

RESOLUTION NO. RS-2020-03

(Intergovernmental Cooperative Purchase [INTG-20-0028] Office Supplies, Desktop Delivery for all County Departments)

RECITALS

The Code of the Public Local Laws of Washington County, Maryland (the "Public Local Laws"), §1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of §1-106.3 provides that, "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Purchasing Department entered into its current Intergovernmental contract for Office Supplies in 2011 after operating their own stockroom consisting of office supplies and household items for distribution to County departments and agencies for over seventeen years. At that time, the stockroom was closed, and they transitioned to the "desktop delivery" of office supplies. The Purchasing Department is confident that any bid received as a result of an independent County solicitation would exceed the spend savings that Omnia Partners/National IPA provides through the resulting agreement. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting, and evaluating a bid, and potentially defending any resulting award.

Under the current contract, each department has an employee(s) who has an account through a website for ordering office supplies, which are received next day through a regional dealer in affiliation with EPIC Business Essentials. These user accounts are created and maintained by the Purchasing Department through an account administrator. The Omnia Partners/National IPA contract is for a five (5) year period that commenced on June 1, 2019, and ends May 31, 2024, with the option to renew annually for five (5) additional one (1) year periods,

upon mutual written consent of the parties. The new contract provides a larger core item list and the discount increases from 7% to 10%. The sum of sales through the current contract for 2019 was \$161,111 for all County departments.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to §1-106.3 of the Public Local Laws, to utilize an Intergovernmental Cooperative Purchase/Office Supplies, Related Products, and Services with Omnia Partners/National IPA, Region 4 Education Service Center, having its principal place of business in Houston, TX, contract (R190301) that was awarded April 23, 2019, to EPIC Business Essentials of Rosemont, IL, and to extend the existing contract with EPIC Business Essentials through May 31, 2024.

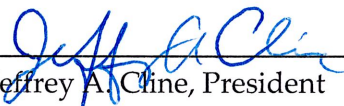
Adopted and effective this fourth day of February, 2020.

ATTEST:



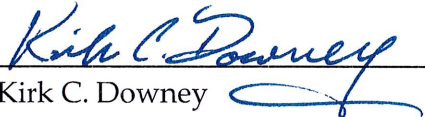
Krista L. Hart, Clerk

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

BY: 

Jeffrey A. Cline, President

Approved as to form
and legal sufficiency:



Kirk C. Downey
County Attorney

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