

**RESOLUTION NO. RS-2020- 36**

***(Intergovernmental Cooperative Purchase [INTG-20-0052] e-PlanSoft for Plan Review and Permitting Department)***

**RECITALS**

The Code of the Public Local Laws of Washington County, Maryland (the "Public Local Laws"), §1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of §1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Plan Review and Permitting Department seeks to purchase software and technical services in the amount of \$117,360 from e-PlanSoft of Irvine, California. This award is contingent upon the successful award of a contract by the city of Chula Vista, California, (Solicitation #P03-20/21 – Electronic Plan Review Software Solution) to e-PlanSoft. The e-PlanReview product will allow for digital review of permitting applications, reducing the amount of in-person contact associated with the permit review process.

The County will benefit from direct cost savings in the purchase of the e-PlanSoft software under the contract anticipated to be awarded by the city of Chula Vista, California, to e-PlanSoft because of economies of scale said anticipated contract will leverage. Additionally, the County will realize a savings through administrative efficiencies as a result of not preparing, soliciting, and evaluating a bid. Acquisition of the software by utilizing the city of Chula Vista's contract and eliminating the County's bid process will result in an administrative and cost savings for the Plan Review and Permitting Department in preparing specifications and the Purchasing Department in preparing necessary documents.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to §1-106.3 of the Public Local Laws, to authorize by Resolution the purchase of said software and technical services from e-PlanSoft of Irvine, California, in the total amount of \$117,360, said purchase contingent upon

the successful award of a contract by the city of Chula Vista, California (Solicitation #P03-20/21 – Electronic Plan Review Software Solution) to e-PlanSoft.

Adopted and effective this seventeenth day of November, 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart  
Krista L. Hart, Clerk

BY: Jeffrey A. Cline  
Jeffrey A. Cline, President

Approved as to form  
and legal sufficiency:

Kirk C. Downey  
Kirk C. Downey  
County Attorney

Mail to:  
Office of the County Attorney  
100 W. Washington Street, Suite 1101  
Hagerstown, MD 21740