

RESOLUTION NO. RS-2024-03

(Intergovernmental Cooperative Purchase [INTG-23-0135] Microsoft Office 365 Licensing)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), §1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of §1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."


The Information Systems Department seeks to purchase a Microsoft Office 365 license to cover a three (3) year period from Software House International (SHI) of Somerset, New Jersey, for a total cost of \$982,124.46, based on the pricing structure awarded by the state of Maryland contract #2018011-02.

Eliminating the County's bid process will result in administrative and cost savings for the Information Systems Department. The County will benefit from direct cost savings because of the economy of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

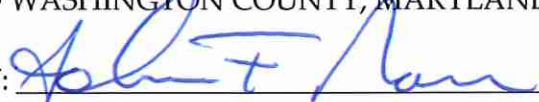
NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to §1-106.3 of the Public Local Laws, that the Information Systems Department is authorized to purchase a Microsoft Office 365 license for a total cost of \$982,124.46 from SHI of Somerset, New Jersey.

Adopted and effective this 9th day of January, 2024.

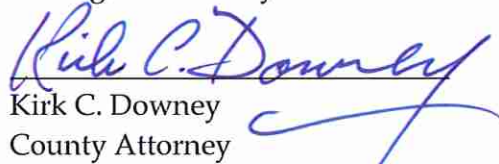
ATTEST:


Dawn L. Marcus, County Clerk

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

BY: 
John F. Barr, President

Approved as to form
and legal sufficiency:


Kirk C. Downey
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740