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**JOB TITLE:** Café Grill Cook/ Server

**GRADE** 1

**DEPARTMENT:** Black Rock Golf Course

**REPORTS TO:** Golf Course Manager

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**GENERAL DEFINITION OF WORK:**

Performs responsible semiskilled work assisting with food preparation and service and maintaining the kitchen at the municipal golf course. Direction is provided by the Golf Course Manager.

**ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Assists with preparation of all food pertaining to the day's play including tournaments, outings, social events and general play.
2. Assists with ordering all foods and beverages necessary to complete the above assigned duty.
3. Helps to maintain, along with the remaining restaurant staff, a clean and safe working environment i.e. cleaning of all equipment, floors and appliances related to the preparation and serving of all foods and beverages within the standards of the Washington County Health Board.
4. Rotates and restocks all freezers, refrigerators and the beverage dispensers as needed for the operation.
5. Inventories merchandise used in the restaurant operation.
6. Receives supply orders and pays vendors for deliveries.
7. Performs related tasks as required.
  - Greet customers and explain daily specials to customers.
  - Answer questions related to the menu and offer item suggestions.
  - Take food and beverage orders from customers.
  - Prepare drinks and food

**KNOWLEDGE, SKILLS AND ABILITIES:**

Some knowledge of materials and methods used in preparing meats, breads and other foods on a large scale and of the use and care of utensils and equipment; some knowledge of food values and nutrition; skill in cutting and carving meat; ability to establish and maintain effective working relationships with associates and customers.

**EDUCATION AND EXPERIENCE:**

Any combination of education and experience equivalent to graduation from high school and some experience in cooking foods in large quantities.

**PHYSICAL REQUIREMENTS:**

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects; work requires balancing, stooping, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arms' length, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside environmental conditions, extreme heat, hazards, atmospheric conditions, and oils.

**SPECIAL REQUIREMENTS:**

Possession of or ability to acquire appropriate food handling certifications.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

- Must be willing to Successfully complete and maintain the TAM Certification Class

Applicant must be legally authorized to work in the United States and willing to provide unexpired USCIS Form I-9 employment eligibility verification documentation upon request

**SALARY** Grade 1 step 9 @ \$12.15 per hour.

**Easy Ways to Apply:**

1. Visit our website at <https://www.washco-md.net/jobs/>  
OR
2. Complete and email an Application to [HR@washco-md.net](mailto:HR@washco-md.net)  
OR
3. Complete and mail Application to:  
**Washington County Human Resources Department,  
100 W. Washington Street, Room 2300,  
Hagerstown, Maryland 21740.**

**Internal Candidates are required to use an Internal Application (including resume) when applying.**

Washington County is an Equal Opportunity Employer. Individuals requiring special accommodations or assistance are requested to contact the Human Resources Department at 240-313-2350, Voice or TDD (D/HH use 711) M/F/H/V