



OFFICE OF GRANT MANAGEMENT
DIVISION OF BUDGET & FINANCE

**Washington County Gaming Fund
Notice of Funding Availability
2020 Funding Cycle**

The Washington County Gaming Fund application packets will be available online on **April 1, 2020**. To obtain a funding packet, you must visit the Office of Grant Management website at <https://www.washco-md.net/grant-management/charitable-gaming-program/>. There you will find the forms and information necessary to apply for funding. If you are unable to download the forms, please contact office staff and the application can be emailed to you directly.

In 2020, there have been several changes made to the Gaming Commission Grant request form and the application checklist. The changes should make the application more user friendly for both applicants and reviewers. Please read the funding guidelines and instructions carefully, and review the provided checklist to ensure your application contains all required components. Failure to provide a complete application may result in denied funding. PREVIOUS VERSIONS OF THE FUNDING REQUEST FORM WILL NOT BE ACCEPTED.

In addition to the changes to the application this year, the following modifications have been implemented due to the current COVID-19 situation:

- **All applications must be submitted electronically via email. No hard copies will be accepted.**
- **Required attachments have been reduced to facilitate ease of submission**
- **Technical assistance will only be available via email and phone appointments**
- **No changes currently to public hearing date which is scheduled in June**

If you have any questions regarding the application you may call the office main line at 240-313-2040 or email staff directly as follows:

- For general questions regarding downloading forms or technical issues with the application- please email jmackereth@washco-md.net.
- All other questions please email either slapole@washco-md.net or sbuchanan@washco-md.net

All completed electronic applications must be received by the Office of Grant Management located at 100 W. Washington Street, Room 2200, Hagerstown, MD 21740 no later than **3:00 P.M. on Wednesday, May 6th**. The application must be emailed to jmackereth@washco-md.net and should copy slapole@washco-md.net. Applications will not be accepted after this deadline, with no exceptions to this policy.

Sincerely,

Susan M. Buchanan

Susan M. Buchanan, Director