



JOB TITLE: Rec Camp Counselor **GRADE** 1/Step 9
DEPARTMENT: Parks & Recreations **FLSA STATUS:** Non-Exempt
REPORTS TO: Recreation Program Director

GENERAL DEFINITION OF WORK:

The Recreation Camp Counselor is responsible for providing direct supervision and leadership to the camp's participants. The counselors will be alongside the camper's supervision them and supporting them through their daily programs. The responsibilities of the counselor may involve assisting the director in planning and carrying out program features. They counselors will be responsible for the general safety and development, growth, and skill achievement of the participants in his/her group.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Assist the Director, Assistant Director, Lead Counselors, and Activity Specialist in carrying out camp program.
2. Facilitate group activities for your campers during free periods.
3. Be knowledgeable of and adhere to all camp policies, rules, and guidelines.
4. Monitor and ensure appropriate camper behavior and adherence to camp rules and regulations.
5. Work closely, cooperatively, and amicably with all staff members.
6. Communicate camper issues to the Camp Director or appropriate staff to notify parents or to take corrective actions.
7. When necessary, handle questions, problems, and concerns of parents/guardians before, during and after camp.
8. Keep the Camp Director up-to-date on any ongoing issues.
9. Mediate any conflicts that may arise between members of your group.
10. Ensure the safety and privacy of children during All activities including bathroom breaks and changing for water activities.
11. Report to and seek advice and/or assistance from the Camp Director or Lead Counselor as necessary.
12. This position is for 7 weeks; Monday thru Friday (8 hours a day).
13. The Camps are located at Maugansville Elementary, Rockland Woods Elementary, Williamsport Elementary and Marty Snook Park.

KNOWLEDGE, SKILLS AND ABILITIES:

This position requires a full range of motion, such as, but not limited to: climbing, balancing, stooping, crawling, reaching, kneeling, crouching, standing, lifting, pulling, pushing and grasping. Physical activities also include active communicative activities, i.e... Talking and hearing.

EDUCATION AND EXPERIENCE:

1. Must be a minimum of 16 years of age.
2. Possession of an appropriate valid driver's license.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS:

Defined as very active work: exerting force to move objects occasionally and/or in excess of 50 pounds of force on occasion and /or in excess of 20 pounds of force: worker is sitting/standing and/or in motion most of the time.

SPECIAL REQUIREMENTS:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Revised: 1/2022, 2/2023

Applicant must be legally authorized to work in the United States and willing to provide unexpired USCIS Form I-9 employment eligibility verification documentation upon request.

SALARY:

Grade 1 Step 9 @ \$13.43 per hour.

This role has a Position Differential of \$1.25 per hour.

The Grade 1 Step 9 @ \$13.43 per hour plus the Position Differential of \$1.25 per hour equals at total pay of **\$14.68 per hour.**

Easy Ways to Apply:

1. Visit our website at <https://www.washco-md.net/jobs/>
or
2. Complete and email an Application to HR@washco-md.net
or
3. Complete and mail Application to:
Washington County Human Resources Department,
100 W. Washington Street, Room 2300,
Hagerstown, Maryland 21740.

Internal Candidates are required to use an Internal Application (including resume) when applying.

Washington County is an Equal Opportunity Employer. Individuals requiring special accommodations or assistance are requested to contact the Human Resources Department at 240-313-2350, Voice or TDD (D/HH use 711) M/F/H/V

DEADLINE FOR FILING APPLICATIONS WITH HUMAN RESOURCES:

Friday, March 31st, 2023 @ 4:00pm

