



## **Board of County Commissioners of Washington County, Maryland**

### ***Open Session Minutes***

**February 7, 2023**

#### **STATE OF THE COUNTY PRESENTATION**

The Commissioners attended the State of the County Presentation at Fountain Head Country Club, 13316 Fountain Head Road, Hagerstown, Maryland 21740, hosted by the Hagerstown-Washington County Chamber of Commerce.

*The Commissioners departed for 100 West Washington Street, Hagerstown, Maryland, at 9:00 a.m.*

#### **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

A moment of silence was observed, followed by the Pledge of Allegiance to the Flag by the full assemblage.

#### **CALL TO ORDER**

President John F. Barr called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 10:03 a.m. with the following members present: Vice-President Jeffrey A. Cline, Commissioner Derek Harvey, Commissioner Wayne K. Keefer, and Commissioner Randall E. Wagner..

#### **COMMISSIONERS' REPORTS AND COMMENTS**

Commissioner Cline thanked all who were involved in the State of the County presentation. Commissioner Cline reported attending the Groundhog Day event held at the Ag Center and the Police Academy graduation ceremony where six officers graduated.

Commissioner Wagner thanked the staff who were involved in the State of the County presentation. Commissioner Wagner attended the Police Academy graduation ceremony and an Eagles Scout ceremony. Commissioner Wagner congratulated his daughter who was just named teacher of the year at St. Mary's.

Commissioner Keefer thanked the Chamber of Commerce for hosting the State of the County, as well as the staff involved in putting the presentation together. He requested a consensus to hold an evening State of the County presentation to increase transparency with the County. Commissioner Keefer reported receiving contact from retired County employees questioning the Cost of Living Adjustment (COLA) increase procedures for retirees.

Commissioner Harvey thanked Michelle Gordon, CFO, for her professionalism and assistance in understanding the budget process. Commissioner Harvey also thanked other County Department heads for their knowledge and level of professionalism. He reported an upcoming meeting with Earl Stoner, Director of the Washington County Health Department.

Commissioner Barr thanked Public Relations staff for the video presentation that was put together for the State of the County. Commissioner Barr also thanked staff for their hard work on the Groundhog Day event. Commissioner Barr also attended an Eagle Scout ceremony.

#### **STAFF COMMENTS**

John Martirano, County Administrator, thanked staff and all those involved in putting together the State of the County presentation.

Linda Spence, Business Specialist, Department of Business Development, presented a request for approval to submit a letter as the Grantee for Foreign Trade Zone #255. The letter is necessary for inclusion within the service area of Foreign Trade Zone #255 and will allow the Department of Business Development to apply to the Foreign Trade Zone Board, a Federal organization, for authority to serve sites located within the County based on trade related needs.

Commissioner Wagner, seconded by Commissioner Keefer, moved to approve submitting the letter as presented.

Andrew Eshleman, Director, Public Works, shared with the Board the statewide recognition received for Marty's Mythical Woods Natural Playground located within Marty Snook Park. The County is the recipient of the County Engineers Association of Maryland's Small Project of the Year award, as well as the Green Sustainability Project of the Year award by the Maryland Quality Initiative Conference. Mr. Eshleman noted that while most recipients of these awards have people all across the country working on their project, the County utilized the talent of its own staff to accomplish the project.

#### **CITIZEN PARTICIPATION**

Conrad Shewchuck, 9816 Pembroke Drive, brought a matter of public safety to the attention of the Board and shared a recent incident involving juveniles trespassing through his neighborhood in the County causing damage and resulting in stolen property.

#### **YOUTH MERITORIOUS AWARD PRESENTATION**

Nicole Phillips, Grant Manager, Office of Grant Management, presented the Youth Meritorious Award to Brianna Buskirk, Hancock Middle-Senior High School. Brianna was selected based on her scholastic achievement, leadership qualities, community service, and other positive contributions to her school and community.

#### **INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-23-0106) – TWO (2) JOHN DEERE 5105M UTILITY TRACTORS**

Brandi Naugle, CPPB, Buyer, Purchasing Department. and Zane Rowe, Deputy Director, Highway Department, presented a request to purchase two (2) new John Deere 5105M Utility Tractors from Gladhill Tractor Mart, Inc., of Frederick, Maryland, for a total cost of \$152,746.64, and to utilize another jurisdiction's contract that was awarded by Sourcewell (Contract 110719-JDC) to John Deere & Company of Cary, North Carolina. The tractors will replace existing mowers, both of which currently exceed the County's Vehicle and Equipment Types and Usage Guidelines.

Commissioner Harvey, seconded by Commissioner Cline, moved to approve the purchase of two (2) new John Deere 5105M Utility Tractors as presented. The motion passed unanimously.

(Resolution No. RS-2023-03 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is in the County Commissioners' Office.)

#### **INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-23-0107) – UPFITTING OF TWO (2) JOHN DEERE 5105M UTILITY TRACTORS WITH MID-MOUNT BOOM MOWER AND REAR FLAIL MOWER**

Brandi Naugle and Zane Rowe presented a request to purchase and have installed two (2) Mid-Mount Boom Mowers and two (2) Rear Flail Mowers for the upfitting of two (2) New John Deere 5105

Tractors for a total cost of \$190,105.28, and to utilize another jurisdiction's contract that was awarded by Sourcewell (Contract 070821-TGR) to Tiger Corporation of Sioux Falls, South Dakota. The addition of the booms will allow for the clearing of higher vegetation and for reaching behind guardrails and out to banks that cannot be reached with side flails.

Commissioner Wagner, seconded by Commissioner Keefer, moved to approve the purchase and installation of two (2) Mid-Mount Boom Mowers and two (2) Rear Flail Mowers as presented. The motion passed unanimously.

(Resolution No. RS-2023-04 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is in the County Commissioners' Office.)

**INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-23-0108) – UPFITTING FOUR (4) EXISTING JOHN DEERE 5100M TRACTORS WITH MID-MOUNT BOOM MOWERS**

Brandi Naugle and Zane Rowe presented a request to purchase four (4) Mid-Mount Boom Mowers to upfit four (4) existing John Deere 5100M Tractors for a total cost of \$324,486.64, and to utilize another jurisdiction's contract that was awarded by Sourcewell (Contract 070821-TGR) to Tiger Corporation of Sioux Falls, South Dakota.

Commissioner Wagner, seconded by Commissioner Harvey, moved to approve the purchase of four (4) Mid-Mount Boom Mowers as presented. The motion passed unanimously.

(Resolution No. RS-2023-05 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is in the County Commissioners' Office.)

**INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-23-0109) – CHEVROLET TAHOES FOR THE SHERIFF'S OFFICE**

Rick Curry, CPPO, Director, Purchasing Department, and Alan Matheny, Fleet Logistics and Commercial Vehicle Enforcement, Sheriff's Office, presented a request to purchase two (2) new Chevrolet Tahoes, one (1) in the amount of \$43,743, and one (1) in the amount of \$44,548, for a total cost in the amount of \$88,291 from Hertrich Fleet Services, Inc., of Milford, Delaware, and to utilize another jurisdiction's contracts that were awarded by the State of Maryland (Contracts #001B2600367 and #001B2600312). The vehicles will replace dated warrant squad vehicles that currently exceed the County's Vehicle and Equipment Types and Usage Guidelines.

Commissioner Keefer, seconded by Commissioner Wagner, moved to approve the purchase of two (2) new Chevrolet Tahoes as presented. The motion passed unanimously.

(Resolution No. RS-2023-06 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is in the County Commissioners' Office.)

**AUTOMATIC EXTERNAL DEFIBRILLATOR PURCHASE FOR WASHINGTON COUNTY SHERIFF'S OFFICE**

Tom Brown, Jr., Director of Emergency Management, presented a recommendation to utilize funds from the Local Assistance and Tribal Consistency Fund and Capital Improvement Plan (CIP) reserves and authorize the purchase of 59 Automatic External Defibrillators, including 59 extra device pads, for a total of \$136,075.24, under State contract BPO 001B1600023.

Commissioner Wagner, seconded by Commissioner Keefer, moved to approve the purchase of 59 Automatic External Defibrillators as presented. The motion passed unanimously.

#### **WILLIAMSPORT LIBRARY PLANNING STUDY**

Andrew Eshleman, Director of Public Works, Jenny Bakos, Executive Director, Washington County Free Library, Les Grim, President, L.S. Grim Consulting Engineers, and Brent Feight, President, BFM Architects, presented an overview of the Williamsport Library Study and requested feedback on the findings for future project considerations.

#### **CLOSED SESSION**

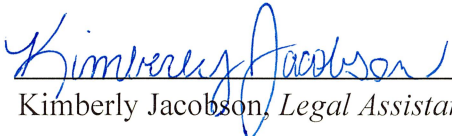
Commissioner Wagner, seconded by Commissioner Cline, moved to convene in closed at 11:20 a.m. to consider the acquisition of real property for a public purpose and matters directly related thereto; to consult with counsel to obtain legal advice on a legal matter; to conduct collective bargaining negotiations or consider matters that relate to the negotiations; to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the development of fire and police services and staff; and (ii) the development and implementation of emergency plans; and to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter, in accordance with Section 3-305(b) (3), (7), (10), and (13) of the General Provisions Article of the Annotated Code of Maryland. The motion passed unanimously.

In closed session, the Commissioners discussed upcoming collective bargaining negotiations, a legal dispute, the potential acquisition of real property, and the possible deployment of emergency services resources.

Present during closed session were Commissioners John F. Barr, Jeffrey A. Cline, Derek Harvey, Wayne K. Keefer, and Randall E. Wagner. Also present at various times were: John Martirano, County Administrator; Kirk C. Downey, County Attorney; and Michelle Priebe, Executive Administrative Assistant.

#### **ADJOURNMENT**

Commissioner Wagner, seconded by Commissioner Keefer, moved to adjourn at 12:45 p.m. The motion passed unanimously.

  
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Kimberly Jacobson, Legal Assistant