

Washington County Police Accountability Board (PAB)
Organizational Meeting
Open Minutes
September 28, 2022
2:00 P.M.

Members Present: Chair Steve McCarty, Robert Bowman, Timothy Hafer, Ronald Humbel, Brett McKoy, Amber Smart, Danielle Weaver

Members Absent: N/A

County Staff Present: County Attorney Kirk C. Downey and Deputy County Attorney Kendall A. Desaulniers

Call to Order: Chair Steve McCarty called the PAB's organizational meeting to order at 2:03 P.M. in Room 1115 of the County Administration Building, 100 W. Washington St., Hagerstown, MD 21740.

New Business: Following introductions, County Attorney Kirk C. Downey addressed the following items with the Board:

1. *Role* – The Washington County PAB Ordinance's provisions pertaining to the PAB's role in handling complaints, the disciplinary matrix, and qualifications to serve on the PAB;
2. *Confidentiality* – The PAB's subjection to Washington County's Ethics Ordinance and confidentiality provisions of the PAB Ordinance and Maryland law, including the requirement of disclosure statement filings (due at the end of April for the previous calendar year);
3. *Complaints* – The receipt of three (3) complaints by the County Attorney's Office, all of which have been fully investigated per the PAB Ordinance and must be forwarded by the PAB to the Washington County Administrative Charging Committee (ACC) once the PAB constitutes the ACC and its members have completed the required forty (40) hours of training prescribed by the Maryland Police Training & Standards Commission (MPTSC). Mr. McCarty asked whether previously certified law enforcement officers serving on the ACC must take the training.

Next Meeting – The PAB scheduled the next meeting for Tuesday, October 18, 2022, at 3:00 P.M. in Room 1115 of the County Administration Building, 100 W. Washington St., Hagerstown, MD 21740. Law enforcement agency heads will be invited to attend, meet the PAB members, and establish relationship with the PAB.

Recess: The meeting recessed at 2:46 P.M. to allow County Attorney Downey time to inquire whether previously certified law enforcement officers must take the training. The meeting resumed at 3:00 P.M. upon Mr. Downey's return at which time he reported that, per Wayne Silva of MPTSC, previously certified law enforcement officers must take the forty (40) hours of training.

Parking and Mileage Compensation: Mr. McCarty asked about availability of parking and whether ACC members will be compensated for mileage and/or parking expenses to attend training and meetings. Mr. Downey stated that parking is available in the lot behind the County Administration Building for meetings scheduled at this location. As for expense reimbursement, Mr. Downey advised that no discussion has occurred with the Board of County Commissioners about the potential for stipends pursuant to the PAB Ordinance, but this may be a topic of consideration in the future as burdens and costs increase.

Convene in Closed Session: Mr. Humbel, seconded by Mr. McKoy, moved to convene in closed session at 3:04 P.M. to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals) in accordance with Md. Code Ann., Gen. Provisions § 3-305(b)(1). The motion passed unanimously.

Present during closed session were Mr. McCarty, Mr. Hafer, Mr. Humbel, Mr. McKoy, Ms. Smart, Ms. Weaver, Mr. Downey, and Ms. Desaulniers.

In closed session, the PAB members discussed the appointments of specific individuals over whom the PAB has statutory appointment power and gave staff further instruction regarding those matters.

Reconvene in Open Session: Mr. McKoy, seconded by Mr. Hafer, moved to reconvene in open session at 3:20 P.M. The motion passed unanimously.

Appointment of PAB Member to ACC: Mr. McCarty informed his fellow PAB members that he will serve as the PAB's member of the ACC pursuant to the PAB Ordinance and that he will participate in the forty (40) hours of training after which the PAB may have further discussion regarding the availability of training to other PAB members. Mr. McCarty asked that training be made available at this location to the greatest extent possible.

Adjournment: Mr. McKoy, seconded by Ms. Smart, moved to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 3:36 P.M.