

Hotel Motel Tax Fund
Annual Reporting

Jurisdiction Washington County, Md Fiscal Year 2019

Hotel Motel
Tax

Line 1:	Total Hotel Motel Tax Revenue Received	2,290,685.36
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 4)</i>	<u>(1,833,345.48)</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 457,339.88
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>770,598.35</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 1,227,938.23
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 5)</i>	<u>(950,250.00)</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u>\$ 277,688.23</u>

Hotel Motel Tax Annual Report
Expended Funds during Year-end

Form B

Jurisdiction Washington County, Maryland Fiscal Year 2019

Transaction Type	Dates	Payee	Description	Amount
ED	7/1/18	Airport	Support of Airline	50,000.00
T	8/15/18	Ag Expo and Fair Event	Sheriffs Dept Deputy	7,500.00
ED	7/17/18	Frabricated Extrusion Company	Loan/promisory	50,000.00
ED	3/22/19	University system of Maryland Foundation	1 of 5 loan	50,000.00
C	9/21/18	Washington County Mueseum of Fine Arts	Year 1 of 5	70,000.00
T	12/14/18	JFK Run	Sheriffs Dept Deputy	7,000.00
C	6/18/18	MD Theatre	Miss MD Pageant	16,000.00
C	5/21/18	National Pike Wagon Train	Wagon Train - Sheriffs Deputies OT	1,462.50
T	10/17/18	Highrock	Donut drop	5,000.00
T	5/24/19	Antietam Velo	Race	1,950.00
T	6/30/19	Antietam Velo	Tour of Washington County Bike Race Sheriffs Deputies OT	3,510.00
				262,422.50

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Annual Report
Expended Funds during Year-end

Form B

Jurisdiction Washington County, Maryland Fiscal Year 2019

Transaction Type	Dates	Payee	Description	Amount
C	3/27/18	Maryland Internaitonal Film Festival	Film Festival	3,000.00
T	9/5/18	Washington County Girls Softball	Sheriff Dep OT	1,500.00
T	7/24/18	Potomac Playmakers	Film Festival	1,000.00
T	3/26/19	CVB USA Cycling Amaturcar Road	race	65,000.00
C	6/11/19	Maryland Symphony Orchestra	July 4th	35,000.00
ED	5/17/19	Maryland Theartre	Year 1 of 4	113,750.00
ED	3/5/19	National Golden Tissue	conditions of loan not met	(200,000.00)
-	CIP	RETURN OF UNUSED FUNDS		(928.35)
	FEE	NSF CHECK FEE		(25.00)
T	Monthly	Convention Visitors Bureau	Total of monthly allocations - as set by law	1,145,342.53
-	Monthly	Municipalities	Total of monthly allocations - see municipality reports	407,283.80
Total Page 3				1,570,922.98

Transaction Types
T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Annual Report
Expended Funds during Year-end

Form B

Jurisdiction Washington County, Maryland Fiscal Year 2019

Transaction Type	Dates	Payee	Description	Amount
Total Page 4				-
Page 2, 3, and 4 - (Line 2, Form A)				1,833,345.48

Hotel Motel Tax Annual Report
Funds Committed Not Yet Expended at Year-end

Form C

Jurisdiction Washington County, Maryland Fiscal Year 2019

Transaction Type	Date	Payee	Description	Amount
C	9/28/19	Wash Co Museum of Fine Arts 2570	Year 3 thru 5	210,000.00
ED	Started 2019	University of Maryland	2 thru 5	200,000.00
ED	Annual	Wash Co Regional Airport	Airline Advertising	50,000.00
C	Annual	MD Theatre	Miss MD Pageant	16,000.00
ED	RS- 2019	Blair Materials Inc		120,000.00
T	5/31/19	AG Expo and Fair	Deputies	13,000.00
ED	5/17/20	Maryland Theatre	Year 2 thru 4	341,250.00
Grand Total Page 5 - (Line 6, Form A)				950,250.00

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational



CITY OF HAGERSTOWN, MARYLAND

Finance Department

September 16, 2019

Washington County Commissioners
100 West Washington Street
Hagerstown, Maryland 21740

RE: FY2019 Hotel Motel Tax Report

Dear Commissioners:

The attached report is to provide annual information as required by the Hotel Motel Tax Resolution.

If you have any questions, please contact me at 301-766-4155.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jennifer Peterson", with a long horizontal flourish extending to the right.

Jennifer Peterson
Accounting and Budget Manager

Enclosure

Hotel Motel Tax Fund
Annual Reporting

Form A

Jurisdiction City of Hagerstown Fiscal Year 2019

Hotel Motel
Tax

Line 1:	Total Hotel Motel Tax Revenue Received	\$ 219,975.22
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>(219,975.22)</u>
Line 3:	Unspent (Overspent) funds for current fiscal year	\$ 0.00
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>0.00</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 0.00
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u>\$ -</u>

Hotel Motel Tax Annual Report
Expended Funds during Year-end

FORM B

Jurisdiction City of Hagerstown Fiscal Year 2019

Transaction Type	Date	Check #	Payee	Description	Amount
C	1/15/19	85493	MD International Film Festival	MD International Film Festival	\$ 1,500.00
R	11/8/18	84309	National Capital Industries	Mummers Parade	\$ 573.21
R	12/13/18	84973	Alsatia Club	Mummers Parade	\$ 2,000.00
C	6/11/19	88370	Mark Lohr-artist	Imagine Hagerstown	\$ 600.00
R	7/19/18	81939	Bulls & Bears LLC	Miss Maryland Pageant	\$ 744.00
R	4/9/19	87119	Maryland Theatre	Miss Maryland Pageant	\$ 8,000.00
R	6/11/19	88322	BJ's Embroidery Co, Inc.	Miss Maryland Pageant	\$ 360.00
R	6/11/19	88384	Miss Maryland Scholarship	Miss Maryland Pageant	\$ 500.00
R	6/27/19	88817	Bulls & Bears LLC	Miss Maryland Pageant	\$ 795.60
R	8/2/18	82317	Maryland Theatre	Hollyfest/Tree Lighting	\$ 500.00
R	11/21/18	84529	Max Eugene Reed	Hollyfest/Tree Lighting	\$ 750.00
R	11/27/18	84703	Scott Russell Paddock	Hollyfest/Tree Lighting	\$ 250.00
R	11/27/18	84701	Ryan Smetzer	Hollyfest/Tree Lighting	\$ 250.00
R	11/27/18	84702	Lou Scally	Hollyfest/Tree Lighting	\$ 100.00
R	12/26/18	85192	Herald Mail	Hollyfest/Tree Lighting	\$ 300.00
R	12/26/18	85198	Maryland Theatre	Hollyfest/Tree Lighting	\$ 2,000.00
C	10/11/18	83721	Maryland Symphony Orchestra	Donation MD Symphony Orchestra	\$ 4,387.50
C	7/17/18	81916	Washington County Free Library	Washington Co Library Sponsorship	\$ 3,000.00
C	10/11/18	83746	Washington Co Historical Society	Donation Wash Co Historical Society	\$ 5,000.00
R	7/17/18	81753	Alsatia Club	Thunder in the Square	\$ 1,000.00
R	7/24/18	82076	AC&T Company	Thunder in the Square	\$ 205.00
C	7/31/18	82242	Herald Mail	Shakespeare in the Park	\$ 1,300.00
T	8/2/18	82309	Krumpe's Do-Nut Shop	Donut Alley Rally	\$ 250.00
C	6/11/19	88440	Wayne Wells	Imagine Hagerstown	\$ 750.00
C	10/4/18	83593	Therese Keegan	Taste of the Arts	\$ 200.00
C	10/4/18	83562	Icon Graphics	Thunder in the Square	\$ 478.75
C	10/4/18	83564	Jacob Dare Smith	Taste of the Arts	\$ 150.00
C	10/4/18	83582	Roderick Lee Irish	Taste of the Arts	\$ 250.00
C	10/4/18	83592	Tekesha Ann Martinez	Taste of the Arts	\$ 150.00
C	10/4/18	83542	Anthony Patrick Jones	Taste of the Arts	\$ 100.00
C	10/4/18	83567	Lesley Anne Whalley	Taste of the Arts	\$ 100.00
C	10/4/18	83554	Daniel Webber	Taste of the Arts	\$ 200.00
T	10/30/18	83997	Cynthia Garland	Ghost Tours	\$ 100.00
C	10/30/18	83986	Antietam Cable LLC	Taste of the Arts	\$ 614.00
T	10/30/18	84130	Washington County Antique Tractor Co.	Ghost Tours	\$ 260.00
C	10/30/18	83983	AC&T Company	Thunder in the Square	\$ 362.50
T	11/1/18	84151	High Rock Group, LLC	Donut Drop	\$ 10,000.00
C	11/6/18	84186	Alsatia Club	Fall Thunder Sponsorship	\$ 1,000.00
T	11/6/18	84217	Herald Mail	Summer Slide	\$ 2,000.00
T	11/13/18	84363	Seth Thompson	Ghost Tours	\$ 200.00
C	11/21/18	84531	Wash Co Arts Council	WCAC Community Exhibit	\$ 1,500.00
C	6/20/19	88623	Charles Joshua Legg-artist	Imagine Hagerstown	\$ 500.00
C	12/4/18	84866	Washington County Free Library	Washington Co Library Sponsorship	\$ 3,000.00
T	12/11/18	84930	Herald Mail	Ghost Tours	\$ 200.00
C	1/15/19	85481	Herald Mail	Taste of the Arts	\$ 750.00
Total - Page 2					\$ 57,231

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Annual Report
Expended Funds during Year-end

FORM B

Jurisdiction City of Hagerstown Fiscal Year 2019

Transaction Type	Date	Check #	Payee	Description	Amount
R	3/19/19	86695	Community Free Clinic	St Patrick's Day Run Fest	\$ 2,500.00
C	4/25/19	87450	Maryland Theatre	Thunder in the Square	\$ 500.00
R	5/28/19	88090	Hagerstown-Washington County Convention	USA Cycling Sponsorship	\$ 5,000.00
R	1/24/19	85707	Antietam Velo Club, Inc	Tour of Washington Bike Race	\$ 2,750.00
R	8/7/18	82380	Maryland Theatre	Wind Down Sponsorship	\$ 4,000.00
C	6/30/19	89417	Antietam Cable LLC	Imagine Hagerstown	\$ 820.00
T	7/26/18	82218	Zambelli Fireworks Manufacture	Fairgrounds Fireworks	\$ 4,000.00
T	7/31/18	82281	Waste Management	Fairgrounds Fireworks	\$ 472.18
T	8/2/18	82284	AC&T Company	Fairgrounds Fireworks	\$ 1,260.00
T	8/7/18	82376	Long Fence Company	Fairgrounds Fireworks	\$ 1,915.00
T	8/9/18	82460	Sunbelt Rentals	Fairgrounds Fireworks	\$ 531.30
T	8/14/18	82516	Sunbelt Rentals	Fairgrounds Fireworks	\$ 1,314.39
T	8/16/18	82568	Wash Co Community Action	Fairgrounds Fireworks	\$ 264.00
T	7/10/18	81679	Washington County Museum of Fine Arts	Museum HVAC upgrade	\$ 10,000.00
ED	6/27/19	88881	Washington Historical Society	Spring Sprout Program	\$ 375.00
ED	6/27/19	88824	Revved Enterprises, LLC	Spring Sprout Program	\$ 500.00
ED	6/25/19	88743	Heathers Creative Foods, LLC	Spring Sprout Program	\$ 500.00
ED	6/11/19	88443	Monika Wertman	Spring Sprout Program	\$ 487.00
ED	6/4/19	88244	WLR Property Management	Façade Program	\$ 3,600.00
ED	4/18/19	87327	Monika Wertman	Retail Program	\$ 8,000.00
C	10/11/18	83713	Hagerstown Municipal Band	Donation to Hagerstown Band	\$ 4,500.00
R	8/28/18	82734	Diamond Electric Underground Cable	Municipal Stadium lights upgrade	\$ 1,020.00
R	1/19/19	Pcard	Lowes of Hagerstown	Christmas in the Park	\$ 685.76
R	1/22/19	85661	MEC, Inc	Christmas in the Park	\$ 2,873.50
R	1/10/19	85403	CDF Erectors, Inc	Christmas in the Park	\$ 850.00
R	1/8/19	85342	Herald Mail	Christmas in the Park	\$ 475.00
R	11/30/18	Pcard	Lowes of Hagerstown	Christmas in the Park	\$ 818.58
R	12/4/18	84854	Soolah Hoops, LLC	Christmas in the Park	\$ 700.00
R	12/4/18	84848	Rick Hansen Entertainment	Christmas in the Park	\$ 595.00
R	12/13/18	84999	Nuvue Creative, LLC	Christmas in the Park	\$ 480.00
R	12/11/18	84945	Nena's Curbside Café	Christmas in the Park	\$ 720.00
R	12/4/18	84809	Ice Lab Ice Sculptures	Christmas in the Park	\$ 2,100.00
R	12/4/18	84826	O'Party Plus LLC	Christmas in the Park	\$ 450.00
R	12/4/18	84807	Heidi Emmer, LLC	Christmas in the Park	\$ 600.00
R	12/4/18	84867	Washington County Antique Tractor Co.	Christmas in the Park	\$ 520.00
R	1/8/19	85340	Hagerstown Municipal Band	Donation to Hagerstown Band	\$ 4,500.00
C	4/4/19	87026	Hagerstown Municipal Band	Donation to Hagerstown Band	\$ 4,500.00
C	6/30/19	89008	Hagerstown Municipal Band	Donation to Hagerstown Band	\$ 4,500.00
C	1/8/19	85347	Maryland Symphony Orchestra	Donation MD Symphony Orchestra	\$ 4,387.50
Total - Page 3					\$ 84,064

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Annual Report
Expended Funds during Year-end

FORM B

Jurisdiction City of Hagerstown Fiscal Year 2019

Transaction Type	Date	Check #	Payee	Description	Amount
C	4/4/19	87039	Maryland Symphony Orchestra	Donation MD Symphony Orchestra	\$ 4,387.50
C	6/30/19	89028	Maryland Symphony Orchestra	Donation MD Symphony Orchestra	\$ 4,387.50
C	6/30/19	89450	HJV Limited Partnership	Music by the Lake	\$ 800.00
C	6/25/19	88781	Century Graphics Group	Music by the Lake	\$ 697.50
C	6/13/19	88482	Nuvue Creative, LLC	Music by the Lake	\$ 280.00
C	6/2/19	88637	Hagerstown Publishing LLC	Music by the Lake	\$ 775.00
C	3/26/19	86864	Nuvue Creative, LLC	Music by the Lake	\$ 220.00
C	8/3/18	82839	Nuvue Creative, LLC	Music by the Lake	\$ 380.00
C	7/31/18	82279	Wash Co Arts Council	Music by the Lake	\$ 1,450.00
C	5/28/19	88100	MEC, Inc	Imagine Hagerstown	\$ 3,500.00
C	6/30/19	89212	Herald Mail	Imagine Hagerstown	\$ 1,600.00
C	6/18/19	88571	Micheal Delalla-artist		\$ 500.00
C	6/20/19	88629	DSL Studio	Imagine Hagerstown	\$ 12,030.00
C	6/18/19	88537	DSL Studio	Imagine Hagerstown	\$ 1,882.50
C	6/11/19	88375	Maryland Theatre	Imagine Hagerstown	\$ 750.00
C	6/11/19	88432	Trenten Renshaw-artist	Imagine Hagerstown	\$ 1,000.00
C	6/11/19	88401	Reagan Years-artist	Imagine Hagerstown	\$ 2,500.00
C	6/6/19	88271	Janelia McNair Sanya-artist	Imagine Hagerstown	\$ 1,000.00
C	6/18/19	88527	Black Msala-artist	Imagine Hagerstown	\$ 1,000.00
C	6/11/19	88397	Orquesta Nfuzion Production	Imagine Hagerstown	\$ 1,000.00
C	5/21/19	87949	Orquesta Nfuzion Production	Imagine Hagerstown	\$ 1,000.00
C	6/28/19	88905	Mercersburg Printing	Imagine Hagerstown	\$ 1,336.00
C	6/28/19	88888	Antietam Cable LLC	Imagine Hagerstown	\$ 1,000.00
C	6/11/19	88357	High Rock Group, LLC	Imagine Hagerstown	\$ 550.00
C	6/6/19	88303	Laura Wallace-artist	Imagine Hagerstown	\$ 1,360.00
C	5/14/19	87754	Black Msala-artist	Imagine Hagerstown	\$ 1,000.00
C	5/14/19	87775	Janelia McNair Sanya-artist	Imagine Hagerstown	\$ 1,000.00
C	5/14/19	87811	Reagan Years-artist	Imagine Hagerstown	\$ 2,500.00
C	5/7/19	87645	DSL Studio	Imagine Hagerstown	\$ 12,030.00
C	5/7/19	87642	Copy Quick	Imagine Hagerstown	\$ 753.00
C	4/30/19	87549	Laura Wallace-artist	Imagine Hagerstown	\$ 1,360.00
C	4/18/19	87328	Laura Wallace-artist	Imagine Hagerstown	\$ 1,360.00
C	3/7/19	86555	Laura Wallace-artist	Imagine Hagerstown	\$ 1,360.00
C	6/27/19	88878	Venue Media LLC	Imagine Hagerstown	\$ 960.00
R	7/17/18	81784	Hagerstown-Washington County Convention	USA Cycling Sponsorship	\$ 5,000.00
C	6/30/19	89623	Antietam Cable LLC	Imagine Hagerstown	\$ 3,000.00
C	6/30/19	89229	Herald Mail	Imagine Hagerstown	\$ 1,000.00
C	6/30/19	89187	Manning Media	Imagine Hagerstown	\$ 1,559.00
C	6/30/19	89187	Alpha Media	Imagine Hagerstown	\$ 412.45
Total Page 4					\$ 78,680
Grand Total Page 2, 3 and 4 - (Line 2, Form A)					\$ 219,975

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Form C

Jurisdiction	City of Hagerstown	Fiscal Year	2019
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Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Fund
Annual Reporting

Form A

Jurisdiction BOONSBORO Fiscal Year 2019

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	33,079.64
Line 2:	Funds Expended on Qualified expenditures - (Form B, page 3)	<u>42,152.86</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ (9,073.22)
Line 4:	Carryover Balance From Prior Year (Form A, prior year, line 5)	<u>19,032.94</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 9,959.72
Line 6:	Funds committed but not expended at year end - (Form C, page 4)	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u>\$ 9,959.72</u>

Hotel Motel Tax Annual Report
Expended Funds during Year-end

Form B

Jurisdiction BOONSBORO Fiscal Year 2019

Transaction Type	Date	Check #	Payee	Description	Amount
R			Lowes - Supplies	National Night Out	\$ 208
R			NNO Supply Store	National Night Out	\$ 320
R			NNO Membership	National Night Out	\$ 35
R			Masonic Charities of MD	National Night Out	\$ 100
R			Wash Co Health Dept	National Night Out	\$ 25
R			Terrie Hollingshead	National Night Out	\$ 26
C			ASCAP	Music Licensing	\$ 362
C			Jackson Jenkins	Summer Concert Series	\$ 400
C			Williamsport Comm. Band	Summer Concert Series	\$ 400
C			Jackson Jenkins	Summer Concert Series	\$ 400
C			Mike Lushbaugh	Summer Concert Series	\$ 600
C			Derek Kretzer	Summer Concert Series	\$ 600
C			Jeff Taulton	Summer Concert Series	\$ 300
C			Weis Markets	Summer Concert Series	\$ 17
C			Weis Markets	Summer Concert Series	\$ 34
C			Weis Markets	Summer Concert Series	\$ 29
C			Staples - Signage	Summer Concert Series	\$ 22
R			Swank Motion Pictures	Outdoor Family Movie Night	\$ 350
R			Swank Motion Pictures	Outdoor Family Movie Night	\$ 350
R			Swank Motion Pictures	Outdoor Family Movie Night	\$ 435
R			Redline Kreations, LLC	Outdoor Family Movie Night	\$ 116
R			Lowes - Supplies	Outdoor Family Movie Night	\$ 381
R			Nature Boys Landscaping	Trees - Planting in Shafer Park	\$ 2,100
R			Sunny Meadows	Trees - Planting in Shafer Park	\$ 352
R			Clear Ridge Nursery	Trees - Planting in Shafer Park	\$ 1,039
R			Sunny Meadows	Tree Planting Supplies	\$ 222
ED			Jeff Davidson	Olde Time Christmas	\$ 102
ED			Rentals Unlimited	Olde Time Christmas	\$ 755
ED			Oriental Trading	Olde Time Christmas	\$ 47
ED			Weiss Brothers	Olde Time Christmas	\$ 76
ED			Amazon	Olde Time Christmas	\$ 62
ED			Lowes Companies	Olde Time Christmas	\$ 798
ED			Napa Auto	Olde Time Christmas	\$ 8
ED			Daniel Foltz	Olde Time Christmas	\$ 50
ED			Chris Hawkins	Olde Time Christmas	\$ 65
ED			Novelty Light, Inc.	Olde Time Christmas	\$ 842
R			Rich Hawkins	Fishing Derby	\$ 655
T			The Citizen Newspaper	Green Fest	\$ 174
T			Board of License Comm	Green Fest	\$ 100
T			Weiss Brothers	Green Fest	\$ 148
T			Aaron Taylor	Green Fest	\$ 125
T			D&D Pony Rides, LLC	Wagon Train	\$ 400
T			Peter Burr House	Wagon Train	\$ 100
C			AC&T Co., Inc	Independence Day Celebration	\$ 236
C			Fantastic Fireworks, Inc	Independence Day Celebration	\$ 2,650
C			Rohrersville Band	Independence Day Celebration	\$ 200
Total - Page 2					\$ 16,816

Form B

[illegible]

Form C

Jurisdiction BOONSBORO Fiscal Year 2019

[illegible]

Hotel Motel Tax Fund
Annual Reporting

Form A

Jurisdiction Town of Hancock Fiscal Year 2019

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	22,896.24
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>22,896.00</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 0.24
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>0.00</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 0.24
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u>\$ 0.24</u>

Hotel Motel Tax Annual Report
Expended Funds during Year-end

Form B

Jurisdiction Town of Hancock Fiscal Year 2019

Transaction Type	Dates	check #	Payee	Description		Amount
ED	7/2018 to 6/2019		Economic Development Planning Commission	Economic Development Planning and 10 Year Comprehensive Plan		\$4,776
T	7/2018 to 6/2019		Hancock Arts Council Tourism	Town support to Arts Council Performaing Arts and Marketing		\$ 3,643
R & T	7/01/2018 - 6/30/2018		Rail Trail Maintenance			\$732
R	7/2018 to 6/2019		Town of Hancock Parks Council	Park Maintenance		\$ 1,249
R	7/13/18		Zambelli Fireworks	Municipal Fireworks for National Night Out event		\$ 7,500
R	8/1/18		Hub City Inflatables, Joint Training Facility, Chuck Timbrook, Russ Miller	National Night Out Rentals, Attractions and Miscellaneous Expenses		\$ 2,466
R & T	10/27/18		Wantz Distributing, RMA Presents Trust, BJs Custom Creations, Sam's Club	Hancock In Motion Rock in the Woods Event		\$ 2,530
Total - Page 2						\$ 22,896
Transaction Types						

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Annual Report
Expended Funds during Year-end

Form B

Jurisdiction Town of Hancock Fiscal Year 2019

Transaction Type	Dates	check #	Payee	Description	Amount
					\$ -
Total Page 3					\$ -
Grand Total Page 2 and 3 - (Line 2, Form A)					\$ 22,896

Hotel Motel Tax Annual Report
Funds Committed Not Yet Expended at Year-end

Form C

Jurisdiction Town of Hancock Fiscal Year 2019

Transaction Type	Dates	Payee	Description	Amount
Grand Total Page 4 - (Line 6, Form A)				\$ -

Hotel Motel Tax Fund
Annual Reporting

Form A

Jurisdiction Town of Williamsport Fiscal Year 2019

Hotel Motel
Tax

Line 1:	Total Hotel Motel Tax Revenue Received	25,727.99
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>(25,737.23)</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ (9.24)
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>9.24</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 0.00
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 0.00</u></u>

Form B

Jurisdiction	Town of Williamsport	Fiscal Year	2019
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Transaction Type	Dates	Payee	Description	Amount
ED	5/31/19	HJV	Bike Nite Advertising	\$ 2,700
T	7/3/18	Stagecoach	4th of July Sound & Stage	\$ 1,500
T	8/28/18	Schaefer Pyrotechnics Inc.	4th of July Fireworks	\$ 6,450
T	6/6/19	Schaefer Pyrotechnics Inc.	4th of July Fireworks	\$ 6,450
T	7/3/18	Phoenix Live	4th of July Entertainment	\$ 1,000
C	7/26/18	Jump Alley	WWII Entertainment	\$ 1,100
R	6/19/19	Phoenix Live	Carnival Entertainment	\$ 1,250
R	6/28/19	Stagecoach	Carnival Sound & Stage	\$ 537
Total - Page 2				\$ 25,737

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Annual Report
Expended Funds during Year-end

Form B

Jurisdiction Town of Williamsport Fiscal Year 2019

Transaction Type	Dates	Payee	Description	Amount
Total Page 3				\$ -
Grand Total Page 2 and 3 - (Line 2, Form A)				\$ 25,737

Form C

Jurisdiction Town of Williamsport Fiscal Year 2019

[illegible]

Hotel Motel Tax Fund
Annual Reporting

Form A

Jurisdiction Town of Funkstown Fiscal Year 2018-2019

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	19,438.23
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>(18,551.72)</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 886.51
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>27,500.96</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 28,387.47
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>(8,022.67)</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 20,364.80</u></u>

Hotel Motel Tax Annual Report
Expended Funds during Year-end

Form B

Jurisdiction Town of Funkstown

Fiscal Year

2018-2019

Transaction Type	Date	Check #	Payee	Description	Amount
T	4/25/2018	19068	Schaefer Fireworks Inc.	Fireworks/Re-en	\$ 2,000.00
T	7/18/2018	19180	Herald Mail	Re-enactment	\$ 650.00
T	7/18/2018	19187	Billy Kress	Re-enactment	\$ 300.00
T	7/18/2018	19188	Max Reed	Re-enactment	\$ 50.00
T	7/18/2018	19185	4th MD Light Artillery	Re-enactment	\$ 250.00
T	7/18/2018	19192	Culligan	Re-enactment	\$ 132.60
T	7/18/2018	19193	Schaefer Fireworks Inc.	Re-enactment	\$ 2,000.00
T	7/18/2018	19194	Susie Hoffman	Re-enactment	\$ 200.00
T	7/18/2018	19195	Tamela Baker	Re-enactment	\$ 100.00
T	7/18/2018	19204	4th US Light Artillery	Re-enactment	\$ 300.00
T	7/18/2018	19201	Susan Bussard	Re-enactment	\$ 150.00
T	8/16/2018	19229	Herald Mail	Re-enactment	\$ 350.00
T	8/16/2018	19236	Charlie Mayes Port a Pot	Re-enactment	\$ 903.00
T	9/5/2018	19254	Funkstown Fire Company	Re-enactment	\$ 777.85
T	8/16/2018	19211	Joe Mowery	Car Show	\$ 100.00
T	8/16/2018	19212	Patricia Anderson	Car Show	\$ 100.00
T	8/16/2018	19213	John Lum	Car Show	\$ 100.00
T	8/16/2018	19214	Boy Scout Troop 23- donated by Paul Pepper	Car Show	\$ 100.00
T	9/5/2018	19243	Schaefer Fireworks Inc.	Labor Day Fireworks	\$ 2,000.00
T	9/5/2018	19243	Schaefer Fireworks Inc.	Labor Day Fireworks	\$ 250.00
T	9/20/2018	19280	Herald Mail	Labor Day Car Show	\$ 75.16
T	9/20/2018	19285	Howard Taylor	Labor Day Car Show	\$ 100.00
T	9/20/2018	19286	Patricia Anderson	Labor Day Car Show	\$ 100.00
T	9/20/2018	19287	John Batzel	Labor Day Car Show	\$ 100.00
T	9/20/2018	19291	Gray Jet Media	Christmas	\$ 10.99
T	9/30/2018	19303	Herald Mail	Labor Day Car Show	\$ 24.84
T	10/25/2018	19389	Dixon Troxell Post 211	Halloween	\$ 876.55
T	10/26/2018	19327	Weiss Brothers	OTChristmas	\$ 306.65
T	10/26/2018	19369	A I Root	OTChristmas	\$ 1,111.05
T	10/26/2018	19362	Gray Jet Media	OTChristmas	\$ 120.00
T	11/27/2018	19350	Cub Scout Pack 23	OTChristmas	\$ 200.00
T	11/27/2018	19386	TLC Entertainment	OTChristmas	\$ 275.00
T	11/27/2018	19387	Bud Kline	OTChristmas	\$ 50.00
T	12/4/2018	19392	Wash Co Antique Club	OTChristmas	\$ 260.00
T	12/4/2018	19391	Barry Lescallet	OTChristmas	\$ 575.00
T	12/8/2018	19388	Sam's Club	OTChristmas	\$ 199.76
T	12/8/2018	19397	Rosemary Gaver	OTChristmas	\$ 103.80
T	12/11/2018	19422	Charlie Mayes Port a Pot	OTChristmas	\$ 154.00
T	12/28/2018	19420	Rosemary Gaver	OTChristmas	\$ 95.00
T	1/4/2019	19415	Dennis Sullivan	OTChristmas	\$ 50.00
T	2/1/19	19416	Dale Wireman	OTChristmas	\$ 50.00
Total - Page 2					\$ 15,651.25

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Page 2

Form B

2018-2019

Transaction Types
T - tourism attractions; ED - economic development; C - cultural; R - recreational

Form B

2018-2019

Transaction Types
T - tourism attractions; ED - economic development; C - cultural; R - recreational

Form C

Fiscal Year 2018-2019

Transaction Types
T - tourism attractions; ED - economic development; C - cultural; R - recreational

Hotel Motel Tax Fund
Annual Reporting

Form A

Jurisdiction Smithsburg Fiscal Year 2019

Hotel Motel
Tax

Line 1:	Total Hotel Motel Tax Revenue Received	\$30,166.21
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>13,589.00</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 16,577.21
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>111,840.17</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 128,417.38
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 128,417.38</u></u>

Form B

Jurisdiction	Town of Smithsburg	Fiscal Year	2019
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Transaction Type	Date	Check #	Payee	Description	Amount
R	8/7/18	38553	Sandy Wetzel	National Night Out-DJ	\$ 200
R	8/8/18	38561	Timothy Bee-KB Racing	National Night Out-Monster Truck	\$ 400
R	8/14/18	38570	Smithsburg Market	National Night Out-Refreshments	\$ 1,661
R	8/21/18	38582	Mountain Valley Orchard	National Night Out-Corn	\$ 171
R	9/25/18	38649	Michael's Printing	Halloween Party-Fliers	\$ 138
R	10/30/18	38719	Smithsburg Market	Halloween Party-refreshments	\$ 591
R	11/13/18	38749	Huntsberry Photography	Christmas Party-Santa Photos	\$ 318
R	11/19/18	38768	Robert Rowe	Christmas Lighting-DJ	\$ 175
R	11/13/18	38761	Rhonda Carbaugh	Christmas Lighting-Carriage Rides	\$ 600
R	11/27/18	38777	Michael's Printing	Christmas Lighting-Fliers	\$ 126
R	12/4/18	38800	Tony Martirano	Christmas Party-DJ	\$ 250
R	12/4/18	38789	Laura Hendrix	Christmas Party-Supplies	\$ 255
R	12/18/18	38821	Cardmember Services	Christmas Party-Supplies	\$ 509
R	12/18/18	38836	W.C.A.T.C.	Halloween Party-Wagon Rides	\$ 440
R	4/23/19	39103	Swank Entertainment	Movie Night in the park-copyright	\$ 435
R	4/16/19	39088	Phantom Entertainment	Movie Night in the park-screen	\$ 1,000
R	4/16/19	39093	Zambelli	Pride Days-fireworks	\$ 3,000
T	6/25/19	39255	Christmas Done Bright	Christmas lighted displays	\$ 3,040
Total Page 2					\$ 13,589

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Form B

Jurisdiction Town of Smithsburg Fiscal Year 2019

[illegible]

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational

Form B

Jurisdiction Town of Smithsburg Fiscal Year 2019

Transaction Type	Date	Check #	Payee	Description	Amount
					\$ -
Total Page 4					\$ -
Grand Total Page 2, 3 and 4 - (Line 2, Form A)					\$ 13,589

Form C

Jurisdiction	Smithsburg	Fiscal Year	2019
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[illegible]

Hotel Motel Tax Fund
Annual Reporting

Form A

Jurisdiction Sharpsburg Fiscal Year 2019

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	18,212.95
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>5,865.00</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 12,347.95
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>76,391.60</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 88,739.55
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>0.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 88,739.55</u></u>

Hotel Motel Tax Annual Report
Expended Funds during Year-end

Form B

Jurisdiction Sharpsburg Fiscal Year 2018

Transaction Type	Date	Check #	Payee	Description	Amount
T	2/14/19	3758	Washington County Museums and Historical Sites	Dues for Town Museum	\$ 30
T	3/27/19	3872	Sonny Mason	Artifacts for Town Museum	\$ 200
T	6/19/19	3936	Lynda Williams	Display case for Town Museum	\$ 30
T	6/25/19	3941	Annette Evans	Display case for Town Museum	\$ 130
R	5/8/19	3899	Darryl Benner	Fishing Rodeo Supplies	\$ 530
R	6/10/19	3927	Washington County Free Library	Movie Rental for Outdoor Movie	\$ 232
T	5/20/19	3910	Savoy Catering	Parade Meal for Dignitaries	\$ 863
T	6/10/19	3920	MacMillian Pipe Band	Participation in Memorial Day Parade	\$ 1,000
T	6/10/19	3917	Boonsboro High School	Participation in Memorial Day Parade	\$ 500
T	6/10/19	3918	Boonsboro Middle School	Participation in Memorial Day Parade	\$ 500
T	6/10/19	3923	Rohrersville Band	Participation in Memorial Day Parade	\$ 500
Total - Page 2					\$ 4,515

Hotel Motel Tax Annual Report
Expended Funds during Year-end

Form B

Jurisdiction Sharpsburg Fiscal Year 2018

Transaction Type	Date	Check #	Payee	Description	Amount
T	6/19/19	3937	Todd Stotler	Sound for Memorial Day Parade	\$ 200
T	6/19/19	3935	Alsatia Club	Participation in Memorial Day Parade	\$ 250
T	7/3/18	3717	New Horizons Band	Founder's Day Band	\$ 100
T	7/3/18	3716	Hancock Civil War Band	Founder's Day Band	\$ 600
T	7/5/18	3722	Speak Easy Boys	Founder's Day Band	\$ 200
Total Page 3					\$ 1,350
Grand Total Page 2 and 3 - (Line 2, Form A)					\$ 5,865

Hotel Motel Tax Annual Report
Funds Committed Not Yet Expended at Year-end

Form C

Jurisdiction Sharpsburg Fiscal Year 2019

Transaction Type	Dates	Check Amount	Payee	Description	Amount
Grand Total Page 4 - (Line 6, Form A)					\$ -

Hotel Motel Tax Fund
Annual Reporting

Form A

Jurisdiction Keedysville Fiscal Year 2019

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	20,963.02
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>(85,993.82)</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ (65,030.80)
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>101,195.75</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 36,164.95
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>(24,865.05)</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 11,299.90</u></u>

Form B

[illegible]

Form B

[illegible]

Form B

[illegible]

Page 4

Form C

Jurisdiction Keedysville Fiscal Year 2019

[illegible]

Hotel Motel Tax Fund
Annual Reporting

Form A

Jurisdiction Town Of Clear Spring Fiscal Year 2019

		Hotel Motel Tax
Line 1:	Total Hotel Motel Tax Revenue Received	16,824.30
Line 2:	Funds Expended on Qualified expenditures - <i>(Form B, page 3)</i>	<u>12,325.68</u>
Line 3:	Remaining Unspent funds for current fiscal year	\$ 7,821.02
Line 4:	Carryover Balance From Prior Year <i>(Form A, prior year, line 5)</i>	<u>7,821.02</u>
Line 5:	Remaining Funds at Fiscal Year End	\$ 12,319.64
Line 6:	Funds committed but not expended at year end - <i>(Form C, page 4)</i>	<u>4,000.00</u>
Line 7:	Remaining uncommitted funds at fiscal year end	<u><u>\$ 8,319.64</u></u>

Form B

Transaction Type	Date	Check #	Payee	Description	Amount
T	8/8/19	7921	Clear Spring High School FFA	Clear Spring High School FFA	\$ 1,000.00
T	1/16/19	8063	Shenandoah Business Solutions	Website	\$ 2,275.68
T	5/1/19	8155	National Pike Foundation	National Pike Days	\$ 1,500.00
T	6/24/19	8177	Michael C. Bowers	Appraisal	\$ 850.00
T	6/21/19	8180	Clear Spring Historical Assoc	National Pike Days	\$ 1,300.00
T	6/24/19	8184	Matthew H Wood	Appraisal	\$ 400.00
T	6/28/19	8185	Independence Jam	July 3rd Event	\$ 5,000.00
Total - Page 2					\$ 12,325.68
Total Page 3					\$ -
Page 2 and 3 - (Line 2, Form A)					\$ 12,325.68

Page 2

Hotel Motel Tax Annual Report
Funds Committed Not Yet Expended at Year-end

Form C

Jurisdiction Town Of Clear Spring Fiscal Year 2019

Transaction Type	Dates	Check Amount	Payee	Description	Amount
T	7/8/19		Clear Spring High School FFA	Fall Fest	\$1,000.00
T	7/16/19		Clear Spring Fire Company	Carnival	\$3,000.00
Grand Total Page 4 - (Line 6, Form A)					\$4,000.00

Transaction Types

T - tourism attractions; ED - economic development; C - cultural; R - recreational