrease 6.25%	Current rate 7.25%	1.0% increase 8.25%
Net pension liability	<u>\$ 1,206,192</u>	<u>\$ (253,233)</u>	<u>\$ (1,468,998)</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

19. RETIREMENT PLAN - FIRE AND RESCUE VOLUNTEERS (continued)

Pension expense and deferred outflows of resources and deferred inflows of resources

For the year ended June 30, 2021, the County recognized pension expense of \$(502,658). As of June 30, 2021, the County reported deferred outflows of resources and deferred inflows of resources related to the length of service award program from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 1,043,353	\$ 1,056,588
Change in assumptions	477,705	106,567
Net difference between projected and actual investment earnings	-	1,486,476
Total	\$ 1,521,058	\$ 2,649,631

The above amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the pension expense as follows:

Years Ended June 30,	Amount
2022	\$ (830,711)
2023	(44,122)
2024	(74,831)
2025	(310,981)
2026	118,820
Thereafter	13,252
Total	\$ (1,128,573)

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

20. TAX ABATEMENTS

Washington County provides tax abatements and credits to encourage economic development: the Job Creation & Capital Investment Real Property Tax Credit, the New Jobs Tax Credit, Pad-Ready Stie Commercial Stimulus Credit, and the Enterprise Zone Tax Credit.

Job Creation & Capital Investment Real Property Tax Credit Program

This tax credit program ranges from six (6) years to fifteen (15) years in tax credits on the County portion of real estate taxes for qualified businesses that either expand or locate and increase employment in Washington County. There are three opportunities:

A. An existing business entity (1) must obtain at least an additional 1,500 square feet of new or expanded premises; (2) must employ at least one (1) individual in a new, permanent full-time position during a 12-month period during which the business entity must obtain and occupy the new or expanded premises. The tax credit is 52% during years one and two; 39% during years three and four; and 26% during years five and six.

B. (1) Must obtain at least 2,500 square feet; (2) employ at least five additional new, permanent full-time employees during a 24-month period. The tax credit is 30% during years one and two; 20% during years three and four; and 10% during years five and six.

C. (1) Must invest \$10,000,000 in capital improvements; (2) create 100 new, permanent full-time employees. Tax credit is 100% for each of the first five taxable years; 75% for year six through ten; 50% for years 11 through 15.

In FY2021, utilization of this program was not material.

New Jobs Tax Credit Program

This program provides a six-year tax credit for qualified businesses that either expand or relocate in Washington County. The credit applies to Washington County's real property tax on real property owned or leased by the business and on personal property owned by that business. The amount of the New Jobs Tax Credit a business may claim against County taxes imposed on the assessed value of the new or expanded premises in which the credit is allowed is:

- 52% during the first (1st) and second (2nd) taxable years
- 39% during the third (3rd) and fourth (4th) taxable years
- 26% during the fifth (5th) and sixth (6th) taxable years

To qualify for the program, a business must:

- Either construct or expand its operations in Washington County by a minimum of 10,000 square feet,
- Employ at least 25 persons in new, permanent full-time positions located at the new or expanded premises in Washington County,

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

20. TAX ABATEMENTS (continued)

- Pay 50% of those new jobs at least 135% of the average weekly wage per Washington County worker as reported by the Maryland Department of Labor at the end of the previous calendar years, and,
- Be in a Priority Funding Area as designated in Title 5, Subtitle 7B of the State Finance and Procurement Article.

In FY2021, there was no utilization of this program.

Pad-Ready Site Commercial Stimulus Program

A commercial property stimulus program that offers a qualified project a three-year tax credit against the County real property tax on four-tenths of one percent (0.004) of construction costs of the new improvement on the approved parcel.

This program is a valued part of our local business incentive package and considered integral in spurring economic growth in Washington County. Qualifying projects are entitled to priority plan review by the Washington County Development Advisory Committee, deferral of County Site Plan application and review fees and a real-estate tax credit issuance once buildings are constructed and occupied. The tax credit is to be 0.4 of a percent (.004%) of the construction cost of the new improvement as determined by this office and will apply for three consecutive years. The credit is limited to the lesser of three years or until the parcel is further developed.

In FY2021, there was zero utilization of this program.

21. NEW ACCOUNTING PRONOUNCEMENTS

The GASB issued Statement No. 84, *Fiduciary Activities*; Statement No. 90, *Majority Equity Interests—an amendment of GASB Statements No. 14 and No. 61*; and Implementation Guide No. 2019-2, *Fiduciary Activities*; which all took effect during FY 2021. These statements have an immaterial effect on the County's financial statements.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Notes to the Financial Statements

June 30, 2021

21. NEW ACCOUNTING PRONOUNCEMENTS (continued)

The GASB has issued Statement No. 87, *Leases*; Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*; Statement No. 91, *Conduit Debt Obligations*; Statement No. 92, *Omnibus 2020*; Statement No. 93, *Replacement of Interbank Offered Rates*; Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*; Statement No. 96, *Subscription-Based Information Technology Arrangements*; Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans—an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32*; Implementation Guide No. 2019-1, *Implementation Guidance Update—2019*; and Implementation Guide No. 2019-3, *Leases*; which will require adoption in the future, if applicable. Some of these statements and implementation guides will have a material effect on the County's financial statements once implemented. The County will be analyzing the effects of these pronouncements and plans to adopt them, as applicable, by their effective dates.

REQUIRED SUPPLEMENTARY INFORMATION

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COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Schedule of Changes in Net OPEB Liability and Related Ratios June 30, 2021

	2021	2020	2019	2018	2017
Total pension liability					
Service Cost: Retirement benefits Administration	\$ 756,448	\$ 782,686	\$ 983,258	\$ 1,025,563	\$ 954,012
Interest	961,217	961,904	1,577,724	1,680,908	1,546,680
Differences between expected and actual experiences	(1,490,139)	(367,885)	(239,377)	(3,216,054)	-
Changes of assumptions	(53,646)	(838,141)	(9,622,292)	(223,390)	-
Benefit payments	(631,096)	(533,287)	(641,700)	(655,923)	(147,184)
Net changes in total OPEB liability	(457,216)	5,277	(7,942,387)	(1,388,896)	2,353,508
Total OPEB liability - beginning	13,723,498	13,718,221	21,660,608	23,049,504	20,695,996
Total OPEB liability - ending (a)	<u>\$ 13,266,282</u>	<u>\$ 13,723,498</u>	<u>\$ 13,718,221</u>	<u>\$ 21,660,608</u>	<u>\$ 23,049,504</u>
Plan fiduciary net position					
Contributions - employer	\$ 12,832	\$ 14,879	\$ 641,700	\$ 1,877,923	\$ 1,347,184
Net investment income	6,924,233	922,876	1,324,499	1,702,823	1,919,215
Benefit payments	(631,096)	(533,287)	(641,700)	(655,923)	(147,184)
Administrative expense	(22,037)	(46,687)	(108,008)	(21,763)	-
Net changes in plan fiduciary net position	6,283,932	357,781	1,216,491	2,903,060	3,119,215
Plan fiduciary net positions - beginning	24,654,510	24,296,729	23,080,238	20,177,178	17,057,963
Plan fiduciary net positions - ending (b)	<u>\$ 30,938,442</u>	<u>\$ 24,654,510</u>	<u>\$ 24,296,729</u>	<u>\$ 23,080,238</u>	<u>\$ 20,177,178</u>
County's net OPEB - liability - ending (a) - (b)	\$ (17,672,160)	\$ (10,931,012)	\$ (10,578,508)	\$ (1,419,630)	\$ 2,872,326
Plan fiduciary net position as a percentage of total pension liability	233.21%	179.65%	177.11%	106.55%	87.54%
Covered employee payroll	N/A	N/A	N/A	N/A	N/A
Net liability as a percentage of covered payroll	N/A	N/A	N/A	N/A	N/A
Annual money-weighted rate of return, net of investment expense	28.09%	3.80%	5.74%	8.44%	11.25%
Notes to schedule:					
This information is not available for FY16 and prior.					
Benefit changes	None.				
Change of assumptions	The discount rate was changed as follows:				
The discount rate changes year-to-year:	7.25%	7.25%	7.25%	7.50%	7.50%
The medical trend was updated to the latest model released by the SOA.					

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Schedule of OPEB Trust Fund Employer Contributions June 30, 2021

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Actuarially determined contribution	\$ -	\$ -	\$ -	\$ 950,000	\$ 1,261,000
Contributions in relation to the actuarially determined contributions	12,832	14,879	641,700	1,877,923	1,347,184
Contributions deficiency (excess)	<u>\$ (12,832)</u>	<u>\$ (14,879)</u>	<u>\$ (641,700)</u>	<u>\$ (927,923)</u>	<u>\$ (86,184)</u>
Covered employee payroll	N/A	N/A	N/A	N/A	N/A
Contributions as a percentage of covered employee payroll	N/A	N/A	N/A	N/A	N/A

Notes to schedule:

Benefit changes None.

Valuation date 1/1/2021

Changes of assumptions The medical trend was updated to the latest model released by the SOA and excludes the impact of the Cadillac Tax.

Methods and assumptions used to determine contribution rates:

Valuation Date	1/1/2021
Actuarial cost method	Entry Age Normal
Amortization method	Level percent of payroll
Remaining amortization period	17 years for FYE 2021
Asset valuation method	Market value of assets
Investment rate of return	7.25% for FYE 2019 and after, 7.50% for FYE 2017 and 2018
Payroll growth rate	3.00%
Inflation	2.50%
Healthcare cost trend rate	The trend for 2021 is 4.9%. The ultimate trend is 4.0%.

This information is not available for FYE 16 and prior.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Schedule of Changes in Pension Fund Net Pension Liability and Related Ratios – General Employees’ Pension Fund June 30, 2021

	2021	2020	2019	2018	2017	2016	2015	2014
Total pension liability								
Service Cost: Retirement benefits Administration	\$ 6,949,190	\$ 7,011,877	\$ 6,564,304	\$ 5,050,740	\$ 4,903,615	\$ 3,124,202	\$ 3,508,850	\$ 6,922,217
Interest	17,648,545	17,001,079	16,190,295	15,612,649	11,595,913	10,745,024	10,252,003	7,708,164
Benefit payments, including refunds of member contributions	(11,241,936)	(15,048,127)	(9,973,991)	(8,172,571)	(8,860,156)	(7,789,289)	(6,880,888)	(6,004,033)
Changes of benefit terms	(1,368,197)	(1,937,366)	(299,442)	-	22,002,473	1,358,032	-	-
Differences between expected and actual experiences	-	-	1,239,143	3,555,655	3,657,687	6,532,000	-	-
Changes of assumptions	-	-	-	-	19,913,151	2,532,160	-	-
Net changes in total pension liability	11,987,602	7,027,463	13,720,309	16,046,473	53,212,683	16,502,129	6,879,965	8,626,348
Total pension liability - beginning	249,049,177	242,021,714	228,301,405	212,254,932	159,042,249	142,540,120	135,660,155	127,033,807
Total pension liability - ending (a)	<u>\$ 261,036,779</u>	<u>\$ 249,049,177</u>	<u>\$ 242,021,714</u>	<u>\$ 228,301,405</u>	<u>\$ 212,254,932</u>	<u>\$ 159,042,249</u>	<u>\$ 142,540,120</u>	<u>\$ 135,660,155</u>
Plan fiduciary net position								
Contributions - employer	\$ 19,210,540	\$ 12,137,468	\$ 11,825,000	\$ 10,510,000	\$ 7,010,000	\$ 6,621,156	\$ 6,786,549	\$ 6,017,521
Contributions - member	2,527,417	2,183,984	2,119,985	2,094,346	1,955,511	1,873,710	1,871,200	1,876,133
Net investment income	37,174,903	5,025,847	6,676,652	9,409,621	10,676,800	628,709	4,747,193	12,817,264
Receipts of In-kind	-	-	-	-	-	-	220,613	-
Benefit payments, including refunds of member contributions	(11,241,936)	(15,048,127)	(9,973,991)	(8,172,571)	(8,860,156)	(7,789,289)	(6,880,887)	(6,004,103)
Administrative expense	(138,164)	(172,390)	(175,860)	(150,795)	(130,631)	(98,464)	(604,197)	(238,016)
Net changes in plan fiduciary net position	47,532,760	4,126,782	10,471,786	13,690,601	10,651,524	1,235,822	6,140,471	14,468,799
Plan fiduciary net positions - beginning	132,288,002	128,161,220	117,689,434	103,998,833	93,347,309	92,111,487	85,971,016	71,502,217
Plan fiduciary net positions - ending (b)	<u>\$ 179,820,762</u>	<u>\$ 132,288,002</u>	<u>\$ 128,161,220</u>	<u>\$ 117,689,434</u>	<u>\$ 103,998,833</u>	<u>\$ 93,347,309</u>	<u>\$ 92,111,487</u>	<u>\$ 85,971,016</u>
County's net pension - liability - ending (a) - (b)	\$ 81,216,017	\$ 116,761,175	\$ 113,860,494	\$ 110,611,971	\$ 108,256,099	\$ 65,694,940	\$ 50,428,633	\$ 49,689,139
Plan fiduciary net position as a percentage of total pension liability	68.89%	53.12%	52.95%	51.55%	49.00%	58.69%	64.62%	63.37%
Covered employee payroll	\$ 38,896,000	\$ 39,131,000	\$ 36,785,000	\$ 34,848,986	\$ 33,462,000	\$ 31,662,000	\$ 33,098,009	\$ 35,288,757
Net liability as a percentage of covered payroll	208.80%	298.39%	309.53%	317.40%	323.52%	207.49%	152.36%	140.81%
Annual money-weighted rate of return, net of investment expense	28.10%	3.92%	5.67%	9.05%	11.44%	0.68%	5.52%	17.93%

Notes to schedule:

This information is not available for FY13 and prior.

Benefit changes: None.

Change of assumptions: None.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Schedule of General Employees' Pension Fund Employer Contributions June 30, 2021

	2021	2020	2019	2018	2017	2016	2015	2014
Actuarially determined contribution	\$ 11,183,000	\$ 10,916,000	\$ 11,819,000	\$ 10,510,000	\$ 7,009,000	\$ 6,621,000	\$ 6,786,549	\$ 6,442,087
Contributions in relation to the actuarially determined contributions	19,210,540	12,137,000	11,825,000	10,510,000	7,010,000	6,621,000	6,786,549	6,017,521
Contributions deficiency (excess)	<u>\$ (8,027,540)</u>	<u>\$ (1,221,000)</u>	<u>\$ (6,000)</u>	<u>\$ -</u>	<u>\$ (1,000)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 424,566</u>
Covered employee payroll	\$ 38,896,000	\$ 39,131,000	\$ 36,785,000	\$ 34,848,986	\$ 33,462,000	\$ 31,662,000	\$ 33,098,009	\$ 35,288,757
Contributions as a percentage of covered employee payroll	49.39%	31.02%	32.15%	30.16%	20.95%	20.91%	20.50%	17.05%

Notes to schedule:

Valuation date Actuarially determined contribution amounts are calculated as of the beginning of the fiscal year (July 1) for the year immediately following the fiscal year.
Actuarial valuations are performed every year.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Projected Unit Credit
Amortization method	Level Dollar Amount
Remaining amortization period	18 years (closed)
Asset valuation method	5-year smoothed market
Inflation	3.00%
Salary increases	Rates vary by participant service
Investment rate of return	7.25%, net of pension plan investment expense, including inflation
Retirement age	Rates vary by participant age and service
Mortality	RP-2014 Total Dataset with fully generational projection using scale MP-2015

This information is not available for FY13 and prior.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Schedule of Changes in Pension Fund Net Pension Liability and Related Ratios – Length of Service Award Fund June 30, 2021

	2021	2020	2019	2018	2017	2016	2015	2014
Total pension liability								
Service Cost: Retirement benefits Administration	\$ 246,501	\$ 237,335	\$ 226,280	\$ 244,565	\$ 234,716	\$ 157,984	\$ 143,037	\$ 147,049
Interest	826,896	823,402	707,838	702,309	580,130	968,187	922,814	872,518
Differences between expected and actual experiences	92,770	(222,174)	925,489	24,530	995,034	(6,285,232)	-	-
Changes of assumptions	-	(149,195)	343,476	-	356,243	906,099	-	-
Benefit payments, including refunds of member contributions	(653,016)	(629,306)	(588,909)	(555,590)	(518,538)	(490,872)	(461,316)	(431,634)
Net changes in total pension liability	513,151	60,062	1,614,174	415,814	1,647,585	(4,743,834)	604,535	587,933
Total pension liability - beginning	11,731,973	11,671,911	10,057,737	9,641,923	7,994,338	12,738,172	12,133,637	11,545,704
Total pension liability - ending (a)	<u>\$ 12,245,124</u>	<u>\$ 11,731,973</u>	<u>\$ 11,671,911</u>	<u>\$ 10,057,737</u>	<u>\$ 9,641,923</u>	<u>\$ 7,994,338</u>	<u>\$ 12,738,172</u>	<u>\$ 12,133,637</u>
Plan fiduciary net position								
Contributions - employer	\$ 564,557	\$ 564,557	\$ 460,000	\$ 600,000	\$ 600,000	\$ -	\$ 600,000	\$ 600,000
Net investment income	2,866,396	347,769	503,259	721,822	852,460	55,233	381,511	1,074,025
Receipts of In-kind	-	-	-	-	-	-	-	15,232
Benefit payments, including refunds of member contributions	(653,016)	(629,306)	(588,909)	(555,590)	(518,538)	(490,872)	(461,316)	(431,634)
Administrative expense	(14,195)	(29,543)	(34,803)	(35,075)	(30,524)	(20,610)	(23,215)	(27,429)
Net changes in plan fiduciary net position	2,763,742	253,477	339,547	731,157	903,398	(456,249)	496,980	1,230,194
Plan fiduciary net positions - beginning	9,734,615	9,481,138	9,141,591	8,410,434	7,507,036	7,963,285	7,466,305	6,236,111
Plan fiduciary net positions - ending (b)	<u>\$ 12,498,357</u>	<u>\$ 9,734,615</u>	<u>\$ 9,481,138</u>	<u>\$ 9,141,591</u>	<u>\$ 8,410,434</u>	<u>\$ 7,507,036</u>	<u>\$ 7,963,285</u>	<u>\$ 7,466,305</u>
County's net pension - liability - ending (a) - (b)	\$ (253,233)	\$ 1,997,358	\$ 2,190,773	\$ 916,146	\$ 1,231,489	\$ 487,302	\$ 4,774,887	\$ 4,667,332
Plan fiduciary net position as a percentage of total pension liability	102.07%	82.98%	81.23%	90.89%	87.23%	93.90%	62.52%	61.53%
Covered employee payroll	NA	NA	NA	NA	NA	NA	NA	NA
Net liability as a percentage of covered payroll	NA	NA	NA	NA	NA	NA	NA	NA
Annual money-weighted rate of return, net of investment expense	29.45%	3.67%	5.51%	8.58%	11.36%	0.69%	5.11%	17.22%

Notes to schedule:

This information is not available for FY13 and prior.

Benefit changes

None.

Change of assumptions

None.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Schedule of Volunteer Length of Service Award Fund Employer Contributions June 30, 2021

	2021	2020	2019	2018	2017	2016	2015	2014
Actuarially determined contribution	\$ 565,000	\$ 565,000	\$ 455,000	\$ 467,000	\$ 467,000	\$ -	\$ 600,000	\$ 585,843
Contributions in relation to the actuarially determined contributions	565,000	565,000	460,000	600,000	600,000	-	600,000	600,000
Contributions deficiency (excess)	\$ -	\$ -	\$ (5,000)	\$ (133,000)	\$ (133,000)	\$ -	\$ -	\$ (14,157)
Covered employee payroll	NA	NA	NA	NA	NA	NA	NA	NA
Contributions as a percentage of covered employee payroll	NA	NA	NA	NA	NA	NA	NA	NA

Notes to schedule:

Valuation date Actuarially determined contribution amounts are calculated as of the beginning of the calendar year (January 1) for the year immediately following the fiscal year.
Actuarial valuations are performed every year.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Projected Unit Credit
Amortization method	Level Percentage of Payroll
Remaining amortization period	11 to 15 years (closed)
Asset valuation method	Market Value
Inflation	3.00%
Salary increases	None
Investment rate of return	7.25%, net of pension plan investment expense, including inflation
Retirement age	Normal retirement age
Mortality	Pub-2010 Safety Retirees Headcount-Weighted Mortality with fully generational projection using scale MP2019

This information is not available for FY13 and prior.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Combining Statements of Financial Schedules June 30, 2021

Non-Major Governmental Funds

The Grant Management Fund is a special revenue fund used to account for all activities conducted by this department of the County. The Grant Management core function is to coordinate services and identify needs of the children, youth and families of Washington County.

Cascade Town Centre is a special revenue fund used to account for certain maintenance related expenditures at the former Fort Ritchie Army site.

The Inmate Welfare Fund is a special revenue fund used to account for commissary activities at the Washington County Detention Center and other inmate related revenue and expenses.

The Contraband Fund is a special revenue fund used for the deposit and temporary holding of seized U.S. Currency related to Narcotics Investigations. These monies are held in escrow pending civil or criminal court proceedings or abandonment. Released funds are used for law enforcement related expenses within Washington County at the discretion of the Board of Directors for the Washington County Narcotics Task Force.

The Agricultural Education Center Fund is a special revenue fund used to account for all transactions of the Agricultural Education Center (Center). The purpose of this Center is to promote agricultural pursuits in Washington County and to educate the general public and members of the agricultural community in all areas regarding agriculture in the County.

The Hotel Rental Tax Fund is a special revenue fund for accounting of taxes collected on transient charges paid to a hotel or motel located in the County, and for the distribution of the tax revenue to the Hagerstown/Washington County Convention and Visitors Bureau, municipalities and for special projects for the County.

The Gaming Fund is a special revenue fund for accounting of permits and licensing fees, for tip jar and bingo gaming activity. The Gaming Fund distributes funds to the various fire and rescue companies and charitable organizations in the County.

The Land Preservation Fund is a special revenue fund established to account for State and County programs related to preserving agriculture land in the County. A portion of the County's transfer tax is used to purchase permanent easements through an installment purchase program and a portion of the transfer tax is remitted to the State for the purchase of easements and transferable development rights.

The Hagerstown/Eastern Panhandle Metropolitan Planning Organization (HEPMPO) Fund is a special revenue fund used to account for transportation planning activities. The objective of the organization is to ensure that a continuing, cooperative, and comprehensive approach for short- and long-range transportation planning is established and maintained for the metropolitan area.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Combining Statements of Financial Schedules (continued) June 30, 2021

Non-Major Proprietary Funds

The Public Transit Fund accounts for the activities of the public bus transportation system.

The Golf Course Fund accounts for activities at the Black Rock Golf Course including an 18-hole golf course, a full-service pro shop, and a public restaurant.

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Combining Balance Sheet – Non-Major Governmental Funds As of June 30, 2021

	Grant Management	Cascade Town Centre	Inmate Welfare	Contraband	Agricultural Education Center	Hotel Rental Tax	Gaming	Land Preservation	HEPMPO	Total Non-major Funds
ASSETS										
Cash	\$ -	\$ 1,858,978	\$ 317,972	\$ 380,614	\$ 19,616	\$ 1,751,918	\$ 2,027,456	\$ 1,960,536	\$ -	\$ 8,317,090
Accounts receivable	-	-	-	-	-	248,222	138,067	-	-	386,289
Due from other governmental agencies	3,772,528	-	-	-	-	-	-	-	262,961	4,035,489
TOTAL ASSETS	<u>\$ 3,772,528</u>	<u>\$ 1,858,978</u>	<u>\$ 317,972</u>	<u>\$ 380,614</u>	<u>\$ 19,616</u>	<u>\$ 2,000,140</u>	<u>\$ 2,165,523</u>	<u>\$ 1,960,536</u>	<u>\$ 262,961</u>	<u>\$ 12,738,868</u>
LIABILITIES AND FUND BALANCES										
LIABILITIES										
Accounts payable	\$ 489,563	\$ 3,615	\$ 16,099	\$ 1,933	\$ 10,524	\$ 332,198	\$ 1,994,941	\$ 142,376	\$ 31,014	\$ 3,022,263
Accrued expenses	10,955	-	483	-	2,438	-	7,347	3,647	1,267	26,137
Due to other funds	48,184	-	-	-	-	-	-	-	192,818	241,002
Unearned revenue	3,215,976	-	-	-	-	-	38,725	492,316	-	3,747,017
Other liabilities	-	200	-	347,972	-	-	-	409,058	-	757,230
TOTAL LIABILITIES	<u>3,764,678</u>	<u>3,815</u>	<u>16,582</u>	<u>349,905</u>	<u>12,962</u>	<u>332,198</u>	<u>2,041,013</u>	<u>1,047,397</u>	<u>225,099</u>	<u>7,793,649</u>
FUND BALANCES										
Restricted	-	-	301,390	-	-	1,667,942	-	400,343	-	2,369,675
Committed	-	1,855,163	-	-	-	-	-	512,796	-	2,367,959
Assigned	7,850	-	-	30,709	6,654	-	124,510	-	37,862	207,585
TOTAL FUND BALANCES	<u>7,850</u>	<u>1,855,163</u>	<u>301,390</u>	<u>30,709</u>	<u>6,654</u>	<u>1,667,942</u>	<u>124,510</u>	<u>913,139</u>	<u>37,862</u>	<u>4,945,219</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 3,772,528</u>	<u>\$ 1,858,978</u>	<u>\$ 317,972</u>	<u>\$ 380,614</u>	<u>\$ 19,616</u>	<u>\$ 2,000,140</u>	<u>\$ 2,165,523</u>	<u>\$ 1,960,536</u>	<u>\$ 262,961</u>	<u>\$ 12,738,868</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Combining Statement of Revenue, Expenditures, and Changes in Fund Balances – Non-Major Governmental Funds For the Year Ended June 30, 2021

	Grant Management	Cascade Town Centre	Inmate Welfare	Contraband	Agricultural Education Center	Hotel Rental Tax	Gaming	Land Preservation	HEPMPO	Total Non-major Funds
REVENUE										
Other local taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,767,491	\$ -	\$ 207,658	\$ -	\$ 1,975,149
Licenses and permits	-	-	-	-	-	-	2,649,910	-	-	2,649,910
Charges for services	-	-	492,736	-	33,165	-	-	-	-	525,901
Reimbursed expenses	-	7,005	-	-	1,080	-	-	-	-	8,085
Miscellaneous revenues	44,718	1,865,607	108,133	57,981	-	-	750	-	24,196	2,101,385
Shared taxes and grants	2,198,406	-	-	-	-	-	-	2,134,795	438,692	4,771,893
TOTAL REVENUE	<u>2,243,124</u>	<u>1,872,612</u>	<u>600,869</u>	<u>57,981</u>	<u>34,245</u>	<u>1,767,491</u>	<u>2,650,660</u>	<u>2,342,453</u>	<u>462,888</u>	<u>12,032,323</u>
EXPENDITURES										
Public safety	-	-	490,177	149,697	-	-	1,230,838	-	-	1,870,712
Parks, recreation and culture	-	-	-	-	232,854	-	-	-	-	232,854
Land preservation	-	-	-	-	-	-	-	2,546,937	-	2,546,937
General operations	162,553	547,003	-	-	-	220,185	186,091	-	-	1,115,832
Community promotion	2,363,123	-	-	-	-	1,358,294	1,235,640	-	465,608	5,422,665
TOTAL EXPENDITURES	<u>2,525,676</u>	<u>547,003</u>	<u>490,177</u>	<u>149,697</u>	<u>232,854</u>	<u>1,578,479</u>	<u>2,652,569</u>	<u>2,546,937</u>	<u>465,608</u>	<u>11,189,000</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(282,552)</u>	<u>1,325,609</u>	<u>110,692</u>	<u>(91,716)</u>	<u>(198,609)</u>	<u>189,012</u>	<u>(1,909)</u>	<u>(204,484)</u>	<u>(2,720)</u>	<u>843,323</u>
OTHER FINANCING SOURCES										
Transfers in	273,080	150,000	-	-	199,610	239,000	-	435,440	27,700	1,324,830
Transfers out	-	-	-	-	-	(24,747)	-	-	-	(24,747)
TOTAL OTHER FINANCING SOURCES (USES)	<u>273,080</u>	<u>150,000</u>	<u>-</u>	<u>-</u>	<u>199,610</u>	<u>214,253</u>	<u>-</u>	<u>435,440</u>	<u>27,700</u>	<u>1,300,083</u>
NET CHANGES IN FUND BALANCES	<u>(9,472)</u>	<u>1,475,609</u>	<u>110,692</u>	<u>(91,716)</u>	<u>1,001</u>	<u>403,265</u>	<u>(1,909)</u>	<u>230,956</u>	<u>24,980</u>	<u>2,143,406</u>
FUND BALANCES - BEGINNING OF YEAR	<u>17,322</u>	<u>379,554</u>	<u>190,698</u>	<u>122,425</u>	<u>5,653</u>	<u>1,264,677</u>	<u>126,419</u>	<u>682,183</u>	<u>12,882</u>	<u>2,801,813</u>
FUND BALANCES - END OF YEAR	<u>\$ 7,850</u>	<u>\$ 1,855,163</u>	<u>\$ 301,390</u>	<u>\$ 30,709</u>	<u>\$ 6,654</u>	<u>\$ 1,667,942</u>	<u>\$ 124,510</u>	<u>\$ 913,139</u>	<u>\$ 37,862</u>	<u>\$ 4,945,219</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Combining Statement of Net Position – Non-Major Proprietary Funds As of June 30, 2021

	Public Transit Fund	Golf Course Fund	Total Non-Major Funds
ASSETS			
Current Assets:			
Cash and short-term investments	\$ 703,841	\$ 831,560	\$ 1,535,401
Accounts receivable	30	1,825	1,855
Unbilled receivables	40	-	40
Due from other governmental agencies	584,985	-	584,985
Inventories	169,534	28,004	197,538
Total current assets	1,458,430	861,389	2,319,819
Noncurrent Assets:			
Projects under construction	4,752	-	4,752
Property plant and equipment	7,215,857	5,103,702	12,319,559
Accumulated depreciation	(4,888,543)	(3,137,102)	(8,025,645)
Total noncurrent assets	2,332,066	1,966,600	4,298,666
TOTAL ASSETS	3,790,496	2,827,989	6,618,485
LIABILITIES			
Current Liabilities:			
Accounts payable	40,786	77,380	118,166
Accrued expenses	81,335	45,198	126,533
Compensated absences	67,881	25,791	93,672
Other liabilities	-	53,148	53,148
Total current liabilities	190,002	201,517	391,519
Noncurrent Liabilities:			
Compensated absences	22,627	8,597	31,224
Total noncurrent liabilities	22,627	8,597	31,224
TOTAL LIABILITIES	212,629	210,114	422,743
NET POSITION			
Net investment in capital assets	2,332,066	1,966,600	4,298,666
Unrestricted	1,245,801	651,275	1,897,076
TOTAL NET POSITION	\$ 3,577,867	\$ 2,617,875	\$ 6,195,742

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Combining Statement of Revenue, Expenses and Changes in Fund Net Position – Non-Major Proprietary Funds For the Year Ended June 30, 2021

	Public Transit Fund	Golf Course Fund	Total Non-Major Funds
OPERATING REVENUE			
Charges for services	\$ 258,237	\$ 965,166	\$ 1,223,403
Miscellaneous	2,643	23,928	26,571
TOTAL OPERATING REVENUE	<u>260,880</u>	<u>989,094</u>	<u>1,249,974</u>
OPERATING EXPENSES			
Salaries and wages	1,479,477	405,229	1,884,706
Fringe benefits	651,120	198,513	849,633
Utilities	27,735	48,489	76,224
Insurance	31,531	9,334	40,865
Repairs and maintenance	265,354	74,023	339,377
Supplies	38,322	3,622	41,944
Cost of goods sold	-	85,753	85,753
Contracted services	101,674	4,318	105,992
Rentals and leases	38,867	68,825	107,692
Other operating	227,695	121,836	349,531
Controllable assets	1,810	9,919	11,729
Depreciation	274,622	96,848	371,470
TOTAL OPERATING EXPENSES	<u>3,138,207</u>	<u>1,126,709</u>	<u>4,264,916</u>
OPERATING LOSS	<u>(2,877,327)</u>	<u>(137,615)</u>	<u>(3,014,942)</u>
OTHER INCOME			
Interest, penalties & fees	(1,631)	-	(1,631)
Gain on disposal of assets	-	(8,005)	(8,005)
TOTAL OTHER INCOME	<u>(1,631)</u>	<u>(8,005)</u>	<u>(9,636)</u>
LOSS BEFORE OPERATING TRANSFERS AND GRANTS	<u>(2,878,958)</u>	<u>(145,620)</u>	<u>(3,024,578)</u>
OPERATING TRANSFERS IN	699,760	337,840	1,037,600
OPERATING TRANSFERS OUT	(17,950)	-	(17,950)
GRANTS FOR OPERATIONS	<u>1,949,906</u>	<u>-</u>	<u>1,949,906</u>
LOSS BEFORE CAPITAL TRANSFERS AND GRANTS	<u>(247,242)</u>	<u>192,220</u>	<u>(55,022)</u>
CAPITAL TRANSFERS	54,000	66,000	120,000
GRANTS FOR CAPITAL PROJECTS	<u>300,000</u>	<u>17,957</u>	<u>317,957</u>
CHANGES IN NET POSITION	106,758	276,177	382,935
NET POSITION - BEGINNING OF YEAR	<u>3,471,109</u>	<u>2,341,698</u>	<u>5,812,807</u>
NET POSITION - END OF YEAR	<u>\$ 3,577,867</u>	<u>\$ 2,617,875</u>	<u>\$ 6,195,742</u>

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Combining Statement of Cash Flows – Non-Major Proprietary Funds For the Year Ended June 30, 2021

	Public Transit Fund	Golf Course Fund	Total Non-Major Funds
Cash Flows from Operating Activities			
Receipts from customers	\$ (86,232)	\$ 988,396	\$ 902,164
Payments to suppliers	(738,818)	(378,329)	(1,117,147)
Payments to employees	(2,109,341)	(603,111)	(2,712,452)
Net Cash Used by Operating Activities	(2,934,391)	6,956	(2,927,435)
Cash Flows from Noncapital Financing Activities			
Operating contributions	2,607,791	337,840	2,945,631
Net Cash Provided by Noncapital Financing Activities	2,607,791	337,840	2,945,631
Cash Flows from Capital and Related Financing Activities			
Acquisition and construction of capital assets	10,092	(105,109)	(95,017)
Loss on the sale of assets	-	(8,005)	(8,005)
Interest Expense	(1,631)	-	(1,631)
Contribution for capital acquisitions	354,000	83,957	437,957
Net Cash Provided (Used) by Capital and Related Financing Activities	362,461	(29,157)	333,304
Cash Flows from Investing Activities			
Interest on investments	-	-	-
Net change in cash	35,861	315,639	351,500
Cash, beginning of year	667,980	515,921	1,183,901
Cash, End of Year	\$ 703,841	\$ 831,560	\$ 1,535,401
Capital Lease Obligation	\$ (24,192)	\$ -	\$ (24,192)
Reconciliation of Operating Loss to Net Cash from Operating Activities			
Operating loss	\$ (2,877,327)	\$ (137,615)	\$ (3,014,942)
Adjustments to reconcile operating loss to net cash			
from operating activities:			
Depreciation	274,622	96,848	371,470
Changes in assets and liabilities:			
Accounts receivable	166	(698)	(532)
Unbilled receivables	28	-	28
Due to/from other government entities	(347,306)	-	(347,306)
Inventories	(24,299)	(7,357)	(31,656)
Accounts payable and other liabilities	18,469	46,971	65,440
Accrued expenses	12,212	8,971	21,183
Compensated absences	9,044	(164)	8,880
Net Cash Used by Operating Activities	\$ (2,934,391)	\$ 6,956	\$ (2,927,435)

BUDGET AND ACTUAL SCHEDULE

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Schedule of Revenue, Expenditures, and Changes in Fund Balance-Budget and Actual General Fund For the Year Ended June 30, 2021

	Budgeted Amounts			Variance with Final Budget - Positive (Negative)
	Original	Final	Actual Amounts	
REVENUE				
Property Taxes				
Real property tax	\$ 119,464,580	\$ 119,464,580	\$ 119,460,613	\$ (3,967)
Personal property tax	14,057,110	14,057,110	15,402,221	1,345,111
Property tax interest income	395,000	395,000	508,130	113,130
Other property tax	745,330	745,330	815,374	70,044
State administrative fees	(620,000)	(620,000)	(496,814)	123,186
Property tax discounts and credits	(1,828,950)	(1,828,950)	(1,870,530)	(41,580)
Total Property Taxes	132,213,070	132,213,070	133,818,994	1,605,924
Other Local Taxes				
Income tax	88,483,080	117,483,080	119,254,813	1,771,733
Admissions and amusement tax	210,000	210,000	79,508	(130,492)
Recordation tax	6,000,000	6,000,000	11,001,009	5,001,009
Trailer tax	250,000	250,000	253,943	3,943
Total Other Local Taxes	94,943,080	123,943,080	130,589,273	6,646,193
Other Revenues				
Licenses and permits	1,161,400	1,161,400	1,374,019	212,619
Court costs and fines	1,870,100	1,870,100	1,451,977	(418,123)
Charges for services	1,449,620	1,449,620	1,026,841	(422,779)
Reimbursed expenses	1,003,340	1,003,340	1,106,950	103,610
Miscellaneous revenues	386,970	472,010	625,111	153,101
Grant and shared revenues	2,369,000	22,538,649	22,158,043	(380,606)
Interest income	500,000	500,000	594,245	94,245
Highway revenues	2,409,730	2,410,840	2,252,613	(158,227)
Total Other Revenues	11,150,160	31,405,959	30,589,799	(816,160)
TOTAL REVENUE	238,306,310	287,562,109	294,998,066	7,435,957
EXPENDITURES				
General Government				
Legislative				
County Commissioners	339,730	343,365	344,160	(795)
County Clerk	190,100	169,359	150,905	18,454
County Administrator	356,470	280,002	164,677	115,325
Public Relations & Marketing	467,100	471,625	457,678	13,947
Purchasing	502,630	508,095	491,739	16,356
Total Legislative	1,856,030	1,772,446	1,609,159	163,287
Judicial				
Circuit Court	1,867,230	1,889,930	1,790,270	99,660
Orphan's Court	36,370	36,810	36,178	632
State's Attorney	3,963,170	4,008,417	3,919,608	88,809
Sheriff - Judicial	2,978,600	3,011,376	2,850,450	160,926
Sheriff - Process Servers	167,660	169,764	125,195	44,569
Grants	-	523,826	504,052	19,774
Total Judicial	9,013,030	9,640,123	9,225,753	414,370

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Schedule of Revenue, Expenditures, and Changes in Fund Balance-Budget and Actual General Fund (continued) For the Year Ended June 30, 2021

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
Election Board	\$ 1,393,740	\$ 1,486,703	\$ 1,494,691	\$ (7,988)
Financial Administration				
Budget and Finance	1,566,430	1,606,359	1,520,336	86,023
Independent Auditing	70,000	70,000	61,221	8,779
Treasurer	551,740	552,378	515,436	36,942
Information Technologies	2,670,900	2,643,271	2,545,326	97,945
Total Financial Administration	4,859,070	4,872,008	4,642,319	229,689
County Attorney	738,650	745,942	737,480	8,462
Human Resources	1,064,010	1,034,760	1,006,181	28,579
Planning and Zoning				
Planning and Zoning	805,250	761,923	691,640	70,283
Board of Zoning Appeals	55,840	56,305	43,715	12,590
Grants	-	3,406	3,405	1
Total Planning and Zoning	861,090	821,634	738,760	82,874
Public Works				
Department of Public Works	246,120	248,824	244,510	4,314
Plan Review and Permitting	1,520,230	1,431,202	1,283,022	148,180
Engineering	2,344,110	2,214,740	1,880,691	334,049
Construction	2,147,450	2,134,741	1,955,988	178,753
Total Public Works	6,257,910	6,029,507	5,364,211	665,296
County Owned Buildings				
Martin Luther King Center	99,100	99,100	75,291	23,809
Administrative Building	316,600	306,600	287,734	18,866
Administrative Building II	-	-	(280)	280
Court House	578,090	375,376	372,491	2,885
County Office Building	213,230	213,230	201,739	11,491
Administration Annex	55,110	55,110	43,674	11,436
Central Services	128,300	128,300	192,000	(63,700)
Rental Properties	6,000	6,000	664	5,336
Library Maintenance	44,000	44,000	46,470	(2,470)
Dwyer Center	33,590	33,590	16,668	16,922
Election Board Facility	60,170	70,170	87,731	(17,561)
Senior Center	11,000	11,000	7,164	3,836
Public Facilities Annex	77,600	77,600	77,420	180
Total County Owned Buildings	1,622,790	1,420,076	1,408,766	11,310
Community Promotion				
Contributions to Non-profits	1,719,000	1,719,000	1,714,499	4,501
Business Development	694,220	700,936	631,764	69,172
Grants	-	13,046,949	13,530,637	(483,688)
Total Community Promotion	2,413,220	15,466,885	15,876,900	(410,015)
Total General Government	30,079,540	43,290,084	42,104,220	1,185,864

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Schedule of Revenue, Expenditures, and Changes in Fund Balance-Budget and Actual General Fund (continued) For the Year Ended June 30, 2021

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
Public Safety				
Sheriff Departments				
Patrol	\$ 12,696,080	\$ 12,843,164	\$ 12,260,908	\$ 582,256
Sheriff Auxiliary	-	-	56,171	(56,171)
Narcotics Task Force	956,850	928,192	876,465	51,727
Wash. County Police Academy	99,000	99,000	42,162	56,838
Grants	-	972,548	754,277	218,271
Total Sheriff Departments	13,751,930	14,842,904	13,989,983	852,921
Fire Operations				
Volunteer Fire and Rescue - County Grants	7,576,420	7,697,107	7,241,346	455,761
Air Unit	28,720	36,420	38,784	(2,364)
Special Operations	118,840	182,340	174,606	7,734
Total Fire and Rescue Services	7,723,980	7,915,867	7,454,736	461,131
Corrections				
Detention Center	16,072,200	16,155,120	15,653,877	501,243
Central Booking	1,055,130	1,066,623	930,330	136,293
Day Reporting Center	479,460	482,298	348,386	133,912
Total Corrections	17,606,790	17,704,041	16,932,593	771,448
Other Public Safety				
911 - Communications	5,896,870	5,975,096	5,821,331	153,765
Wireless Communications	1,329,300	1,336,340	1,295,751	40,589
Emergency Management	226,860	210,112	170,472	39,640
EMS Operations	2,785,900	3,036,830	2,826,792	210,038
Fire Operations	2,608,540	2,562,591	2,458,967	103,624
Forensic Investigator	25,000	25,000	33,870	(8,870)
Civil Air Patrol	3,600	3,600	3,600	-
Animal Control	1,401,600	1,401,600	1,401,600	-
Grants	-	5,080,027	4,716,227	363,800
Other Public Safety	14,277,670	19,631,196	18,728,610	902,586
Total Public Safety	53,360,370	60,094,008	57,105,922	2,988,086
Health	2,339,270	2,339,270	2,339,270	-
Social Services	435,560	435,560	435,560	-
Education	113,243,390	113,243,390	113,243,390	-
Parks, Recreation, and Culture				
Total Contributions to Other Agencies	3,182,010	3,182,010	3,182,010	-
Parks Department	2,205,190	1,124,230	1,072,844	51,386
Buildings, Grounds & Facilities	-	1,096,547	883,176	213,371
Martin L. Snook Park Pool	149,000	150,903	103,549	47,354
Parks and Recreation	1,035,260	1,178,893	1,053,071	125,822
Grants	-	1,313	-	1,313
Total Parks, Recreation, and Culture	6,571,460	6,733,896	6,294,650	439,246

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Schedule of Revenue, Expenditures, and Changes in Fund Balance-Budget and Actual General Fund (continued) For the Year Ended June 30, 2021

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
Conservation of Natural Resources				
Weed Control	\$ 318,200	\$ 321,654	\$ 122,445	\$ 199,209
Agricultural Extension Service	240,820	240,820	240,821	(1)
Cooperative Extension	38,730	38,730	38,730	-
Soil Conservation Service	218,180	218,180	218,180	-
Environmental Pest Management	45,500	45,500	7,230	38,270
Total Conservation of Natural Resources	<u>861,430</u>	<u>864,884</u>	<u>627,406</u>	<u>237,478</u>
Highway	<u>11,736,350</u>	<u>11,737,460</u>	<u>11,027,895</u>	<u>709,565</u>
General Operations	<u>518,180</u>	<u>518,180</u>	<u>476,779</u>	<u>41,401</u>
Unallocated Employee Insurance and Benefits	<u>125,000</u>	<u>7,125,000</u>	<u>5,417,016</u>	<u>1,707,984</u>
Intergovernmental				
Golf Course operating transfer	337,840	337,840	337,840	-
HEPMPO operating transfer	9,750	9,750	9,750	-
Land Preservation operating transfer	30,880	30,880	35,440	(4,560)
Utility Administration operating transfer	232,070	232,070	234,355	(2,285)
Water operating transfer	107,370	107,370	107,370	-
Public Transit operating transfer	699,760	699,760	699,760	-
Airport operating transfer	-	-	-	-
Capital Projects operating transfer	800,000	23,109,544	32,109,994	(9,000,450)
Solid Waste operating transfer	496,080	496,080	496,080	-
Gaming operating transfer	-	-	-	-
Grants Management operating transfer	273,080	273,080	273,080	-
Agricultural Education Center operating transfer	199,610	199,610	199,610	-
Cascade Town Centre operating transfer	-	238,350	150,000	88,350
Municipality in lieu of bank shares	38,550	38,550	38,543	7
Total Intergovernmental	<u>3,224,990</u>	<u>25,772,884</u>	<u>34,691,822</u>	<u>(8,918,938)</u>
Billables	<u>-</u>	<u>-</u>	<u>193,162</u>	<u>(193,162)</u>
Debt Service	<u>15,810,770</u>	<u>15,407,493</u>	<u>15,401,668</u>	<u>5,825</u>
TOTAL EXPENDITURES	<u>238,306,310</u>	<u>287,562,109</u>	<u>289,358,760</u>	<u>(1,796,651)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,639,306</u>	<u>\$ 5,639,306</u>
OTHER FINANCING SOURCES (USES)				
Proceeds from capital lease			385,579	
Principal amount of new debt for advance refunding			14,007,250	
Deposit to escrow fund for advance refunding and repayment of loans			(14,007,250)	
TOTAL OTHER FINANCING SOURCES (USES)			<u>385,579</u>	
NET CHANGES IN FUND BALANCE			6,024,885	
FUND BALANCE - BEGINNING			<u>55,974,199</u>	
FUND BALANCE - ENDING			<u>\$ 61,999,084</u>	

OTHER SCHEDULE

COUNTY COMMISSIONERS OF WASHINGTON COUNTY

Local Management Board – Schedule of Revenue and Expenditures – Regulatory Basis For the Year Ended June 30, 2021

REVENUE

Community Partnership Agreement (CPA)	
Governor's Office for Children	\$ 610,885
Non- Community Partnership Agreement (Non-CPA)	
General Fund	273,080
Md State Department of Aging	25,440
Md State Department of Education	410,465
Dept. of Housing and Community Development	1,196,333
Total Non-Community Partnership Agreement Revenue	<u>1,905,318</u>
TOTAL REVENUE	<u>2,516,203</u>

EXPENDITURES

Community Partnership Agreement (CPA)	
Administrative :	
Salaries	60,799
Benefit Costs	47,461
Small office equipment	-
Office supplies	546
Printing expenses	-
Travel Expenses	-
Training	-
Controllable Assets	454
Total CPA Administrative Expenditures	<u>109,260</u>
Programs:	
Western MC Disconnected Youth	41,244
GOC-School Based Mental Health	224,689
Family Centered Support Services	70,940
IACM for Children of Incarcerated Parents	57,996
GOC - Local Care Team Coordinator	49,000
GOC - WC Reengagement Center for Disconnected Youth	57,756
Total CPA Program Expenditures	<u>501,625</u>
Non-Community Partnership Agreement (CPA)	
Administrative:	
Salaries	102,931
Benefit Costs	56,608
Advertising	60
Community Service Awards	400
Dues & Subscriptions	302
Office Supplies	1,070
Personal Mileage	-
Postage	-
Printing Expenses	-
Travel Expenses	-
Entertainment/business expense	-
Training	-
Copy Machine Rental	855
Telephone Expenses	322
Controllable Assets	4
Total Non-CPA Administrative Expenditures	<u>162,552</u>
Programs:	
School Based Mental Health	120,000
Commission on Aging	25,440
MSDE - Healthy Families	410,465
Dept. of Housing and Community Development	1,196,333
Total Non-CPA Program Expenditures	<u>1,752,238</u>
TOTAL EXPENDITURES	<u>2,525,675</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ (9,472)</u>

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**PROPOSED FORM OF OPINION OF BOND COUNSEL
WITH RESPECT TO THE BONDS**

[Date of Issuance]

County Commissioners of Washington County
Hagerstown, Maryland

Dear County Commissioners:

We have acted as Bond Counsel to County Commissioners of Washington County (the “Issuer” or the “County”) in connection with the issuance of its \$_____ County Commissioners of Washington County Public Improvement Bonds of 2022 (the “Bonds”), dated the date hereof. All capitalized terms not defined herein shall have the meanings set forth in the Bonds.

We have examined the law and such certified proceedings and other materials as we deem necessary to render the opinions set forth below. The scope of our engagement as bond counsel extends solely to an examination of the facts and law incident to rendering the opinions specifically expressed herein.

As to questions of fact material to our opinion letter, we have relied upon the certified proceedings of the Issuer and certifications by public officials, without undertaking to verify the same by independent investigation.

We have assumed the accuracy and truthfulness of all public records and of all certifications, documents and other proceedings examined by us that have been executed or certified by public officials acting within the scope of their official capacities, and we have not independently verified the accuracy or truthfulness thereof. We have also assumed the genuineness of the signatures appearing upon such public records, certifications, documents and proceedings.

We have assumed the authenticity of all documents submitted to us as originals, the conformity to original documents of all documents submitted to us as certified or photocopies and the authenticity of the originals of such latter documents.

This opinion letter does not constitute or imply a recommendation of the market or financial value of the Bonds or an assessment of the strength or appropriateness of the covenants by the Issuer, the possibility of default, the eligibility or suitability of the Bonds as an investment, or any other legal or financial aspect of the Bonds not expressly addressed herein.

We do not express any opinion herein regarding any law other than the law of the State of Maryland (the “State”) and the federal law of the United States of America.

With respect to the executed and authenticated Bond of the issue of Bonds that we have examined, and Bonds similarly executed and authenticated and identical thereto in form, except for numbers, interest rates, denominations, maturities and CUSIP numbers, we are of the opinion that, under existing Maryland and federal law as of the date hereof:

(a) The Bonds are valid and legally binding general obligations of the Issuer to which its full faith and credit and taxing power are pledged, and for the payment of which the Issuer is empowered and directed to levy ad valorem taxes unlimited as to rate and amount upon all legally assessable property subject to assessment for unlimited taxation in Washington County.

(b) To provide for the payment of the principal of and interest on the Bonds, the Issuer, by the adoption of the Resolution, has covenanted to levy ad valorem taxes in rate and amount sufficient for that purpose in each fiscal year in which provision must be made for the payment of such principal and interest.

(c) By the terms of the Act, the Bonds, their transfer, the interest payable thereon, and any income derived therefrom (including any profit made in the sale thereof) shall be at all times exempt from State, county, municipal or other taxation of every kind and nature whatsoever in the State, but no opinion is expressed as to estate or inheritance taxes, or to any other taxes not levied or assessed directly on the Bonds, their transfer, the interest thereon or the income therefrom.

(d) Under existing statutes, regulations and decisions, and assuming the accuracy of certifications of the County, interest on the Bonds is excludable from gross income for federal income tax purposes and is not a specific preference item for purposes of the federal alternative minimum tax. Interest on the Bonds held by foreign corporations engaged in a trade or business in the United States may be subject to the branch profits tax imposed by the Internal Revenue Code of 1986, as amended (the "Code").

The opinions set forth in this paragraph (d) are subject to the condition that the County complies with all requirements that must be satisfied subsequent to the issuance of the Bonds so that interest on the Bonds continues to be excluded from gross income for federal income tax purposes. The County has covenanted and agreed to comply with each such requirement in its Tax Certificate and Compliance Agreement of even date herewith (the "Tax Certificate"). Failure to comply with certain requirements may cause interest on the Bonds to be included in gross income for federal income tax purposes retroactive to the date of issuance of the Bonds. We assume no responsibility for, and will not monitor, compliance by the County with the covenants and agreements contained in the Tax Certificate. In the event of noncompliance with such covenants and agreements, available enforcement remedies may be limited by applicable provisions of law and, therefore, may not be adequate to prevent the interest on the Bonds from becoming includable in gross income for federal income tax purposes.

Other than as set forth in the preceding paragraphs (c) and (d), we express no opinion regarding the federal or State income tax consequences arising with respect to the Bonds.

It is to be understood that the rights of the owners of the Bonds and the enforceability of the Bonds and the Resolution may be limited by bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights generally and by equitable principles, whether considered at law or in equity. In addition, the rights of the owners of the Bonds and the enforceability of the Bonds and the Resolution may be subject to the valid exercise of constitutional powers of the United States of America and of the sovereign police and taxing powers of the State of Maryland or other governmental units having jurisdiction.

Our services as bond counsel have been limited to rendering the specific opinions expressed above based on our review of such information and proceedings as we deem necessary to opine as to the validity of the Bonds and the tax status of the interest payable on the Bonds as of their date of issuance. We have not been engaged and have not undertaken to express an opinion as to the accuracy, completeness or sufficiency of the Official Statement or other material relating to the Bonds and, accordingly, we express no opinion as to the accuracy, completeness or sufficiency of any such information that may have been relied upon by any person in making a decision to purchase the Bonds.

The opinions expressed above are limited to the matters set forth above, and no other opinions should be inferred beyond the matters expressly stated. This opinion letter is given as of its date and we assume no obligation to revise or supplement this opinion letter to reflect any facts or circumstances that may hereafter come to our attention or any changes in law that may hereafter occur.

Very truly yours,

NOTICE OF SALE**WASHINGTON COUNTY, MARYLAND
(County Commissioners of Washington County)****\$16,485,000* PUBLIC IMPROVEMENT BONDS OF 2022****(Full Faith and Credit Obligations of the
County Commissioners of Washington County)****Dated Date of Delivery****DTC Book-Entry****Overview and Amortization**

Electronic bids only will be received via BidCOMP/Parity®/www.i-dealprospectus.com (“Parity”) on behalf of County Commissioners of Washington County (the “County”) by the Chief Financial Officer of the County (the “CFO”) on Tuesday, May 24, 2022 until 10:45 a.m. prevailing eastern time (“Eastern Time”), unless postponed as described in this Notice of Sale (in either such case, the “Bid Date”) for the purchase of all (but not less than all) of the County’s Public Improvement Bonds of 2022 (the “Bonds”). The Bonds will be dated their date of delivery. Interest on the Bonds will be payable on January 1, 2023 and semiannually thereafter on July 1 and January 1 until maturity or earlier redemption.

All references in this Notice of Sale to the CFO shall be construed to be references to the Interim CFO if the position of CFO is vacant at the applicable time. As of the date of this Notice of Sale, an Interim CFO is in place.

The Bonds are issued under the provisions Chapter 99 of the Laws of Maryland of 2018 and Title 6 of the Code of Public Local Laws of Washington County, Maryland (2019 Edition) (the “Water and Sewer Act”), each as amended as applicable. The Bonds are issued in accordance with Resolution No. RS-2022-XX adopted by the Board of County Commissioners of Washington County (the “Board”) on May 3, 2022.

Manufacturers and Traders Trust Company, Baltimore, Maryland and Buffalo, New York, will act as the Bond Registrar and Paying Agent for the Bonds.

The Bonds will be subject to principal amortization either through serial maturities or mandatory sinking fund redemptions or a combination thereof (see “Serial and/or Term Bonds” below) on July 1 in the years and principal amounts set forth below (the “Preliminary Amounts”), subject to the provisions of “Adjustments to Principal Amounts” herein:

*Preliminary; subject to change

Bonds

<u>Maturing July 1 *</u>	<u>Principal Amount*</u>	<u>Maturing July 1 *</u>	<u>Principal Amount*</u>
2023	\$ 520,000	2033	\$ 850,000
2024	545,000	2034	885,000
2025	575,000	2035	920,000
2026	605,000	2036	945,000
2027	630,000	2037	975,000
2028	665,000	2038	1,005,000
2029	700,000	2039	1,040,000
2030	735,000	2040	1,065,000
2031	775,000	2041	1,100,000
2032	815,000	2042	1,135,000

*Preliminary; subject to change

Adjustments to Principal Amounts

Pre-sale, the County reserves the right to change the Preliminary Amounts from time to time up until 9:30 a.m. Eastern Time on the Bid Date, by changing the original aggregate principal amount of the Bonds and/or by changing or eliminating the original aggregate principal amount of one or more of the maturities of the Bonds and, including (without limitation), because the County has reduced the original aggregate principal amount of the Bonds to be issued for any particular project or has determined not to use Bonds proceeds to fund a particular project. Should a revision to the original aggregate principal amount of the Bonds and/or the principal amortization schedule for the Bonds be made (the "Revised Amounts"), such revision will be published on Parity or TM3 News Service (www.tm3.com) ("TM3") not later than 9:30 a.m. Eastern Time on the Bid Date. In the event that no revisions are made or that such revisions are not published on Parity or TM3 before 9:30 a.m. Eastern Time on the Bid Date, the Preliminary Amounts will constitute the Revised Amounts. Bidders shall submit bids based on the Revised Amounts and the Revised Amounts will be used to compare bids for the Bonds and to select a winning bidder for the Bonds.

After selecting the winning bid for the Bonds, the maturity schedule of the Bonds may be adjusted as necessary in the determination of the County's financial advisor in increments of \$5,000. Any adjustments pursuant to this paragraph will not increase or reduce the Revised Amounts by more than 15% of the amount of the winning bid. The dollar amount bid for the Revised Amounts of the Bonds by the successful bidder therefor will be adjusted proportionately to reflect any reduction or increase in the original aggregate principal amount of the Bonds, but the coupon rates specified by the successful bidder for all maturities of the Bonds will not change. Any such maturity schedule adjustments will be communicated to the successful bidder for the Bonds within six hours of the deadline for submitting bids. Any such adjusted bid price will reflect changes in the dollar amount of the underwriter's discount and original issue discount or premium, if any, but will not change the underwriter's discount per \$1,000 of par amount of the Bonds from the underwriter's discount that would have been received based on the purchase price in the winning bid, the coupon rates or the initial offering prices (as defined herein) specified by the successful bidder. **The successful bidder for the Bonds as so adjusted may not withdraw its bid or change the interest rates bid or initial offering prices as a result of any changes made to the principal amounts of the Bonds within these limits. ALL BIDS SHALL REMAIN FIRM UNTIL 5:00 P.M. EASTERN TIME.**

Serial Bonds and/or Term Bonds

A bidder for the Bonds may designate in its bid two or more consecutive principal amounts of the Revised Amounts as a term bond, which matures on the maturity date of the last included principal amount of the sequence. More than one such sequence of principal amounts of the Revised Amounts for the Bonds may be designated as term bonds. Any term bond so designated shall be subject to mandatory redemption in each year on the principal payment dates and in the entire amount of each serial maturity designated for inclusion in such term bond (as such principal amounts may be adjusted as described in “Adjustments to Principal Amounts” above).

Purpose of Issue

The Bonds, are being issued to provide financing for costs of certain infrastructure projects, education projects, public safety projects and environmental projects and for certain costs of issuance of the Bonds. A portion of the costs of such projects and certain costs of issuance of the Bonds will be paid by the County from other available funds.

Bid Specifications

Each bidder for the Bonds shall submit one bid on an “all or none” basis. Each bid must specify the amount bid for the Bonds, which amount may not be less than 100% of par. Each bid for the Bonds must specify in multiples of one-eighth ($\frac{1}{8}$) or one-twentieth ($\frac{1}{20}$) of one percent (1%) the rate or rates of interest per annum that the Bonds are to bear but shall not specify (a) more than one interest rate for any Bonds having the same maturity, (b) a zero rate of interest, or (c) any interest rate for any Bonds that exceeds the interest rate stated in such bid for any other Bonds by more than 400 basis points

Electronic Bids Only

Bids must be submitted by electronic bidding via Parity, in the manner described below, and must be submitted on the Bid Date by 10:45 a.m. Eastern Time. No bid for the Bonds will be accepted after the specified time for receiving bids. To the extent any instructions or directions set forth in Parity conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about Parity, potential bidders may contact Parity at (212) 849-5021.

Disclaimer

Each prospective electronic bidder shall be solely responsible to submit its bid via Parity as described above. Each prospective electronic bidder shall be solely responsible to make necessary arrangements to access Parity for the purpose of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the County nor Parity shall have any duty or obligation to provide or assure access to Parity to any prospective bidder, and neither the County nor Parity shall be responsible for proper operation of or have any liability for any delays or interruptions of, or any damages caused by Parity. The County is using Parity as a communication mechanism, and not as the County’s agent, to conduct the electronic bidding for the Bonds. The County is not bound by any advice and determination of Parity to the effect that any particular bid complies with the terms of this Notice of Sale and in particular the bid parameters specified in this Notice of Sale. All costs and expenses incurred by prospective bidders in connection with their submission of bids via Parity are the sole responsibility of the bidders; and the County is not responsible, directly or indirectly, for any of such costs or expenses. If a prospective bidder encounters any difficulty in submitting, modifying, or withdrawing a bid for the Bonds, such bidder should telephone Parity at (212) 849-5021 and notify the County’s financial advisor, Davenport & Company LLC, by facsimile at (866) 932-6660 and by telephone at (410) 296-9426.

Electronic Bidding Procedures

Electronic bids must be submitted for the purchase of the Bonds via Parity. The deadline for submitting bids via Parity on the Bid Date is 10:45 a.m. Eastern Time. Prior to that time, a prospective bidder may (1) submit the proposed terms of its bid via Parity, (2) modify the proposed terms of its bid, in which event the proposed terms as last modified will (unless the bid is withdrawn as described herein) constitute its bid for the Bonds, or (3) withdraw its proposed bid. Once the deadline for submitting bids for the Bonds occurs, each bid therefor will constitute an irrevocable offer to purchase the Bonds on the terms therein provided, subject to this Notice of Sale. The County shall not be responsible for any malfunction or mistake made by, or as a result of the use of the facilities of, Parity, the use of such facilities being the sole risk of the prospective bidder. **For purposes of the electronic bidding process, the time as maintained on Parity shall constitute the Eastern Time.**

If any provision of this Notice of Sale shall conflict with the information provided by Parity as the approved provider of electronic bidding services, this Notice of Sale shall control.

Basis of Award

Bids will be communicated electronically on the Bid Date at 10:45 a.m. Eastern Time. Any award of the Bonds will be made on behalf of the County by the CFO. The successful bidder for the Bonds will be determined based on the lowest interest cost to the County. The lowest interest cost for the Bonds shall be determined in accordance with the true interest cost ("TIC") method by doubling the semiannual interest rate (compounded semi-annually) necessary to discount the debt service payments from the payment dates to the date of the Bonds and to the price bid. If two or more bidders offer to purchase the Bonds at the same lowest interest cost, then such award will be made to the bidder offering the highest purchase price. If two or more bidders offer to purchase the Bonds at the same lowest interest cost, with the same purchase price, the County shall have the right to award all of the Bonds to one bidder. The CFO will execute and deliver an order of award after the apparent successful bidder for the Bonds pays the Good Faith Deposit provided for herein by federal funds wire transfer (see "Good Faith Deposit and Award" below). Notwithstanding the foregoing, the County, by the CFO, reserves the right to reject any and all bids for the Bonds and to waive any informality or irregularity in any bid, and the judgment of the CFO with respect to such matters shall be final and binding upon all bidders with respect to the form and adequacy of any bid received for the Bonds and as to its conformity to the terms of this Notice of Sale or with respect to the determination to reject any and all bids for the Bonds.

Good Faith Deposits and Award

The apparent successful bidder for the Bonds shall submit a good faith deposit in the amount of \$164,850 (the "Good Faith Deposit") as provided below. The Good Faith Deposit will secure the County from any loss resulting from the failure of the apparent successful bidder to comply with the terms of its bid. The apparent successful bidder for the Bonds shall transfer the applicable Good Faith Deposit by wire transfer directly to the County upon notification of identification of the apparent successful bidder, but in any case, no later than 3:00 p.m. Eastern Time on the Bid Date (the "Deposit Deadline"). Wire instructions will be provided to the apparent successful bidder for the Bonds by the County's financial advisor upon verification of bids submitted, identification of the apparent successful bidder for the Bonds and prior to the Deposit Deadline.

The apparent successful bidder for the Bonds will provide as quickly as it is available evidence of the wire transfer to the County's financial advisor by providing to the County's financial advisor the federal funds reference number. Notification of the award of the Bonds, if made, will be indicated on Parity and shall not be made until after the County's financial advisor has confirmation of receipt of the Good Faith Deposit therefor. If the apparent successful bidder fails to so deliver the Good Faith Deposit by the Deposit Deadline, the County will have the option to not award the Bonds without any liability to the apparent successful bidder and the apparent successful bidder shall be responsible to the County for all consequential damages arising from such failure. Formal award of the Bonds, if made, will be made by 5:00 p.m. on the Bid Date.

At the time of delivery of the Bonds, the Good Faith Deposit will be applied against the purchase price for the Bonds or will be retained as liquidated damages upon the failure of the successful bidder to take and pay for the Bonds in accordance with the terms of its bid. The successful bidder for the Bonds shall have no right in or to the Good Faith Deposit if it fails to complete the purchase of, and payment in full of, the Bonds for any reason whatsoever, unless such failure of performance shall be caused by an act or omission of the County. No interest will be paid upon the Good Faith Deposit to the successful bidder. Notwithstanding the foregoing, should the successful bidder fail to pay for the Bonds at the price and on the date agreed upon, the County retains the right to seek further compensation for damages sustained as a result of the successful bidder so doing.

If the original aggregate principal amount of the Bonds is adjusted as described above under “Adjustments to Principal Amounts”, no adjustment will be made to the Good Faith Deposit.

Establishment of Issue Price for the Bonds

The County expects and intends that the provisions of U.S. Treasury Regulation Section 1.148-1(f)(3)(i) (defining “competitive sale” for purpose of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds because (i) the County will disseminate this Notice of Sale to potential underwriters (as defined below) in a manner that is reasonably designed to reach potential underwriters, (ii) all bidders will have an equal opportunity to bid, (iii) the County may receive bids from at least three underwriters of municipal bonds that have established industry reputations for underwriting new issuances of municipal bonds, and (iv) the County anticipates awarding the sale of the Bonds to the bidder that submits a firm offer to purchase the Bonds at the lowest possible TIC, as set forth herein. If such competitive sale requirements are met, the successful bid for the Bonds will be treated as a “Qualified Competitive Bid”. If the competitive sale requirements are not met, the successful bid for the Bonds will be treated as a “Nonqualified Competitive Bid”. **It is noted that the procedures for a Nonqualified Competitive Bid may require the winning bidder and, if applicable, other underwriters of the Bonds, to hold the initial offering prices of the Bonds for some or all maturities of the Bonds for up to five (5) business days after the sale date (as defined below), as further specified below.**

By submitting a bid, each bidder (i) confirms that it was not given the opportunity to review other bids prior to submitting its bid, (ii) confirms that its bid is a firm offer for the purchase of the Bonds, on the terms set forth in its bid and this Notice of Sale (as this Notice of Sale may be modified in accordance with its terms), except as permitted by this Notice of Sale, and (iii) represents that it has an established industry reputation for underwriting new issuances of municipal bonds.

The County will advise the apparent successful bidder as promptly as possible after bids are received whether its bid constitutes a Qualified Competitive Bid or a Nonqualified Competitive Bid.

If the apparent successful bid is a Qualified Competitive Bid, as promptly as possible after bids are received, the County will notify the apparent successful bidder and such bidder, upon such notice, shall advise the County of the reasonably expected initial offering price to the public (as defined below) of each maturity of the Bonds.

If the apparent successful bid is a Nonqualified Competitive Bid, the County shall treat (i) the first price at which 10% of a maturity of the Bonds (the “10% test”) is sold to the public as of the date and time of award of the Bonds as the issue price of that maturity, if applicable, and/or (ii) the initial offering price to the public as of the sale date of any maturity of the Bonds as the issue price of that maturity (the “hold-the-offering-price rule”), in each case applied on a maturity-by-maturity basis. If the apparent successful bid is a Nonqualified Competitive Bid, the successful bidder shall advise the County if any maturity of the Bonds satisfies the 10% test as of the date and time of the award of the Bonds. Any maturity of the Bonds as to which the successful bidder has not so advised the County that the 10% test has been satisfied as of the date and time of award of the Bonds shall be subject to the hold-the-offering-price rule. Bids will not be subject to cancellation if the hold-the-offering-price rule applies to any maturity of the Bonds. **Bidders should prepare their bids on the assumption that some or all of the maturities of the Bonds will be subject to the hold-the-offering-price rule in order to establish the issue price of the Bonds.**

By submitting a bid, the successful bidder shall (i) confirm that the underwriters have offered or will offer to sell the Bonds to the public on or before the date of sale at the offering price or prices (the “initial offering prices”), or at the corresponding yield or yields, set forth in the bid submitted by the successful bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the Bonds, that the underwriters will neither offer nor sell unsold Bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following: (1) the close of fifth (5th) business day after the sale date or (2) the date on which the underwriters have sold at least 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price for that maturity to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

For a Nonqualified Competitive Bid, the successful bidder shall promptly advise the County when the underwriters have sold to the public 10% of any maturity subject to the hold-the-offering-price rule at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

The County acknowledges that, in making the representations set forth above, the successful bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that any underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the Bonds to the public, the agreement of each broker-dealer that is party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and related pricing wires. The County further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering-price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer that is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the Bonds.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to (A) report the prices at which it sells to the public the unsold Bonds of each maturity allotted to it until it is notified by the successful bidder that either the 10% test has been satisfied as to the Bonds of that maturity or all Bonds of that maturity have been sold to the public and (B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the successful bidder and as set forth in the related pricing wires and (ii) any agreement among underwriters relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to (A) report the prices at which it sells to the public the unsold Bonds of each maturity allotted to it until is notified by the successful bidder or such underwriter that either the 10% test has been satisfied as to the Bonds of that maturity or all Bonds of that maturity have been sold to the public and (B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the successful bidder or such underwriter and as set forth in the related pricing wires.

Sale of any Bonds to any person that is a related party (as defined below) to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

(i) “public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an underwriter or related party to an underwriter;

(ii) “related party” generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly;

(iii) “sale date” means the date that the Bonds are awarded by the County to the successful bidder; and

(iv) “underwriter” means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public, and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) of this definition to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the public).

The successful bidder must deliver to the County at closing an “issue price” or similar certificate establishing the issue price of the Bonds in accordance with U.S. Treasury Regulation 1.148-1, together with the supporting pricing wires or equivalent communications, substantially in the form attached hereto as Exhibit 1 (for a Qualified Competitive Bid) or Exhibit 2 (for a Nonqualified Competitive Bid), as applicable, with such modifications as may be appropriate or necessary, in the reasonable judgment of the successful bidder, the County and bond counsel to the County.

All actions to be taken on behalf of the County under this Notice of Sale to establish the issue price of the Bonds may be taken on behalf of the County by the County’s financial advisor, Davenport & Company LLC, and any notice or report to be provided to the County may be provided to the County’s financial advisor Davenport & Company LLC or bond counsel to the County.

Security

The full faith and credit and unlimited taxing power of the County are unconditionally pledged to the payment of the principal of the Bonds and the interest to accrue thereon.

Book-Entry Only

The Bonds will be issued by means of a book-entry system with no physical distribution of bond certificates made to the public. One bond certificate for each maturity of the Bonds will be issued to Cede & Co., the nominee of The Depository Trust Company, (“DTC”), and immobilized in DTC’s custody or in the custody of the Bond Registrar and Paying Agent. The book-entry system will evidence ownership of the Bonds in the principal amount of \$5,000 and integral multiples thereof, with transfers of ownership interest of each actual purchaser of a Bond effected on the records of DTC and its participants. The successful bidder for the Bonds, as a condition to delivery of the Bonds, shall be required to deposit the bond certificates with the Bond Registrar and Paying Agent to be held under DTC’s “FAST” system, registered in the name of Cede & Co., DTC’s nominee. All fees due DTC shall be paid by the successful bidder.

Principal and interest on the Bonds will be paid to Cede & Co., nominee of DTC, as registered owner of the Bonds on the dates such principal and interest are payable.

Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC, and transfer of principal and interest payments to beneficial owners of the Bonds by participants of DTC will be the responsibility of such participants and other nominees of beneficial owners. The County will not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

DTC may determine not to continue to act as securities depository for the Bonds at any time by giving notice to the County. The County may determine to select a different securities depository for the Bonds, or the County may determine not to continue the book-entry system for the Bonds. If the County does not identify another qualified securities depository to replace DTC with respect to the Bonds, the County will deliver replacement bonds in the form of fully-registered certificates.

Optional Redemption

The Bonds that mature on or before July 1, 2032, are not subject to redemption at the option of the County prior to their maturities. The Bonds that mature on or after July 1, 2033, are subject to redemption at the option of the

County in whole or in part on any date on or after July 1, 2032, in any order of maturity directed by the County, at a redemption price of the principal amount of the Bonds (or portions thereof) to be redeemed, plus accrued interest on the principal amount being redeemed to the date fixed for redemption, without premium or penalty.

Legal Opinion

The Bonds will be issued and sold subject to approval as to legality by Funk & Bolton, P.A., Baltimore, Maryland, bond counsel. The approving opinion of Funk & Bolton, P.A. will be delivered, upon request, to the successful bidder for the Bonds, without charge, and the text of or a copy of the approving opinion will also be printed on, or attached to, each Bond. The substantially final form of the opinion of bond counsel is included in the Preliminary Official Statement referred to below as Appendix B.

CUSIP Numbers

CUSIP numbers for the Bonds will be applied for by the financial advisor to the County, but the County will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure to print such numbers on any of the Bonds nor any error with respect thereto shall constitute cause for failure or refusal by the successful bidder for the Bonds to accept delivery or make payment for the Bonds.

Official Statement

Within seven business days after the award of the Bonds to the successful bidder therefor on the Bid Date, the County will authorize its Official Statement, which is expected to be substantially in the form of the Preliminary Official Statement referred to below. The Preliminary Official Statement has been deemed final by the County for the purpose of Rule 15c2-12 of the Securities and Exchange Commission, subject to revision, amendment and completion in a final Official Statement. The County will also issue any amendment or supplement to the Official Statement that may be necessary between the date of the Official Statement and the date of delivery of the Bonds. If requested and furnished to the County in writing by the successful bidder at or before the close of business on the Bid Date, the County will include in the Official Statement such pricing and other information relating to the reoffering of the Bonds, if any, as may be so furnished. If the successful bidder for the Bonds furnishes no such information, the Official Statement will include the interest rates on the Bonds resulting from the bid of the successful bidder and the other statements with respect to reoffering contained in the Preliminary Official Statement. Whether or not any such information is included in the Official Statement, the successful bidder for the Bonds shall be responsible to the County and its officials in all respects for the accuracy, fairness and completeness of such information, and for all decisions made with respect to the use or omission of such information in any reoffering of the Bonds, including the presentation or exclusion of any such information in any documents, including the Official Statement. Within seven business days after the award of the Bonds, the successful bidder will also be furnished, without cost, with a reasonable number of copies of the Official Statement. The successful bidder will also be furnished with any amendment or supplement to the Official Statement, without cost, except to the extent any such amendment or supplement is required due to a change in the reoffering information or other information provided by or on behalf of the successful bidder.

Continuing Disclosure

In order to assist the successful bidder in complying with Securities and Exchange Commission Rule 15c2-12(b)(5), the County will undertake, pursuant to a continuing disclosure agreement, to provide certain information annually and notices of the occurrence of certain events. The substantially final form of Continuing Disclosure Agreement is included in the Preliminary Official Statement as Appendix D.

Delivery of the Bonds

Delivery of the Bonds will be made to the successful bidder through the facilities of DTC on or about June 7, 2022. Payment for the Bonds shall be made in immediately available funds.

The Bonds will be accompanied by the customary closing documents, including a no litigation certificate, effective as of the date of delivery, stating that there is no litigation pending affecting the validity of the Bonds. It shall be a condition to the obligation of the successful bidder for the Bonds to accept delivery of and pay for the Bonds that, simultaneously with or before delivery and payment for the Bonds, the successful bidder shall be furnished a certificate of the President of the Board and the CFO to the effect that, to the best of their knowledge and belief, the Official Statement (and any amendment or supplement thereto) (except for the reoffering information and except as to information regarding DTC and DTC's book-entry system provided by DTC, as to which no view will be expressed) as of the Bid Date and as of the date of delivery of the Bonds does not contain any true statement of a material fact and does not omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading and that between the Bid Date and the date of delivery of the Bonds there has been no material adverse change in the financial position or revenues of the County, except as reflected or contemplated in the Official Statement.

Amendment and Postponement

The County reserves the right to modify or amend this Notice of Sale prior to the Bid Date including, but not limited to, adjusting and changing the Preliminary Amounts for the Bonds, determining not to issue the Bonds, and/or changing the bid specifications for the Bonds; however, such modifications or amendments shall be made not later than 9:30 a.m. Eastern Time on the Bid Date and communicated through Parity or TM3.

The County reserves the right to postpone, from time to time, the date established for the receipt of bids. Any such postponement will be communicated through Parity or TM3. If any date fixed for the receipt of bids and the sale of the Bonds is postponed, any alternative Bid Date will be announced via Parity or TM3 at least 24 hours prior to such alternative Bid Date. In addition, the County reserves the right, on the date established for the receipt of bids, to reject all bids for the Bonds and to then or later establish a subsequent date on which bids for the Bonds will again be received. If all bids for the Bonds are rejected and a subsequent date for receipt of bids established, notice of the subsequent Bid Date will be announced via Parity or TM3 at least 24 hours prior to such subsequent Bid Date. On any such alternative or subsequent Bid Date, any bidder may submit a bid for the purchase of the Bonds in conformity in all respects with this official Notice of Sale except for the Bid Date and except for the changes announced by Parity or TM3.

Any bid submitted shall be made in accordance with this Notice of Sale, including any modifications, amendments or changes communicated via Parity or TM3 in accordance with the provisions of this Notice of Sale.

Additional Information

The Preliminary Official Statement relating to the Bonds, together with the official Notice of Sale, may be obtained by contacting Davenport & Company, LLC., The Oxford Building, 8600 LaSalle Road, Suite 618, Towson, Maryland 21286, or by telephone, (410) 296-9426 or by facsimile transmission, (866) 932-6660, or by email, sostazeski@investdavenport.com, the financial advisor to the County. The Preliminary Official Statement and the official Notice of Sale will also be made available via www.i-dealprospectus.com.

COUNTY COMMISSIONERS OF
WASHINGTON COUNTY

By: _____

**Jeffrey A. Cline, President
Board of County Commissioners
of Washington County**

**FORM OF ISSUE PRICE CERTIFICATE FOR
QUALIFIED COMPETITIVE BID**

**[§ _____]
COUNTY COMMISSIONERS OF WASHINGTON COUNTY
PUBLIC IMPROVEMENT BONDS OF 2022]**

ISSUE PRICE CERTIFICATE (Qualified Competitive Bid)

The undersigned, on behalf of [WINNING BIDDER] (the “Purchaser”), hereby certifies as set forth below with respect to the sale and issuance of the above-captioned obligations (the “Bonds”) to be issued by County Commissioners of Washington County (the “Issuer”). Certain capitalized terms used in this certificate are defined in paragraph 2 below.

1. *Reasonably Expected Initial Offering Price.*

(a) As of the Sale Date, the reasonably expected initial offering prices of the Bonds to the Public by the Purchaser are the prices listed in Schedule A hereto (the “Expected Offering Prices”). The Expected Offering Prices are the prices for the Maturities of the Bonds used by the Purchaser in formulating its bid to purchase the Bonds. Attached hereto as Schedule B is a true and correct copy of the bid provided by the Purchaser to purchase the Bonds.

(b) The Purchaser was not given the opportunity to review other bids prior to submitting its bid.

(c) The bid submitted by the Purchaser constituted a firm offer to purchase the Bonds.

(d) The Purchaser has an established industry reputation for underwriting new issuances of municipal bonds.

2. *Defined Terms.*

“Maturity” means Bonds with the same credit and payment terms. Bonds with different maturity dates are treated as separate Maturities.

“Public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

“Sale Date” means the first day on which there is a binding contract in writing for the sale of the Bonds. The Sale Date of the Bonds is [SALE DATE TO BE INSERTED].

“Underwriter” means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this definition to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

The undersigned understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Tax Certificate and Compliance Agreement of the Issuer and with respect to compliance with the federal income tax rules affecting the Bonds, and by Funk & Bolton, P.A., bond counsel to the Issuer, in rendering its opinion that the interest on the Bonds is excludable from gross income for federal income tax purposes, the preparation of Internal Revenue Service Form 8038-G, and other federal income tax advice bond counsel may give to the Issuer from time to time relating to the Bonds.

_____, as Purchaser

By: _____

Name:

Title:

(Authorized Signatory)

Dated: _____, 2022

SCHEDULE A

EXPECTED OFFERING PRICES

[To be Attached]

SCHEDULE B

COPY OF PURCHASER'S BID

[To be Attached]

**FORM OF ISSUE PRICE CERTIFICATE FOR
NONQUALIFIED COMPETITIVE BID**

**[S _____]
COUNTY COMMISSIONERS OF WASHINGTON COUNTY
PUBLIC IMPROVEMENT BONDS OF 2022]**

ISSUE PRICE CERTIFICATE (Nonqualified Competitive Bid)

The undersigned, on behalf of [NAME OF THE WINNING BIDDER] (the “[SHORT FORM NAME OF WINNING BIDDER]”), [on behalf of itself and [NAMES OF MEMBERS OF THE UNDERWRITING SYNDICATE] (together, the “Underwriting Syndicate”)] hereby certifies as set forth below with respect to the sale and issuance of the above-captioned obligations (the “Bonds”) to be issued by County Commissioners of Washington County (the “Issuer”). Certain capitalized terms used in this certificate are defined in paragraph 3 below.

1. ***Sale of the General Rule Maturities.*** As of the date of this certificate, for each Maturity of the General Rule Maturities, the first price at which at least 10% of such Maturity was sold by [SHORT FORM NAME OF WINNING BIDDER][the Underwriting Syndicate] to the Public is the respective price listed in Schedule A.

2. ***Initial Offering Price of the Hold-the-Offering-Price Maturities.***

(a) The [SHORT FORM NAME OF WINNING BIDDER][Underwriting Syndicate] offered the Hold-the-Offering-Price Maturities to the Public for purchase at the respective initial offering prices listed in Schedule A (the “Initial Offering Prices”) on or before the Sale Date. A copy of the pricing wire or equivalent communication for the Bonds is attached to this certificate as Schedule B.

(b) As set forth in the Notice of Sale and bid award, [the SHORT FORM NAME OF WINNING BIDDER][the members of the Underwriting Syndicate] [has][have] agreed in writing that (i) for each Maturity of the Hold-the-Offering-Price Maturities, [it][they] would neither offer nor sell any of the Bonds of such Maturity to any person at a price that is higher than the Initial Offering Price for such Maturity during the Holding Period for such Maturity (the “hold-the-offering-price rule”), and (ii) any selling group agreement shall contain the agreement of each dealer that is a member of the selling group, and any retail distribution agreement shall contain the agreement of each broker-dealer that is a party to the retail distribution agreement, to comply with the hold-the-offering-price rule. Pursuant to such agreement, no Underwriter (as defined below) has offered or sold any Maturity of the Hold-the-Offering-Price Maturities at a price that is higher than the Initial Offering Price for that Maturity of the Bonds during the Holding Period.

(c) The [SHORT FORM NAME OF WINNING BIDDER has][the members of the Underwriting Syndicate have] an established industry reputation for underwriting new issuances of municipal bonds.

3. ***Defined Terms.***

“General Rule Maturities” means those Maturities of the Bonds listed on Schedule A hereto as the “General Rule Maturities”.

“Hold-the-Offering-Price Maturities” means those Maturities of the Bonds listed in Schedule A hereto as the “Hold-the-Offering-Price Maturities”.

“Holding Period” means, with respect to each Hold-the-Offering-Price Maturity, the period starting on the Sale Date and ending on the earlier of (i) the close of the fifth (5) business day after the Sale Date, or (ii) the date of which the [SHORT FORM NAME OF WINNING BIDDER][Underwriting Syndicate] [has][have] sold at least 10% of such Hold-the-Offering-Price Maturity to the Public at prices that are no higher than the Initial Offering Price for such Hold-the-Offering Price Maturity.

“Maturity” means Bonds with the same credit and payment terms. Bonds with different maturity dates are treated as separate Maturities.

“Public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

“Sale Date” means the first day on which there is a binding contract in writing for the sale of the Bonds. The Sale Date of the Bonds is [SALE DATE TO BE INSERTED].

“Underwriter” means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this definition to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

The undersigned understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Tax Certificate and Compliance Agreement of the Issuer and with respect to compliance with the federal income tax rules affecting the Bonds, and by Funk & Bolton, P.A., bond counsel to the Issuer, in rendering its opinion that the interest on the Bonds is excludable from gross income for federal income tax purposes, the preparation of Internal Revenue Service Form 8038-G, and other federal income tax advice bond counsel may give to the Issuer from time to time relating to the Bonds.

[NAME OF WINNING BIDDER] [, as Representative of the
Underwriting Syndicate]

By: _____
Name:
Title:
(Authorized Signatory)

Dated: _____, 2022

SCHEDULE A

SALE PRICES OF THE GENERAL RULE MATURITIES

[To be Inserted or Attached]

INITIAL OFFERING PRICES OF THE HOLD-THE-OFFERING-PRICE MATURITIES

[To be Inserted or Attached]

SCHEDULE B

PRICING WIRE OR EQUIVALENT COMMUNICATION

[To be Attached]

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**PROPOSED FORM OF
CONTINUING DISCLOSURE AGREEMENT**

§ _____
**COUNTY COMMISSIONERS OF WASHINGTON COUNTY
PUBLIC IMPROVEMENT BONDS OF 2022**

CONTINUING DISCLOSURE AGREEMENT

This Continuing Disclosure Agreement (the “Disclosure Agreement”) is executed and delivered by **COUNTY COMMISSIONERS OF WASHINGTON COUNTY** (the “Issuer”) in connection with the issuance of its \$ _____ Public Improvement Bonds of 2022 (the “Bonds”). The Bonds are being issued pursuant to Resolution No. RS-2022-__ adopted on May 3, 2022. The Issuer covenants and agrees as follows:

SECTION 1. Purpose of the Disclosure Agreement. This Disclosure Agreement is being executed and delivered by the Issuer for the benefit of the owners and beneficial owners of the Bonds and in order to assist the Participating Underwriters in complying with Securities and Exchange Commission Rule 15c2-12(b)(5). The Issuer’s obligations hereunder shall be limited to those required by written undertaking pursuant to the Rule.

SECTION 2. Definitions. In addition to the definitions set forth above, which apply to any capitalized term used in this Disclosure Agreement unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

“**Listed Events**” shall mean any of the events listed in Section 4(a) of this Disclosure Agreement.

“**MSRB**” shall mean the Municipal Securities Rulemaking Board. To the extent the Rule is amended to refer to any additional or different repositories, references in this Disclosure Agreement to the MSRB shall be deemed to such additional or different repositories to the extent required by the Rule. As of the date of execution and delivery of this Disclosure Agreement, any of the notices or materials required by this Disclosure Agreement to be filed with the MSRB shall be filed with the Electronic Municipal Market Access system maintained by the MSRB at <https://www.emma.msrb.org> in accordance with the Rule.

“**Official Statement**” shall mean the Official Statement dated May __, 2022 relating to the Bonds.

“**Participating Underwriter**” shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with offering of the Bonds.

“**Rule**” shall mean Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

SECTION 3. Provision of Annual Financial Information, Operating Data and Audited Information.

(a) The Issuer shall provide to the MSRB annual financial information and operating data generally consistent with the information contained in the charts or tables under the headings “General Fund Revenues and Expenditures”, “General Fund Balance Sheet” and “General Obligation and Revenue Bonds” in the Official Statement, such information to be made available within 240 days after the end of the Issuer’s fiscal year, commencing with the

fiscal year ending June 30, 2022. Any of such financial information or operating data required by this subsection (a) may be set forth in the Issuer's audited financial statements, including in the notes to, or any supplementary or additional information provided with, such audited financial statements. To the extent such financial information or operating data is provided in or with the Issuer's audited financial statements, including in the notes to, or any supplementary or additional information provided with, such audited financial statements, such provided financial information or operating data may not be in the same format as the applicable charts or tables set forth in the Official Statement and/or may contain details that were not included in the charts or tables referenced above that were included in the Official Statement.

(b) The Issuer shall provide to the MSRB annual audited combined financial statements for the Issuer, such information to be made available within 240 days after the end of the Issuer's fiscal year, commencing with the fiscal year ending June 30, 2022, unless the audited financial statements are not available on or before such date, in which event said financial statements will be provided promptly when and if available. In the event that audited financial statements are not available within 240 days after the end of the Issuer's fiscal year (commencing with the fiscal year ending June 30, 2022), the Issuer will provide unaudited financial statements within said time period.

(c) The presentation of the financial information referred to in paragraph (a) and in paragraph (b) shall be made in accordance with the same accounting principles as utilized in connection with the presentation of applicable comparable financial information included in the Official Statement, provided, that the Issuer may modify the accounting principles utilized in the presentation of financial information by amending this Disclosure Agreement pursuant to the provisions of Section 7 hereof. Changes in Generally Accepted Accounting Principles, where applicable to financial information to be provided by the Issuer, shall not require the Issuer to amend this Disclosure Agreement.

(d) If the Issuer is unable to provide the annual financial information and operating data within the applicable time periods specified in (a) and (b) above, the Issuer shall send in a timely manner a notice of such failure to the MSRB.

(e) If the Issuer changes its fiscal year, it will notify the MSRB of the change (and of the date of the new fiscal year end) prior to the next date by which the Issuer would otherwise be required to provide financial information and operating data pursuant to this Section 3.

(f) The financial information and operating data to be provided pursuant to this Section 3 may be set forth in full in one or more documents or may be incorporated by specific reference to documents available to the public on the MSRB's Internet Website or filed with the Securities and Exchange Commission.

(g) All information provided to the MSRB pursuant to subsections (a), (b) or (d) of this Section 3 shall be in an electronic format as prescribed by the MSRB.

SECTION 4. Reporting of Listed Events.

(a) This Section 4 shall govern the giving of notices of the occurrence of any of the following Listed Events with respect to the Bonds:

- i) principal and interest payment delinquencies;
- ii) non-payment related defaults, if material;
- iii) unscheduled draws on debt service reserves reflecting financial difficulties;
- iv) unscheduled draws on credit enhancements reflecting financial difficulties;
- v) substitution of credit or liquidity providers, or their failure to perform;
- vi) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax-exempt status of the Bonds;
- vii) modifications to rights of Bond holders, if material;
- viii) Bond calls, if material, and tender offers;
- ix) defeasances;
- x) release, substitution, or sale of property securing repayment of the Bonds, if material;

- xi) rating changes;
- xii) bankruptcy, insolvency, receivership or similar event of the Issuer;
- xiii) the consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- xiv) appointment of a successor or additional trustee or the change of name of a trustee, if material.
- xv) incurrence of a financial obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Issuer, any of which affect security holders, if material; and
- xvi) default, event of acceleration, termination event, modification of terms, or similar events under the terms of a financial obligation of the Issuer, any of which reflect financial difficulties.

For the purpose of the event identified in clause (xii) of this Section 4(a), the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Issuer in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Issuer, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Issuer.

For purposes of the events identified in clauses (xv) and (xvi) of this Section 4(a), the term “financial obligation” means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term “financial obligation” shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

(b) Notice of any of the Listed Events identified in Section 4(a) shall be given to the MSRB in a timely manner not in excess of ten (10) business days after the occurrence of the event.

(c) All information provided to the MSRB pursuant to this Section 4 shall be in an electronic format as prescribed by the MSRB.

SECTION 5. Termination of Reporting Obligations. The Issuer’s obligations under this Disclosure Agreement shall terminate upon the payment in full of all of the Bonds either at their maturity or by early redemption. In addition, the Issuer may terminate its obligations under this Disclosure Agreement if and when the Issuer no longer remains an obligated person with respect to the Bonds within the meaning of the Rule.

SECTION 6. Dissemination Agent. The Issuer may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Agreement, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent.

SECTION 7. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Agreement, the Issuer may amend this Disclosure Agreement, and any provision of this Disclosure Agreement may be waived, if such amendment or waiver is supported by an opinion of counsel, expert in federal securities laws, to the effect that such amendment or waiver would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof but taking into account any subsequent change in or official interpretation of the Rule. To the extent applicable, the reasons for any amendment and the impact of the change in the type of operating data or financial information being provided will be explained in information provided with the annual financial information containing the amended operating data or financial information.

SECTION 8. Additional Information. Nothing in this Disclosure Agreement shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Disclosure Agreement or any other means of communication, or including any other information in any disclosure made pursuant to Section 3(a) or (b) hereof or notice of occurrence of a Listed Event in addition to that which is required by this

Disclosure Agreement. If the Issuer chooses to include any information in any disclosure made pursuant to Section 3(a) or (b) hereof or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Agreement, the Issuer shall have no obligation under this Disclosure Agreement to update such information or include it in any future disclosure made pursuant to Section 3(a) or (b) hereof or notice of occurrence of a Listed Event.

SECTION 9. Limitation of Remedies. The Issuer shall be given written notice at the address set forth below of any claimed failure by the Issuer to perform its obligations under this Disclosure Agreement, and the Issuer shall be given 15 days to remedy any such claimed failure. Any suit or other proceeding seeking further redress with regard to any such claimed failure by the Issuer shall be limited to specific performance as the adequate and exclusive remedy available in connection with such action. Written notice to the Issuer shall be given to the Chief Financial Officer, Washington County Administration Building, Room 3100, 100 W. Washington Street, Hagerstown, MD 21740, or at such alternate address as shall be specified by the Issuer with disclosures made pursuant to Section 3(a) or (b) hereof or a notice of occurrence of a Listed Event.

SECTION 10. Relationship to Bonds. This Disclosure Agreement constitutes an undertaking by the Issuer that is independent of the Issuer's obligations with respect to the Bonds; any breach or default by the Issuer under this Disclosure Agreement shall not constitute or give rise to a breach or default under the Bonds.

SECTION 11. Law of Maryland. This Disclosure Agreement, and any claim made with respect to the performance by the Issuer of its obligations hereunder, shall be governed by, subject to, and construed according to the laws of the State of Maryland.

SECTION 12. Limitation of Forum. Any suit or other proceeding seeking redress with regard to any claimed failure by the Issuer to perform its obligations under this Disclosure Agreement must be filed in the Circuit Court for Washington County, Maryland.

SECTION 13. Beneficiaries. This Disclosure Agreement shall inure solely to the benefit of the owners, including beneficial owners, from time to time of the Bonds, and shall create no rights in any other person or entity.

SECTION 14. Compliance with MSRB Requirements. All documents provided to the MSRB pursuant to this Disclosure Agreement and the Rule shall be accompanied by identifying information as prescribed by the MSRB.

Date: _____, 2022

(SEAL)

ATTEST:

COUNTY COMMISSIONERS OF
WASHINGTON COUNTY

Krista L. Hart, County Clerk

By: _____
Jeffrey A. Cline, President
Board of County Commissioners
of Washington County