



WASHINGTON COUNTY PLUMBING & HVAC BOARD

MECHANICAL CONTRACTOR REGISTRATION FORM

APPLICANT: _____

HOME ADDRESS: _____

COMPANY NAME/TRADING AS: _____

DAYTIME PHONE NO: _____ CELL PHONE NO: _____

EMAIL ADDRESS: _____

WASHINGTON COUNTY RESIDENT: _____ YES _____ NO

STATE MECHANICAL LICENSE NO: _____ EXPIRATION DATE: _____

APPLICATION MUST BE ACCOMPANIED BY:

1. A copy of your valid Maryland State Mechanical License.
2. A copy of your valid driver's license.
3. When registering a Master Mechanical License, a copy of the State Certificate of Insurance in the minimum amount of \$300,000 for General Liability and \$100,000 for Property Damage must be provided. A State Certificate of Insurance is not required to register a Journeyman License.
4. A **non-refundable** registration fee in the amount of:

	Resident	Non-Resident	
Master	\$50.00	\$100.00	\$ _____
Journeyman	\$20.00	\$40.00	\$ _____
		TOTAL	\$ _____

(MAKE CHECKS PAYABLE TO WASHINGTON COUNTY TREASURER)

REGISTRATION SHALL BE ISSUED FOR A TWO YEAR PERIOD AND SHALL EXPIRE MAY 31ST OF THE RENEWAL YEAR.

A CERTIFICATION MUST BE COMPLETED BY ALL APPLICANTS

I herby certify under penalty of law that the information contained herein is true and correct to the best of my information, knowledge and belief. I also agree to uphold all applicable state and local mechanical codes and ordinances.

MECHANICAL CONTRACTOR'S SIGNATURE

DATE

Rev: 09/29/2015

80 West Baltimore Street | Hagerstown, MD 21740-6003 | P: 240.313.2460 | TDD: 711