

**Washington County Police Accountability Board (PAB)**  
**Law Enforcement Officers Quarterly Meeting**  
**Open Minutes**  
**November 8, 2023**  
**3:00 P.M.**

Members Present: Chair Steve McCarty, Ronald Humbel, Danielle Weaver, Amber Smart, Robert Bowman and Brett McKoy

Members Absent: Tim Hafer

County Staff Present: County Attorney, Kirk C. Downey, Deputy County Attorney, Zachary J. Kieffer, Legal Secretary Amanda Brooks.

Law Enforcement Officers (LEOs) Present: Washington County Sheriff, Brian Albert; Washington County Sheriff's Office Attorney, Andrew Bright; Smithsburg Chief of Police, Rob Marker; Hagerstown City Chief of Police, Joey Kifer, Assistant Director of Public Safety at Hagerstown Community College, Lt. Johnny Murray, and Hagerstown Community College Labor Relations General Counsel, Jamie Cannon.

Administrative Charging Committee Members Present: Charlie Summers and Chuck Kauffman.

Call to Order: Mr. McCarty called the PAB's quarterly meeting with LEOs to order at 3:00 P.M. in the Second Floor Meeting Room of the County Administration Building, 100 W. Washington St., Hagerstown, MD 21740.

New Business: Following introductions, Mr. McCarty informed the Board that Mr. Bowman was ready to do his formal training in January for the Trial Board.

Summary of LEO Discussion:

Sheriff Albert informed the Board that he felt the process of the Administrative Charging Committee and the Police Accountability Board was working for his department and officers.

Chief Kifer brought up how to best share body camera footage among departments and members of the ACC.

Lt. Murray asked the other LEOs how they processed complaints and if there were guidelines they followed. The other LEOs agreed to adapt a similar approach when it came to complaints and all the way through to potential Trial Board, if needed.

Chief Marker had no current concerns.

ACC Discussion: Mr. Summers and Mr. Kauffman both brought up body camera footage and asked if it was possible to better identify or add detail to the footage. They also requested that all departments submit a recommendation for punishment with any complaints the ACC receives.

Other Business: Mr. McCarty asked the LEOs if they noticed any trends in complaints that would require additional training. It was agreed that not enough cases had been brought forth to quantify any trends. Also, Trial Board Procedure was discussed with questions of cost and compensation given to Mr. Downey and Mr. Kieffer to follow up on.

Next Quarterly LEOs Meeting: The PAB scheduled the next quarterly LEOs meeting for Wednesday, January 17 2024, at 3:00 P.M. The meetings will be in the County Administration Building.

Adjournment: Mr. Bowman, seconded by Mr. Humbel, moved to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 3:37 P.M.