



DIVISION OF
PERMITS AND INSPECTIONS

PERMIT EXTENSION REQUEST

- Extensions may be requested by the contractor, owner or authorized representative/agent of the permit.
- A processing fee of \$25 is required for all permit extensions. Credit Card (Visa/MasterCard, cash, money order or check (payable to Washington County Treasurer) are acceptable forms of payment.
- Permit Extensions may be requested by filling out a Permit Extension Request Form and submitting it to the Division of Permits and Inspections either in person, by mail or email.

PLEASE PRINT

Name/Address/Phone Number:	Name of Company, if applicable:
Permit Number:	Address of Property:
Type of Permit:	List any work that was performed:
Reason for Hardship:	
<p>By signing below, the Applicant for this Extension Request is certifying that he/she is authorized to make this request.</p> <p>Signature _____</p> <p>Printed Name _____</p> <p>Date _____</p>	
OFFICE USE ONLY	
Date Request Received: _____	
Approved/Denied By: _____	
Permit Extended To: _____	
Extension Fee Paid: _____ Yes _____ No	

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