



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201

WWW.WASHCO-MD.NET

BOARD OF COUNTY COMMISSIONERS

April 28, 2020

OPEN SESSION AGENDA

****In response to the existing State of Emergency, this meeting of the Board of County Commissioners will be conducted with a virtual component allowing for Commissioner and Staff participation via remote video conference****

******The meeting will be available for public viewing via the streaming manner in the customary fashion******

- 10:00 AM** **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
CALL TO ORDER, *President Jeffrey A. Cline*
APPROVAL OF MINUTES; *March 3, 2020 AND March 10, 2020*
- 10:05 AM** **COMMISSIONERS' REPORTS AND COMMENTS**
- 10:15 AM** **REPORTS FROM COUNTY STAFF**
- 10:20 AM** **FY21 SENIOR CITIZEN ACTIVITIES OPERATING FUND GRANT – Approval to Submit Application** – *Allison Hartshorn, Grant Manager, Grant Management; Amy Olack, CEO, Washington County Commission on Aging*
- 10:25 AM** **HAGERSTOWN REGIONAL AIRPORT CARE ACT FUNDS** – *Garrison Plessinger, Director, Hagerstown Regional Airport; Allison Hartshorn, Grant Manager, Grant Management*
- 10:30 AM** **INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-20-0032) – One John Deere Tractor, Hagerstown Regional Airport** – *Brandi Naugle, Buyer, Purchasing; Garrison Plessinger, Director, Hagerstown Regional Airport*
- 10:35 AM** **REJECTION OF CONTRACT RENEWAL REQUEST (PUR1418) MAINTENANCE SERVICES FOR HEATING, VENTILATING, AIR CONDITIONING AND AUTOMATIC TEMPERATURE CONTROLS** – *Brandi Naugle, Buyer, Purchasing; Danny Hixon, Deputy Director, Parks and Facilities*
- 10:40 AM** **CONTRACT RENEWAL (PUR1417) ELECTRICIAN SERVICES** – *Brandi Naugle, Buyer, Purchasing; Danny Hixon, Deputy Director, Parks and Facilities*
- 10:45 AM** **SOLE SOURCE AWARD (PUR1461) PROCUREMENT AND INSTALLATION OF PELOCO VIDEOXPRT VIDEO MANAGEMENT SYSTEM** – *Brandi Naugle, Buyer, Purchasing; Major Craig Rowe, Sheriff's Office*
- 10:50 AM** **BUDGET ADJUSTMENT – RDI062, VALLEY MALL ROAD IMPROVEMENTS** – *Scott Hobbs, Director, Engineering*

- 10:55 AM** **SOLE SOURCE BID AWARD (PUR1463) PROCUREMENT AND INSTALLATION OF A PANIC BUTTON ALARM SYSTEM AND ALARM REPORTING SYSTEM –**
Brian Albert, Emergency Services; Rick Curry, Director, Purchasing; Josh O’Neal, Director, Information Systems
- 11:00 AM** **VELISEK RURAL LEGACY PROGRAM EASEMENT –** *Chris Boggs, Land Preservation Planner, Planning and Zoning*
- 11:05 AM** **MARTZ-LEMASTER-SALAMONE RURAL LEGACY PROGRAM EASEMENT –**
Chris Boggs, Land Preservation Planner, Planning and Zoning
- 11:10 AM** **FY2021 GENERAL FUND AND CAPITAL IMPROVEMENT BUDGET DISCUSSION –** *Sara Greaves, CFO*
- 11:20 AM** **CLOSED SESSION**
(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the development of fire and police services and staff; and (ii) the development and implementation of emergency plans; To consult with counsel to obtain legal advice on a legal matter; To consult with staff, consultants, or other individuals about pending or potential litigation; & To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter)
- 11:55 AM** **RECONVENE IN OPEN SESSION**
- 12:00 PM** **ADJOURNMENT**



Agenda Report Form

Open Session Item

SUBJECT: FY21 Senior Citizen Activities Center Operating Fund Grant Application – Approval to Submit Application

PRESENTATION DATE: April 28, 2020

PRESENTATION BY: Allison Hartshorn, Grant Manager, Office of Grant Management and Amy Olack, CEO, Washington County Commission on Aging

RECOMMENDED MOTION: Move to approve the submission of the application for the Senior Citizens Activities Center Operating Fund Grant to the Maryland Department of Aging in the amount of \$40,910.00 and accept awarded funding.

REPORT-IN-BRIEF: The Washington County Office of Grant Management is seeking approval on behalf of the Washington County Commission on Aging to request funding in the amount of \$10,940.00 which will be utilized to offset the cost of salary for the Assistant Manager of the Senior Activities Center.

In addition, the Washington County Commission on Aging is seeking \$29,970.00 of competitive funding. The grant is written to support a multi-media approach to disseminate information, education, and classes throughout the year. This will support clients that may want to participate in class that already full, for a client that lacks transportation to participate and share emergency information. These platforms, Facebook, YouTube and email, can be used to share information Statewide, as is currently done on a much smaller scale at the moment. The funds would be used to purchase a Mac computer, lighting, microphones, software, backdrops and partial staffing cost for the Development Director.

DISCUSSION: The Maryland Department of Aging requires applications to only be submitted by local governments; therefore, the County will be the grant applicant and will then enter into a sub-recipient agreement with the Washington County Commission on Aging to implement the grand funded project. Any grant awarded funds will be received and disbursed through the County's Budget and Finance office and the Office of Grant Management will ensure all required fiscal and programmatic reports are submitted in an accurate and timely manner. The grant performance period is from July 1, 2020 through June 30, 2021 and matching funds are not required.

FISCAL IMPACT: Recurring expenses will be the sole responsibility of the Washington County Commission on Aging.

CONCURRENCES: Susan Buchanan Director, Office of Grant Management

ALTERNATIVES: Deny approval for submission of this request

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Agenda Report Form

Open Session Item

SUBJECT: Hagerstown Regional Airport CARE Act Funds – Approval to Submit Application and Accept Awarded Funding

PRESENTATION DATE: April 28, 2020

PRESENTATION BY: Garrison Plessinger, Director, Hagerstown Regional Airport, and Allison Hartshorn, Grant Manager, Office of Grant Management

RECOMMENDED MOTION: Move to approve the submission of a funding request to the Federal Aviation Administration in the amount of \$1,126,907 and accept awarded funding.

REPORT-IN-BRIEF: The proposed funding is for operational and maintenance expense relief due to COVID-19

DISCUSSION: \$10 Billion to airports dispersed through the FAA provided by the CARE Act to cover operating and maintenance expenses of airports due to the significant impact airports have on our economy. Each airport received a predetermined amount based off of a formula developed by the FAA. The grant is 100% federally funded and thus does not require a state or local match. The Hagerstown Regional Airport must retain 90% of employees in order to be eligible. Suggested operational expenses include items such as payroll and utilities.

Federal Aviation Administration (100%) \$1,126,907

FISCAL IMPACT: N/A

CONCURRENCES: Susan Buchanan, Director, Office of Grant Management

ALTERNATIVES: Deny submission of the application

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-20-0032) - One (1) John Deere Utility Tractor for Hagerstown Regional Airport.

PRESENTATION DATE: April 28, 2020

PRESENTATION BY: Brandi Naugle, Buyer, CPPB - Purchasing Department and Garrison Plessinger, C.M. Airport Director

RECOMMENDED MOTION: Move to authorize by Resolution, the Hagerstown Regional Airport to lease for a five (5) year period from **Smith's Implements, Inc.** of Hagerstown, MD for One (1) John Deere 5115M Utility Tractor @ \$29,416.47 per year for a total of \$147,082.35 and to utilize another jurisdiction's contract that was awarded by Baltimore County Public Schools, (contract LKO-402-20) to John Deere of Cary, NC.

REPORT-IN-BRIEF: The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. The government of Baltimore County Public Schools solicited the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the equipment in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this equipment because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of the equipment by utilizing the Baltimore County Public Schools contract and eliminating our County's bid process would result in an administrative and cost savings for the Hagerstown Regional Airport and Purchasing Department in preparing specifications.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the department's operating budget account 600400-45-45020.

CONCURRENCES: Director of the Division of Public Works

ALTERNATIVES: N/A

ATTACHMENTS: Smith Implements Inc. Quote dated 2/28/2020

AUDIO/VISUAL NEEDS: N/A

Washington County, Maryland
Summary of Installment and/or Lease Purchases
FY 2021

Department Number: **45020 - AIRFIELD OPERATIONS**

Department Name: **HAGERSTOWN REGIONAL AIRPORT**

Account Description: **LEASE & INSTALLMENT PAYMENTS**

	Item	Qty	Straight Purchase Price	Number of Years Financed	Final Year of Lease	Annual Payment Due Starting in Proposed Budget Year	Total Financed Price (total of all lease payments)	Implied Interest Rate	Explanation
N	JOHN DEERE 5115M UTILITY TRACTOR WITH ALAMO INTERSTATER	1	\$136,795.33	5	2026	\$29,416.47	\$147,082.35	3.70%	Replace New Holland Alamo Interstater Flail Mower acquired in 2001 which has exceeded its life expectancy. The existing mower has been in the shop for repairs twice in the past year and usually a part has to be replaced or repaired each time it is used.
N									
N									
N									
E									
E									
E									
E									
E									
Total		1	\$136,795.33			\$29,416.47	\$147,082.35		

Agree to Budget

N New Installment Purchase
E Existing Installment Purchase



Quote Id: 21282182

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Smith's Implements, Inc.
3213 Black Gap Road
Chambersburg, PA 17201
717-263-4103
rsmith@smithsimp.com

24 February 2020

Hagerstown Regional Airport
MD

Jayme Finafrock
717-263-4103
Smith's Implements, Inc.

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Smith's Implements, Inc.
3213 Black Gap Road
Chambersburg, PA 17201
717-263-4103
rsmith@smithsimp.com

Quote Summary**Prepared For:**

Hagerstown Regional Airport
MD

Delivering Dealer:

Smith's Implements, Inc.
Jayme Finafrock
3213 Black Gap Road
Chambersburg, PA 17201
Phone: 717-263-4103
jfinafrock@smithsimp.com

Quote ID: 21282182
Created On: 24 February 2020
Last Modified On: 28 February 2020
Expiration Date: 25 March 2020

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 5115M Utility Tractor	\$ 66,691.84 X	1 =	\$ 66,691.84
Contract: MD Grounds Maint Equip LKO-402-20-001 (PG MP CG 22)			
Price Effective Date: February 24, 2020			
2020 ALAMO INTERSTATER	\$ 70,103.49 X	1 =	\$ 70,103.49
Contract: MD Grounds Maint Equip LKO-402-20-001 (PG MP CG 22)			
Price Effective Date:			
Equipment Total			\$ 136,795.33

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 136,795.33
Trade In	
SubTotal	\$ 136,795.33
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 136,795.33
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 136,795.33

Salesperson : X _____

Accepted By : X _____

Confidential

Selling Equipment

Quote Id: 21282182

Customer Name:

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Smith's Implements, Inc.
3213 Black Gap Road
Chambersburg, PA 17201
717-263-4103
rsmith@smithsimp.com

JOHN DEERE 5115M Utility Tractor

Hours:

Stock Number:

Contract: MD Grounds Maint Equip LKO-402-20-001 (PG
MP CG 22)

Selling Price *
\$ 66,691.84

Price Effective Date: February 24, 2020

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
254CLV	5115M Utility Tractor	1	\$ 71,085.00	23.00	\$ 16,349.55	\$ 54,735.45	\$ 54,735.45
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	ENGLISH	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1380	16F/16R PowrReverser	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2055	Standard Cab	1	\$ 12,365.00	23.00	\$ 2,843.95	\$ 9,521.05	\$ 9,521.05
2120	Air Suspension seat	1	\$ 892.00	23.00	\$ 205.16	\$ 686.84	\$ 686.84
2400	Less Instructional Seat	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2511	Mirror Telescopic LH & RH	1	\$ 320.00	23.00	\$ 73.60	\$ 246.40	\$ 246.40
3025	Corner Post Deluxe Exhaust	1	\$ 634.00	23.00	\$ 145.82	\$ 488.18	\$ 488.18
3326	3 Mechanical Stackable Rear SCV	1	\$ 931.00	23.00	\$ 214.13	\$ 716.87	\$ 716.87
3400	Less Mid SCVs	1	\$ -1,016.00	23.00	\$ -233.68	\$ -782.32	\$ -782.32
3820	Two Speed PTO - 540/540E	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4010	Mechanical Rear Hitch Control	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4110	Telescoping Draft Links with Ball End - Cat.2	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4160	LH Only Adjustment Lift Link	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4210	Mechanical Center Link with Ball Ends - Cat. 2	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4420	LH & RH Stabilizer Bar	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
5133	460/85R30 (18.4R30) R1W Radial	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
5999	No Rear Tire Brand Preference	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
6040	MFWD Front Axle	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00

Selling Equipment

Quote Id: 21282182

Customer Name:

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Smith's Implements, Inc.
3213 Black Gap Road
Chambersburg, PA 17201
717-263-4103
rsmith@smithsimp.com

6203	320/85R24 (12.4R24) R1W Radial	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
6799	No Front Tire Brand Preference	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
8280	Rear Window Wiper	1	\$ 299.00	23.00	\$ 68.77	\$ 230.23	\$ 230.23
8725	Beacon Light LH Side mounted - (RH side traffic)	1	\$ 218.00	23.00	\$ 50.14	\$ 167.86	\$ 167.86
Standard Options Total			\$ 14,643.00		\$ 3,367.89	\$ 11,275.11	\$ 11,275.11
Dealer Attachments/Non-Contract/Open Market							
BSJ10442	Backup Alarm Kit	1	\$ 170.50	23.00	\$ 39.22	\$ 131.29	\$ 131.29
Fluid	Fluid	1	\$ 550.00	0.00	\$ 0.00	\$ 550.00	\$ 550.00
Dealer Attachments Total			\$ 720.50		\$ 39.22	\$ 681.29	\$ 681.29
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 86,448.50		\$ 19,756.65	\$ 66,691.85	\$ 66,691.85

2020 ALAMO INTERSTATER

Equipment Notes:

Hours: 0

Stock Number:

Contract: MD Grounds Maint Equip LKO-402-20-001 (PG MP CG 22)

Selling Price *

\$ 70,103.49

Price Effective Date:

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
029975 04	Interstater 21 ft. Flail	1	\$ 60,585.45	0.00	\$ 0.00	\$ 60,585.45	\$ 60,585.45
Fees							
	set up	1	7,794.00			7,794.00	7,794.00
	freight	1	1,724.04			1,724.04	1,724.04
Equipment Fees Total			\$ 9,518.04			\$ 9,518.04	\$ 9,518.04
Total Selling Price			\$ 70,103.49		\$ 0.00	\$ 70,103.49	\$ 70,103.49



Agenda Report Form

Open Session Item

SUBJECT: Rejection – Contract Renewal (PUR-1418) – Maintenance Services for Heating, Ventilating, Air Conditioning and Automatic Temperature Controls.

PRESENTATION DATE: April 28, 2020

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department and Danny Hixon, Deputy Director, Public Works, Buildings, Parks and Facilities.

RECOMMENDED MOTION: Move to take action, in the best interest of the County and to request that the bid renewal for the contract PUR-1418 Maintenance Services for Heating, Ventilating, Air Conditioning and Automatic Temperature Controls, with Mick's Plumbing and Heating Inc. of Thurmont, MD based on its letter dated March 17, 2020 requesting an increase for FY'21 at the rates specified below be denied due to the increase is considered excessive and to re-advertise to solicit new pricing.

Location	Current Price	Requested Price	Percentage Increase
HVAC Technician	\$65.00	\$85.00	30.77%
HVAC Helper	\$45.00	\$55.00	22.22%
Technician Evenings/Fridays	\$97.50	\$127.50	30.77%
Helper Evenings/Fridays	\$67.50	\$82.50	22.22%
Technician Sundays/Holiday	\$97.50	\$127.50	30.77%
Helper Sundays/Holiday	\$65.50	\$82.50	26%

REPORT-IN-BRIEF: On June 4, 2019, the Board originally awarded a contract for the Maintenance Services for Heating, Ventilating, Air Conditioning and Automatic Temperature Controls based on the bid submitted May 8, 2019 by Mick's Plumbing and Heating Inc. The contract term is for one (1) year with four (4) additional one-year renewal options. This will be the first of the four (4) one-year renewal options. The County reserves the right to accept or reject any request for renewal by the Bidder and any increase in cost.

County personnel have had discussions with the vendor to reduce the requested increases, but those discussions have been unsuccessful. The vendor also requested that travel time and a minimum of one-hour be added to the contract. The current bid document states that travel time will be the responsibility of the Contractor and that the County does not guarantee a minimum or maximum number of hours. Modest inflation was expected for contract pricing, however; the renewal request has exceeded this amount. Rejection of the renewal would result in a rebid of the services and would not guarantee a lower price but would provide the opportunity of securing one.

DISCUSSION: N/A

FISCAL IMPACT: N/A

CONCURRENCES: Andrew Eshleman, Director of Public Works

ATTACHMENTS: Renewal request from Mick's Plumbing and Heating Inc. March 17, 2020.

Mick's Plumbing, Heating and Air
27 Howard Street
Thurmont, Md. 21788
(301)-271-2488 pH
(301)-271-2111 FX

March 17, 2020

Washington County Purchasing Department
100 West Washington Street room # 3200
Hagerstown, MD 21740
240-313-2300
bnaugle@washco-md.net

To whom it may concern. We are requesting a renewal of our contract # PUR-1418 HVAC & ATC Maintenance Services with the following exceptions. We would need to increase the hourly rate to \$85.00 for a mechanic and \$55.00 for a helper during normal working hours. Over time rates to change to \$127.50 hr for a mechanic and \$82.50 hr for a helper. Our consultation rate will stay the same at \$100.00 per hr. The minimum charge will be one hour and billed in half hour increments there after. Material mark up to stay at 15% P&O on cost of materials. We would need to also add the county will be billed travel when going from one building to another as well as travel to pick up material for any projects.

Please sign below in acceptance of this proposal

Authorized signature _____ Date _____



Agenda Report Form

Open Session Item

SUBJECT: Contract Renewal (PUR-1417) - Electrician Services at County Facilities

PRESENTATION DATE: April 28, 2020

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department and Danny Hixon, Deputy Director, Parks and Facilities

RECOMMENDED MOTION: Move to renew the contract for Electrician Services at County Facilities with Kube Electric Company, Inc. (KECI), of Williamsport, MD, per the rates included in its letter dated March 28, 2020. KECI is requesting an approximate 3% increase above the current hourly rates for work performed by an Electrician and an Apprentice during Regular Hours, Evening, Saturdays, Sundays, and Holidays as well as the rate for Consulting and Design Services.

REPORT-IN-BRIEF: On June 4, 2019, the Board originally awarded a contract for the subject services to KECI, at the rates as indicated below and based on a Total Base Bid formula. The contract is a one (1) year contract that commenced on July 1, 2019, with an option by the County to renew for up to four (4) additional consecutive one (1) year periods thereafter. This is the first of four one (1) year optional renewals of the contract.

Kube Electric Company, Inc., (KECI) Williamsport, MD

	<i>Previously Contracted Rates for KECI</i>	
	<u>FY'20</u>	<u>FY'21</u>
Labor Rates for Service:		
Regular Working Hours: Routine		
Electrician	\$33.75	\$34.80
Helper	\$20.00	\$20.60
Evenings and Saturdays: Emergency		
Electrician	\$49.25	\$50.70
Helper	\$30.00	\$30.90
Sundays and Holidays: Emergency		
Electrician	\$49.25	\$50.70
Helper	\$30.00	\$30.90
Consulting and Design Service (Hourly Rate):	\$54.00	\$55.00

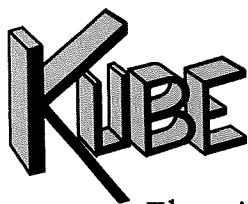
Overhead for repair parts and materials will remain unchanged at 15% over cost.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in various department line item accounts for these services.

CONCURRENCES: Andrew Eshleman, Director of Public Works

ATTACHMENTS: Kube Electric Company, Inc. letter dated March 28, 2020.



Electric Company, Inc.

11415 Drop Road
Williamsport, MD. 21795
(301) 223-6437

March 28, 2020

Washington County Purchasing Department
Washington County Administration Complex
100 West Washington Street, Room 3200
Hagerstown, MD 21740
Attention: Mr. Rick Curry, CPPO-Director of Purchasing
Reference: PUR-1417 for Electrician Services

Dear Mr. Curry,

Kube Electric Company, Inc. would like to renew our electrical maintenance contract with the Commissioners for Washington County for the upcoming fiscal year of 2020/2021. Kube Electric has enjoyed working with the County and we have developed a good working relationship with the County's personnel. Kube has the knowledge of the various buildings electrical systems and services.

Due to several cost increases over the last year, we are asking for an increase of approximately 3% on our labor rates.

Regular Working Hours : Routine

Electrician ---- \$34.80 per hour

Apprentice --- \$20.60 per hour

Evenings, Saturdays, Sundays, Holidays, Emergency

Electrician ---- \$50.70 per hour

Apprentice --- \$30.90 per hour

Consulting and design services: \$55.00 per hour

Overhead for repair parts and materials will remain unchanged at 15% over our cost.

We hope that this will be satisfactory with the County Commissioners and look forward to working with you and the rest of the County's Staff in the upcoming year. If you have any questions, please do not hesitate to call.

Respectfully Submitted,

Robert S. Holbruner
President

cc:



Agenda Report Form

Open Session Item

SUBJECT: Sole Source Award Procurement and Installation of a Peloco VideoXPert Video Management System (PUR-1461) for the Washington County Detention Center.

PRESENTATION DATE: April 28, 2020

PRESENTATION BY: Brandi Naugle, CPPO, Buyer and Major Craig Rowe, Washington County Sheriff's Department.

RECOMMENDED MOTION: Move to authorize a Sole Source procurement and installation of Peloco VideoXpert Video Management System for the Washington County Detention Center in the amount of **\$65,050.56** from **ADI** of Gaithersburg, MD based on its proposal dated March 5, 2020.

The proposed upgrade to the Detention Center's camera system will consolidate two different camera recording platforms (same manufacturer-PELCO), coaxial, other Internet Protocol based, to ALL Internet Protocol based Pelco system. (IP based cameras are the industry standard presently)

Under the current Pelco Recorder system, the user must administer the recorders individually. The Detention Center has (4) four separate recorders that require to be managed independently. The upgrade will provide a means to consolidate four (4) recorders under one management platform, that will allow the Detention Center to add cameras, deploy display devices in various control centers easily, centrally administer users, cameras, and security.

REPORT-IN-BRIEF: The request requires approval of four (4) of the five (5) Commissioners in order to proceed with a sole source procurement. The Code of Local Public Laws of Washington County, Maryland, Sections 1-106.2(a)(1) and (2) are applicable to this procurement. These sections state that a sole source procurement is permissible when: (1) Only one source exists that meets the County's requirements, and (2) The compatibility of equipment, accessories, or replacement parts is the paramount consideration. If approved, the following steps of the process will occur as outlined by the law: 1) Not more than ten (10) days after the execution and approval of a contract under this section, the procurement agency shall publish notice of the award in a newspaper of general circulation in the County, and 2) An appropriate record of the sole source procurement shall be maintained as required.

FISCAL IMPACT: Funds in the amount of \$65,640 are in the department's operating budget 600600-10-11320.

CONCURRENCES: Doug Mullendore, Washington County Sheriff

ALTERNATIVES: N/A

ATTACHMENTS: ADI's Quote dated March 5, 2020 attached.



a resideo company

8-9 METROPOLITAN COURT
GAITHERSBURG, MD 20878
(301) 990-9790

(301) 990-9790

S
O WASHINGTON COUNTY DETENTION
L 500 WESTERN MARYLAND PARK
D HAGERSTOWN, MD
T 21740
O

CUSTOMER NUMBER P2625-000

QUOTED BY K SHERROD

PAGE NO. 1

CUSTOMER P.O. NBR/REFERENCE NBR	SHIPPED DATE	SHIPPED FROM	DATE	DOCUMENT NUMBER
WSCO REVISED	QUOTE		120619	HF48WN00

QUANTITY ORDERED	CATALOG NUMBER	DESCRIPTION	LOT	UNIT PRICE	AMOUNT
2	PE-E1CMGSRVP*	VX E1 CORE MG SRVR,EU UK US PW		4042.99	8085.98
4	PE-E1VXSSW	ENT VXS SW LICENSE		508.20	2032.80
		NON-RETURNABLE			
3	PE-FLSDUPCNF	ONE DAY ONSIT (8HRS) SYSTEM CO		829.99	2489.97
2	PE-FTRVLADDY	ONE ADDITIONAL DAY OF TRAVEL		304.99	609.98
1	PE-FTRVLFAIR	FIRST DAY OF TRAVEL BY AIR		1195.99	1195.99
2	PE-VXA3ACC *	D10U,VX ACC SVR,EU UK US PWR		1638.99	3277.98
10	PE-VXA3SDD *	D10U, VX SH DIS DEC, EUK US PW		1582.99	15829.90
3	PE-VXWKS *	VX WRKSTN,EU/UK/US PWR CD D11S		2168.99	6506.97
1	PE-VXS2T968 *	VXS RAID STORAGE SVR 96TB		25020.99	25020.99

PLEASE CALL YOUR LOCAL ADI BRANCH TO CONFIRM YOUR PRICING AND AVAILABILITY.

Individual cost(s) are dependent on entire bid ordered.

TOTAL MATERIAL 65050.56

QUOTE

EXPIRES 03/05/20

* SPECIAL ORDER ITEM. NON-RETURNABLE OR SUBJECT TO RESTOCKING FEES

QUOTE TERMS AND CONDITIONS

The information provided herein constitutes an estimated proposal of pricing for materials only and a system design based solely on the specifications and product requirements you provided. Any suggestions for products that may meet your specific needs are made by ADI based upon your indicated requirements. ADI does not represent or warrant that (i) the products and equipment set forth herein constitute a complete system of any type, (ii) all such products and equipment will work together or appropriately in customer's specific application or (iii) that any or all of the products, equipment or systems will comply with any codes or laws. Additional products and equipment at an additional cost may be required to complete a system based on your specific application. You are strongly advised to ensure that the quoted products or system is in compliance with your local law and codes. Nothing contained herein shall cause ADI to incur any liability for system design, functionality, installation or integration, except as specifically set forth on ADI's terms and conditions of sale. Wire gauge, quantity of cable and connectors, standby battery sizes and necessary quantities, if included, are estimates only and your actual requirements may vary based upon your installation procedure. Aggregate pricing for non special order product set forth in this quote shall only be valid for 30 days from the date hereof and pricing for special order products may vary based upon vendor pricing at the time of your order. Fulfillment is subject to product availability at the time of order and pricing does not include taxes or shipping charges. This quote may be based on or include equipment that may not have the same appearance or functions as items in your specification, but which provide substantially similar functionality. Surge protection or UPS systems may be required to ensure warranty coverage. Standard manufacturer's warranties and disclaimers may apply to each product and ADI makes no product warranties herein; you are directed to contact each manufacturer for further information or technical support. Please confirm availability and pricing for the products set forth in this proposal with your local branch.

Convert Your Quote to an Order on the ADI website.

adiglobal.com/u:



Agenda Report Form

Open Session Item

SUBJECT: Budget Adjustment – RDI062

PRESENTATION DATE: April 28, 2020

PRESENTATION BY: Scott Hobbs, Director, Division of Engineering

RECOMMENDED MOTION: Move to approve a budget adjustment for the Capital Improvement Plan project RDI062, Valley Mall Area Road Improvements.

REPORT-IN-BRIEF: The first phase of the project, sidewalk extension, came in under budget and no longer needs the full amount of projected 2020 bonds.

DISCUSSION: While the budget for FY2020 bonds was established in May 2019, the issuance is not expected to occur until June 2020. Because this project has been completed under budget, we have the opportunity to adjust the issuance accordingly. The County has saved \$50K on this project and will adjust the issuance accordingly.

FISCAL IMPACT: 2020 bond issuance will be reduced by \$50,000 (RDI062).

CONCURRENCES: Chief Financial Officer

ALTERNATIVES: N/A

ATTACHMENTS: Budget Adjustment Form

AUDIO/VISUAL TO BE USED: N/A



Washington County, Maryland Budget Adjustment Form

Print Form

- ☒ Budget Amendment - Increases or decrease the total spending authority of an accounting fund or department
- ☐ Budget Transfer - Moves revenues or expenditures from one account to another or between budgets or funds.

Department Head Authorization

Division Director / Elected Official Authorization

Budget & Finance Director Approval

County Administrator Approval

County Commissioners Approval

Scott Hobbs

Digitally signed by Scott Hobbs
Date: 2020.04.21 12:13:56 -04'00'

Required approval with date

If applicable with date

Apr 21, 2020

Required approval with date

Required approval with date

Required > \$ 25,000 with date

Transaction/Post -Finance

Deputy Director - Finance

Kelcee Mace
Digitally signed by Kelcee Mace
Date: 2020.04.21 12:01:54 -04'00'

Preparer, if applicable

Misty Rosenberry
Digitally signed by Misty
Date: 2020.04.21 11:28:25 -04'00'

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Account Description	Increase (Decrease) + / -
498016	30	11620	RDI062		0000	Bond Fund - 2020	-50,000
599999	30	11620	RDI062		CNST	Valley Mall Area Road Improvements Phase II	-50,000

Explain
Budget Adjustment

This project came in under budget and no longer needs the full amount of 2020 bonds. The 2020 bond issue will be reduced by the \$50,000.

Required Action by
County Commissioners

☐

No Approval Required

☒

Approval Required

Approval Date if
Known



Agenda Report Form

Open Session Item

SUBJECT: Sole Source Bid Award (PUR-1463) Procurement and Installation of a Panic Button Alarm System and Alarm Reporting System for the Division of Emergency Services (DES)

PRESENTATION DATE: April 28, 2020

PRESENTATION BY: Brian Albert, Emergency Communications Center Operations, Division of Emergency Services, Rick Curry, CPPO, Director of Purchasing, Josh O'Neal, Division Director of Information Systems

RECOMMENDED MOTION: Move to authorize a Sole Source procurement and installation of a panic button system and alarm reporting system for DES in the amount of **\$150,500** from **Digitize International, Inc.** of Lake Hopatcong, NJ based on its proposal dated December 19, 2019.

REPORT-IN-BRIEF: DES wishes to apply Section 1-106.2(a)(2) of the Code of Public Laws of Washington County, Maryland, to procure the request. These sections state that a sole source procurement is authorized and permissible when: The compatibility of equipment, accessories, or replacement parts is the paramount consideration.

The panic button system and associated alarm reporting panels located at the 9-1-1 Dispatch centers require replacement due to age and issues regarding expandability as a result of requests for additional panic button stations in both the 100 West Washington Street and the Courthouse. The procurement is considered sole source, as the new system must be compatible with the old to allow a seamless changeover with no interruption in the ability to deliver alarms.

This request requires the approval of four of the five Commissioners in order to proceed with a sole source procurement. If approved, the following steps of the process will occur as outlined by the law: 1) Not more than ten (10) days after the execution and approval of a contract under this section, the procurement agency shall publish notice of the award in a newspaper of general circulation in the County, and 2) An appropriate record of the sole source procurement shall be maintained as required.

DISCUSSION: Washington County Emergency Services is requesting funding for new alarm equipment to replace a currently installed and unreliable emergency alarm system at the 9-1-1 center(s). The alarm system receives activations from county owned and/or supported agencies to initiate an emergency dispatch for law enforcement, fire and/or medical service responses. The new system would provide a more current and reliable IP-based alarm system. From the time of activation, receipt and processing of the alarm will take approximately one second to complete utilizing the new alarm system. Additionally, this system will provide real-time updating and simultaneous activations at the primary and back up 9-1-1 centers. Annunciator panels in both the Judicial Officer's area at the Courthouse and at the 100 West Washington Street security desk will reduce response times. Annual maintenance expenses will be \$1,900.

FISCAL IMPACT: Funds are budgeted in Capital Improvement Project (CIP) account BLD078.

CONCURRENCES:

ALTERNATIVES: N/A

ATTACHMENTS: Bid Tabulation Matrix

AUDIO/VISUAL NEEDS: N/A

PUR-1463				
Panic Button System Upgrade				
Item No.	Description	Digitize International, Inc.	N-Tech Systems Chalfont, PA	Siemens Industry, Inc. Laurel, NJ
1	Washington County Emergency Services New Alarm System at the 911 Centers	\$150,500.00	\$185,425.00	NO BID
	<u>Remarks/Exceptions:</u>			
	N-Tech Systems - Please see N-Tech Systems Information Sheet			
	Digitize International, Inc. Please see Digitize International, Inc's information Sheet			
	Optional Equipment Not Included in Total Cost:			
	Additional 23.8-Inch Remote Annunciator, Touch Screen Display & Desktop Stand	\$10,995.00		
	Attitinal Remote Annucaiator Software, Program Key ONLY	\$7,495.00		



158 Edison Rd
Lake Hopatcong, NJ 07849
E-mail: AbeB@digitize-inc.com
Web: <http://www.digitize-inc.com>



First ...when seconds count.™
ISO-9001:2015



Proposal

To:	Joshua ONeal
Company:	Washington County Maryland
Phone:	P: (240) 313-2265 C: (301) 331-6723
Fax or e-mail:	joneal@washco-md.net
From:	Abraham Brecher
Company:	Digitize Inc.
Phone:	Office: 973-663-1011 ex 232 Cell: 973-219-2567
Fax:	1-973-663-4333
E-mail:	AbeB@digitize-inc.com http://www.digitize-inc.com
Date:	Dec 19, 2019
Pages:	11

Ref: Replace existing Digitize monitoring system with upgraded Digitize equipment and an integrated IP based panic alarm system. With auto alarm redirect and notification at multiple sites. [This quote updates AB090419Q3, keeping the same price but extended another 90 days.](#)

I have attached an overview drawing that John prepared, best printed on 11" x 17" paper.

I quoted the IDM programmer PN 425184-0002. However, we would be happy to pre-program the IDM numbers for you, at no additional charge, thus you would not necessarily need to purchase the programmer.

Dear Joshua,

This quote provides includes new replacement head end units to replace the Digitize SYSTEM 3505 units with the current model Digitize SYSTEM 3505 PrismLX and the latest Dialer receivers. Additionally the PrismLX will communicate via our IP based AlarmLan option. This option supports Field devices that report in via our AlarmLan protocol such as the VersAlarm panels quoted.

The VersAlarm panel supports our addressable latching IDM system and will report the panic alarms to the primary PrismLX and fall back reporting to the secondary PrismLX if the primary is not available. Whichever PrismLX receives the alarm event will send it to the other PrismLX. From activation of the panic alarm, to receipt and process at both PrismLX units, you are looking at around 1 second.

Each VersAlarm panel can accommodate up to four internal TCU-8 controllers, each of which can monitor 99 addressable devices at distances up to 5,000 feet.

Additional products or systems not referenced below, and not included in this proposal, would result in a higher cost and require an updated proposal. Please refer to the General Notes section of this proposal for additional costs and information. All quoted prices are in effect for 90 days from the proposal date.

If you have any questions or need further assistance, please contact me.

Please let John or I know if you have any additional questions.
Sincerely:

Abraham Brecher

Abraham Brecher

Electrical Engineer/CEO/EE/MBA

DIGITIZE®

Digitize Inc.

158 Edison Road

Lake Hopatcong, NJ 07849

973-663-1011

COMPONENT LIST:



Qty	Part Number	Description	Price	Extended
02	425230-0001	SYSTEM 3505 Prism LX™ With USB KEYBOARD Includes the following features: <ul style="list-style-type: none">• Easy loading, 3 1/8 inch, Graphic Thermal Logging Printer. Alarm text messages logged on printer• 5.7" Color LCD with LED backlighting• One (1) GHz Dual-Core ARM Cortex-A7 Processor.• New updated fully regulated power supply PN 400596-0001. Meets European IEC 61000- 3-2 standard for harmonic content at the input.• Program updates and User Text may be uploaded/backed up in a few seconds using your web browser and the built-in Ethernet port of the Prism LX™, even while the system continues to monitor alarms.• Utilizes the Linux Operating System running C Language Alarm Monitoring Program.• 50 times faster than the System 3505 CPU-7• Provides a full complement of user memory in excess of 30,000 text messages (48 characters per text message).• Enhanced AlarmLAN™ capability• Capable of immediate factory support to assist in configuration and system analysis via cell phone tether.• CPU-8 provides dedicated Ethernet, RS-232 and 2 USB ports.• USB keyboard.• Enhanced diagnostics at 110KBAUD 8N1 via dedicated RS-232.• Next generation Auto Switching Power Supply, 90-240 V AC, 50-60Hz (as compared to 3505)• Supervised External Charger fail input terminals (not needed with optional SEBB-6/24 battery charger)• Software upgrades available on Digitize WEB site www.digitize-inc.com. User can upload latest operating software as long as the user has an active software support• Eight non-configured serial ports, including four high-speed ports with a top baud rate of 460.8 K baud. (2 of the high-speed ports are configured for RS-485 for specialized applications)• Six Configuration Card Slots for system expansion• Four supervised EOL inputs, three of which can be used as zone inputs• Three FORM C relays provide Alarm, Trouble and AUX Outputs. The Alarm/Trouble Relays are user programmable• Audio Output for Alarm/Trouble and Restore notification with noise canceling technology• Built-in diagnostics, with AC and DC failure indication• Diagnostic core dump in the event of a Prism application crash that allows Digitize to isolate the problem area within a few minutes.• Programmable sound generator with over a billion possible combinations of pitch, tone, ramping and volume	\$18,995.00	\$37,990.00


		<ul style="list-style-type: none"> • Thirty-two membrane key switches with tactile feedback, which provide System programming and operator control of external relays • ETL listed for ANSI/UL 864, 10th Edition, ANSI/UL 1076 5th Edition and ANSI/UL 1610 3rd Edition. • California State Fire Marshal Approved <p>Available Options — Mix and match direct wire input, multiplex (radio polling, hard wire, connection to addressable FACP), serial inputs/outputs, relay control, dual phone line external digital communicator receiver, telegraph decode/transmit, Q-Mux™ point identification, output points, addressable line printers, 1221 radio*, Intellitize Repeating Radio, networking multiple SYSTEM 3505 PRISM LX™ units, SEBB-6/24 battery backup with battery info monitor, CGRMS graphics display, computerized monitoring system interface, Remote Annunciator (Not all options are NRTL listed and CSFM approved)</p> <p>NOTE: SYSTEM 3505 Prism LX™ Annual Software Maintenance & Phone Support Agreement is required with all SYSTEM 3505 Prism LX™ order PN 000001-0065 (see multiple year agreements at discounted price).</p>		
02	000001-0061	<p>SYSTEM 3505 PRISM LX AlarmLan™ SERVER OPTION</p> <p>Allows multiple SYSTEM 3505 and/or SYSTEM 3505 Prism LX™ units to share Alarm information Via Ethernet connectivity (replaces Network option). This option, in addition to the properly sized SIPPDD option, must be installed in every SYSTEM 3505/PRISM LX that will be part of the LAN that interconnects all of the SYSTEM 3505/PRISM LX servers.</p> <p>This option, as well as the SIPPDD card, are required if your SYSTEM 3505/PRISM LX unit are going to process events from subscribers using the VersAlarm™, MeshSentry™, iLNX™ or other SYSTEM 3505/PRISM LX™ units</p> <p>System 3505 Prism LX units will accommodate up to 1,000 AlarmLan™ devices. Supports connection to 10 additional Prism LX units as part of the 1,000 units with the standard 10 IP SIPPDD card. If you intend to interconnect more than 10 Prism LX units, you need to purchase the proper SIPPDD card with greater than 10 IP address capability.</p> <p>With this option installed, you need to <i>disable any Network option</i> that you are currently using to communicate between two or more SYSTEM 3505/Prism LX units. Each SYSTEM 3505 Prism LX will now become an Alarm server, processing its Alarms, Troubles, Restores, Test and O/S conditions and sending those events to all the other SYSTEM 3505 PRISM LX units on the LAN/WAN via Ethernet, including the text information describing the event. Actions such as ACK, CLEAR, SST TX will be sent to all other SYSTEM 3505 PRISM LX on the LAN/WAN. The SYSTEM 3505 PRISM LX units receiving the information will allow you to filter out what you do not want to process based on the AlarmLan ID of the SYSTEM 3505 PRISM LX sending the information. Thus you can filter by alarm type (Zone/Dialer/Box/MMX, etc.) as well as by priority level. You can have different selections for signals received from different SYSTEM 3505 PRISM LX units.</p>	\$2,495.00	\$ 4,990.00

		<p>User text messages from the initiating SYSTEM 3505 PRISM LX will be sent to all other SYSTEM 3505 PRISM LX units in the same LAN/WAN. Field devices such as VersAlarm and iLNX will send the alarm events with the text message entered into the field unit. All field units attach to the 3505 and start supervising when they first power up.</p> <p>This option, along with the hardware, will also process events in the AlarmLan protocol from products such as VersAlarm™ and iLNX™.</p> <p>NOTES:</p> <ul style="list-style-type: none"> For the A-LAN to be functional, you also need to purchase one the following for each SYSTEM 3505 equipped with PN 000001-0061: <ul style="list-style-type: none"> 1 ea. PN 010001-0159 SIPPDD-10 Config card, PORT #17 1 ea. PN 010001-0160 SIPPDD-25 Config card, PORT #17 1 ea. PN 010001-0161 SIPPDD-50 Config card, PORT #17 1 ea. PN 010001-0162 SIPPDD-100 Config card, PORT #17 <p>The SIPPDD only needs to have the SYSTEM 3505/PRISM LX IP address entered. VersAlarm and iLNX units are self-populating and the SIPPDD remembers their last reporting IP address.</p>		
02	010001-0159	<p>SIPPDD-10 Config card, PORT #17</p> <p>This is the communications Ethernet card for the interconnection of the Alarm LAN feature of the SYSTEM 3505/PRISM LX. This card allows this SYSTEM 3505 PRISM LX unit to communicate with up to 10 additional SYSTEM 3505/PRISM LX if also equipped with AlarmLAN™ SERVER OPTION and this same SIPPDD config card.</p> <p>SIPPDD features includes:</p> <ol style="list-style-type: none"> Operating program upload via Ethernet browser. Built in WEB browser makes setup of the SIPPDD look like a WEB page and can be accessed from anywhere if desired. WEB browser interface is Password protected. <p>NOTES:</p> <ul style="list-style-type: none"> Requires Fixed IP address for each System 3505/PRISM LX SIPPDD configurator card. Includes SIPPDD configurator card with appropriate number of IP addresses Requires 000001-0061 option to already be installed in the SYSTEM 3505/PRISM LX <p>The number of IP connections is one less than the total number of SYSTEM 3505 / Prism LX units in the system. You do not need to add any IP address capability for field panels such as VersAlarm™ or iLNX™</p>	\$4,995.00	\$ 9,990.00
02	000001-0042	<p>DIGITAL DIALER OPTION with NEGATIVE DIALER – SYSTEM 3505 PRISM LX</p> <p>This option allows the SYSTEM 3505 PRISM LX to receive or process dialer alarms through the dial up telephone network. This provides conversion of coded information from the receiver into the proper format for processing by the SYSTEM 3505 PRISM LX. Once installed, 1 DDI-11E may be purchased and installed with the SYSTEM 3505 PRISM LX. Provides exception report for dialer that failed to report in on a daily basis. Report is available at any time by the press of a button, in addition to a daily automatic print out. Any</p>	\$ 3,495.00	\$ 6,990.00

		dialer that fails to report in within 24 hours will be reported. A trouble signal will alert the operator that one or more dialers have failed to report in. Allows up to 1600 dialers to call in each day for negative dialer test.		
02	425196-0005	DDI-11E DACR with RS232 Configurator Card Used when an open serial port is available on the rear of the System 3505/3505 PRISM LX. Requires Digital Dialer Option (P/N 000001-0042) to be purchased and installed. Includes phone line fault detection and built-in caller ID. For connection to two telephone lines. Will accept any pulsed dialer rate from 10 to 40 (37) PPS using the 3-1, 3-1 extended, 4-1, 4-1 extended and 4-2 formats. The following dialer formats are supported by the DDI-11E: <ul style="list-style-type: none"> • Silent Knight/Ademco slow, 10 PBS 3/1, 4/1, 4/2, non-extended format. • Silent Knight fast, 20 PBS 3/1, 4/1, 4/2, non-extended format. • Silent Knight/Ademco slow 10 PBS 3/1, extended format. • Silent Knight/Ademco fast 20 PBS 3/1, extended format. • SESCOA, Franklin, DCI Vertex, 20 PBS 3/1, 4/1, 4/2, non-extended format. • SESCOA, Franklin, DCI, Vertex, 20 PBS 3/1, extended format. • Radionics 3/1, 4/2, non-extended format. • Radionics 3/1, 4/2, non-extended with parity format. • Radionics 3/1, extended format. • Radionics 3/1, extended with parity format • Contact ID with up to 4-digit customer account number. • FBI-Superfast • SIA • BFSK Modem 111-2A	\$ 7,695.00	\$15,390.00
02	425207-0007	23.8 Inch REMOTE ANNUNCIATOR WITH SIPPDD-10 ETHERNET D-LAN™ COMMUNICATION, TOUCH SCREEN DISPLAY AND DESKTOP STAND Displays all System 3505/System 3505 Prism LX™ text data, with date stamp and alarm address. Annunciates alarm priority by user-defined sound and color and provides a soft key to acknowledge alarms/troubles. Communicates with the System 3505/System 3505 Prism LX via a supervised Ethernet connection (supplied by others). Supports up to 10 Remote Annunciators with NON-Dedicated LAN Ethernet communication. Features include Filtering by Priority, Dispatchers Interface and a large Comma Delimited Downloadable Event History Log. Optional features include SMS Text -2- Cell & E-mail, SST Relay Control and Comma Delimited Downloadable Test History Log and Window. NOTES: <ul style="list-style-type: none"> • Includes PN 020001-0118, D-LAN™ Option with SIPPDD-10 Configurator Card • System 3505/System 3505 Prism LX™ not included • Remote Annunciators are not compatible with System 3000 or System 3500 • Desktop stand is provided • Equipped with wireless mouse and keyboard. 	\$13,995.00	\$27,990.00

		You can add 9 additional Remote annunciators for \$9,995.00 ea. as the first one includes the option and interface card (SIPDD). Expansion beyond 10 is also available. Use PN 425207-0008 for each additional Remote Annunciator up to 9 additional.		
04	425227-000x	<p>VersAlarm™ 8ZN Ethernet Monitoring System Enclosure is blue with Tracer Panic Alarm logo</p> <p>VersAlarm is connected to a Local Area Network (LAN) with eight* built-in supervised zones, communicating to the Digitize System 3505 PRISM LX in AlarmLAN™ protocol, via Ethernet.</p> <ul style="list-style-type: none"> • Programmable via WEB browser interface • 10 IP Remote Host addresses (can communicate with up to 10 SYSTEM 3505 PRISM LX units based on On-Line status) • Holds user text defining points being monitored. • Sends user text with account status, Priority Level, and panel location for every zone or ID device connected as entered by user. • VersAlarm™ has a FORM C relay and buzzer to notify Communications failure with host which can be enabled or disabled individually by user. The time to activation can also be set by the user. • VersAlarm is housed in a red lockable enclosure suitable for indoor mounting and includes a power supply/12VDC battery charger and 12VDC battery. <p>NOTES:</p> <ol style="list-style-type: none"> 1. Requires that SYSTEM 3505 PRISM LX units be equipped with the AlarmLan™ option to receive the AlarmLan™ data. 2. The following items, which are available for additional VersAlarm™ applications, are not included and must be purchased separately: <ul style="list-style-type: none"> • Q-Mux TCU-8 Node PN 425183-0004 • Octal Card PN 400590-0001 • MicroMux Intellitize Interface to Networked FACP PN 425222-0002 <p>* In normal operation three zones will be dedicated to monitoring the VersAlarm™ AC/DC and Tamper signals. If you add an optional Q-MUX node, the AC/DC and Tamper can be connected to the Q-Node and the three zones on the VersAlarm controller can be used for other monitoring purposes.</p>	\$4,395.00	\$17,580.00

		 <p>Tracer VersAlarm with addressable Panic button enclosure</p>		
04	425183-0004	<p>Q-MUX TCU-8 NODE</p> <p>The Q-Mux Node is the central polling controller. It sends commands to and receives data from the ID modules and, in turn, sends data to and receives commands from the SYSTEM 3505 PRISM LX. Up to 32 Q-Mux Nodes may be installed in one system. Total wire run from the SYSTEMS 3505 PRISM LX to the last Q-Mux Node is 5,000 ft. with 24 AWG. The Q-Mux node is shipped pre-programmed to address #1. Nodes address is set using the Q-Mux Node Test & Utility Software P/N 010001-0109.</p> <p>NOTE:</p> <p>12-volt 300Ma (uses about 100Ma, needs 300Ma to detect short on IDM buss) When installed in the VersAlarm panel, the first two Q-MUX Nodes can be mounted within the VersAlarm panel and are powered by the VersAlarm power supply. Additional Q-MUX Nodes located remotely from the VersAlarm need an external 12VDC source with appropriate battery backup and AC/DC output monitoring.</p> 	\$875.00	\$3,500.00
70	425195-0001	<p>Addressable Latching Panic Button</p> <p>Addressable Panic button works with TCU-8 either directly to the PrismLX via the Q-MUX option or with a VersAlarm controller and TCU-8 via the Q-MUX option. UP to 99 addressable devices can be controlled by one TCU-8 and a VersAlarm controller can accommodate up to 32 TCU-8 units, each with 99 addressable sensors got a total capability of 3,168 devices. Can be mixed and matched with relay and or stress modules on the same TCU-8 addressable buss. This is a</p>	\$79.00	\$ 5,530.00

		<p>latching push button and requires a tool (included with the switch) to pull the plunger back to a normal position</p> 		
01	425184-0002	<p>IDM (Panic Switch) PROGRAMMER/TESTER FOR ID DEVICES Includes WINDOWS utility PROGRAM Portable Q-Mux Programmer tests modules and programs addresses. Programs via PC (not supplied).</p>	\$1,495.00	\$1,495.00
02	425203-0002	<p>SEBB-6/24, SUPERVISED 24 Volt Charger W/ LCD DISPLAY with Batteries Switch selectable charger for 24 volt 7-55 amp/hour sealed lead acid battery system. Operates on 110/220 volt AC, switch selectable. Communicates with System 3505 PRISM LX via RS-485 connection. System 3505 PRISM LX supervises RS-485 line to charger, as well as displays vital battery information such as charging state. A separate 4-foot cable is provided from the rear of the SEBB-6/24 to connect to the batteries for battery charging. Mounts in standard 19" rack with a panel height of 3.5 inches. Two (2) 12 Volt - 55 amp/hour sealed lead acid batteries are included. Batteries are mounted externally. NOTE: Price includes cost of drop shipping batteries (via ground, in the continental USA) This SEBB will operate the Prism LX for 24 hours. We also sell a 48 (-0003) and 72 (-0004) hour backup system at additional cost.</p>	\$ 2,995.00	\$ 5,990.00
01	020001-0127	<p>Prism LX MAINTENANCE INTERFACE UNIT (MIU) Provides your technical group the ability to connect to your Prism LX system(s) edit the text messages, maintain the operating program, LAN communications setup, monitor the diagnostic output capability of the product and connect to the factory as required (needs WWW connectivity). Includes:</p>	\$ 2,995.00	\$ 2,995.00

		<ol style="list-style-type: none"> 1. Portable computing device 2. USB to dual Ethernet adaptors for connectivity to CPU-8 and SIPDD cards, each on their own sub net. 3. One each USB to DUAL RS-232 adaptor. 4. WIN 3505 (no discount if customer already owns this software) 5. Digitize Debug capture software 6. Wireless Mouse 		
		Equipment Sub Total		\$140,430.00
				0
02	000001-0065	System 3505/Prism LX Annual Software Maintenance & Phone Support Agreement When purchasing a new SYSTEM 3505 or upgrading your SYSTEM 3505 to Prism LX Provides System 3505 Prism LX or System 3505 Operating Software Program revisions, enhancements, and upgrades, when released, for one year from delivery. The maintenance fee ensures Digitize's compliance with 10th edition certification requirements and must be renewed annually to ensure that software enhancements and phone support continue to be obtainable NOTE: Multi-year plans are available at additional cost see page 1-5 & 6	\$ 950.00	\$ 1,900.00
04	On-site support	On-Site Installation Supervision and or System Training Transportation (to/from Digitize facility and the site), travel time, per diem and rental car expenses are additional.	\$ 1,650.00	\$ 6,600.00
03	Expenses	Per Diem Expenses Includes meals and lodging. Subject to site prevailing lodging rates and or government per diem.	\$ 275.00	\$ 825.00
01	Expenses	Travel To/From customer site	\$270.00	\$ 270.00
01	Shipping	Shipping, handling and insurance from Lake Hopatcong NJ		\$475.00
		Grand Total		\$150,500.00
		Optional equipment not included in total cost		
01	425207-0008	ADDITIONAL 23.8-Inch REMOTE ANNUNCIATOR, TOUCH SCREEN DISPLAY AND DESKTOP STAND NOTES: <ul style="list-style-type: none"> • Requires PN-020001-0118-D-LAN™ Option with SIPDD-10 Configurator Card with first Remote Annunciator in system PN-425207-000x 	\$10,995.00	

		<ul style="list-style-type: none"> • System 3505/System 3505 Prism LX™ not included • Remote Annunciators are not compatible with System 3000 or System 3500 • Desk Top stand is provided <p>Equipped with wireless mouse and keyboard.</p>		
01	010001-0010	<p>ADDITIONAL REMOTE ANNUNCIATOR SOFTWARE, Program and Key only</p> <p>Displays all System 3505/System 3505 Prism LX text data, time/ date stamps and alarm addresses. Annunciates alarm priority by sound and user defined color, in an 800 x 600 resolution window. Other resolutions will affect window size. Communicates with the System 3505/System 3505 Prism LX via an Ethernet connection (LAN supplied by others). Programmable features include: filtering by priority and history log.</p> <p>NOTES:</p> <ul style="list-style-type: none"> • System 3505/System 3505 Prism LX not included. Is not compatible with System 3000 or System 3500 <p>Operates on Windows XP, 2000, Windows 7 and Windows10 Computers (Supplied by others)</p>	\$ 7,495.00	

Please submit the Purchase Order via fax at 973-663-4333 or via e-mail to Linda Brecher at lindab@digitize-inc.com

- Please reference this proposal number when ordering.
- Shipping is additional

General Notes:

1. This quote assumes there is no additional custom software to transfer or create.
2. Unless separately quoted, this quote is for the Digitize, Inc. products described on the preceding pages ONLY, and does not include any labor, "As Built Drawings", installation, installation materials, equipment racks, and additional hardware/software, etc. Digitize will supply generic installation drawings in AutoCAD or PDF format, when requested, at no additional cost.
3. Unless separately quoted, NRTL (ETL, UL or FM) submittals are not included in this proposal.
4. Digitize shall not be responsible for misinterpretations of any drawings supplied for quotation.
5. It is the System owner/contractor's responsibility to review this quote and verify proper quantities and equipment application.
6. This quote is based on information provided to Digitize, Inc.
7. Training is required on all systems. Product warranties are voided if systems are installed without factory-authorized training.
8. Digitize Inc. reserves the right to reuse any or all sections of the design or software in future projects.
9. Custom projects are non-cancelable.
10. All orders are shipped via UPS and are F.O.B. Lake Hopatcong, NJ.
11. It is Digitize Inc. corporate policy that all orders are C.O.D., unless other terms are mutually agreed upon before order acceptance.
12. Prices quoted are in effect for 90 days from the date of this proposal.
13. Pricing provided above is based on system configuration. Prices for individual components or partial systems may be different.
14. Digitize Inc. reserves the right to change system parts and/or configuration as required, to ensure system operation and integrity.
15. ETL lists the "Model MUXPAD II and Model MUXPAD II-RF contact and serial interface module for use with a listed compatible fire and/or burglary proprietary protected premises unit". Other listings are available at additional cost.
16. Muxpad II's currently interface to the following FACP's: FCI 7200,7100,IDA, IDX and FCIE; Notifier 1010, 2020, 640 & 3030; Gamewell 500, 602,630,650; EST-2 & EST-3; Simplex 4010, 4100, 4100U, 4120 & 4020; and selected Spectronics, Firecom, and Mircom FACP's



Agenda Report Form

Open Session Item

SUBJECT: Velisek Rural Legacy Program (RLP) Easement

PRESENTATION DATE: April 28, 2020

PRESENTATION BY: Chris Boggs, Land Preservation Planner, Dept. of Planning & Zoning

RECOMMENDED MOTION: Move to approve the Douglas A. & Pamela S. Velisek RLP Easement project, in the amount of \$119,970.00 for 40.99 easement acres, paid for 100% by the Maryland Department of Natural Resources, and to adopt an ordinance approving the easement purchase and to authorize the execution of the necessary documentation to finalize the easement purchase.

REPORT-IN-BRIEF: The Velisek property is located at 18125 Lappans Rd., Fairplay, and the easement will serve to permanently preserve a valuable scenic, environmental and historic property in the County. The parcel is mostly hay and cropland with some wooded areas and is bisected by Marsh Run. It lies in a part of Washington County that was heavily trafficked during the Civil War and the Battle of Antietam. The farmhouse is on the Maryland Inventory of Historic Places because of its architectural significance.

The farm is in an area of the County close to thousands of acres of preserved farmland near Antietam Battlefield and will aid in expanding the current block of protected lands. Seven (7) development rights will be extinguished with this easement.

DISCUSSION: Since 1998, Washington County has been awarded more than \$23 million to purchase Rural Legacy easements on more than 7,000 acres near Antietam Battlefield in the Rural Legacy Area. RLP is a sister program to the Maryland Agricultural Land Preservation Program (MALPP) and includes the protection of environmental and historic features in addition to agricultural parameters. RLP uses an easement valuation system (points) to establish easement value rather than appraisals used by MALPP. For FY 2020, Washington County was awarded RLP grants totaling \$1,502,982. The Velisek RLP Easement will use part those funds. Easement applicants were previously ranked based on four main categories: the number of development rights available, the quality of the land/land management (agricultural component), natural resources (environmental), and the historic value.

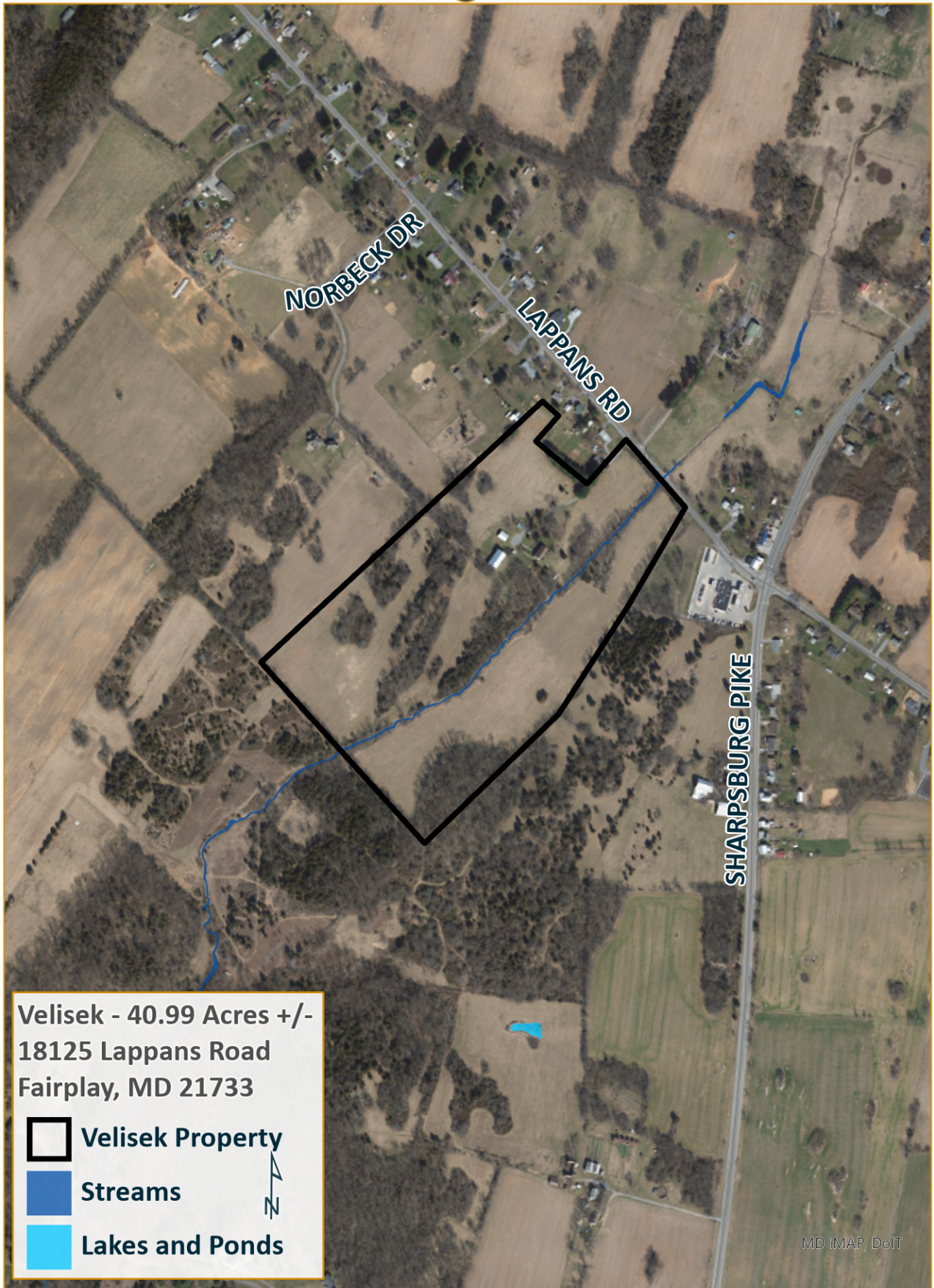
FISCAL IMPACT: RLP funds are 100% State dollars, mainly from DNR Open Space funds. In addition to the easement funds, we receive up to 3% of the easement value for administrative costs, a mandatory 1.5% for compliance/monitoring costs, and funds to cover all of our legal/settlement costs.

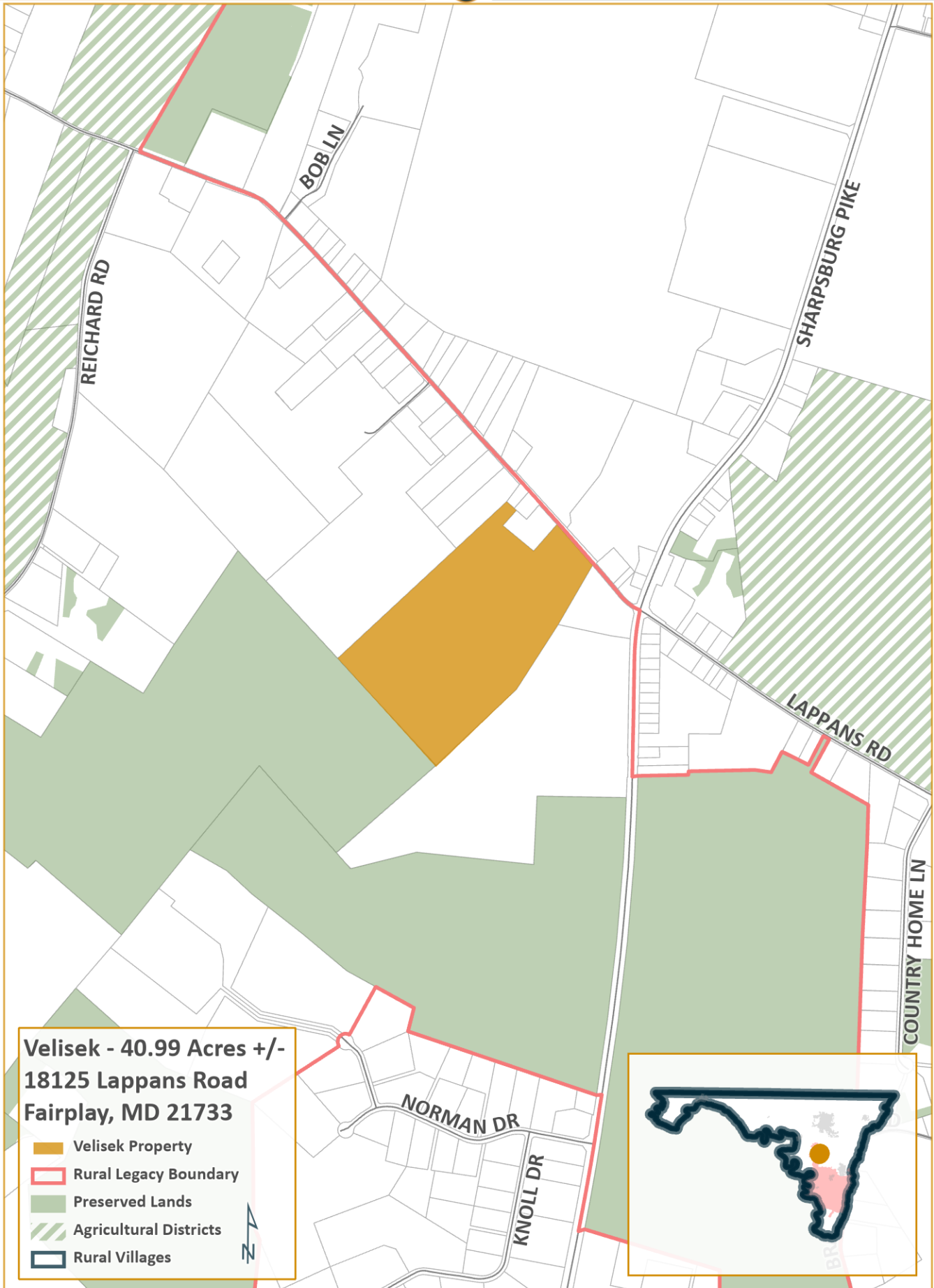
CONCURRENCES: Both the State RLP Board and the State Department of Natural Resources (DNR) staff have approved and support our program. A final money allocation will be approved by the State Board of Public Works.

ALTERNATIVES: If Washington County rejects State funds for RLP, the funds will be allocated to other counties in Maryland.

ATTACHMENTS: Aerial Map, Location Map, Ordinance

AUDIO/VISUAL NEEDS: N/A





**AN ORDINANCE TO APPROVE THE PURCHASE OF A CONSERVATION
EASEMENT UNDER THE MARYLAND RURAL LEGACY PROGRAM
(Re: *Velisek RLP Easement*)**

RECITALS

1. The Maryland Rural Legacy Program (“RLP”) provides the funding necessary to protect large, contiguous tracts of land and other strategic areas from sprawl development and to enhance natural resource, agricultural, forestry and environmental protection through cooperative efforts among State and local governments.

2. Protection is provided through the acquisition of easements and fee estates from willing landowners and the supporting activities of Rural Legacy Sponsors and local, State, and federal governments.

3. For FY 2020, Washington County (the "County") was awarded a RLP grant totaling \$1,502,982.00 (the "RLP Funds").

4. Douglas A. and Pamela S. Velisek are the fee simple owners of real property consisting of 40.99 acres, more or less, (the “Property”) in Washington County, Maryland. The Property is more particularly described on Exhibit A attached hereto.

5 The County has agreed to pay the sum of approximately One Hundred Nineteen Thousand, Nine Hundred and Seventy Dollars and No Cents (\$119,970.00), which is a portion of the RLP Funds, to the Property Owner for a Deed of Conservation Easement on the Property (the “Velisek RLP Easement”).

THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Washington County, Maryland, that the purchase of a conservation easement on the Property be approved and that the President of the Board and the County Clerk be and are hereby authorized and directed to execute and attest, respectively, all such documents for and on behalf of the County relating to the purchase of the Velisek RLP Easement.

ADOPTED this ____ day of _____, 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to legal sufficiency:

B. Andrew Bright
Assistant County Attorney

Mail to:

Office of the County Attorney
100 W. Washington St., Suite 1101
Hagerstown, MD 21740

EXHIBIT A
DESCRIPTION OF EASEMENT PROPERTY

ALL that farm, tract, or parcel of land, and all the rights, ways, privileges, and appurtenances thereunto belonging on in anywise appertaining, situate along the South side of the Williamsport-Boonsboro Highway, Maryland Route no. 68, approximately 0.1 miles Northwest from its intersection with the Hagerstown-Sharpsburg Highway, in Election District No. 12, Washington County, Maryland, and being more particularly described as follows:

BEGINNING at a post in the South margin of said Williamsport-Boonsboro Highway, said post being at the beginning of the Deed from Carl T. Poffenberger and Dola V. Poffenberger, his wife, to Richard S. Brannon dated August 1, 1972, and recorded in Liber 545, folio 618 among the Land Records of Washington County, Maryland, and running thence back from said Highway with the lines of said Deed as fenced South 28 degrees 00 minutes West 500.08 feet to a post; thence South 28 degrees 45 minutes West 573.9 feet to a post; thence South 41 degrees 38 minutes West 631.84 feet to an angle point in the stone fence; thence South 46 degrees 12 minutes West 189.13 feet to a planted stone; thence North 46 degrees 33 minutes West 565.74 feet to a post; thence North 46 degrees 09 minutes West 528.29 feet to an iron pin; thence leaving the lines of said Deed and cutting across the tract North 43 degrees 38 minutes 30 seconds East 1,719.54 feet to a post at the end of the South 33 degrees 10 minutes West 159.85 foot-line of the aforementioned Deed; thence continuing with the lines thereof South 52 degrees 13 minutes East 96.7 feet to a post; thence South 52 degrees 39 minutes East 5.44 feet to an iron pin; thence leaving the lines of said Deed and running so as to exclude the parcel of land conveyed by Adam S. Mott and Josephine M. Mott, his wife, to Robert C. Poffenberger and Elizabeth A. Poffenberger, his wife, by Deed dated December 13, 1978, and recorded in Liber 673, folio 427 among the aforesaid Land Records, South 38 degrees 06 minutes West 151.11 feet to an iron pin; thence South 52 degrees 01 minute 17 seconds East 290.68 feet to an iron pin in or near the Northwest margin of a private lane; thence along it North 38 degrees 07 minutes 05 seconds East 150.04 feet to an iron pin in the Southwestern boundary of other lands of Robert C. Poffenberger and Wife; thence binding on said lands South 51 degrees 24 minutes East 5.86 feet to the South-easternmost corner of said lands; thence continuing along said lands North 37 degrees 28 minutes East 112.1 feet to a stake in the South margin of the Williamsport-Boonsboro Highway; thence along the margin thereof with the closing line of the first mentioned Deed South 44 degrees 33 minutes East 413.4 feet to the point of beginning; containing 40.99 acres of land, more or less;

SAVING AND EXCEPTING from the above the fifteen-foot right of way reserved in the Deed from Carl T. Poffenberger and Dola V. Poffenberger, his wife, to Richard S. Brannon dated August 1, 1972, and recorded in Liber 545, folio 618 among the aforesaid Land Records, as well as any and all other easements or rights applicable thereto. The above right of way or easement is intended to provide ingress and egress from said Maryland Route 68, in common with the Grantees herein, to other owning property abutting the West boundary of said easement area 112.1 feet in

length; being part of the land in and to which Jeannette B. Morrell conveyed an undivided 2/5 interest to Jeannette B. Morrell, individually, with rights of survivorship, by Deed dated December 27, 1973, and recorded in Liber 571, folio 655 among the aforesaid Land Records; the said Jeannette B. Morrell having died, whereupon title vested in the said Adam S. Mott and Josephine M. Mott, his wife, as surviving joint tenants.

THE street address of the herein described property is currently known and designated as 18125 Lappans Road, Fairplay, Maryland.

BEING all of the same property which was conveyed from Gregory C. Bannon, Personal Representative of the Estate of Susan A. Nicholson, to Douglas A. Velisek and Pamela S. Velisek, husband and wife, by Deed dated March 26, 2018, and recorded in Liber 5735, folio 418 among the Land Records of Washington County, Maryland.



Agenda Report Form

Open Session Item

SUBJECT: Martz-Lemaster-Salamone Rural Legacy Program (RLP) Easement

PRESENTATION DATE: , 2020

PRESENTATION BY: Chris Boggs, Land Preservation Planner, Dept. of Planning & Zoning

RECOMMENDED MOTION: Move to approve the Sherry D. Martz, Sonja D. Lemaster, and Scott G. Salamone RLP Easement project, in the amount of \$264,810.00 for 89.27 easement acres, paid for 100% by the Maryland Department of Natural Resources, and to adopt an ordinance approving the easement purchase and to authorize the execution of the necessary documentation to finalize the easement purchase.

REPORT-IN-BRIEF: The Martz-Lemaster-Salamone property is located at 3215 Chestnut Grove Rd., Keedysville, and the easement will serve to permanently preserve a valuable scenic, environmental and historic property in the County. The parcel is mostly hay and woodland and is bisected by Sharman's Branch, a tributary to Antietam Creek. It lies in a part of Washington County that was heavily trafficked throughout the Civil War and during the Battle of Antietam. Further, the property lies along Elk Ridge, which is the location of Antietam Iron Works, significant for its production of cannon during the Revolutionary War.

The farm is in an area of the County close to thousands of acres of preserved farmland near Antietam Battlefield and will aid in expanding the current block of protected lands. Five (5) development rights will be extinguished with this easement.

DISCUSSION: Since 1998, Washington County has been awarded more than \$23 million to purchase Rural Legacy easements on more than 7,000 acres near Antietam Battlefield in the Rural Legacy Area. RLP is a sister program to the Maryland Agricultural Land Preservation Program (MALPP) and includes the protection of environmental and historic features in addition to agricultural parameters. RLP uses an easement valuation system (points) to establish easement value rather than appraisals used by MALPP. For FY 2020, Washington County was awarded RLP grants totaling \$1,502,982. The Martz-Lemaster-Salamone RLP Easement will use part those funds.

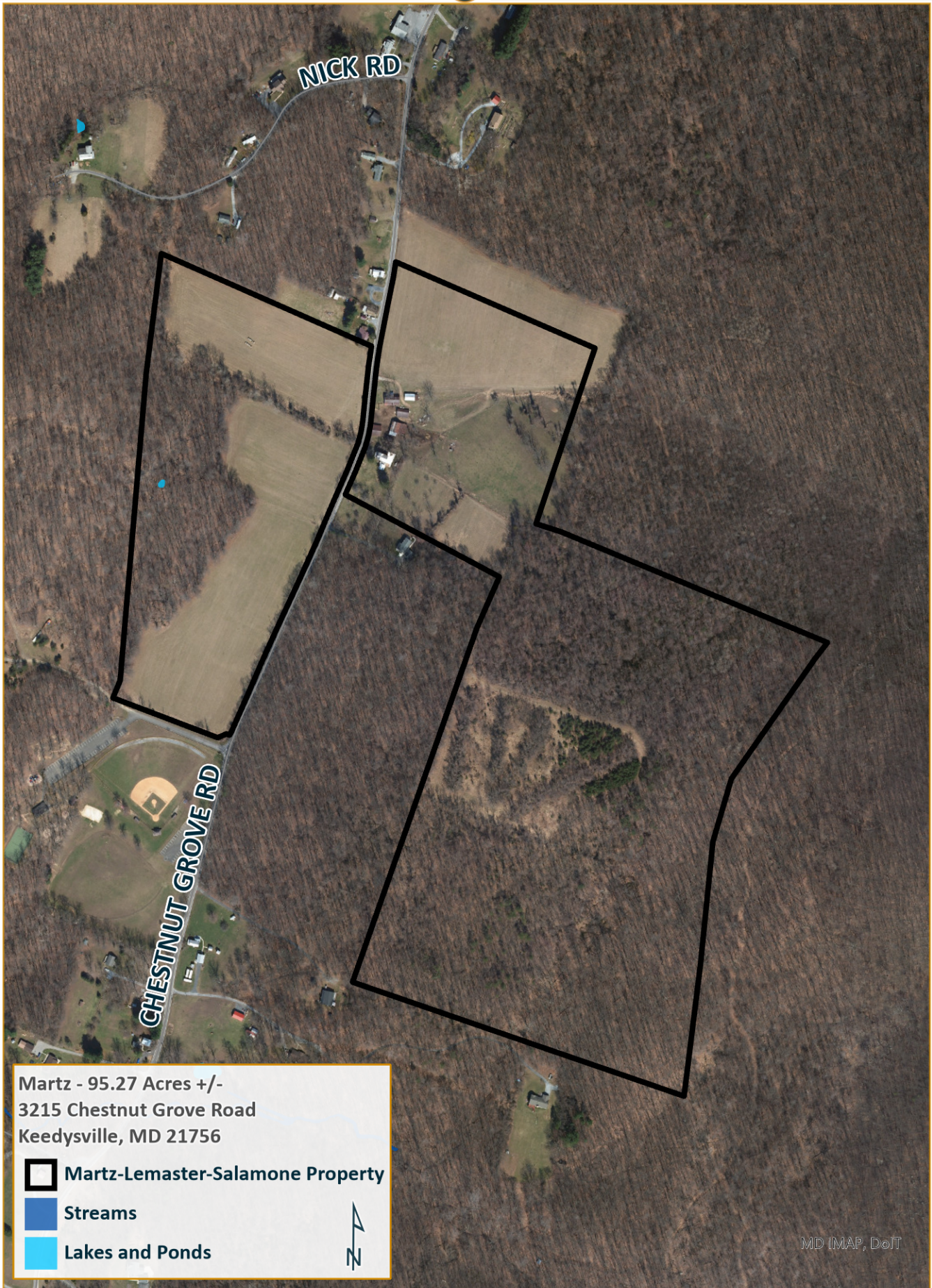
Easement applicants were previously ranked based on four main categories: the number of development rights available, the quality of the land/land management (agricultural component), natural resources (environmental), and the historic value.

FISCAL IMPACT: RLP funds are 100% State dollars, mainly from DNR Open Space funds. In addition to the easement funds, we receive up to 3% of the easement value for administrative costs, a mandatory 1.5% for compliance/monitoring costs, and funds to cover all of our legal/settlement costs.

CONCURRENCES: Both the State RLP Board and the State Department of Natural Resources (DNR) staff have approved and support our program. A final money allocation will be approved by the State Board of Public Works.

ALTERNATIVES: If Washington County rejects State funds for RLP, the funds will be allocated to other counties in Maryland.

ATTACHMENTS: Aerial Map, Location Map, Ordinance





**AN ORDINANCE TO APPROVE THE PURCHASE OF A CONSERVATION
EASEMENT UNDER THE MARYLAND RURAL LEGACY PROGRAM
(Re: *Martz-Lemaster-Salamone RLP Easement*)**

RECITALS

1. The Maryland Rural Legacy Program (“RLP”) provides the funding necessary to protect large, contiguous tracts of land and other strategic areas from sprawl development and to enhance natural resource, agricultural, forestry and environmental protection through cooperative efforts among State and local governments.

2. Protection is provided through the acquisition of easements and fee estates from willing landowners and the supporting activities of Rural Legacy Sponsors and local, State, and federal governments.

3. For FY 2020, Washington County (the "County") was awarded a RLP grant totaling \$1,502,982.00 (the "RLP Funds").

4. Sherry Darlene Martz, Sonja Diane Lemaster, and Scott Gregory Salamone are the fee simple owners of real property consisting of 89.27 acres, more or less, (the “Property”) in Washington County, Maryland. The Property is more particularly described on Exhibit A attached hereto.

5 The County has agreed to pay the sum of approximately Two Hundred Sixty-Four Thousand, Eight Hundred and Ten Dollars and No Cents (\$264,810.00), which is a portion of the RLP Funds, to the Property Owner for a Deed of Conservation Easement on the Property (the “Martz-Lemaster-Salamone RLP Easement”).

THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Washington County, Maryland, that the purchase of a conservation easement on the Property be approved and that the President of the Board and the County Clerk be and are hereby authorized and directed to execute and attest, respectively, all such documents for and on behalf of the County relating to the purchase of the Martz-Lemaster-Salamone RLP Easement.

ADOPTED this ____ day of _____, 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Jeffrey A. Cline, President

Approved as to legal sufficiency:

B. Andrew Bright
Assistant County Attorney

Mail to:

Office of the County Attorney
100 W. Washington St., Suite 1101
Hagerstown, MD 21740

EXHIBIT A
DESCRIPTION OF EASEMENT PROPERTY

ALL that tract of farm land, and all the rights, ways, privileges, and appurtenances thereunto belonging on in anywise appertaining, situate in Election District No. 8, Washington County, Maryland, and being more particularly described as follows:

BEING part of a tract of land called "Antietam Works", BEGINNING at a stake and stone pile, it being the beginning of a Deed from Simon Long and Edward Stake, Trustees, to David Gross dated January 10, 1862, and duly recorded among the Land Records of Washington County, Maryland, and running thence with the first line of said Deed South 9 degrees West 40 perches; South 4 ½ degrees West 20 perches; South 13 ½ degrees West 18 perches; South 24 degrees West 47 perches to the Northwest corner of the property now or formerly owned by Daisy Bird; then bounding on said property South 66 ½ degrees East 39 perches to the Northeast corner of the property now or formerly owned by said Daisy Bird and onto the public road leading from Rohrsersville to Harpers Ferry; then along said road and bounding on the property now or formerly owned by Mrs. Sarah Burtner North 14 degrees East 18 perches; North 15 degrees East 35 perches; North 27 degrees East 50 perches; and still bounding on the land now or formerly owned by the said Mrs. Sarah Burtner South 61 degrees East 39 perches; South 20 degrees West 36 perches to the land now or formerly owned by Mrs. Elisabeth Schuler; then bounding on the land by David H. Hahn South 68 degrees East 27 ½ perches; South 66 degrees East 45 perches to the land now or formerly owned by Emery A. Pry; then bounding on said land North 6 degrees East 40 perches; North 26 perches; North 19 ½ degrees East 15 perches; North 78 degrees East 36 perches to the land now or formerly owned by Benjamin F. Middlekauff; then bounding on said land North 66 degrees West 63 ½ perches; then bounding on land now or formerly owned by said Middlekauff and the lands now or formerly belonging to the Morin's and the Long's [sic] North 24 degrees East 54 perches to the lands now or formerly belonging to the Leslie Heirs; then bounding on said land North 66 degrees West 65 perches onto the aforesaid public road, and also the Northeast [sic] corner of the land now or formerly owned by Hendry Moats; then bounding on said land now or formerly belonging to Moats South 14 ½ degrees West 34 perches; North 66 degrees West 52 perches to the land now or formerly owned by G.G. Stouffer; then bounding on said land South 7 degrees West 14 perches; South 15 degrees East 10 perches; then by a straight line to the point of beginning; containing one hundred and one-half (108 ½) acres of land, more or less;

SAVING AND EXCEPTING THEREFROM the following parcels of land conveyed-out of the above described tract by Nick J. Salamone, Jr., by Deeds dated and recorded among the Land Records of Washington County, Maryland:

- (1) That parcel of land containing 3.15 acres, more or less, conveyed to Leroy Wayne Martz and Sherry Darlene Martz, his wife, by Deed with attached Plat dated September 9, 1977, and recorded in Liber 644, folio 698; and

(2, 3, and 4) Those three parcels of land conveyed to the Board of County Commissioners of Washington County, Maryland, by three Deeds, all dated January 11, 1985, and recorded in Liber 777; said parcel (2) containing 0.52 acres, more or less, and recorded at folio 1063; said parcel (3) containing 0.25 acres, more or less, and recorded at folio 1070; and said parcel (4) containing 9.31 acres, more or less, and recorded at folio 1073.

THE remaining lands contain 95.27 acres, more or less; the street address of which is currently known and designated as 3215 Chestnut Grove Road, Keedysville, Maryland.

BEING all of the same property which was conveyed from Sherry Darlene Martz, Personal Representative of the Estate of Nick Joseph Salamone, Jr., to Sonja Diane Lemaster, Sherry Darlene Martz, and Scott Gregory Salamone, as tenants in common, by Deed dated February 7, 2012, and recorded in Liber 4537, folio 343 among the Land Records of Washington County, Maryland; AND BEING all of the same property which was conveyed from Sherry Darlene Martz, Personal Representative of the Estate of Nick Joseph Salamone, Jr., to Sonja Diane Lemaster, Sherry Darlene Martz, and Scott Gregory Salamone, as tenants in common, by Confirmatory Deed Correcting Error In Prior Deed dated December 13, 2013, and recorded in Liber 4747, folio 492 among the aforesaid Land Records.



Agenda Report Form

Open Session Item

SUBJECT: FY2021 General Fund Draft 2 and Capital Improvement Budget - Draft 4 Discussion

PRESENTATION DATE: April 28, 2020

PRESENTATION BY: Sara Greaves, Chief Financial Officer

RECOMMENDED MOTION: None

REPORT-IN-BRIEF: General fund expense discussion; Capital Improvement Budget and changes from draft 3 to draft 4, including funding assumptions

DISCUSSION: At the April 16, 2020 meeting, in light of the COVID-19 pandemic, the Commissioners requested a lean FY2021 Budget. Staff has reduced the budget accordingly and will present the Commissioners with a budget for their consideration.

FISCAL IMPACT: General Fund Budget \$235,443,580; CIP budget \$54,874,000

CONCURRENCES: Not applicable

ALTERNATIVES: Not Applicable

ATTACHMENTS: General Fund Revenue and Expense Summaries; Draft 4 Capital Improvement Plan

AUDIO/VISUAL NEEDS: Not applicable

**Washington County, Maryland
General Fund Revenues - Draft 2
FY21**

	2021 Operating Budget Requested	Adjustment	2021 Operating Budget Draft 2	\$ Change	% Change	2020 Operating Budget Approved
<u>General Revenues</u>						
<u>Property Tax</u>						
400000 - Real Estate Tax - Current	119,464,580	0	119,464,580	3,602,160	3.11%	115,862,420
400120 - Corp Personal Prop - Current	14,057,110	0	14,057,110	0	0.00%	14,057,110
400140 - State Administration Fees	(620,000)	0	(620,000)	(40,000)	6.90%	(580,000)
400200 - Interest - Current Year	380,000	0	380,000	0	0.00%	380,000
400210 - Interest - Prior Year	15,000	0	15,000	0	0.00%	15,000
400220 - County Payment In Lieu of Tax	283,100	0	283,100	(6,900)	(2.38)%	290,000
400230 - Enterprise Zone Tax Reimburse	239,480	0	239,480	35,980	17.68%	203,500
400250 - Service Chg - Semi-annual tax	140,000	0	140,000	80,000	133.33%	60,000
400260 - Property Tax Sales	60,000	0	60,000	0	0.00%	60,000
400300 - Enterprise Zone Tax Credit	(478,950)	0	(478,950)	(71,950)	17.68%	(407,000)
400320 - County Homeowners Tax Credit	(220,000)	0	(220,000)	0	0.00%	(220,000)
400330 - Agricultural Tax Credit	(430,000)	0	(430,000)	(20,000)	4.88%	(410,000)
400345 - Other Tax Credits	(85,000)	0	(85,000)	0	0.00%	(85,000)
400355 - Veteran's Disabled Tax Credit	(275,000)	0	(275,000)	(50,000)	22.22%	(225,000)
400400 - Disc Allowed on Property Tax	(340,000)	0	(340,000)	(15,000)	4.62%	(325,000)
496020 - Federal Pay in Lieu of Taxes	22,750	0	22,750	1,150	5.32%	21,600
	132,213,070	0	132,213,070	3,515,440	2.73%	128,697,630
<u>Local Tax</u>						
400500 - Income Tax	103,000,000	(14,969,920)	88,030,080	80,080	0.09%	87,950,000
400510 - Admissions & Amusements Tax	280,000	(70,000)	210,000	(45,000)	(17.65)%	255,000
400520 - Recordation Tax	6,500,000	(500,000)	6,000,000	(500,000)	(7.69)%	6,500,000
400530 - Trailer Tax	250,000	0	250,000	(300,000)	(54.55)%	550,000
	110,030,000	(15,539,920)	94,490,080	(764,920)	(0.80)%	95,255,000
<u>Interest</u>						
404400 - Interest - Investments	1,500,000	(1,050,000)	450,000	(550,000)	(55.00)%	1,000,000
404410 - Interest - Municipal Investment	200,000	(150,000)	50,000	(150,000)	(75.00)%	200,000
	1,700,000	(1,200,000)	500,000	(700,000)	(58.33)%	1,200,000
Total General Revenues	243,943,070	(16,739,920)	227,203,150	2,050,520	0.91%	225,152,630

**Washington County, Maryland
General Fund Revenues - Draft 2
FY21**

	2021 Operating Budget Requested	Adjustment	2021 Operating Budget Draft 2	\$ Change	% Change	2020 Operating Budget Approved
<u>Program Revenues</u>						
Charges for Services - Other						
<u>Circuit Court</u>						
486070 - Reimbursed Exp - Circuit Court	8,420	0	8,420	0	0.00%	8,420
486075 - Circuit Court - Jurors	75,000	0	75,000	0	0.00%	75,000
	83,420	0	83,420	0	0.00%	83,420
<u>Weed Control</u>						
403120 - Weed Control Fees	323,300	0	323,300	64,910	25.12%	258,390
	323,300	0	323,300	64,910	25.12%	258,390
<u>General</u>						
403020 - Election Filing Fees	0	0	0	(200)	(100.00)%	200
403135 - Sheriff Auxiliary	10,000	0	10,000	0	0.00%	10,000
404510 - Rental - Building	70,000	0	70,000	0	0.00%	70,000
485000 - Reimburse Administrative	6,500	0	6,500	0	0.00%	6,500
490000 - Miscellaneous	150,000	0	150,000	(1,490)	(0.98)%	151,490
490010 - Gain or Loss on Sale of Asset	50,000	0	50,000	0	0.00%	50,000
490080 - Bad Check Fees	750	0	750	0	0.00%	750
490200 - Registration Fees	3,000	0	3,000	(8,000)	(72.73)%	11,000
490210 - Sponsorships	24,000	0	24,000	8,000	50.00%	16,000
	314,250	0	314,250	(1,690)	(0.53)%	315,940
<u>Plan Review & Permitting</u>						
401040 - Miscellaneous Licenses	700	0	700	0	0.00%	700
401070 - Building Permits - Residential	165,000	(16,500)	148,500	(16,500)	(10.00)%	165,000
401080 - Building Permits - Commercial	150,000	(15,000)	135,000	15,000	12.50%	120,000
401085 - Municipal Fees	10,000	0	10,000	0	0.00%	10,000
401090 - Electrical Licenses Fees	7,500	0	7,500	(3,500)	(31.82)%	11,000
401100 - Electrical Permit - Residential	200,000	(20,000)	180,000	(20,000)	(10.00)%	200,000
401110 - Electrical Permit - Commercial	130,000	(13,000)	117,000	(13,000)	(10.00)%	130,000
401115 - HVAC Registration Fees	3,000	0	3,000	(7,000)	(70.00)%	10,000
401120 - HVAC Permit - Residential	95,000	(9,500)	85,500	(9,500)	(10.00)%	95,000
401130 - HVAC Permit - Commercial	47,000	(4,700)	42,300	(4,700)	(10.00)%	47,000
401140 - Other Permit Fees	42,000	(4,200)	37,800	(4,200)	(10.00)%	42,000
401160 - Plumbing Licenses Fees	5,000	0	5,000	(21,000)	(80.77)%	26,000
401170 - Plumbing Permits - Residential	110,000	(11,000)	99,000	(11,000)	(10.00)%	110,000
401180 - Plumbing Permits - Commercial	42,000	(4,200)	37,800	(4,200)	(10.00)%	42,000
402020 - Fines & Forfeitures	100	0	100	0	0.00%	100
403035 - Technology Fees	60,000	0	60,000	10,000	20.00%	50,000
403045 - Review Fees	156,000	(15,600)	140,400	(15,600)	(10.00)%	156,000
440110 - Drawings/Blue Line Prints	200	0	200	0	0.00%	200
486010 - Reimbursed Exp - Plan Review	200	0	200	200	100.00%	0
486045 - Reimbursed Expense - Other	10,000	0	10,000	0	0.00%	10,000
	1,233,700	(113,700)	1,120,000	(105,000)	(8.57)%	1,225,000

**Washington County, Maryland
General Fund Revenues - Draft 2
FY21**

	2021 Operating Budget Requested	Adjustment	2021 Operating Budget Draft 2	\$ Change	% Change	2020 Operating Budget Approved
<u>Engineering</u>						
440110 - Drawings/Blue Line Prints	3,000	0	3,000	0	0.00%	3,000
	3,000	0	3,000	0	0.00%	3,000
<u>Construction</u>						
401140 - Other Permit Fees	500	0	500	0	0.00%	500
401145 - Temp. Occupancy Fee - Commercial	1,800	0	1,800	0	0.00%	1,800
402020 - Fines & Forfeitures	0	0	0	(500)	(100.00)%	500
403035 - Technology Fees	250	0	250	0	0.00%	250
403045 - Review Fees	7,000	0	7,000	0	0.00%	7,000
	9,550	0	9,550	(500)	(4.98)%	10,050
<u>Planning and Zoning</u>						
403030 - Zoning Appeals	12,000	0	12,000	(4,000)	(25.00)%	16,000
403040 - Rezoning	7,000	0	7,000	0	0.00%	7,000
403050 - Development Fees	10,000	0	10,000	(4,000)	(28.57)%	14,000
403055 - Other Planning Fees	400	0	400	0	0.00%	400
	29,400	0	29,400	(8,000)	(21.39)%	37,400
<u>Sheriff - Judicial</u>						
402010 - Peace Order Service	5,000	0	5,000	(2,000)	(28.57)%	7,000
403010 - Sheriff Fees - Judicial	50,000	0	50,000	(2,000)	(3.85)%	52,000
	55,000	0	55,000	(4,000)	(6.78)%	59,000
<u>Sheriff - Process Servers</u>						
402010 - Peace Order Service	214,000	0	214,000	0	0.00%	214,000
	214,000	0	214,000	0	0.00%	214,000

**Washington County, Maryland
General Fund Revenues - Draft 2
FY21**

	2021 Operating Budget Requested	Adjustment	2021 Operating Budget Draft 2	\$ Change	% Change	2020 Operating Budget Approved
<u>Sheriff - Patrol</u>						
402000 - Parking Violations	1,000	0	1,000	0	0.00%	1,000
402040 - School Bus Camera Fines	30,000	0	30,000	10,000	50.00%	20,000
403000 - Speed Cameras	1,600,000	0	1,600,000	(861,560)	(35.00)%	2,461,560
486020 - Reimbursed Exp - Patrol	87,000	0	87,000	27,000	45.00%	60,000
490020 - Sale of Publications	6,500	0	6,500	0	0.00%	6,500
	1,724,500	0	1,724,500	(824,560)	(32.35)%	2,549,060
<u>Sheriff - Central Booking</u>						
404510 - Rental - Building	15,720	0	15,720	0	0.00%	15,720
	15,720	0	15,720	0	0.00%	15,720
<u>Sheriff - Detention Center</u>						
403080 - Housing Federal Prisoners	450	0	450	0	0.00%	450
403090 - Housing State Prisoners	175,000	0	175,000	0	0.00%	175,000
403100 - Home Detention Fees	11,000	0	11,000	(6,500)	(37.14)%	17,500
403110 - Prisoners Release Program Fees	8,000	0	8,000	(54,750)	(87.25)%	62,750
486050 - Reimbursed Exp - Detention	1,500	0	1,500	0	0.00%	1,500
486055 - Alien Inmate Reimbursement	15,000	0	15,000	0	0.00%	15,000
486060 - Soc Sec Inc Reimbursement	15,000	0	15,000	0	0.00%	15,000
	225,950	0	225,950	(61,250)	(21.33)%	287,200
<u>Sheriff - Day Reporting Center</u>						
403075 - Day Reporting Fees	10,000	0	10,000	(10,160)	(50.40)%	20,160
	10,000	0	10,000	(10,160)	(50.40)%	20,160
<u>Sheriff - Narcotics Task Force</u>						
486030 - Reimbursed Exp - NTF	393,490	0	393,490	24,500	6.64%	368,990
	393,490	0	393,490	24,500	6.64%	368,990
<u>Sheriff - Washington County Police Academy</u>						
403015 - Academy Fees	99,000	0	99,000	0	0.00%	99,000
	99,000	0	99,000	0	0.00%	99,000

**Washington County, Maryland
General Fund Revenues - Draft 2
FY21**

	2021 Operating Budget Requested	Adjustment	2021 Operating Budget Draft 2	\$ Change	% Change	2020 Operating Budget Approved
<u>Emergency Services</u>						
403060 - Alarm Termination Fee	30,000	0	30,000	0	0.00%	30,000
486040 - Reimbursed Exp - Emer Management	405,630	0	405,630	0	0.00%	405,630
403070 - EMCS Salary Reimbursement	15,600	0	15,600	0	0.00%	15,600
	451,230	0	451,230	0	0.00%	451,230
<u>Wireless Communications</u>						
404520 - Rental - Other	46,000	0	46,000	3,600	8.49%	42,400
	46,000	0	46,000	3,600	8.49%	42,400
<u>Parks</u>						
404000 - Sale of Wood	8,000	0	8,000	2,000	33.33%	6,000
404010 - Rental Fees	35,000	0	35,000	(5,000)	(12.50)%	40,000
404020 - Ballfield Fees	8,000	0	8,000	(2,800)	(25.93)%	10,800
404030 - Ballfield Lighting Fees	1,000	0	1,000	(2,000)	(66.67)%	3,000
404040 - Concession Fees	5,000	0	5,000	0	0.00%	5,000
404300 - Program Fees	9,000	0	9,000	0	0.00%	9,000
490060 - Park Contrib from Residents	1,000	0	1,000	0	0.00%	1,000
499420 - Fuel	2,000	0	2,000	500	33.33%	1,500
	69,000	0	69,000	(7,300)	(9.57)%	76,300
<u>Martin L. Snook Pool</u>						
404100 - Swimming Pool Fees	57,000	0	57,000	0	0.00%	57,000
404110 - Swimming Pool - Concession Fee	15,000	0	15,000	0	0.00%	15,000
	72,000	0	72,000	0	0.00%	72,000
<u>Fitness and Recreation</u>						
404300 - Program Fees	338,620	0	338,620	18,620	5.82%	320,000
	338,620	0	338,620	18,620	5.82%	320,000
Total Charges for Services	5,711,130	(113,700)	5,597,430	(910,830)	(13.99)%	6,508,260

**Washington County, Maryland
General Fund Revenues - Draft 2
FY21**

	2021 Operating Budget Requested	Adjustment	2021 Operating Budget Draft 2	\$ Change	% Change	2020 Operating Budget Approved
<u>Grants</u>						
495000 - Operating Grants	300,000	0	300,000	115,000	62.16%	185,000
496110 - State Aid - Police Protection	712,000	0	712,000	20,200	2.92%	691,800
496120 - 911 Fees	1,257,000	0	1,257,000	419,000	50.00%	838,000
401190 - Marriage Licenses	50,000	0	50,000	(5,000)	(9.09)%	55,000
401210 - Trader's License	200,000	0	200,000	(10,000)	(4.76)%	210,000
402020 - Fines & Forfeitures	20,000	0	20,000	(10,000)	(33.33)%	30,000
403130 - Marriage Ceremony Fees	4,000	0	4,000	0	0.00%	4,000
495100 - Operating - Federal Grants	0	0	0	(7,500)	(100.00)%	7,500
496130 - State Park Fees	100,000	0	100,000	0	0.00%	100,000
Total Grants for Operations	2,643,000	0	2,643,000	521,700	24.59%	2,121,300
Total Program Revenues	8,354,130	(113,700)	8,240,430	(389,130)	(4.51)%	8,629,560
Total General Fund Revenue	252,297,200	(16,853,620)	235,443,580	1,661,390	0.71%	233,782,190

Washington County, Maryland
General Fund Expenditures - Draft 2
FY21

	2021 Operating Budget Requested	Adjustment	2021 Operating Budget Draft 2	\$ Change	% Change	2020 Operating Budget Approved
<u>Education</u>						
<u>Direct Primary</u>						
90000 - Board of Education ¹	108,337,650	(5,129,550)	103,208,100	2,692,490	2.68%	100,515,610
	108,337,650	(5,129,550)	103,208,100	2,692,490	2.68%	100,515,610
<u>Secondary</u>						
90040 - Hagerstown Community College	10,035,290	0	10,035,290	0	0.00%	10,035,290
	10,035,290	0	10,035,290	0	0.00%	10,035,290
<u>Other Education</u>						
93400 - Free Library	3,242,150	(60,140)	3,182,010	0	0.00%	3,182,010
10990 - Clear Spring Library Building	11,000	0	11,000	0	0.00%	11,000
10991 - Smithsburg Library Building	11,000	0	11,000	0	0.00%	11,000
10992 - Boonsboro Library Building	11,000	0	11,000	0	0.00%	11,000
10993 - Hancock Library Building	11,000	0	11,000	0	0.00%	11,000
	3,286,150	(60,140)	3,226,010	0	0.00%	3,226,010
Total Education	121,659,090	(5,189,690)	116,469,400	2,692,490	2.37%	113,776,910
<u>Public Safety</u>						
<u>Sheriff</u>						
11300 - Judicial	3,036,220	(57,620)	2,978,600	41,580	1.42%	2,937,020
11305 - Process Server	171,670	(4,010)	167,660	2,590	1.57%	165,070
11310 - Patrol	13,006,540	(310,460)	12,696,080	350,200	2.84%	12,345,880
11315 - Central Booking	1,075,530	(20,400)	1,055,130	49,490	4.92%	1,005,640
11320 - Detention Center	16,304,960	(232,760)	16,072,200	523,270	3.37%	15,548,930
11321 - Day Reporting Center	486,650	(7,190)	479,460	(12,660)	(2.57)%	492,120
11330 - Narcotics Task Force	967,420	(10,570)	956,850	99,020	11.54%	857,830
11335 - Washington County Police Academy	99,000	0	99,000	0	0.00%	99,000
	35,147,990	(643,010)	34,504,980	1,053,490	3.15%	33,451,490
<u>Emergency Services</u>						
11420 - Air Unit	29,720	(1,000)	28,720	(1,530)	(5.06)%	30,250
11430 - Special Operations	260,960	(142,120)	118,840	35,470	42.55%	83,370
11440 - 911 Communications	6,142,500	(245,630)	5,896,870	412,570	7.52%	5,484,300
11520 - EMS Operations	3,922,990	(1,137,090)	2,785,900	198,670	7.68%	2,587,230
11525 - Fire Operations	2,923,530	(314,990)	2,608,540	668,140	34.43%	1,940,400
11530 - Emergency Management	235,380	(8,520)	226,860	(15,030)	(6.21)%	241,890
93110 - Civil Air Patrol	3,600	0	3,600	0	0.00%	3,600
93130 - Fire and Rescue Volunteer Services	7,951,320	(827,900)	7,123,420	(145,330)	(2.00)%	7,268,750
	21,470,000	(2,677,250)	18,792,750	1,152,960	6.54%	17,639,790

Washington County, Maryland
General Fund Expenditures - Draft 2
FY21

	2021 Operating Budget Requested	Adjustment	2021 Operating Budget Draft 2	\$ Change	% Change	2020 Operating Budget Approved
<u>Other Public Safety</u>						
93100 - Humane Society of Washington County	1,471,680	(70,080)	1,401,600	0	0.00%	1,401,600
	1,471,680	(70,080)	1,401,600	0	0.00%	1,401,600
Total Public Safety	58,089,670	(3,390,340)	54,699,330	2,206,450	4.20%	52,492,880
<u>Operating and Capital Transfers</u>						
<u>Operating</u>						
91020 - Highway	9,502,140	(175,520)	9,326,620	288,370	3.19%	9,038,250
91021 - Solid Waste	550,000	(53,920)	496,080	(102,260)	(17.09)%	598,340
91022 - Cascade Town Centre	746,520	(746,520)	0	(203,880)	(100.00)%	203,880
91023 - Agricultural Education Center	188,730	10,880	199,610	14,710	7.96%	184,900
91024 - Grant Management	284,690	(11,610)	273,080	(11,610)	(4.08)%	284,690
91028 - Land Preservation	32,970	(2,090)	30,880	12,710	69.95%	18,170
91029 - HEPMPO	9,750	0	9,750	1,170	13.64%	8,580
91040 - Utility Administration	235,360	(3,290)	232,070	3,930	1.72%	228,140
91041 - Water	300,000	(192,630)	107,370	107,370	100.00%	0
91042 - Sewer	0	0	0	(3,000,000)	(100.00)%	3,000,000
91044 - Transit	699,760	0	699,760	105,670	17.79%	594,090
91046 - Golf Course	347,900	(10,060)	337,840	(9,800)	(2.82)%	347,640
92010 - Municipality in Lieu of Bank Shares	38,550	0	38,550	0	0.00%	38,550
	12,936,370	(1,184,760)	11,751,610	(2,793,620)	(19.21)%	14,545,230
<u>Capital</u>						
91230 - Capital Improvement Fund	5,800,000	(5,000,000)	800,000	(700,000)	100.00%	1,500,000
12700 - Debt Service	15,689,080	121,690	15,810,770	624,900	4.12%	15,185,870
	21,489,080	(4,878,310)	16,610,770	(75,100)	(0.45)%	16,685,870
Total Operating/Capital Transfers	34,425,450	(6,063,070)	28,362,380	(2,868,720)	(9.19)%	31,231,100
<u>General Government</u>						
<u>Courts</u>						
10200 - Circuit Court	2,004,130	(136,900)	1,867,230	51,700	2.85%	1,815,530
10210 - Orphans Court	36,150	220	36,370	(1,290)	(3.43)%	37,660
10220 - State's Attorney	4,127,530	(164,360)	3,963,170	83,180	2.14%	3,879,990
	6,167,810	(301,040)	5,866,770	133,590	2.33%	5,733,180

Washington County, Maryland
General Fund Expenditures - Draft 2
FY21

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<u>State</u>						
10400 - Election Board	1,542,680	(148,940)	1,393,740	(79,710)	(5.41)%	1,473,450
12300 - Soil Conservation ²	318,630	(100,450)	218,180	0	0.00%	218,180
12400 - Weed Control	323,300	(5,100)	318,200	59,810	23.15%	258,390
12410 - Environmental Pest Management	45,500	0	45,500	37,500	468.75%	8,000
94000 - Health Department	2,339,270	0	2,339,270	0	0.00%	2,339,270
94010 - Social Services	441,000	(5,440)	435,560	0	0.00%	435,560
94020 - University of MD Extension	255,940	(15,120)	240,820	0	0.00%	240,820
94030 - County Cooperative Extension	38,730	0	38,730	0	0.00%	38,730
	5,305,050	(275,050)	5,030,000	17,600	0.35%	5,012,400
<u>Community Funding</u>						
93000 - Community Funding	774,000	0	774,000	0	0.00%	774,000
	774,000	0	774,000	0	0.00%	774,000
<u>County Administrator</u>						
10300 - County Administrator	364,060	(7,590)	356,470	(208,510)	(36.91)%	564,980
10310 - Public Relations and Marketing	474,460	(7,360)	467,100	(17,770)	(3.66)%	484,870
12500 - Business Development	711,540	(17,320)	694,220	(25,230)	(3.51)%	719,450
	1,550,060	(32,270)	1,517,790	(251,510)	(14.22)%	1,769,300
<u>General Operations</u>						
10100 - County Commissioners	338,560	1,170	339,730	730	0.22%	339,000
10110 - County Clerk	207,830	(17,730)	190,100	69,010	56.99%	121,090
10530 - Treasurer	561,210	(9,470)	551,740	21,080	3.97%	530,660
10600 - County Attorney	750,930	(12,280)	738,650	(28,420)	(3.71)%	767,070
11200 - General Operations	643,180	0	643,180	(756,810)	(54.06)%	1,399,990
	2,501,710	(38,310)	2,463,400	(694,410)	(21.99)%	3,157,810
<u>Budget and Finance Division</u>						
10500 - Budget and Finance	1,671,710	(105,280)	1,566,430	2,650	0.17%	1,563,780
10510 - Independent Accounting & Auditing	70,000	0	70,000	0	0.00%	70,000
10520 - Purchasing	510,900	(8,270)	502,630	(16,800)	(3.23)%	519,430
	2,252,610	(113,550)	2,139,060	(14,150)	(0.66)%	2,153,210
<u>Health and Human Services</u>						
10700 - Human Resources	1,280,720	(216,710)	1,064,010	129,150	13.81%	934,860
12200 - Fitness and Recreation	1,059,300	(24,040)	1,035,260	47,360	4.79%	987,900
	2,340,020	(240,750)	2,099,270	176,510	9.18%	1,922,760
<u>Information Technology</u>						
11000 - Information Technology	2,798,920	(128,020)	2,670,900	75,580	2.91%	2,595,320
11540 - Wireless Communication	1,356,000	(26,700)	1,329,300	46,580	3.63%	1,282,720
	4,154,920	(154,720)	4,000,200	122,160	3.15%	3,878,040

Washington County, Maryland
General Fund Expenditures - Draft 2
FY21

	2021 Operating Budget Requested	Adjustment	2021 Operating Budget Draft 2	\$ Change	% Change	2020 Operating Budget Approved
<u>Other</u>						
11100 - Women's Commission	2,000	0	2,000	0	0.00%	2,000
11140 - Diversity and Inclusion Committee	2,000	0	2,000	0	0.00%	2,000
11550 - Forensic Investigator	25,000	0	25,000	5,000	25.00%	20,000
93230 - Commission on Aging ³	906,880	(85,880)	821,000	0	0.00%	821,000
93300 - Museum of Fine Arts	120,000	0	120,000	0	0.00%	120,000
	1,055,880	(85,880)	970,000	5,000	0.52%	965,000
<u>Buildings</u>						
10900 - Martin Luther King Building	99,100	0	99,100	0	0.00%	99,100
10910 - Administration Building	316,600	0	316,600	124,480	64.79%	192,120
10915 - Administration Building II	0	0	0	(129,660)	(100.00)%	129,660
10930 - Court House	586,910	(8,820)	578,090	(119,660)	(17.15)%	697,750
10940 - County Office Building	213,230	0	213,230	4,710	2.26%	208,520
10950 - Administration Annex	55,110	0	55,110	(110)	(0.20)%	55,220
10960 - Dwyer Center	33,590	0	33,590	330	0.99%	33,260
10965 - Election Board Facility	60,170	0	60,170	60,170	0.00%	0
10970 - Central Services	128,300	0	128,300	(900)	(0.70)%	129,200
10980 - Rental Properties	6,000	0	6,000	500	9.09%	5,500
10985 - Senior Center Building	11,000	0	11,000	0	0.00%	11,000
11325 - Public Facilities Annex	77,600	0	77,600	8,060	11.59%	69,540
	1,587,610	(8,820)	1,578,790	(52,080)	(3.19)%	1,630,870

Washington County, Maryland
General Fund Expenditures - Draft 2
FY21

	2021 Operating Budget Requested	Adjustment	2021 Operating Budget Draft 2	\$ Change	% Change	2020 Operating Budget Approved
<u>Parks</u>						
11900 - Parks	2,443,840	(238,650)	2,205,190	134,070	6.47%	2,071,120
12000 - Martin L. Snook Pool	152,910	(3,910)	149,000	(1,840)	(1.22)%	150,840
	2,596,750	(242,560)	2,354,190	132,230	5.95%	2,221,960
<u>Public Works</u>						
11600 - Public Works	250,660	(4,540)	246,120	2,890	1.19%	243,230
	250,660	(4,540)	246,120	2,890	1.19%	243,230
<u>Plan Review & Permitting, Engineering and Construction</u>						
11610 - Plan Review & Permitting	1,557,470	(37,240)	1,520,230	(38,010)	(2.44)%	1,558,240
11620 - Engineering	2,389,020	(44,910)	2,344,110	56,130	2.45%	2,287,980
11630 - Construction	2,255,200	(107,750)	2,147,450	50,220	2.39%	2,097,230
	6,201,690	(189,900)	6,011,790	68,340	1.15%	5,943,450
<u>Planning and Zoning</u>						
10800 - Planning and Zoning	823,750	(18,500)	805,250	(12,400)	(1.52)%	817,650
10810 - Zoning Appeals	55,840	0	55,840	(2,600)	(4.45)%	58,440
	879,590	(18,500)	861,090	(15,000)	(1.71)%	876,090
Total Other Government Programs	37,618,360	(1,705,890)	35,912,470	(368,830)	(1.02)%	36,281,300
Total Expenditures	251,792,570	(16,348,990)	235,443,580	1,661,390	0.71%	233,782,190

¹ Board of Education - Original Request was \$108,337,650 and Revised Request is \$106,857,900.

² Soil Conservation - Original Request was \$318,630 and Revised Request is \$243,360.

³ Commission on Aging - Original Request was \$906,880 and Revised Request is \$821,000.

Washington County, Maryland
Capital Improvement 10yr Detail
Fiscal Year 2021 - 2030
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	Total	Prior Appr.	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
<u>Airport</u>												
Passenger Terminal Hold Room Expansion	7,612,000	3,737,000	3,875,000	0	0	0	0	0	0	0	0	0
T-Hangar 1, 2, & 3 Replacement	425,000	103,000	9,000	33,000	28,000	34,000	35,000	35,000	36,000	37,000	37,000	38,000
Airport Roof Replacement Project	374,220	99,220	15,000	15,000	45,000	35,000	55,000	25,000	15,000	20,000	25,000	25,000
Airport Security System Enhancements	258,000	258,000	0	0	0	0	0	0	0	0	0	0
Capital Equipment - Airport	1,429,375	733,375	38,000	25,000	135,000	25,000	25,000	65,000	195,000	20,000	113,000	55,000
Land Acquisition-Airport	15,841,000	2,507,000	0	2,222,000	5,556,000	0	5,556,000	0	0	0	0	0
Airport Environmental Assessment	833,982	833,982	0	0	0	0	0	0	0	0	0	0
Passenger Boarding Bridge	1,124,000	0	1,124,000	0	0	0	0	0	0	0	0	0
Proposed Taxiway S	1,180,000	0	0	0	0	0	0	1,180,000	0	0	0	0
Runway 9 MALSR	1,484,000	0	0	0	0	0	0	0	0	244,000	1,240,000	0
Snow Removal Equipment Storage Building Expansion	2,000,000	0	0	0	0	300,000	1,700,000	0	0	0	0	0
Taxiway F Rehabilitation	6,300,000	0	0	0	300,000	6,000,000	0	0	0	0	0	0
Taxiway G Rehabilitation	1,920,000	0	0	0	0	0	0	0	1,920,000	0	0	0
Taxiway H Rehabilitation	300,000	0	0	0	0	0	0	0	0	0	0	300,000
Wildlife Assessment	100,000	0	100,000	0	0	0	0	0	0	0	0	0
Airport	41,181,577	8,271,577	5,161,000	2,295,000	6,064,000	6,394,000	7,371,000	1,305,000	2,166,000	321,000	1,415,000	418,000
<u>Bridges</u>												
Bridge Inspection and Inventory	699,250	287,250	0	22,000	0	171,000	0	24,000	0	175,000	0	20,000
Roxbury Road Bridge W5372	3,144,077	2,144,077	0	500,000	500,000	0	0	0	0	0	0	0
Bridge Scour Repairs	513,184	31,184	0	0	0	0	0	232,000	0	0	0	250,000
Cleaning & Painting of Steel Bridges	408,000	108,000	0	150,000	150,000	0	0	0	0	0	0	0
Halfway Boulevard Bridges W0912	4,029,000	115,000	1,132,000	1,182,000	1,600,000	0	0	0	0	0	0	0
Keefer Road Bridge 15/20	231,000	85,000	146,000	0	0	0	0	0	0	0	0	0
Appletown Road Bridge W2184	474,000	0	0	0	0	0	0	0	0	0	407,000	67,000
Ashton Road Culvert 04/06	30,000	0	0	0	0	0	0	0	0	0	0	30,000
Bowie Road Culvert	305,000	0	0	0	0	0	0	0	0	0	305,000	0
Burnside Bridge Road Culvert 01/03	329,000	0	0	0	0	0	114,000	215,000	0	0	0	0
Draper Road Culvert 04/07	428,000	0	0	0	0	0	0	0	0	0	37,000	391,000
Frog Eye Road Culvert 11/06	652,000	0	652,000	0	0	0	0	0	0	0	0	0
Greenspring Furnace Road Culvert 15/15	398,000	0	0	188,000	210,000	0	0	0	0	0	0	0
Gruber Road Bridge 04/10	10,000	0	0	0	0	0	0	0	0	0	0	10,000
Harpers Ferry Road Culvert 11/02	541,000	0	0	0	0	0	0	82,000	459,000	0	0	0
Henline Road Culvert 05/05	465,000	0	0	0	0	0	0	0	32,000	433,000	0	0
Hoffman's Inn Road Culvert 05/06	313,000	0	0	0	0	0	0	0	0	0	313,000	0
Kretsinger Road Culvert 14/01	316,000	0	0	0	137,000	179,000	0	0	0	0	0	0
Lanes Road Culvert 15/12	317,000	0	0	0	0	32,000	285,000	0	0	0	0	0
Long Hollow Road Culvert 05/07	316,000	0	0	0	0	0	0	66,000	250,000	0	0	0
Mooreville Road Culvert 15/21	355,000	0	0	0	0	0	0	0	0	0	304,000	51,000

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<u>Airport</u>												
Remsburg Road Culvert	287,000	0	0	0	0	0	119,000	168,000	0	0	0	0
Rinehart Road Culvert 14/03	332,000	0	0	0	136,000	196,000	0	0	0	0	0	0
Stone Masonry Bridge Repairs	270,000	0	0	0	0	0	0	0	0	270,000	0	0
Willow Road Culvert 05/10	323,000	0	0	0	0	0	0	0	0	0	151,000	172,000
Yarrowsburg Road Bridge W6191	2,102,000	0	0	0	0	0	0	0	0	0	620,000	1,482,000
Bridges Total	17,587,511	2,770,511	1,930,000	2,042,000	2,733,000	578,000	518,000	787,000	741,000	878,000	2,137,000	2,473,000
<u>Drainage</u>												
Stream Restoration at Various Locations	2,080,782	594,782	250,000	100,000	0	381,000	0	0	405,000	0	0	350,000
Stormwater Retrofits	12,344,660	3,245,660	336,000	900,000	900,000	962,000	979,000	996,000	1,013,000	923,000	1,090,000	1,000,000
Drainage Improvements at Various Locations	825,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Broadfording Church Road Culvert	231,000	0	0	0	0	57,000	174,000	0	0	0	0	0
Draper Road Drainage Improvements	509,000	0	0	0	0	0	0	0	259,000	250,000	0	0
Harpers Ferry Road Drainage, 3600 Block	376,000	0	0	0	0	75,000	301,000	0	0	0	0	0
Shank Road Drainage	153,000	0	0	0	0	0	153,000	0	0	0	0	0
University Road Culvert	203,000	0	0	0	0	0	0	203,000	0	0	0	0
Drainage Total	16,722,442	3,915,442	661,000	1,075,000	975,000	1,550,000	1,682,000	1,274,000	1,752,000	1,248,000	1,165,000	1,425,000
<u>Education</u>												
Board of Education												
Capital Maintenance - BOE	122,315,488	3,892,488	6,701,000	17,776,000	8,400,000	13,580,000	11,676,000	11,368,000	10,372,000	12,482,000	17,068,000	9,000,000
Sharpsburg Elementary School Replacement	26,728,000	20,537,000	6,191,000	0	0	0	0	0	0	0	0	0
Elementary School 1	43,806,000	0	500,000	2,000,000	19,806,000	19,500,000	2,000,000	0	0	0	0	0
Elementary School 2	43,806,000	0	0	0	500,000	2,000,000	19,768,000	19,400,000	2,138,000	0	0	0
Elementary School 3	43,806,000	0	0	0	0	0	500,000	2,000,000	19,500,000	19,500,000	2,306,000	0
Elementary School 4	42,000,000	0	0	0	0	0	0	0	500,000	2,000,000	19,750,000	19,750,000
Jonathan Hager Elementary School Addition	12,219,000	0	0	0	0	0	0	0	0	500,000	8,747,000	2,972,000
Urban Education Campus-BOE Component	19,400,000	16,848,000	2,552,000	0	0	0	0	0	0	0	0	0
Board of Education	354,080,488	41,277,488	15,944,000	19,776,000	28,706,000	35,080,000	33,944,000	32,768,000	32,510,000	34,482,000	47,871,000	31,722,000
Hagerstown Community College												
Center for Business and Entrepreneurial Studies	11,230,000	6,281,000	4,449,000	500,000	0	0	0	0	0	0	0	0
ARCC Air Conditioning	1,100,000	0	1,100,000	0	0	0	0	0	0	0	0	0
ATC Operations Building	5,400,000	0	0	0	0	0	958,000	1,690,000	2,752,000	0	0	0
Campus Road & Parking Lot Overlays	3,780,000	0	0	0	400,000	0	0	0	0	175,000	3,205,000	0
Career Programs Roof Replacement	1,562,000	0	0	0	0	0	0	0	0	1,562,000	0	0
CVT Instructional Facility Acquisition	2,000,000	1,400,000	0	0	600,000	0	0	0	0	0	0	0
CVT Renovation/Construction Project	2,500,000	0	0	0	0	1,759,000	741,000	0	0	0	0	0
LRC Exterior Metal Panel System and Roof Replacement	1,746,000	0	0	1,746,000	0	0	0	0	0	0	0	0

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<u>Airport</u>												
Second Entrance Drive Widening Project	2,000,000	0	0	0	0	0	0	0	0	0	0	2,000,000
Hagerstown Community College	31,318,000	7,681,000	5,549,000	2,246,000	1,000,000	1,759,000	1,699,000	1,690,000	2,752,000	1,737,000	3,205,000	2,000,000
<u>Public Libraries</u>												
Systemic Projects - Library	131,492	41,492	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Hancock Public Library Replacement	2,825,000	132,000	10,000	2,683,000	0	0	0	0	0	0	0	0
Public Libraries	2,956,492	173,492	10,000	2,693,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Education Total	388,354,980	49,131,980	21,503,000	24,715,000	29,716,000	36,849,000	35,653,000	34,468,000	35,272,000	36,229,000	51,086,000	33,732,000
<u>General Government</u>												
Cost of Bond Issuance	1,203,875	143,875	98,000	98,000	99,000	98,000	99,000	98,000	98,000	122,000	124,000	126,000
Contingency - General Fund	1,756,933	931,933	0	75,000	75,000	75,000	100,000	100,000	100,000	100,000	100,000	100,000
Systemic Improvements - Building	2,584,589	654,589	150,000	197,000	196,000	196,000	196,000	197,000	199,000	199,000	200,000	200,000
Facilities Roof Repairs	1,330,000	100,000	0	130,000	100,000	100,000	150,000	275,000	150,000	125,000	100,000	100,000
Information Systems Replacement Program	1,146,460	146,460	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Financial System Management & Upgrades	427,590	110,590	0	33,000	34,000	34,000	35,000	35,000	36,000	36,000	37,000	37,000
County Wireless Infrastructure	73,745	14,745	11,000	12,000	12,000	12,000	12,000	0	0	0	0	0
General - Equipment and Vehicle Replacement Program	3,929,812	120,812	250,000	359,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
General Government Total	12,453,004	2,223,004	609,000	1,004,000	1,016,000	1,015,000	1,092,000	1,205,000	1,083,000	1,082,000	1,061,000	1,063,000
<u>Parks and Recreation</u>												
BR Capital Equipment Program	368,618	4,618	64,000	25,000	25,000	30,000	30,000	35,000	35,000	40,000	40,000	40,000
Tennis Court Resurfacing	312,990	42,990	0	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Park Equipment/Surfacing Replacement, Various Locations	1,917,000	242,000	150,000	150,000	150,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000
Parking Lot Repair/Overlay, Various Locations	805,100	305,100	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Ag Center Show Area Floor	50,000	0	0	0	0	50,000	0	0	0	0	0	0
Antietam Creek Water Trail	65,000	0	25,000	40,000	0	0	0	0	0	0	0	0
Black Rock Club House Renovation	75,000	0	0	75,000	0	0	0	0	0	0	0	0
BR Golf Simulator	20,000	0	20,000	0	0	0	0	0	0	0	0	0
Conococheague Creek Water Trail	210,000	0	0	0	10,000	200,000	0	0	0	0	0	0
County Parks - Bathroom/Drinking Fountain Upgrades	250,000	0	50,000	50,000	50,000	50,000	50,000	0	0	0	0	0
Doubs Woods Equipment Storage Building	150,000	0	150,000	0	0	0	0	0	0	0	0	0
Marty Snook Dog Park	25,000	0	0	25,000	0	0	0	0	0	0	0	0
Marty Snook Park Field Improvements	50,000	0	0	0	0	50,000	0	0	0	0	0	0
Marty Snook Park Fitness Trail	300,000	0	0	0	150,000	150,000	0	0	0	0	0	0
Marty Snook Park Pool Beach Entrance	100,000	0	0	0	100,000	0	0	0	0	0	0	0
MLK Gymnasium Upgrade	200,000	0	25,000	175,000	0	0	0	0	0	0	0	0
North Central County Park	3,286,000	0	0	0	100,000	0	500,000	500,000	500,000	561,000	562,000	563,000
Recreational Field Bleachers	75,000	0	0	0	0	75,000	0	0	0	0	0	0

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<u>Airport</u>												
Regional Park Dog Park	75,000	0	0	0	0	75,000	0	0	0	0	0	0
Regional Park Walking/Hiking Trail	200,000	0	0	200,000	0	0	0	0	0	0	0	0
Roof Replacements Various Locations	200,000	0	0	0	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Woodland Way Sidewalks and Pathways	40,000	0	40,000	0	0	0	0	0	0	0	0	0
Parks and Recreation	8,774,708	594,708	574,000	820,000	690,000	960,000	860,000	815,000	815,000	881,000	882,000	883,000
<u>Public Safety</u>												
Detention Center - Systemic Projects	3,249,323	582,323	220,000	450,000	450,000	300,000	270,000	20,000	250,000	250,000	200,000	257,000
Police & EMS Training Facility	12,000,000	7,300,000	1,900,000	1,400,000	1,400,000	0	0	0	0	0	0	0
Communication Tower(s) Various	642,526	178,526	0	110,000	0	114,000	0	118,000	0	122,000	0	0
Motorola Portable Radio Replacement Program	1,268,821	106,821	108,000	110,000	112,000	114,000	116,000	118,000	120,000	120,000	122,000	122,000
Law Enforcement - Vehicle & Equipment Replacement Program	7,134,715	449,715	300,000	650,000	660,000	650,000	725,000	725,000	725,000	750,000	750,000	750,000
Emergency Services Equipment & Vehicle Program	2,357,183	622,183	75,000	150,000	160,000	150,000	200,000	200,000	200,000	200,000	200,000	200,000
911 Center Building Expansion	1,800,000	0	0	0	0	0	250,000	1,200,000	350,000	0	0	0
Class A Burn Building - HFD Training Center	500,000	0	0	500,000	0	0	0	0	0	0	0	0
P25 UHF Public Safety Radio Communications System Upgrade	5,800,000	0	0	200,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000
Patrol Services Relocation Renovation	5,180,000	0	0	0	0	500,000	500,000	500,000	500,000	500,000	800,000	1,880,000
Public Safety	39,932,568	9,239,568	2,603,000	3,570,000	3,482,000	2,528,000	2,761,000	3,581,000	2,845,000	2,642,000	2,772,000	3,909,000
<u>Railroad</u>												
Railroad Crossing Improvements	2,044,837	669,837	0	295,000	0	0	348,000	0	360,000	0	372,000	0
Railroad	2,044,837	669,837	0	295,000	0	0	348,000	0	360,000	0	372,000	0
<u>Road Improvement</u>												
Transportation ADA	1,195,450	351,450	82,000	83,000	84,000	86,000	87,000	84,000	85,000	85,000	84,000	84,000
Pavement Maintenance and Rehab Program	60,818,787	8,822,787	4,246,000	5,000,000	5,250,000	5,250,000	5,250,000	5,250,000	5,250,000	5,500,000	5,500,000	5,500,000
Longmeadow Road	810,000	0	0	0	0	0	310,000	500,000	0	0	0	0
Eastern Boulevard Extended	7,850,000	0	0	0	0	1,347,000	804,000	1,556,000	2,140,000	2,003,000	0	0
Eastern Boulevard Widening Phase II	5,672,300	2,691,300	2,081,000	500,000	400,000	0	0	0	0	0	0	0
Eastern Blvd at Antietam Drive Improvements	2,506,000	2,006,000	0	0	500,000	0	0	0	0	0	0	0
Professional Boulevard Extended Phase II	4,309,200	4,059,200	250,000	0	0	0	0	0	0	0	0	0
Valley Mall Area Road Improvements Phase II	992,000	250,000	0	0	0	142,000	600,000	0	0	0	0	0
Professional Boulevard Extended Phase III	1,203,000	0	0	0	121,000	1,082,000	0	0	0	0	0	0
Showalter Road Extended East	2,983,000	510,000	0	0	0	0	0	0	452,000	1,345,000	676,000	0
Halfway Boulevard Extended	5,973,000	3,073,000	2,000,000	400,000	500,000	0	0	0	0	0	0	0
Burnside Bridge Road Spot Improvements	544,000	0	0	0	0	0	0	0	544,000	0	0	0
Colonel Henry Douglas Drive Extended Phase II	400,000	0	0	0	0	0	0	0	0	0	0	400,000
E. Oak Ridge Drive/South Pointe Signal	461,000	0	0	0	0	0	111,000	350,000	0	0	0	0

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<u>Airport</u>												
Mt Aetna Road Spot Improvements	1,727,000	0	0	0	0	0	0	0	0	85,000	1,262,000	380,000
Professional Boulevard Extended - Phase IV	800,000	0	0	0	0	0	800,000	0	0	0	0	0
Rockdale Road and Independence Road Spot Improvements	1,025,000	0	0	0	0	0	0	0	0	0	450,000	575,000
Wright Road	2,750,000	0	454,000	1,268,000	528,000	500,000	0	0	0	0	0	0
Highway - Vehicle & Equipment Replacement Program	14,883,122	1,135,122	1,068,000	1,000,000	1,084,000	1,322,000	1,389,000	1,458,000	1,531,000	1,608,000	1,688,000	1,600,000
Highway Maintenance Shop - Western Section	374,000	0	0	199,000	175,000	0	0	0	0	0	0	0
Highway Western Section - Fuel Tank Replacement	847,000	486,000	0	0	0	193,000	168,000	0	0	0	0	0
Salt Storage Structure	350,000	0	350,000	0	0	0	0	0	0	0	0	0
Road Improvement	118,473,859	23,384,859	10,531,000	8,450,000	8,642,000	9,922,000	9,519,000	9,198,000	10,002,000	10,626,000	9,660,000	8,539,000
<u>Solid Waste</u>												
Contingency - Solid Waste	458,000	83,000	0	0	30,000	30,000	35,000	35,000	60,000	60,000	62,000	63,000
Close Out Cap - Rubblefill	2,091,000	0	190,000	1,901,000	0	0	0	0	0	0	0	0
SW Equipment & Vehicle Replacement	576,698	285,698	27,000	28,000	28,000	29,000	29,000	30,000	30,000	30,000	30,000	30,000
40 West Landfill - Cell 5 Construction	4,083,000	0	0	0	0	440,000	3,472,000	171,000	0	0	0	0
40 West Security Upgrades	60,000	0	0	60,000	0	0	0	0	0	0	0	0
City/County Groundwater Investigation	156,000	0	156,000	0	0	0	0	0	0	0	0	0
Solid Waste	7,424,698	368,698	373,000	1,989,000	58,000	499,000	3,536,000	236,000	90,000	90,000	92,000	93,000
<u>Transit</u>												
Vehicle Preventive Maintenance	4,234,230	484,230	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000
Fixed Route Bus Replacement Program	6,580,000	3,972,000	0	652,000	0	0	0	0	0	0	0	1,956,000
ADA Bus Replacement	540,000	0	90,000	0	90,000	90,000	0	90,000	0	90,000	90,000	0
Transportation Development Plan	192,000	92,000	0	0	0	0	0	0	100,000	0	0	0
Support Vehicles	80,000	0	80,000	0	0	0	0	0	0	0	0	0
Transit	11,626,230	4,548,230	545,000	1,027,000	465,000	465,000	375,000	465,000	475,000	465,000	465,000	2,331,000
<u>Water Quality</u>												
<u>Utility Administration</u>												
Contingency - Utility Admin	166,677	135,677	0	0	0	0	0	0	0	0	0	31,000
General Building Improvements	964,000	0	0	0	0	370,000	594,000	0	0	0	0	0
Lab Equipment Replacement	354,117	30,117	105,000	25,000	25,000	23,000	23,000	24,000	24,000	25,000	25,000	25,000
WQ Equip/Vehicle Replacement Program	1,107,320	252,320	75,000	80,000	80,000	80,000	85,000	85,000	90,000	90,000	95,000	95,000
Utility Administration	2,592,114	418,114	180,000	105,000	105,000	473,000	702,000	109,000	114,000	115,000	120,000	151,000

Washington County, Maryland
Capital Improvement 10yr Detail
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	Total	Prior Appr.	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
<u>Airport</u>												
<u>Sewer</u>												
Contingency - Sewer	86,939	36,939	0	0	0	0	0	0	0	0	0	50,000
Replace Grinder Pumps	890,418	50,418	60,000	80,000	80,000	80,000	80,000	90,000	90,000	90,000	95,000	95,000
Pen Mar/ Highfield/ Cascade Septic Tank Pumping and Replacement	115,000	75,000	40,000	0	0	0	0	0	0	0	0	0
Pump Station Upgrades - Various Stations	4,340,803	1,527,803	275,000	0	153,000	0	0	885,000	0	750,000	0	750,000
Collection System Rehabilitation Project	3,452,618	372,618	0	560,000	0	0	870,000	0	900,000	0	750,000	0
Capacity Management Project	10,900,542	4,460,542	6,440,000	0	0	0	0	0	0	0	0	0
Smithsburg WWTP ENR Upgrade	12,903,387	4,403,387	3,000,000	0	0	0	0	0	0	0	0	5,500,000
Heavy Sewer EQP and VEH Replacement	893,934	361,934	94,000	94,000	94,000	35,000	35,000	35,000	35,000	35,000	35,000	40,000
Potomac Edison Pump Station & Force Main	1,700,000	0	0	0	0	0	0	0	0	1,700,000	0	0
General WwTP Improvements	1,350,000	0	0	0	250,000	250,000	300,000	250,000	300,000	0	0	0
Sewer Fund	36,633,641	11,288,641	9,909,000	734,000	577,000	365,000	1,285,000	1,260,000	1,325,000	2,575,000	880,000	6,435,000
<u>Water</u>												
Contingency - Water	10,800	10,800	0	0	0	0	0	0	0	0	0	0
Sharpsburg Water Meter Cradle Replacement	1,000,000	250,000	125,000	250,000	250,000	125,000	0	0	0	0	0	0
Water Meter Replacement	260,339	110,339	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Mt Aetna Water System Improvements	729,000	130,000	0	0	599,000	0	0	0	0	0	0	0
Sharpsburg Water Treatment Plant	794,000	204,000	0	0	0	0	0	590,000	0	0	0	0
General WTP Improvements	1,168,298	66,298	30,000	0	242,000	290,000	0	0	290,000	0	0	250,000
Cascade Town Center Water System Improvements	125,000	0	125,000	0	0	0	0	0	0	0	0	0
Highfield/Sharpsburg Water Storage Tank	336,000	0	0	0	0	0	0	0	0	0	0	336,000
WQ Main Replacement	1,366,000	0	0	0	566,000	100,000	100,000	0	0	100,000	0	500,000
Water Fund	5,789,437	771,437	295,000	265,000	1,672,000	530,000	115,000	605,000	305,000	115,000	15,000	1,101,000
Water Quality	45,015,192	12,478,192	10,384,000	1,104,000	2,354,000	1,368,000	2,102,000	1,974,000	1,744,000	2,805,000	1,015,000	7,687,000
TOTAL	709,591,606	117,596,606	54,874,000	48,386,000	56,195,000	62,128,000	65,817,000	55,308,000	57,345,000	57,267,000	72,122,000	62,553,000

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	Total	Prior Appr.	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
<u>Airport</u>												
Funding Sources												
General Fund	70,506,883	14,906,883	800,000	5,700,000	5,850,000	5,750,000	6,000,000	6,000,000	6,250,000	6,250,000	6,500,000	6,500,000
Highway Fund	6,111,027	1,111,027	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Cascade Fund	13,000	13,000	0	0	0	0	0	0	0	0	0	0
Solid Waste Fund	1,250,698	368,698	183,000	88,000	58,000	59,000	64,000	65,000	90,000	90,000	92,000	93,000
Utility Admin Fund	1,598,714	388,714	180,000	105,000	105,000	103,000	108,000	109,000	114,000	115,000	120,000	151,000
Water Fund	287,139	137,139	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Sewer Fund	3,755,828	2,293,828	194,000	174,000	174,000	115,000	115,000	125,000	125,000	125,000	130,000	185,000
Airport Fund	1,227,169	372,169	57,000	73,000	98,000	94,000	115,000	125,000	51,000	77,000	102,000	63,000
Tax-Supported Bond	144,164,319	24,164,319	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000
Self-Supported Bond	40,715,111	9,341,111	10,010,000	1,496,000	1,710,000	1,425,000	5,011,000	1,896,000	1,175,000	825,000	490,000	7,336,000
Transfer Tax	23,966,279	3,966,279	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Excise Tax - Schools	5,005,000	1,155,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000
Excise Tax - Roads	1,530,320	270,320	126,000	126,000	126,000	126,000	126,000	126,000	126,000	126,000	126,000	126,000
Excise Tax - Other	319,000	29,000	29,000	29,000	29,000	29,000	29,000	29,000	29,000	29,000	29,000	29,000
Excise Tax - Library	163,900	63,900	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Excise Tax - Non-Residential	550,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
APFO Fees - Roads	300,000	300,000	0	0	0	0	0	0	0	0	0	0
Capital Reserve - General	4,493,000	1,956,000	2,537,000	0	0	0	0	0	0	0	0	0
Capital Reserve - Water	125,000	125,000	0	0	0	0	0	0	0	0	0	0
Federal Grant	58,341,141	15,186,141	8,071,000	4,886,000	7,021,000	6,192,000	7,070,000	1,684,000	2,270,000	592,000	2,049,000	3,320,000
State Grant	254,557,328	32,799,328	9,891,000	16,846,000	20,283,000	24,774,000	24,586,000	22,440,000	24,292,000	22,179,000	33,137,000	23,330,000
Contributions	90,610,750	8,598,750	7,836,000	3,903,000	5,781,000	8,501,000	7,633,000	7,749,000	7,863,000	11,899,000	14,387,000	6,460,000
TOTAL	709,591,606	117,596,606	54,874,000	48,386,000	56,195,000	62,128,000	65,817,000	55,308,000	57,345,000	57,267,000	72,122,000	62,553,000