Washington County
MARYLAND

DIVISION OF
PLAN REVIEW & PERMITTING

FEE WAIVER REQUEST FORM

In order to have a fee waiver considered, please complete the following information and submit to the Permitting Office for processing. Owner/Applicant requesting waived fees will be notified by the Permitting Office. **NOTE – A copy of the 501(c)3 document must be submitted along with this form in order for the fee waiver to be considered.**

Permit No.: _____

Property Location: _____

Commercial Property:_____YES_____NO Residential Property:_____YES_____NO

Owner of Property:_____Telephone: _____

Owner Address: _____

Type of permit fee(s) to be waived: (Circle all that apply) Building Electrical Plumbing Mechanical

Amount of fees to be waived: $_____Building $_____Electrical $_____Plumbing $_____Mechanical

Description of proposed construction/alteration/remodel: _____

_____

_____

_____

Explain why fee waiver is necessary: _____

_____

_____

_____

Have any fees been paid prior to this request?_____YES_____NO

If yes list permit type and fee amount: $_____Building $_____Electrical $_____Plumbing $_____Mechanical

I hereby request a waiver on the above permit fees associated with this project.

_____ _____
Signature of Property Owner Date Signature of Applicant/Requestor Date

_____ _____
Printed – Property Owner Telephone Printed – Applicant/Requestor Telephone

Relationship to Project_____