



WASHINGTON COUNTY
DIVISION OF PLAN REVIEW AND PERMITTING

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MEMORANDUM

TO: All Interested Parties

FROM: Jennifer Smith, P.E, Director

DATE: October 24, 2011

RE: **Technical Memo No. 22, Guidance for Preparing SWM Concept Plan Submittals**

The Division of Plan Review and Permitting has prepared the attached document to assist applicants when preparing Stormwater Management (SWM) Concept Plans. SWM Concept Plans are required to be submitted and approved prior to submittal of a site specific grading plan, preliminary plat with construction drawings, site plan, or any other plan requiring stormwater management approval. The Division has received numerous questions regarding what is required to be included on these SWM Concept Plan submittals. Please refer to the attached guidance and plan submittal checklist.

Should you have any questions, please feel free to contact me at 240-313-2410.

Attachment

cc: Greg Murray, County Administrator (via email)
Tim Lung, Deputy Director, Plan Review, (via email)