



Washington County

M A R Y L A N D

DIVISION OF  
PERMITS AND INSPECTIONS

**Grading Building Permit Application**

When submitting for a grading permit under a previously approved site specific grading plan provide:

- 3 copies of the previously approved plan Cover Sheet
- 3 copies of the previously approved plan Grading Sheet.

When submitting for a grading permit and Standard Grading Plan approval concurrently, provide the following with the grading permit application:

- Standard Grading Plan submittal checklist form, 7 sets of plans, cover letter and any fees required.
- All items required per the Standard Grading Plan must be shown on the Standard Grading Plan Submittal.

Job Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_  
\_\_\_\_\_

Property Owner Contact #: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Contractor Address: \_\_\_\_\_  
\_\_\_\_\_

License Number: \_\_\_\_\_

Contractor Contact #: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Applicant: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Applicant Contact #: \_\_\_\_\_

Applicant Email: \_\_\_\_\_

**Note: If Applicant differs from Property Owner an affidavit or signed contract will be required**

Field Notification Name: \_\_\_\_\_

Field Notification Contact #: \_\_\_\_\_

Field Notification Email: \_\_\_\_\_

**Note: The field notification contact will receive all automatic notifications in relation to the permit such as issuance and inspection notifications**

Upon issuance, would you like this permit mailed or issued for pickup?  Mail  Pick up

If mailing, to what address: \_\_\_\_\_  
\_\_\_\_\_

**Please provide a detailed description of work being performed:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Grading Permit Application

Amount of Disturbance: _____	Is there an existing approved Grading Plan? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Grading Plan Number: _____
<b>Total Estimated Cost of Construction: \$</b> _____	
Applicant Signature: _____	Date: _____

### Fees

\$20 up to 4 acres.

For disturbance over 4 acres, please contact permitting office for fee calculation

240-313-2460

ALL FEES ARE NON-REFUNDABLE