



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

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**Q-17-636**  
**ADDENDUM NO. 1**  
**FORMAL QUOTATION REQUEST**  
**FOR**

**CONSULTANT TO UPDATE MULTI-HAZARD MITIGATION PLAN FOR WASHINGTON  
COUNTY GOVERNMENT - DEPARTMENT OF EMERGENCY MANAGEMENT**

**DATE: Friday, April 28, 2017**

**QUOTATIONS DUE: Monday, May 8, 2017  
3:00 P.M. (EDST)**

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages and one (1) attachment.

**NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible, and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include, but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.**

**ITEM NO. 1: Inquiry: Is the plan to be strictly an update or rewritable plan?**

**Response:** The County currently has a plan that was approved and accepted by FEMA. The County would like to have the current plan examined to see if there are any new hazards or threats that exist in the County and if needed, to update the current plan. This is an update but the plan may need to be rewritten. The objective of this process is to have a plan that is approved by FEMA.

*(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)*

ITEM NO. 2: **Conference Question:** Can we get a copy of the current plan.

**Response:** The current plan is attached.

ITEM NO. 3: **Conference Question:** Who is the incumbent?

**Response:** The previous plan was prepared by S & S Planning and Design, LLC.

ITEM NO. 4: **Conference Question:** When does the current plan expire?

**Response:** The current plan expires in 2017.

ITEM NO. 5: **Conference Question:** Will there be access to the GIS data and the like maintained by the County?

**Response:** Yes, that information will be made available to the successful consultant.

BY AUTHORITY OF:



Karen R. Luther, CPPO  
Director of Purchasing