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**JOB TITLE: Head Lifeguard**

**GRADE 3**

**DEPARTMENT: Parks & Recreation**

**FLSA STATUS: Non-Exempt**

**REPORTS TO: Pool Manager**

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**GENERAL DEFINITION OF WORK:**

Under the close supervision of the Pool Manager performs professional duties in ensuring effective performance of lifeguard functions. Assisting in hiring, training, scheduling, and evaluating lifeguards. Ensuring that all lifeguarding certifications are current and that all lifeguards are fully competent in performing water procedures and assisting in ensuring the safety of the patrons in and around the pools and monitoring swimmers to ensure all safety rules are being followed.

**ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Carrying out all duties assigned by the Swimming Pool Manager.
2. Monitor chemical balance of pool and filtration systems and adjust chemicals as needed.
3. Having the ability to react calmly and effectively in emergency situations.
4. The ability to obtain and maintain Lifeguard, CPR/AED and First Aid Training.
5. Performing water rescues, first aid and CPR when called upon.
6. Watching the assigned area in rotation to prevent accidents and injuries, see that the necessary precautions are observed and insure the health, safety, and welfare of patrons.
7. Reporting promptly at the assigned time of duty and remain on duty status until the designated shift has been completed.
8. Enforcing all established rules and regulations and adhering to the policies of the facility.
9. Reminding patrons of pool rules when necessary, in a polite, firm manner and contact supervision when necessary.
10. Maintaining positive public relations with patrons.
11. Documenting and reporting all disciplinary problems and accidents to the Pool Manager, reports will be legible and concise.
12. Performing custodial duties in maintaining a clean and safe facility including but not limited to bathrooms and changing rooms, trash cleanup inside and outside the facility and vacuum pools.
13. Informing the Pool Manager when supplies are needed, or equipment needs repairs.
14. Performing other duties as required.
15. Responsible for water chemistry readings, chemical adjustments as necessary and all associated documentation.
16. Ability to open/close the facility.
17. Working knowledge of admissions, concessions, register operations and open/closing procedures.
18. Position requires evening and weekend hours.

**KNOWLEDGE, SKILLS AND ABILITIES:**

This position requires a full range of motion, such as, but not limited to: climbing, balancing, stooping, crawling, reaching, kneeling, crouching, standing, lifting, pulling, pushing and grasping. Physical activities also include active communicative activities, i.e.... Talking and hearing.

**EDUCATION AND EXPERIENCE:**

1. High School Diploma or GED.
2. Two seasons of lifeguard experience.
3. Must be a minimum of 18 years of age.
4. Must possess a current Certified Pool Operator Certificate and American Red Cross Lifeguard Certificate. Must have or be able to obtain, Cardiopulmonary Resuscitation Certification (CPR)/AED and standard First Aid Certifications. Prefer Water Safety Instructor Certificate.

A comparable amount of training and experience may be substituted for the minimum qualifications.

**PHYSICAL REQUIREMENTS:**

Defined as very active work: exerting force to move objects occasionally and/or in excess of 50 pounds of force on occasion and /or in excess of 20 pounds of force: worker is sitting/standing and/or in motion most of the time.

**SPECIAL REQUIREMENTS:**

1. Must be a minimum of 18 years of age.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Revised: 5/2021

Applicant must be legally authorized to work in the United States and willing to provide unexpired USCIS Form I-9 employment eligibility verification documentation upon request.

**SALARY:**

Grade 3 Step 3 @ \$13.51 per hour.

This role has a Position Differential of \$1.25 per hour.

The Grade 3 Step 3 @ \$13.51 per hour plus the Position Differential of \$1.25 per hour equals a total pay of **\$14.76 per hour.**

**Easy Ways to Apply:**

1. Visit our website at <https://www.washco-md.net/jobs/>  
or
2. Complete and email an Application to [HR@washco-md.net](mailto:HR@washco-md.net)  
or
3. Complete and mail Application to:  
Washington County Human Resources Department,  
100 W. Washington Street, Room 2300,  
Hagerstown, Maryland 21740.

**Internal Candidates are required to use an Internal Application (including resume) when applying.**

Washington County is an Equal Opportunity Employer. Individuals requiring special accommodations or assistance are requested to contact the Human Resources Department at 240-313-2350, Voice or TDD (D/HH use 711) M/F/H/V

**DEADLINE FOR FILING APPLICATIONS WITH HUMAN RESOURCES:**

**Friday, April 28th, 2023 @ 4:00pm**