



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201  
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## BOARD OF COUNTY COMMISSIONERS

April 29, 2025

### OPEN SESSION AGENDA

- 8:00 AM INVOCATION AND PLEDGE OF ALLEGIANCE  
CALL TO ORDER, *President John F. Barr*
- 8:00 A.M. CITIZEN PARTICIPATION - (*Citizen participation is scheduled for a minimum of 30 minutes and each citizens' comment will be limited to 3 minutes. This time limit will be strictly enforced by the President. Please see the County's website at WASHCO-MD.NET for complete Meeting Conduct and Meeting Sequence Rules.*)
- 8:30 AM RECESS
- 9:00 AM INVOCATION AND PLEDGE OF ALLEGIANCE  
CALL TO ORDER, *President John F. Barr*  
APPROVAL OF MINUTES: *April 8, 2025*
- 9:05 AM COMMISSIONERS' REPORTS AND COMMENTS
- 9:15 AM STAFF COMMENTS
- 9:20 AM 1. COMMISSION FOR WOMEN ANNUAL PRESENTATION  
*Beth Harvey, President, Commission for Women*
- 9:30 AM 2. PUBLIC HEARING – 2025 AGRICULTURAL LAND PRESERVATION DISTRICT APPLICATIONS  
*Chris Boggs, Rural Preservation Administrator, Planning and Zoning*
- 9:45 AM 3. PUBLIC HEARING – ADOPTION OF THE WASHINGTON COUNTY FIRE PREVENTION CODE  
*Greg Cartrette, Director/Code Official, Permits and Inspections; Rosalinda Pascual, Deputy County Attorney*
- 10:00 AM 4. PUBLIC HEARING – ADOPTION OF THE WASHINGTON COUNTY FIRE PREVENTION FEE SCHEDULE  
*Greg Cartrette, Director/Code Official, Permits and Inspections*
- 10:20 AM 5. FY26 APPALACHIAN REGIONAL COMMISSION (ARC) PRELIMINARY PROJECT DESCRIPTION REVIEW AND RANKING  
*Maria Kramer, Director, Grant Management*

- 10:30 AM      6. FISCAL YEAR 2026 ANNUAL TRANSIT PLAN (ATP) APPLICATION – APPROVAL TO SUBMIT APPLICATION AND ACCEPT AWARDED FUNDING  
*Shawn Harbaugh, Director, Transit; Carsten Ahrens, Senior Grant Manager, Grant Management*
- 10:35 AM      7. DOMESTIC VIOLENCE UNIT PROGRAM FY26  
*Lieutenant Daniel Monn, CALEA Accreditation Manager, Washington County Sheriff's Office; Carsten Ahrens, Senior Grant Manager, Grant Management*
- 10:40 AM      8. LOCAL WARRANT APPREHENSION AND ABSCONDING GRANT PROGRAM FY26  
*Lieutenant Daniel Monn, CALEA Accreditation Manager, Washington County Sheriff's Office; Carsten Ahrens, Senior Grant Manager, Grant Management*
- 10:45 AM      9. POLICE RECRUITMENT AND RETENTION GRANT – APPROVAL TO ACCEPT AWARDED FUNDING  
*Carsten Ahrens, Senior Grant Manager, Grant Management; Lieutenant Daniel Monn, CALEA Accreditation Manager, Washington County Sheriff's Office*
- 10:50 AM      10. BID AWARD (PUR-1731) – SHARPSBURG WTP BACKWASH PUMP REPLACEMENT  
*Brandi Naugle, Director, Purchasing; Joe Moss, Deputy Director - Engineering, Environmental Management*
11. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-25-0188) TWO (2) HENKE ROAD WARRIOR SERIES SNOWPLOWS FOR THE HIGHWAY DEPARTMENT  
*Brandi Naugle, Director, Purchasing; Zane Rowe, Deputy Director, Highways Department*
12. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-25-0189) TWELVE (12) MOBILE RADIOS FOR THE WASHINGTON COUNTY SHERIFF'S OFFICE  
*Brandi Naugle, Director, Purchasing; Thomas Weber, Deputy Director, Wireless Communications; Sheriff Brian Albert, Washington County Sheriff's Office*
13. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-25-0180) POLICE VEHICLE EQUIPMENT FOR THE WASHINGTON COUNTY SHERIFF'S OFFICE – PRICE INCREASE  
*Brandi Naugle, Director, Purchasing; Sheriff Brian Albert, Washington County Sheriff's Office; Gerald Martz, Fleet Services Manager, Washington County Sheriff's Office*

- 11:00 AM     14. PFAS MITIGATION PLAN FOR MOUNT AETNA AND SANDY HOOK WELLS  
*Joseph Moss, Deputy Director- Engineering, Environmental Management*
- 11:10 AM     15. 40 WEST LANDFILL GAS PURCHASE AGREEMENT  
*David A. Mason, Deputy Director, Solid Waste; Aaron Weiss, Assistant County Attorney*
- 11:15 AM     16. CIRCUIT COURT COURTSMAST FY25 MAINTENANCE AGREEMENT REIMBURSEMENT MEMORANDUM OF UNDERSTANDING  
*Kristin Grossnickle, Court Administrator, Circuit Court for Washington County*
- 11:20 AM     17. FY2026 OPERATING AND CAPITAL BUDGETS  
*Kelcee Mace, Chief Financial Officer; Kim Edlund, Director, Budget and Finance; Zane Garrett, Deputy Director, Budget and Finance*
- 11:30 AM     18. COUNTY COMMISSIONERS OF WASHINGTON COUNTY PUBLIC IMPROVEMENT AND REFUNDING BONDS OF 2025 AUTHORIZING RESOLUTION  
*Lindsey A. Rader, Bond Counsel for Washington County; Kelcee Mace, Chief Financial Officer*
- 11:40 AM     19. IAFF COLLECTIVE BARGAINING MEMORANDUM OF UNDERSTANDING APPROVAL  
*Zachary Kieffer, County Attorney; Dave Hays, Director, Emergency Services; Chip Rose, Director, Human Resources*
- 11:45 AM     20. WHOLE BLOOD MOU WITH MERITUS MEDICAL CENTER  
*R. David Hays, Director, Emergency Services; David Chisholm, Deputy Director – Fire/EMS Ops, Emergency Services*
- 11:50 AM     CLOSED SESSION – *(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals. (1). Confidential personnel matters to be discussed.*
- *Discussion of Hiring Recommendation for Division of Solid Waste*
  - *Discussion of discipline of County employee.*
- To consult with counsel to obtain legal advice on a legal matter (7). Providing legal advice to Board is covered by attorney/client privilege.*
- *Discussion and legal advice related to supervision and oversight of County two volunteer boards and commissions.)*

12:45 PM RECONVENE IN OPEN SESSION

ADJOURNMENT

*Citizens' comments regarding the items on this Agenda or any other item of County business may be directed to the [contactcommissioners@washco-md.net](mailto:contactcommissioners@washco-md.net).*

*You may also contact each Commissioner individually at:*

*John F. Barr, President: [jbarr@washco-md.net](mailto:jbarr@washco-md.net) or (240) 313-2205;*

*Jeffrey A. Cline, Vice President: [jcline@washco-md.net](mailto:jcline@washco-md.net) or (240) 313-2208;*

*Derek Harvey, Commissioner: [dkharvey@washco-md.net](mailto:dkharvey@washco-md.net) or (240) 313-2206;*

*Randall E. Wagner, Commissioner: [rwagner@washco-md.net](mailto:rwagner@washco-md.net) or (240) 313-2207.*

*Additionally, you may contact Michelle Gordon, County Administrator at [mgordon@washco-md.net](mailto:mgordon@washco-md.net) or (240) 313-2202.*





## Agenda Report Form

### Open Session Item

**SUBJECT:** Commission for Women Annual Presentation

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Commission for Women President, Beth Harvey, and additional Commission Members

**RECOMMENDED MOTION:** Informational Purposes Only

**REPORT-IN-BRIEF:** April marks the 37<sup>th</sup> anniversary of the Washington County Commission for Women (derived from Senate Bill No. 785 and signed by the Governor of Maryland on April 29, 1987). The Washington County Commissioners established the Commission in 1987 in conformance with Maryland laws with the purpose of improving the well-being of women in Washington County.

The Commission would like to acknowledge this milestone and provide an update on the successful work that has taken place over the past year to celebrate the accomplishments of Women in Washington County by partnering with TEDxHagerstownWomen.

The Commission hopes to share highlights of individuals and the work over the past year with the BOCC.

**DISCUSSION:** N/A

**FISCAL IMPACT:** N/A

**CONCURRENCES:** N/A

**ATTACHMENTS:** N/A



## Agenda Report Form

### Public Hearing

**SUBJECT: PUBLIC HEARING – 2025 Agricultural Land Preservation District Applications**

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Chris Boggs, Rural Preservation Administrator, Dept. of Planning & Zoning

**RECOMMENDED MOTION:** Move to approve the 10-year Agricultural Land Preservation Districts for the following eleven (11) property owners: Chambers, Storm, Eby, Artz, Clopper, Horst, Clark, Rudolph, Rudolph, Eby, and Shank.

**REPORT-IN-BRIEF:** Establishing an Agricultural Land Preservation District demonstrates each landowner's commitment to use the property for only agricultural purposes through a recorded District Agreement for a minimum of ten years. Landowners may elect to terminate or continue the District after 10 years (or after 5 years, per ORD-2018-20). District establishment is also the first step towards eligibility to sell a permanent agricultural preservation easement. Basic information for each applicant can be found on the attached list. Each application has met the criteria of being a minimum of 50 acres in size (or a minimum of 20 acres if contiguous to another district or permanent easement), 50% Class 1, 2 or 3 soils (unless an extraordinary use) and outside areas programmed for public water and sewer.

**DISCUSSION:** In exchange for the landowners' commitment to use their property for agricultural purposes only, they will receive County property tax credits on their agricultural land and buildings and a credit of up to \$696 on their dwelling. The District/Credit program was adopted at the County level in 1991 and was updated in 2018 by ORD-2018-20 and ORD-2018-21. The purpose of the public hearing is to take public comment from interested parties.

**FISCAL IMPACT:** The cost of tax credits for these properties for the full ten-year period is approximately \$12/acre/year for a total of about \$17,148 per year. This will be in the form of property taxes not collected. A total of 1,429 acres will be included in the eleven (11) Districts.

**CONCURRENCES:** The Agricultural Land Preservation Advisory Board approved all of the Districts because they meet program criteria for size, soils, and assessment. The Planning Commission/Planning Staff have determined the properties are consistent with Comprehensive Plan requirements due to their locations outside of County-designated growth areas and planned water and sewer service areas.

**ALTERNATIVES:** Deny any or all of the pending 10-year Districts.

**ATTACHMENTS:** 2025 Applicant list; Map of Ag District applicants; Aerials of each property.

**AUDIO/VISUAL NEEDS:** PDF map with district locations.

### **Agricultural Land Preservation District Applicant List**

Chambers, Garrett & Lindi (AD-24-025), tax map 31, parcel 19, 257.95 acres, 3336 Deneen Road, Hancock, MD 21750

Storm, Lloyd (AD-24-026), tax map 46, parcels 76, 247 & 319, 58.44 acres, 11001 Ashton Road/13191 Gruber Road, Clear Spring, MD 21722

Eby, Derrick & Melissa (AD-25-006), tax map 19, parcel 54, 83.75 acres, 14088 Hollow Road, Hancock, MD 21750

Artz, James, Jerry & Randy (AD-25-007), tax map 66, parcel 8, 114.57 acres, 17024 Bakersville Road, Boonsboro, MD 21733

Clopper, Daniel and Yeakle, Madeleine (AD-25-008), tax map 46, parcel 68, 122.16 acres, Ashton Road, Clear Spring, MD 21722

Horst, Clarence (AD-25-009), tax map 24, parcel 499, 131.97 acres, 17638 Garden View Road, Hagerstown, MD 21740

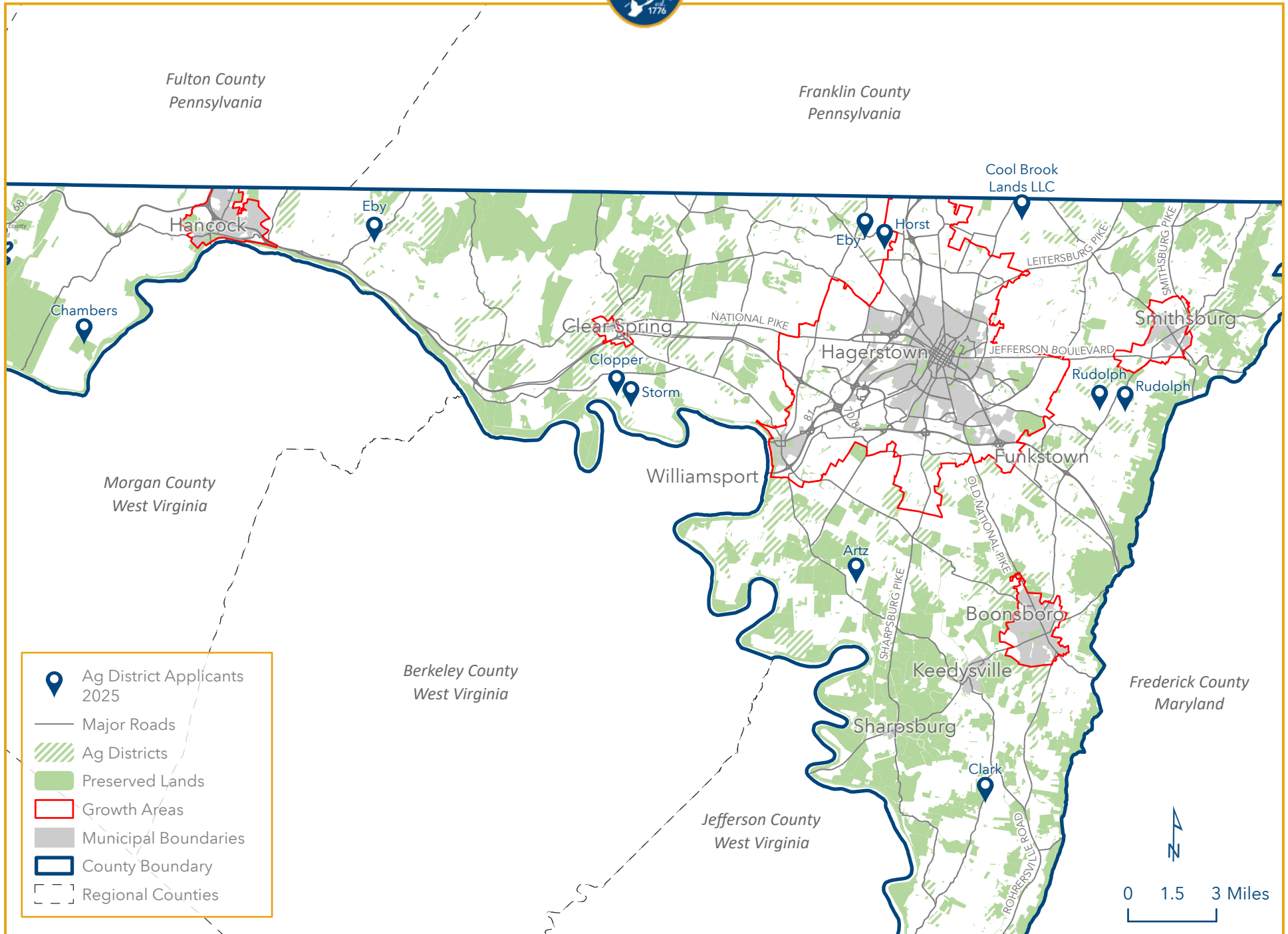
Clark, Frank, Sr., Mary, & Frank, Jr., and Eikens, Kelli (AD-25-010), tax map 81, parcel 45, 23.9 acres, 3909 Chestnut Grove Road, Keedysville, MD 21756

Rudolph, Luke & Faye (AD-25-011), tax map 51, parcel 599, 189.13 acres, 10814 Mapleville Road, Hagerstown, MD 21742

Rudolph, Luke & Faye (AD-25-012), tax map 51, parcel 58, 164.45 acres, 22001 Jugtown Road, Hagerstown, MD 21742

Eby, Delbert & Erla (AD-94-005A), tax map 23, parcel 60, 57.474 acres, 17317 Reiff Church Road, Hagerstown, MD 21740

Cool Brook Lands LLC (AD-99-010), tax map 11, parcel 13, 225.25 acres, 20026 Lehmans Mill Road, Hagerstown, MD 21742





# Chambers



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# Eby



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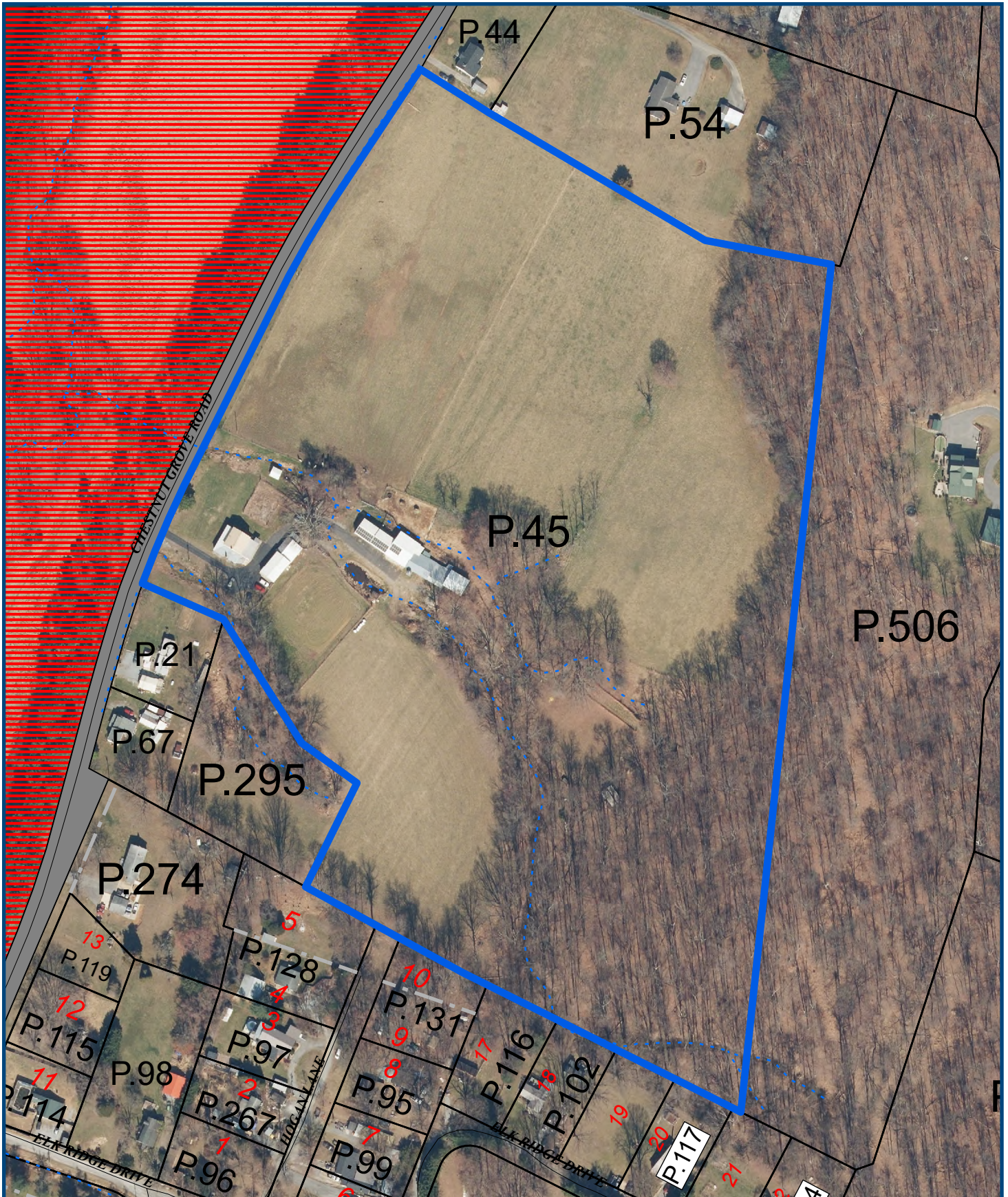
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# Clark



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# Rudolph



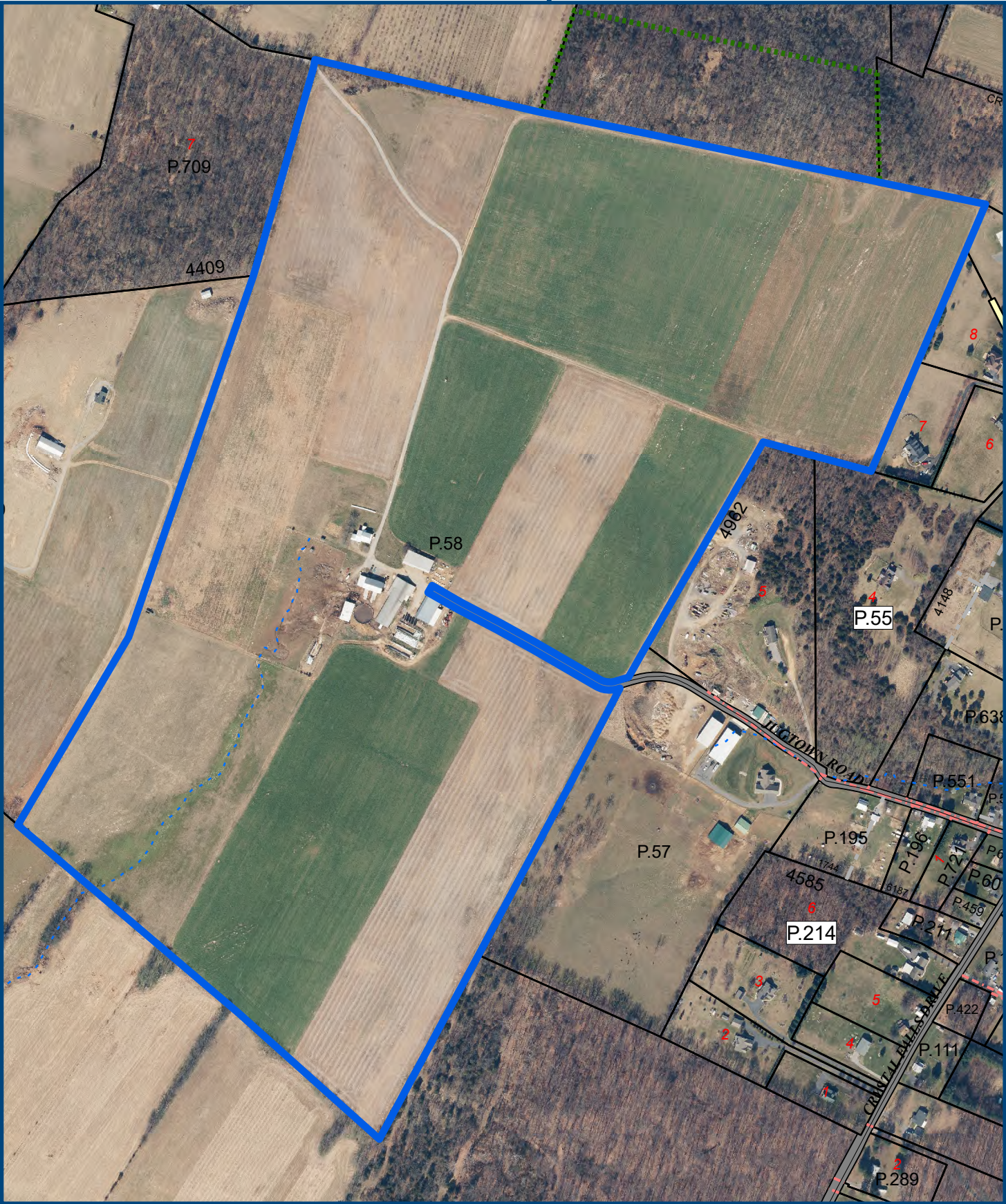
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# Rudolph



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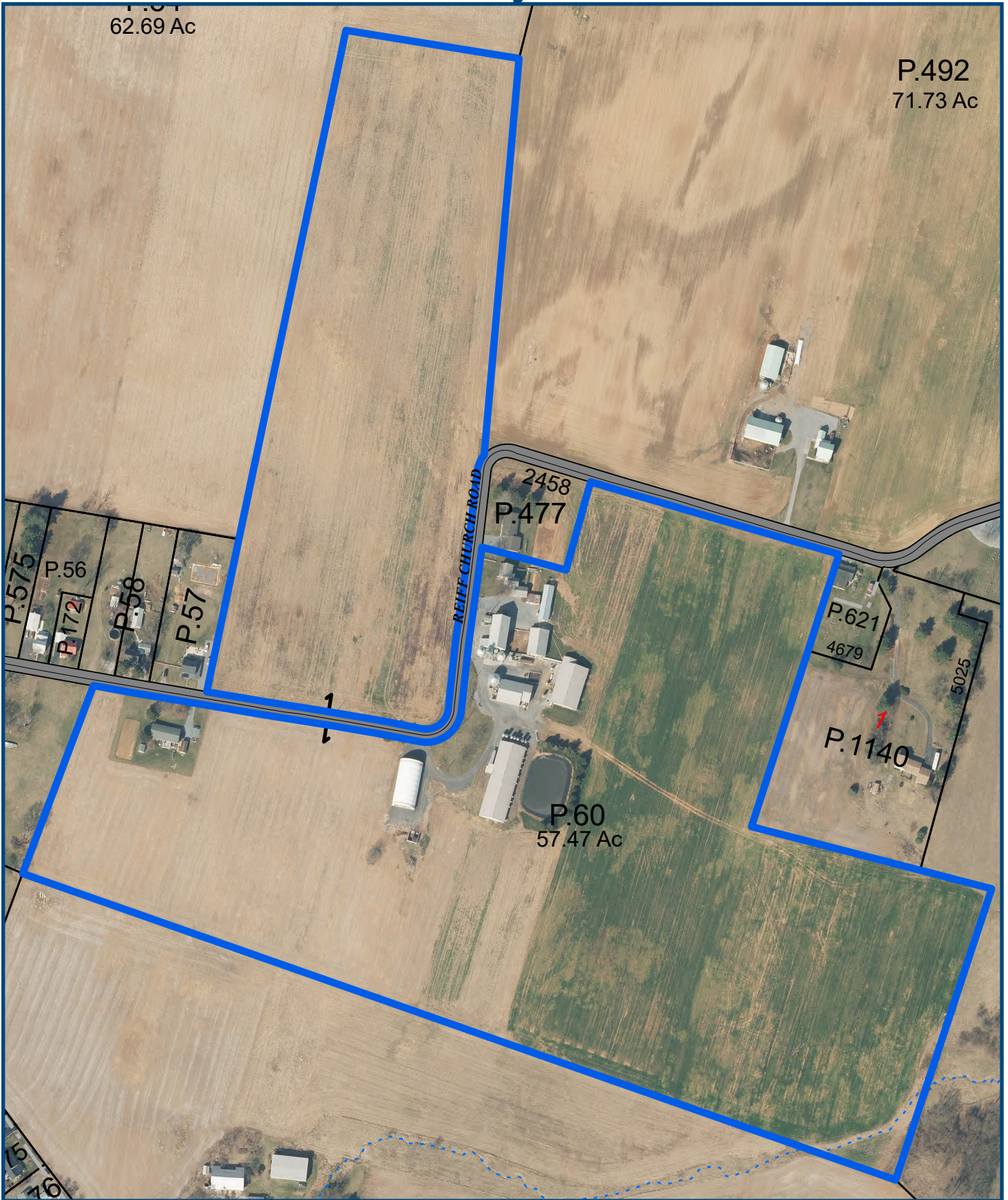
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# Eby



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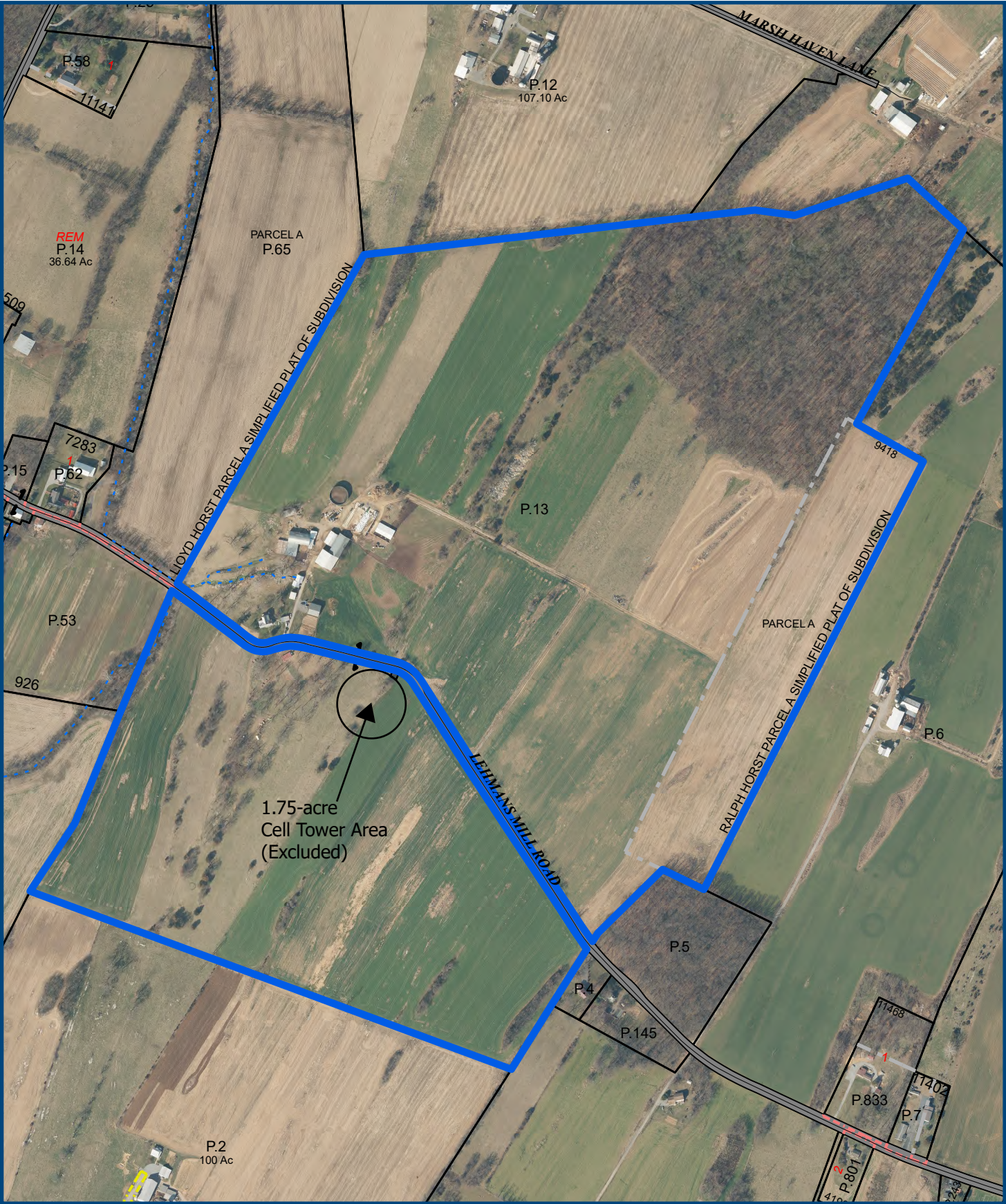
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# Shank



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## Agenda Report Form

### Open Session Item

**SUBJECT:** PUBLIC HEARING - Adoption of the Washington County Fire Prevention Code

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Greg Cartrette, Director of Permits and Inspections/Code Official & Rosalinda Pascul, Deputy County Attorney

**RECOMMENDED MOTION:** Conduct a public hearing and move for approval to adopt the Maryland State Fire Prevention Code, which includes NFPA 1, 101 and all referenced codes as the Washington County Fire Prevention Code with local amendments.

**REPORT-IN-BRIEF:** Part of Washington County bringing Fire Prevention in house to the Division of Permits and Inspections, we need to adopt a Washington County Fire Prevention Code with local amendments with an effective date of July 1, 2025.

**DISCUSSION:** For Washington County to bring the Fire Prevention inside of the Division of Permits and Inspections, per MD Public Safety Code 9-701 we must adopt a Washington County Fire Prevention Code in a public hearing. We have advertised the public hearing for 3 weeks per state law, to adopt the Washington County Fire Prevention Code.

**FISCAL IMPACT:** None currently.

**CONCURRENCES:** County Administrator

**ALTERNATIVES:** Stay with SFM

**ATTACHMENTS:** Draft Ordinance

**AUDIO/VISUAL NEEDS:** N/A



**ORDINANCE NO. ORD-2025-**

**AN ORDINANCE TO ADOPT AND ENACT THE AMENDED MARYLAND STATE  
FIRE PREVENTION CODE**

**RECITALS**

Pursuant to MD Code, Public Safety §9-701, the Board of County Commissioners of Washington County, Maryland (the “Board”) adopts the Maryland State Fire Prevention Code, under the Authority of the MD Code, Public Safety Article §6-206 and 6-501, amended effective August 10, 2020.

The State Fire Prevention Code establishes minimum requirements to provide a reasonable level of safety, health, property protection and general welfare by regulating and controlling the design, construction, installation, quality of materials, location and maintenance or use of fire prevention measures.

A public hearing was held on April 29, 2025, following due notice, pursuant to MD Code, Local Gov’t §9-701. Public comment was received, reviewed, and considered concerning the adoption of the Maryland State Fire Prevention Code, amended effective August 10, 2020, with local amendments for Washington County.

NOW, THEREFORE, BE IT ORDAINED that the Maryland State Fire Prevention Code, amended August 10, 2020, is enacted with the following local amendments for Washington County:

Subsection 10.2.7 - added  
Table 10.2.7.1 - added  
Paragraph 18.2.3.4 - added

**Chapter 10 – General Safety Requirements is amended as follows:**

**Subsection 10.2.7, which is deleted in the State Fire Prevention Code is hereby added to the Washington County Fire Prevention Code to read as follows:**

**Subsection 10.2.7 Minimum Fire Prevention Inspection Frequencies for Existing Occupancies**

**Paragraph 10.2.7.1.** Fire prevention inspections shall occur on existing premises in accordance with the minimum inspection frequency schedule specified in Table 10.2.7.1.

**Paragraph 10.2.7.2** Where required or permitted by the Authority Having Jurisdiction (“AHJ”), the required fire prevention inspection shall be conducted by an approved party that is qualified in accordance with NFPA 1031.

**Paragraph 10.2.7.3** The AHJ shall be permitted to approve alternative qualifications for the approved party specified in 10.2.7.2.

**Paragraph 10.2.7.4** The provisions of 10.2.7 shall not apply to detached one- and two-family dwellings or townhomes.

**Table 10.2.7.1, which is deleted in the State Fire Prevention Code is hereby added to the Washington County Fire Prevention Code to read as follows:**

**Table 10.2.7.1 Minimum Inspection Frequency**

| <b>Occupancy Risk Classification</b> | <b>Frequency</b> |
|--------------------------------------|------------------|
| High                                 | Annually         |
| Moderate                             | Biennially       |
| Low                                  | Triennially      |
| Critical Infrastructure              | Per AHJ          |

**Chapter 18 – Fire Department Access and Water Supply is amended as follows:**

**Paragraph 18.2.3.4, which is deleted in the State Fire Prevention Code is hereby added to the Washington County Fire Prevention Code as follows:**

**Paragraph 18.2.3.4 Traffic Signal Preemption.** Where fire department apparatus are equipped with traffic signal pre-emption devices, newly installed traffic signals shall be equipped with traffic signal pre-emption.

Adopted this 29<sup>th</sup> day of April 2025.  
Effective the 1<sup>st</sup> day of July, 2025.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND

\_\_\_\_\_  
Dawn L. Marcus , Clerk

\_\_\_\_\_  
John F. Barr, President

Approved as to form and  
legal sufficiency:

Mail to:  
Office of the County Attorney  
100 W. Washington Street, Suite 1101

Rosalinda Pascual  
Deputy County Attorney

Hagerstown, Maryland 21740

DRAFT



## Agenda Report Form

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### Open Session Item

**SUBJECT:** PUBLIC HEARING - Adoption of the Washington County Fire Prevention Fee Schedule

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Greg Cartrette, Director of Permits and Inspections/Code Official

**RECOMMENDED MOTION:** Conduct a public hearing and move for approval to adopt the Washington County Fire Prevention Fee Schedule.

**REPORT-IN-BRIEF:** Part of Washington County bringing Fire Prevention in house, we need to adopt an established Washington County Fire Prevention Fee Schedule per COMAR 29.06.04.

**DISCUSSION:** For Washington County to bring the Fire Prevention inside of the Division of Permits and Inspections, we must adopt a Washington County Fire Prevention Fee Schedule in a public hearing. We have advertised the public hearing for 3 weeks per state law, to adopt the Washington County Fire Prevention Fees.

**FISCAL IMPACT:** None currently.

**CONCURRENCES:** Rosalinda Pascul, Deputy County Attorney

**ALTERNATIVES:** Stay with SFM

**ATTACHMENTS:** Fire Prevention Fee Schedule

**AUDIO/VISUAL NEEDS:** N/A

**WASHINGTON COUNTY DIVISION OF PERMITS & INSPECTIONS**  
**FIRE PREVENTION BUREAU FEE SCHEDULE**  
*(Effective July 1, 2025)*

**NOTE: All fees are non-refundable**

**RESIDENTIAL FEES**

|               |               |
|---------------|---------------|
| Plan Review   | \$.10 sq. ft. |
| Storage Tanks | \$140         |

**NON-RESIDENTIAL FEES**

|                                  |               |
|----------------------------------|---------------|
| Plan Review                      | \$.15 sq. ft. |
| Storage and Industrial Occupancy | \$.10 sq. ft. |
| Storage Tanks                    | \$140         |

**INSPECTION FEES**

|   |                  |
|---|------------------|
| Alarm - Residential                     | \$50             |
| Alarm - Non-Residential                 | \$150            |
| Sprinklers - Residential                | \$50             |
| Sprinklers - Non-Residential            | \$150            |
| Outside Storage                         | \$140            |
| Standpipe                               | \$125 per system |
| Fire Pump                               | \$200 per pump   |
| Water Tank (non-residential only)       | \$100 per tank   |
| Extinguishing System (gaseous/chemical) | \$150 per system |
| Foam System                             | \$150 per system |
| Smoke Control System                    | \$175 per system |
| Special Events                          | \$120 per event  |
| Mobile Food Unit                        | \$120 per unit   |
| Life Safety Final                       | \$120            |
| Annual Inspection                       | \$120            |
| Re-Inspection - 1st Trip                | \$50             |
| Re-Inspection - 2nd Trip                | \$75             |
| Re-Inspection - 3rd Trip                | \$100            |

**MISCELLANEOUS FEES**

|             |       |
|-------------|-------|
| Life Safety | \$200 |
|-------------|-------|

**FINES AND FORFEITURE FEES**

|                   |                                  |
|-------------------|----------------------------------|
| Investigation Fee | \$200                            |
| Violation Fee     | Double the fee item in violation |
| Citation Fee      | \$100 - 1st Offense              |
|                   | \$200 - 2nd Offense              |



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Open Session Item

**SUBJECT:** FY26 Appalachian Regional Commission (ARC) Preliminary Project Description Review and Ranking

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Maria Kramer, Director, Office of Grant Management

**RECOMMENDED MOTION:** Move to accept the Preliminary Project Descriptions as prioritized by this Board and forward the ranking to Tri-County Council of Western Maryland for funding consideration.

**REPORT-IN-BRIEF:** As part of the annual ARC funding program, Tri-County Council for Western Maryland, the local administrator of these federal funds, requests the County review and prioritize projects submitted for grant funding consideration. A review committee consisting of directors from the offices of Planning & Zoning, Business & Economic Development, Engineering, and Grant Management have reviewed the projects and assigned a preliminary ranking. The Board of County Commissioners has the final authority to review and rank the proposals at its sole discretion prior to submission to the Tri-County Council.

**DISCUSSION:** In February, ARC's Preliminary Project Description (PPD) forms were distributed to municipalities, educational institutions, healthcare providers, and non-profit agencies inviting them to submit requests for funding through ARC. ARC Area Development Grants require a 50/50 funding match. In FY26, ARC expects to have approximately \$4 million to be distributed among Allegany, Garrett, and Washington counties.

Funding requests for Washington County's Area Development Projects include five proposed projects totaling \$1,333,000 in requested funding.

**FISCAL IMPACT:** Projects submitted by outside organizations will have no fiscal impact on the County. If the project submitted by the Town of Sharpsburg receives an award from ARC, the matching funds will come from the Department of Water Quality CIP.

**CONCURRENCES:** Director of Planning & Zoning, Director of Business & Economic Development, and Director of Engineering

**ALTERNATIVES:** Amend ranking and forward revised ranking to Tri-County Council

**ATTACHMENTS:** Ranking Spreadsheet

**AUDIO/VISUAL NEEDS:** N/A

**PRELIMINARY RANKING OF APPALACHIAN REGIONAL COMMISSION PROJECT DESCRIPTIONS  
FISCAL YEAR 2026**

| Ranking                   | Requestor                    | Project Description                                     | Local/Private Funds | Other | ARC Allocation Recommendation | Total       |
|---------------------------|------------------------------|---|---------------------|-------|-------------------------------|-------------|
| Area Development Projects |                              |   |                     |       |                               |             |
| 1                         | Town of Boonsboro            | Phase III of the Town's Inflow and Infiltration Project | \$250,000           |       | <b>\$200,000</b>              | \$450,000   |
| 2                         | Hagerstown Community College | Expansion of Apprenticeship and Skilled Trades Program  | \$197,331           |       | <b>\$125,000</b>              | \$322,331   |
| 3                         | Town of Keedysville          | Bedrock Waterline Replacement                           | \$577,000           |       | <b>\$500,000</b>              | \$1,077,000 |
| 4                         | Town of Sharpsburg           | Water Service Upgrade Project                           | \$375,000           |       | <b>\$375,000</b>              | \$750,000   |
| 5                         | City of Hagerstown           | Phase II Hager House Visitor Center Renovation          | \$150,000           |       | <b>\$133,000</b>              | \$283,000   |
| Totals:                   |                              |   | \$1,549,331         |       | <b>\$1,333,000</b>            | \$2,882,331 |



## Agenda Report Form

### Open Session Item

**SUBJECT:** Fiscal Year 2026 Annual Transit Plan (ATP) Application – Approval to Submit Application and Accept Awarded Funding

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Shawn Harbaugh, Director, Washington County Transit, and Carsten Ahrens, Senior Grant Manager, Office of Grant Management

**RECOMMENDED MOTION:** Move to approve the resolution authorizing the filing of the application as a sub-grantee for funding under the Federal Transit Act and approve the execution of the agreement upon receipt, subject to review and approval by the County Attorney's Office.

**REPORT-IN-BRIEF:** Washington County Transit (WCT) annually applies to the Maryland Department of Transportation / Maryland Transit Administration (MDOT/MTA) for Federal and State operational and capital funding through the Annual Transportation Plan (ATP). The awarded funds are used to operate authorized public transportation programs within Washington County, which includes the Section 5307 Fixed-Route program, the American Disability Act (ADA) Complementary Paratransit Program, the Job Opportunity Shuttle (JOBS), the Statewide Specialized Transportation Assistance Program (SSTAP) – aka: Ride Assist Voucher Program, and the Capital Assistance Program (CAP).

The fiscal year 2026 application requests \$3,626,161 in Federal and State funds from the Federal Transit Administration (FTA) and MDOT/MTA to subsidize the transit system.

**DISCUSSION:** The Office of Grant Management has reviewed the application. There are no unusual conditions or requirements attached to the acceptance of the grant.

**FISCAL IMPACT:** Local match is required to secure the Federal and State grant funds. The local match requirement associated with the fiscal year 2026 application is as follows:

|                                      |                     |
|--------------------------------------|---------------------|
| 5307 Operating Grant (General Funds) | \$790,289.00        |
| 5307 Capital Grant (General Funds)   | \$371,489.00        |
| SSTAP Grant:                         | <u>\$ 50,510.00</u> |
| Total:                               | \$1,212,288.00      |



**CONCURRENCES:** Maria Kramer, Director, Office of Grant Management

**ALTERNATIVES:** If a decision is made not to submit application for the funds and/or provide the local match requirements, the County would become ineligible for the Federal and State subsidy of funds in fiscal year 2026.

**ATTACHMENTS:** County Attorney will receive grant application for review.

**AUDIO/VISUAL NEEDS:** N/A



## Agenda Report Form

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### Open Session Item

**SUBJECT:** Domestic Violence Unit Program FY 26

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Lt Daniel Monn , CALEA Accreditation Manager, Washington County Sheriff's Office and Carsten Ahrens, Senior Grant Manager, Office of Grant Management

**RECOMMENDED MOTION:** Move to approve to accept funding as awarded for the Domestic Violence Unit Program FY26 in the amount of \$29,500.00

**REPORT-IN-BRIEF:** The purpose of this award is to provide overtime funding for trained and certified records personnel to enter protective orders into METERS/NCIC within the CJIS mandated 24 hour time frame. Ensuring protective orders are entered into the requisite systems is vital to public safety as they prevent respondents from purchasing firearms and ensure that law enforcement can take appropriate action if contacts allude to a violation of the order.

**DISCUSSION:** The Washington County Sheriff's Office recognizes that domestic violence is a leading public health concern and that domestic violence protective orders are an effective tool to aid in domestic violence related incidents (Tennakoon et al., 2020; Agnew-Brune et al., 2017). Conversely, the Washington County Sheriff's Office also recognizes that a county population of 155,813 that filed over 1,059 protective orders that required entry, processing, and validations by agency personnel makes for an incredibly difficult task to keep up with. In recognition of this reality, the FY 2026 Protective Order Expedited Entry Program will facilitate a reduction in time lapsed between the issuance of a protective order and its full entry into METERS/NCIC.

The goal of the FY 2026 Protective Orders Expedited Entry program is to enhance the public safety of all protected persons granted a protective order and of the Washington County population at large by mitigating the likelihood of continued domestic violence related calls for service.

**FISCAL IMPACT:** Will provide \$29,500 to the Washington County Sheriff's Department

**CONCURRENCES:** Maria Kramer, Director, Office of Grant Management

**ALTERNATIVES:** Deny approval for application.

**ATTACHMENTS:** N/A

**AUDIO/VISUAL NEEDS:** N/A



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Open Session Item

**SUBJECT:** Local Warrant Apprehension and Absconding Grant Program FY26

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Lt Daniel Monn , CALEA Accreditation Manager, Washington County Sheriff's Office and Carsten Ahrens, Senior Grant Manager, Office of Grant Management

**RECOMMENDED MOTION:** Move to approve accepting funds as awarded for the Local Warrant Apprehension and Absconding Grant Program FY26 in the amount of \$49,980.00

**REPORT-IN-BRIEF:** The Washington County Sheriff's Office FY26 Warrant Apprehension Program helps to reduce the number of active warrants currently held by the agency. This program provides overtime availability for sworn personnel to conduct investigative workups and targeted warrant sweeps to apprehend wanted subjects for the betterment of public safety throughout Washington County, MD. Program funds support overtime and fringe expenses.

**DISCUSSION:** The Washington County Sheriff's Office aims to decrease the existing backlog of active arrest warrants held by the agency. This program provides 588 hours of overtime salary and fringe support for personnel to help ensure that the agency can focus allotted time solely for arrest warrants rather than other issued court paperwork. Overtime hours worked in conjunction with this project will be coded specifically for budget and finance to identify the exact number of hours worked. Additionally, Project Director, Sergeant Ward will monitor and track every warrant served as a result of this program for accountability and performance measurement purposes. All financial and performance measures will be reported on a quarterly basis and success will be measured as a significant decrease in existing warrants.

**FISCAL IMPACT:** Will provide \$49,980.00 to the Washington County Sheriff's Department

**CONCURRENCES:** Maria Kramer, Director, Office of Grant Management

**ALTERNATIVES:** Deny approval for application.

**ATTACHMENTS:** N/A

**AUDIO/VISUAL NEEDS:** N/A



## Agenda Report Form

### Open Session Item

**SUBJECT:** Police Recruitment and Retention Grant – Approval to Accept Awarded Funding

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Carsten Ahrens, Senior Grant Manager, Office of Grant Management, and Lt Daniel Monn , CALEA Accreditation Manager, Washington County Sheriff's Office

**RECOMMENDED MOTION:** Move to approve the acceptance of funding awarded under the FY25 Police Recruitment and Retention Grant Program from the Governor's Office of Crime Prevention, Youth, and Victim Services in the amount of \$48,980.00.

**REPORT-IN-BRIEF:** The FY 2026 Washington County Sheriff's Office Recruitment and Retention Incentive Program seeks to address the longstanding challenges of both recruiting new officers and retaining well-qualified, trained officers within our ranks. This program will provide financial recruiting assistance to the agency that will allow it to expand its visibility within the immediate area and beyond. Additionally, the provision of polarized sunglasses provided as a retention incentive serves the dual purposes of ensuring that our deputies are protected while also providing a meaningful and tangible show of appreciation for the increasingly complex work that they are asked to perform..

**DISCUSSION:** The Washington County Sheriff's Office will implement the recruitment portion of the FY 2026 Washington County Sheriff's Office Recruitment and Retention Incentive Program by seeking out billboard space in neighboring jurisdictions. The agency plans to highlight the starting salary as of 7/1/2025 in \$25,000 worth of billboard advertising in an effort to attract more applicants from the outlying regions that compete with the agency for personnel.

The agency will implement the retention incentive portion of this program by utilizing funds to provide current sworn deputies who have been employed in a full-time status with the agency since, at least, February 1, 2025. The agency will provide these personnel with the option to select one pair of their choosing of black, polarized sunglasses from the 3 styles.

**FISCAL IMPACT:** Will provide the Washington County Sheriff's Office with \$48,980 for retention and recruitment objectives. Since the State does not pay for any fringe benefits, the employee portion of the fringe benefits will be deducted from the deputies' bonus and the County will be obligated to pay the employer portion of the fringe benefits.

**CONCURRENCES:** Maria Kramer, Director, Office of Grant Management

**ALTERNATIVES:** Deny acceptance of the award

**ATTACHMENTS:** N/A

**AUDIO/VISUAL NEEDS:** N/A



## Agenda Report Form

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### Open Session Item

**SUBJECT:** Bid Award (PUR-1731) – Sharpsburg WTP Backwash Pump Replacement

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Brandi J. Kentner, CPPO, Director, Purchasing; Joe Moss, P.E. Division of Environmental Management, Deputy Director, Engineering Services.

**RECOMMENDED MOTION:** Move to award the procurement of a backwash pump replacement at the Sharpsburg WTP to the responsive, responsible Sydnor Hydro, Inc., of Richmond, VA., for a total sum bid of \$72,495. The amount budgeted for FY25 was \$33,670, so we are also asking for the approval of a Budget Transfer Request in the amount of \$40,000 from 599999-38-41010-TRP025 to 599999-38-41010-TRP023.

**REPORT-IN-BRIEF:** Notice of the Invitation to Bid (ITB) was listed on the State of Maryland's "eMaryland Marketplace Advantage" (eMMA) website, on the County's website, the County's new online bidding website, and in the local newspaper. Twenty (20) persons/companies registered/downloaded the bid document online, and three (3) bids were received.

After reviewing the bids, it was determined that the two (2) lowest bids received failed to meet the specifications of the bid document; therefore, both have been deemed non-responsive. Justification for rejection as follows: 1 - Back River Pre-Cast, LLC - After comparing the dimension data for the alternative pump provided by Back River Pre-Cast, LLC, the dimensions for the direct replacement pump from the original manufacturer, Pentair, Fairbanks Nijhuis, it was determined the alternate pump would require piping modifications to install. This does not meet the requirement in the Bid Document, which states that an alternative pump can be installed in the same piping configuration and therefore requires no piping modifications. 2 – Grassfield Construction, LLC., is considered non-responsive as they did not propose a replacement pump.

**DISCUSSION:** N/A

**FISCAL IMPACT:** Funds were budgeted in the Division's Capital Improvement Project (CIP) account TRP023 in the amount of \$33,670, and a budget transfer in the amount of \$40,000 has been requested from Capital Improvement Project (CIP) account TRP025.

**CONCURRENCES:** Mark Bradshaw, Division Director of Environmental Management

**ALTERNATIVES:** N/A

**ATTACHMENTS:** Budget Adjustment Form and Bid Tabulation Matrix



# Washington County, Maryland

## Budget Adjustment Form

**Preparer:** signed by Moss, Joseph W. 4/11/2025, 10:51:18 AM

**Division Director / Elected Official:** signed by Bradshaw, Mark 4/11/2025, 12:07:22 PM

(?)

☐ Budget Amendment

☒ Budget Transfer

**Fiscal Year**

2025

**BOCC Approval Date (if known)**

**Deputy Director - Finance**

*Zane Garrett*

signed by Garrett, Zane M.  
4/15/2025, 9:56:00 AM

| Expenditure / Account Number | Fund Number | Department Number | Project Number | Grant Number | Activity Code | Department and Amount Description | Increase (Decrease) +/- |
|------------------------------|-------------|-------------------|----------------|--------------|---------------|-----------------------------------|-------------------------|
| 498019                       | 38          | 41010             | TRP025         |              | 0000          | 2023 BOND                         | -40,000                 |
| 599999                       | 38          | 41010             | TRP025         |              | CNST          | CONTROLLABLE ASSETS               | -40,000                 |
| 498019                       | 38          | 41010             | TRP023         |              | 0000          | 2023 BOND                         | 40,000                  |
| 599999                       | 38          | 41010             | TRP023         |              | CNST          | CONTROLLABLE ASSETS               | 40,000                  |

### Explain Budget Adjustment

TRANSFER OF \$40,000 IN FUNDS IS NEEDED FROM TRP025 (GENERAL WATER TREATMENT PLANT IMPROVEMENTS) TO TRP023 (SHARPSBURG WTP) TO PAY FOR A NEW BACKWASH PUMP (\$72,495.00) TO BE INSTALLED AT THE SHARPSBURG WTP. A COPY OF THE BID TAB FOR PUR-1731 FOR THIS PURCHASE IS ATTACHED.

### Attach Additional Items

[PUR-1731 Bid Tab.pdf](#)

121.39KB

**PUR-1731****Sharpsburg WTP Backwash Pump Replacement**

|   |   |     |     |             |             |   |
|---|---|-----|-----|-------------|-------------|---|
| 1 | Furnish and deliver a replacement Backwash Pump as specified in the terms of this Bid Solicitation. |     |     |             |             |   |
|   | Supplier  | QTY | UOM | Price       | Extended    | Supplier Notes  |
|   | Back River Pre-Cast, LLC.<br>Glyndon, MD  | 1   | LS  | \$27,750.00 | \$27,750.00 | Back River Precast is substituting a RuhrPumpen - SHD Solids Handling Pump - SHD8X8X15X3CM instead of the specified pump  |
|   | Grassfield Construction LLC<br>Bethesda, MD   | 1   | LS  | \$35,100.00 | \$35,100.00 |   |
|   | Sydnor Hydro, Inc.<br>Richmond, VA  | 1   | LS  | \$72,495.00 | \$72,495.00 | We are proposing to furnish a direct replacement pump and motor, Faribanks Model 8" 5721 Horizontal Angleflow, with a 15 HP, 230/460V, 3-phase, 1800 RPM motor. This pump is a dimensional and hydraulic duplicate for existing Fairbanks pump serial # K2N1-050496 |
|   |   |     |     |             |             |   |



## Agenda Report Form

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### Open Session Item

**SUBJECT:** Intergovernmental Cooperative Purchase (INTG-25-0188) Two (2) Henke Road Warrior Series Snowplows for the Highway Department

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Brandi Naugle, CPPO, Buyer, Purchasing Department; Zane Rowe, Deputy Director, Highway Department

**RECOMMENDED MOTION:** Move to authorize by Resolution, the Highway Department to purchase two (2) Henke Road Warrior Series Snowplows from SEI, Stephenson Equipment, Inc. of Harrisburg, PA., for a total cost of \$53,960 and to utilize another jurisdiction's contract (#062222-AGI) that was awarded by Sourcewell to Alamo Group Snow & Ice.

**REPORT-IN-BRIEF:** The plows will allow for continuity of operations during snow removal operations during snow events, in the event of breakdown of plows, which could take hours to days to repair. At this time, we have no spare plows for our Mack dump trucks, which make up approximately 65 percent of our 40-dump-truck fleet.

The Code of Public Laws of Washington County, Maryland (the Public Local Laws) §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. Sourcewell took the lead in soliciting the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of this service in accordance with the Public Local Laws referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit from direct cost savings in the purchase of the plows because of the economies of scale this buying group leveraged. I am confident that any bid received as a result of an independent County solicitation would exceed the spend savings that the Sourcewell solicitation provides through this agreement. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting, and evaluating a bid. This savings/cost avoidance would, I believe, be significant.

**DISCUSSION:** N/A

**FISCAL IMPACT:** Funding is available in the Highway Department's Capital Improvement Plan (CIP) account EQP042.



**CONCURRENCES:** Andrew Eshleman, Public Works Director

**ALTERNATIVES:**

1. Process a formal bid, and the County could incur a higher cost for the purchase, or
2. Do not award the purchase of the dump trucks.

**ATTACHMENTS:** Stephenson Equipment, Inc. (SEI), proposal dated 4/26/25.

**AUDIO/VISUAL NEEDS:** N/A

## RESOLUTION NO. RS-2025-

*(Intergovernmental Cooperative Purchase [INTG-25-0188] )*

### RECITALS

The Code of Public Local Laws of Washington County, Maryland (the “Public Local Laws”), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the “Board”), “may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract.”

Subsection (c) of § 1-106.3 provides that “A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement.”

The Highway Department seeks to purchase two (2) Henke Road Warrior Series Snowplows from SEI, Stephenson Equipment, Inc. of Harrisburg, Pennsylvania, for a total cost of \$53,960, and to utilize another jurisdiction’s contract (#062222-AGI) that was awarded by Sourcewell to Alamo Group Snow & Ice.

Eliminating the County’s bid process will result in administrative and cost savings for the County. The County will benefit with direct cost savings because of the economies of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Highway Department is hereby authorized to purchase two (2) Henke Road Warrior Series Snowplows from SEI, Stephenson Equipment, Inc. of Harrisburg, Pennsylvania, for a total cost of \$53,960, and to utilize another jurisdiction’s contract (#062222-AGI) that was awarded by Sourcewell to Alamo Group Snow & Ice. SEI is an authorized dealer of the Alamo Group Snow & Ice Team and its ‘ contract (#062222-AGI).

Adopted and effective this \_\_\_\_ day of April, 2025.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND

\_\_\_\_\_  
Dawn L. Marcus, County Clerk

BY: \_\_\_\_\_  
John F. Barr, President

Approved as to form  
and legal sufficiency:

\_\_\_\_\_  
Rosalinda Pascual  
Deputy County Attorney

Mail to:  
Office of the County Attorney  
100 W. Washington Street, Suite 1101  
Hagerstown, MD 21740

Account: Washington County, MD

Quote Number: Q-44020-1

Quote Date: 3/26/2025

Quote Expiration: 4/26/2025

Prepared By: Daxton Yike

Credit Terms: Net 30

Email: dyike@stephensorequipment.com

Prepared For: Washington County

Notes: SHIP TO WASHINGTON COUNTRY  
HIGHWAY DEPARTMENT

Sourcewell Contract Number: 062222-AGI

**42R10,ECT - 10 Foot Reversible Plow**

Lead Time: 270-300+ Days

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**Moldboard**

1 6271102 Road Warrior Snow Plow  
10' long x 42" high with 10 gauge grade 50, rolled plate moldboard  
and integral shield  
Top angle: 3-1/2" x 2-1/2" x .375"  
Bottom angle: 4" x 4" x 3/4"  
Ribbs: 1/2" with two horizontal braces for added rigidity  
(5) moldboard to push-frame connection points with bushings  
100% continuous welds " no skip welding

**Trip Device**

1 6226009 (ECT) external compression with (3) adjustable layback positions

**Back Half Assembly**

1 WH601-0101-400 Road Warrior Plow Back Half: Parallel Lift Frame, External  
Compression Trip, Hydraulic Reversing Cylinders  
Parallel lift system cylinders include the following: (2) two matching  
4" x 15-1/8" x 2" hydraulic reversing cylinders with a cushion valve  
(1) one 4" x 13-1/8" x 2" hydraulic lift cylinder with adjustable down  
pressure relief  
An on-board accumulator that allows for the collection of oil while  
raising, lowering, and floating of the plow during operation. This  
accumulator can be used with or without a hydraulic load

compensating systems such as a "power float" systems also known as "plow balance" systems

Parallel lift system dual a-lift arms with mechanical float that allows for mechanical means of float between plow and truck portion flat plate hitch. This mechanical float system allows the plow to follow the profile of the road with 22.5" of travel over obstacles without an expensive hydraulic float system. It can quickly react to changes in elevation with less resistance than an expensive hydraulic float system. Overall, the mechanical float system is much simpler for dealers or end users only requiring (2) two double-acting hydraulic circuits just like a conventional plow setup

Does NOT include whip hoses or couplers. Not compatible with "swing bolt" style flat plate hitches.

**Plow Side Hitch**

1 N/A No swivel plate

**Running Gear**

1 6081340 Spring loaded 1" x 6" runners

**Cutting Edge**

1 6211025 1/2" x 8" SAE 1084 high carbon steel cutting edge

**Standard Items**

1 7300030 Rod markers

**Accessories**

1 6084600 Bolt-on running gear brackets

**Rubber Shield**

1 6201810 Rubber Shield

**Paint (Moldboard)**

1 7182031 Orange

**List Price: \$ 58,476.00**  
(PRICE FOR 2)

**Member Price: \$ 51,460.00**  
(PRICE FOR 2)

**Freight: \$ \$2,500.00**  
(SOURCEWELL # 062222-AGI)

The above prices, specifications, and all attached terms and conditions are hereby accepted as part of this agreement. The Alamo Group Snow & Ice Team is authorized to supply the equipment and services as specified to:



## Agenda Report Form

### Open Session Item

**SUBJECT:** Intergovernmental Cooperative Purchase (INTG-25-0189) Twelve (12) Mobile Radios for the Washington County Sheriff's Department

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Brandi Kentner, CPPO, Director of Purchasing; Thomas Weber, Deputy Director of Wireless Communications; Brian Albert, Washington County Sheriff

**RECOMMENDED MOTION:** Move to authorize by Resolution for the Washington County Sheriff's Department to purchase twelve (12) APX8500 Single Remote Head Mobile Radios to be used and installed in Washington County Sheriff's vehicles from Motorola Solutions of Linthicum Heights, MD , for a total proposal price of \$82,257.12 and to utilize another jurisdiction's contract (#21-069) that was awarded by the Metropolitan Washington Council of Governments to Motorola Solutions.

**REPORT-IN-BRIEF:** The Washington County Sheriff's Office is requesting to purchase the twelve (12) radios to upfit new WCSO cruisers with multi-band P25 mobile radios as they complete the outfitting process and prepare to enter active patrol fleet.

**DISCUSSION:** The Code of Public Laws of Washington County, Maryland (the Public Local Laws) §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. the Metropolitan Washington Council of Governments took the lead in soliciting the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of the tower in accordance with the Public Local Laws referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit from direct cost savings in the purchase of the radios because of the economies of scale this buying group leveraged. I am confident that any bid received as a result of an independent County solicitation would exceed the spending savings that the Metropolitan Washington Council of Governments contract provides through this agreement. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting, and evaluating a bid. This savings/cost avoidance would, I believe, be significant.

**FISCAL IMPACT:** Funds are available in the department's Capital Budget account 600400-30-11540-EQP060 for this purchase.

**ATTACHMENTS:** Motorola Quote dated 4/11/25

## RESOLUTION NO. RS-2025-

### *(Intergovernmental Cooperative Purchase [INTG-25-0189] Twelve [12] Mobile Radios for the Washington County Sheriff's Department)*

#### RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of § 1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Washington County Sheriff's Department seeks to purchase twelve (12) APX8500 Single Remote Head Mobile Radios, to be used and installed in Washington County Sheriff's vehicles, from Motorola Solutions of Linthicum Heights, Maryland, for a total proposal price of \$82,257.12, and to utilize another jurisdiction's contract (#21-069) that was awarded by the Metropolitan Washington Council of Government to Motorola Solutions.

Eliminating the County's bid process will result in administrative and cost savings for the County. The County will benefit with direct cost savings because of the economies of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Washington County Sheriff's Department is hereby authorized to purchase twelve (12) APX8500 Single Remote Head Mobile Radios, to be used and installed in Washington County Sheriff's vehicles, from Motorola Solutions of Linthicum Heights, Maryland, for a total proposal price of \$82,257.12, and to utilize another jurisdiction's contract (#21-069) that was awarded by the Metropolitan Washington Council of Government to Motorola Solutions.

Adopted and effective this \_\_\_\_ day of April, 2025.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND

\_\_\_\_\_  
Dawn L. Marcus, County Clerk

BY: \_\_\_\_\_  
John F. Barr, President

Approved as to form  
and legal sufficiency:

\_\_\_\_\_  
Zachary J. Kieffer  
County Attorney

Mail to:  
Office of the County Attorney  
100 W. Washington Street, Suite 1101  
Hagerstown, MD 21740



Billing Address:  
WASHINGTON COUNTY  
35 W WASHINGTON ST STE 104  
HAGERSTOWN, MD 21740  
US

Shipping Address:  
WASHINGTON COUNTY  
35 W WASHINGTON ST STE 104  
HAGERSTOWN, MD 21740  
US

Quote Date:04/11/2025  
Expiration Date:06/15/2025  
Quote Created By:  
Daniel Leary  
Sr. Account Executive  
Daniel.Leary@  
motorolasolutions.com  
(360)-801-6677

End Customer:  
WASHINGTON COUNTY  
Thomas Weber  
tweber@washco-md.net  
(301) 331-6705

Contract: MWCOG Contract 21-069

## Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at [www.motorolasolutions.com/product-terms](http://www.motorolasolutions.com/product-terms).

| Line # | Item Number  | APC  | Description                                 | Qty | List Price | Ext. List Price | Sale Price | Ext. Sale Price |
|--------|--------------|------|---|-----|------------|-----------------|------------|-----------------|
|        | APX™ 8500    |      |   |     |            |                 |            |                 |
| 1      | M37TSS9PW1AN | 0681 | APX8500 ALL BAND MP MOBILE                  | 12  | \$6,129.00 | \$73,548.00     | \$3,677.40 | \$44,128.80     |
| 1a     | G851AG       | 0681 | ADD: AES/DES-XL/DES-OFB ENCRYPT APX AND ADP | 12  | \$879.00   | \$10,548.00     | \$527.40   | \$6,328.80      |
| 1b     | GA00580AA    | 0681 | ADD: TDMA OPERATION                         | 12  | \$495.00   | \$5,940.00      | \$297.00   | \$3,564.00      |
| 1c     | G51AT        | 0681 | ENH:SMARTZONE                               | 12  | \$1,650.00 | \$19,800.00     | \$990.00   | \$11,880.00     |
| 1d     | G78AT        | 0185 | ENH: 3 YEAR ESSENTIAL SVC                   | 12  | \$288.00   | \$3,456.00      | \$288.00   | \$3,456.00      |
| 1e     | B18CR        | 0681 | ADD: AUXILIARY SPKR 7.5 WATT APX            | 12  | \$66.00    | \$792.00        | \$39.60    | \$475.20        |
| 1f     | G89AC        | 0681 | ADD: NO RF ANTENNA NEEDED                   | 12  | \$0.00     | \$0.00          | \$0.00     | \$0.00          |
| 1g     | G444AH       | 0681 | ADD: APX CONTROL HEAD SOFTWARE              | 12  | \$0.00     | \$0.00          | \$0.00     | \$0.00          |
| 1h     | G67EH        | 0681 | ADD: REMOTE MOUNT E5 MP                     | 12  | \$327.00   | \$3,924.00      | \$196.20   | \$2,354.40      |



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

| Line # | Item Number | APC  | Description   | Qty | List Price | Ext. List Price | Sale Price | Ext. Sale Price |
|--------|-------------|------|---|-----|------------|-----------------|------------|-----------------|
| 1i     | GA01517AA   | 0681 | DEL: NO J600 ADAPTER CABLE NEEDED                                       | 12  | \$0.00     | \$0.00          | \$0.00     | \$0.00          |
| 1j     | G806BL      | 0681 | ENH: ASTRO DIGITAL CAI OP APX   | 12  | \$567.00   | \$6,804.00      | \$340.20   | \$4,082.40      |
| 1k     | GA01670AA   | 0681 | ADD: APX E5 CONTROL HEAD  | 12  | \$717.00   | \$8,604.00      | \$430.20   | \$5,162.40      |
| 1l     | W22BA       | 0681 | ADD: STD PALM MICROPHONE APX  | 12  | \$79.00    | \$948.00        | \$47.40    | \$568.80        |
| 1m     | W969BG      | 0681 | ENH: MULTIKEY OPERATION   | 12  | \$363.00   | \$4,356.00      | \$217.80   | \$2,613.60      |
| 1n     | G361AH      | 0681 | ENH: P25 TRUNKING SOFTWARE APX  | 12  | \$330.00   | \$3,960.00      | \$198.00   | \$2,376.00      |
| 1o     | GA05508AA   | 0681 | DEL: DELETE VHF BAND  | 12  | -\$800.00  | -\$9,600.00     | -\$480.00  | -\$5,760.00     |
| 1p     | GA01606AA   | 0681 | ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED                              | 12  | \$0.00     | \$0.00          | \$0.00     | \$0.00          |
| 1q     | QA09113AB   | 0681 | ADD: BASELINE RELEASE SW  | 12  | \$0.00     | \$0.00          | \$0.00     | \$0.00          |
| 2      | HKN4191C    | 0706 | CABLE, ASSEMBLY, MM,MOBILE PWR CABLE 10 FT, 12 AWG, 20A                 | 12  | \$31.32    | \$375.84        | \$24.12    | \$289.44        |
| 3      | CB001295A01 | 0362 | CABLE,NMO MNT PFP-195 17FT CBL QMA PLUG/ MALE ASSEMBLY ONLY, NO ANTENNA | 12  | \$76.80    | \$921.60        | \$61.44    | \$737.28        |

Grand Total

**\$82,257.12(USD)**

## Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





## Agenda Report Form

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### Open Session Item

**SUBJECT:** Intergovernmental Cooperative Purchase (INTG-25-0180) Police Vehicle Equipment for the Washington County Sheriff's Office – Price Increase

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Brandi Naugle, CPPO, Director of Purchasing; Brian Albert, Washington County Sheriff, Gerald Martz, Fleet Services Manager

**RECOMMENDED MOTION:** Move to approve a price increase of \$2,760 for the Washington County Sheriff's Department to purchase Police Vehicle Equipment for the upfitting of sixteen (16) 2025 Ford Police Inceptors, to the responsible, responsive bidder, Troy Products, of Montebello, CA, the new total for this purchase will be \$60,456. The intergovernmental contract #001B4600402 used was awarded by the State of Maryland Department of General Services to Troy Products, utilizing Front Line Mobile Tech of Jessup, MD as the authorized dealer.

**REPORT-IN-BRIEF:** The equipment will be installed in and on vehicles that were approved by the Board on August 27, 2024.

**DISCUSSION:** The reason for the increase was due to the price of shipping. Shipping was inadvertently added by the vendor for only one unit at \$895; upon catching this error and to correct it, the vendor sought an alternative shipping option to save the county money.

**FISCAL IMPACT:** Funds are available in the department's account 30-11310-VEH006 for this purchase increase.

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A

**ATTACHMENTS:** Front Line / Troy Products quote dated 4/17/25

**AUDIO/VISUAL NEEDS:** N/A



HW\_FORD\_PIU\_EQUIP\_QTY16

Quote #004477 v1



**Prepared For:**

**Washington County Sheriffs Office**  
 Gerald Martz  
 145 Iko Way  
 STE 103  
 Hagerstown, 21740  
**P:** (240) 313-2103  
**E:** gmartz@washco-md.net

**Prepared by:**

**Frontline Mobile Tech**  
 Mike Cassagne  
 10555 Guilford Rd  
 Suite 119 - 121  
 Jessup, MD 20794  
**P:** 240-280-8964  
**E:** mcassagne@frontlinemobiletech.com

**Date Issued:**

**04.17.2025**

**Expires:**

**05.16.2025**

**SOUNDOFF LIGHTING & SIREN PARTS**

| Description                                  | Qty |
|--|-----|
| FRONT INTERIOR VISOR BAR                     |     |
| SIREN CONTROLLER & SPEAKER W/BACKET          |     |
| PUSH BUMPER LIGHTING                         |     |
| FOG LIGHTING                                 |     |
| HIDEAWAYS FRONT HEADLIGHTS & TAILLIGHTS      |     |
| INTERIOR CAB LIGHTING                        |     |
| MIRROR LIGHTS & MIRROR BRACKETS FOR PIU 2025 |     |
| PROFILE LIGHTS                               |     |
| REAR SPOILER LIGHTBAR                        |     |
| HATCH LIGHTING                               |     |
| TAG LIGHTING                                 |     |

**TROY PARTS**

| Description   | Price    | Qty | Ext. Price |
|---|----------|-----|------------|
| <b>CONSOLE AND ACCESSORIES</b>  |          |     |            |
| CC-20-UVLP-17 <b>2020-25 PI Utility 17" low-profile console, 8" slope, 9" level (no floor plate needed, mounts directly to floor)</b>                         | \$328.20 | 16  | \$5,251.20 |
| FP-MXTL2500 <b>3" XTL2500/5000/APX6500 remote 05/07</b>   | \$0.00   | 16  | \$0.00     |
| FP-SO500-R <b>4" Soundoff 500 siren remote head</b>   | \$0.00   | 16  | \$0.00     |
| FP-BLNK1 <b>1" Blank filler plate</b>   | \$0.00   | 16  | \$0.00     |
| AC-UV20-HC <b>2020-25 PI Utility adjustable harness cover made for vehicle-specific consoles. Only for vehicles that includes the OEM wire harness cover.</b> | \$0.00   | 16  | \$0.00     |
| AC-MAG-MIC <b>Magnetic Mic holder quickly guides the microphone into place</b>  | \$40.20  | 16  | \$643.20   |
| FP-USB-2DC <b>2" Faceplate pre-punched w/ holes for (2) DC outlets &amp; (1) dual-port USB module</b>   | \$30.60  | 16  | \$489.60   |



## TROY PARTS

| Description  | Price    | Qty | Ext. Price         |
|--|----------|-----|--------------------|
| AC-INBHG 4" internal dual beverage holder. Includes rubber fingers to keep cup stabilized.   | \$38.40  | 16  | \$614.40           |
| AC-TICK-2 3" face plate shallow tray; holds smartphone, keys, wallet, sunglasses, etc. 2" H.   | \$31.80  | 16  | \$508.80           |
| AC-PENPRTR-58-CC Printer mount with 5 x 8 pad, bolts to console rear (AC-ARM-BKT, AC-ARM-PED-TB, AC-PENPRTR, AC-FOAM-58)   | \$297.00 | 16  | \$4,752.00         |
| CM-DH-SLDK-LED Console deck computer mount with slide arm for docking station. Works with computer deck consoles CC-20-UVLP-17, 14 and CC-21CH-DM-0707, 0709,0711                            | \$384.60 | 16  | \$6,153.60         |
| <b>WEAPON MOUNTING SYSTEMS</b>   |          |     |                    |
| KT-GM-SGL-SC6 Single weapon mount with SC6 lock and brackets   | \$273.00 | 16  | \$4,368.00         |
| <b>FRONT PARTITION &amp; REAR PARTITION</b>  |          |     |                    |
| VEHICLE-UPFIT-SUPPLIES TROY KIT-TP-SM1U-BB-SS-N Front Partition Bent Frame Partition Kit Notched   | \$877.80 | 16  | \$14,044.80        |
| VEHICLE-UPFIT-SUPPLIES TROY TP-20-UVFX-LCP Rear Partition Kit w/FX Bracket and Locking Cubby   | \$528.00 | 16  | \$8,448.00         |
| <b>CARGO MOUNT AND ELECTRONICS TRAY EQUIPMENT</b>  |          |     |                    |
| CP-UV20-CARGO 2020-25 PI Utility Standard tilt-up cargo mount with gas shocks. (Part number: CP-UV20-CARGO-#gpbkt for support brackets needed when not ordering Troy Rear Partition)         | \$570.00 | 16  | \$9,120.00         |
| AC-20-UV-TRAY 2020-25 PI Utility electronics tray bolts to CP-UV20-CARGO   | \$191.40 | 16  | \$3,062.40         |
| <p>MARYLAND STATE CONTRACT</p> <p>BPO CONTRACT # 001B4600402</p> <p>TROY PRODUCTS MFG.FOR POLICE AND EMERGENCY VEHICLE WARNING SYSTEM &amp; LIGHTING</p> <p>MFG. DISCOUNT - 40% OFF MSRP</p> |          |     |                    |
| Subtotal:  |          |     | <b>\$57,456.00</b> |

## Shipping

| Description                    | Price      | Qty | Ext. Price        |
|--------------------------------|------------|-----|-------------------|
| Shipping Shipping and handling | \$3,000.00 | 1   | \$3,000.00        |
| Subtotal:                      |            |     | <b>\$3,000.00</b> |

| Quote Summary | Amount             |
|---------------|--------------------|
| TROY PARTS    | \$57,456.00        |
| Subtotal:     | <b>\$57,456.00</b> |
| Shipping:     | <b>\$3,000.00</b>  |
| Total:        | <b>\$60,456.00</b> |



Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

| Acceptance  |  |
|---|--|
| <b>Frontline Mobile Tech</b>  | <b>Washington County Sheriffs Office</b> |
|  |  |
| Mike Cassagne   | Gerald Martz                             |
| Signature / Name  | Signature / Name Initials                |
| 04/17/2025  |  |
| Date  | Date                                     |



## Agenda Report Form

### OPEN SESSION ITEM

**SUBJECT:** PFAS MITIGATION PLAN FOR MOUNT AETNA AND SANDY HOOK WELLS

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Joseph W. Moss, P.E. – Deputy Director of Engineering for DEM

**RECOMMENDED MOTION:** Move to approve the proposal from Buchart Horn, Inc. under PUR – 1547, On-call Engineering Services, in the amount of \$69,350.00 to complete the PFAS Mitigation Plan for Mount Aetna and Sandy Hook Wells.

**REPORT-IN-BRIEF:** The Buchart Horn, Inc. Proposal was the lowest bid solicited for these services out of the 5 firms selected under PUR – 1547, On-call Engineering Services. While a request for proposal was sent to all 5 firms on the list, only 4 Proposals were received. Here is a summary of the bid solicitation:

|                |              |
|----------------|--------------|
| Buchart Horn   | \$69,350.00  |
| CPJ Associates | \$365,835.00 |
| AECOM          | \$455,000.00 |
| EADS Group     | \$390,000.00 |
| EA Engineering | No Response  |

**DISCUSSION:** MDE notified the Washington County Department of Water Quality (WCDWQ) in 2024 that test results taken of the source waters for both Mount Aetna and Sandy Hook water systems tested positive for PFAS. PFAS (Perfluoroalkyl and Polyfluoroalkyl Substances) is a manmade group of synthetic chemicals that pose potential health risks in drinking water. The current Appropriation Permits for both the Mount Aetna and Sandy Hook Wells will have limits established for PFAS in drinking water systems beginning in 2027. MDE advised the WCDWQ that a mitigation plan to remove PFAS from both water systems will need to be developed by 2026 and implemented by 2027 to maintain compliance with the new water quality standards.

This mitigation plan for both Mount Aetna and Sandy Hook will evaluate 3 options to remove PFAS from the raw water sources. The recommended options will then be the basis of design for improvements to each system. Completed designs will be submitted to MDE for approval and a Construction Permit. All upgrades and /or modifications recommended by this plan will need to be completed and on-line by 2027.

**FISCAL IMPACT:** There are adequate funds in TRP025 to cover this plan.

**CONCURRENCES:** DEM Director

**ATTACHMENTS:** Scope of Work sent to Consultants

## **SCOPE OF WORK**

### **PFAS MITIGATION FOR MOUNT AETNA AND SANDY HOOK WELLS**

#### **I. GENERAL:**

The Washington County Division of Environmental Management, Department of Water Quality, WCDWQ, located at 16232 Elliott Parkway, Williamsport, Maryland 21795, is soliciting proposals for technical engineering services to generate detailed contract documents necessary to pursue a practical, economical and feasible option to achieve PFAS mitigation at the Sandy Hook Wells and Mount Aetna Well No. 2. The Sandy Hook Wells are located at 19011 Sandy Hook Road and the Mount Aetna Well No. 2 site is located at 10221 Crystal Falls Road. All proposals shall be in accordance with the Engineering Services Requirements Contract PUR-1547. The Scope of Work will evaluate options to determine the most practical and economic alternative for the purpose of achieving PFAS mitigation to the limits required by MDE beginning in 2027.

#### **II. PROJECT GOAL:**

The goal of this project is to generate separate contract plans and specifications for each site, ready to publicly solicit bids from qualified contractors for construction. Consultant shall review the existing water quality test results for the two (2) Sandy Hook Wells and Well No. 2 at the Mount Aetna site and evaluate at least three (3) alternatives to mitigate the PFAS levels identified in accordance with EPA and MDE requirements. A copy of the Maryland PFAS Action Plan dated December 2023 is included with this solicitation.

#### **III. BACKGROUND AND PROJECT DESCRIPTION:**

WCDWQ owns, operates and maintains Community Water Systems for the Mt Aetna area and the Sandy Hook area, both located in Washington County, Maryland. The water supply, treatment and storage components of the Mt Aetna system are located at 10221 Crystal Falls Road. It consists of two (2) Springs, two (2) Wells, a 50,000-gallon concrete reservoir and a 100,000-gallon ground storage tank. Both Springs and Well No. 1 are in close proximity to the treatment/storage facilities while Well No. 2 is located at the base of the access road where it intersects Crystal Falls Road approximately 2,200 feet away. Well no. 2 has a masonry building built over the wellhead with an access hatch in the ceiling above to facilitate removal of the well pump. Pictures of the building and well head inside the building are included with this solicitation. The Sandy Hook System raw water supply consists of two (2) well heads outside a masonry building that houses a Green Sand Filter System located at 19011 Sandy Hook Road. Pictures of the building and both wellheads are included with this solicitation.



For the purposes of this design contract, both wells for the Sandy Hook Water System and Well No. 2 for the Mt Aetna System are the raw water sources that will need a PFAS Mitigation Plan to meet the new regulations taking effect in 2027. The most recent sampling for Mt Aetna Well No. 2 was on January 8, 2025, and the test results are included with this solicitation. For the Sandy Hook System, both wells 1 and 2 were sampled by MDE in August of 2021. Additionally, a sample was collected from the distribution lines with only Well 2 online in September of 2022. Both sets of those test results are included with this solicitation.

#### **IV. QUALIFICATIONS SUBMITTAL:**

A statement of qualifications to perform this type of work shall be submitted by the consultant as part of the Cost Proposal.

#### **V. DESCRIPTION OF SCOPE OF WORK:**

The selected consultant will complete the Scope of Work as described below:

1. Review the Maryland PFAS Action Plan attached to this solicitation.
2. Review available water quality information for the water supply sources outlined above to document current levels of PFAS chemicals to be mitigated.
3. Evaluate at least three (3) available technologies capable of mitigating PFAS chemicals present in the raw drinking water sources outlined above. Determine which technology is the most economical and feasible to incorporate at each site based on initial cost, O & M costs and advantages/disadvantages. Provide this information on the mitigation processes evaluated to the County for review. The County will then select the mitigation plan to base the designs on.
4. Develop detailed contract documents for each site necessary to add the PFAS mitigation process selected by the County. The design shall be capable of treating the maximum volume of water allowed by the Appropriation and Use Permit for each site.
5. Present the mitigation plans developed for each site to MDE for approval and ultimately secure a construction permit.
6. A proposed schedule to complete the Scope of Work for this design contract must be provided along with the Cost Proposal. Generate a realistic timeline to complete the design and construction of facilities needed to mitigate PFAS chemicals from the raw water sources. Deadline to submit a Proposal to complete this Scope of Work shall be submitted by 2:00 p.m. on March 20, 2025.

#### **VI. WORK ITEMS PROVIDED BY WCDWQ:**

~ Access to all plans and specifications available for these facilities.

~ Access to all monitoring results completed daily and annually for the past five (5) years.

## Agenda Report Form

### Open Session Item

**SUBJECT:** 40 West Landfill Gas Purchase Agreement

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** David A. Mason, P.E., Deputy Director, Department of Solid Waste; Aaron Weiss, Assistant County Attorney

**RECOMMENDATION:** Motion to approve the proposed modification to the Landfill Gas Contract with Terreva Renewables.

**REPORT-IN-BRIEF:** The local natural gas utility gave Terreva Renewables a higher price for a pipeline interconnection (\$32 million versus a budget of \$5.5 million). This has forced the contractor to seek an alternative method for getting the RNG production from Forty-West to the market. Terreva Renewables is working to develop a second project at the LCS landfill in West Virginia, where interconnection is more reasonably priced and will allow the cost to be split between the two projects. Instead of direct discharge to the gas distribution line, the new plan will require the Terreva Renewables to transport the RNG product from the 40 West Landfill to LCS at the cost of over \$4 million in additional Capital Expenditures for the compression and trailers along with approximately \$275k/year in additional operating costs for drivers and trucks. This represents a net increase in Terreva Renewables' initial capital outlay of approximately \$4.75 million.

Terreva Renewable's current revenue sharing structure with the County calls for the County to receive 10% of the anticipated \$10 million of investment tax credits associated with the project's construction. Based on the original capital projections, this would have resulted in just over \$1 million in revenue for the County. The revenue sharing structure also calls for sharing 10% of the ongoing revenue Terreva Renewables receives from RNG sales, along with an additional 10% royalty share on revenue received above a price based on \$3.00/RIN (equal to a total RNG sales price of approximately \$34.26/MMBtu).

With the significantly higher capital costs, it will be very difficult for Terreva Renewables to share the \$1 million of the tax credits without jeopardizing Terreva Renewables' ability to fund the construction. Terreva Renewables is proposing that the County forego the tax credit sharing in exchange for increased future revenue potential. Terreva Renewables has proposed a minor change to the revenue sharing structure, where Terreva Renewables will keep the tax credits in exchange for lowering the bonus royalty threshold by just over 12% to \$30.00/MMBtu.

**DISCUSSION:** With the proposed modification, the County will not receive less annual revenue as originally proposed but has the potential to receive \$100k or more annually should the project exceed production expectations and/or if the market price for RNG increases above the projected levels.

**FISCAL IMPACT:** Denial of the Motion may result in a loss of revenues or failure of the project; approval of the motion would result in no financial impact or a potential increase in revenues.

**CONCURRENCES :**

**ALTERNATIVES:**

**ATTACHMENTS:** Amendment 1 to Landfill Gas Purchase Agreement.doc

**AMENDMENT NO. 1 TO  
LANDFILL GAS PURCHASE AGREEMENT**

This Amendment No. 1 to Landfill Gas Purchase Agreement (this “**Agreement**”) is made as of March \_\_, 2025 (the “**Effective Date**”), by and between Washington County Board of County Commissioners (“**Seller**”), and Terreva Washington County RNG, LLC, a Delaware limited liability company (“**Purchaser**”). Purchaser and Seller may be referred to herein individually as a “**Party**” and collectively as the “**Parties**”.

**Recitals**

Seller and Purchaser previously executed and delivered that certain Landfill Gas Purchase Agreement dated as of August 31, 2024 (the “Gas Purchase Agreement”) pursuant to which Purchaser contracted to purchase from Seller Landfill Gas generated by the Landfill to be processed by Purchaser into RNG. In connection with certain unanticipated regulatory changes, the Parties wish to amend the Gas Purchase Agreement to adjust the royalty structure. Capitalized terms used and not otherwise defined herein shall have the meanings assigned to them in the Gas Purchase Agreement.

**Agreement**

Now, therefore, the Parties wish to amend the terms of the Gas Purchase Agreement as follows:

1. Gas Royalty. Exhibit A, Definitions, the definition of Gas Royalty is deleted in its entirety and replaced with the following definitions:

*“**Gas Royalty**” means an amount equal to the sum of the Base Royalty and the Bonus Royalty.*

*“**Base Royalty**” means an amount equal to 10% of Gross Revenue.*

*“**Bonus Royalty**” means an amount equal to 10% of Bonus Revenue.*

*“**Bonus Revenue**” means an amount calculated as follows (a) the total Gross Revenue for any given month, divided by the total volume of MMBtu, minus (b) \$30 per MMBtu, multiplied by the total number of MMBtus sold.*

2. Gross Revenue. Exhibit A, Definitions, the definition of Gross Revenue is deleted in its entirety and replaced with the following:

*“**Gross Revenue**” means all collected revenue received by Purchaser from or with respect to the sale of all Output and/or other forms of energy, or associated products, or Regulatory Credits (excluding Tax Credits), derived from Landfill Gas from the Landfill, net of any refunds of previously collected revenue attributable to the Landfill Gas and any applicable commissions consistent with market practices, sales taxes or other taxes required to be paid to third-parties in respect of such sales or revenues.*

3. No Further Modification. Except as expressly modified and amended hereby, the Gas Purchase Agreement is not otherwise modified or amended and the same is hereby ratified and affirmed.

IN WITNESS WHEREOF, the Parties hereto have caused the execution of this Amendment No. 1 to the Landfill Gas Purchase Agreement by the duly authorized officers whose names appear below as of the Effective Date.

**WITNESSES:**

\_\_\_\_\_  
Dawn L. Marcus, County Clerk

**SELLER:**

**WASHINGTON COUNTY, MARYLAND  
BOARD OF COUNTY COMMISSIONERS**

By: \_\_\_\_\_  
John F. Barr, President

Date: \_\_\_\_\_

Approved as to form and legal sufficiency for  
execution by the County:

\_\_\_\_\_  
Zachery J. Kieffer, County Attorney

**PURCHASER:**

**TERREVA WASHINGTON COUNTY RNG,  
LLC**

Print: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Jason Byars  
Title: Authorized Officer  
Date: \_\_\_\_\_



## Agenda Report Form

### Open Session Item

**SUBJECT:** Circuit Court CourtSmart FY25 Maintenance Agreement Reimbursement  
Memorandum of Understanding

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Kristin Grossnickle, Circuit Court Administrator, Andrew F. Wilkinson Courthouse

**RECOMMENDED MOTION:** Move to approve the MOU between the Administrative Office of Courts and the Board of County Commissioners of Washington County for the reimbursement of the FY25 CourtSmart Maintenance Agreement for Washington County Circuit Court in the amount of \$22,361.24

**REPORT-IN-BRIEF:** The Administrative Office of Courts (AOC) is requesting to enter a MOU with Washington County government to reimburse the county for the FY25 Maintenance Agreement for the Circuit Court recording system, CourtSmart.

**DISCUSSION:** The Circuit Court recording system used to record all court sessions, CourtSmart requires an Annual Maintenance agreement that is paid for from the court's county budget. The AOC has agreed to cover the costs for FY25 and has issued an MOU to reimburse the county for costs incurred for the maintenance agreement. This is a one-time reimbursement.

**FISCAL IMPACT:** \$22,361.24 was paid from account 526040 Equipment Maintenance-Circuit Court (\$18,997.00 paid May 24, 2024, for the period of July 2025 – April 2025 and \$3,364.24 paid April 11, 2025, for the period of May – June 2025) and will be reimbursed by the AOC.

**CONCURRENCES:**

**ALTERNATIVES:** None

**ATTACHMENTS:** MOU and CourtSmart Maintenance Agreement Invoices

**AUDIO/VISUAL NEEDS:** None

**MEMORANDUM OF UNDERSTANDING  
FOR GOODS AND SERVICES UP TO \$100,000  
BY AND BETWEEN THE  
ADMINISTRATIVE OFFICE OF THE COURTS  
ON BEHALF OF THE CIRCUIT COURT FOR WASHINGTON COUNTY, AND  
THE BOARD OF COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY, MARYLAND**

**M25-0114-X29**

This Memorandum of Understanding (MOU) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Administrative Office of the Courts (AOC) on behalf of the Circuit Court for Washington County, and the Board of County Commissioners of Washington County, Maryland, hereby known as the “Parties.”

WHEREAS, the AOC recognizes the Board of County Commissioners of Washington County, Maryland possesses the capability to deliver goods and/or services as specified below; and,

WHEREAS, the AOC desires to obtain said goods and/or services as specified herein; and,

WHEREAS, The Board of County Commissioners of Washington County, Maryland has agreed to perform for the AOC in accordance with this MOU.

NOW, THEREFORE, in consideration of the above premises and of the mutual promises and other good and valuable considerations set forth below, the AOC and the Board of County Commissioners of Washington County, Maryland enter this MOU and agree as follows:

**ARTICLE I - SCOPE OF WORK**

The Board of County Commissioners of Washington County, Maryland shall deliver goods and/or services as described in and in strict accordance with Exhibit A, incorporated as part of this document.

**ARTICLE II - COMPENSATION AND METHOD OF PAYMENT**

In consideration of the satisfactory performance and delivery of the goods or services, the AOC shall pay the Board of County Commissioners of Washington County, Maryland in accordance with the terms of this MOU and at the rate specified in Exhibit A. Except by MOU modification, total payments may not exceed \$22,361.24 (the “NTE Amount”).

All invoices shall be submitted within 30 calendar days after the completion and acceptance of each deliverable by the AOC, and shall include the following information:

- a. name and address of the AOC contact,  
Liz Clarke  
Administrative Office of the Courts, Judicial Information Systems  
189 Harry S. Truman Parkway, Annapolis, MD 21401  
Send invoices and reports to: liz.clarke@mdcourts.gov
- b. name, remittance address, and federal taxpayer identification number of MOU partner,
- c. invoice period,

- d. invoice date,
- e. invoice number,
- f. amount due,
- g. deliverable ID number for the deliverable being invoiced, if applicable,
- h. Purchase Order number, and
- i. MOU Number.

All hardware manufacturer make, model, and serial numbers should be included on invoices related to those goods. Additional information may be required in the future. Invoices submitted without the required information will not be processed for payment.

Payments to the Board of County Commissioners of Washington County, Maryland for each deliverable shall be made as soon as possible after the acceptance of the deliverable and after receipt of a proper invoice. Charges for late payment of invoices are prohibited.

### **ARTICLE III - TERM**

The term of this MOU shall begin upon execution and terminate on June 30, 2025. No work may begin under this MOU until all Parties have signed it and the AOC has instructed the Board of County Commissioners of Washington County, Maryland by Purchase Order to proceed. If there are any inconsistencies between the terms of the Purchase Order and the terms of this MOU, the terms of this MOU shall prevail.

### **ARTICLE IV - MODIFICATIONS**

Any modifications to this MOU must be in writing and signed by authorized representatives of both Parties.

### **ARTICLE V - GENERAL CONDITIONS**

**Relationship between Parties.** Nothing in this MOU shall be construed to create an employment relationship between the AOC and any employee or contractor of the Board of County Commissioners of Washington County, Maryland, including any staff or contractor that is assigned to perform any work in the Board of County Commissioners of Washington County, Maryland. The Board of County Commissioners of Washington County, Maryland will have sole responsibility for all its staffing determinations, including, but not limited to, hiring, training, termination, and scheduling.

**Liability.** The AOC assumes no liability or responsibility with respect to the conduct and operation of the Board of County Commissioners of Washington County, Maryland related to business being conducted, nor for any loss or damage, caused by any employee, officer, contractor, or third party associated with the Board of County Commissioners of Washington County, Maryland. The AOC shall not be responsible for any damage(s) caused by the Board of County Commissioners of Washington County, Maryland employees, agents, or officials to personal property, documents, records, monies, or goods of the Board of County Commissioners of Washington County, Maryland or to anyone in or about the Board of County Commissioners of Washington County, Maryland's premises for the duration of the period of the MOU between the Board of County Commissioners of Washington County, Maryland and the AOC.

**Non-Disclosure.** The Board of County Commissioners of Washington County, Maryland shall not without the AOC's prior written consent, copy, disclose, publish, release, transfer, disseminate, use, or allow access for any purpose or in any form, any information which may be held or maintained by the Judicial Branch as Confidential Information except for the sole and exclusive purpose of performing under this MOU, and except for disclosures to such Judiciary employees whose knowledge of the information is necessary to the performance of the MOU. The Board of County Commissioners of Washington County, Maryland may also be required to complete and submit a Non-Disclosure Agreement. Failure to comply with these conditions may result in the termination of this agreement.

## **ARTICLE VI - REPRESENTATIVES**

The following individuals are designated as representatives for their respective Parties:

For the AOC: Department of Procurement, Contract & Grant Administration

Name and Title: Whitney S. Williams, Director

Phone: 410-260-1581                      Email: whitney.williams@mdcourts.gov

For the Board of County Commissioners of Washington County, Maryland:

Name and Title: John F. Barr, President

Phone: 240-313-2205                      Email: jbarr@washco-md.net

## **ARTICLE VII - KEY PERSONNEL, if applicable**

The Board of County Commissioners of Washington County, Maryland agrees that the following named individual(s) is considered to be essential to the work being performed hereunder, and is designated as Key Personnel who shall be made available to the full extent required to carry out the work under this MOU:

Name/Title: Kristin Grossnickle, Court Administrator

Should this individual become unavailable during the term of this MOU, personnel of at least equivalent capability shall be assigned to the project. Any such substitutions shall require prior written approval by the AOC, which approval may be denied at its sole discretion. Should the Board of County Commissioners of Washington County, Maryland be unable to provide substitutes acceptable to the AOC, the AOC may terminate this MOU; or, at its option, negotiate with the Board of County Commissioners of Washington County, Maryland for an equitable adjustment under the MOU relative to the loss of such Key Personnel.

## **ARTICLE VIII - ENTIRE AGREEMENT**

This Memorandum embodies the whole agreement of the Parties. There are no promises, terms, conditions, or obligations regarding the Parties' agreement, other than those contained herein, or incorporated herein by reference.

THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK



## **ARTICLE IX - SIGNATURES**

In acknowledgement of the foregoing description of the terms and requirements of this MOU, these authorized signatories of the Parties do hereby attest to their acceptance of these terms and conditions.

For the Board of County Commissioners of  
Washington County, Maryland:

\_\_\_\_\_  
Date

\_\_\_\_\_  
John F. Barr  
President  
Board of County Commissioners  
100 West Washington Street, Room 1101  
Hagerstown, MD 21740

For the Administrative Office of the Courts:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Whitney S. Williams  
Director, Department of Procurement, Contract &  
Grant Administration

Approved as to form and legal sufficiency this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Stephane J. Latour  
Managing Legal Counsel

## *Exhibit A. Statement of Work*

### **Financial Summary - Maintenance Payment -the Andrew F. Wilkinson Courthouse Washington County Circuit Court**

**For The Period July 1, 2024 to June 30, 2025**

For the Period July 1, 2024 to April 30, 2025 - JIS will reimburse Washington County Circuit Court    \$18,997.00  
Reimbursement will be thru the MOU Process

For the Period May 1, 2025 to June 30, 2025 - JIS will reimburse Washington County Circuit Court    \$3,364.24  
Reimbursement will be thru the MOU Process

|                                  |                    |
|----------------------------------|--------------------|
| <b>Total Maintenance Payment</b> | <b>\$22,361.24</b> |
|----------------------------------|--------------------|

**This is a one-time payment. Maintenance payments outside of 7.1.24 to 6.30.25 will be the responsibility of the court.**



51 Middlesex St., Suite 128  
N. Chelmsford, MA 01863

|   |
|---|
| <b>Sold To:</b>   |
| ON BEHALF OF 4th Jud. Circuit of Maryland<br>Washington County Court House Annex<br>24 Summit Avenue<br>Hagerstown, MD 21740-5565 |

## Annual Support Services

|                      |   |
|----------------------|---|
| <b>Date</b>          | <b>4/11/2025</b>  |
| <b>Invoice #</b>     | <b>WAS032725</b>  |
| <b>Delivered To:</b> | Washington County Circuit Court<br>24 Summit Ave Room 208<br>Hagerstown, MD 21740<br>Kristin Grossnickle 240-313-2545 |

| Customer Reference Number  |          | Support Service Period |                |
|--|----------|------------------------|----------------|
| MDJUD-0000097034   |          | 2025-2026              |                |
| Description  | Quantity | Unit Price             | Extended Price |
| CourtSmart Digital Recording Systems Support Services Agreement from 01 May 2025 through 30 April 2026 at 12% per annum:   |          |                        |                |
| PO #Letter dated 01/15/09 installed 4/23/09; After Refresh 06/15/16 = \$143,681 x 12% = \$17,241.72 per annum.   | 1        | 17,241.72              | 17,241.72      |
| PO # E-mail dated 11/18/09 for \$550 x 12% = \$66 per annum.   | 1        | 66.00                  | 66.00          |
| PO # WASCO -000020295 installed 6/15/16 for \$28,367 x 12% = \$3,404.04 per annum; Removed Disc Publisher due to archiving to SANS: \$24,968 x 12% = \$2,996.16 per annum. This PO has been completely refreshed by PO# 32607 installed 2/17/25. New amount of this PO is \$0.00 | 1        | 0.00                   | 0.00           |
| CREDIT DUE for PO# WASCO -000020295 refreshed by PO# 32607 installed 2/17/25. \$24,968.00 x 12% = \$2,996.16/12*2 months (March & April 2025) = (\$499.69)   | 1        | -499.36                | -499.36        |
| <b>AMOUNT DUE:</b>   |          |                        |                |

**NET 30**

1% monthly finance charge on overdue balances

**PAYMENT:**

**BALANCE DUE:**



51 Middlesex St., Suite 128  
N. Chelmsford, MA 01863

**Sold To:**

ON BEHALF OF 4th Jud. Circuit of Maryland  
Washington County Court House Annex  
24 Summit Avenue  
Hagerstown, MD 21740-5565

## Annual Support Services

|   |           |
|---|-----------|
| Date  | 4/11/2025 |
| Invoice #   | WAS032725 |
| Delivered To:   |           |
| Washington County Circuit Court<br>24 Summit Ave Room 208<br>Hagerstown, MD 21740<br>Kristin Grossnickle 240-313-2545 |           |

| Customer Reference Number  |          | Support Service Period                      |                |
|--|----------|---|----------------|
| MDJUD-0000097034   |          | 2025-2026                                   |                |
| Description  | Quantity | Unit Price                                  | Extended Price |
| PO #2020-3 installed 2/24/20 in the amount of \$1,200 x 12% = \$144.00 per annum   | 1        | 144.00                                      | 144.00         |
| PO #2020-4R installed 7/2/20 in the amount of \$19,172 x 12% = \$2,300.64 per annum  | 1        | 2,300.64                                    | 2,300.64       |
| Billable ticket #54999 installed 10/23/20 in the amount of \$399 x 12% = \$47.88 per annum   | 1        | 47.88                                       | 47.88          |
| PO# 32607 installed 2/17/25 for \$44,228.00 x 12% = \$5,307.36 per annum; prorated for 2 months (March & April 2026) after EOW= \$44,228.00 x 12% = \$5,307.36/12*2=\$884.56 | 1        | 884.56                                      | 884.56         |
| Invoice covers 5/1/25 - 4/30/26  |          |   |                |
| Court remittance 7/1/25 - 4/30/26 (10 months)  |          |   | 16,821.20      |
| JIS remittance 5/1/25 - 6/30/25 (2 months)   |          |   | 3,364.24       |
| Please remit to:   |          | <b>AMOUNT DUE: <del>USD 20,185.44</del></b> |                |

Accounts Receivable Department  
CourtSmart Digital Systems, Inc.  
51 Middlesex St., Suite 128  
N. Chelmsford, MA 01863  
Voice: 978-251-3300 FAX: 978-251-4488  
TAX ID # 04-3358086

Thank you,

Andrew J. Treinis, President

**NET 30**

1% monthly finance charge on overdue balances

**PAYMENT: USD 0.00**

**BALANCE DUE: ~~USD 20,185.44~~**

Page 2

JIS to pay Court \$3,364.24

This is a one-time payment. Future maintenance will be the responsibility of the Court.



51 Middlesex St., Suite 128  
N. Chelmsford, MA 01863

**Sold To:**

Fourth Judicial Circuit of Maryland  
Washington County Court House Annex  
24 Summit Avenue  
Hagerstown, MD 21740-5565

## Annual Support Services

|   |                  |
|---|------------------|
| <b>Date</b>   | <b>5/14/2024</b> |
| <b>Invoice #</b>  | <b>WAS051424</b> |
| <b>Delivered To:</b>  |                  |
| Washington County Circuit Court<br>24 Summit Ave Room 208<br>Hagerstown, MD 21740<br>Kristin Grossnickle 240-313-2545 |                  |

| Customer Reference Number  |          | Support Service Period |                |
|--|----------|------------------------|----------------|
| 32031  |          | 2024-2025              |                |
| Description  | Quantity | Unit Price             | Extended Price |
| CourtSmart Digital Recording Systems Support Services Agreement from 01 May 2024 through 30 April 2025 at 12% per annum:   |          |                        |                |
| PO #Letter dated 01/15/09 installed 4/23/09; After Refresh 06/15/16 = \$143,681 x 12% = \$17,241.72 per annum.   | 1        | 17,241.72              | 17,241.72      |
| PO # E-mail dated 11/18/09 for \$550 x 12% = \$66 per annum.   | 1        | 66.00                  | 66.00          |
| PO # WASCO -000020295 installed 6/15/16 for \$28,367 x 12% = \$3,404.04 per annum; Removed Disc Publisher due to archiving to SANS: \$24,968 x 12% = \$2,996.16 per annum. | 1        | 2,996.16               | 2,996.16       |
| PO #2020-3 installed 2/24/20 in the amount of \$1,200 x 12% = \$144.00 per annum   | 1        | 144.00                 | 144.00         |
| <b>AMOUNT DUE:</b>   |          |                        |                |

**NET 30**

1% monthly finance charge on overdue balances

**PAYMENT:**

**BALANCE DUE:**



51 Middlesex St., Suite 128  
N. Chelmsford, MA 01863

**Sold To:**

Fourth Judicial Circuit of Maryland  
Washington County Court House Annex  
24 Summit Avenue  
Hagerstown, MD 21740-5565

## Annual Support Services

|               |   |
|---------------|---|
| Date          | 5/14/2024   |
| Invoice #     | WAS051424   |
| Delivered To: | Washington County Circuit Court<br>24 Summit Ave Room 208<br>Hagerstown, MD 21740<br>Kristin Grossnickle 240-313-2545 |

| Customer Reference Number   | Support Service Period |   |                |
|---|------------------------|---|----------------|
| 32031   | 2024-2025              |   |                |
| Description   | Quantity               | Unit Price                                  | Extended Price |
| PO #2020-4R installed 7/2/20 in the amount of \$19,172 x 12% = \$2,300.64 per annum   | 1                      | 2,300.64                                    | 2,300.64       |
| Billable ticket #54999 installed 10/23/20 in the amount of \$399 x 12% = \$47.88 per annum  | 1                      | 47.88                                       | 47.88          |
| <div><div>VOUCHER #</div><div>CHECK #</div><div>DATE PAID</div><div>AMOUNT</div><div>APPROVAL</div><div>VENDOR #</div><div>RECEIVER #</div><div>ACCOUNT #</div></div> <div><div>16053</div><div>526040-10-10200</div></div> <div>Invoice covers 5/1/24 - 4/30/25</div> <div>Court Remittance 5/1/24 - 6/30/24 (2months) 3,799.40</div> <div>JIS Remittance 7/1/24 - 4/30/25 (10 months) 18,997.00</div> |                        |   |                |
| Please remit to: PO# 32031  |                        | <b>AMOUNT DUE: <del>USD 22,796.40</del></b> |                |

Accounts Receivable Department  
CourtSmart Digital Systems, Inc.  
51 Middlesex St., Suite 128  
N. Chelmsford, MA 01863  
Voice: 978-251-3300 FAX: 978-251-4488  
TAX ID # 04-3358086

Thank you,

Andrew J. Treinis, President

# NET 30

1% monthly finance charge on overdue balances

**PAYMENT: USD 0.00**

**BALANCE DUE: ~~USD 22,796.40~~**

Page 2

JIS to pay Court 18,997.00

This is a one-time payment. Future maintenance will be the responsibility of the Court.



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Open Session Item

**SUBJECT:** FY2026 Operating and Capital Budgets

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Kelcee Mace, Chief Financial Officer; Kimberly Edlund, Director of Budget & Finance; Zane Garrett, Deputy Director of Budget & Finance

**RECOMMENDED MOTION:** For informational purposes only.

**REPORT-IN-BRIEF:** The FY2026 General Fund budget was updated to reflect changes made necessary due to the passage of the State of Maryland FY26 budget. Necessary budget changes were also made in the other operating funds and the Capital Improvement Plan as part of rebalancing the General Fund budget.

**DISCUSSION:** Major changes from the last proposed version include:

- Decrease in income tax revenue due to changes in the State's calculation of the standard deduction.
- Increase in the County portion of State Administration Fees to cover 90% of SDAT operations.
- Increase to the Board of Education and Hagerstown Community College budgets to cover pension costs previously covered by the State.
- Increase to the Board of Education appropriation due to foundation formula amount related to collaborative time required but not yet required to be implemented.
- Cuts were made in various departments to balance the budget including:
  - Reduction in salary scale decompression
  - Reduction in personnel requests
  - 50% reduction in travel and travel related expenses
  - Elimination of employee program accounts including employee investment and team building
  - Reduction of capital outlay requests
  - Reduction in pension contribution from 26% to 24% based on the Actuarial Determined Contribution
  - Reduction in the general fund contribution to the Capital Improvement Plan.

Request consensus from the Board of Commissioners to take the budget as presented to the Public Budget hearing on May 13, 2025.

**FISCAL IMPACT:** \$323,115,430 (General Fund); \$110,731,000 (Capital); \$71,221,830 (Other Funds); Total FY2026 budget \$505,068,260.

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A

**ATTACHMENTS:** General Fund Revenue Summary, General Fund Expense Summary, CIP Ten Year Detail, Summary of All Funds, PowerPoint Presentation.

**AUDIO/VISUAL NEEDS:** PowerPoint



**Washington County, Maryland**  
**General Fund Revenues - Proposed - Draft 4**  
**FY 2026**

| Page Ref                            | Account Number | Funding Source                          | FY2026 Proposed Budget | \$ Change         | % Change     | FY2025 Original Budget |
|-------------------------------------|----------------|---|------------------------|-------------------|--------------|------------------------|
| <b><u>General Revenues</u></b>      |                |   |                        |                   |              |                        |
| <b><u>Property Tax</u></b>          |                |   |                        |                   |              |                        |
| 2-1                                 | 400000         | Real Estate Tax                         | 153,773,680            | 15,023,110        | 10.83%       | 138,750,570            |
| 2-1                                 | 400120         | Corporate Personal Property - Current   | 16,154,320             | 0                 | 0.00%        | 16,154,320             |
| 2-1                                 | 400140         | State Administration Fees               | (1,118,830)            | (543,830)         | 94.58%       | (575,000)              |
| 2-1                                 | 400200         | Interest on Property Tax - Current Year | 350,000                | 5,000             | 1.45%        | 345,000                |
| 2-1                                 | 400210         | Interest - Prior Year                   | 50,000                 | 0                 | 0.00%        | 50,000                 |
| 2-1                                 | 400220         | County Payment In Lieu of Tax           | 300,000                | 15,000            | 5.26%        | 285,000                |
| 2-1                                 | 400230         | Enterprise Zone Tax Reimbursement       | 1,381,990              | 788,020           | 132.67%      | 593,970                |
| 2-1                                 | 400260         | Property Tax Sales                      | 100,000                | 25,000            | 33.33%       | 75,000                 |
| 2-1                                 | 400300         | Enterprise Zone Tax Credit              | (2,763,980)            | (1,576,050)       | 132.67%      | (1,187,930)            |
| 2-1                                 | 400320         | County Homeowners Tax Credit            | (155,000)              | 0                 | 0.00%        | (155,000)              |
| 2-1                                 | 400330         | Agricultural Tax Credit                 | (500,000)              | (40,000)          | 8.70%        | (460,000)              |
| 5-1                                 | 400340         | Historical Tax Credit                   | (6,000)                | (6,000)           | 100.00%      | 0                      |
| 2-1                                 | 400345         | Other Tax Credits                       | (2,430,000)            | (1,780,000)       | 273.85%      | (650,000)              |
| 2-1                                 | 400355         | Disabled Veteran's Credit               | (550,000)              | (100,000)         | 22.22%       | (450,000)              |
| 2-1                                 | 400400         | Discount Allowed on Property Tax        | (400,000)              | (15,000)          | 3.90%        | (385,000)              |
| 2-1                                 | 496020         | Federal Payment in Lieu of Taxes        | 30,140                 | 950               | 3.25%        | 29,190                 |
|                                     |                |   | <b>164,216,320</b>     | <b>11,796,200</b> | <b>7.74%</b> | <b>152,420,120</b>     |
| <b><u>Local Tax</u></b>             |                |   |                        |                   |              |                        |
| 2-5                                 | 400500         | Income Tax                              | 130,049,610            | 8,661,260         | 7.14%        | 121,388,350            |
| 2-5                                 | 400510         | Admissions & Amusements Tax             | 475,000                | 0                 | 0.00%        | 475,000                |
| 2-5                                 | 400520         | Recordation Tax                         | 7,606,800              | 0                 | 0.00%        | 7,606,800              |
| 2-5                                 | 400530         | Trailer Tax                             | 220,000                | 20,000            | 10.00%       | 200,000                |
|                                     |                |   | <b>138,351,410</b>     | <b>8,681,260</b>  | <b>6.69%</b> | <b>129,670,150</b>     |
| <b><u>Interest</u></b>              |                |   |                        |                   |              |                        |
| 2-7                                 | 404400         | Interest - Investments                  | 4,000,000              | 0                 | 0.00%        | 4,000,000              |
| 2-7                                 | 404410         | Interest - Municipal Investment         | 750,000                | 0                 | 0.00%        | 750,000                |
| 2-7                                 | 404420         | Interest, Penalties & Fees              | 7,500                  | 500               | 7.14%        | 7,000                  |
|                                     |                |   | <b>4,757,500</b>       | <b>500</b>        | <b>0.01%</b> | <b>4,757,000</b>       |
|                                     |                | <b>Total General Revenues</b>           | <b>307,325,230</b>     | <b>20,477,960</b> | <b>7.14%</b> | <b>286,847,270</b>     |
| <b><u>Program Revenues</u></b>      |                |   |                        |                   |              |                        |
| <b>Charges for Services - Other</b> |                |   |                        |                   |              |                        |
| <b><u>Circuit Court</u></b>         |                |   |                        |                   |              |                        |
| 2-9                                 | 486070         | Reimbursed Expenses - Circuit Court     | 8,280                  | 0                 | 0.00%        | 8,280                  |
| 2-9                                 | 486075         | Circuit Court - Jurors                  | 160,000                | 10,000            | 6.67%        | 150,000                |
|                                     |                |   | <b>168,280</b>         | <b>10,000</b>     | <b>6.32%</b> | <b>158,280</b>         |
| <b><u>State's Attorney</u></b>      |                |   |                        |                   |              |                        |
| 2-9                                 | 486000         | Reimbursed Expenses - State's Attorney  | 81,000                 | 16,600            | 25.78%       | 64,400                 |
| <b><u>Weed Control</u></b>          |                |   |                        |                   |              |                        |
| 2-9                                 | 403120         | Weed Control Fees                       | 360,980                | 3,680             | 1.03%        | 357,300                |

**Washington County, Maryland**  
**General Fund Revenues - Proposed - Draft 4**  
**FY 2026**

| Page Ref                                | Account Number | Funding Source                       | FY2026 Proposed Budget | \$ Change       | % Change       | FY2025 Original Budget |
|---|----------------|--------------------------------------|------------------------|-----------------|----------------|------------------------|
| <b><u>General</u></b>                   |                |                                      |                        |                 |                |                        |
| 2-9                                     | 403135         | Sheriff Auxiliary                    | 90,200                 | 0               | 0.00%          | 90,200                 |
| 2-9                                     | 404,511        | Lease Income                         | 70,000                 | 0               | 0.00%          | 70,000                 |
| 2-9                                     | 485000         | Reimburse Administrative             | 1,000                  | 0               | 0.00%          | 1,000                  |
| 2-9                                     | 490000         | Miscellaneous                        | 150,000                | (45,700)        | (23.35%)       | 195,700                |
| 2-9                                     | 490010         | Gain or Loss on Sale of Asset        | 50,000                 | 0               | 0.00%          | 50,000                 |
| 2-9                                     | 490080         | Bad Check Fee                        | 1,500                  | 500             | 50.00%         | 1,000                  |
| 2-9                                     | 490200         | Registration Fees                    | 3,000                  | 0               | 0.00%          | 3,000                  |
| 2-9                                     | 490210         | Sponsorships                         | 5,000                  | 0               | 0.00%          | 5,000                  |
| 2-9                                     | 491900         | In-Kind Sponsorships                 | 4,280,100              | 0               | 0.00%          | 4,280,100              |
|   |                |                                      | <b>4,650,800</b>       | <b>(45,200)</b> | <b>(0.96%)</b> | <b>4,696,000</b>       |
| <b><u>Engineering</u></b>               |                |                                      |                        |                 |                |                        |
| 2-12                                    | 403045         | Review Fees                          | 125,000                | 0               | 0.00%          | 125,000                |
| 2-12                                    | 440110         | Drawings/Blue Line Prints            | 0                      | (100)           | (100.00%)      | 100                    |
|   |                |                                      | <b>125,000</b>         | <b>(100)</b>    | <b>(0.08%)</b> | <b>125,100</b>         |
| <b><u>Permits &amp; Inspections</u></b> |                |                                      |                        |                 |                |                        |
| 2-13                                    | 401070         | Building Permits - Residential       | 135,000                | 0               | 0.00%          | 135,000                |
| 2-13                                    | 401080         | Building Permits - Commercial        | 200,000                | 0               | 0.00%          | 200,000                |
| 2-13                                    | 401085         | Municipal Fees                       | 20,000                 | 0               | 0.00%          | 20,000                 |
| 2-13                                    | 401090         | Electrical Licenses Fees             | 10,000                 | 0               | 0.00%          | 10,000                 |
| 2-13                                    | 401100         | Electrical Permit - Residential      | 160,000                | 0               | 0.00%          | 160,000                |
| 2-13                                    | 401110         | Electrical Permit - Commercial       | 117,000                | 0               | 0.00%          | 117,000                |
| 2-13                                    | 401115         | HVAC Registration Fees               | 10,500                 | 6,000           | 133.33%        | 4,500                  |
| 2-13                                    | 401120         | HVAC Permit - Residential            | 75,000                 | 0               | 0.00%          | 75,000                 |
| 2-13                                    | 401130         | HVAC Permit - Commercial             | 35,000                 | 0               | 0.00%          | 35,000                 |
| 2-13                                    | 401140         | Other Permit Fees                    | 30,000                 | 0               | 0.00%          | 30,000                 |
| 2-13                                    | 401145         | Temporary Occupancy Fee - Commercial | 1,250                  | 0               | 0.00%          | 1,250                  |
| 2-13                                    | 401160         | Plumbing Licenses Fees               | 18,000                 | 11,500          | 176.92%        | 6,500                  |
| 2-13                                    | 401170         | Plumbing Permits - Residential       | 100,000                | 20,000          | 25.00%         | 80,000                 |
| 2-13                                    | 401180         | Plumbing Permits - Commercial        | 37,800                 | 0               | 0.00%          | 37,800                 |
| 2-13                                    | 402020         | Fines & Forfeitures                  | 3,500                  | (6,500)         | (65.00%)       | 10,000                 |
| 2-13                                    | 403035         | Technology Fees                      | 60,000                 | 0               | 0.00%          | 60,000                 |
| 2-13                                    | 403045         | Review Fees                          | 6,000                  | 0               | 0.00%          | 6,000                  |
| 2-13                                    | 440110         | Drawings/Blue Line Prints            | 200                    | 0               | 0.00%          | 200                    |
| 2-13                                    | 490000         | Miscellaneous                        | 400,000                | 400,000         | 100.00%        | 0                      |
|   |                |                                      | <b>1,419,250</b>       | <b>431,000</b>  | <b>43.61%</b>  | <b>988,250</b>         |
| <b><u>Planning and Zoning</u></b>       |                |                                      |                        |                 |                |                        |
| 2-16                                    | 401040         | Miscellaneous Licenses               | 700                    | 0               | 0.00%          | 700                    |
| 2-16                                    | 401140         | Other Permit Fees                    | 4,500                  | 1,500           | 50.00%         | 3,000                  |
| 2-16                                    | 402020         | Fines and Forfeitures                | 5,000                  | 4,000           | 400.00%        | 1,000                  |
| 2-16                                    | 403030         | Zoning Appeals                       | 18,000                 | 0               | 0.00%          | 18,000                 |
| 2-16                                    | 403035         | Technology Fees                      | 8,000                  | 1,000           | 14.29%         | 7,000                  |
| 2-16                                    | 403040         | Rezoning                             | 5,000                  | (2,000)         | (28.57%)       | 7,000                  |
| 2-16                                    | 403045         | Review Fees                          | 100,000                | 10,000          | 11.11%         | 90,000                 |
| 2-16                                    | 403050         | Development Fees                     | 30,000                 | 0               | 0.00%          | 30,000                 |
| 2-16                                    | 403055         | Other Planning Fees                  | 400                    | 0               | 0.00%          | 400                    |
| 2-16                                    | 485000         | Reimburse Administrative             | 0                      | (100)           | (100.00%)      | 100                    |
| 2-16                                    | 486045         | Reimbursed Expense - Other           | 8,000                  | 3,000           | 60.00%         | 5,000                  |
|   |                |                                      | <b>179,600</b>         | <b>17,400</b>   | <b>10.73%</b>  | <b>162,200</b>         |

| Page Ref | Account Number | Funding Source                                    | FY2026<br>Proposed<br>Budget | \$ Change       | % Change       | FY2025<br>Original<br>Budget |
|----------|----------------|---|------------------------------|-----------------|----------------|------------------------------|
|          |                | <b><u>Sheriff - Judicial</u></b>                  |                              |                 |                |                              |
| 2-18     | 402010         | Peace Order Service                               | 4,000                        | (1,000)         | (20.00%)       | 5,000                        |
| 2-18     | 403010         | Sheriff Fees - Judicial                           | 70,000                       | 30,000          | 75.00%         | 40,000                       |
|          |                |   | <b>74,000</b>                | <b>29,000</b>   | <b>64.44%</b>  | <b>45,000</b>                |
|          |                | <b><u>Sheriff - Process Servers</u></b>           |                              |                 |                |                              |
| 2-18     | 402010         | Peace Order Service                               | 0                            | (140,000)       | (100.00%)      | 140,000                      |
| 2-18     | 402050         | District Court Writs Service                      | 140,000                      | 140,000         | 100.00%        | 0                            |
|          |                |   | <b>140,000</b>               | <b>0</b>        | <b>0.00%</b>   | <b>140,000</b>               |
|          |                | <b><u>Sheriff - Patrol</u></b>                    |                              |                 |                |                              |
| 2-18     | 402000         | Parking Violations                                | 3,500                        | 1,000           | 40.00%         | 2,500                        |
| 2-18     | 402040         | School Bus Camera Fines                           | 0                            | 0               | 0.00%          | 0                            |
| 2-18     | 403000         | Speed Cameras                                     | 1,031,760                    | (33,200)        | (3.12%)        | 1,064,960                    |
| 2-18     | 486020         | Reimbursed Expenses - Patrol                      | 65,000                       | 5,000           | 8.33%          | 60,000                       |
| 2-18     | 490020         | Sale of Publications                              | 6,500                        | 0               | 0.00%          | 6,500                        |
|          |                |   | <b>1,106,760</b>             | <b>(27,200)</b> | <b>(2.40%)</b> | <b>1,133,960</b>             |
|          |                | <b><u>Sheriff - Central Booking</u></b>           |                              |                 |                |                              |
| 2-18     | 404510         | Rental - Building                                 | 0                            | 0               | 0.00%          | 0                            |
| 2-18     | 404511         | Lease Income                                      | 15,720                       | 0               | 0.00%          | 15,720                       |
|          |                |   | <b>15,720</b>                | <b>0</b>        | <b>0.00%</b>   | <b>15,720</b>                |
|          |                | <b><u>Sheriff - Detention Center</u></b>          |                              |                 |                |                              |
| 2-18     | 403080         | Housing Federal Prisoners                         | 1,000                        | 0               | 0.00%          | 1,000                        |
| 2-18     | 403090         | Housing State Prisoners                           | 150,000                      | (25,000)        | (14.29%)       | 175,000                      |
| 2-18     | 403100         | Home Detention Fees                               | 0                            | (500)           | (100.00%)      | 500                          |
| 2-18     | 486050         | Reimbursed Expenses - Detention                   | 500                          | 0               | 0.00%          | 500                          |
| 2-18     | 486055         | Alien Inmate Reimbursement                        | 25,000                       | 0               | 0.00%          | 25,000                       |
| 2-18     | 486060         | Social Security Income Reimbursement              | 14,690                       | 4,690           | 46.90%         | 10,000                       |
|          |                |   | <b>191,190</b>               | <b>(20,810)</b> | <b>(9.82%)</b> | <b>212,000</b>               |
|          |                | <b><u>Sheriff - Day Reporting Center</u></b>      |                              |                 |                |                              |
| 2-18     | 403075         | Day Reporting Fees                                | 5,000                        | 0               | 0.00%          | 5,000                        |
|          |                | <b><u>Sheriff - Narcotics Task Force</u></b>      |                              |                 |                |                              |
| 2-18     | 486030         | Reimbursed Expenses - NTF                         | 235,180                      | 20,180          | 9.39%          | 215,000                      |
|          |                | <b><u>Sheriff - Police Academy</u></b>            |                              |                 |                |                              |
| 2-18     | 403,015        | Academy Fees                                      | 59,830                       | 0               | 0.00%          | 59,830                       |
|          |                | <b><u>Emergency Services</u></b>                  |                              |                 |                |                              |
| 2-19     | 403060         | Alarm Termination Fee (False Alarm Fine)          | 32,000                       | 12,000          | 60.00%         | 20,000                       |
| 2-19     | 403115         | Miscellaneous Fees                                | 665,440                      | 188,560         | 39.54%         | 476,880                      |
| 2-19     | 486040         | Reimbursed Expenses - Emergency Management        | 102,500                      | (100,500)       | (49.51%)       | 203,000                      |
|          |                |   | <b>799,940</b>               | <b>100,060</b>  | <b>14.30%</b>  | <b>699,880</b>               |
|          |                | <b><u>Wireless Communications</u></b>             |                              |                 |                |                              |
| 2-19     | 404511         | Lease Income                                      | 53,600                       | 2,800           | 5.51%          | 50,800                       |
| 2-19     | 403070         | EMCS Salary Reimbursement                         | 15,600                       | 0               | 0.00%          | 15,600                       |
|          |                |   | <b>69,200</b>                | <b>2,800</b>    | <b>4.22%</b>   | <b>66,400</b>                |
|          |                | <b><u>Buildings, Grounds &amp; Facilities</u></b> |                              |                 |                |                              |
| 2-22     | 499420         | Fuel  | 2,000                        | 0               | 0.00%          | 2,000                        |
|          |                | <b>Martin L. Snook Pool</b>                       |                              |                 |                |                              |

**Washington County, Maryland**  
**General Fund Revenues - Proposed - Draft 4**  
**FY 2026**

| Page Ref | Account Number | Funding Source                             | FY2026 Proposed Budget | \$ Change         | % Change      | FY2025 Original Budget |
|----------|----------------|--|------------------------|-------------------|---------------|------------------------|
| 2-22     | 404100         | Swimming Pool Fees                         | 40,000                 | 5,000             | 14.29%        | 35,000                 |
| 2-22     | 404110         | Swimming Pool - Concession Fee             | 12,000                 | 0                 | 0.00%         | 12,000                 |
|          |                |  | <b>52,000</b>          | <b>5,000</b>      | <b>10.64%</b> | <b>47,000</b>          |
|          |                | <b><u>Parks and Recreation</u></b>         |                        |                   |               |                        |
| 2-22     | 404000         | Sale of Wood                               | 0                      | (900)             | (100.00)%     | 900                    |
| 2-22     | 404010         | Rental Fees                                | 50,000                 | 10,000            | 25.00%        | 40,000                 |
| 2-22     | 404020         | Ballfield Fees                             | 8,000                  | 0                 | 0.00%         | 8,000                  |
| 2-22     | 404030         | Ballfield Lighting Fees                    | 2,000                  | 1,000             | 100.00%       | 1,000                  |
| 2-22     | 404040         | Concession Fees                            | 2,500                  | 0                 | 0.00%         | 2,500                  |
| 2-22     | 404300         | Program Fees                               | 350,000                | 0                 | 0.00%         | 350,000                |
| 2-22     | 490060         | Park Contributions from Residents          | 1,000                  | 0                 | 0.00%         | 1,000                  |
|          |                |  | <b>413,500</b>         | <b>10,100</b>     | <b>2.50%</b>  | <b>403,400</b>         |
|          |                | <b>Total Charges for Services</b>          | <b>10,149,230</b>      | <b>552,510</b>    | <b>5.76%</b>  | <b>9,596,720</b>       |
|          |                | <b><u>Grants</u></b>                       |                        |                   |               |                        |
| 2-24     | 495000         | Operating Grant - Law Enforcement          | 300,000                | 0                 | 0.00%         | 300,000                |
| 2-24     | 496110         | State Aid - Police Protection              | 1,100,000              | (50,560)          | (4.39)%       | 1,150,560              |
| 2-24     | 496115         | SAFER                                      | 353,970                | 353,970           | 100.00%       | 0                      |
| 2-24     | 496120         | 911 Fees                                   | 3,150,000              | 900,000           | 40.00%        | 2,250,000              |
| 2-24     | 400700         | Cannabis State Sales Tax                   | 90,000                 | (16,180)          | (15.24)%      | 106,180                |
| 2-24     | 401190         | Marriage Licenses                          | 50,000                 | 0                 | 0.00%         | 50,000                 |
| 2-24     | 401210         | Trader's License                           | 190,000                | 0                 | 0.00%         | 190,000                |
| 2-24     | 402020         | Fines & Forfeitures                        | 5,000                  | 0                 | 0.00%         | 5,000                  |
| 2-24     | 403130         | Marriage Ceremony Fees                     | 3,000                  | 0                 | 0.00%         | 3,000                  |
| 2-24     | 491732         | Oper Transfer - Hotel Rental               | 249,000                | 249,000           | 100.00%       | 0                      |
| 2-24     | 496130         | State Park Fees                            | 150,000                | 0                 | 0.00%         | 150,000                |
|          |                | <b>Total Grants for Operations</b>         | <b>5,640,970</b>       | <b>1,436,230</b>  | <b>34.16%</b> | <b>4,204,740</b>       |
|          |                | <b>Total Program Revenues</b>              | <b>15,790,200</b>      | <b>1,988,740</b>  | <b>14.41%</b> | <b>13,801,460</b>      |
|          |                | <b>Total General Fund Proposed Revenue</b> | <b>323,115,430</b>     | <b>22,466,700</b> | <b>7.47%</b>  | <b>300,648,730</b>     |

**Washington County, Maryland**  
**General Fund Expenditures - Proposed - Draft 4**  
**FY 2026**

| Page | Cost Center | Department/Agency | FY 2026 Requested Budget | Adjustment | FY 2026 Proposed Budget | \$ Change | % Change | FY 2025 Original Budget |
|------|-------------|-------------------|--------------------------|------------|-------------------------|-----------|----------|-------------------------|
|------|-------------|-------------------|--------------------------|------------|-------------------------|-----------|----------|-------------------------|

**Education:**

**Direct Primary:**

|     |       |                    |                    |                  |                    |                   |               |                    |
|-----|-------|--------------------|--------------------|------------------|--------------------|-------------------|---------------|--------------------|
| 3-1 | 90000 | Board of Education | 118,473,490        | 4,366,030        | 122,839,520        | 12,666,680        | 11.50%        | 110,172,840        |
|     |       |                    | <b>118,473,490</b> | <b>4,366,030</b> | <b>122,839,520</b> | <b>12,666,680</b> | <b>11.50%</b> | <b>110,172,840</b> |

**Secondary:**

|     |       |                              |                   |                |                   |                |              |                   |
|-----|-------|------------------------------|-------------------|----------------|-------------------|----------------|--------------|-------------------|
| 3-3 | 90040 | Hagerstown Community College | <b>10,543,380</b> | <b>165,140</b> | <b>10,708,520</b> | <b>472,230</b> | <b>4.61%</b> | <b>10,236,290</b> |
|-----|-------|------------------------------|-------------------|----------------|-------------------|----------------|--------------|-------------------|

**Other:**

|      |       |                               |                    |                  |                    |                   |               |                    |
|------|-------|-------------------------------|--------------------|------------------|--------------------|-------------------|---------------|--------------------|
| 3-5  | 93400 | Free Library                  | 4,924,540          | (69,380)         | 4,855,160          | 0                 | 0.00%         | 4,855,160          |
| 3-7  | 10990 | Clear Spring Library Building | 143,000            | 0                | 143,000            | 0                 | 0.00%         | 143,000            |
| 3-9  | 10991 | Smithsburg Library Building   | 150,750            | 0                | 150,750            | 0                 | 0.00%         | 150,750            |
| 3-11 | 10992 | Boonsboro Library Building    | 171,810            | 0                | 171,810            | 0                 | 0.00%         | 171,810            |
| 3-13 | 10993 | Hancock Library Building      | 141,700            | 0                | 141,700            | 0                 | 0.00%         | 141,700            |
|      |       |                               | <b>5,531,800</b>   | <b>(69,380)</b>  | <b>5,462,420</b>   | <b>0</b>          | <b>0.00%</b>  | <b>5,462,420</b>   |
|      |       | <b>Total Education</b>        | <b>134,548,670</b> | <b>4,461,790</b> | <b>139,010,460</b> | <b>13,138,910</b> | <b>10.44%</b> | <b>125,871,550</b> |

**Law Enforcement:**

|      |       |                                |                   |                  |                   |                  |              |                   |
|------|-------|--------------------------------|-------------------|------------------|-------------------|------------------|--------------|-------------------|
| 3-15 | 11300 | Sheriff - Judicial             | 4,187,630         | (55,780)         | 4,131,850         | (64,670)         | (1.54%)      | 4,196,520         |
| 3-23 | 11305 | Sheriff - Process Servers      | 181,750           | (1,710)          | 180,040           | 5,090            | 2.91%        | 174,950           |
| 3-26 | 11310 | Sheriff - Patrol               | 18,046,870        | (306,260)        | 17,740,610        | 828,850          | 4.90%        | 16,911,760        |
| 3-45 | 11311 | Sheriff Auxiliary              | 90,200            | 0                | 90,200            | 0                | 0.00%        | 90,200            |
| 3-47 | 11315 | Sheriff - Central Booking      | 1,522,050         | (20,170)         | 1,501,880         | 30,280           | 2.06%        | 1,471,600         |
| 3-53 | 11320 | Sheriff - Detention Center     | 24,870,210        | (319,330)        | 24,550,880        | 303,940          | 1.25%        | 24,246,940        |
| 3-71 | 11321 | Sheriff - Day Reporting Center | 550,680           | (4,700)          | 545,980           | 11,930           | 2.23%        | 534,050           |
| 3-79 | 11330 | Sheriff - Narcotics Task Force | 707,450           | (56,870)         | 650,580           | 5,010            | 0.78%        | 645,570           |
| 3-89 | 11335 | Sheriff - Police Academy       | 59,830            | 0                | 59,830            | 0                | 0.00%        | 59,830            |
|      |       |                                | <b>50,216,670</b> | <b>(764,820)</b> | <b>49,451,850</b> | <b>1,120,430</b> | <b>2.32%</b> | <b>48,331,420</b> |

**Emergency Services:**

|       |       |                                  |                   |                    |                   |                  |              |                   |
|-------|-------|----------------------------------|-------------------|--------------------|-------------------|------------------|--------------|-------------------|
| 3-94  | 11420 | Air Unit                         | 66,480            | 0                  | 66,480            | (29,410)         | (30.67%)     | 95,890            |
| 3-100 | 11430 | Special Operations               | 256,670           | (53,060)           | 203,610           | 19,290           | 10.47%       | 184,320           |
| 3-111 | 11440 | 911 - Communications             | 7,271,740         | (233,670)          | 7,038,070         | (17,470)         | (0.25%)      | 7,055,540         |
| 3-127 | 11520 | EMS Operations                   | 7,969,000         | (1,380,260)        | 6,588,740         | 408,850          | 6.62%        | 6,179,890         |
| 3-146 | 11525 | Fire Operations                  | 10,699,030        | (1,928,100)        | 8,770,930         | 1,782,850        | 25.51%       | 6,988,080         |
| 3-160 | 11535 | Public Safety Training Center    | 1,422,090         | (240,760)          | 1,181,330         | (19,100)         | (1.59%)      | 1,200,430         |
| 3-179 | 93110 | Civil Air Patrol                 | 4,400             | 0                  | 4,400             | 400              | 10.00%       | 4,000             |
| 3-181 | 93130 | Fire & Rescue Volunteer Services | 12,415,540        | (220,260)          | 12,195,280        | 327,550          | 2.76%        | 11,867,730        |
|       |       |                                  | <b>40,104,950</b> | <b>(4,056,110)</b> | <b>36,048,840</b> | <b>2,472,960</b> | <b>7.37%</b> | <b>33,575,880</b> |

**Other:**

|       |       |                                 |                   |                    |                   |                  |               |                   |
|-------|-------|---------------------------------|-------------------|--------------------|-------------------|------------------|---------------|-------------------|
| 3-200 | 11530 | Emergency Management            | 404,460           | (1,110)            | 403,350           | 132,720          | 49.04%        | 270,630           |
| 3-211 | 93100 | Animal Control - Humane Society | 2,800,000         | 0                  | 2,800,000         | 450,000          | 19.15%        | 2,350,000         |
|       |       |                                 | <b>3,204,460</b>  | <b>(1,110)</b>     | <b>3,203,350</b>  | <b>582,720</b>   | <b>22.24%</b> | <b>2,620,630</b>  |
|       |       | <b>Total Public Safety</b>      | <b>93,526,080</b> | <b>(4,822,040)</b> | <b>88,704,040</b> | <b>4,176,110</b> | <b>4.94%</b>  | <b>84,527,930</b> |

**Washington County, Maryland**  
**General Fund Expenditures - Proposed - Draft 4**  
**FY 2026**

| Page | Cost Center | Department/Agency | FY 2026 Requested Budget | Adjustment | FY 2026 Proposed Budget | \$ Change | % Change | FY 2025 Original Budget |
|------|-------------|-------------------|--------------------------|------------|-------------------------|-----------|----------|-------------------------|
|------|-------------|-------------------|--------------------------|------------|-------------------------|-----------|----------|-------------------------|

**Operating/Capital Transfer**

**Operating:**

|       |       |                                     |                   |                  |                   |                  |                |                   |
|-------|-------|-------------------------------------|-------------------|------------------|-------------------|------------------|----------------|-------------------|
| 3-213 | 91020 | Highway                             | 10,703,310        | (232,830)        | 10,470,480        | 64,890           | 0.62%          | 10,405,590        |
| 3-215 | 91021 | Solid Waste                         | 487,170           | (93,160)         | 394,010           | (93,160)         | (19.12%)       | 487,170           |
| 3-217 | 91023 | Agricultural Education Center       | 255,760           | (1,330)          | 254,430           | (1,330)          | (0.52%)        | 255,760           |
| 3-219 | 91024 | Grant Management                    | 538,470           | 10,130           | 548,600           | 26,090           | 4.99%          | 522,510           |
| 3-221 | 91028 | Land Preservation                   | 71,960            | (6,600)          | 65,360            | 42,260           | 182.94%        | 23,100            |
| 3-223 | 91029 | HEPMPO                              | 6,970             | (40)             | 6,930             | 160              | 2.36%          | 6,770             |
| 3-225 | 91040 | Utility Administration              | 971,720           | (11,000)         | 960,720           | 155,880          | 19.37%         | 804,840           |
| 3-227 | 91041 | Water                               | 176,480           | (25,900)         | 150,580           | (25,900)         | (14.68%)       | 176,480           |
| 3-229 | 91044 | Transit                             | 608,490           | (46,620)         | 561,870           | (339,440)        | (37.66%)       | 901,310           |
| 3-231 | 91046 | Golf Course                         | 158,000           | (60,720)         | 97,280            | (15,650)         | (13.86%)       | 112,930           |
| 3-233 | 92010 | Municipality in Lieu of Bank Shares | 38,550            | 0                | 38,550            | 0                | 0.00%          | 38,550            |
|       |       |                                     | <b>14,016,880</b> | <b>(468,070)</b> | <b>13,548,810</b> | <b>(186,200)</b> | <b>(1.36%)</b> | <b>13,735,010</b> |

**Capital:**

|       |       |                          |                   |                    |                   |                  |                |                   |
|-------|-------|--------------------------|-------------------|--------------------|-------------------|------------------|----------------|-------------------|
| 3-235 | 91230 | Capital Improvement Fund | 11,490,000        | (3,892,000)        | 7,598,000         | (197,320)        | (2.53%)        | 7,795,320         |
| 3-237 | 12700 | Debt Service             | 16,268,190        | 0                  | 16,268,190        | 58,110           | 0.36%          | 16,210,080        |
|       |       |                          | <b>27,758,190</b> | <b>(3,892,000)</b> | <b>23,866,190</b> | <b>(139,210)</b> | <b>(0.58%)</b> | <b>24,005,400</b> |

|  |                   |                    |                   |                  |                |                   |
|--|-------------------|--------------------|-------------------|------------------|----------------|-------------------|
| <b>Total Operating/Capital Transfers</b> | <b>41,775,070</b> | <b>(4,360,070)</b> | <b>37,415,000</b> | <b>(325,410)</b> | <b>(0.86%)</b> | <b>37,740,410</b> |
|--|-------------------|--------------------|-------------------|------------------|----------------|-------------------|

**Other Government Programs:**

**Courts:**

|       |       |                  |                  |                  |                  |                |              |                  |
|-------|-------|------------------|------------------|------------------|------------------|----------------|--------------|------------------|
| 3-239 | 10200 | Circuit Court    | 2,799,250        | (68,080)         | 2,731,170        | 8,210          | 0.30%        | 2,722,960        |
| 3-252 | 10210 | Orphans Court    | 34,250           | 0                | 34,250           | 0              | 0.00%        | 34,250           |
| 3-254 | 10220 | State's Attorney | 6,097,290        | (369,170)        | 5,728,120        | 329,980        | 6.11%        | 5,398,140        |
|       |       |                  | <b>8,930,790</b> | <b>(437,250)</b> | <b>8,493,540</b> | <b>338,190</b> | <b>4.15%</b> | <b>8,155,350</b> |

**State:**

|       |       |                               |                  |                  |                  |                |              |                  |
|-------|-------|-------------------------------|------------------|------------------|------------------|----------------|--------------|------------------|
| 3-270 | 10400 | Election Board                | 2,843,740        | (111,890)        | 2,731,850        | 90,860         | 3.44%        | 2,640,990        |
| 3-285 | 12300 | Soil Conservation             | 380,240          | 0                | 380,240          | 10,730         | 2.90%        | 369,510          |
| 3-287 | 12400 | Weed Control                  | 363,060          | (2,080)          | 360,980          | 3,680          | 1.03%        | 357,300          |
| 3-293 | 12410 | Environmental Pest Management | 90,000           | (30,000)         | 60,000           | 14,500         | 31.87%       | 45,500           |
| 3-295 | 94000 | Health Department             | 3,183,620        | 0                | 3,183,620        | 0              | 0.00%        | 3,183,620        |
| 3-297 | 94010 | Social Services               | 569,540          | (12,580)         | 556,960          | 50,630         | 10.00%       | 506,330          |
| 3-299 | 94020 | University of MD Extension    | 305,620          | 0                | 305,620          | 15,500         | 5.34%        | 290,120          |
| 3-301 | 94030 | County Cooperative Extension  | 38,730           | 0                | 38,730           | 0              | 0.00%        | 38,730           |
|       |       |                               | <b>7,774,550</b> | <b>(156,550)</b> | <b>7,618,000</b> | <b>185,900</b> | <b>2.50%</b> | <b>7,432,100</b> |

**Community Funding:**

|       |       |                   |           |   |           |   |       |           |
|-------|-------|-------------------|-----------|---|-----------|---|-------|-----------|
| 3-303 | 93000 | Community Funding | 1,200,000 | 0 | 1,200,000 | 0 | 0.00% | 1,200,000 |
|-------|-------|-------------------|-----------|---|-----------|---|-------|-----------|



**Washington County, Maryland**  
**General Fund Expenditures - Proposed - Draft 4**  
**FY 2026**

| Page | Cost Center | Department/Agency | FY 2026 Requested Budget | Adjustment | FY 2026 Proposed Budget | \$ Change | % Change | FY 2025 Original Budget |
|------|-------------|-------------------|--------------------------|------------|-------------------------|-----------|----------|-------------------------|
|------|-------------|-------------------|--------------------------|------------|-------------------------|-----------|----------|-------------------------|

**General Operations:**

|       |       |                                   |           |           |           |           |         |           |
|-------|-------|-----------------------------------|-----------|-----------|-----------|-----------|---------|-----------|
| 3-305 | 10300 | County Administrator              | 478,160   | (13,480)  | 464,680   | 3,020     | 0.65%   | 461,660   |
| 3-312 | 10310 | Public Relations & Marketing      | 1,044,010 | (144,890) | 899,120   | 245,870   | 37.64%  | 653,250   |
| 3-325 | 12500 | Business Development              | 1,175,230 | (34,520)  | 1,140,710 | 97,430    | 9.34%   | 1,043,280 |
| 3-336 | 10100 | County Commissioners              | 356,250   | (8,040)   | 348,210   | (4,670)   | (1.32%) | 352,880   |
| 3-340 | 10110 | County Clerk                      | 207,540   | (3,230)   | 204,310   | 34,400    | 20.25%  | 169,910   |
| 3-345 | 10530 | Treasurer                         | 571,980   | (11,860)  | 560,120   | 18,960    | 3.50%   | 541,160   |
| 3-352 | 10600 | County Attorney                   | 1,234,320 | (14,870)  | 1,219,450 | (42,330)  | (3.35%) | 1,261,780 |
| 3-360 | 10700 | Human Resources                   | 2,167,820 | (475,020) | 1,692,800 | 126,920   | 8.11%   | 1,565,880 |
| 3-368 | 11200 | General Operations                | 6,917,110 | 427,880   | 7,344,990 | 3,650,070 | 98.79%  | 3,694,920 |
| 3-372 | 10500 | Budget & Finance                  | 2,650,220 | (45,190)  | 2,605,030 | 37,870    | 1.48%   | 2,567,160 |
| 3-382 | 10510 | Independent Accounting & Auditing | 75,000    | (5,000)   | 70,000    | (5,000)   | (6.67%) | 75,000    |
| 3-384 | 10520 | Purchasing                        | 718,170   | (14,080)  | 704,090   | (4,540)   | (0.64%) | 708,630   |
| 3-392 | 11000 | Information Technology            | 5,555,810 | (953,810) | 4,602,000 | 197,520   | 4.48%   | 4,404,480 |
| 3-401 | 11540 | Wireless Communications           | 1,760,110 | (17,890)  | 1,742,220 | 43,690    | 2.57%   | 1,698,530 |

**24,911,730      (1,314,000)      23,597,730      4,399,210      22.91%      19,198,520**

**Other:**

|       |       |                                   |                  |          |                  |                |               |                  |
|-------|-------|-----------------------------------|------------------|----------|------------------|----------------|---------------|------------------|
| 3-408 | 11100 | Women's Commission                | 2,000            | 0        | 2,000            | 0              | 0.00%         | 2,000            |
| 3-410 | 11120 | Veteran's Advisory Committee      | 2,000            | 0        | 2,000            | 0              | 0.00%         | 2,000            |
| 3-412 | 11140 | Diversity and Inclusion Committee | 2,000            | 0        | 2,000            | 0              | 0.00%         | 2,000            |
| 3-414 | 11150 | Animal Control Board              | 7,200            | 0        | 7,200            | 0              | 0.00%         | 7,200            |
| 3-416 | 11550 | Forensic Investigator             | 30,000           | 0        | 30,000           | 0              | 0.00%         | 30,000           |
| 3-418 | 93230 | Commission on Aging               | 1,854,580        | 0        | 1,854,580        | 250,000        | 15.58%        | 1,604,580        |
| 3-420 | 93300 | Museum of Fine Arts               | 142,000          | 0        | 142,000          | 2,000          | 1.43%         | 140,000          |
|       |       |                                   | <b>2,039,780</b> | <b>0</b> | <b>2,039,780</b> | <b>252,000</b> | <b>14.10%</b> | <b>1,787,780</b> |

**Public Works:**

|       |       |                                  |                  |                  |                  |                 |                |                  |
|-------|-------|----------------------------------|------------------|------------------|------------------|-----------------|----------------|------------------|
| 3-422 | 11600 | Public Works                     | 451,470          | (70,640)         | 380,830          | 23,300          | 6.52%          | 357,530          |
| 3-432 | 11910 | Buildings Grounds and Facilities | 2,953,980        | (445,960)        | 2,508,020        | (122,000)       | (4.64%)        | 2,630,020        |
|       |       |                                  | <b>3,405,450</b> | <b>(516,600)</b> | <b>2,888,850</b> | <b>(98,700)</b> | <b>(3.30%)</b> | <b>2,987,550</b> |

**Engineering & Permits & Inspections:**

|       |       |                       |                  |                  |                  |                |              |                  |
|-------|-------|-----------------------|------------------|------------------|------------------|----------------|--------------|------------------|
| 3-448 | 11620 | Engineering           | 3,210,930        | (47,140)         | 3,163,790        | (11,920)       | (0.38%)      | 3,175,710        |
| 3-459 | 11630 | Permits & Inspections | 3,918,790        | (226,310)        | 3,692,480        | 342,780        | 10.23%       | 3,349,700        |
|       |       |                       | <b>7,129,720</b> | <b>(273,450)</b> | <b>6,856,270</b> | <b>330,860</b> | <b>5.07%</b> | <b>6,525,410</b> |

**Planning and Zoning:**

|       |       |                         |                  |                 |                  |               |              |                  |
|-------|-------|-------------------------|------------------|-----------------|------------------|---------------|--------------|------------------|
| 3-476 | 10800 | Planning and Zoning     | 1,619,100        | (26,320)        | 1,592,780        | 62,200        | 4.06%        | 1,530,580        |
| 3-486 | 10810 | Board of Zoning Appeals | 68,390           | 0               | 68,390           | 1,150         | 1.71%        | 67,240           |
|       |       |                         | <b>1,687,490</b> | <b>(26,320)</b> | <b>1,661,170</b> | <b>63,350</b> | <b>3.96%</b> | <b>1,597,820</b> |

**Washington County, Maryland**  
**General Fund Expenditures - Proposed - Draft 4**  
**FY 2026**

| Page | Cost Center | Department/Agency | FY 2026 Requested Budget | Adjustment | FY 2026 Proposed Budget | \$ Change | % Change | FY 2025 Original Budget |
|------|-------------|-------------------|--------------------------|------------|-------------------------|-----------|----------|-------------------------|
|------|-------------|-------------------|--------------------------|------------|-------------------------|-----------|----------|-------------------------|

**Parks and Recreation:**

|       |       |                      |                  |                 |                  |               |              |                  |
|-------|-------|----------------------|------------------|-----------------|------------------|---------------|--------------|------------------|
| 3-488 | 12000 | Martin L. Snook Pool | 185,910          | 0               | 185,910          | 6,900         | 3.85%        | 179,010          |
| 3-491 | 12200 | Parks and Recreation | 1,922,990        | (62,850)        | 1,860,140        | 43,360        | 2.39%        | 1,816,780        |
|       |       |                      | <b>2,108,900</b> | <b>(62,850)</b> | <b>2,046,050</b> | <b>50,260</b> | <b>2.52%</b> | <b>1,995,790</b> |

**Facilities:**

|       |       |                                     |                  |                 |                  |                 |                |                  |
|-------|-------|-------------------------------------|------------------|-----------------|------------------|-----------------|----------------|------------------|
| 3-499 | 10900 | Martin Luther King Building         | 101,210          | 0               | 101,210          | (25,270)        | (19.98%)       | 126,480          |
| 3-501 | 10910 | Administration Building             | 335,910          | (5,000)         | 330,910          | (12,970)        | (3.77%)        | 343,880          |
|       | 10920 | 520/540 Western MD Parkway Building | 0                | 29,310          | 29,310           | 29,310          | 100.00%        | 0                |
| 3-505 | 10930 | Court House                         | 355,630          | 0               | 355,630          | 11,750          | 3.42%          | 343,880          |
| 3-508 | 10940 | County Office Building              | 238,850          | 0               | 238,850          | (18,950)        | (7.35%)        | 257,800          |
| 3-511 | 10950 | Administration Annex                | 156,180          | 0               | 156,180          | 5,580           | 3.71%          | 150,600          |
| 3-514 | 10960 | Dwyer Center                        | 29,310           | (29,310)        | 0                | (34,390)        | (100.00%)      | 34,390           |
| 3-516 | 10965 | Election Board Facility             | 117,270          | (10,000)        | 107,270          | (10,770)        | (9.12%)        | 118,040          |
| 3-519 | 10970 | Central Services                    | 136,290          | 0               | 136,290          | 890             | 0.66%          | 135,400          |
| 3-521 | 10980 | Properties                          | 4,450            | 0               | 4,450            | 2,720           | 157.23%        | 1,730            |
| 3-523 | 10985 | Senior Center Building              | 12,210           | 0               | 12,210           | 0               | 0.00%          | 12,210           |
| 3-525 | 11325 | Public Facilities Annex             | 122,230          | (10,000)        | 112,230          | 8,120           | 7.80%          | 104,110          |
|       |       |                                     | <b>1,609,540</b> | <b>(25,000)</b> | <b>1,584,540</b> | <b>(43,980)</b> | <b>(2.70%)</b> | <b>1,628,520</b> |

|  |                   |                    |                   |                  |               |                   |
|--|-------------------|--------------------|-------------------|------------------|---------------|-------------------|
| <b>Total Other Government Programs</b> | <b>60,797,950</b> | <b>(2,812,020)</b> | <b>57,985,930</b> | <b>5,477,090</b> | <b>10.43%</b> | <b>52,508,840</b> |
|--|-------------------|--------------------|-------------------|------------------|---------------|-------------------|

|                                    |                    |                    |                    |                   |              |                    |
|------------------------------------|--------------------|--------------------|--------------------|-------------------|--------------|--------------------|
| <b>Total Proposed Expenditures</b> | <b>330,647,770</b> | <b>(7,532,340)</b> | <b>323,115,430</b> | <b>22,466,700</b> | <b>7.47%</b> | <b>300,648,730</b> |
|------------------------------------|--------------------|--------------------|--------------------|-------------------|--------------|--------------------|

**Washington County, Maryland**  
**Capital Improvement 10yr Detail**  
**Fiscal Year 2026 - 2035**  
**Draft 2**

|   | <b>Total</b>      | <b>Prior Appr.</b> | <b>2026</b>       | <b>2027</b>      | <b>2028</b>       | <b>2029</b>      | <b>2030</b>      | <b>2031</b>      | <b>2032</b>      | <b>2033</b>    | <b>2034</b>    | <b>2035</b>    |
|---|-------------------|--------------------|-------------------|------------------|-------------------|------------------|------------------|------------------|------------------|----------------|----------------|----------------|
| <b><u>Airport</u></b>                             |                   |                    |                   |                  |                   |                  |                  |                  |                  |                |                |                |
| Air Traffic Control Tower                         | 13,000,000        | 778,000            | 12,222,000        | 0                | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Airport Systemic Improvement Projects             | 3,104,559         | 1,541,559          | 288,000           | 205,000          | 100,000           | 100,000          | 100,000          | 166,000          | 156,000          | 160,000        | 123,000        | 165,000        |
| Terminal Building - East Expansion                | 7,803,000         | 722,000            | 7,081,000         | 0                | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Capital Equipment - Airport                       | 6,986,620         | 1,016,620          | 634,000           | 40,000           | 3,717,000         | 261,000          | 55,000           | 300,000          | 145,000          | 18,000         | 800,000        | 0              |
| Runway 2/20 Rehabilitation and Lighting           | 3,921,000         | 3,847,000          | 74,000            | 0                | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| T-Hangar Taxi Lanes Rehabilitation                | 2,756,000         | 1,512,000          | 1,244,000         | 0                | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Taxiway A Rehabilitation                          | 4,184,000         | 335,000            | 168,000           | 3,681,000        | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Taxiway H Rehabilitation                          | 1,318,000         | 108,000            | 1,210,000         | 0                | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Land Acquisition-Airport                          | 9,430,000         | 5,430,000          | 0                 | 4,000,000        | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Terminal Parking Lot/Access Road Improvements     | 1,275,000         | 0                  | 275,000           | 400,000          | 600,000           | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Fuel Farm Relocation/Replacement                  | 5,000,000         | 0                  | 0                 | 500,000          | 4,500,000         | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Airport Master Plan Update                        | 2,000,000         | 0                  | 0                 | 0                | 2,000,000         | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Runway 9 MALSR                                    | 1,800,000         | 0                  | 0                 | 0                | 180,000           | 1,620,000        | 0                | 0                | 0                | 0              | 0              | 0              |
| Salt and Material Storage Facility                | 250,000           | 0                  | 0                 | 0                | 250,000           | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Snow Removal Equipment Storage Building Expansion | 4,800,000         | 0                  | 0                 | 0                | 0                 | 480,000          | 4,320,000        | 0                | 0                | 0              | 0              | 0              |
| Taxiway G Rehabilitation                          | 3,130,000         | 0                  | 0                 | 0                | 0                 | 0                | 0                | 313,000          | 2,817,000        | 0              | 0              | 0              |
| <b>Airport</b>                                    | <b>70,758,179</b> | <b>15,290,179</b>  | <b>23,196,000</b> | <b>8,826,000</b> | <b>11,347,000</b> | <b>2,461,000</b> | <b>4,475,000</b> | <b>779,000</b>   | <b>3,118,000</b> | <b>178,000</b> | <b>923,000</b> | <b>165,000</b> |
| <b><u>Bridges</u></b>                             |                   |                    |                   |                  |                   |                  |                  |                  |                  |                |                |                |
| Bridge Inspection and Inventory                   | 840,682           | 186,682            | 24,000            | 0                | 150,000           | 200,000          | 25,000           | 0                | 225,000          | 0              | 30,000         | 0              |
| Keedysville Road Bridge W5651                     | 3,764,600         | 3,014,600          | 750,000           | 0                | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Bridge Scour Repairs                              | 78,330            | 28,330             | 0                 | 0                | 50,000            | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Cleaning & Painting of Steel Bridges              | 264,717           | 114,717            | 0                 | 0                | 0                 | 0                | 150,000          | 0                | 0                | 0              | 0              | 0              |
| Halfway Boulevard Bridges W0912                   | 6,434,000         | 5,684,000          | 750,000           | 0                | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Gardenhour Road Bridge W2431                      | 3,695,000         | 775,000            | 1,920,000         | 1,000,000        | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Stone Masonry Bridge Repairs                      | 100,000           | 50,000             | 0                 | 0                | 50,000            | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Swope Road Culvert 16/07                          | 150,000           | 0                  | 150,000           | 0                | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| High Germany Road Bridge W0011                    | 2,109,000         | 0                  | 738,000           | 989,000          | 382,000           | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Appletown Road Bridge W2184                       | 979,000           | 0                  | 0                 | 0                | 0                 | 407,000          | 572,000          | 0                | 0                | 0              | 0              | 0              |
| Ashton Road Culvert 04/06                         | 559,000           | 0                  | 0                 | 0                | 0                 | 0                | 42,000           | 517,000          | 0                | 0              | 0              | 0              |
| Bowie Road Culvert                                | 150,000           | 0                  | 150,000           | 0                | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Burnside Bridge Road Culvert 01/03                | 484,000           | 0                  | 0                 | 0                | 0                 | 0                | 0                | 16,000           | 468,000          | 0              | 0              | 0              |
| Draper Road Culvert 04/07                         | 589,000           | 0                  | 0                 | 0                | 0                 | 37,000           | 552,000          | 0                | 0                | 0              | 0              | 0              |
| Draper Road Culvert 04/08                         | 530,000           | 0                  | 0                 | 0                | 0                 | 0                | 0                | 50,000           | 480,000          | 0              | 0              | 0              |
| Greenbrier Road Culvert 16/14                     | 268,000           | 0                  | 0                 | 0                | 0                 | 0                | 0                | 268,000          | 0                | 0              | 0              | 0              |
| Gruber Road Bridge 04/10                          | 396,000           | 0                  | 0                 | 0                | 0                 | 0                | 10,000           | 386,000          | 0                | 0              | 0              | 0              |
| Harpers Ferry Road Culvert 11/02                  | 1,043,000         | 0                  | 0                 | 0                | 434,000           | 609,000          | 0                | 0                | 0                | 0              | 0              | 0              |
| Henline Road Culvert 05/05                        | 200,000           | 0                  | 0                 | 0                | 200,000           | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Hoffman's Inn Road Culvert 05/06                  | 150,000           | 0                  | 0                 | 0                | 0                 | 150,000          | 0                | 0                | 0                | 0              | 0              | 0              |
| Long Hollow Road Culvert 05/07                    | 100,000           | 0                  | 0                 | 0                | 100,000           | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Mercersburg Road Culvert 04/16                    | 771,000           | 0                  | 0                 | 0                | 340,000           | 431,000          | 0                | 0                | 0                | 0              | 0              | 0              |
| Poplar Grove Road Bridge W2432                    | 1,955,000         | 0                  | 0                 | 0                | 0                 | 0                | 0                | 100,000          | 1,855,000        | 0              | 0              | 0              |
| Prices Mill Bridge                                | 1,150,000         | 0                  | 0                 | 0                | 1,150,000         | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Remsburg Road Culvert                             | 150,000           | 0                  | 150,000           | 0                | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Rinehart Road Culvert 14/03                       | 200,000           | 0                  | 0                 | 200,000          | 0                 | 0                | 0                | 0                | 0                | 0              | 0              | 0              |
| Taylors Landing Road Bridge W7101                 | 1,379,000         | 0                  | 0                 | 0                | 0                 | 0                | 0                | 35,000           | 510,000          | 834,000        | 0              | 0              |
| Yarrowsburg Road Bridge W6191                     | 2,102,000         | 0                  | 0                 | 0                | 0                 | 620,000          | 1,482,000        | 0                | 0                | 0              | 0              | 0              |
| <b>Bridges Total</b>                              | <b>30,591,329</b> | <b>9,853,329</b>   | <b>4,632,000</b>  | <b>2,189,000</b> | <b>2,856,000</b>  | <b>2,454,000</b> | <b>2,833,000</b> | <b>1,372,000</b> | <b>3,538,000</b> | <b>834,000</b> | <b>30,000</b>  | <b>0</b>       |

**Washington County, Maryland**  
**Capital Improvement 10yr Detail**  
**Fiscal Year 2026 - 2035**  
**Draft 2**

|   | Total              | Prior Appr.       | 2026              | 2027              | 2028              | 2029              | 2030              | 2031              | 2032              | 2033              | 2034              | 2035              |
|---|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b><u>Drainage</u></b>                                  |                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Stream Restoration at Various Locations                 | 1,891,466          | 891,466           | 0                 | 250,000           | 0                 | 0                 | 0                 | 350,000           | 0                 | 400,000           | 0                 | 0                 |
| Stormwater Retrofits                                    | 15,399,330         | 6,049,330         | 900,000           | 900,000           | 900,000           | 900,000           | 900,000           | 900,000           | 950,000           | 1,000,000         | 1,000,000         | 1,000,000         |
| Drainage Improvements at Various Locations              | 862,026            | 262,026           | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 75,000            | 75,000            | 75,000            | 75,000            |
| Fort Ritchie Dam Repairs                                | 250,000            | 100,000           | 150,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Broadfording Church Road Culvert                        | 231,000            | 0                 | 57,000            | 174,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Harpers Ferry Road Drainage, 3600 Block                 | 525,000            | 0                 | 75,000            | 450,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Shank Road Drainage                                     | 214,000            | 0                 | 0                 | 214,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Draper Road Drainage Improvements                       | 609,000            | 0                 | 0                 | 0                 | 0                 | 259,000           | 350,000           | 0                 | 0                 | 0                 | 0                 | 0                 |
| Trego Mountain Road Drainage                            | 415,000            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 415,000           | 0                 | 0                 |
| <b>Drainage Total</b>                                   | <b>20,396,822</b>  | <b>7,302,822</b>  | <b>1,232,000</b>  | <b>2,038,000</b>  | <b>950,000</b>    | <b>1,209,000</b>  | <b>1,300,000</b>  | <b>1,300,000</b>  | <b>1,025,000</b>  | <b>1,890,000</b>  | <b>1,075,000</b>  | <b>1,075,000</b>  |
| <b><u>Education</u></b>                                 |                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| <b>Board of Education</b>                               |                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Capital Maintenance - BOE                               | 102,635,298        | 23,603,298        | 6,670,000         | 11,394,000        | 3,436,000         | 9,184,000         | 3,468,000         | 6,048,000         | 2,689,000         | 2,912,000         | 15,113,000        | 18,118,000        |
| Downsville Pike Elementary School                       | 51,141,000         | 1,500,000         | 23,170,000        | 23,169,000        | 3,302,000         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Elementary School 2                                     | 51,664,000         | 0                 | 0                 | 0                 | 3,455,000         | 19,286,000        | 19,470,000        | 9,453,000         | 0                 | 0                 | 0                 | 0                 |
| Elementary School 3                                     | 100,000            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 100,000           |
| Jonathan Hager Elementary School Addition               | 23,586,000         | 0                 | 0                 | 0                 | 0                 | 0                 | 500,000           | 500,000           | 11,032,000        | 10,642,000        | 912,000           | 0                 |
| <b>Board of Education</b>                               | <b>229,126,298</b> | <b>25,103,298</b> | <b>29,840,000</b> | <b>34,563,000</b> | <b>10,193,000</b> | <b>28,470,000</b> | <b>23,438,000</b> | <b>16,001,000</b> | <b>13,721,000</b> | <b>13,554,000</b> | <b>16,025,000</b> | <b>18,218,000</b> |
| <b>Hagerstown Community College</b>                     |                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| ARCC Renovation   | 16,925,000         | 0                 | 200,000           | 100,000           | 0                 | 0                 | 0                 | 1,738,000         | 9,756,000         | 1,702,000         | 3,429,000         | 0                 |
| ASA Renovation  | 17,562,000         | 0                 | 125,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 1,233,000         | 12,717,000        | 3,487,000         |
| ATC Renovation  | 13,613,000         | 0                 | 9,883,000         | 1,200,000         | 1,200,000         | 1,330,000         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Career Programs Roof Replacement                        | 4,953,000          | 0                 | 0                 | 150,000           | 0                 | 0                 | 4,379,000         | 424,000           | 0                 | 0                 | 0                 | 0                 |
| Multi-Roof Project                                      | 2,000,000          | 1,000,000         | 0                 | 500,000           | 0                 | 500,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Wellness Center   | 11,100,000         | 0                 | 0                 | 750,000           | 10,350,000        | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Hagerstown Community College</b>                     | <b>66,153,000</b>  | <b>1,000,000</b>  | <b>10,208,000</b> | <b>2,700,000</b>  | <b>11,550,000</b> | <b>1,830,000</b>  | <b>4,379,000</b>  | <b>2,162,000</b>  | <b>9,756,000</b>  | <b>2,935,000</b>  | <b>16,146,000</b> | <b>3,487,000</b>  |
| <b>Public Libraries</b>                                 |                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Systemic Projects - Library                             | 570,000            | 60,000            | 60,000            | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            |
| Williamsport Library Replacement                        | 17,444,060         | 7,060             | 761,000           | 402,000           | 1,581,000         | 10,867,000        | 3,826,000         | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Public Libraries</b>                                 | <b>18,014,060</b>  | <b>67,060</b>     | <b>821,000</b>    | <b>452,000</b>    | <b>1,631,000</b>  | <b>10,917,000</b> | <b>3,876,000</b>  | <b>50,000</b>     | <b>50,000</b>     | <b>50,000</b>     | <b>50,000</b>     | <b>50,000</b>     |
| <b>Education Total</b>                                  | <b>313,293,358</b> | <b>26,170,358</b> | <b>40,869,000</b> | <b>37,715,000</b> | <b>23,374,000</b> | <b>41,217,000</b> | <b>31,693,000</b> | <b>18,213,000</b> | <b>23,527,000</b> | <b>16,539,000</b> | <b>32,221,000</b> | <b>21,755,000</b> |
| <b><u>General Government</u></b>                        |                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Cost of Bond Issuance                                   | 1,430,000          | 90,000            | 125,000           | 127,000           | 129,000           | 131,000           | 133,000           | 135,000           | 137,000           | 139,000           | 141,000           | 143,000           |
| Contingency - General Fund                              | 4,697,562          | 2,354,562         | 750,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 129,000           | 0                 | 0                 | 1,464,000         |
| Systemic Improvements - Building                        | 16,772,761         | 2,272,761         | 1,000,000         | 1,250,000         | 1,500,000         | 1,250,000         | 1,000,000         | 1,000,000         | 1,500,000         | 2,000,000         | 2,000,000         | 2,000,000         |
| Facilities Roof Repairs                                 | 1,634,317          | 534,317           | 200,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           |
| Stormwater Management and Watershed Services            |                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Office Building   | 200,000            | 200,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Circuit Courthouse                                      | 106,000,000        | 2,000,000         | 0                 | 4,000,000         | 4,000,000         | 0                 | 0                 | 49,000,000        | 47,000,000        | 0                 | 0                 | 0                 |
| Information Systems Replacement Program                 | 3,022,349          | 647,349           | 350,000           | 250,000           | 250,000           | 250,000           | 150,000           | 150,000           | 175,000           | 250,000           | 275,000           | 275,000           |
| Financial System Management & Upgrades                  | 709,297            | 559,297           | 15,000            | 15,000            | 15,000            | 15,000            | 15,000            | 15,000            | 15,000            | 15,000            | 15,000            | 15,000            |
| County Wireless Infrastructure                          | 2,736,000          | 1,235,000         | 420,000           | 266,000           | 441,000           | 374,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Property Management & Demo of Various County Properties | 42,575             | 17,575            | 25,000            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| General - Equipment and Vehicle Replacement Program     | 1,789,338          | 789,338           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           |
| <b>General Government Total</b>                         | <b>139,034,199</b> | <b>10,700,199</b> | <b>2,985,000</b>  | <b>6,108,000</b>  | <b>6,535,000</b>  | <b>2,220,000</b>  | <b>1,498,000</b>  | <b>50,500,000</b> | <b>49,156,000</b> | <b>2,604,000</b>  | <b>2,631,000</b>  | <b>4,097,000</b>  |

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|   | Total              | Prior Appr.       | 2026             | 2027              | 2028             | 2029             | 2030             | 2031              | 2032              | 2033              | 2034              | 2035              |
|---|--------------------|-------------------|------------------|-------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b><u>Parks and Recreation</u></b>                        |                    |                   |                  |                   |                  |                  |                  |                   |                   |                   |                   |                   |
| Black Rock Capital Equipment Program                      | 573,176            | 119,176           | 100,000          | 37,000            | 37,000           | 40,000           | 40,000           | 40,000            | 40,000            | 40,000            | 40,000            | 40,000            |
| Black Rock Bunker Rehabilitation                          | 100,000            | 0                 | 100,000          | 0                 | 0                | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Hardcourt Playing Surfaces                                | 3,050,000          | 50,000            | 1,500,000        | 500,000           | 500,000          | 50,000           | 50,000           | 75,000            | 75,000            | 75,000            | 75,000            | 100,000           |
| Park Equipment/Surfacing Replacement, Various Locations   | 1,521,156          | 421,156           | 425,000          | 500,000           | 0                | 0                | 0                | 0                 | 0                 | 0                 | 175,000           | 0                 |
| Parking Lot Repair/Overlay, Various Locations             | 718,289            | 68,289            | 50,000           | 200,000           | 0                | 100,000          | 0                | 100,000           | 0                 | 100,000           | 0                 | 100,000           |
| Antietam Creek Water Trail                                | 437,793            | 287,793           | 50,000           | 100,000           | 0                | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| MLK Gymnasium Upgrade                                     | 3,075,000          | 1,950,000         | 1,125,000        | 0                 | 0                | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Regional Park Walking/Hiking Trail                        | 1,001,100          | 811,100           | 190,000          | 0                 | 0                | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Marty Snook Park Pool Renovation and Accessible Entrance  | 1,200,000          | 125,000           | 575,000          | 500,000           | 0                | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Clear Spring Park Walking Trail                           | 375,000            | 0                 | 0                | 0                 | 0                | 0                | 0                | 0                 | 375,000           | 0                 | 0                 | 0                 |
| Conococheague Creek Water Trail                           | 300,000            | 0                 | 0                | 0                 | 0                | 180,000          | 120,000          | 0                 | 0                 | 0                 | 0                 | 0                 |
| Doubs Woods Disc Golf                                     | 50,000             | 0                 | 0                | 0                 | 0                | 0                | 0                | 50,000            | 0                 | 0                 | 0                 | 0                 |
| Kemps Mill Park Trails                                    | 100,000            | 0                 | 0                | 0                 | 100,000          | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Marty Snook Park Multimodal Trail and Parking             | 700,000            | 0                 | 0                | 100,000           | 300,000          | 300,000          | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Mt. Briar Wetland Preserve Trails and Conservation Area   | 110,000            | 0                 | 110,000          | 0                 | 0                | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| North Central County Park                                 | 12,488,000         | 0                 | 168,000          | 500,000           | 800,000          | 3,420,000        | 3,600,000        | 800,000           | 800,000           | 800,000           | 800,000           | 800,000           |
| Park Entrances and Security Upgrades                      | 300,000            | 0                 | 100,000          | 100,000           | 100,000          | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Pen Mar Interpretive Center/Vending Machine Kiosk         | 40,000             | 0                 | 40,000           | 0                 | 0                | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Pen Mar-Fort Ritchie-Cascade Trail Connection             | 290,000            | 0                 | 0                | 50,000            | 120,000          | 0                | 120,000          | 0                 | 0                 | 0                 | 0                 | 0                 |
| Pen Mar Park Hotel Sites Redevelopment                    | 650,000            | 0                 | 0                | 0                 | 0                | 0                | 0                | 0                 | 99,000            | 51,000            | 200,000           | 300,000           |
| Regional Park Dog Park                                    | 80,000             | 0                 | 0                | 0                 | 0                | 0                | 0                | 0                 | 0                 | 80,000            | 0                 | 0                 |
| <b>Parks and Recreation</b>                               | <b>27,159,514</b>  | <b>3,832,514</b>  | <b>4,533,000</b> | <b>2,587,000</b>  | <b>1,957,000</b> | <b>4,090,000</b> | <b>3,930,000</b> | <b>1,065,000</b>  | <b>1,389,000</b>  | <b>1,146,000</b>  | <b>1,290,000</b>  | <b>1,340,000</b>  |
| <b><u>Public Safety</u></b>                               |                    |                   |                  |                   |                  |                  |                  |                   |                   |                   |                   |                   |
| Detention Center - Systemic Projects                      | 7,060,230          | 1,340,230         | 1,100,000        | 1,200,000         | 500,000          | 500,000          | 500,000          | 550,000           | 560,000           | 250,000           | 560,000           | 0                 |
| Patrol Services Relocation Renovation                     | 28,215,452         | 20,215,452        | 3,500,000        | 4,500,000         | 0                | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Public Safety CAD System Replacement                      | 1,320,765          | 120,765           | 1,200,000        | 0                 | 0                | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Communication Tower(s) Various                            | 686,806            | 466,806           | 0                | 110,000           | 0                | 110,000          | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
| Portable Radio Replacement Program - Sheriff              | 2,647,944          | 278,944           | 118,000          | 200,000           | 300,000          | 400,000          | 500,000          | 169,000           | 169,000           | 171,000           | 171,000           | 171,000           |
| Portable Radio Replacement Program - Emergency Services   | 9,835,600          | 3,335,600         | 300,000          | 400,000           | 500,000          | 600,000          | 700,000          | 800,000           | 800,000           | 800,000           | 800,000           | 800,000           |
| PSTC Tactical Village / Simulation Training Area          | 20,700,000         | 2,250,000         | 200,000          | 3,750,000         | 0                | 0                | 1,960,000        | 4,043,000         | 4,143,000         | 4,354,000         | 0                 | 0                 |
| Law Enforcement - Vehicle & Equipment Replacement Program | 18,578,317         | 1,998,317         | 1,520,000        | 1,160,000         | 1,200,000        | 1,240,000        | 1,280,000        | 1,320,000         | 1,960,000         | 2,100,000         | 2,300,000         | 2,500,000         |
| Emergency Services Equipment & Vehicle Program            | 8,708,030          | 4,348,030         | 550,000          | 550,000           | 550,000          | 550,000          | 355,000          | 360,000           | 365,000           | 375,000           | 350,000           | 355,000           |
| Canteen/Rehab Unit Replacement                            | 708,000            | 186,000           | 48,000           | 48,000            | 48,000           | 48,000           | 48,000           | 48,000            | 48,000            | 62,000            | 62,000            | 62,000            |
| Incident Safety Officer Vehicle Replacement Program       | 214,000            | 48,000            | 16,000           | 16,000            | 16,000           | 16,000           | 16,000           | 16,000            | 16,000            | 18,000            | 18,000            | 18,000            |
| Detention Center Renovation - Women's Facility            | 21,000,000         | 0                 | 0                | 0                 | 5,000,000        | 5,000,000        | 3,000,000        | 2,000,000         | 2,000,000         | 2,000,000         | 2,000,000         | 0                 |
| Emergency Services Air Unit Station Expansion             | 5,050,000          | 0                 | 350,000          | 0                 | 0                | 0                | 0                | 500,000           | 0                 | 100,000           | 2,000,000         | 2,100,000         |
| Police Indoor Firing Range                                | 8,250,000          | 0                 | 0                | 0                 | 0                | 0                | 0                | 250,000           | 250,000           | 250,000           | 3,500,000         | 4,000,000         |
| <b>Public Safety</b>                                      | <b>132,975,144</b> | <b>34,588,144</b> | <b>8,902,000</b> | <b>11,934,000</b> | <b>8,114,000</b> | <b>8,464,000</b> | <b>8,359,000</b> | <b>10,056,000</b> | <b>10,311,000</b> | <b>10,480,000</b> | <b>11,761,000</b> | <b>10,006,000</b> |
| <b><u>Railroad</u></b>                                    |                    |                   |                  |                   |                  |                  |                  |                   |                   |                   |                   |                   |
| Railroad Crossing Improvements                            | 2,490,450          | 936,450           | 0                | 200,000           | 0                | 250,000          | 0                | 300,000           | 0                 | 396,000           | 0                 | 408,000           |
| <b>Railroad</b>   | <b>2,490,450</b>   | <b>936,450</b>    | <b>0</b>         | <b>200,000</b>    | <b>0</b>         | <b>250,000</b>   | <b>0</b>         | <b>300,000</b>    | <b>0</b>          | <b>396,000</b>    | <b>0</b>          | <b>408,000</b>    |

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|   | Total              | Prior Appr.       | 2026              | 2027              | 2028              | 2029              | 2030              | 2031              | 2032              | 2033              | 2034              | 2035              |
|---|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b><u>Road Improvement</u></b>                        |                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Intersection & Signal Improvements                    | 2,405,611          | 905,611           | 0                 | 0                 | 750,000           | 0                 | 0                 | 750,000           | 0                 | 0                 | 0                 | 0                 |
| Transportation ADA                                    | 2,111,123          | 611,123           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 600,000           | 100,000           | 100,000           | 100,000           |
| Pavement Maintenance and Rehab Program                | 80,877,416         | 9,467,416         | 5,660,000         | 6,000,000         | 6,000,000         | 6,000,000         | 3,723,000         | 8,277,000         | 8,500,000         | 9,000,000         | 9,000,000         | 9,250,000         |
| Longmeadow Road                                       | 2,855,000          | 0                 | 310,000           | 432,000           | 518,000           | 845,000           | 750,000           | 0                 | 0                 | 0                 | 0                 | 0                 |
| Eastern Boulevard Extended                            | 10,603,000         | 0                 | 300,000           | 1,000,000         | 1,200,000         | 1,324,000         | 6,779,000         | 0                 | 0                 | 0                 | 0                 | 0                 |
| Eastern Boulevard Widening Phase II                   | 7,672,300          | 3,250,300         | 775,000           | 647,000           | 1,000,000         | 2,000,000         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Eastern Blvd at Antietam Drive Improvements           | 5,506,000          | 4,506,000         | 1,000,000         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Wright Road   | 4,768,000          | 2,798,000         | 500,000           | 799,000           | 671,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Burnside Bridge Road Spot Improvements                | 544,000            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 544,000           | 0                 | 0                 |
| E. Oak Ridge Drive/South Pointe Signal                | 461,000            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 461,000           | 0                 |
| Mt Aetna Road Spot Improvements                       | 2,422,000          | 0                 | 0                 | 0                 | 0                 | 0                 | 935,000           | 1,487,000         | 0                 | 0                 | 0                 | 0                 |
| Robinwood Drive Sidewalk Extension                    | 750,000            | 0                 | 0                 | 250,000           | 500,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Rockdale Road and Independence Road Spot Improvements | 1,025,000          | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 450,000           | 575,000           | 0                 | 0                 | 0                 |
| Sandstone Drive Spot Improvements                     | 500,000            | 0                 | 0                 | 0                 | 0                 | 0                 | 500,000           | 0                 | 0                 | 0                 | 0                 | 0                 |
| Highway Maintenance Shop - Western Section            | 600,000            | 374,000           | 226,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Highway - Vehicle & Equipment Replacement Program     | 19,580,461         | 2,242,461         | 1,321,000         | 1,424,000         | 1,502,000         | 1,585,000         | 1,672,000         | 1,764,000         | 1,861,000         | 1,963,000         | 2,071,000         | 2,175,000         |
| Highway Western Section - Fuel Tank Replacement       | 1,151,000          | 847,000           | 304,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Road Improvement</b>                               | <b>143,831,911</b> | <b>25,001,911</b> | <b>10,496,000</b> | <b>10,652,000</b> | <b>12,241,000</b> | <b>11,854,000</b> | <b>14,459,000</b> | <b>12,828,000</b> | <b>11,536,000</b> | <b>11,607,000</b> | <b>11,632,000</b> | <b>11,525,000</b> |
| <b><u>Solid Waste</u></b>                             |                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Contingency - Solid Waste                             | 699,080            | 89,080            | 35,000            | 60,000            | 60,000            | 62,000            | 63,000            | 64,000            | 65,000            | 66,000            | 67,000            | 68,000            |
| 40 West Landfill - Cell 5 Construction                | 11,190,000         | 4,412,000         | 6,778,000         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| 40 West Landfill Pretreatment Facility                | 11,120,000         | 0                 | 0                 | 520,000           | 5,300,000         | 5,300,000         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| SW Equipment & Vehicle Replacement                    | 1,402,022          | 242,022           | 200,000           | 205,000           | 205,000           | 100,000           | 75,000            | 75,000            | 75,000            | 75,000            | 75,000            | 75,000            |
| Asphalt Repairs - 40 West                             | 1,756,000          | 0                 | 0                 | 1,136,000         | 620,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Transfer Station Upgrades                             | 2,000,000          | 0                 | 0                 | 2,000,000         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| 40 West Landfill - Cell 8 Construction                | 13,724,000         | 0                 | 0                 | 0                 | 0                 | 0                 | 6,404,000         | 7,320,000         | 0                 | 0                 | 0                 | 0                 |
| 40 West Partial Capping                               | 29,814,000         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 15,129,000        | 14,685,000        |
| <b>Solid Waste</b>                                    | <b>71,705,102</b>  | <b>4,743,102</b>  | <b>7,013,000</b>  | <b>3,921,000</b>  | <b>6,185,000</b>  | <b>5,462,000</b>  | <b>6,542,000</b>  | <b>7,459,000</b>  | <b>140,000</b>    | <b>141,000</b>    | <b>15,271,000</b> | <b>14,828,000</b> |
| <b><u>Transit</u></b>                                 |                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Vehicle Preventive Maintenance                        | 4,495,307          | 495,307           | 400,000           | 400,000           | 400,000           | 400,000           | 400,000           | 400,000           | 400,000           | 400,000           | 400,000           | 400,000           |
| Transportation Development Plan                       | 225,000            | 125,000           | 0                 | 0                 | 0                 | 100,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Fixed Route Bus Replacement Program                   | 7,268,111          | 1,418,111         | 900,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 2,700,000         | 0                 | 2,250,000         |
| ADA Bus Replacement                                   | 632,305            | 2,305             | 105,000           | 0                 | 210,000           | 0                 | 0                 | 105,000           | 0                 | 210,000           | 0                 | 0                 |
| 1000 W. Washington St. Renovation/Expansion           | 23,340,000         | 0                 | 2,823,000         | 20,517,000        | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Transit</b>  | <b>35,960,723</b>  | <b>2,040,723</b>  | <b>4,228,000</b>  | <b>20,917,000</b> | <b>610,000</b>    | <b>500,000</b>    | <b>400,000</b>    | <b>505,000</b>    | <b>400,000</b>    | <b>3,310,000</b>  | <b>400,000</b>    | <b>2,650,000</b>  |



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|  | Total                | Prior Appr.        | 2026               | 2027               | 2028              | 2029              | 2030              | 2031               | 2032               | 2033              | 2034              | 2035              |
|--|----------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| <b><u>Water Quality</u></b>              |                      |                    |                    |                    |                   |                   |                   |                    |                    |                   |                   |                   |
| <b><u>Utility Administration</u></b>     |                      |                    |                    |                    |                   |                   |                   |                    |                    |                   |                   |                   |
| Contingency - Utility Admin              | 225,400              | 29,400             | 0                  | 0                  | 0                 | 0                 | 31,000            | 32,000             | 32,000             | 33,000            | 34,000            | 34,000            |
| General Building Improvements            | 1,014,000            | 564,000            | 200,000            | 0                  | 0                 | 250,000           | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| Security Updates                         | 170,000              | 35,000             | 50,000             | 85,000             | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| Lab Equipment Replacement                | 413,898              | 149,898            | 40,000             | 24,000             | 25,000            | 25,000            | 25,000            | 25,000             | 25,000             | 25,000            | 25,000            | 25,000            |
| Local Limits Study                       | 70,000               | 0                  | 70,000             | 0                  | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| WQ Equip/Vehicle Replacement Program     | 1,498,883            | 198,883            | 125,000            | 125,000            | 125,000           | 130,000           | 130,000           | 130,000            | 130,000            | 135,000           | 135,000           | 135,000           |
| Water & Sewer Plan                       | 75,000               | 0                  | 75,000             | 0                  | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| <b>Utility Administration</b>            | <b>3,467,181</b>     | <b>977,181</b>     | <b>560,000</b>     | <b>234,000</b>     | <b>150,000</b>    | <b>405,000</b>    | <b>186,000</b>    | <b>187,000</b>     | <b>187,000</b>     | <b>193,000</b>    | <b>194,000</b>    | <b>194,000</b>    |
| <b><u>Sewer</u></b>                      |                      |                    |                    |                    |                   |                   |                   |                    |                    |                   |                   |                   |
| Contingency - Sewer                      | 461,939              | 11,939             | 0                  | 50,000             | 50,000            | 50,000            | 50,000            | 50,000             | 50,000             | 50,000            | 50,000            | 50,000            |
| Replace Grinder Pumps                    | 1,201,069            | 151,069            | 125,000            | 125,000            | 100,000           | 100,000           | 100,000           | 100,000            | 100,000            | 100,000           | 100,000           | 100,000           |
| Pump Station Upgrades - Various Stations | 4,259,012            | 374,012            | 885,000            | 0                  | 750,000           | 0                 | 750,000           | 0                  | 750,000            | 0                 | 750,000           | 0                 |
| Collection System Rehabilitation Project | 4,326,121            | 426,121            | 0                  | 900,000            | 0                 | 750,000           | 0                 | 750,000            | 0                  | 750,000           | 0                 | 750,000           |
| Smithsburg WWTP ENR Upgrade              | 28,087,469           | 12,587,469         | 0                  | 0                  | 0                 | 0                 | 0                 | 0                  | 0                  | 5,500,000         | 5,000,000         | 5,000,000         |
| General WwTP Improvements                | 1,391,410            | 491,410            | 300,000            | 300,000            | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 300,000           |
| Heavy Sewer EQP and VEH Replacement      | 1,528,416            | 333,416            | 600,000            | 250,000            | 35,000            | 35,000            | 40,000            | 40,000             | 40,000             | 40,000            | 40,000            | 75,000            |
| Potomac Edison Pump Station & Force Main | 100,000              | 0                  | 100,000            | 0                  | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| <b>Sewer Fund</b>                        | <b>41,355,436</b>    | <b>14,375,436</b>  | <b>2,010,000</b>   | <b>1,625,000</b>   | <b>935,000</b>    | <b>935,000</b>    | <b>940,000</b>    | <b>940,000</b>     | <b>940,000</b>     | <b>6,440,000</b>  | <b>5,940,000</b>  | <b>6,275,000</b>  |
| <b><u>Water</u></b>                      |                      |                    |                    |                    |                   |                   |                   |                    |                    |                   |                   |                   |
| Water Meter Replacement                  | 385,009              | 165,009            | 50,000             | 50,000             | 15,000            | 15,000            | 15,000            | 15,000             | 15,000             | 15,000            | 15,000            | 15,000            |
| WQ Main Replacement                      | 2,366,000            | 766,000            | 0                  | 0                  | 100,000           | 0                 | 500,000           | 500,000            | 500,000            | 0                 | 0                 | 0                 |
| Sharpsburg Water Treatment Plant         | 628,856              | 33,856             | 25,000             | 570,000            | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| General WTP Improvements                 | 1,398,440            | 308,440            | 0                  | 290,000            | 0                 | 0                 | 250,000           | 250,000            | 0                  | 100,000           | 100,000           | 100,000           |
| Highfield/Sharpsburg Water Storage Tank  | 336,000              | 0                  | 0                  | 0                  | 0                 | 0                 | 336,000           | 0                  | 0                  | 0                 | 0                 | 0                 |
| <b>Water Fund</b>                        | <b>5,114,305</b>     | <b>1,273,305</b>   | <b>75,000</b>      | <b>910,000</b>     | <b>115,000</b>    | <b>15,000</b>     | <b>1,101,000</b>  | <b>765,000</b>     | <b>515,000</b>     | <b>115,000</b>    | <b>115,000</b>    | <b>115,000</b>    |
| <b>Water Quality</b>                     | <b>49,936,922</b>    | <b>16,625,922</b>  | <b>2,645,000</b>   | <b>2,769,000</b>   | <b>1,200,000</b>  | <b>1,355,000</b>  | <b>2,227,000</b>  | <b>1,892,000</b>   | <b>1,642,000</b>   | <b>6,748,000</b>  | <b>6,249,000</b>  | <b>6,584,000</b>  |
| <b>TOTAL</b>                             | <b>1,038,133,653</b> | <b>157,085,653</b> | <b>110,731,000</b> | <b>109,856,000</b> | <b>75,369,000</b> | <b>81,536,000</b> | <b>77,716,000</b> | <b>106,269,000</b> | <b>105,782,000</b> | <b>55,873,000</b> | <b>83,483,000</b> | <b>74,433,000</b> |

**Washington County, Maryland**  
**Capital Improvement 10yr Detail**  
**Fiscal Year 2026 - 2035**  
**Draft 2**

|  | Total                | Prior Appr.        | 2026               | 2027               | 2028              | 2029              | 2030              | 2031               | 2032               | 2033              | 2034              | 2035              |
|--|----------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| <b>Funding Sources</b>                         |                      |                    |                    |                    |                   |                   |                   |                    |                    |                   |                   |                   |
| General Fund                                   | 187,731,974          | 45,883,974         | 7,598,000          | 10,250,000         | 12,250,000        | 13,250,000        | 14,250,000        | 15,250,000         | 16,250,000         | 17,250,000        | 17,750,000        | 17,750,000        |
| Highway Fund                                   | 6,237,000            | 1,237,000          | 500,000            | 500,000            | 500,000           | 500,000           | 500,000           | 500,000            | 500,000            | 500,000           | 500,000           | 500,000           |
| Cascade Fund                                   | 12,342               | 12,342             | 0                  | 0                  | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| Solid Waste Fund                               | 2,067,805            | 297,805            | 235,000            | 265,000            | 265,000           | 162,000           | 138,000           | 139,000            | 140,000            | 141,000           | 142,000           | 143,000           |
| Utility Admin Fund                             | 2,398,781            | 383,781            | 335,000            | 234,000            | 150,000           | 155,000           | 186,000           | 187,000            | 187,000            | 193,000           | 194,000           | 194,000           |
| Water Fund                                     | 385,009              | 165,009            | 50,000             | 50,000             | 15,000            | 15,000            | 15,000            | 15,000             | 15,000             | 15,000            | 15,000            | 15,000            |
| Sewer Fund                                     | 4,245,723            | 1,550,723          | 725,000            | 425,000            | 185,000           | 185,000           | 190,000           | 190,000            | 190,000            | 190,000           | 190,000           | 225,000           |
| Airport Fund                                   | 4,886,804            | 1,362,804          | 475,000            | 699,000            | 891,000           | 290,000           | 319,000           | 181,000            | 163,000            | 178,000           | 163,000           | 165,000           |
| Golf Course Fund                               | 100,000              | 0                  | 100,000            | 0                  | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| Interest                                       | 9,000,000            | 0                  | 3,500,000          | 1,500,000          | 500,000           | 500,000           | 500,000           | 500,000            | 500,000            | 500,000           | 500,000           | 500,000           |
| Tax-Supported Bond                             | 166,113,691          | 26,113,691         | 14,000,000         | 14,000,000         | 14,000,000        | 14,000,000        | 14,000,000        | 14,000,000         | 14,000,000         | 14,000,000        | 14,000,000        | 14,000,000        |
| Self-Supported Bond                            | 104,856,115          | 11,308,115         | 8,288,000          | 5,401,000          | 7,345,000         | 6,040,000         | 8,240,000         | 8,820,000          | 1,250,000          | 6,350,000         | 20,979,000        | 20,835,000        |
| State Loan                                     | 4,488,552            | 4,488,552          | 0                  | 0                  | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| Loan   | 102,000,000          | 0                  | 0                  | 4,000,000          | 4,000,000         | 0                 | 0                 | 47,000,000         | 47,000,000         | 0                 | 0                 | 0                 |
| Transfer Tax                                   | 29,089,581           | 6,589,581          | 3,000,000          | 2,000,000          | 2,000,000         | 2,000,000         | 2,250,000         | 2,250,000          | 2,250,000          | 2,250,000         | 2,250,000         | 2,250,000         |
| Excise Tax - Schools                           | 2,977,031            | 567,031            | 385,000            | 385,000            | 385,000           | 385,000           | 385,000           | 385,000            | 0                  | 0                 | 0                 | 100,000           |
| Excise Tax - Roads                             | 1,530,320            | 270,320            | 126,000            | 126,000            | 126,000           | 126,000           | 126,000           | 126,000            | 126,000            | 126,000           | 126,000           | 126,000           |
| Excise Tax - Other                             | 319,000              | 29,000             | 29,000             | 29,000             | 29,000            | 29,000            | 29,000            | 29,000             | 29,000             | 29,000            | 29,000            | 29,000            |
| Excise Tax - Library                           | 110,000              | 10,000             | 10,000             | 10,000             | 10,000            | 10,000            | 10,000            | 10,000             | 10,000             | 10,000            | 10,000            | 10,000            |
| Excise Tax - Non-Residential                   | 623,812              | 123,812            | 50,000             | 50,000             | 50,000            | 50,000            | 50,000            | 50,000             | 50,000             | 50,000            | 50,000            | 50,000            |
| PFC Fees - Airport                             | 172,000              | 0                  | 0                  | 0                  | 0                 | 0                 | 0                 | 31,000             | 141,000            | 0                 | 0                 | 0                 |
| Capital Reserve - General                      | 43,229,000           | 8,484,000          | 12,386,000         | 8,069,000          | 4,684,000         | 6,952,000         | 1,148,000         | 1,506,000          | 0                  | 0                 | 0                 | 0                 |
| Capital Reserve - Airport                      | 1,075,000            | 0                  | 275,000            | 400,000            | 200,000           | 200,000           | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| Capital Reserve - Transfer Tax                 | 6,278,000            | 0                  | 0                  | 917,000            | 0                 | 0                 | 2,798,000         | 0                  | 0                  | 0                 | 2,563,000         | 0                 |
| Capital Reserve - Excise Tax - Schools         | 1,770,000            | 0                  | 770,000            | 1,000,000          | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| Capital Reserve - Excise Tax - Roads           | 300,000              | 0                  | 0                  | 300,000            | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| Capital Reserve - Excise Tax - Non-Residential | 7,700,000            | 0                  | 2,200,000          | 3,000,000          | 0                 | 0                 | 2,500,000         | 0                  | 0                  | 0                 | 0                 | 0                 |
| Capital Reserve - APFO Fees - Schools          | 1,000,000            | 0                  | 0                  | 1,000,000          | 0                 | 0                 | 0                 | 0                  | 0                  | 0                 | 0                 | 0                 |
| Federal Grant                                  | 104,723,348          | 31,100,348         | 13,334,000         | 29,900,000         | 9,995,000         | 3,206,000         | 5,849,000         | 956,000            | 4,425,000          | 2,648,000         | 1,040,000         | 2,270,000         |
| State Grant                                    | 218,650,027          | 17,080,027         | 41,606,000         | 24,218,000         | 7,258,000         | 30,115,000        | 23,733,000        | 11,909,000         | 18,166,000         | 9,741,000         | 19,553,000        | 15,271,000        |
| Contributions                                  | 24,062,738           | 27,738             | 754,000            | 1,128,000          | 10,531,000        | 3,366,000         | 500,000           | 2,235,000          | 390,000            | 1,702,000         | 3,429,000         | 0                 |
| <b>TOTAL</b>                                   | <b>1,038,133,653</b> | <b>157,085,653</b> | <b>110,731,000</b> | <b>109,856,000</b> | <b>75,369,000</b> | <b>81,536,000</b> | <b>77,716,000</b> | <b>106,269,000</b> | <b>105,782,000</b> | <b>55,873,000</b> | <b>83,483,000</b> | <b>74,433,000</b> |

**Washington County, Maryland**  
**Summary for All Funds**  
**FY26 - Proposed**

|                                     | <b>FY25<br/>Operating<br/>Budget<br/>Approved</b> | <b>FY26<br/>Operating<br/>Budget<br/>Proposed</b> | <b><u>FY25 vs. FY26</u></b> |                 |
|-------------------------------------|---|---|-----------------------------|-----------------|
|                                     |   |   | <b>\$ Change</b>            | <b>% Change</b> |
| <b>Operating Funds:</b>             |   |   |                             |                 |
| <b>Major Operating Funds:</b>       |   |   |                             |                 |
| General Fund                        | \$300,648,730                                     | \$323,115,430                                     | \$22,466,700                | 7.47%           |
| Highway Fund                        | \$13,914,110                                      | \$14,377,720                                      | \$463,610                   | 3.33%           |
| Solid Waste Fund                    | \$10,692,500                                      | \$10,862,600                                      | \$170,100                   | 1.59%           |
| Utility Administration Fund         | \$6,283,910                                       | \$6,739,520                                       | \$455,610                   | 7.25%           |
| Water Fund                          | \$1,617,200                                       | \$1,623,700                                       | \$6,500                     | 0.40%           |
| Sewer Fund                          | \$14,511,550                                      | \$16,086,050                                      | \$1,574,500                 | 10.85%          |
| Pretreatment Fund                   | \$443,560   | \$345,600   | \$(97,960)                  | (22.08)%        |
| Public Transit Fund                 | \$3,589,210                                       | \$3,606,070                                       | \$16,860                    | 0.47%           |
| Airport Fund                        | \$3,715,420                                       | \$4,126,830                                       | \$411,410                   | 11.07%          |
| Black Rock Golf Course Fund         | \$1,500,380                                       | \$1,700,750                                       | \$200,370                   | 13.35%          |
|                                     | <b>\$356,916,570</b>                              | <b>\$382,584,270</b>                              | <b>\$25,667,700</b>         | <b>7.19%</b>    |
| <b>Restricted Funds:</b>            |   |   |                             |                 |
| Hotel Rental Tax Fund               | \$2,000,000                                       | \$2,000,000                                       | \$0                         | 0.00%           |
| Cascade Town Centre Fund            | \$108,000   | \$108,000   | \$0                         | 0.00%           |
| Agricultural Education Center Fund  | \$322,660   | \$340,460   | \$17,800                    | 5.52%           |
| Grant Management Fund               | \$660,730   | \$1,414,470                                       | \$753,740                   | 114.08%         |
| Inmate Welfare Fund                 | \$630,310   | \$738,650   | \$108,340                   | 17.19%          |
| Gaming Fund                         | \$2,136,000                                       | \$2,339,210                                       | \$203,210                   | 9.51%           |
| Land Preservation Fund              | \$3,869,530                                       | \$2,848,670                                       | \$(1,020,860)               | (26.38)%        |
| HEPMPO Fund                         | \$811,750   | \$808,340   | \$(3,410)                   | (0.42)%         |
| Emergency Services Billing          | \$816,890   | \$1,075,190                                       | \$258,300                   | 31.62%          |
| Contraband Fund                     | \$0   | \$30,000  | \$30,000                    | 0.00%           |
| Foreign Trade Zone                  | \$40,000  | \$50,000  | \$10,000                    | 25.00%          |
|                                     | <b>\$11,395,870</b>                               | <b>\$11,752,990</b>                               | <b>\$357,120</b>            | <b>3.13%</b>    |
| <b>Total Operating Funds</b>        | <b>\$368,312,440</b>                              | <b>\$394,337,260</b>                              | <b>\$26,024,820</b>         | <b>7.07%</b>    |
| <b>Capital Funds:</b>               |   |   |                             |                 |
| <b>Capital Improvement Plan (1)</b> | <b>\$65,785,000</b>                               | <b>\$110,731,000</b>                              | <b>\$44,946,000</b>         | <b>68.32%</b>   |
| <b>Total Budgeted Funds</b>         | <b>\$434,097,440</b>                              | <b>\$505,068,260</b>                              | <b>\$70,970,820</b>         | <b>16.35%</b>   |

# Budget & Finance **FY2026 Proposed Operating & Capital Budget**



Washington County

M A R Y L A N D



# State Cost Shifts

|  | \$ Amount            | Legislative Action  |
|--|----------------------|---|
| <b>Revenue:</b>                                      |                      |   |
| Income Tax   | (\$3,000,000)        | Changes to tax deduction amounts  |
| Property Tax - State Administrative Fees             | (\$543,830)          | Changes County requirement to reimburse the State for property assessment administrative costs from 50% to 90%                          |
| <b>Total Revenue Reduction</b>                       | <b>(\$3,543,830)</b> |   |
| <b>Expense:</b>                                      |                      |   |
| Teacher/Community College Retirement – State Pension | \$2,397,890          | Requires the County to pay portion of local employee costs into the State Pension system  |
| Blueprint Foundation Formula                         | \$2,080,880          | Foundation Formula amount related to collaborative time still required even though implementation of collaborative time has been paused |
| <b>Total Expense Increase</b>                        | <b>\$4,478,770</b>   |   |
| <b>Total Impact on the General Fund</b>              | <b>\$8,022,600</b>   |   |

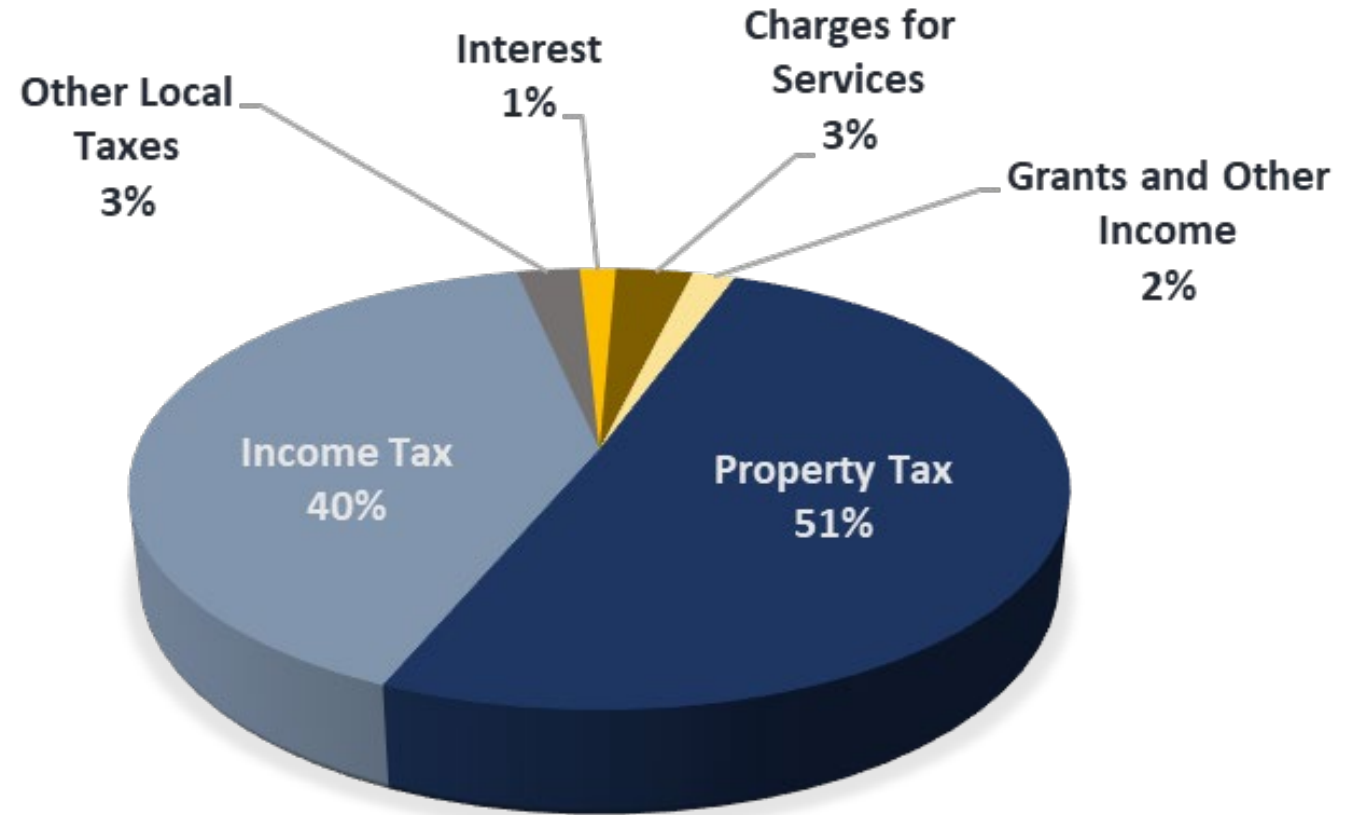
# Balancing Measures

- Reduced pension from 26% of wages to 24% - based on ADC received in March
- Personnel Request reductions
- Reduced amount of WCC Wage Scale Decompression
- Reduced travel and related costs by 50%
- Eliminated Employee Programs
- Reduced amount for future EMS transitions
- Identified capital outlay items that could be purchased in current fiscal year
- Reduced transfers to other operating funds
- Reduced transfer to CIP fund – reductions in projects

# General Fund - Proposed

## FY26 Proposed Revenue by Category

| <u>Category</u>         | <u>FY26 Budget</u>    |
|-------------------------|-----------------------|
| Property Tax            | 164,216,320           |
| Income Tax              | 130,049,610           |
| Other Local Taxes       | 8,301,800             |
| Interest                | 4,757,500             |
| Charges for Services    | 10,149,230            |
| Grants and Other Income | 5,640,970             |
| <b>Total</b>            | <b>\$ 323,115,430</b> |



# General Fund - Proposed

## Adjustments Made to Revenues

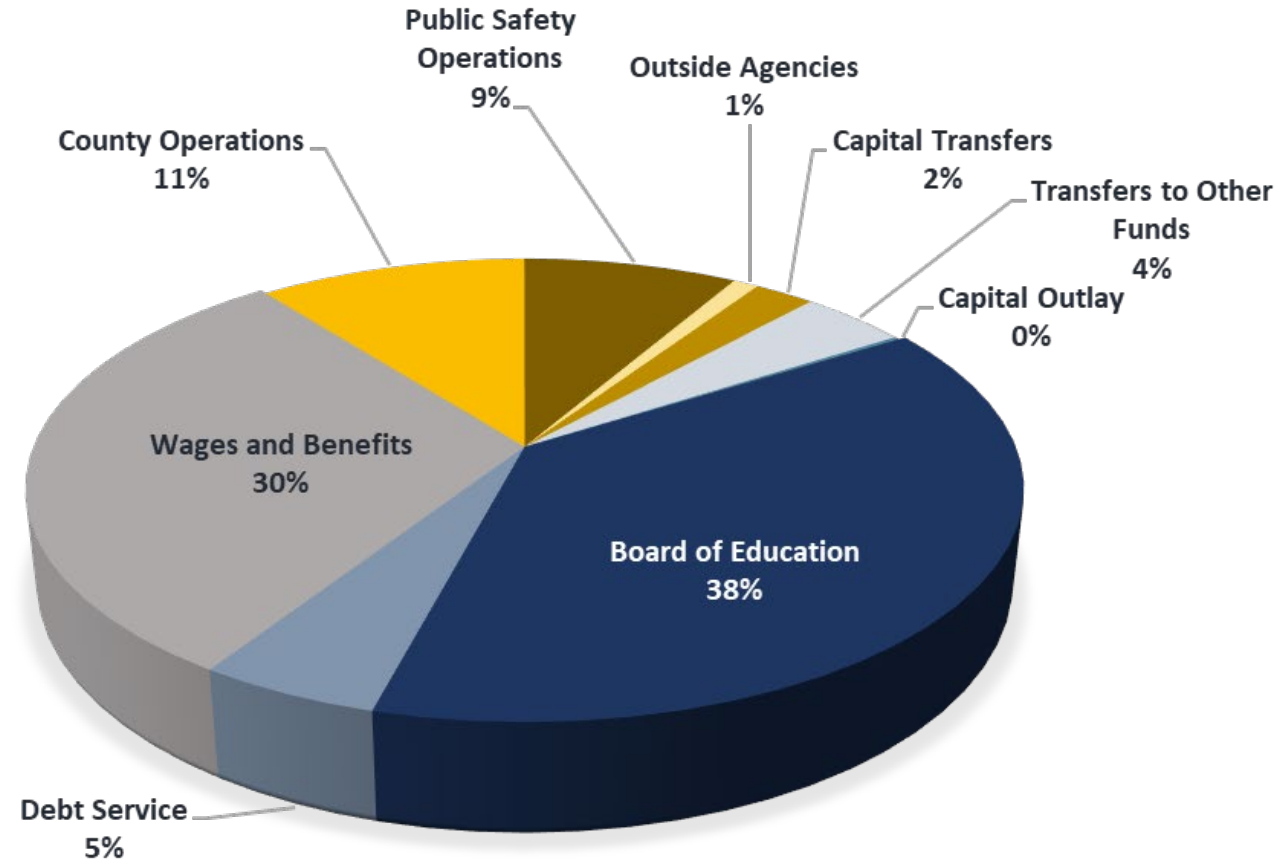
|                         | FY26 Proposed Budget |               |             |          |
|-------------------------|----------------------|---------------|-------------|----------|
|                         | Prior Draft          | Current Draft | \$ Change   | % Change |
| Property Tax            | 164,760,150          | 164,216,320   | (543,830)   | (0.33%)  |
| Income Tax              | 133,049,610          | 130,049,610   | (3,000,000) | (2.25%)  |
| Other Local Taxes       | 8,301,800            | 8,301,800     | 0           | 0.00%    |
| Interest                | 4,757,500            | 4,757,500     | 0           | 0.00%    |
| Charges for Services    | 10,151,110           | 10,149,230    | (1,880)     | (0.02%)  |
| Grants and Other Income | 5,785,370            | 5,640,970     | (144,400)   | (2.50%)  |
|                         | 326,805,540          | 323,115,430   | (3,690,110) | (1.13%)  |



# General Fund - Proposed

## FY26 Proposed Expense by Category

| Category                 | FY26 Budget           |
|--------------------------|-----------------------|
| Board of Education       | 122,839,520           |
| Debt Service             | 16,268,190            |
| Wages and Benefits       | 98,001,570            |
| County Operations        | 33,909,930            |
| Public Safety Operations | 27,076,910            |
| Outside Agencies         | 3,209,780             |
| Capital Transfers        | 7,598,000             |
| Transfers to Other Funds | 13,548,810            |
| Capital Outlay           | 662,720               |
| <b>Total</b>             | <b>\$ 323,115,430</b> |



# General Fund - Proposed

## Adjustments Made to Expenditures

|                          | FY26 Proposed Budget |               |             |          |
|--------------------------|----------------------|---------------|-------------|----------|
|                          | Prior Draft          | Current Draft | \$ Change   | % Change |
| Board of Education       | 118,473,490          | 122,839,520   | 4,366,030   | 3.69%    |
| Debt Service             | 16,268,190           | 16,268,190    | 0           | 0.00%    |
| Wages and Benefits       | 100,421,440          | 98,001,570    | (2,419,870) | (2.41%)  |
| County Operations        | 34,388,290           | 33,909,930    | (478,360)   | (1.39%)  |
| Public Safety Operations | 27,326,120           | 27,076,910    | (249,210)   | (0.91%)  |
| Outside Agencies         | 3,209,780            | 3,209,780     | 0           | 0.00%    |
| Capital Transfers        | 11,490,000           | 7,598,000     | (3,892,000) | (33.87%) |
| Transfers to Other Funds | 14,039,790           | 13,548,810    | (490,980)   | (3.50%)  |
| Capital Outlay           | 1,188,440            | 662,720       | (525,720)   | (44.24%) |
|                          | 326,805,540          | 323,115,430   | (3,690,110) | (1.13%)  |

# Capital Improvement FY26

|                    | FY26 Proposed Budget - Project Costs |                      |                      |                |
|--------------------|--------------------------------------|----------------------|----------------------|----------------|
|                    | Prior Draft                          | Current Draft        | \$ Change            | % Change       |
| Airport            | \$23,256,000                         | \$23,196,000         | (\$60,000)           | (0.26%)        |
| Bridges            | 4,632,000                            | 4,632,000            | 0                    | 0.00%          |
| Drainage           | 1,232,000                            | 1,232,000            | 0                    | 0.00%          |
| Education          | 43,109,000                           | 40,869,000           | (2,240,000)          | (5.20%)        |
| General Government | 2,985,000                            | 2,985,000            | 0                    | 0.00%          |
| Parks & Recreation | 6,185,000                            | 4,533,000            | (1,652,000)          | (26.71%)       |
| Public Safety      | 7,702,000                            | 8,902,000            | 1,200,000            | 15.58%         |
| Road Improvement   | 10,496,000                           | 10,496,000           | 0                    | 0.00%          |
| Solid Waste        | 7,513,000                            | 7,013,000            | (500,000)            | (6.66%)        |
| Transit            | 4,228,000                            | 4,228,000            | 0                    | 0.00%          |
| Water Quality      | 2,795,000                            | 2,645,000            | (150,000)            | (5.37%)        |
|                    | <b>\$114,133,000</b>                 | <b>\$110,731,000</b> | <b>(\$3,402,000)</b> | <b>(2.98%)</b> |

# Capital Improvement FY26

|                        | FY26 Proposed Budget - Funding Sources |               |               |          |
|------------------------|--|---------------|---------------|----------|
|                        | Prior Draft                            | Current Draft | \$ Change     | % Change |
| General Fund           | \$11,490,000                           | \$7,598,000   | (\$3,892,000) | (33.87%) |
| Internal Funds         | 2,721,000                              | 2,420,000     | (301,000)     | (11.06%) |
| Tax-Supported Bonds    | 14,000,000                             | 14,000,000    | 0             | 0.00%    |
| Self-Supported Bonds   | 8,738,000                              | 8,288,000     | (450,000)     | (5.15%)  |
| Investment Earnings    | 3,500,000                              | 3,500,000     | 0             | 0.00%    |
| Taxes                  | 3,600,000                              | 3,600,000     | 0             | 0.00%    |
| Reserves               | 14,431,000                             | 15,631,000    | 1,200,000     | 8.32%    |
| Grants & Contributions | 55,653,000                             | 55,694,000    | 41,000        | 0.07%    |
|                        | \$114,133,000                          | \$110,731,000 | (\$3,402,000) | (2.98%)  |

# Proposed Operating & Capital Budget

|                           | FY26 Proposed Budget |                |                | FY25           |               |               |
|---------------------------|----------------------|----------------|----------------|----------------|---------------|---------------|
|                           | Prior Draft          | Adj.           | Current Draft  | Approved       | \$ Change     | % Change      |
| General Fund              | \$326.8              | (\$3.7)        | \$323.1        | \$300.6        | \$22.5        | 7.47%         |
| Highway Fund              | \$14.6               | (\$0.2)        | \$14.4         | \$13.9         | \$0.5         | 3.33%         |
| Solid Waste Fund          | \$11.0               | (\$0.1)        | \$10.9         | \$10.7         | \$0.2         | 1.59%         |
| Water Quality Funds       | \$25.2               | (\$0.4)        | \$24.8         | \$22.9         | \$1.9         | 8.48%         |
| Transit Fund              | \$3.7                | (\$0.1)        | \$3.6          | \$3.6          | \$0.0         | 0.47%         |
| Airport Fund              | \$4.1                | \$0.0          | \$4.1          | \$3.7          | \$0.4         | 11.07%        |
| Golf Course Fund          | \$1.8                | (\$0.1)        | \$1.7          | \$1.5          | \$0.2         | 13.35%        |
| Restricted Funds          | \$11.8               | (\$0.0)        | \$11.8         | \$11.4         | \$0.4         | 3.13%         |
| <b>Subtotal Operating</b> | <b>\$398.9</b>       | <b>(\$4.6)</b> | <b>\$394.3</b> | <b>\$368.3</b> | <b>\$26.0</b> | <b>7.07%</b>  |
| Capital Fund              | \$114.1              | (\$3.4)        | \$110.7        | \$65.8         | \$44.9        | 68.32%        |
| <b>Total</b>              | <b>\$513.1</b>       | <b>(\$8.0)</b> | <b>\$505.1</b> | <b>\$434.1</b> | <b>\$71.0</b> | <b>16.35%</b> |



# Requests/Feedback

- **Commissioner Requests**
- **Feedback**
- **Public Hearings**
  - **Rate Changes**
    - Tuesday May 6, 2025, at 9:40 a.m.
  - **Budget Hearing**
    - Tuesday May 13, 2025, at 6:00 p.m. @ PSTC





Washington County

M A R Y L A N D

# Thank you

Kelcee Mace, CFO

Kimberly Edlund, Director

Zane Garrett, Deputy Director

Department of Budget & Finance

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## Agenda Report Form

### Open Session Item

**SUBJECT:** County Commissioners of Washington County Public Improvement and Refunding Bonds of 2025 Authorizing Resolution

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Lindsey A. Rader, Bond Counsel for Washington County, and Kelcee G. Mace, Chief Financial Officer

**RECOMMENDED MOTION:** Move to approve the resolution authorizing County Commissioners of Washington County (the “County”) to issue and sell, at public sale by solicitation of competitive bids, upon its full faith and credit, a series of general obligation bonds in the original aggregate principal amount not to exceed \$37,025,000 for the purpose of financing or reimbursing costs of certain public facilities and projects and currently refunding certain outstanding County general obligation bonds, as presented.

**REPORT-IN-BRIEF:** Certain Chapter Laws of Maryland, County Code provisions and provisions of the Annotated Code of Maryland, as applicable, authorize the County to issue and sell, upon its full faith and credit, general obligation bonds for the purpose of (1) financing or reimbursing the cost of certain public facilities and projects, as such terms are used in such statutory provisions (see attachment for the contemplated public facilities and projects)—such purpose is typically referred to as a “new money purpose,” and (2) currently refunding in whole or in part the outstanding County Commissioners of Washington County Public Improvement Bonds of 2015 that mature on or after July 1, 2026 and/or the outstanding County Commissioners of Washington County Consolidated Public Improvement Refunding Bonds of 2015 that mature on or after July 1, 2026. The County anticipates issuing a single series of its general obligation bonds for both new money and current refunding purposes. The maximum original aggregate principal portion of the contemplated series of bonds to be issued for new money purposes will not exceed \$18,510,000 (a maximum of \$13,000,000 expected to be tax-supported and a maximum of \$5,510,000 expected to be self-supported), and the maximum original aggregate principal portion of the contemplated series of bonds to be issued for current refunding purposes will not exceed \$18,515,000. The amortization schedule for the bonds set forth in the resolution assumes an original aggregate principal amount of \$29,435,000, which is less than the maximum original aggregate principal amount of the bonds authorized by the resolution. Certain details of the bonds are subject to adjustment based on market conditions, due to legal or tax considerations or for other reasons identified in the resolution. The Chief Financial Officer is authorized to make certain determinations and adjustments with respect to the bonds prior to release of the Preliminary Official Statement provided for in the resolution or

following such release but prior to the sale of the bonds, including (without limitation) adjusting the original aggregate principal amount of the bonds, adjusting the amortization schedule for the bonds, postponing the sale date, changing the principal, interest and/or optional redemption dates, and/or determining that either some of the potential refunded bonds will not be currently refunded in whole or that none of the potential refunded bonds will be currently refunded (and, accordingly, that no portion of the bonds will be issued for refunding purposes). In addition, authority to award or reject the bonds at the sale, and to make certain post-sale bond sizing adjustments contemplated by the resolution, is delegated to the Chief Financial Officer, who shall act by order. Specified officials are authorized to finalize the form of the Preliminary Official Statement presented to the Board and to approve the final Official Statement. The resolution expresses the Board's intention that post-receipt of bids adjustments be made on the sale date in order to allocate net original issue premium resulting from the successful bid not needed for underwriter's discount, to the extent such additional net original issue premium is so available, to the purposes for which the bonds are issued, thereby reducing the final par amount of the bonds to be issued. The resolution also provides for the County Administrator or the County Administrator's designee to take certain actions in connection with the issuance of the bonds that are typically taken by the County Clerk, due to any vacancy in the County Clerk's position or any unavailability of the County Clerk (attesting to the County seal and making certifications or representations in closing documents that are typically made by the County Clerk).

**DISCUSSION:** That portion of the proceeds of the bonds issued for new money purposes will be used to fund costs of certain infrastructure, public safety, educational and environmental public facilities and projects. The original fiscal year 2025 capital budget has been modified through the budget adjustment process to reallocate bond funds from two public facilities projects to one public safety project and to exchange bond funds between two environmental projects. The amount of bond funds originally included for the Agriculture Education Center Indoor Multipurpose Building and the Stormwater Management and Watershed Services Office Building were eliminated and moved to the Patrol Services Relocation Renovation. The amount of bond funds originally included for the 40 West Landfill Pretreatment Facility were eliminated and moved to the 40 West Landfill – Cell 5 Construction project. Issuance costs (other than the underwriter's discount of the successful bidder for the bonds) will be funded from pay-go funds, except for any de minimis amount payable from additional proceeds of the bonds due to the fact that the bonds are issued in denominations of \$5,000, as described in the resolution.

**FISCAL IMPACT:** Annual bond issuance has been included in the County's annual debt affordability analysis.

**CONCURRENCES:** County Administrator and County Attorney

**ALTERNATIVES:** If the resolution is not approved, it will be necessary to eliminate the public facilities and projects to be funded from the bonds as detailed in the Capital Improvement Plan. Also, it will be necessary to determine alternative funding for such public facilities and projects already in progress. Depending on market conditions at the time of sale, the County could forego potential debt service savings if the resolution is not approved.

**ATTACHMENTS:** Resolution, schedule of public facilities and projects to be funded from the new money portion of the bonds, and draft Preliminary Official Statement. (Financial Statements and Supplemental Schedules together with Report of Independent Public Accountants available online at [www.washco-md.net](http://www.washco-md.net) under Budget and Finance Department.)

**AUDIO/VISUAL NEEDS:** N/A



**Washington County, Maryland  
Description of 2025 Projects**

|   | Tax-Supported Bond<br>Approved Amount | Self-Supported Bond<br>Approved Amount |              |
|---|---------------------------------------|--|--------------|
| Project Name  | 2025 Bond                             | 2025 Bond                              | Project Type |
| <b><u>Infrastructure</u></b>                          |                                       |  |              |
| Bridges:  |                                       |  |              |
| Roads:  |                                       |  |              |
| Pavement Maintenance and Rehab Program RDI024         | 4,545,000                             | 0                                      |              |
| Drainage:   |                                       |  |              |
| Total   | 4,545,000                             | 0                                      | 4,545,000    |
| <b><u>Public Safety Projects</u></b>                  |                                       |  |              |
| Patrol Services Relocation Renovation BLD113          | 3,955,000                             | 0                                      |              |
| Total   | 3,955,000                             | 0                                      | 3,955,000    |
| <b><u>Public Facilities</u></b>                       |                                       |  |              |
| <b><u>Environmental Projects</u></b>                  |                                       |  |              |
| 40 West Landfill - Cell 5 Construction LDI064         | 0                                     | 3,972,000                              |              |
| General Building Improvements BLD073 Utility Fund     | 0                                     | 494,000                                |              |
| Pump Station Upgrades - Various Stations LIN034 Sewer | 0                                     | 299,000                                |              |
| Collection System Rehabilitation Project LIN040 Sewer | 0                                     | 270,000                                |              |
| General WwTP Improvements TRP026 Sewer                | 0                                     | 300,000                                |              |
| WQ Main Replacement LIN048 Water                      | 0                                     | 75,000                                 |              |
| General WTP Improvements TRP025 Water                 | 0                                     | 100,000                                |              |
| Total   | 0                                     | 5,510,000                              | 5,510,000    |
| <b><u>Educational Projects</u></b>                    |                                       |  |              |
| Capital Maintenance - BOE SCH006                      | 4,500,000                             | 0                                      |              |
| Total   | 4,500,000                             | 0                                      | 4,500,000    |
|   |                                       |  |              |
|   | \$13,000,000                          | \$5,510,000                            | \$18,510,000 |

**RESOLUTION NO. RS-2025-**

A RESOLUTION AUTHORIZING AND EMPOWERING COUNTY COMMISSIONERS OF WASHINGTON COUNTY (THE "COUNTY") TO ISSUE AND SELL AT PUBLIC SALE, UPON ITS FULL FAITH AND CREDIT, A SERIES OF ITS GENERAL OBLIGATION BONDS DESIGNATED "COUNTY COMMISSIONERS OF WASHINGTON COUNTY PUBLIC IMPROVEMENT AND REFUNDING BONDS OF 2025," IN AN ORIGINAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$37,025,000, SUBJECT TO REDESIGNATION AND TO REDUCTION AS PROVIDED HEREIN, PURSUANT TO THE PROVISIONS OF, AS APPLICABLE, CHAPTER 99 OF THE LAWS OF MARYLAND OF 2018, TITLE 6 OF THE CODE OF PUBLIC LOCAL LAWS OF WASHINGTON COUNTY (2019 EDITION), CHAPTER 205 OF THE LAWS OF MARYLAND OF 2004, CHAPTER 392 OF THE LAWS OF MARYLAND OF 2007, CHAPTER 60 OF THE LAWS OF MARYLAND OF 2013, AND SECTION 19-207 OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, EACH AS AMENDED AS APPLICABLE, FOR THE PUBLIC PURPOSES OF (1) FINANCING THE COST OF CERTAIN PUBLIC FACILITIES AND PROJECTS IN WASHINGTON COUNTY, INCLUDING THE COST OF ACQUISITION, ALTERATION, CONSTRUCTION, RECONSTRUCTION, ENLARGEMENT, EQUIPPING, EXPANSION, EXTENSION, IMPROVEMENT, REHABILITATION, RENOVATION, UPGRADING AND REPAIR OF VARIOUS INFRASTRUCTURE, PUBLIC SAFETY, EDUCATIONAL AND ENVIRONMENTAL PROJECTS, TOGETHER WITH ANY RELATED ARCHITECTURAL, FINANCIAL, LEGAL, PLANNING OR ENGINEERING SERVICES, AND (2) SUBJECT TO THE FURTHER PROVISIONS OF THIS RESOLUTION, CURRENTLY REFUNDING CERTAIN PORTIONS OF THE OUTSTANDING COUNTY COMMISSIONERS OF WASHINGTON COUNTY PUBLIC IMPROVEMENT BONDS OF 2015 AND/OR THE OUTSTANDING COUNTY COMMISSIONERS OF WASHINGTON COUNTY CONSOLIDATED PUBLIC IMPROVEMENT REFUNDING BONDS OF 2015; PRESCRIBING THE TERMS AND CONDITIONS OF SAID BONDS AND THE TERMS AND CONDITIONS UPON WHICH SAID BONDS SHALL BE ISSUED AND SOLD AND OTHER DETAILS WITH RESPECT THERETO; PLEDGING THE FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER OF THE COUNTY TO THE PAYMENT OF THE BONDS AND PROVIDING THAT, IN THE EVENT FUNDS AVAILABLE TO THE COUNTY ARE INSUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS, THE COUNTY SHALL LEVY AND COLLECT AD VALOREM TAXES UPON ALL THE LEGALLY ASSESSABLE PROPERTY WITHIN WASHINGTON COUNTY SUFFICIENT TO PROVIDE FOR SUCH PAYMENTS WHEN DUE; PROVIDING FOR, AS APPLICABLE, A BOND REGISTRAR AND PAYING AGENT, AN ESCROW DEPOSIT AGENT, AN ESCROW DEPOSIT AGREEMENT, A BIDDING AGENT AND A VERIFICATION CONSULTANT; AUTHORIZING COUNTY OFFICIALS TO TAKE CERTAIN ACTIONS IN CONNECTION WITH THE BONDS; PROVIDING FOR THE DISBURSEMENT OF THE PROCEEDS OF THE BONDS; APPROVING A PRELIMINARY OFFICIAL STATEMENT AND AUTHORIZING THE PREPARATION AND DISTRIBUTION OF AN OFFICIAL STATEMENT IN CONNECTION WITH THE ISSUANCE AND SALE OF SAID BONDS; MAKING CERTAIN FINDINGS CONCERNING DEBT LIMITATIONS OF WASHINGTON COUNTY; MAKING OR PROVIDING FOR THE MAKING OF CERTAIN ELECTIONS, COVENANTS OR DETERMINATIONS PERTAINING TO THE TAX-EXEMPT STATUS OF SAID BONDS;

PROVIDING THAT THE PROVISIONS OF THIS RESOLUTION SHALL BE LIBERALLY CONSTRUED; AND GENERALLY PROVIDING FOR THE ISSUANCE OF SAID BONDS.

## **RECITALS**

Chapter 99 of the Laws of Maryland of 2018 (the “2018 Act”) authorizes and empowers County Commissioners of Washington County (the “County”) to issue and sell bonds upon its full faith and credit in an aggregate principal amount not to exceed \$70,000,000 to provide funds to finance the cost of the construction, improvement or development (within the meaning of the 2018 Act) of certain public facilities (within the meaning of the 2018 Act) in Washington County. To date, the County has previously issued \$514,278 original aggregate principal amount of its County Commissioners of Washington County Public Improvement Bonds of 2019, \$9,060,000 original aggregate principal amount of its County Commissioners of Washington County Public Improvement Bonds of 2020, \$10,785,626 original aggregate principal amount of its County Commissioners of Washington County Public Improvement Bonds of 2021, \$9,280,000 of its County Commissioners of Washington County Public Improvement Bonds of 2022, \$11,360,000 of its County Commissioners of Washington County Public Improvement Bonds of 2023, and \$11,490,000 of its County Commissioners of Washington County Public Improvement and Refunding Bonds of 2024 pursuant to the bond issuing authority provided by the 2018 Act.

Title 6 of the Code of Public Local Laws of Washington County, Maryland (2019 Edition), as amended to date (the “Water and Sewer Act”), authorizes and empowers the County to issue bonds upon its full faith and credit to provide funds for the purpose of paying the cost of a water system, sewerage system or drainage system or any part of such system that the County owns, constructs or operates (referred to as “projects” in the Water and Sewer Act).

Pursuant to the authority of the 2018 Act and the Water and Sewer Act, as applicable, the County has determined to issue and sell its general obligation bonds in an original aggregate principal amount not to exceed \$18,510,000 (the “New Money Bonds”) to finance the cost of the construction, improvement or development (within the meaning of the 2018 Act) of certain public facilities (within the meaning of the 2018 Act) in Washington County and the cost of certain projects (within the meaning of the Water and Sewer Act). The New Money Bonds are being issued to finance the cost of certain public facilities and projects as more particularly described in Section 2 herein. The issuance of the New Money Bonds shall not cause the County to exceed the debt limitation provided for in the Water and Sewer Act.

Pursuant to the authority of Chapter 392 of the Laws of Maryland of 2007 (the “2007 Act”), Chapter 60 of the Laws of Maryland of 2013 (the “2013 Act”), and the Water and Sewer Act, each as amended to the extent applicable, the County previously issued upon its full faith and credit its County Commissioners of Washington County Public Improvement Bonds of 2015, dated May 12, 2015, in the original aggregate principal amount of \$15,460,000 (the “2015 Public Improvement Bonds”).

Pursuant to the authority of Chapter 288 of the Laws of Maryland of 1992 (the “1992 Act”), Chapter 87 of the Laws of Maryland of 1995 (the “1995 Act”), Chapter 110 of the Laws of Maryland of 1999 (the “1999 Act”), Chapter 205 of the Laws of Maryland of 2004 (the “2004

Act”), Chapter 19-101 of the Local Government Article of the Annotated Code of Maryland (the “Consolidation Act”), and Section 19-207 of the Local Government Article of the Annotated Code of Maryland (the “Refunding Act”), each as amended to the extent applicable, the County previously issued upon its full faith and credit its County Commissioners of Washington County Consolidated Public Improvement Refunding Bonds of 2015 in the original aggregate principal amount of \$26,395,000 (the “2015 Refunding Bonds”).

Although the 2015 Refunding Bonds were issued pursuant to the authority of multiple acts, as identified above, the portions of the 2015 Refunding Bonds that the County may currently refund as described herein were issued pursuant to the authority of the 2004 Act and the Refunding Act, as applicable.

Pursuant to the authority of the 2007 Act, the 2013 Act and the Refunding Act, as amended to date and as applicable, the County has determined to currently refund all or a portion of certain maturities of the outstanding 2015 Public Improvement Bonds set forth on Exhibit A attached hereto, subject to the further provisions of this Resolution.

Pursuant to the authority of the 2004 Act and the Refunding Act, as amended to date and as applicable, the County has determined to currently refund all or a portion of certain maturities of the outstanding 2015 Refunding Bonds set forth on Exhibit A attached hereto, subject to the further provisions of this Resolution.

The 2004 Act, the 2007 Act, the 2013 Act and the Water and Sewer Act contain consolidation authorization and do not require bonds issued under the authority of those Acts to include “Consolidated” in the designation of bonds issued thereunder.

Any refunded 2015 Public Improvement Bonds and any refunded 2015 Refunding Bonds will be currently refunded from the proceeds of the issuance and sale of a series of the County’s general obligation bonds in an original aggregate principal amount not to exceed \$18,515,000 (the “Refunding Bonds”), subject to the further provisions of this Resolution.

The County has determined that the total debt service cost to the County with respect to any currently refunded 2015 Public Improvement Bonds and any currently refunded 2015 Refunding Bonds will be reduced by the County issuing the Refunding Bonds and applying proceeds thereof to discharge and satisfy the indebtedness evidenced by such refunded bonds, thereby satisfying a requirement of the Refunding Act by realizing savings in the total cost of debt service on a direct comparison or present value basis.

Subject to the further provisions of this Resolution, the New Money Bonds and the Refunding Bonds will be issued as a combined, single series of general obligation bonds of the County, as authorized by the 2004 Act, the 2007 Act, the 2013 Act, the 2018 Act, the Water and Sewer Act and the Refunding Act, for the purpose of financing the cost of certain public facilities and projects in Washington County and currently refunding a portion of the outstanding 2015 Public Improvement Bonds and/or a portion of the outstanding 2015 Refunding Bonds, all as described herein, which series of general obligation bonds are referred to in the Sections of this Resolution as the “Bonds.”

Subject to the further provisions of this Resolution, the 2004 Act, 2007 Act, the 2013 Act, the 2018 Act, the Water and Sewer Act and the Refunding Act are together referred to in this Resolution as the “Acts.”

References in this Resolution to any of the Acts shall be construed to refer to such Acts as they may have been or may be amended.

References in this Resolution to “principal amount” or “principal amounts” shall be construed as “par amount” or “par amounts,” respectively. References in this Resolution to “finance” or “financing” are deemed to include “reimburse” or “reimbursing,” respectively.

These Recitals constitute an integral part of this Resolution. Capitalized terms used in these Recitals and not otherwise defined in the following Sections of this Resolution shall have the meanings given to such terms in these Recitals.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY:

Section 1. (a) The County hereby determines that it is necessary to borrow money and incur indebtedness pursuant to the authority of the 2018 Act and the Water and Sewer Act, as applicable, to finance or reimburse the cost of the public facilities and the projects provided for in Section 2 hereof, including related costs of issuance as provided for in this Resolution.

Pursuant to the authority of the 2018 Act and the Water and Sewer Act, as applicable, the County shall borrow on its full faith and credit the original aggregate principal amount of not to exceed \$18,510,000 in order to provide funds to finance or reimburse the cost of the construction, improvement or development of certain public facilities in Washington County (within the meaning of the 2018 Act) and to finance or reimburse the cost of certain projects (within the meaning of the Water and Sewer Act), as further described in Section 2 hereof, including related costs of issuance to the extent provided for in this Resolution, and shall evidence such borrowing by the issuance of its general obligation bonds in the original aggregate principal amount not to exceed \$18,510,000 (the “New Money Bonds” or, individually, each a “New Money Bond”).

(b) Subject to the further provisions of this Resolution, the County hereby determines that it is desirable to borrow money and incur indebtedness pursuant to the authority of the 2004 Act, the 2007 Act, the 2013 Act and the Refunding Act, as applicable, to currently refund all or a portion of the maturities of the 2015 Public Improvement Bonds and/or the 2015 Refunding Bonds identified on Exhibit A hereto (which constitute the callable maturities of the 2015 Public Improvement Bonds and the callable maturities of the 2015 Refunding Bonds) to the extent the County can achieve at least minimum targeted debt service savings with regard to the maturities or partial maturities of the 2015 Public Improvement Bonds and the 2015 Refunding Bonds finally determined to be so currently refunded, and to finance or reimburse related costs of issuance to the extent provided for in this Resolution. The final maturities or portions of maturities of the 2015 Public Improvement Bonds and the 2015 Refunding Bonds to be so currently refunded, if any, will be determined prior to or upon the sale of the Refunding Bonds identified in this subsection (b) in



accordance with the further provisions of this Resolution. Any such 2015 Public Improvement Bonds and any such 2015 Refunding Bonds that are finally determined to be currently refunded in accordance with the provisions of this Resolution are referred to herein collectively as the “Refunded Bonds.” The potential Refunded Bonds are the outstanding maturities of the 2015 Public Improvement Bonds and the outstanding 2015 Refunding Bonds maturing on or after July 1, 2026 as further described on Exhibit A hereto.

Pursuant to the authority of the 2004 Act, the 2007 Act, the 2013 Act and the Refunding Act, the County has determined to borrow on its full faith and credit the original aggregate principal amount of not to exceed \$18,515,000 in order to provide for the current refunding of the Refunded Bonds, including (to the extent provided herein) financing or reimbursing related costs of issuance, and shall evidence such borrowing by the issuance of its general obligation bonds in an original aggregate principal amount not to exceed \$18,515,000 (the “Refunding Bonds” or, individually, a “Refunding Bond”).

(c) Pursuant to the authority granted by the applicable Acts, the New Money Bonds and the Refunding Bonds authorized to be issued by this Section 1 shall be consolidated for sale and sold, issued and delivered as a single series of general obligation bonds in the original aggregate principal amount not to exceed \$37,025,000, to be known as the “County Commissioners of Washington County Public Improvement and Refunding Bonds of 2025” (the “Bonds”), subject to the further provisions of this subsection (c). It is the current intention of the Board of County Commissioners of Washington County, the governing body of the County (the “Board”), subject to market conditions, to currently refund all of the currently outstanding potential Refunded Bonds identified on Exhibit A hereto to the extent the County can achieve minimum targeted debt service savings with regard to the maturities or partial maturities so determined to be refunded and to redeem such Refunded Bonds on a date no later than 45 days after the date of issuance of the Bonds. Notwithstanding such stated intention, in the event the Chief Financial Officer of the County (the “Chief Financial Officer,” who constitutes the Director of the Office of Budget and Finance for purposes of the code of public local laws of the County (the “County Code”), on behalf of the County, with the advice of the financial advisor to the County and bond counsel to the County, determines prior to the sale of the Bonds that legal or tax considerations or market conditions dictate that none of the potential Refunded Bonds should be refunded (including, without limitation, that sufficient savings cannot be obtained by currently refunding any portion of the potential Refunded Bonds), the Bonds shall not be issued for refunding purposes, the Bonds shall be issued with the designation of “County Commissioners of Washington County Public Improvement Bonds of 2025” in an original aggregate principal amount not to exceed \$18,510,000, and the 2004 Act, the 2007 Act, the 2013 Act and the Refunding Act shall not serve as authority for the issuance of the Bonds or be considered as part of the Acts for purposes of this Resolution. Any such determination that no portion of the Bonds shall be issued for refunding purposes (i) shall be reflected in the Preliminary Official Statement provided for in Section 22 hereof if such determination is made prior to the release of such Preliminary Official Statement or (ii) shall be communicated in accordance with the provisions of the official Notice of Sale provided for in Section 11 hereof if such determination is made after the release of such Preliminary Official Statement.

If no portion of the 2015 Public Improvement Bonds are to be currently refunded from proceeds of the Bonds as determined in accordance with the provisions of this Resolution, the 2007

Act and the 2013 Act shall not serve as authority for the issuance of the Bonds or be considered as part of the Acts for purposes of this Resolution. If no portion of the 2015 Refunding Bonds are to be currently refunded from proceeds of the Bonds as determined in accordance with the provisions of this Resolution, the 2004 Act shall not serve as authority for the issuance of the Bonds or be considered as part of the Acts for purposes of this Resolution.

(d) The Chief Financial Officer, on behalf of the County, with the advice of the financial advisor to the County and bond counsel to the County, is hereby authorized from time to time prior to the sale of the Bonds to adjust the original aggregate principal amount of the Bonds provided for in Section 3 of this Resolution upward or downward (so long as such original aggregate principal amount, as adjusted, does not exceed \$18,510,000 with respect to the New Money Bonds or \$18,515,000 with respect to the Refunding Bonds), to eliminate one or more of the maturities of the Bonds provided for in Section 3 hereof and/or to adjust the original aggregate principal amount of each maturity of the Bonds upward or downward, due to tax considerations with respect to the New Money Projects identified in Section 2 hereof, due to the availability of other funds for the New Money Projects or based on a decision of the Board made after this Resolution is adopted to reduce the proceeds of the Bonds to be applied to any New Money Projects, due to the availability of other funds to be applied to the current refunding of the Refunded Bonds, based on a determination that legal or tax considerations limit the County's ability to refund a portion of the potential Refunded Bonds identified on Exhibit A hereto, based on a determination that sufficient savings cannot be achieved or the goals of the applicable Acts will not be met by refunding all or a portion of the potential Refunded Bonds identified on Exhibit A hereto, in order to include as the Refunded Bonds the portions of the potential Refunded Bonds identified on Exhibit A hereto that are not included as refunding candidates with regard to the preliminary amortization schedule provided for in Section 3(b) of this Resolution, based on a determination that net original issue premium is expected to be available for application to the purposes of the Bonds, due to market considerations, and/or in order to restructure the amortization schedule for the Bonds to meet financial considerations impacting the County (including, but not limited to, maximizing debt service savings in any particular fiscal year or years with respect to the Refunded Bonds), and any such adjustment (i) shall be reflected in the Preliminary Official Statement provided for in Section 22 hereof if such determination is made prior to the release of such Preliminary Official Statement or (ii) shall be communicated in accordance with the provisions of the official Notice of Sale provided for in Section 11 hereof if such determination is made after the release of such Preliminary Official Statement.

(e) The final original aggregate principal amount of the Bonds, the final maturities of the Bonds, the final original aggregate principal amount of each maturity of the Bonds, and the determination as to the Refunded Bonds (if any) will be determined in accordance with an order or orders of the Chief Financial Officer delivered in conjunction with the award of the Bonds in accordance with the provisions of Section 12 hereof.

(f) It is the stated intention of the Board that, to the extent available for such purpose, any net original issue premium resulting from the successful bidder's bid for the Bonds available after accounting for the underwriter's discount of the successful bidder for the Bonds payable from such net original issue premium (as adjusted if applicable) be allocated to the purposes contemplated in this Resolution, thereby reducing the par amount of the Bonds to be issued for

such purposes. Any additional proceeds attributable to the fact that the Bonds must be issued in denominations of \$5,000 and integral multiples thereof shall also be applied to the purposes specified in this Resolution; provided that, any such additional proceeds allocated to the New Money Bonds shall be applied to costs of the New Money Projects or costs of issuance of the New Money Bonds other than the underwriter's discount of the successful bidder for the Bonds, and any such additional proceeds allocated to the Refunding Bonds shall be allocated to costs of issuance of the Refunding Bonds other than the underwriter's discount of the successful bidder for the Bonds. Costs of issuance of the Bonds, other than underwriter's discount payable to the successful bidder for the Bonds from proceeds of net original issue premium, shall be paid by the County from funds on hand except to the extent provided in this paragraph.

Section 2. Subject to adjustments made in connection with the sale of the Bonds (including as contemplated in Section 1 hereof or to provide for the application of net original issuance premium received in connection with the sale and issuance of the Bonds), the projects ("projects" shall be deemed to include the public facilities contemplated by the 2018 Act) and purposes on account of which the New Money Bonds are issued and the approximate maximum amount of the par value of proceeds of the New Money Bonds allocated to each class of projects are identified as follows (including costs of issuance to the extent provided for herein):

| <u>Proceeds</u> | <u>Use</u>              |
|-----------------|-------------------------|
| \$ 4,545,000    | Infrastructure Projects |
| 3,955,000       | Public Safety Projects  |
| 4,500,000       | Educational Projects    |
| 5,510,000       | Environmental Projects  |

Such projects are identified in greater detail in materials submitted to the Board with this Resolution and are referred to herein as the "New Money Projects."

Notwithstanding the foregoing allocation, the County, without notice to or the consent of the registered owners of the Bonds may, subject to any limitations provided for in this Resolution, (i) allocate and reallocate the approximate amount of the par value of the proceeds of the New Money Bonds among the New Money Projects and (ii) allocate and reallocate any net original issue premium received by the County with respect to the sale of the New Money Bonds, to be spent among the New Money Projects (as such New Money Projects may be further identified in materials provided or available to the Board or in resolutions of the Board) provided for herein in compliance with applicable County budgetary procedures or applicable law. If the original aggregate par amount of the Bonds is reduced prior to or in connection with the sale of the Bonds as contemplated by this Resolution, such reduction and the allocation of any net original issue premium to the uses specified in the table above may be reflected in the certificate executed and delivered by authorized County officials in accordance with the provisions of Section 17 of this Resolution. In addition, without notice to or the consent of the registered owners of the Bonds, the County may reallocate the par amount or other proceeds of the New Money Bonds to projects not originally contemplated by this Resolution in accordance with the provisions of the applicable Acts and any other applicable law.

Section 3. (a) The Bonds shall be dated their dated date and shall be issued in the denominations of \$5,000 each or any integral multiple thereof. The Bonds shall bear interest from their dated date. Subject to the further provisions of this Section 3, interest on the Bonds shall be payable on January 1, 2026 and on each July 1 and January 1 thereafter until maturity or, as applicable, prior redemption. Each January 1 or July 1 on which interest is due on the Bonds is referred to herein as an “Interest Payment Date.” Interest shall be calculated on a 30-day month/360-day year basis.

(b) Subject to the provisions of this Resolution, the Bonds shall mature or be subject to mandatory sinking fund redemption as designated by the successful bidder for the Bonds, on July 1 of the years and in the amounts as follows:

| <u>Year</u><br><u>(July 1)</u> | <u>Principal Amount</u> | <u>Year</u><br><u>(July 1)</u> | <u>Principal Amount</u> |
|--------------------------------|-------------------------|--------------------------------|-------------------------|
| 2026                           | \$2,750,000             | 2036                           | \$ 880,000              |
| 2027                           | 2,995,000               | 2037                           | 925,000                 |
| 2028                           | 1,330,000               | 2038                           | 970,000                 |
| 2029                           | 1,400,000               | 2039                           | 1,020,000               |
| 2030                           | 1,465,000               | 2040                           | 1,070,000               |
| 2031                           | 1,545,000               | 2041                           | 1,125,000               |
| 2032                           | 1,620,000               | 2042                           | 1,170,000               |
| 2033                           | 1,705,000               | 2043                           | 1,215,000               |
| 2034                           | 1,795,000               | 2044                           | 1,265,000               |
| 2035                           | 1,875,000               | 2045                           | 1,315,000               |

Note: The amortization schedule set forth above is based on market conditions prior to the date this Resolution was submitted to the Board and assumes that the Bonds will be issued in the original aggregate principal amount of \$29,435,000 (less than the maximum authorized original aggregate principal amount), the New Money Bonds portion of the Bonds will be issued in the original aggregate principal amount of \$17,685,000, and the Refunding Bonds portion of the Bonds will be issued in the original aggregate principal amount of \$11,750,000 to currently refund only the portions of the potential Refunded Bonds that achieve at least minimum targeted debt service savings as of the date such amortization schedule was modeled by the financial advisor to the County. The original aggregate principal amount of, and original aggregate principal amount of each maturity of, the Bonds, is subject to adjustment prior to sale as provided in Section 1 hereof and in the official Notice of Sale provided for in Section 11 hereof. In addition, the original aggregate principal amount of, and/or the original aggregate principal amount of each maturity of, the Bonds is subject to adjustment after receipt of bids in accordance with the provisions of the official Notice of Sale provided for in Section 11 hereof. The final original aggregate principal amount of the Bonds, as issued, shall not exceed \$37,025,000, the final original aggregate principal amount of the Bonds allocated to the New Money Bonds shall not exceed \$18,510,000, and the final original aggregate principal amount of the Bonds allocated to the Refunding Bonds shall not exceed \$18,515,000.

(c) The foregoing provisions of this Section 3 are also subject to the provisions of Sections 1, 11 and 12 hereof.

(d) Subject to the provisions of Section 11 hereof, each Bond shall bear interest from its dated date if no interest payment has been paid or from the most recent Interest Payment Date to which interest has been paid or duly provided for; provided, however, that each Bond authenticated after the Record Date (as hereinafter defined) for any Interest Payment Date, but prior to such Interest Payment Date, shall bear interest from such Interest Payment Date. Interest on the Bonds shall be paid at the rate or rates named by the successful bidder for the Bonds in accordance with the terms of the official Notice of Sale hereinafter provided for.

(e) The County hereby appoints Manufacturers and Traders Trust Company, a New York state banking corporation with trust powers, as bond registrar and as paying agent for the Bonds (the "Bond Registrar and Paying Agent").

(f) The principal of and interest on the Bonds shall be payable in such money of the United States of America as is lawful at the time of payment.

(g) So long as the Bonds are maintained in Book-Entry Form (as hereinafter defined), payments of principal or redemption price of the Bonds shall be made as described in Section 5 hereof. At any other time, the principal or redemption price of each Bond shall be paid upon presentment and surrender of such Bond on the date such principal or redemption price is payable or if such date is not a Business Day (as hereinafter defined) then on the next succeeding Business Day at the designated corporate trust office of the Bond Registrar and Paying Agent.

(h) Interest on each Bond shall be payable to the person in whose name such Bond is registered (the "Registered Owner") on the registration books maintained for the Bonds as of the close of business on the 15th calendar day of the month immediately preceding each Interest Payment Date (the "Record Date"). So long as the Bonds are maintained in Book-Entry Form, payment of interest on the Bonds shall be made as described in Section 5 hereof. At any other time, payment of the interest on each Bond shall be made by check mailed on the date such interest is payable or, if such date is not a Business Day, then the next succeeding Business Day to the address of such Registered Owner as it appears on said registration books for the Bonds (the "Bond Register").

"Business Day" means a day other than a Saturday, a Sunday or a day on which the Bond Registrar and Paying Agent is authorized or obligated by law or required by executive order to remain closed.

(i) The interest on any Bond which is payable, but is not punctually paid or duly provided for, on the appropriate Interest Payment Date shall forthwith cease to be payable to the Registered Owner thereof by virtue of having been such Registered Owner on the relevant Record Date; and such interest shall be paid by the Bond Registrar and Paying Agent to the person in whose name the Bond (or its predecessor Bond) is registered at the close of business on a date to be fixed by the Bond Registrar and Paying Agent for the payment of such interest, notice thereof being given by first class mail (postage prepaid) to said person not fewer than 30 days prior to such



special record date, at the address of such person appearing on the Bond Register, or may be paid at any time in any other lawful manner not inconsistent with the requirements of any securities exchange on which the Bonds may be listed and upon such notice as may be required by such exchange.

Section 4. The Bonds shall be issued as fully registered bonds registered on the Bond Register kept for that purpose by the Bond Registrar and Paying Agent, and shall be registered and transferred in accordance with the terms and conditions set forth in the Bonds. The Bonds shall be initially issued in the form of authenticated, fully registered Bonds in the aggregate principal amount of each separate maturity of the Bonds.

Section 5. The provisions of this Section 5 shall apply to the Bonds so long as the Bonds shall be maintained in Book-Entry Form with a Depository (as hereinafter defined), any other provisions of this Resolution to the contrary notwithstanding.

A system for registration of the Bonds in Book-Entry Form with a Depository, which shall initially be The Depository Trust Company ("DTC"), shall be in effect on the date of the issuance and delivery of the Bonds.

(a) Upon initial issuance and delivery, one fully registered bond for the original aggregate principal amount of each maturity of the Bonds will be registered in the name of Cede & Co., as nominee for DTC, and immobilized in the custody of DTC or held by the Bond Registrar and Paying Agent on DTC's behalf through DTC's "FAST" system.

(b) Transfer of ownership interests in the Bonds will be accomplished by book entries made by the Depository and, in turn, by the direct or indirect participants (the "Participants") who act on behalf of the ultimate purchasers of the Bonds (the "Beneficial Owners"). The Beneficial Owners will not receive certificates representing their ownership in the Bonds, except as hereinafter provided.

(c) The principal or redemption price (if any) of and interest on the Bonds shall be payable to the Depository, or registered assigns, as the registered owner of the Bonds, in same day funds on each date on which the principal or redemption price of (if any) or interest on the Bonds is due as provided for in this Resolution and in the Bonds or as otherwise required by the Depository. Such payments shall be made to the offices of the Depository specified by the Depository to the Bond Registrar and Paying Agent. Without notice to or the consent of the holders of the Bonds, the County, the Bond Registrar and Paying Agent and the Depository may agree in writing to make payments of principal and interest in a manner different from that set out herein; no such written agreement shall be required if a change is provided for in the Depository's operational arrangements. Neither the County nor the Bond Registrar and Paying Agent shall have any obligation with respect to the transfer or crediting of the appropriate principal and interest payments to the Participants or the Beneficial Owners or their nominees.

(d) The County may replace any Depository as the securities depository for the Bonds with another Depository or discontinue the maintenance of the Bonds in Book-Entry Form with any Depository if (i) the County, in its sole discretion, determines that any (A) such Depository is

incapable of discharging its duties with respect to the Bonds, or (B) the interests of the Beneficial Owners might be adversely affected by the continuation of the Book-Entry System (as hereinafter defined) with such Depository as the securities depository for the Bonds, or (ii) such Depository determines not to continue to act as a securities depository for the Bonds or is no longer permitted to act as such securities depository. Notice of any determination pursuant to clause (i) shall be given to such Depository at least 30 days prior to any such discontinuance (or such fewer number of days as shall be acceptable to such Depository). Neither the County nor the Bond Registrar and Paying Agent will have any obligation to make any investigation to determine the occurrence of any events that would permit the County to make any determination described in this paragraph.

(e) If, following a determination or event specified in subsection (d) above, the County discontinues the maintenance of the Bonds in Book-Entry Form, the County will issue replacement bonds (the "Replacement Bonds") directly to the applicable Participants as shown on the records of the Depository or, to the extent requested by any Participant, to the Beneficial Owners of the Bonds as further described in this Section. The Bond Registrar and Paying Agent shall make provisions to notify the applicable Participants and the applicable Beneficial Owners by mailing an appropriate notice to the Depository, or by other means deemed appropriate by the Bond Registrar and Paying Agent in its discretion, that the County will issue Replacement Bonds directly to the Participants shown on the records of the Depository or, to the extent requested by any Participant, to Beneficial Owners of the Bonds shown on the records of such Participant, as of a date set forth in such notice, which shall be a date at least 10 days after receipt of such notice by the Depository (or such fewer number of days as shall be acceptable to the Depository).

In the event that Replacement Bonds are to be issued to the Participants or to the Beneficial Owners with respect to the Bonds, the Bond Registrar and Paying Agent shall promptly have prepared Replacement Bonds registered in the names of such Participants as shown on the records of the Depository or, if requested by such Participants, in the names of the Beneficial Owners of the Bonds, as shown on the records of such Participants as of the date set forth in the notice delivered in accordance with the immediately preceding paragraph. Replacement Bonds issued to Participants or to Beneficial Owners shall be in the authorized denominations, be payable as to principal and interest on the same dates as the Bonds, with interest being payable by check or draft mailed to each registered owner at the address of such owner as it appears on the Bond Register and principal being payable upon presentation to the Bond Registrar and Paying Agent, and be in fully registered form.

Replacement Bonds issued to a Depository shall have the same terms, form and content as the Bonds initially registered in the name of the Depository to be replaced or its nominee except for the name of the record owner and, to the extent applicable, the date thereof and/or the outstanding principal amount thereof.

(f) The Depository and its Participants and the Beneficial Owners, by their acceptance of the Bonds, agree that neither the County nor the Bond Registrar and Paying Agent shall have any liability for the failure of the Depository to perform its obligations to the Participants and the Beneficial Owners, nor shall the County or the Bond Registrar and Paying Agent be liable for the failure of any Participant or other nominee of the Beneficial Owners to perform any obligation to the Beneficial Owners of the Bonds.

(g) For purposes of this Section 5, the following words have the following meanings:

“Book-Entry Form” or “Book-Entry System” means a form or system, as applicable, under which (i) the ownership of beneficial interests in the Bonds may be transferred only through a book-entry and (ii) physical bond certificates in fully registered form are registered only in the name of a Depository or its nominee as holder, with the physical bond certificates “immobilized” in the custody of the Depository or in the custody of the Bond Registrar and Paying Agent on behalf of the Depository.

“Depository” means any securities depository that is a “clearing corporation” within the meaning of the New York Uniform Commercial Code and a “clearing agency” registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934, as amended, operating and maintaining, with its participants or otherwise, a Book-Entry System to record ownership of beneficial interests in municipal bonds, and to effect transfers of municipal bonds, in Book-Entry Form, and includes and means initially The Depository Trust Company.

Section 6. (a) The Bonds that mature on or before July 1, 2034 are not subject to redemption at the option of the County prior to their maturities. The Bonds that mature on and after July 1, 2035 shall be redeemable at the option of the County, in whole or in part, on any date on or after July 1, 2034, in any order directed by the County, at a redemption price of the principal amount of the Bonds (or portions thereof) to be redeemed, plus accrued interest on the principal amount being redeemed to the date fixed for redemption, without premium or penalty. The particular maturities or portions of maturities of the Bonds to be so redeemed shall be determined in the sole discretion of the County.

(b) The provisions relating to the optional redemption of the Bonds and the mandatory sinking fund redemption of the Bonds (if applicable) are provided for in the form of Bond set forth in Section 8 hereof.

(c) Notwithstanding any provisions contained herein, during any period in which the Bonds are maintained pursuant to a Book-Entry System, redemption of the Bonds shall occur in accordance with the Depository’s standard procedures for redemption of obligations such as the Bonds.

(d) The provisions of this Section 6 are also subject to the provisions of Section 11 hereof.

Section 7. The Bonds, when issued, shall be executed in the name of the County by the President or the Vice President of the Board, by manual or facsimile signature. The seal of, or a facsimile of the seal of, the County shall be impressed, affixed or imprinted on the Bonds, and the Bonds shall be attested by the County Clerk, by manual or facsimiles signature. The Bonds shall be authenticated by the Bond Registrar and Paying Agent, by manual signature. The provisions of this paragraph are subject to the provisions of Section 24(c) and (d) of this Resolution.

In the event any official of the County whose signature shall appear on any Bond described in this Resolution shall cease to be such official prior to the delivery of said Bond, his or her signature shall nevertheless be valid, sufficient and binding for the purposes herein intended.

There shall be printed on or attached to each of the Bonds the text of or a copy of the approving legal opinion of Bond Counsel with respect to the Bonds. Such printed text or opinion copy shall be certified by the manual or facsimile signature of the President or the Vice President of the Board to be a true and complete copy of such text or such opinion as delivered to the County on the date of delivery of the Bonds to the original purchasers thereof.

Section 8. The Bonds shall be in substantially the following form, which form together with all of the terms, covenants and conditions therein contained, is hereby adopted by the County as and for the form of obligation to be incurred by it, and said terms, covenants and conditions are hereby made binding upon the County, including the promise to pay therein contained, in accordance with said form:

[CONTINUED ON NEXT PAGE]

(Form of Face of Bond)

*Note: Bracketed language is intended to reflect that such provisions apply only in certain circumstances, and such language shall be deleted from or included in the final form of the Bonds, as appropriate.*

UNITED STATES OF AMERICA  
STATE OF MARYLAND  
COUNTY COMMISSIONERS OF WASHINGTON COUNTY

PUBLIC IMPROVEMENT [AND REFUNDING] BOND OF 2025

No. R-\_\_\_\_\_ \$ \_\_\_\_\_

| <u>Annual Interest Rate</u> | <u>Maturity Date</u> | <u>Bond Date</u> | <u>CUSIP Number</u> |
|-----------------------------|----------------------|------------------|---------------------|
| _____ %                     | July 1, 20_____      | _____, 2025      | _____               |

Registered Owner: Cede & Co.

Principal Amount: \_\_\_\_\_ Dollars

County Commissioners of Washington County, a body politic and corporate organized and existing under the Constitution and laws of the State of Maryland (the “County”), hereby acknowledges itself indebted for value received and, upon surrender hereof, promises to pay to the Registered Owner shown above, or his registered assigns, on the Maturity Date shown above, unless, to the extent applicable, this bond shall have been called for prior redemption and payment of the redemption price made or provided for, the Principal Amount shown above, and to pay interest on the outstanding principal amount hereof from the later of the Bond Date shown above and the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or provided for; provided, however, if this bond is authenticated after a Record Date (as hereinafter defined) for any Interest Payment Date and before such Interest Payment Date, it shall bear interest from such Interest Payment Date.

Interest on this bond shall be paid at the Annual Interest Rate shown above, payable on January 1, 2026 and semiannually thereafter on July 1 and January 1 in each year (the “Interest Payment Dates”) until payment of such Principal Amount shall be discharged as provided in the Resolution (as hereinafter defined). Such interest shall be paid to the person in whose name this bond is registered on the registration books for the series of bonds of which this bond is one (the “Bond Register”) maintained by the Bond Registrar and Paying Agent (as hereinafter defined) at the close of business on the 15th calendar day of the month next preceding each Interest Payment Date (the “Record Date”). Interest shall be calculated on a 30-day month/360-day year basis.



Notwithstanding the preceding sentence, interest on this bond which is payable, but is not punctually paid or duly provided for, on any Interest Payment Date shall forthwith cease to be payable to the Registered Owner by virtue of having been such Registered Owner on the relevant Record Date and such interest shall be paid by Manufacturers and Traders Trust Company, as the bond registrar and as the paying agent (such entity, or its successors or assigns, the “Bond Registrar and Paying Agent”) to the person in whose name this bond (or its predecessor bond) is registered at the close of business on a date fixed by the Bond Registrar and Paying Agent for the payment of such interest, notice thereof being given by first class mail, postage prepaid, to said person not fewer than 30 days prior to such special record date, at the address of such person appearing on the Bond Register, or may be paid at any time in any other lawful manner not inconsistent with the requirements of any securities exchange on which this bond may be listed and upon such notice as may be required by such exchange.

Principal or redemption price of and interest on this bond are payable in such money of the United States of America as is lawful at the time of payment. If a principal payment date or interest payment date falls on a Saturday, a Sunday or a day on which the Bond Registrar and Paying Agent is authorized or obligated by law or required by executive order to remain closed, payment may be made on the next succeeding day that is not a Saturday, a Sunday or a day on which the Bond Registrar and Paying Agent is authorized or obligated by law or required by executive order to remain closed, and no interest shall accrue on the scheduled amount due for the intervening period.

This bond is one of an issue of bonds limited in original aggregate principal amount to \$\_\_\_\_\_, all dated the date of delivery and all known as “County Commissioners of Washington County Public Improvement [and Refunding] Bonds of 2025” (the “Bonds”). The Bonds are issued as registered bonds, without coupons, in the denominations of \$5,000 or any integral multiple thereof. The Bonds are numbered consecutively from No. R-1 upward and mature on July 1 in the years and in the amounts and bear interest at the annual rates, all as set forth below:

|                      |                            |                         |                      |                            |                         |
|----------------------|----------------------------|-------------------------|----------------------|----------------------------|-------------------------|
| Maturing<br>(July 1) | Principal<br><u>Amount</u> | Interest<br><u>Rate</u> | Maturing<br>(July 1) | Principal<br><u>Amount</u> | Interest<br><u>Rate</u> |
|----------------------|----------------------------|-------------------------|----------------------|----------------------------|-------------------------|

[(<sup>1</sup>) Denotes maturity date of a term bond.]

[AMORTIZATION SCHEDULE FOR THE BONDS TO BE COMPLETED FOLLOWING PRICING]

*[Include the following for each maturity constituting a term bond only to extent the successful bidder for the Bonds designates term bonds--*The Bonds maturing on July 1, \_\_\_\_\_ are subject to mandatory sinking fund redemption at a redemption price equal to 100% of the principal amount thereof, together with interest accrued to the date fixed for redemption, on the dates and in the principal amounts set forth below:

| <u>Redemption Date</u> | <u>Principal Amount of<br/>Mandatory Sinking<br/>Fund Installment</u> |
|------------------------|---|
|------------------------|---|

\_\_\_\_\_  
\* Final maturity.]

The Bonds that mature on or before July 1, 2034 are not subject to redemption at the option of the County prior to their respective maturities. The Bonds that mature on and after July 1, 2035 are subject to redemption at the option of the County, in whole or in part, on any date on or after July 1, 2034, in any order of maturity directed by the County, at a redemption price of the principal amount of the Bonds (or portions thereof) to be redeemed, plus accrued interest on the principal amount being redeemed to the date fixed for redemption, without premium or penalty.

If fewer than all of the Bonds of any one maturity shall be called for redemption, then the particular Bonds of such maturity to be redeemed in whole or in part shall be selected by such means and in such manner as the Bond Registrar and Paying Agent, in its sole discretion, shall determine. Each \$5,000 principal amount of any Bond shall be considered a separate Bond for the purposes of selection of Bonds for redemption.

If all or a portion of the Bonds outstanding are to be redeemed, the County shall give or cause to be given notice of such redemption by first class mail, postage prepaid, at least 30 days prior to the date fixed for redemption to each registered owner of a Bond to be redeemed in whole or in part at the address of such registered owner appearing on the Bond Register; provided that, while the Bonds are registered in a book-entry only system with a Depository (as defined in the Resolution identified herein), notice of redemption shall be given in accordance with the provisions of such Depository. The failure to mail or otherwise give the redemption notice or any defect in the notice so mailed or given shall not affect the validity of the redemption proceedings. The County may, but shall not be obligated to, publish such notice of redemption at least once not fewer than 30 days prior to the date fixed for redemption in a newspaper circulating in the City of Baltimore, Maryland and also in a financial journal or daily newspaper of general circulation published in the City of New York, New York. The redemption notice shall state (i) whether the Bonds are to be redeemed in whole or in part and, if in part, the maturities, numbers, interest rates and CUSIP numbers of the Bonds to be redeemed, (ii) in the case of a partial redemption of any Bond, the portion of the principal amount which is to be redeemed, (iii) that interest shall cease to accrue on the Bonds (or portions thereof) called for redemption on the date fixed for redemption, (iv) the date fixed for redemption and the redemption price, (v) the address of the Bond Registrar and Paying Agent with a contact person and phone number, and (vi) that the Bonds to be redeemed in whole or in part shall be presented for redemption and payment on or after the date fixed for

redemption at the designated corporate trust office of the Bond Registrar and Paying Agent. Any such notice may be conditioned upon receipt by the Bond Registrar and Paying Agent of sufficient funds to effect such redemption.

From and after the date fixed for redemption, if monies sufficient for the payment of the redemption price of the Bonds (or portions thereof) called for redemption plus accrued interest due thereon to the date fixed for redemption are held by the Bond Registrar and Paying Agent on such date, the Bonds (or portions thereof) so called for redemption shall become due and payable at the redemption price provided for redemption of such Bonds (or portions thereof) on such date, interest on such Bonds (or portions thereof) shall cease to accrue and the registered owners of such Bonds so called for redemption in whole or in part shall have no rights in respect thereof except to receive payment for the redemption price thereof plus accrued interest thereon to the date fixed for redemption from such monies held by the Bond Registrar and Paying Agent. Upon presentation and surrender of a Bond called for redemption in whole or in part, the Bond Registrar and Paying Agent shall pay the appropriate redemption price of such Bond plus accrued interest thereon to the date fixed for redemption. If Bonds (or portions thereof) so called for redemption are not paid upon presentation and surrender as described above, such Bonds shall continue to bear interest at the rates stated therein until paid.

In case part but not all of a Bond shall be selected for redemption, then, upon the surrender thereof, there shall be issued without charge to the registered owner thereof Bonds in any of the authorized denominations as specified by the registered owner. The aggregate principal amount of Bonds so issued shall be equal to the unredeemed balance of the principal amount of the Bond surrendered, and the Bonds issued shall bear the same interest rate and shall mature on the same date as the Bond surrendered.

*[TO BE USED FOR BONDS IN BOOK-ENTRY FORM ONLY --*So long as all of the Bonds shall be maintained in book-entry form with a Depository in accordance with Section 5 of the Resolution, in the event that part, but not all, of this bond shall be called for redemption, payments of principal and interest on this bond shall be made, and notice of defaulted interest on this bond or redemption of this bond shall be given, as required by the rules or operational arrangements of such Depository, and the holder of this bond may elect not to surrender this bond in exchange for a new Bond or Bonds and in such event shall make a notation indicating the principal amount of such redemption and the date thereof on the Payment Grid attached hereto. For all purposes, the principal amount of this bond outstanding at any time shall be equal to the lesser of (A) the Principal Amount shown on the face hereof and (B) such Principal Amount reduced by the principal amount of any partial redemption of this bond following which the holder of this bond has elected not to surrender this bond. The failure of the holder hereof to note the principal amount of any partial redemption on the Payment Grid attached hereto, or any inaccuracy therein, shall not affect the payment obligation of the County hereunder. THEREFORE, IT CANNOT BE DETERMINED FROM THE FACE OF THIS BOND WHETHER A PART OF THE PRINCIPAL OF THIS BOND HAS BEEN PAID.

Unless this bond is presented by an authorized representative of The Depository Trust Company, a limited-purpose trust company organized under the New York Banking Law ("DTC"), to the County or its agent for registration of transfer, exchange, or payment, and any bond issued

is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.]

The Bonds are issued pursuant to the authority of [Chapter 205 of the Laws of Maryland of 2024,] [Chapter 392 of the Laws of Maryland of 2007,] [Chapter 60 of the Laws of Maryland of 2013,] Chapter 99 of the Laws of Maryland of 2018[,] [and] Title 6 of the Code of Public Local Laws of Washington County (2019 Edition), [and] [Section 19-207 of the Local Government Article of the Annotated Code of Maryland,] each as amended to date (collectively, the “Act”), and in accordance with Resolution No. RS-2025-\_\_ of the Board of County Commissioners of the County adopted on \_\_\_\_\_, 2025 (the “Resolution”).

The Bonds will be transferable only upon the Bond Register by the Bond Registrar and Paying Agent. Any Bond presented for transfer, exchange, registration or payment (if so required by the Bond Registrar and Paying Agent) shall be accompanied by a written instrument or instruments of transfer or authorization for exchange, in form and with guaranty of signature satisfactory to the Bond Registrar and Paying Agent, duly executed by the registered owner thereof or by his duly authorized attorney. Upon any transfer or exchange, the County shall execute and the Bond Registrar and Paying Agent shall authenticate and deliver in the name of the registered owner or the transferee or transferees, as the case may be, a new registered Bond or Bonds, in any of the authorized denominations in an aggregate principal amount equal to the outstanding principal amount of the Bond exchanged or transferred and maturing on the same date and bearing interest at the same rate. In each case, the County and the Bond Registrar and Paying Agent may require payment by the registered owner requesting the exchange or transfer of any tax, fee or other governmental charge, shipping charges and insurance that may be required to be paid with respect thereto, but otherwise no charge shall be made to the registered owner for the exchange or transfer.

The Bond Registrar and Paying Agent shall not be required to transfer or exchange any Bond after the giving of notice calling such Bond or portion thereof for redemption; provided, however, that this limitation shall not apply to any portion of a Bond which is not being called for redemption.

It is hereby certified and recited that each and every act, condition and thing required to exist, to be done, to have happened and to be performed precedent to and in the issuance of this bond, does exist, has been done, has happened and has been performed in full and strict compliance with the Constitution and laws of the State of Maryland and the Resolution authorizing the issuance of the issue of bonds, of which this bond is one, and that said issue of bonds, together with all other indebtedness of the County, is within every debt and other limit prescribed by the Constitution and laws of said State. This bond is an obligation of the County, payable as provided in the Resolution, and the full faith and credit and unlimited taxing power of County Commissioners of Washington County are hereby irrevocably pledged to the payment of the principal of this bond and of the interest to accrue hereon at the dates and in the manner mentioned herein.

This bond shall not be valid or become obligatory for any purpose or be entitled to any benefit or security under the Resolution until the Certificate of Authentication endorsed hereon shall have been signed by an authorized signatory of the Bond Registrar and Paying Agent.

IN WITNESS WHEREOF, the County has caused this bond to be executed in its name by the [Vice] President of the Board of County Commissioners of Washington County and attested by the County [Clerk][Administrator], and has also caused its corporate seal to be affixed or imprinted hereon.

(SEAL)

ATTEST:

COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY

By: \_\_\_\_\_  
County [Clerk][Administrator]

By: \_\_\_\_\_  
[Vice] President, Board of  
County Commissioners of Washington County



CERTIFICATE OF AUTHENTICATION

Date of Authentication:

This bond is one of the registered bonds of County Commissioners of Washington County designated “County Commissioners of Washington County Public Improvement [and Refunding] Bonds of 2025”.

MANUFACTURERS AND TRADERS TRUST COMPANY,  
as Bond Registrar and Paying Agent

By: \_\_\_\_\_  
Authorized Signatory

PAYMENT GRID

| <u>Date of<br/>Payment</u> | <u>Principal<br/>Amount Paid</u> | <u>Principal<br/>Amount Outstanding</u> | <u>Holder<br/>Signature</u> |
|----------------------------|----------------------------------|---|-----------------------------|
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |
| _____                      | _____                            | _____                                   | _____                       |

## ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ (Tax Identification or Social Security No. \_\_\_\_\_) the within bond and all rights thereunder, and does hereby constitute and appoint \_\_\_\_\_ attorney to transfer the within bonds on the books kept for the registration thereof, with full power of substitution in the premises.

Dated:

Signature Guaranteed:

\_\_\_\_\_  
NOTICE: Signatures must be  
guaranteed by a member firm of  
the New York Stock Exchange or  
a commercial bank or trust  
company

\_\_\_\_\_  
(Signature of Registered Owner)  
NOTICE: Signature must correspond  
with the name of the Registered  
Owner of the within bond as it  
appears on the face of the within  
bond in every particular, without  
alteration or enlargement or any  
change whatever

IT IS HEREBY CERTIFIED that the following is [the text of] [a true and correct copy of] the complete legal opinion of Funk & Bolton, P.A., Baltimore, Maryland, with respect to the issue of bonds of which this bond is one, that the original of said opinion was manually executed, dated and issued as of the date of delivery of, and payment for, said issue of bonds by the original purchaser thereof, and that an executed copy thereof is on file with the Bond Registrar and Paying Agent.

COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY

By: \_\_\_\_\_  
[Vice] President, Board of  
County Commissioners of Washington County

(Insert or Attach Text of or Copy of Opinion of Bond Counsel)

(End of Form of Bond)

[CONTINUED ON NEXT PAGE]

Section 9. The President or the Vice President of the Board shall be and is hereby authorized to make such changes in the form of bond set forth in Section 8 hereof as the President or the Vice President shall deem necessary to carry into effect the provisions of this Resolution, including, without limitation, to include or remove bracketed provisions set forth in the form of Bond provided for in Section 8 hereof, to reflect matters determined in accordance with other Sections of this Resolution, or to comply with recommendations of bond counsel to the County; provided, however, that the President or the Vice President shall make no change materially affecting the substance of such form unless such change is determined by the Chief Financial Officer, with the advice of the financial advisor to the County, to be in the best interest of the County.

The execution of the Bonds by such officer shall be conclusive evidence of the approval by the County of all changes in the form of the Bonds and of the due execution of the Bonds by the County.

Section 10. No Bond shall be valid or obligatory for the purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication of such Bond substantially in the form hereinabove provided shall have been duly executed by the Bond Registrar and Paying Agent and such executed certificate of the Bond Registrar and Paying Agent on such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The Bond Registrar and Paying Agent's certificate of authentication on any Bond shall be deemed to have been executed by it if signed by an authorized officer or signatory of the Bond Registrar and Paying Agent. It shall not be necessary that the same officer or signatory of the Bond Registrar and Paying Agent sign the certificate of authentication on all the Bonds issued hereunder.

Section 11. The Bonds shall be sold at public sale by electronic bids only to the bidder therefor for cash whose bid results in the lowest true interest cost to the County in the manner and in accordance with the formula set forth in the form of Notice of Sale attached as Appendix C to the Preliminary Official Statement identified in Section 22 hereof and made a part hereof (the "Notice of Sale"), as such Notice of Sale may be modified as provided in this Resolution and therein. The substantially final form of the Notice of Sale is Appendix C to the substantially final form of the Preliminary Official Statement provided to the Board with this Resolution. Electronic bids for the Bonds shall be received by the Chief Financial Officer on May 20, 2025, subject to the further provisions of this Section 11. The Chief Financial Officer shall be and is hereby authorized to make such changes in the form of Notice of Sale set forth as Appendix C to the form of the Preliminary Official Statement provided to the Board with this Resolution as the Chief Financial Officer shall deem necessary to carry into effect the purposes of this Resolution (including, without limitation, to reflect matters determined in accordance with Sections 1 or 3 hereof or this Section 11) or to comply with recommendations of bond counsel to the County, or, with the advice of the financial advisor to the County, to be in the best interest of the County, including, without limitation, (i) modifying or limiting the manner in which the issue price of the Bonds will be determined, (ii) modifying or limiting the premium payable by a bidder for the Bonds, (iii) modifying the manner of adjusting the amortization schedule for the Bonds pre- or post-sale, (iv) adding, modifying or eliminating any maximum interest rate for the Bonds, (v) adding, modifying or eliminating any stated maximum spread between the lowest and highest



interest rates eligible to be bid by a bidder, or (vi) modifying the amount of or method of delivery for the good faith deposit. The Chief Financial Officer, upon the advice of the financial advisor to the County, is authorized to adjust the original aggregate principal amounts of the Bonds and the maturities thereof in the manner and in accordance with Sections 1 or 3 hereof and this Section 11 and the Notice of Sale. The form of the Notice of Sale as contained in the final Preliminary Official Statement, as the same may be modified in accordance with the provisions thereof and hereof, shall constitute the official Notice of Sale.

Notwithstanding any other provision hereof, the Chief Financial Officer shall be and hereby is authorized to accept electronic bids for the Bonds, and to make such adjustments to the official Notice of Sale in the manner provided for therein as the Chief Financial Officer shall deem necessary or advisable, upon the advice of bond counsel to the County or the financial advisor to the County, including to accomplish electronic bidding procedures, to change the bid specifications for the Bonds or to comply with applicable regulations, notices and other official guidance.

In view of the desirability of flexibility in the scheduling of the sale of the Bonds to take full advantage of shifts in market conditions, the Board determines that it is in the best interest of the County to authorize and empower the Chief Financial Officer to change the time of or cancel said sale at any time prior to May 20, 2025, and to reschedule said sale without publishing a new Notice of Sale or advertisement, if (i) the financial advisor to the County has advised the Chief Financial Officer that market conditions or other scheduling considerations are such that it is in the best interest of the County to do so, and (ii) the Chief Financial Officer concurs in such recommendation to cancel and/or reschedule the sale. The Chief Financial Officer may cancel and reschedule any rescheduled sale in accordance with phrases (i) and (ii) of the preceding sentence. If the date of sale is rescheduled as provided above, the Chief Financial Officer may also reschedule the date of delivery of the Bonds, which is currently scheduled for June 3, 2025. If the sale is postponed to a date later than June 30, 2025, the Chief Financial Officer may also change the dated date of the Bonds (and hence the date from which interest shall accrue), the dates of the semi-annual interest payments and annual principal payments, the optional redemption dates, and the mandatory sinking fund redemption dates, if any, accordingly.

The Notice of Sale authorized by this Resolution shall be substantially in the form set forth in Appendix C to the form of the Preliminary Official Statement presented to the Board, and the terms, provisions and conditions set forth in the final form of the Notice of Sale provided for herein are hereby adopted and approved as the terms, provisions and conditions under which the Bonds shall be sold, issued and delivered at public sale. An advertisement in substantially the form attached hereto as Exhibit B, shall be published at least once, at least ten days preceding the initial date of sale, in one or more daily or weekly newspapers having a general circulation in Washington County and may also be published in one or more journals having a circulation primarily among banks and investment bankers. The Chief Financial Officer, on behalf of the County, is hereby authorized to make any changes to such advertisement before publication to reflect matters determined in accordance with the provisions of this Resolution before such publication, if applicable. In addition, the Chief Financial Officer is hereby authorized to cause to be prepared and distributed or made available to prospective bidders printed or printable copies of the Notice of Sale, as well as the Preliminary Official Statement hereinafter authorized. The Chief Financial

Officer or the Chief Financial Officer's designee is hereby authorized and directed to handle all inquiries in connection with the sale authorized hereby and the Official Statement hereafter referred to and is further authorized to reschedule any postponed sale with or without the republication of the Notice of Sale or advertisement.

Section 12. After accessing the electronic bids for the Bonds, and in accordance with the terms and conditions of the sale of the Bonds as set forth in the official Notice of Sale, the Chief Financial Officer, on behalf of the County, with the advice of the financial advisor to the County and bond counsel to the County, is hereby authorized and delegated the authority to deliver one or more orders determining the final original aggregate principal amount of the Bonds (including making any authorized adjustments to the final original aggregate principal amount of each maturity and the amortization schedule therefor following receipt of bids in accordance with the provisions of this Resolution and the official Notice of Sale), fixing the interest rate or rates payable on the Bonds based on the successful bidder's bid for the Bonds, and/or determining the Refunded Bonds, all within the limitations set forth in or provided for in this Resolution, unless the Chief Financial Officer determines to reject all bids for the Bonds (any such rejection also to be made by order of the Chief Financial Officer), as applicable. The order or orders of the Chief Financial Officer shall be delivered following receipt of the good faith deposit for the Bonds provided for in the official Notice of Sale. The execution and delivery by the Chief Financial Officer of any such order or orders shall constitute conclusive evidence of the award or rejection of bids for the Bonds. Any such order shall be retained in the records of the County. In order to accommodate market practice, the Chief Financial Officer may indicate or provide for the indication of any preliminary or final award, or any rejection of all bids, with respect to the Bonds on or through the electronic bidding platform on which bids were received and through any other communication mechanism recommended by the financial advisor to the County. Subsequently, unless all bids for the Bonds are so rejected by the Chief Financial Officer, the Bonds shall thereupon be suitably printed or engraved and delivered to the successful bidder therefor in accordance with the conditions of delivery set forth in the official Notice of Sale.

Section 13. Expenses relating to the issuance and sale of the Bonds, including, without limitation, the cost of printing the Bonds and advertising their sale and the fees and expenses of legal counsel and the financial advisor to the County, shall be paid from other funds available to the County, subject to the provisions of Section 1(f) of this Resolution; provided that, the underwriter's discount of the successful bidder for the Bonds shall be paid from net original issue premium resulting from the sale of the Bonds. In the event the date of the Bonds is adjusted in accordance with Section 11 hereof to be a date other than the date of delivery of the Bonds, any accrued interest received on the sale of the Bonds shall be applied to the first interest payment on the Bonds. Any net original issue premium received from the sale of the Bonds shall be applied after payment of the underwriter's discount of the successful bidder for the Bonds to the purposes provided for in this Resolution as shall be determined by the Chief Financial Officer with the assistance of the financial advisor to the County and bond counsel to the County, subject to any applicable limits of the Internal Revenue Code of 1986, as amended (the "Code") or other applicable law. After providing for payment of underwriter's discount from net original issue premium, and making any such provision for accrued interest, if applicable, the balance of the proceeds of the sale of the Bonds shall be deposited in a separate account or accounts to be used as described in this Resolution for the purpose of financing or reimbursing the cost of the New

Money Projects and, to the extent applicable, currently refunding the finally determined Refunded Bonds. Any proceeds of the Bonds not required for the purposes stated in Section 2 hereof may be applied in accordance with the provisions of the applicable Acts, or the extent not provided for therein, as determined by the Chief Financial Officer, subject to applicable County law.

Pending expenditure as contemplated hereby, the Chief Financial Officer may invest all or part of such balance of the proceeds of the Bonds held by the County in such manner as may be permitted by law; provided, however, that no such investment shall be made which would cause the Bonds to be “arbitrage bonds” within the meaning of the Code and the treasury regulations with respect thereto.

Section 14. (a) The portion of the proceeds of the Bonds issued to provide funds to currently refund any of the Refunded Bonds that constitute 2015 Public Improvement Bonds and/or 2015 Refunding Bonds, together with any other funds available for such purpose, shall be paid to and held by Manufacturers and Traders Trust Company, the paying agent and bond registrar for the 2015 Public Improvement Bonds and the 2015 Refunding Bonds, as applicable, as escrow deposit agent, as further described in this Section 14.

(b) The Chief Financial Officer, with the advice of the financial advisor to the County and bond counsel to the County, is hereby authorized to negotiate an escrow deposit agreement with Manufacturers and Traders Trust Company, as escrow deposit agent, and that portion of the proceeds of the Bonds to be applied to currently refunding the Refunded Bonds as described in the subsection (a) of this Section 14 shall be deposited with such escrow deposit agent, invested in accordance with the provisions of this Section 14 and the further provisions of this Resolution, and applied to the payment and redemption of the Refunded Bonds in accordance with Section 16 hereof. The President or the Vice President of the Board is each hereby authorized and directed to approve, execute and deliver any such escrow deposit agreement on behalf of the County.

(c) In connection with the issuance of the Bonds, the Chief Financial Officer, or her designee, is hereby authorized to provide for the bidding for and/or file on behalf of the County, as applicable, any necessary investment agreements or any necessary subscriptions and any amendments thereto to purchase United States Treasury Obligations – State and Local Government Series, and/or any direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America (the “Defeasance Obligations”) in such amounts and maturing at such times so that sufficient moneys will be available from such maturing principal and interest and any cash held uninvested to pay interest on the Refunded Bonds to their date fixed for redemption and to redeem the Refunded Bonds on their date fixed for redemption as further described in this Resolution, and to take any other action or to execute any further instrument on behalf of the County necessary to purchase such obligations. Any such obligations, and any cash to be held uninvested in escrow, shall be deposited with the escrow deposit agent provided for in this Section 14.

(d) The Chief Financial Officer, on behalf of the County, is hereby authorized and empowered, following consultation with the financial advisor to the County and bond counsel to the County, to select any party or entity to serve as a bidding agent with respect to any bidding conducted for the selection of the Defeasance Obligations.

(e) To the extent any portion of the net original issue premium payable by the successful bidder for the Bonds is to be applied to pay costs of issuance of the Bonds, such portion shall be held by the County.

Section 15. In the event any portion of the Bonds is issued for the purpose of currently refunding the Refunded Bonds, prior to the delivery of and payment for the Bonds, the County shall have received a report of a verification consultant, nationally recognized in the field of the refunding of tax-exempt obligations, verifying that the maturing principal amounts of the obligations held in escrow as described in Section 14 hereof, together with investment earnings thereon and any cash held uninvested, will be sufficient to redeem any Refunded Bonds on the date fixed for redemption selected in accordance with Section 16 hereof at a redemption price of 100% of the principal amount thereof, together with accrued interest thereon, and to pay interest on such Refunded Bonds when due to and including such date fixed for redemption. The Chief Financial Officer is hereby authorized and empowered, following consultation with the financial advisor to the County and bond counsel to the County, to select the verification consultant (which is initially presumed to be The Arbitrage Group, Inc. but may be any other qualified verification consultant selected in accordance with the provisions of this Section 15).

Section 16. Conditional only upon the delivery of and payment for the Bonds in part for current refunding purposes as described in this Resolution, the County hereby specifically and irrevocably elects to redeem the finally determined Refunded Bonds on a date to be selected by the Chief Financial Officer, with the input of the financial advisor to the County and bond counsel to the County, which date shall be no later than 45 days after the date of issuance of the Bonds at the redemption price of 100% of the principal amount thereof, and to pay interest when due on such Refunded Bonds to and including such date fixed for redemption, and hereby directs the paying agent for the Refunded Bonds, not fewer than 30 days before the date fixed for redemption, to cause a notice of redemption substantially in the form of Exhibit C hereto to be given to all registered owners of the Refunded Bonds at their addresses as they appear on the registration book provided for the Refunded Bonds; provided that, failure to so give such notice shall not affect the validity of the proceedings for redemption. Assuming the date of issuance of the Bonds remains June 3, 2025, the anticipated date fixed for redemption of the Refunded Bonds is July 7, 2025, but the Chief Financial Officer may select any other date for redemption of the Refunded Bonds subject to, and in accordance with, the limitations provided for in, this Section 16. In addition, the Chief Financial Officer is hereby authorized to cause a conditional notice of redemption of the Refunded Bonds to be given.

Section 17. (a) On the date of issuance of the Bonds, the President or the Vice President of the Board, together with the Chief Financial Officer, shall be responsible for the execution and delivery to counsel rendering an opinion on the validity of the Bonds of a certificate of the County which complies with the requirements of Section 103 and Sections 141 through 150, inclusive, of the Code and the applicable regulations thereunder. Such officials are hereby authorized, on behalf of the County, to make in such certificate any elections, determinations or designations authorized or required by the Code and the applicable regulations thereunder.

(b) The County shall set forth in said certificate its reasonable expectations as to relevant facts, estimates and circumstances relating to the use of the proceeds of the Bonds, or of any moneys, securities or other obligations which may be deemed to be proceeds of the Bonds pursuant to Section 148 of the Code or the said regulations (collectively, the "Bond Proceeds"). The County covenants with each of the holders of any of the Bonds that the facts, estimates and circumstances set forth in the said certificate will be based on the County's reasonable expectations on the date of issuance of the Bonds and will be, to the best of the knowledge of the persons executing such certificate, true, correct and complete as of that date. The County may also set forth in such certificate any adjustment in the par amount of the Bonds as issued from the amount provided for in Section 3 of this Resolution and provide for any net original issue premium to be applied to the New Money Projects, to the current refunding of the Refunded Bonds, if applicable, and/or to financing costs of issuance as provided herein due to adjustments in the final par amount of the Bonds contemplated by this Resolution.

(c) The County covenants with each of the holders of any of the Bonds that it will not use, or permit the use of any of, the Bond Proceeds or any other funds of the County, directly or indirectly, to acquire any securities or obligations, and will not take or permit to be taken or fail to take any other action or actions which would cause any of the Bonds to be an "arbitrage bond" within the meaning of said Section 148 and said regulations or that would otherwise cause the interest on the Bonds to be includable in gross income of the holders of the Bonds for federal income tax purposes.

(d) The County further covenants that it will comply with said Section 148 and said regulations and such other requirements of the Code which are applicable to the Bonds on the date of issuance of the Bonds and which may subsequently lawfully be made applicable to the Bonds.

(e) The County will hold and shall invest Bond Proceeds within its control (if such proceeds are invested) in accordance with the expectations of the County set forth in said certificate.

(f) The County shall make timely payment of any rebate amount or payment in lieu thereof (or installment thereof) required to be paid to the United States of America in order to preserve the exclusion from gross income for purposes of federal income taxation of interest on the Bonds and shall include with any such payment such other documents, certificates or statements as shall be required to be included therewith under then applicable law and regulations.

(g) The President or the Vice President of the Board, together with the Chief Financial Officer, may execute a certificate or certificates supplementing or amending said certificate, and actions taken by the County subsequent to the execution of such certificate shall be in accordance with said certificate as amended or supplemented; provided, however, that the County shall execute any such certificate only upon receipt by it of an opinion of bond counsel to the County addressed to the County to the effect that actions taken by the County in accordance with the amending or supplementing certificate will not adversely affect the exclusion from gross income for federal income taxation purposes of interest on the Bonds.

(h) The County shall retain such records as necessary to document the investment and expenditure of Bond Proceeds, the uses of Bond Proceeds and of the New Money Projects as well as the projects the costs of which were originally financed or reimbursed from the proceeds of the Refunded Bonds, together with such other records as may be required by the tax certificate or the Internal Revenue Service in order to establish compliance with requirements of the Code and the regulations thereunder as conditions to the exclusion of interest on the Bonds from federal gross income taxation.

Section 18. For the purposes of paying the interest on and principal of the Bonds hereby authorized as such interest and principal comes due, the County shall include in the levy against all legally assessable property in Washington County, in each and every fiscal year of the County that any of said Bonds are outstanding, ad valorem taxes sufficient to provide such sums as the County may deem sufficient and necessary in conjunction with any other funds that will be available for the purpose, to provide for the payment of the interest on the Bonds coming due in each such year and to pay the principal of the Bonds maturing or otherwise coming due in each such fiscal year. In the event the proceeds from taxes so levied in any such fiscal year shall prove inadequate for such purposes, additional taxes shall be levied in the succeeding fiscal year to make up such deficiency. The full faith and credit and unlimited taxing power of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds hereby authorized as and when such principal and interest comes due and to the levy and collection of the taxes hereinabove prescribed as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of said Bonds. The County hereby solemnly covenants to take all lawful action as may be appropriate from time to time during the period that any of said Bonds remain outstanding and unpaid to provide the funds necessary to make said principal and interest payments. The County further covenants and agrees to levy and collect the taxes hereinabove prescribed.

Subject to any applicable Code limitations, the County may apply to the payment of the principal of and interest on any of the Bonds any funds received by it and available for such purpose from the State of Maryland, the United States of America, any agency or instrumentality thereof, or from any other source, including, without limitation, other sources provided for in the applicable Acts, and, to the extent any such funds are received or receivable in any fiscal year, the taxes that required to be levied hereunder may be reduced accordingly.

Section 19. If any Bond shall become mutilated or be destroyed, lost or stolen, the County in its discretion may execute, and upon its request the Bond Registrar and Paying Agent shall authenticate and deliver, a new Bond in exchange for the mutilated Bond or in lieu of and substitution for the Bond so destroyed, lost or stolen. In every case of exchange or substitution, the applicant shall furnish to the County and to the Bond Registrar and Paying Agent such security or indemnity as may be required by them to save each of them harmless from all risks, however remote, and the applicant shall also furnish to the County and to the Bond Registrar and Paying Agent evidence to their satisfaction of the mutilation, destruction, loss or theft of the applicant's Bond. Upon the issuance of any Bond upon such exchange or substitution, the County may require the payment of a sum sufficient to cover any tax, fee or other governmental charge that may be imposed in relation thereto, shipping charges and insurance, and any other expenses, including counsel fees of the County or the Bond Registrar and Paying Agent. If any Bond which has



matured or is about to mature shall become mutilated or be destroyed, lost or stolen, instead of issuing a Bond in exchange or substitution therefor, the County may pay or authorize the payment of such Bond (without surrender thereof except in the case of a mutilated Bond) if the applicant for such payment shall furnish to the County and to the Bond Registrar and Paying Agent such security or indemnity as they may require to save them harmless, and evidence to the satisfaction of the County and the Bond Registrar and Paying Agent of the mutilation, destruction, loss or theft of such Bond.

Section 20. Each Bond paid at maturity or upon prior redemption shall be canceled or destroyed by the Bond Registrar and Paying Agent and a certificate of destruction describing the Bond so canceled or destroyed and evidencing such cancellation or destruction shall be furnished by the Bond Registrar and Paying Agent to the County upon request.

Section 21. It is hereby determined that the bonded indebtedness previously issued by the County pursuant to the authority of the 2018 Act is a \$514,278 principal portion of the County's Public Improvement Bonds of 2019, a \$9,060,000 principal portion of the County's Public Improvement Bonds of 2020, a \$10,785,626 principal portion of the County's Public Improvement Bonds of 2021, a \$9,280,000 principal portion of the County's Public Improvement Bonds of 2022, a \$11,360,000 principal portion of the County's Public Improvement Bonds of 2023, and an \$11,490,000 principal portion of the County's Public Improvement and Refunding Bonds of 2024.

Section 22. (a) The County hereby approves the Preliminary Official Statement relating to the Bonds (the "Preliminary Official Statement") substantially in the form presented to the Board with this Resolution. The President of the Board and the Chief Financial Officer, with the advice of bond counsel to the County or the financial advisor to the County to the extent applicable, are hereby authorized and empowered to make edits to the form of the Preliminary Official Statement presented to the Board prior to the release of the Preliminary Official Statement, including, without limitation, to (i) disclose anticipated impacts on the County's fiscal year 2025 or fiscal year 2026 budgets, (ii) reflect details regarding the funds received or receivable by the County under the American Rescue Plan Act of 2021 or other federal or State programs, (iii) reflect the provisions of or to conform to the provisions of this Resolution, (iv) reflect changes dictated by the terms of the official Notice of Sale, (v) correct inaccuracies or to provide clarifications, (vi) include therein other information that is more recent than the information contained in the form of the Preliminary Official Statement presented to the Board, and (vii) make formatting edits. On behalf of the County, the President of the Board and the Chief Financial Officer shall deem the final form of the Preliminary Official Statement to be final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to revision, completion and amendment in the final Official Statement in accordance with such Rule 15c2-12. The County authorizes the distribution of said Preliminary Official Statement in connection with its solicitation of bids for the sale of the Bonds.

(b) The County hereby approves the Official Statement for the Bonds in the form of the final Preliminary Official Statement with such changes therein as may be required or deemed appropriate by the President of the Board or the Chief Financial Officer (and with the advice of bond counsel to the County or the financial advisor to the County, to the extent applicable), including, without limitation, to reflect matters determined in accordance with this Resolution and

to incorporate any information supplied by the successful bidder for the Bonds. The execution of the Official Statement by the President of the Board shall be conclusive evidence of the approval of the County of any and all such changes or modifications in said Official Statement in connection with the issuance, sale and delivery of the Bonds.

(c) The Preliminary Official Statement and the Official Statement shall each be disseminated in electronic and/or printed form as determined by the Chief Financial Officer, on behalf of the County, with the advice of the financial advisor to the County.

(d) The Preliminary Official Statement and/or the Official Statement may be amended or supplemented in such form as determined by the President of the Board or the Chief Financial Officer (and with the advice of bond counsel to the County or the financial advisor to the County to the extent applicable), and any such amendment or supplement may be disseminated in electronic and/or printed form as determined by the Chief Financial Officer, on behalf of the County, with the advice of the financial advisor to the County.

(e) Any signature of the President of the Board and/or the Chief Financial Officer with respect to the Preliminary Official Statement or the Official Statement may be made in facsimile or indicated by other customary signature convention rather than by manual signature.

Section 23. In order to assist any Participating Underwriter (as hereafter defined) for the Bonds in complying with Securities and Exchange Commission Rule 15c2-12(b)(5), the County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement (as hereafter defined). Notwithstanding any other provision of this Resolution, failure of the County to comply with the Continuing Disclosure Agreement shall not be considered an event of default with respect to the Bonds; however, subject to the Continuing Disclosure Agreement, any bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the County to comply with its obligations under this Section.

“Continuing Disclosure Agreement” shall mean that certain Continuing Disclosure Agreement with respect to the Bonds executed by the County and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof. The Continuing Disclosure Agreement shall be in substantially the form set forth as Appendix D to the Preliminary Official Statement as evidenced by its execution by the President or the Vice President of the Board.

“Participating Underwriter” shall have the meaning ascribed thereto in Securities and Exchange Commission Rule 15c2-12.

Section 24. (a) The President and the Vice President of the Board, the County Administrator, the Chief Financial Officer, the County Clerk and such other officers, officials and employees of the County as the President or the Vice President shall designate, are authorized hereby to do any and all things, approve and execute all instruments, documents and certificates not otherwise expressly provided for in this Resolution, and otherwise take all action necessary, proper, or expedient in connection with the issuance, sale and delivery of the Bonds including,

without limitation, arranging for new CUSIP numbers to be assigned to any maturities of the Refunded Bonds determined to be refunded in part only, if applicable. The President and the Vice President of the Board, the County Administrator, the Chief Financial Officer, the County Clerk and all other appropriate officers, officials and employees of the County are authorized and directed hereby to do all acts and things required of them by the provisions hereof and of the Bonds for the full, punctual, and complete performance of all of the terms, covenants, provisions and agreements of this Resolution and the Bonds.

(b) References in this Resolution to any official by title shall be deemed to refer (i) to any official authorized under the County Code, or other applicable law or authority to act in such titled official's stead during the absence or disability of such titled official, (ii) to any person who has been elected, appointed or designated to fill such position in an acting or interim capacity under the County Code or other applicable law or authority, (iii) to any person who serves in a "deputy," "associate" or "assistant" capacity as such an official, provided that the applicable responsibilities, rights or duties referred to herein have been delegated to such deputy, associate or assistant in accordance with the County Code or other applicable law or authority, and/or (iv) to the extent an identified official commonly uses another title not provided for in the County Code, the official, however known, who is charged under the County Code or other applicable law or authority with the applicable responsibilities, rights or duties referred to herein.

(c) In the event the position of the County Clerk is vacant or in the absence, disability or unavailability of the County Clerk, and if no other official has authority pursuant to the provisions of subsection (b) above to attest to the impression, affixing or imprinting of the County seal on the Bonds or any instruments, documents or certificates relating to the Bonds, pursuant to the authority of Resolution No. RS-23-13 adopted by the Board on April 4, 2023, the County Administrator shall attest to the impression, affixing or imprinting of the County seal on the Bonds and on any instruments, documents or certificates relating to the Bonds providing for such attestation. In addition, pursuant to Section 1-104(c)(7) of the County Code, in the event the position of the County Clerk is vacant or in the absence, disability or unavailability of the County Clerk, and if no other official has applicable authority pursuant to the provisions of subsection (b) above, the Board hereby assigns to the County Administrator or to the County Administrator's designee the power to certify as to, or to make representations as to, matters in any instruments, documents or certificates relating to the Bonds that are typically made by the County Clerk with respect to County obligations in the nature of the Bonds.

(d) Notwithstanding any references in this Resolution to manual or facsimile signatures of County officials or the Bond Registrar and Paying Agent, to the extent that applicable law, orders, regulations or other authority allow for signatures to be made by facsimile, electronic or other means, whether due to the impacts of the COVID-19 pandemic or for other applicable reasons, the provisions of such applicable law, orders, regulations or other authority allowing signatures to be made in a manner other than manually, including on this Resolution, shall be deemed to supersede the provisions of this Resolution.

Section 25. The provisions of this Resolution shall be liberally construed in order to effectuate the transactions contemplated by this Resolution.

[CONTINUED ON FOLLOWING PAGE]

Section 26. This Resolution shall take effect from the date of its adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

(SEAL)

ATTEST:

COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY

\_\_\_\_\_  
Dawn L. Marcus, County Clerk

By: \_\_\_\_\_  
John F. Barr, President  
Board of County Commissioners  
of Washington County

Approved as to form and legal sufficiency:

\_\_\_\_\_  
Zachary J. Kieffer  
County Attorney

Mail to:  
Office of the County Attorney  
100 W. Washington Street, Suite 1101  
Hagerstown, MD 21740

## **EXHIBIT A**

### **Refunded Bonds\***

#### **County Commissioners of Washington County Public Improvement Bonds of 2015\***

The 2015 Public Improvement Bonds identified below are subject to redemption at the option of the County in whole or in part at any time on or after July 1, 2025 at a redemption price of 100% of the principal amount being redeemed plus accrued interest on such principal amount being redeemed to the date fixed for redemption.

| <u>Maturing<br/>July 1</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>CUSIP</u> |
|----------------------------|-------------------------|----------------------|--------------|
| 2026                       | \$ 770,000              | 3.000%               | 937751 5M3   |
| 2027                       | 800,000                 | 3.000                | 937751 5N1   |
| 2028                       | 830,000                 | 4.000                | 937751 5P6   |
| 2029                       | 865,000                 | 4.000                | 937751 5Q4   |
| 2030                       | 900,000                 | 4.000                | 937751 5R2   |
| 2031                       | 940,000                 | 4.000                | 937751 5S0   |
| 2032                       | 975,000                 | 4.000                | 937751 5T8   |
| 2033                       | 1,015,000               | 4.000                | 937751 5U5   |
| 2034                       | 1,060,000               | 4.000                | 937751 5V3   |
| 2035                       | 1,100,000               | 4.000                | 937751 5W1   |

\* Preliminary, subject to adjustment based on market conditions at or prior to the time of sale; listed bonds are the outstanding 2015 Public Improvement Bonds that mature on or after July 1, 2026; the County is not currently refunding the 2015 Public Improvement Bonds that mature on July 1, 2025.

[CONTINUED ON FOLLOWING PAGE]

**County Commissioners of Washington County  
Consolidated Public Improvement Refunding Bonds of 2015\***

The 2015 Refunding Bonds identified below are subject to redemption at the option of the County in whole or in part at any time on or after July 1, 2025 at a redemption price of 100% of the principal amount being redeemed plus accrued interest on such principal amount being redeemed to the date fixed for redemption.

| <u>Maturing<br/>July 1</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>CUSIP</u> |
|----------------------------|-------------------------|----------------------|--------------|
| 2026                       | \$2,445,000             | 4.000%               | 937751 6J9   |
| 2027                       | 2,545,000               | 4.000                | 937751 6K6   |

\* Preliminary, subject to adjustment based on market conditions at or prior to the time of sale; listed bonds are the outstanding 2015 Refunding Bonds that mature on or after July 1, 2026; the County is not currently refunding the 2015 Refunding Bonds that mature on July 1, 2025.



## **EXHIBIT B**

### **Form of Advertisement**

#### **SUMMARY NOTICE OF BOND SALE**

**\$29,435,000\***

**WASHINGTON COUNTY, MARYLAND  
(County Commissioners of Washington County)  
Public Improvement [and Refunding] Bonds of 2025**

**NOTICE IS HEREBY GIVEN** that County Commissioners of Washington County (the “County”) will receive electronic bids only via the applicable service of BiDCOMP/Parity®/www.i-dealprospectus.com for the purchase of the above-referenced general obligation bonds (the “Bonds”) on

**Tuesday, May 20, 2025**

until 10:30 a.m. prevailing Eastern time. The Bonds will be dated the date of their delivery, will bear interest payable semi-annually on the first days of January and July, commencing on January 1, 2026, until maturity or, to the extent applicable, prior redemption in whole of any Bond, and will be issuable in denominations of \$5,000 each or multiples thereof. Principal of the Bonds will be payable on July 1 in each year determined in connection with the sale of the Bonds, unless redeemed in whole prior to final maturity. The Bonds will be issued in book-entry only form.

The original aggregate principal amount of the Bonds, and the original aggregate principal amount of each maturity of the Bonds, is subject to adjustment both pre- and post-sale as set forth in the Preliminary Official Statement for the Bonds and the official Notice of Sale. In addition, the principal and interest payment dates and optional redemption dates are subject to adjustment pre-sale as set forth in the Preliminary Official Statement and the official Notice of Sale. The final original aggregate principal amount of the Bonds will not exceed \$37,025,000, the final original aggregate principal amount of the Bonds issued for new money purposes will not exceed \$18,510,000, and the final original aggregate principal amount of the Bonds issued for current refunding purposes will not exceed \$18,515,000.

Any bid for the Bonds must conform to the terms and conditions set forth in the official Notice of Sale. This announcement does not constitute the solicitation of bids to purchase the Bonds. The sale of the Bonds shall be made exclusively pursuant to the terms of the official Notice of Sale. Copies of the official Notice of Sale and the Preliminary Official Statement will be furnished upon request made to the Chief Financial Officer, Washington County, County Administration Building, 100 West Washington Street, Room 3100, Hagerstown, Maryland 21740, (240) 313-2300, or from the financial advisor to the County, First Tryon Advisors, LLC, 122 Severn Avenue, Annapolis, Maryland 21043, (410) 267-8811.

**[CONTINUED ON FOLLOWING PAGE]**

John F. Barr, President  
Board of County Commissioners of Washington County, Maryland

\* Preliminary, subject to adjustment at or prior to time of sale, as applicable.

Dated: \_\_\_\_\_, 2025 [TO BE PUBLISHED AT LEAST 10 DAYS PRIOR  
TO DATE OF SALE]

## EXHIBIT C

### Form of Notice of Redemption

*Note: Bracketed language is intended to reflect that such provisions apply only in certain circumstances or will be finalized in accordance with the provisions of this Resolution, and such language shall be modified, deleted from or included in the final form of redemption notice for each series of the Refunded Bonds as appropriate. A separate notice of redemption will be given with respect to each series of the Refunded Bonds.*

#### NOTICE OF REDEMPTION [IN WHOLE][IN PART]

COUNTY COMMISSIONERS OF WASHINGTON COUNTY  
[PUBLIC IMPROVEMENT BONDS OF 2015]  
[CONSOLIDATED PUBLIC IMPROVEMENT REFUNDING BONDS OF 2015]  
Dated May 12, 2015

NOTICE IS HEREBY GIVEN of the election by County Commissioners of Washington County to redeem on [July 7], 2025, \$\_\_\_\_\_ aggregate principal amount of its outstanding County Commissioners of Washington County [Public Improvement Bonds of 2015][Consolidated Public Improvement Refunding Bonds of 2015] stated to mature and bearing interest as follows:

[TABLE TO BE EDITED AS APPLICABLE FOR ANY REFUNDED BONDS THAT CONSTITUTE 2015 PUBLIC IMPROVEMENT BONDS:

| <u>Maturing<br/>July 1</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>CUSIP</u> |
|----------------------------|-------------------------|----------------------|--------------|
| 2026                       | \$ 770,000              | 3.000%               | 937751 5M3   |
| 2027                       | 800,000                 | 3.000                | 937751 5N1   |
| 2028                       | 830,000                 | 4.000                | 937751 5P6   |
| 2029                       | 865,000                 | 4.000                | 937751 5Q4   |
| 2030                       | 900,000                 | 4.000                | 937751 5R2   |
| 2031                       | 940,000                 | 4.000                | 937751 5S0   |
| 2032                       | 975,000                 | 4.000                | 937751 5T8   |
| 2033                       | 1,015,000               | 4.000                | 937751 5U5   |
| 2034                       | 1,060,000               | 4.000                | 937751 5V3   |
| 2035                       | 1,100,000               | 4.000                | 937751 5W1]  |

[TABLE TO BE EDITED AS APPLICABLE FOR ANY REFUNDED BONDS THAT CONSTITUTE 2015 REFUNDING BONDS:

| <u>Maturing<br/>July 1</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>CUSIP</u> |
|----------------------------|-------------------------|----------------------|--------------|
| 2026                       | \$2,445,000             | 4.000%               | 937751 6J9   |
| 2027                       | 2,545,000               | 4.000                | 937751 6K6]  |

[Note: If the bonds of any maturity are being redeemed in part only, add reference to numbers of the bonds being redeemed and other appropriate identifying information, including any newly assigned CUSIP numbers for partially refunded maturities.]

The above CUSIP numbers are included solely for the convenience of the holders of the [maturities of the] bonds indicated above as being refunded [in whole or in part]. The undersigned Bond Registrar Paying Agent is not responsible for the selection or use of CUSIP numbers nor does the Bond Registrar and Paying Agent make any representation as to the correctness of such CUSIP numbers as printed on any such bond or as indicated in this notice of redemption.

The above bonds called for redemption constitute [all][a portion of] the outstanding bonds of such series maturing on and after July 1, 2026. The above bonds called for redemption will become due and will be redeemed on [July 7], 2025 (the “Redemption Date”), at the redemption price of 100% of the principal amount thereof, together with interest accrued to the Redemption Date, upon presentation thereof at the designated corporate trust office of Manufacturers and Traders Trust Company. From and after the Redemption Date, if monies sufficient for the payment of the redemption price of the bonds called for redemption plus accrued interest thereon to the Redemption Date are held by the undersigned on such date, interest will cease to accrue on the above bonds called for redemption and the registered owners of the bonds so called for redemption shall have no rights in respect thereof except to receive payment for the redemption price thereof plus accrued interest to the Redemption Date from such monies held by the undersigned.

Payment of the redemption price will be made only upon presentation and surrender of the bonds called for redemption in accordance with this notice. Please send the bonds to be redeemed by appropriate means to insure safe delivery, to the following address:

[INSERT DELIVERY ADDRESS]

Any questions regarding this notice may be addressed to Manufacturers and Traders Trust Company, [INSERT ADDRESS], Attention: \_\_\_\_\_ or by phone to \_\_\_\_\_ at (\_\_\_\_) \_\_\_\_\_.

[M&T TO ADD ANY STANDARD DISCLOSURE RE: WITHHOLDING]

Dated: \_\_\_\_\_, 2025

COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY

By: Manufacturers and Traders  
Trust Company, as Bond Registrar  
and Paying Agent

Instructions to Bond Registrar and Paying Agent for the [2015 Public Improvement Bonds][2015 Refunding Bonds]. The foregoing notice shall be completed and given to the registered owners of the bonds being redeemed at least 30 days prior to the date fixed for redemption, as provided in the Resolution authorizing the issuance of the County's 2015 Public Improvement Bonds and 2015 Refunding Bonds; provided that, the failure to so give this notice shall not affect the validity of the proceedings for redemption.

**PRELIMINARY OFFICIAL STATEMENT DATED MAY XX, 2025**

**New Issue-Book-Entry Only**

*In the opinion of Bond Counsel, assuming continuous compliance with certain covenants described herein, under existing law, the interest on the Bonds will be excludable from gross income for purposes of federal income taxation under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"). Interest on the Bonds is not includable in the alternative minimum taxable income of individuals as an enumerated item of tax preference or other specific adjustment for federal income tax purposes; however, interest on the Bonds will be part of the adjusted financial statement income in computing the alternative minimum tax on applicable corporations. Interest on the Bonds may be subject to the branch profits tax imposed on foreign corporations engaged in a trade or business in the United States of America. It is also the opinion of Bond Counsel that, under existing law, the Bonds, their transfer, the interest payable thereon, and any income derived therefrom (including any profit made in the sale thereof) shall be at all times exempt from State of Maryland (the "State"), county, municipal, or other taxation of every kind and nature whatsoever within the State, but no opinion is expressed as to Maryland estate or inheritance taxes or any other Maryland taxes not levied directly on the Bonds, their transfer, the interest thereon or the income therefrom. See the information contained herein under the caption "THE BONDS—Tax Matters".*

|                 |          |
|-----------------|----------|
| <b>RATINGS:</b> | Fitch:   |
|                 | Moody's: |
|                 | S&P:     |

**\$XX,XXX,XXX\***

**WASHINGTON COUNTY, MARYLAND**

**(COUNTY COMMISSIONERS OF WASHINGTON COUNTY)**

**PUBLIC IMPROVEMENT AND REFUNDING BONDS OF 2025**

|                             |  |
|-----------------------------|--|
| Dated:                      | Date of delivery   |
| Due:                        | July 1, as shown below   |
| Interest Payable:           | January 1 and July 1   |
| First Interest Payment Due: | January 1, 2026  |
| Denominations:              | \$5,000 and integral multiples of \$5,000  |
| Form:                       | Registered, book-entry only through the facilities of The Depository Trust Company ("DTC")   |
| Optional Redemption:        | The Bonds maturing on or after July 1, 2035 are redeemable prior to maturity at the option of the County as set forth in "THE BONDS—Redemption—Optional Redemption" herein.  |
| Security:                   | The Bonds are general obligations of County Commissioners of Washington County (the "County") for the payment of which its full faith and credit and unlimited taxing power are pledged (see "THE BONDS—Sources of Payment" herein). |

**XX,XXX,XXX\***

**County Commissioners of Washington County**

**Public Improvement and Refunding Bonds of 2025**

**MATURITIES, PRINCIPAL AMOUNTS, INTEREST RATES, PRICES OR YIELDS, AND CUSIPS**

| <b>Maturing<br/>July 1*</b> | <b>Principal<br/>Amount*</b> | <b>Interest<br/>Rate**</b> | <b>Price or<br/>Yield**</b> | <b>CUSIP</b> | <b>Maturing<br/>July 1*</b> | <b>Principal<br/>Amount*</b> | <b>Interest<br/>Rate**</b> | <b>Price or<br/>Yield**</b> | <b>CUSIP</b> |
|-----------------------------|------------------------------|----------------------------|-----------------------------|--------------|-----------------------------|------------------------------|----------------------------|-----------------------------|--------------|
| 2026                        |                              |                            |                             |              | 2036                        |                              |                            |                             |              |
| 2027                        |                              |                            |                             |              | 2037                        |                              |                            |                             |              |
| 2028                        |                              |                            |                             |              | 2038                        |                              |                            |                             |              |
| 2029                        |                              |                            |                             |              | 2039                        |                              |                            |                             |              |
| 2030                        |                              |                            |                             |              | 2040                        |                              |                            |                             |              |
| 2031                        |                              |                            |                             |              | 2041                        |                              |                            |                             |              |
| 2032                        |                              |                            |                             |              | 2042                        |                              |                            |                             |              |
| 2033                        |                              |                            |                             |              | 2043                        |                              |                            |                             |              |
| 2034                        |                              |                            |                             |              | 2044                        |                              |                            |                             |              |
| 2035                        |                              |                            |                             |              | 2045                        |                              |                            |                             |              |

**\*\*The interest rates and the prices or yields shown above are those resulting from the successful bid for the Bonds on May \_\_, 2025 and were furnished by the successful bidder therefor. Other information concerning the terms of the reoffering of the Bonds, if any, should be obtained from the successful bidder for the Bonds and not from the County. (See "MISCELLANEOUS—Sale at Competitive Bidding" herein.)**

**Conditions Affecting Issuance:** The Bonds are offered when, as and if issued, subject to, among other conditions, the delivery of the Bonds and the approving legal opinion of Funk & Bolton, P.A., Bond Counsel, with respect thereto and other conditions specified in the official Notice of Sale. Delivery will occur through the facilities of DTC on or about June 3, 2025.

***This cover page contains certain information for quick reference only. It is not a summary of this issue. Prospective investors must read the entire Official Statement to obtain information essential to the making of an informed investment decision.***

Dated: \_\_, 2025

**\*Preliminary, subject to change**



No dealer, broker, salesman or other person has been authorized by the County or the successful bidder for the Bonds to give any information or to make any representations with respect to the Bonds or the County other than those contained in this Official Statement, and, if given or made, such other information or representations must not be relied upon as having been authorized by either of the foregoing. This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy, nor shall there be any sale of the Bonds by any person in any jurisdiction in which it is unlawful for such person to make such offer, solicitation or sale. The information set forth herein has been obtained from the County and other sources which are deemed to be reliable, but it is not to be construed as a representation by the County as to information from sources other than the County.

This Official Statement is not to be construed as a contract or agreement between the County and the purchasers or holders of any of the Bonds.

All quotations from and summaries and explanations of provisions of laws and documents herein do not purport to be complete and reference is made to such laws and documents for full and complete statements of their provisions. Any statements made in this Official Statement involving estimates or matters of opinion, whether or not expressly so stated, are intended merely as estimates or opinions and not as representations of fact. The information and expressions of opinion herein are subject to change without notice and neither the delivery of this Official Statement nor any sale of the Bonds shall, under any circumstances, create any implication that there has been no change in the affairs of the County since the respective dates as of which information is given herein or the date hereof.

In connection with this offering and subject to any applicable limitations, the successful bidder for the Bonds may over-allot or effect transactions that stabilize or maintain the market price of the Bonds at a level above that which might otherwise prevail in the open market. Such stabilizing, if commenced, may be discontinued at any time.

CUSIP is a registered trademark of the American Bankers Association. CUSIP data herein is provided by CUSIP Global Services, which is managed on behalf of the American Bar Association by FactSet Research Systems, Inc., and the County does not take any responsibility for the accuracy thereof. The CUSIP number for any specific maturity is subject to change after issuance of the Bonds in certain circumstances. The County has not agreed to, and there is no obligation to, update this Official Statement to reflect any change or correction in the assigned CUSIP numbers set forth on the cover page of this Official Statement. The use of CUSIP numbers in this Official Statement is not intended to create a database and does not serve in any way as a substitute for CUSIP Global Services' information.

**WASHINGTON COUNTY, MARYLAND  
ADMINISTRATION BUILDING  
100 WEST WASHINGTON STREET  
HAGERSTOWN, MARYLAND 21740**

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**COUNTY COMMISSIONERS**

John F. Barr, President  
Jeffrey A. Cline, Vice President  
Randall E. Wagner, Commissioner  
Derek J. Harvey, Commissioner  
VACANT, Commissioner

**ADMINISTRATION**

Michelle A. Gordon, County Administrator  
Dawn L. Marcus, County Clerk  
Kelcee G. Mace, Chief Financial Officer  
Zachary J. Kieffer, Esquire, County Attorney

**COUNTY TREASURER**

R. Matthew Breeding

**FINANCIAL ADVISOR**

First Tryon Advisors, LLC  
Annapolis, Maryland

**BOND COUNSEL**

Funk & Bolton, P.A.  
Baltimore, Maryland

**INDEPENDENT AUDITOR**

SB & Company, LLC  
Hunt Valley, Maryland

**BOND REGISTRAR AND PAYING AGENT AND ESCROW DEPOSIT AGENT**

Manufacturers and Traders Trust Company  
Baltimore, Maryland  
and Buffalo, New York

**VERIFICATION AGENT**

The Arbitrage Group, Inc.  
Buhl, Alabama

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# I. The Bonds

## Introduction

The purpose of this Official Statement, including the cover page and appendices, is to provide information for prospective purchasers and others regarding County Commissioners of Washington County (the “County”) and its \$XX,XXX,XXX\* Public Improvement and Refunding Bonds of 2025 (the “Bonds” or, individually, each a “Bond”). As described herein, prior to the sale of the Bonds the County may determine not to issue the Bonds for refunding purposes. In such event, the Bonds will be issued with the designation “Public Improvement Bonds of 2025.” (See “THE BONDS—Application of Proceeds” herein and the form of the Notice of Sale in Appendix C hereto.)

All estimates and assumptions herein have been based upon information believed to be reliable and correct; however, statements made involving estimates and assumptions, whether or not expressly so stated, are intended merely as such and not as representations of facts.

When used in this Official Statement, the words “estimate,” “forecast,” “intend,” “expect,” “anticipate,” and similar expressions identify forward-looking statements. Such statements are subject to risks and uncertainties that could cause actual results to differ materially from those contemplated in such forward-looking statements. Any forecast is subject to such uncertainties. Some assumptions used to develop the forecasts may not be realized and unanticipated events and circumstances may occur. Therefore, there may be differences between forecasts and actual results, and those differences may be material. Readers are cautioned not to place undue reliance on these forward-looking statements, which speak only as of the date of this Official Statement or as of a particular specified date. The County is not obligated to issue any updates or revisions to such forward-looking statements if or when results are known or the events, conditions or circumstances on which such forward-looking statements are based occur.

Figures herein relating to tax collections, assessed value of property and the financial position of the County have been taken from official records of the County.

Except as otherwise expressly provided herein, the County has provided the material and information contained in this Official Statement. The County has authorized the execution and distribution of this Official Statement.

Any questions concerning this Official Statement or the Bonds should be addressed to Kelcee G. Mace, Chief Financial Officer, Washington County Administration Building, 100 West Washington Street, Room 3100, Hagerstown, Maryland 21740; telephone: (240) 313-2300; email: kmace@washco-md.net.

## Description of Bonds

The Bonds will be dated the date of their delivery. The Bonds will be issued in the principal amounts and will mature on the dates in the years and in the amounts set forth on the cover page hereof. The Bonds will be legally binding general obligations of the County to the payment of which the full faith and credit and unlimited taxing power of the County are pledged. (See “THE BONDS—Sources of Payment” herein.)

Interest on the Bonds, calculated on the basis of a 30-day month/360-day year factor, will be payable at the interest rates specified on the cover page of this Official Statement. Interest on the Bonds will be first paid on January 1, 2026, and semiannually thereafter on the first day of July and January of each year until the date of maturity unless a Bond is redeemed prior to that date. Interest payments will be made to the persons who are the registered owners of record as of the 15<sup>th</sup> day of the month preceding each such interest payment date. Each Bond shall bear interest from the most recent date to which interest has been paid or, if no interest has been paid, from its date of delivery.

The Bonds will be issued in fully-registered form without coupons, in denominations of \$5,000 and integral multiples thereof. The Bonds initially will be issued in book-entry form without any physical distribution of certificates made to the public. The Depository Trust Company, (“DTC”), will act as securities depository for the Bonds and the Bonds will be registered in the name of DTC’s partnership nominee, Cede & Co. (See “THE BONDS— DTC and Book-Entry Only System” herein).

So long as the Bonds are maintained in book-entry form, payments of principal of and interest on the Bonds will be made as described below under “DTC and Book-Entry Only System.” At any other time the principal amount of the Bonds will be payable at the designated corporate trust office of Manufacturers and Traders Trust Company or any successor bond registrar and paying agent (the “Bond Registrar and Paying Agent”).

\*Preliminary, subject to change

Except during any period that the Bonds are maintained under a book-entry only system, interest on the Bonds will be payable by checks of the Bond Registrar and Paying Agent mailed to the registered owners thereof. The principal of and interest on the Bonds will be paid in lawful money of the United States of America in the manner and at the places hereinabove described.

So long as the Bonds are maintained in book-entry form, transfers of ownership interests will be made as described below under “—DTC and Book-Entry Only System.” At any other time, any Bond may be exchanged for a Bond or Bonds in authorized denominations of \$5,000 or integral multiples thereof in aggregate principal amount equal to the principal amount of the Bond transferred or exchanged and maturing on the same date and bearing interest at the same rate. The transfer of any Bond may be registered upon presentation and surrender of such Bond at the office of the Bond Registrar and Paying Agent, together with a written instrument of transfer duly executed by the registered owner or his attorney or legal representative. The Bond Registrar and Paying Agent may require the person requesting any such exchange or transfer to reimburse it for any tax, fee or other governmental charge, shipping charges and insurance payable in connection therewith.

### **DTC and Book-Entry Only System**

Initially, DTC will act as securities depository for the Bonds. The Bonds will be issued as fully-registered securities registered in the name of Cede & Co. (as DTC’s partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Bond certificate will be issued for each maturity of the Bonds and will be deposited with DTC.

DTC, the world’s largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a “banking organization” within the meaning of the New York Banking Law, a member of the Federal Reserve System, a “clearing corporation” within the meaning of the New York Uniform Commercial Code, and a “clearing agency” registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934, as amended. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC’s participants (“Direct Participants”) deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities through electronic computerized book-entry transfers and pledges between Direct Participants’ accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation (“DTCC”). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly (“Indirect Participants”). DTC has a Standard & Poor’s rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at [www.dtcc.com](http://www.dtcc.com).

Purchases of the Bonds under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds on DTC’s records. The ownership interest of each actual purchaser of each Bond (“Beneficial Owner”) is in turn to be recorded on the Direct and Indirect Participants’ records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owners entered into the transaction. Transfers of ownership interests in the Bonds are to be accomplished by entries made on the books of the Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive physical certificates representing their ownership interests in the Bonds, except in the event that use of the book-entry only system is discontinued for the Bonds.

To facilitate subsequent transfers, all Bonds deposited by Direct Participants with DTC are registered in the name of DTC’s partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Bonds with DTC and their registration in the name of Cede & Co., or such other DTC nominee, do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds; DTC’s records reflect only the identity of the Direct Participants to whose accounts such Bonds are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

Redemption notices shall be sent to DTC. If fewer than all of the Bonds are to be redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant to be redeemed.

Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to the Bonds unless authorized by a Direct Participant in accordance with DTC's Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the County as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Bonds are credited on the record date (identified in a listing attached to the Omnibus Proxy).

Redemption proceeds, payments of the principal of, redemption premium, if any, and interest on the Bonds will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the County or the Bond Registrar and Paying Agent on payable dates in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name", and will be the responsibility of such Participants, and not of DTC, the Bond Registrar and Paying Agent or the County, subject to any statutory and regulatory requirements as may be in effect from time to time. Payment of principal, redemption premium, if any, and interest on the Bonds to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the County or the Bond Registrar and Paying Agent; disbursement of such payments to Direct Participants will be the responsibility of DTC; and disbursement of such payments to the Beneficial Owners will be the responsibility of the Direct and Indirect Participants.

DTC may discontinue providing its services as securities depository with respect to the Bonds at any time by giving reasonable notice to the County or the Bond Registrar and Paying Agent. Under such circumstances, in the event that a successor depository is not obtained, Bond certificates are required to be printed and delivered.

The County may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Bond certificates will be printed and delivered.

The information in this section concerning DTC and DTC's book-entry system has been obtained from sources the County believes to be reliable, but the County takes no responsibility for the accuracy thereof.

### **Book-Entry Only System - Miscellaneous**

**THE COUNTY AND THE BOND REGISTRAR AND PAYING AGENT WILL NOT HAVE ANY RESPONSIBILITY OR OBLIGATION TO ANY DIRECT PARTICIPANT, INDIRECT PARTICIPANT OR BENEFICIAL OWNER OF THE BONDS WITH RESPECT TO: (1) THE BONDS; (2) THE ACCURACY OF ANY RECORDS MAINTAINED BY DTC OR ANY DIRECT PARTICIPANT OR INDIRECT PARTICIPANT; (3) THE PAYMENT OF ANY AMOUNT DUE TO ANY DIRECT PARTICIPANT, INDIRECT PARTICIPANT OR BENEFICIAL OWNER IN RESPECT OF THE PRINCIPAL OF OR INTEREST ON THE BONDS; (4) THE DELIVERY BY DTC OR ANY DIRECT PARTICIPANT OR INDIRECT PARTICIPANT OF ANY NOTICE TO ANY BENEFICIAL OWNER WHICH IS REQUIRED OR PERMITTED UNDER THE TERMS OF THE BONDS TO BE GIVEN TO BOND OWNERS; (5) THE SELECTION OF BENEFICIAL OWNERS TO RECEIVE PAYMENT IN THE EVENT OF ANY PARTIAL REDEMPTION OF ANY OF THE BONDS; OR (6) ANY CONSENT GIVEN OR OTHER ACTION TAKEN BY DTC AS BONDHOLDER.**

In the event the County determines to discontinue a book-entry only system of registration of the Bonds, payments of interest, principal and redemption price and transfer and exchange of the Bonds will be made as described above under "THE BONDS—Description of Bonds".



## Authorization

The Bonds are issued pursuant to the authority of Chapter 205 of the Laws of Maryland of 2004 (the “2004 Act”), Chapter 392 of the Laws of Maryland of 2007 (the “2007 Act”), Chapter 60 of the Laws of Maryland of 2013 (the “2013 Act”), Chapter 99 of the Laws of Maryland of 2018 (the “2018 Act”), Section 19-207 of the Local Government Article of the Annotated Code of Maryland (the “Refunding Act”) and Title 6 of the Code of Public Local Laws of Washington County, Maryland (2019 Edition) (the “Water and Sewer Act”), each as amended, as applicable, and in accordance with Resolution No. RS-2025-\_\_ adopted by the Board of County Commissioners of Washington County (the “Board”) on April [29], 2025 (the “Resolution”).

The 2004 Act, the 2007 Act, the 2013 Act, the 2018 Act, the Water and Sewer Act and the Refunding Act are collectively referred to in this Official Statement as the “Act.” Copies of the Act and the Resolution are available at the office of the Chief Financial Officer of the County (the “CFO”).

If no portion of the Bonds is issued for refunding purposes, the 2004 Act, the 2007 Act, 2013 Act and the Refunding Act shall not serve as authority for the issuance of the Bonds. In addition, if no portion of the Bonds is issued to currently refund the 2015 Public Improvement Bonds identified below that mature on and after July 1, 2026 in whole or in part, the 2007 Act and the 2013 Act shall not serve as authority for the issuance of the Bonds, and if no portion of the Bonds is issued to currently refund the 2015 Refunding Bonds identified below that mature on and after July 1, 2026 in whole or in part, the 2004 Act shall not serve as authority for issuance of the Bonds.

## Application of Proceeds\*

A portion of the sale proceeds of the Bonds (including a portion of net original issue premium) will be applied to costs of the following projects in the amounts indicated below:

| Use                     | Amount*              |
|-------------------------|----------------------|
| Infrastructure Projects | \$ 4,545,000         |
| Public Safety Projects  | 3,955,000            |
| Environmental Projects  | 5,510,000            |
| Educational Projects    | 4,500,000            |
|                         | <u>\$ 18,510,000</u> |

Without notice to or the consent of the holders of the Bonds, the County (i) may reallocate the proceeds of the Bonds issued for new money purposes to costs of the contemplated projects among such projects in accordance with applicable budgetary procedures or applicable law, or (ii) amend the Resolution to reallocate proceeds of the Bonds issued for new money purposes to other projects not originally contemplated by the Resolution in accordance with applicable law.

A portion of the proceeds of the Bonds (including a portion of net original issue premium) will be applied to currently refund (i) a portion of the County’s outstanding Public Improvement Bonds of 2015 (the “2015 Public Improvement Bonds”) in whole or in part, and/or (ii) a portion of the County’s outstanding Consolidated Public Improvement Refunding Bonds of 2015 (the “2015 Refunding Bonds”) in whole or in part. The 2015 Public Improvement Bonds and the 2015 Refunding Bonds actually determined to be currently refunded are referred to as the “Refunded Bonds” in this Official Statement.

The potential Refunded Bonds are as follows:

| Bond Issue                    | Principal Amount Outstanding | Principal Amount Refunded* | Maturities Refunded* | Redemption Date* | Redemption Price |
|-------------------------------|------------------------------|----------------------------|----------------------|------------------|------------------|
| 2015 Public Improvement Bonds | \$ 9,995,000                 | \$ 9,255,000               | 2026-2035            | July 7, 2025     | 100%             |
| 2015 Refunding Bonds          | \$ 7,335,000                 | \$ 4,990,000               | 2026-2027            | July 7, 2025     | 100%             |

The specific full or partial maturities of the 2015 Public Improvement Bonds and/or the 2015 Refunding Bonds identified above to be currently refunded, if any, will be determined upon the award of the sale of the Bonds.

\*Preliminary, subject to change

*The County may determine prior to the sale of the Bonds not to currently refund any portion of the potential Refunded Bonds. In addition, the County may determine at or prior to the sale of the Bonds not to issue the Bonds for refunding purposes at all. If no portion of the sale proceeds of the Bonds will be applied to refund any of the potential Refunded Bonds, the Bonds will be issued with the designation of "Public Improvement Bonds of 2025."*

The underwriter's discount payable to the successful bidder for the Bonds will also be paid from sale proceeds of the Bonds. The County expects to pay all other costs of issuance from non-borrowed County funds.

## Refunding Plan\*

A portion of the proceeds of the Bonds, together with other available funds, if applicable, will be applied to currently refund the Refunded Bonds. The refunding method being used is frequently termed a “net defeasance” in that provision is made to set aside immediately, from proceeds of a refunding bond issue and any other available funds, if applicable, monies for investment that, together with the interest to be received thereon, and any cash held uninvested, shall be sufficient to satisfy all payments of interest on the Refunded Bonds to and including the date on which such Refunded Bonds are redeemed and the principal of and any premium due upon redemption of such Refunded Bonds.

That portion of the proceeds of the Bonds used to currently refund the Refunded Bonds, together with other available funds, if applicable, will be applied to the purchase of non-callable direct obligations of or obligations the principal of and interest on which are guaranteed by the United States of America (the “Acquired Obligations”). The Acquired Obligations, together with any cash held uninvested, will be held in trust in an escrow fund (the “Escrow Deposit Fund”) by Manufacturers and Traders Trust Company (the “Escrow Agent”) pursuant to an Escrow Deposit Agreement between the County and the Escrow Agent. The Acquired Obligations will mature at such times and in such amounts and will bear interest payable at such times and in such amounts, so that, together with any cash held uninvested, sufficient money will be available to pay accrued interest due on the Refunded Bonds on July 1, 2025 and on the date fixed for redemption and the redemption price of the Refunded Bonds on the date fixed for redemption. (See “MISCELLANEOUS--Verification of Mathematical Computations” herein.) The Escrow Agent will be irrevocably instructed to redeem the Refunded Bonds on the date fixed for redemption and to apply the maturing principal of and interest on the Acquired Obligations and any cash held uninvested to the redemption price of the Refunded Bonds plus accrued interest thereon on the date fixed for redemption. The Acquired Obligations will be pledged only to the payment of the redemption price of and interest on the Refunded Bonds and will not be available for the payment of principal of or interest on the Bonds or any other obligations of the County.

## Redemption

### *Optional Redemption*

The Bonds that mature on or before July 1, 2034 are not subject to redemption at the option of the County prior to their maturities. The Bonds that mature on or after July 1, 2035 are subject to redemption at the option of the County as a whole or in part at any time on or after July 1, 2034, in any order of maturity directed by the County, at a redemption price of the principal amount of the Bonds (or portions thereof) to be redeemed, plus accrued interest on the principal amount being redeemed to the date fixed for redemption, without premium or penalty.

### *[Mandatory Sinking Fund Redemption]*

The Bonds maturing on July 1, 20\_\_ are subject to mandatory sinking fund redemption at a redemption price equal to 100% of the principal amount to be redeemed, together with interest accrued to the date fixed for redemption, on the dates and in the principal amounts set forth below:

| <b>Redemption Date</b> | <b>Principal</b> | <b>Redemption Date</b> | <b>Principal</b> |
|------------------------|------------------|------------------------|------------------|
| <b>(July 1)</b>        | <b>Amount</b>    | <b>(July 1)</b>        | <b>Amount</b>    |

*The foregoing subsection will be completed with respect to each term bond of the Bonds, if any, designated by the successful bidder for the Bonds in accordance with the official Notice of Sale. See Appendix C hereto.]*

### *Selection of Bonds for Redemption; Notice of Redemption*

If fewer than all of the Bonds of any one maturity shall be called for optional or mandatory sinking fund redemption, the particular Bonds or portions of Bonds of such maturity to be redeemed shall be selected by the Bond Registrar and Paying Agent in such manner as in its discretion it shall determine; provided that, so long as the Bonds are maintained in book-entry form, the selection of individual ownership interests to be credited with such partial redemption shall be made by DTC (or any successor securities depository) in accordance with DTC’s (or such successor securities depository’s) then existing procedures.

\*Preliminary, subject to change

If all or a portion of the Bonds outstanding are to be redeemed, the County shall give or cause to be given a redemption notice by first class mail, postage prepaid, at least 30 days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed in whole or in part at the address of such registered owner appearing on the bond register maintained for the Bonds by the Bond Registrar and Paying Agent. Notwithstanding the foregoing, while the Bonds are registered in book entry form with DTC or any successor securities depository, notice of redemption of any of the Bonds shall be given in the manner required by such securities depository. The failure to mail or so give any redemption notice or any defect in a redemption notice so mailed or given shall not affect the validity of the redemption proceedings. The County may, but shall not be obligated to, also publish such notice of redemption at least once not less than thirty (30) days prior to the date fixed for redemption in a newspaper circulating in the City of Baltimore, Maryland, and also in a financial journal or daily newspaper of general circulation in the City of New York, New York. The redemption notice shall state (i) whether the Bonds are to be redeemed in whole or in part and, if in part, the maturities, numbers, interest rates and CUSIP numbers of the Bonds to be redeemed, (ii) in the case of a partial redemption of any Bond, the portion of the principal amount which is to be redeemed, (iii) that the interest on the Bonds (or portions thereof) to be redeemed shall cease on the date fixed for redemption, (iv) the date fixed for redemption and the redemption price, (v) the address of the Bond Registrar and Paying Agent with a contact person and phone number, and (vi) that the Bonds to be redeemed in whole or in part shall be presented for redemption and payment on the date fixed for redemption at the designated corporate trust office of the Bond Registrar and Paying Agent. Any such notice may be conditioned upon receipt by the Bond Registrar and Paying Agent of sufficient funds to effect such redemption.

From and after the date fixed for redemption, if funds sufficient for payment of the redemption price plus accrued interest thereon to the date fixed for redemption are held by the Bond Registrar and Paying Agent on such date, the Bonds (or portions thereof) so called for redemption shall become due and payable at the redemption price provided for redemption of such Bonds on such date, interest on such Bonds (or portions thereof) shall cease to accrue and the registered owners of such Bonds shall have no rights in respect thereof except to receive payment of the redemption price thereof plus accrued interest thereon to the date fixed for redemption from the monies so held by the Bond Registrar and Paying Agent. Upon presentation and surrender for redemption, the Bonds to be redeemed in whole or in part shall be paid by the Bond Registrar and Paying Agent at the redemption price plus accrued interest thereon to the date fixed for redemption. If Bonds (or portions thereof) so called for redemption are not paid upon presentation and surrender, the Bonds designated for redemption in whole or in part shall continue to bear interest at the rates stated therein until paid.

## **Sources of Payment**

The Act provides that the Bonds constitute an irrevocable pledge of the full faith and credit and unlimited taxing power of the County to the payment of the maturing principal of and interest on the Bonds as and when they become payable. The Act further provides, and the County has covenanted in the Resolution, that in each and every fiscal year that any of the Bonds are outstanding, the County shall levy or cause to be levied ad valorem taxes upon all assessable property within the corporate limits of Washington County in rate and amount sufficient to provide for or assure the payment, when due, of the principal of and interest on all Bonds maturing in each such fiscal year and, if the proceeds from the taxes so levied in such fiscal year prove inadequate for such payment, additional taxes shall be levied in the succeeding fiscal year to make up any deficiency.

## **Bondholders' Remedies**

It is the opinion of Funk & Bolton, P. A., Bond Counsel, that the County may be sued in the event that it fails to perform its obligations under the Bonds and the Resolution to the registered owners and that any judgments resulting from such suits would be enforceable against the County. Nevertheless, a registered owner of a Bond who has obtained any such judgment may be required to seek additional relief to compel the County to assess, levy and collect such taxes as may be necessary to provide the funds from which such judgment may be paid. Although there is no Maryland law with respect to this issue, it is the opinion of Bond Counsel that the appropriate courts of Maryland have jurisdiction to entertain proceedings and power to grant additional relief, such as a mandatory injunction, if necessary, to enforce the levy and collection of such taxes and payment of the proceeds thereof to the holders of general obligation bonds, *pari passu*, subject to the inherent constitutional limitations referred to below.

It is also the opinion of Bond Counsel that, while remedies would be available to the registered owners of the Bonds and while the Bonds are entitled to constitutional protection against the impairment of the obligation of contracts, such constitutional protection and the enforcement of such remedies would not be absolute.

Enforcement of a claim for payment of the principal of or interest on the Bonds could be made subject to the provisions of federal bankruptcy laws or of any statutes that may hereafter be constitutionally enacted by the United States Congress or the Maryland General Assembly extending the time for payment or imposing other constraints upon enforcement.

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## Tax Matters

### *State of Maryland and Local Income Tax*

In the opinion of Funk & Bolton, P.A., Bond Counsel, under existing law, the Bonds, their transfer, the interest payable thereon, and any income derived therefrom (including any profit made in the sale thereof) shall be at all times exempt from State of Maryland (the “State”), county, municipal, or other taxation of every kind and nature whatsoever within the State, but no opinion is expressed as to Maryland estate or inheritance taxes or any other Maryland taxes not levied directly on the Bonds, their transfer, the interest thereon or the income therefrom.

Interest on the Bonds may be subject to state or local income taxes in jurisdictions other than the State of Maryland under applicable state or local tax laws. Prospective purchasers of the Bonds should consult their tax advisors regarding the tax status of the Bonds in a particular state or local jurisdiction other than the State of Maryland.

### *Federal Income Tax*

In the opinion of Bond Counsel, interest on the Bonds will be excludable from gross income for purposes of federal income taxation under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”), and is not includable in the alternative minimum taxable income of individuals as an enumerated item of tax preference or other specific adjustment under existing statutes, regulations and decisions as enacted and construed on the date of initial delivery of the Bonds, assuming the accuracy of certain certifications of the County and continuing compliance with the requirements of the Code. Interest on the Bonds will be part of adjusted financial statement income, fifteen percent of which is included in the computation of the corporate alternative minimum tax imposed on applicable corporations. In addition, interest on the Bonds may be subject to the branch profits tax imposed on foreign corporations engaged in a trade or business in the United States of America.

Bond Counsel will issue an opinion with respect to the Bonds. Bond Counsel’s opinion will be given in reliance (without independent investigation) on certifications, covenants and agreements by representatives of the County as to certain facts material to both the opinion and the requirements of the Code. The County will covenant and agree to comply with the provisions of the Code regarding, among other matters, the use, expenditure and investment of the proceeds of the Bonds, the use of the projects financed or refinanced from proceeds of the Bonds and the timely payment to the United States of America of any arbitrage rebate amounts with respect to the Bonds or payments in lieu thereof. Bond Counsel assumes no responsibility for, and will not monitor, compliance with the covenants and agreements of the County. In the event of noncompliance with such covenants and agreements, available enforcement remedies may be limited by applicable provisions of law and, therefore, may not be adequate to prevent interest on the Bonds from becoming includable in gross income for federal income tax purposes retroactively to the date of issue.

Ownership of the Bonds may result in other federal income tax consequences to certain taxpayers, including, without limitation, financial institutions, property and casualty companies, certain recipients of social security or railroad retirement benefits and certain S corporations. Prospective purchasers of the Bonds should consult with their own tax advisors as to any collateral federal income tax consequences.

Certain of the Bonds may be offered and sold at a discount (“original issue discount”) equal generally to the difference between their public offering price and principal amount. For federal income tax purposes, original issue discount on a Bond accrues periodically over the term of the Bond as interest with the same tax exemption and alternative minimum tax status as regular interest. The accrual of original issue discount increases the purchaser’s tax basis in the Bond for determining taxable gain or loss upon disposition (including sale, redemption or payment at maturity). Purchasers of Bonds at a discount should consult their tax advisors regarding the determination and treatment of original issue discount for federal income tax purposes, and with respect to any state or local tax consequences of owning such Bonds.

Certain of the Bonds may be offered and sold at a purchase price over the stated redemption price of such Bonds at maturity. This excess constitutes premium on such Bonds. For federal income tax purposes, original issue premium is amortizable periodically over a Bond’s term through reductions in the owner’s tax basis for the Bond for determining taxable gain or loss upon disposition (including sale, redemption or payment at maturity). An owner of a premium Bond cannot deduct amortized original issue premium relating to that premium Bond. Purchasers of any Bonds at a premium, whether at the time of initial issuance or subsequent thereto, should consult their tax advisors with respect to the determination and treatment of premium for federal income tax purposes, and with respect to any state or local tax consequences of owning such Bonds.

The foregoing is only a general summary of certain provisions of the Code as enacted and in effect on the date hereof and does not purport to be complete or to identify all aspects of federal income taxation that may be relevant to a particular purchaser of the Bonds in light of his or its particular circumstances and income tax situation. Prospective purchasers of the

Bonds should consult their own tax advisors as to the effects, if any, of the Code in their particular circumstances. Bond Counsel will express no opinion regarding other federal tax consequences arising with respect to the Bonds.

See Appendix B hereto for the proposed form of opinion of Bond Counsel to be delivered upon issuance of the Bonds. Bond Counsel's opinion will speak only as of its date.

***Effects of Future Enforcement, Regulatory or Legislative Actions***

The Internal Revenue Service (the "Service") has a program to audit state and local government obligations to determine whether the interest thereon is includable in gross income for federal income tax purposes. If the Service audits the Bonds, under current Service procedure, the Service will treat the County as the taxpayer and the owners of the Bonds will have only limited rights, if any, to participate in the process. Any selection by the Service of the Bonds or of tax-exempt obligations similar to the Bonds for audit could affect the marketability or market value of the Bonds.

The Service and the U.S. Department of the Treasury have ongoing programs to promulgate regulations to interpret and apply the provisions of the Code. In addition, from time to time regulatory actions are announced or proposed and litigation is threatened or commenced that, depending on its conclusion, could modify or impact federal or state tax treatment of tax-exempt obligations such as the Bonds and could have an adverse effect on the marketability or market value of the Bonds.

From time to time, there are Presidential proposals, proposals of various federal committees, or legislative proposals in the United States Congress or various state legislatures that, if enacted, could alter or amend the federal tax matters referred to above, state treatment of the tax status of the Bonds or adversely affect the market value of the Bonds. Furthermore, such proposals may affect the marketability or market value of the Bonds merely by virtue of being proposed. It cannot be predicted whether or in what form any such proposal may be enacted or whether, if enacted, it would apply to tax-exempt obligations, including the Bonds, issued prior to enactment. In addition, legislation enacted after issuance of the Bonds may directly or indirectly cause interest on the Bonds to be subject to federal or state income taxation (as applicable) or reduce the benefit of the excludability of interest on the Bonds under existing law. Each prospective or actual purchaser of the Bonds should consult with his or its own tax advisor regarding any pending or proposed federal or state tax legislation.

Bond Counsel will not express any opinion regarding pending or proposed federal or state enforcement actions, regulations, litigation or legislative actions.



## II. Government and Administration

### Location

Washington County is situated in northwestern Maryland, bordered by Pennsylvania to the north and West Virginia to the south. It is bordered to the east by Frederick County, Maryland and to the west by Allegany County, Maryland. Washington County is approximately 460 square miles in area. The County seat, Hagerstown, is 70 miles northwest of Washington, D.C. and 72 miles west of Baltimore, Maryland. Two major highways, Interstate 81 – running north and south, and Interstate 70 – running east and west, cross within Washington County’s borders.

A major part of Washington County is fertile valley with rolling terrain. The lowland belt known as the Hagerstown Valley lies between the Blue Ridge Mountains to the east and the Appalachian Highlands to the west.

### Form of Government

The County is a body politic and corporate, which performs all local governmental functions in Washington County except those performed by the nine incorporated municipalities within Washington County. The executive offices of the County are located at 100 West Washington Street, Hagerstown, Maryland 21740. The County’s website is [www.washco-md.net](http://www.washco-md.net). Any references in this Official Statement to the County’s website are provided for convenience only. The information on the County’s website is not incorporated herein, by reference or otherwise.

Under the Code of the Public Local Laws of Washington County (2019 Edition), as amended, being Article 22 of the Code of Public Local Laws of Maryland (the “County Code”), both the executive and legislative functions of the County are vested in the elected, five-member Board of County Commissioners of Washington County (the “Board”). The Board may only exercise such powers as are conferred upon it by the General Assembly of Maryland, including authorization to issue debt to finance its capital projects. County Commissioners are elected on a countywide basis and serve four-year terms.

Each member of the Board has one vote and a simple majority of the Board is sufficient to take action subject to the authority vested in the Board by the County Code. Emergency action also requires a simple majority vote. The Board elects its own officers. The General Assembly of Maryland must authorize powers not specifically authorized by the County Code.

As authorized by the County Code, the Board appoints a County Administrator. The County Administrator is selected on the basis of his or her executive and administrative abilities, including his or her knowledge and experience in public administration. The County Administrator is charged with the supervision of the departments and agencies of the County and oversight of day-to-day operations in conformity with all laws applying to the County.

County financial matters are administered in part through the office of the Treasurer of Washington County. The County Code establishes the elective office of County Treasurer. The County Treasurer is constituted the collector of County and State taxes, charges and assessments and is charged with the enforcement of collection of taxes in the manner provided by law.

As authorized by the County Code, the Board appoints the CFO. The CFO is charged with assisting the Board in the preparation and administration of the County budgets and other accounting and fiscal matters as the Board deems necessary. In addition, the CFO is responsible for the study of the organization, methods and procedures of each office, department, board, commission, institution, and agency of County government. The CFO reports to the County Commissioners.

## **Legislative and Administrative Officials**

### ***Board of County Commissioners***

JOHN F. BARR, a fourth term County Commissioner, serves as President of the Board of County Commissioners, and was first elected in 2006. He was raised in Boonsboro, Maryland and is a Master Electrician in five states. In high school, Mr. Barr worked for his father as a field electrician at M/L Electric, Inc., founded in 1927. In 1979 he formed the management team overseeing the service department. In 1984 Mr. Barr bought the company from his father and changed the name to Ellsworth Electric, Inc. He remained president and owner until his son purchased the business in 2020. Mr. Barr is active in various service organizations and community projects. He also served a one-year term as President of the Maryland Association of Counties (MACo) in 2016 and in December 2024, he was re-installed as a member of the MACo Board of Directors. Mr. Barr served on the Advisory Board to the First United Bank and Trust based in Oakland, Maryland from 2009 through 2014. Since 2014, he has served on the Board of Directors of First United Bank and Trust.

JEFFREY A. “JEFF” CLINE, a fourth term County Commissioner, serves as Vice President of the Board of County Commissioners and is a resident of Williamsport, Maryland. He is a graduate of Williamsport High School and Hagerstown Community College. Mr. Cline has experience as a realtor since 2003. He graduated from the Maryland Association of Realtors’ 2008 Leadership Academy and received the Graduate of Realtor Institute (GRI) designation. He is also a graduate of the 2013 Leadership Washington County Class 26. Mr. Cline served on the Williamsport Town Council from 2005 to 2009.

RANDALL E. “RANDY” WAGNER, a second term County Commissioner, was born and raised in Washington County. Mr. Wagner graduated from North Hagerstown High School and is a veteran of the United States Coast Guard, where he served for four years. Mr. Wagner worked at Mack Truck for 17 years before becoming a small business owner in Washington County, owning and operating 40 West Marine in Clear Spring for eight years. He has served the local community as a realtor for the past 21 years and is a licensed private pilot. He also served on the Animal Control Board and held the position as Vice Chair for eight years. He currently serves on the Airport Advisory Board, the Planning Commission, the Health Advisory Board, the Black Rock Golf Course Board and the Emergency Services Advisory Council.

DEREK J. HARVEY, Colonel, U.S. Army (Retired), a first term County Commissioner, worked on Capitol Hill as the Lead Investigator and Senior Advisor to the House Permanent Select Intelligence Committee, and in the White House National Security Council under President Donald J. Trump during President Trump’s first term. After serving as an Airborne Ranger Infantry Officer and a decorated Army Colonel, earning a Bronze Star and multiple Meritorious Service Medals, he transitioned into government service as a Senior Intelligence Executive. Mr. Harvey has been an adjunct professor at the University of Maryland and Central Texas College, and was a Fellow at Carnegie Mellon University. As a Professor and Research Institute Director at the University of South Florida, he focused on supporting local governments with insights to help with smarter decision-making. Elected to the Board of County Commissioners in 2022, he is a member of the Morris Frock American Legion and resides in Smithsburg.

VACANCY. Effective February 21, 2025, Wayne K. Keefer, who was serving a third term, resigned as a County Commissioner.

### ***County Treasurer***

R. MATTHEW BREEDING, County Treasurer, was elected to his position in November 2022. He holds a Bachelor of Science degree in criminal justice. Mr. Breeding is a retired senior officer from the U.S. Army and has extensive experience in senior level supervision and management. He has a vast amount of experience with government information management systems and has managed programs in excess of \$75 million.

*Administrative Officials*

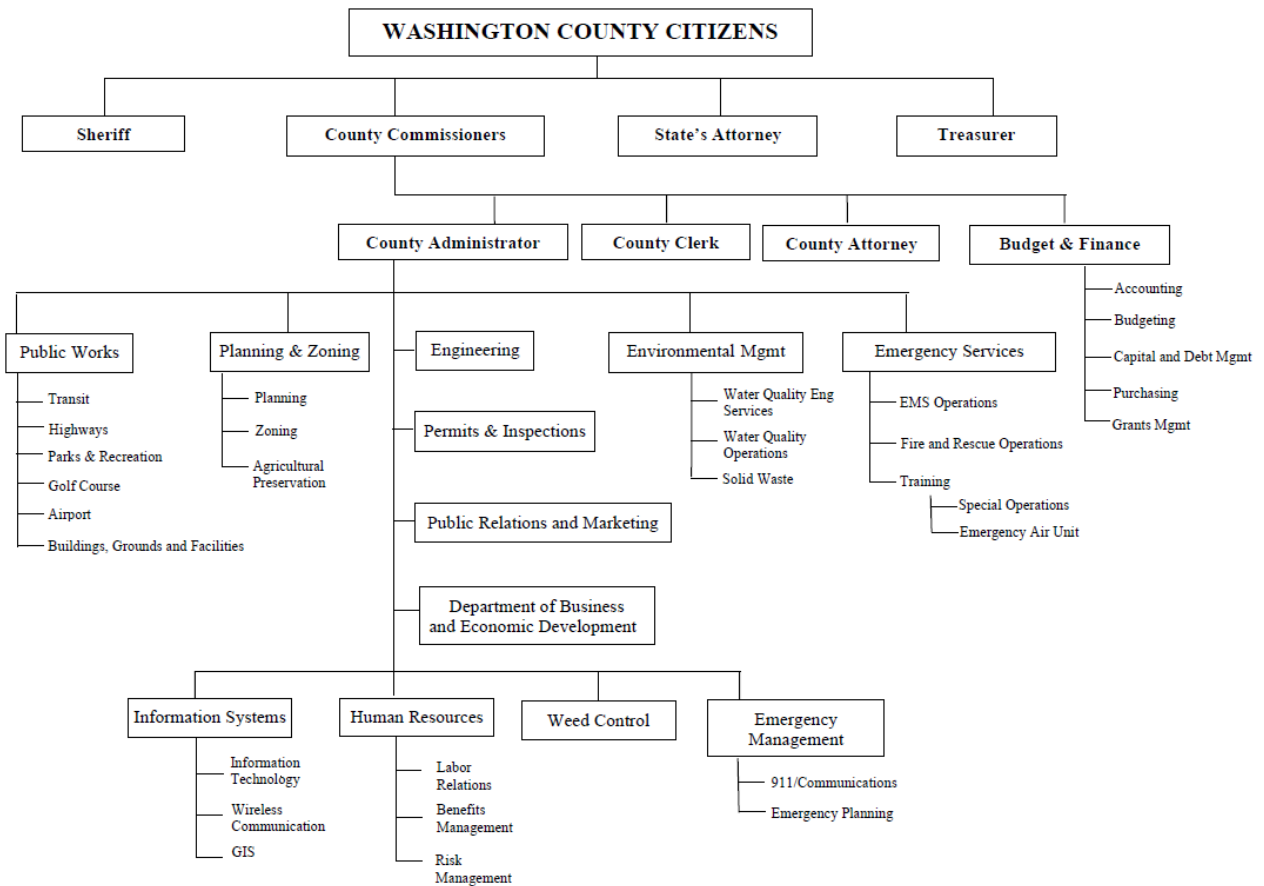
MICHELLE A. GORDON, County Administrator, holds a B.A. degree in management with concentrations in accounting and information technology from Hood College. She earned a Master of Business Administration degree with a Certified Public Accounting Track concentration from Mount St. Mary's University and was in the first graduating class of the Mount St. Mary's, Richard J. Bolte, Sr. School of Business. Mrs. Gordon is a lifelong resident of Washington County, Maryland. She was appointed to the position of County Administrator in September 2023 and has been employed with Washington County since October of 2022 when she was hired as the Chief Financial Officer. Prior to her employment with Washington County, she was employed as the Chief Financial Officer of Jefferson County, West Virginia and as the Director of Finance of the City of Hagerstown, Maryland for a combined total of 12 years. Her governmental experience also includes six years of progressive accounting work at the City of Frederick, Maryland. In total, Mrs. Gordon has 34 years of governmental, private and public accounting experience. Mrs. Gordon serves as an active member of the Auxiliary at the Potomac Fish & Game Club in her hometown of Williamsport, Maryland. She is a member of the Board of Directors for the Maryland Theatre, the Board of Directors for the University System of Maryland-Hagerstown, the Maryland Association of Counties, the Maryland Government Finance Officers Association and the Government Finance Officers Association of the United States and Canada ("GFOA").

KELCEE G. MACE, Chief Financial Officer, holds a B.A. degree in Accounting from Juniata College. Mrs. Mace was appointed as Chief Financial Officer effective October 14, 2023. She is currently working towards the Certified Public Finance Officer designation through the GFOA. Mrs. Mace was hired by Washington County in 2014 as an accountant, was promoted to Deputy Director of Budget and Finance in 2018, was appointed as Interim Chief Financial Officer in June 2023, and served in such position until becoming the Chief Financial Officer. She is a member of the Maryland Government Finance Officers Association and the GFOA.

KIMBERLY K. EDLUND, C.P.A., Director of Budget and Finance, is a summa cum laude graduate of Shepherd University with a B.S. degree in accounting. She earned a Master of Business Administration degree from Frostburg State University. Ms. Edlund was hired by Washington County in 1995 as the Assistant Director of Budget and Finance and was promoted to Director in 2014. Prior to her employment with Washington County, she was a Senior Accountant with a regional public accounting firm. Ms. Edlund is a member of the American Institute of Certified Public Accountants, the Maryland Association of Certified Public Accountants, the Maryland Government Finance Officers Association and the GFOA. She also serves on the Boards of Directors for the Hagerstown Community College Alumni Association and the Maryland Theatre, and is a member of the Women's Club of Hagerstown.

ZACHARY J. KIEFFER, County Attorney, joined the County Attorney's Office in January 2023, as an Assistant County Attorney. He was appointed Deputy County Attorney in November 2023 and County Attorney in March 2024. Mr. Kieffer graduated from The Pennsylvania State University in 2008 with a B.A. degree. He received his J.D. degree from the University of Baltimore School of Law in 2011 and was admitted to the Maryland Bar. He is also admitted to practice before the U.S. District Court for the District of Maryland and served as Judicial Law Clerk to the Hon. Leo E. Green, Jr., Prince George's County Circuit Court in 2012. Mr. Kieffer maintained a private law practice from 2012-2022. He is a member of the Washington County Bar Association.

## Washington County Government Organizational Chart



## County Employment

As of January 1, 2025, the County employed 968 full-time employees and 1,178 part-time employees, including 988 temporary or seasonal hires (769 of those were election workers hired to work during the 2024 election). The County has a compensation and classification plan, which is complemented by a performance evaluation system. There are 157 employees represented by AFSCME's collective bargaining agreement that expires on June 30, 2026. Those employees work in the County's Public Works, Environmental Management, Emergency Management and Communications, Highways and Transit departments. There are 98 employees represented by IAFF's collective bargaining agreement that expires on June 30, 2025. Those employees work in the County's Fire and EMS Operations departments. There are 115 Detention Center employees represented by the NCEU's one-year collective bargaining agreement effective July 1, 2024 through June 30, 2025. The County is currently in negotiations with IAFF and NCEU regarding new collective bargaining agreements. Additionally, the County is currently in negotiations with the FOP regarding the start of a collective bargaining agreement that will cover full-time sworn deputy sheriffs, at the rank of sergeant or below, beginning July 1, 2025. It is anticipated as of the date of this Official Statement that the agreements being negotiated with IAFF, NCEU and the FOP will be effective for July 1, 2025. The County has not experienced a work stoppage due to labor relation disputes and considers its relationships with employees to be good.

## Pension and Retirement System

Employees of the County government are provided retirement benefits through a pension plan (the "Plan"). Participation in the Plan is mandatory and there were 1,466 participants as of June 30, 2024. The Plan also provides death and disability benefits. The employees and the County fund the guaranteed allowance. Approximately 20.7% of the non-uniformed participants contribute to the Plan at the rate of 5.50% of their annual salary and the remaining non-uniformed and uniformed employees contribute 6.00% of their annual salary.

The County's contribution is comprised of three parts: (i) contribution to cover current service costs, (ii) annual accrued

liability contribution to liquidate the County’s unfunded accrued liability by July 1, 2039 and (iii) annual additional accrued liability contribution to liquidate the County’s additional accrued liability due to actuarial gains and losses, benefit changes and assumption changes. Contributions are based on an assumed investment rate of 7.25% compounded annually. Contributions are currently funded at 26% of total salary expense. Salaries are assumed to increase at an annual rate of 3.00%. Contributions from participants and from the County are pooled to provide the guaranteed allowance for each member.

The following table presents the pension and retirement contributions and unfunded liabilities of the County and certain County agencies for completed fiscal years 2021 through 2024. For fiscal year 2025, which began July 1, 2024, the County has already paid \$28,001,352, which includes the amount reflected in the “Total” column in the table below and an additional contribution in excess of \$10,000,000 made in October 2024 from fiscal year 2024 excess revenues.

| <b>As of<br/>July 1</b> | <b>Current<br/>Service Costs</b> | <b>Recommended<br/>Payment for Unfunded<br/>Accrued Liability</b> | <b>Total</b> | <b>Unfunded<br/>Accrued Liability</b> |
|-------------------------|----------------------------------|---|--------------|---------------------------------------|
| 2024                    | \$4,479,777                      | \$9,602,156   | \$14,081,933 | \$89,164,295                          |
| 2023                    | 3,775,038                        | 7,981,793   | 11,736,230   | 79,359,767                            |
| 2022                    | 3,472,381                        | 7,674,574   | 11,146,955   | 78,915,227                            |
| 2021                    | 3,433,257                        | 7,715,175   | 11,148,433   | 81,659,825                            |
| 2020                    | 3,471,254                        | 7,711,603   | 11,182,857   | 83,819,276                            |

Source: Bolton Partners, Inc.

As a result of the implementation of GASB Statement 68—Accounting and Financial Reporting for Pensions, the County modified its accounting for the Plan, while continuing to use the same actuarial cost method for determining contributions to the Plan. For fiscal years prior to fiscal year 2015, costs and funding contributions were based on the Projected Unit Credit actuarial cost methods. For fiscal year 2015 and later, the funding contributions remain based on the Projected Unit Credit funding method while the GASB liabilities reflected in the financial statements are based on the Entry Age Normal cost method, as required by GASB 67 and 68. The new method produces higher liabilities but lower normal costs than the previous method. However, both methods produce actuarially sound contribution (funding) or liabilities (GASB), and annual contributions are intended to fully fund the Plan’s July 1, 2024, unfunded liability by July 1, 2039.

Please refer to Notes 1 and 10 to the financial statements for fiscal year 2024 and to the Required Supplementary Information set forth in Appendix A to this Official Statement for additional information regarding the County’s pension obligations.

## Other Post–Employment Benefits

The County implemented the provisions of Governmental Accounting Standards Board (GASB) Statement 43, Financial Reporting for Post-Employment Benefit Plans Other Than Pension Plans (“OPEB”) and GASB 45, Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions in fiscal year 2008.

The County’s OPEB plan is a single employer defined benefit healthcare plan. The County established a trust for administering the plan assets and paying healthcare costs and death benefits on behalf of the participants.

Post-employment health benefits are subject to change at any time. All employees who retire from the County may participate in the program. In order to be eligible, the retiree must have (i) a minimum of five years of County service, and (ii) immediately preceding retirement, been enrolled in a medical, vision, or prescription drug insurance plan offered to active employees in the County. The retirees pay 10% to 50% of the health insurance premium, based on years of service. Retirees participating in the County’s health plan are also covered by a death benefit equal to their final annual salary, not to exceed \$100,000. These benefits cease when the retiree attains age 65 or becomes Medicare eligible. As of June 30, 2024, 73 retirees were receiving OPEB benefits and 170 employees were retirement-eligible.

The County intends to fund any annual short-fall between the OPEB annual required contribution and actual pay-go expense into a legally executed trust fund. The trust fund is invested as a long-term pension trust, using an appropriately balanced portfolio of equities and debt instruments, to prudently maximize long-term investment returns.

The net OPEB liability (asset) is equal to the total OPEB liability minus the net position of the plan. The result as of June 30, 2024 is as follows:

**Components of Net OPEB Obligation**

|                            |                 |
|----------------------------|-----------------|
| Total OPEB liability       | \$ 20,949,613   |
| Net position               | \$ (31,209,319) |
| Net OPEB liability (asset) | \$ (10,259,706) |

Source: Bolton Partners, Inc.

Please refer to Note 15 to the financial statements for fiscal year 2024 and to the Required Supplementary Information set forth in Appendix A to this Official Statement for additional information regarding the County’s OPEB obligations.

**Insurance**

The County maintains commercial insurance for general liability, automobile, excess workers’ compensation, law enforcement, public officials’ liability and catastrophic coverage. The County is required to provide unemployment insurance coverage for County employees.

**Certain Services and Responsibilities**

**Education**

The Board of Education of Washington County (the “Board of Education”) implements all educational policies and programs for public schools in Washington County under the administration of the State Board of Education. The Board of Education, composed of seven members elected for four-year terms, oversaw 22,772 students (including 1,105 in pre-kindergarten), in 47 instructional facilities, which include elementary, middle, high and combined schools, as of September 30, 2024. The average unrestricted Pre-K-12 per pupil expenditure was \$14,918 for the 2023-24 school year.

The largest General Fund appropriation by the County in its adopted budget for fiscal year 2025 is \$110,172,840 for the Board of Education, which represents 36.65% of the General Fund budget. This appropriation is for operating expenditures. In addition, the County appropriated \$4,500,000 in its capital budget for fiscal year 2025 for Board of Education projects.

Washington County’s high school graduation rate for the 2023-2024 school year, as compared to other selected peer group counties and the State of Maryland, is as follows:

| <b>Washington<br/>County</b> | Frederick<br>County | Cecil<br>County | Carroll<br>County | Charles<br>County | St. Mary’s<br>County | State of<br>Maryland |
|------------------------------|---------------------|-----------------|-------------------|-------------------|----------------------|----------------------|
| <b>89.70%</b>                | 94.30%              | 89.60%          | 94.50%            | 90.50%            | 90.80%               | 87.60%               |

Source: Maryland Board of Education



## ***Training/Higher Education***

Within a 70-mile radius of the County seat, the City of Hagerstown, there are more than 30 institutions of higher learning. There are numerous opportunities in Washington County for residents to obtain education and training beyond the high school level. The following describes certain programs and schools within Washington County.

### **Training**

***Western Maryland Consortium*** provides a wide range of workforce development services for jobseekers and employers. Employer services include referral of applicants, customized training, financial aid for on-the-job training, recruitment, and screening assistance. Services are generally provided at no cost to employers.

***Boyd J. Michael III Technical High School*** (formerly known as Washington County Technical High School) is a two-year public high school that is under the administration of the Washington County Public Schools. English, math, science and social studies core subject courses and 17 career and technology programs are offered. These programs prepare students for professional/technical careers based on current industry skill standards. Enrollment is open to qualified 11<sup>th</sup> and 12<sup>th</sup> grade students, and tuition paying adults.

***Barr Construction Institute***, an education division of Associated Builders and Contractors, Inc., offers management education and professional industrial, commercial, and apprenticeship trade training. Construction and maintenance training is recognized by the U.S. Department of Labor, Bureau of Apprenticeship & Training, and is accredited by the National Center for Construction Education and Research (an affiliate of the University of Florida).

***Pittsburgh Institute of Aeronautics (“PIA”)*** established the Federal Aviation Administration (FAA) - approved Aviation Maintenance Technician (AMT) 16-month education program at the Hagerstown Regional Airport. With the skills PIA graduates acquire from the program, they are equipped to work in many industries including aviation, mechanical systems, hydro-mechanical systems and the green technology field.

***D. M. Bowman Family Workforce Training Center*** will be established by an educational partnership between the Cumberland Chapter of Associated Builders and Contractors skilled trades education program known as the Barr Academy and Hagerstown Community College’s Continuing Education Department. The Center is expected to offer limited classes beginning in June of 2025 and the official opening and ribbon cutting is anticipated in the fall of 2025. This facility will be a central training location for skilled trades, commercial truck driver training, diesel tech program, forklift instruction, the GED program and English as a Second Language classes.

### **Higher Education**

***Hagerstown Community College (“HCC”)***, founded in 1946, was the first community college in Maryland. With more than 100 programs of study, HCC offers workforce preparation and credentialing, university transfer, career development, and basic education. HCC programs include the Early College Program, which allows high school students the opportunity to earn college credits and credentials while focusing on science, technology, engineering, mathematics and medical courses, an adult education program, and the David W. Fletcher Incubator + Labs, a small business incubator.

The County appropriated \$10,236,290 in its fiscal year 2025 operating budget for HCC. HCC receives the balance of its funding from student tuition, State grants, and other miscellaneous sources.

***University System of Maryland at Hagerstown (“USMH”)*** opened in January 2005 and is in Hagerstown’s historic City Center. USMH is part of a regional system offering 13 undergraduate and 10 graduate degree programs from five respected universities within the Maryland system: Frostburg State University, Salisbury University, Towson University, University of Maryland Eastern Shore, and University of Maryland Global Campus. Students can complete a bachelor’s degree or earn a master’s degree. USMH also offers access to on-site academic advising, computer labs, and a full- service library.

*Planning and Zoning*

The Washington County Planning Commission was created in 1957. The Planning Commission consists of seven members appointed by the Board and is supported by the County's Planning and Zoning Department with a staff of 14. Planning staff members review plans and provide reports and recommendations to the Planning Commission. The Planning Commission has final authority to approve subdivision and site development plans. Another of the primary responsibilities of the Planning Commission is the Comprehensive Plan for the County. The Planning Commission first recommended the adoption of a Comprehensive Plan for Washington County in 1971. Major updates to the Comprehensive Plan were completed in 1981 and in 2002. Another update of the Comprehensive Plan is now in progress, with adoption expected in 2025.

From the original adoption in 1973 and through amendments in 2002, 2005 and 2012, the Zoning Ordinance provides seven classifications for industrial development: (i) "Industrial General" which encompasses heavy manufacturing plants requiring extensive transportation, water and sewerage facilities; (ii) "Industrial Restricted" which encompasses light manufacturing such as processing or assembly of previously processed materials; (iii) "Planned Industrial" which encompasses the planned development of industrial park locations; (iv) "Airport" which permits industrial uses that have a need to be located near the airport or provide airport related services and include height limitations located around the Hagerstown Regional Airport; (v) "Highway Interchange District" which allows light industrial and commercial uses in the vicinity of interstate interchanges to take advantage of transportation needs and opportunities; (vi) "Office, Research and Technology" which is geared toward the development of corporate offices, research facilities, and high-tech communication land uses; and (vii) "Office, Research and Industry" which allows a mix of technology and selected industries with increased performance standards.

The Planning and Zoning Department continues to update and revise the Subdivision Ordinance, the Zoning Ordinance and other ordinances and functional plans that relate to land development in Washington County. In July 2012 the County adopted major revisions to the zoning text and map for the Urban Growth Areas to implement the recommendations of the Comprehensive Plan. Similar map and text amendments affecting areas around the designated Town Growth Areas of Boonsboro, Smithsburg, Hancock and Clear Spring were adopted in 2017. Those revisions are designed to create a more desirable and efficient urban living environment. The amendments include improvements to the design guidelines in the industrial districts mentioned above. An educational zone, called Education, Research and Technology, is designed specifically to allow Hagerstown Community College to partner with emerging high-tech industries and expand its role as business partner in the community. In an effort to coordinate development and infrastructure needs, staff is continuing to review the Adequate Public Facilities and the Excise Tax Ordinances for possible improvement. The County has also devised an analysis and mitigation protocol to manage the effects of increases in public school enrollments that result from new residential development.

The Water and Sewerage Plan, the Solid Waste Plan and the Land Preservation, Parks and Recreation Plan are other plans prepared and administered by the Planning and Zoning Department to assist in the development of the County in an orderly fashion. The State requires that the County update each of these plans, as well as the Comprehensive Plan, at regular intervals.

Land use control and planning within the County's nine incorporated municipalities is under the jurisdiction of the municipalities. Each of the municipalities has adopted its own zoning and land development regulations.

## *Hospital and Medical Care*

### **Meritus Health**

Meritus Health, Western Maryland's largest health care provider, is located at the crossroads of Western Maryland, Southern Pennsylvania and the Eastern Panhandle of West Virginia. With over 4,000 employees, 500 medical staff members and 250 volunteers, Meritus Health serves over 200,000 residents of the tristate region. Meritus Medical Center has 327 beds and Meritus Medical Group has over 250 providers. Meritus Health will welcome the first class of medical students to a four-year osteopathic medical school in Hagerstown in July 2025. The school aims to meet the physician shortage that is currently being experienced nationally, in Maryland, and Washington County. In the State of Maryland one in three physicians is over the age of 60, thus requiring an investment in future physicians to meet the gap. The new residential housing and associated school will be adjacent to Meritus Medical Center, providing a unique opportunity for students.

### **Washington County Health Department**

The Washington County Health Department, which provides various health services to the citizens of Washington County, is budgeted to receive a total of \$2,495,070 in fiscal year 2025 from the County. Along with the main headquarters, it has staff and programs based at two other sites. As of December 31, 2024, the Health Department employed a total of approximately 140 full-time and part-time personnel in seven divisions.

The Environmental Health Division of the Health Department engages in food and restaurant inspection, well and septic permitting, community services, transient and non-transient water analysis, rabies control, complaint and outbreak investigations, and emergency response. The Nursing Division is responsible for maternal and child health programs, communicable disease surveillance and control, tuberculosis control, refugee and migrant health services, reproductive health services, STD screening and treatment, HIV and AIDS services, immunizations, Maryland Children's Health Insurance Program, cancer screening, vision screening, adult evaluation and review services, and WIC services. The Health Planning and Strategic Initiatives Division focuses on health equity and epidemiology including developing initiatives that address health disparities, assisting health department programs to identify community needs and data reporting and visualization. The Community Health Outreach Promotion and Prevention Division is responsible for relaying public information, community relations, emergency preparedness, as well as developing and maintaining agency partnerships and providing chronic disease prevention and control initiatives. The Division of Behavioral Health Services provides a comprehensive system of care including prevention, intervention, referral and treatment services for substance use and mental health disorders in a variety of settings. The Human Resources/Organizational Development Division is responsible for managing all aspects of employment including hiring, termination, policy development, etc., as well as promoting and supporting workforce development initiatives, training and opportunities to attract and retain a diverse, qualified workforce. The Administration Division, which includes Accounting, Information Technology, Procurement, Billing, Grants, Maintenance and Health Officer staff, provides management support for all programs within the agency.

### **Other Medical Facilities**

The George W. Comstock Center for Public Health Research and Prevention is a facility of the Johns Hopkins Bloomberg School of Public Health and was established in 1962 as a joint enterprise of the Maryland Department of Health and Mental Hygiene, Washington County Health Department and The Johns Hopkins University. The center has expertise and capacity in the conduct of large community health surveys, as well as a close working relationship with the County Health Department. Funding, sponsored through research grants by the National Institutes of Health as well as private foundations, supports 20 to 30 staff members in the Comstock Center. Research includes heart disease surveillance and epidemiology of cancer, heart disease, lung disease, diabetes, sleep and other conditions. Prevention research results are disseminated nationally and internationally primarily through numerous journal publications.

There are nine privately owned licensed skilled nursing facilities with a total of 1,104 beds and one State-owned licensed skilled nursing facility with 63 beds in Washington County. All of these facilities are dually certified by Medicare and Medicaid. In addition, there are 20 privately owned assisted living facilities with a total of 781 beds. Other medical facilities include the Western Maryland Center, a 123 bed State-owned, chronic care facility. None of these facilities receive funds from the County.

*Safety***Law Enforcement**

The Washington County Sheriff's Office, the Maryland State Police and municipal police agencies provide police protection in Washington County. As of April 1, 2025, the Sheriff's Office had 108 sworn personnel and 97 radio-dispatched vehicles. The Sheriff's Office is responsible for the operation of the Detention Center, which has a capacity of 450 inmates. In October 2016, a Day Reporting Center opened that provides treatment services to non-violent offenders with drug and/or alcohol addictions, as well as providing services for the Circuit Court Adult Drug Court Program. As of April 1, 2025, the State Police had 35 troopers assigned to the local barrack, which is located just south of Hagerstown. As of April 1, 2025, the Hagerstown Police Department had a full-time force of 108 officers. The Hancock Police Department employed four full-time officers as of April 1, 2025. As of April 1, 2025, the Smithsburg Police Department employed four officers and the Boonsboro Police Department employed five police officers.

**Emergency Management and Communications***Emergency Management*

Emergency Management activities are overseen by a director with support from a full-time emergency planner and an emergency management specialist. The Office of Emergency Management is responsible for mitigation, planning, response and recovery from natural and technical disasters. Washington County has a Local Emergency Planning Committee, overseen by Emergency Management, that coordinates disaster planning, conducts drills to exercise the County Emergency Operations Plan, and oversees a community outreach program consisting of home chemical safety training, citizen preparedness, and pertinent educational programs.

*Emergency Communications*

The Emergency Communications Center is overseen by a director with, as of January 28, 2025, six full-time executive support staff. The Emergency Communications Center processes all 911 calls for the County and all Washington County municipalities through one central dispatch location. The call center, combined with a new digital radio system, enables first responders to communicate in a safe, seamless and compatible way, enhancing their ability to respond to emergencies and save lives. The call center also integrates the City of Hagerstown and Washington County's non-emergency responders, allowing them to serve the community quickly and efficiently.

**Emergency Services**

The County's Division of Emergency Services ("DES") oversees Fire and Rescue and the Emergency Medical Services Operations Programs. As of January 24, 2025, DES was led by a full-time career director and two full-time department heads who oversee the daily operational components of Emergency Services in Washington County. As of January 24, 2025, the division had 92 full-time and 23 part-time personnel working directly within the division.

*Public Safety Training Center*

A new Public Safety Training Center (the "PSTC") became operational in 2022 with daily oversight being provided by DES, in collaboration with the Washington County Sheriff's Office. The PSTC provides opportunities for enhanced training and collaboration among Fire, Emergency Medical Services and law enforcement agencies throughout Washington County and the Tri-State area. The PSTC currently encompasses 49 acres boasting academic classrooms. Fire and law enforcement areas for tactical training exercises and a defensive driving track are in the design phase.

The PSTC also serves as host to the Washington County Law Enforcement Academy and the Division of Emergency Services Paramedic Training Program, which both involve academic connections to DES's Firefighter Recruit Academy at Hagerstown Community College. Various courses sponsored by the Maryland Fire and Rescue Institute are also hosted at the PSTC. As of January 24, 2025, the PSTC was staffed by seven full-time employees who were split among fire, EMS and law enforcement training initiatives.

*Fire and Rescue*

Fire and rescue protection are coordinated through DES by the Deputy Director - Operations. Working collaboratively with the Washington County Volunteer Fire and Rescue Association (the "WCVFRA"), DES coordinates the services provided by 14 volunteer fire companies and eight volunteer ambulance companies throughout Washington County. All volunteer companies

belong to the WCVFRA. The association has approximately 700 volunteers who provide a combination of firefighting, rescue, emergency medical and administrative services to the community. Several volunteer companies have hired career personnel to supplement the volunteer staff during times of low volunteer availability.

Special Operations activities are overseen by the Deputy Director - Operations. The County has a vision to become the regional leader in providing and coordinating efficient public services. In response to that vision the Special Operations Team had, as of January 24, 2025, 56 full-time, 23 part-time and additional volunteer personnel who complete extensive training in various technical and/or specialized areas including hazardous materials, trench rescue, rope rescue, water rescue, structural collapse and confined space rescue.

Fire protection within the City of Hagerstown is provided by a combination career and volunteer fire department. The department includes five stations with five engines and two ladder trucks. The department is led by a career Fire Chief, a Fire Marshall, two Assistant Fire Marshalls, and six Shift Commanders. As of January 24, 2025, the department had 84 full-time career firefighters and 43 trained volunteer firefighters.

### ***Emergency Medical Services***

The Emergency Medical Services (“EMS”) department provides leadership, direction, support and coordination to the County’s EMS system. The leadership works to continuously improve the efficiency and quality of medical services being provided to those who reside and travel within the County. EMS is overseen by the Deputy Director - Operations and, as of January 24, 2025, included 25 full-time advanced life support (“ALS”) technicians, 13 basic life support technicians (EMT’s) and five part-time ALS technicians. This team deploys four highly specialized ALS chase units which support the eight independent emergency medical services companies located in the County in the delivery of the highest quality pre-hospital care. Additionally, personnel are available for supplemental staffing to the independent companies and are available to provide additional resources for high-risk events and large public gatherings.

A part-time medical director provides medical control and quality assurance programs to help ensure the highest quality of pre-hospital medical care is consistently delivered to County citizens. An assistant medical director also provides medical control and quality assurance activities to the Special Response Team, which consists of law enforcement personnel and paramedics who are trained to deal with high priority law enforcement activities.

### **Environmental Management**

The Division of Environmental Management (“DEM”), which includes the Department of Water Quality, the Environmental Engineering Department, the Solid Waste Department, the Stormwater Management Department and the Watershed Department, was created in fiscal year 2007. The State and federal environmental initiatives as they pertain to water, wastewater, stormwater, solid waste and nutrients are all jointly related. DEM is responsible for integrating applicable regulations and applying them to the operations of these departments.

### **Solid Waste**

The Washington County Solid Waste Department is responsible for a solid waste disposal system that protects the environment and public health. Currently the County disposes of solid waste at the 40 West Landfill, which opened in 2000. At current disposal rates, this site could meet the County’s estimated disposal needs until 2080. The County is in the process of evaluating other methods of handling solid waste as an alternative to landfilling. The department operates five solid waste convenience centers that are strategically located throughout Washington County. Supporting and strengthening individual and community self-reliance and responsibility in the areas of waste reduction, recycling and proper disposal of solid waste is the mission of the Solid Waste Department.

### **Water Supply and Wastewater Facilities**

The County has a master water and wastewater plan, which assigns service priority designations for all areas within Washington County. These designations range from “No Planned Service” to “Existing and Under Construction”. The plan serves as a guide for the orderly development and expansion of water and wastewater facilities, both within Washington County and in those incorporated municipalities owning and operating their own systems, requiring the County or incorporated municipality to obtain a proper service designation before constructing or expanding water or wastewater services.

The County is authorized to provide public water and wastewater service to areas outside the incorporated municipalities and may provide service within a municipal corporation located in Washington County with the consent of the municipality. The County currently provides water and/or wastewater services to nearly all of the immediate densely populated area surrounding the

City of Hagerstown (except the Dual Highway corridor), the areas of Highfield, Elk Ridge, Sandy Hook, and the towns of Sharpsburg and Smithsburg. The incorporated municipalities of Hagerstown, Boonsboro, Clear Spring, Funkstown, Hancock, Keedysville and Williamsport all own their water/wastewater facilities, or portions thereof. In addition to providing the wastewater services described above, the County operates the water and wastewater systems for the Town of Clear Spring.

Five treatment plants serve the County water system with an aggregate capacity of 453,000 gallons per day, with individual plant capacities from 4,000 to 230,000 gallons per day. The County wastewater system is served by five treatment plants with an aggregate capacity of 5,746,000 gallons per day, with individual plant capacities from 21,000 to 4.5 million gallons per day. The County is in the process of upgrading the treatment process at the Smithsburg Treatment Plant to comply with the State's enhanced nutrient removal ("ENR") strategy. In addition, the capacity of the plant will be expanded from 333,000 gallons per day to a rated capacity of 450,000 gallons per day allowing for future development in and around the Town of Smithsburg. This project is expected to be completed by the fall of 2026.

Usage of water and wastewater systems is measured in Number of Services and Number of Equivalent Dwelling Units ("EDUs"). Number of Services refers to the number of actual connections and EDU is a unit of measure, which equates the consumption, or flow of commercial or industrial connections, to the average flow of a residential dwelling unit.

The County bills its customers quarterly except for those for which wastewater treatment service is provided by the City of Hagerstown, in which case the County's charges are billed and collected on its behalf by the City of Hagerstown. The following table shows the total Number of Services and EDUs of the County's water and wastewater systems and the annual residential user rates effective July 1, 2024. For customers receiving County collection services only, treatment is provided by the City of Hagerstown.

**WATER SYSTEM**

|                   | <b>No. of<br/>Services</b> | <b>No. of<br/>EDUs</b> | <b>Residential<br/>Annual (Avg)<br/>User Rate</b> |
|-------------------|----------------------------|------------------------|---|
| Full Service..... | <u>1,384</u>               | <u>1,602</u>           | \$802.48  |

**WASTEWATER SYSTEM**

|                               | <b>No. of<br/>Services</b> | <b>No. of<br/>EDUs</b> | <b>Residential<br/>Annual (Avg)<br/>User Rate</b> |
|-------------------------------|----------------------------|------------------------|---|
| Full Service .....            | 7,762                      | 11,710                 | \$770.72  |
| Collection Service Only ..... | 4,076                      | 5,366                  | \$258.00  |
| Wholesale .....               | <u>4</u>                   | <u>2,933</u>           |   |
| Total.....                    | <u>11,842</u>              | <u>20,009</u>          |   |

Source: Washington County Department of Budget and Finance

The County provides wastewater "treatment only" services to its wholesale customers, which are the towns of Williamsport and Smithsburg, the Conococheague Pretreatment Facility (the "Pretreatment Facility") and the City of Hagerstown. The only major wastewater treatment facility for public use in Washington County, other than those operated by the County, is the Hagerstown Wastewater Treatment Plant, owned and operated by the City of Hagerstown, which has a capacity of eight million gallons per day.

The Pretreatment Facility serves all of Washington County by providing pretreatment of non-hazardous industrial wastewater, landfill leachate and metals-bearing waste streams, and has a capacity of 125,000 gallons per day (current average usage is 115,000 gallons per day). The Pretreatment Facility was privatized in 2006 through a long-term lease to a private corporation.

### III. Economic and Demographic Information

#### Department of Business and Economic Development

The Washington County Department of Business and Economic Development (“DBED”) is dedicated to creating and sustaining a positive pro-business climate.

As of February 21, 2025, DBED had six full-time employees and was supported by a dedicated Small Business Development Consultant. DBED provides business support and resources and business retention efforts within the County and markets business attractions locally and nationally.

Throughout the year DBED meets with representatives of existing companies in need of assistance, as well as businesses interested in moving or expanding to Washington County. Discussions include appropriate funding programs, incentive benefits, customized training programs, workforce development efforts and other sources of business support. DBED has formed strategic partnerships with such organizations as the Maryland Department of Commerce, the City of Hagerstown, the Washington County Chamber of Commerce, The Greater Hagerstown Committee, Inc., Maryland Economic Development Association and Washington County Convention & Visitors Bureau in order to better serve the needs of businesses in Washington County.

DBED was actively involved in Washington County becoming certified as the first ACT Work Ready Community in Maryland, an initiative that matches the labor force with available jobs in Washington County.

DBED administers the Enterprise Zone Program, identifying eligible businesses that qualify for local real property tax credits and State income tax credits in the City of Hagerstown and elsewhere in Washington County. For tax year 2024-25 (fiscal year 2025), the City of Hagerstown and the County granted \$2,834,769.25 and \$2,831,942.79, respectively, in real property tax credits for private capital investment. The State of Maryland is expected to reimburse \$1,417,384.67 to the City of Hagerstown and \$1,415,971.46 to the County for these credits.

#### Business Development

##### *New and Expanding Businesses*

In calendar years 2024 and 2025, the County experienced new and expanding businesses which resulted in the creation of 3,622 new jobs and known new investments of approximately \$1.79 billion. Much of this growth is a result of incentive packages provided through partnerships of the County and State to provide training programs, State financing, and Enterprise Zone tax credits. Projects under development in calendar years 2024 and 2025 and significant projects announced in calendar years 2024 and 2025, the latter of which are cumulatively expected to provide an additional 2,985 new jobs and approximately \$832 million of new investments, are noted in the following table based on the most recent information available:



# ECONOMIC AND DEMOGRAPHIC INFORMATION

## Hagerstown-Washington County, Maryland -- Significant Business Activity for 2024/2025

| Company Name  | Business Type              | Completed/<br>Expected<br>Completion | Project<br>Cost <sup>(1)</sup> | #New<br>Jobs <sup>(1)</sup> | Sf                | Type of<br>Activity              |
|---|----------------------------|--------------------------------------|--------------------------------|-----------------------------|-------------------|----------------------------------|
| <b>Completed Projects 2024/2025</b>                                   |                            |                                      |                                |                             |                   |                                  |
| Bowman Development (Showalter Road, Hagerstown)                       | Warehouse/Distribution     | 1Q23                                 | \$ 55,000,000                  | 250                         | 801,000           | New Jobs/Construction            |
| Johnson Development ( Oak Ridge Drive, Hagerstown) Amazon             | Warehouse/Distribution     | 1Q23                                 | 150,000,000                    | 800                         | 1,800,000         | New Jobs/Construction            |
| Malarkey Roofing Products   | Manufacturing              | 2Q23                                 | 50,000,000                     | 70                          | 125,000           | New Jobs/Renovation              |
| DOT Foods   | Manufacturing/Distribution | 3Q23                                 | 1,300,000                      | 0                           | 1,750             | Expansion                        |
| Chick-fil-A   | Commercial                 | 3Q23                                 | 1,400,000                      | 20                          | 4,097             | New Jobs/Construction            |
| Tomu  | Manufacturing              | 3Q23                                 | 1,000,000                      | 12                          | n/a               | New Jobs/Relocation              |
| Curwood (National Pike, Hagerstown 2nd Bldg)                          | Warehouse/Distribution     | 4Q23                                 | 50,000,000                     | 0                           | 300,000           | New Jobs/Construction            |
| Hitachi Rail (Greencastle Pike, Hagerstown)                           | Manufacturing/R&D          | 4Q23                                 | 80,000,000                     | 300                         | 300,000           | New Jobs/Construction            |
| Webstaruant   | Warehouse/Distribution     | 4Q23                                 | 100,000,000                    | 700                         | 1,649,200         | New Jobs/Construction            |
| First Breach (Showalter Road, Hagerstown) Phase II                    | Manufacturing/Distribution | 4Q23                                 | 16,000,000                     | 70                          | 116,000           | New Jobs/Expansion               |
| Sheehy Volkswagen Hagerstown  | Commercial                 | 1Q24                                 | 1,110,000                      | 0                           | 6,333             | Expansion                        |
| Great American Brewery (Shepherdstown Pike, Sharpsburg) Potomac Ridge | Agricultural/Manufacturing | 1Q24                                 | 500,000                        | 12                          | 2,800             | New Business                     |
| Sheetz Dual Highway   | Commercial                 | 1Q24                                 | 2,250,000                      | 30                          | 6,139             | New Jobs/Construction            |
| National Pike Logistics (Northpoint Development, Bldg. 1, Hagerstown) | Warehouse/Distribution     | 1Q24                                 | 126,000,000                    | 500                         | 600,000           | New Jobs/Relocation/Construction |
| Concerted Care Clinic   | Commercial                 | 1Q24                                 | 5,000,000                      | 20                          | 9,800             | New Jobs/Construction            |
| Lowes Flatbed Distribution Center                                     | Distribution               | 2Q24                                 | 18,100,000                     | 0                           | 206,155           | Expansion                        |
| Sheetz Longmeadow   | Commercial                 | 2Q24                                 | 3,500,000                      | 30                          | 6,100             | New Jobs/Construction            |
| Meritus Physical Therapy (Valley Mall)                                | Medical Office             | 2Q24                                 | 2,500,000                      | 23                          | 5,600             | New Jobs/Renovation              |
| Certanteed Coporation   | Commercial                 | 2Q24                                 | 17,000,000                     | 0                           | n/a               | Renovations                      |
| Stadium - Flying box cars   | Commercial                 | 2Q24                                 | 90,000,000                     | 15                          | n/a               | New Jobs/Construction            |
| Boonsboro Post Office opened 8.22.24                                  | Commercial                 | 3Q24                                 | 1,155,000                      | 0                           | 3,720             | Construction                     |
| Sierra Nevada Corporation (Govt. contracts)                           | Manufacturing              | 3Q24                                 | 991,000,000                    | n/a                         | 0                 | New Government Contracts         |
| Trammell Crow Company (Sterling Road, Hagerstown) Conair              | Warehouse/Distribution     | 3Q24                                 | 1,000,000                      | 750                         | 2,200,000         | New Jobs/Construction            |
| Gateway Business Park (Bentonville Drive, Goodman A/C & Heating)      | Flex/Warehouse             | 3Q24                                 | 3,500,000                      | 20                          | 50,000            | New Jobs/Construction            |
| IKO Northeast (Solar Panel installation roof mount)                   | Commercial                 | 3Q24                                 | 18,328,200                     | 0                           | 2,963             | Renovations                      |
| Professional Boulevard Corridor ( Yale Drive to Eastern Blvd Bridge   | Infrastructure             | 4Q24                                 | 8,900,000                      | 0                           | n/a               | Construction                     |
| Stanley Black n Decker (Racking System)                               | Commercial                 | 4Q24                                 | 5,749,716                      | 0                           | n/a               | Renovations                      |
| Sub-totals  |                            |                                      | \$ 1,795,792,916               | 3,622                       | 8,196,657         |                                  |
| <b>Projects Under Development 2024/25</b>                             |                            |                                      |                                |                             |                   |                                  |
| Gateway Business Park (Arnett Drive flexspace)                        | Flex/Warehouse             | 1Q24                                 | \$ 3,500,000                   | 30                          | 50,000            | New Jobs/Construction            |
| Vanish Farmwoods ( Boonsboro)   | Commercial                 | 1Q25                                 | 6,000,000                      | 10                          | 4,521             | New Jobs/Renovation              |
| Emerald Pointe( 2 business ( Dunkin Donuts/ Italian Bistro)           | Commercial                 | 1Q25                                 | 1,500,000                      | 25                          | 6,018             | Expansion                        |
| Sports Complex - Hagerstown Field House                               | Commercial                 | 1Q25                                 | 22,000,000                     | 43                          | 114,000           | New Jobs/Construction            |
| Vineyards of Mapleville Manor/Kinds Farm                              | Agricultural/Manufacturing | 1Q25                                 | 1,000,000                      | 3                           | 6,400             | New Jobs/Expansion               |
| Williamsport Storage Bins Inc   | Commercial                 | 1Q25                                 | 3,350,000                      | 0                           | 47,200            | Construction                     |
| Wawa (Pa Ave Hagerstown)  | Commercial                 | 1Q25                                 | 3,250,000                      | 10                          | 13,000            | Construction                     |
| Netconn Solutions(Maryland Cultivation and Processing)                | Manufacturing              | 1Q25                                 | 1,500,000                      | 35                          | 8,002             | Renovations                      |
| Kieffer Funk LLC - Solar Panel Farm                                   | Commercial                 | 2Q25                                 | 8,000,000                      | 0                           | n/a               | Construction                     |
| Martin Marietta Materials Inc - Solar Panel Farm                      | Commercial                 | 2Q25                                 | 4,320,934                      | 0                           | n/a               | Construction                     |
| Myers Management  | Commercial                 | 2Q25                                 | 1,250,000                      | 0                           | n/a               | Construction                     |
| Maryland Wine House (Ghattas Enterprises)                             | Commercial                 | 2Q25                                 | 2,000,000                      | 8                           | 11,960            | Construction                     |
| Sheetz (R5 64 & Mapelville Road)                                      | Commercial                 | 2Q25                                 | 3,000,000                      | n/a                         | n/a               | Construction                     |
| 7 Brew Coffee Shop  | Commerical                 | 2Q25                                 | 500,000                        | 10                          | 1,000             | Construction                     |
| Sheetz (I-81 Spielman Road)   | Commercial                 | 2Q25                                 | 3,000,000                      | n/a                         | n/a               | Construction                     |
| Car Max (Dual Highway)  | Commercial                 | 2Q25                                 | n/a                            | n/a                         | n/a               | Construction                     |
| Hitachi - Addition  | Commerical                 | 3Q25                                 | 7,000,000                      | 0                           | 6,000             | Renovation                       |
| Black n Decker National Pike  | Commercial                 | 2Q25                                 | 7,904,052                      | 0                           | n/a               | Renovations                      |
| Citi (BSE Stateline Inc.)   | Commercial                 | 2Q25                                 | 10,500,000                     | 0                           | 74,075            | Renovations                      |
| Meritus Health System   | Osteopathic Medical School | 3Q25                                 | 146,000,000                    | 1,600                       | 196,000           | New Jobs/Construction            |
| Meritus Commons (Student Housing )                                    | Residential                | 3Q25                                 | 10,000,000                     | 0                           | n/a               | Construction                     |
| Ramanda (To Hotel 620)  | Commercial                 | 3Q25                                 | 750,000                        | 0                           | 16,700            | Renovations                      |
| Trammell Crow Company (Greencastle Pike, Hagerstown Rhoton Farm)      | Warehouse/Distribution     | 3Q25                                 | 59,000,000                     | 236                         | 2,000,000         | New Jobs/Construction            |
| National Pike Logistics (Northpoint Development, Bldg. 2, Hagerstown) | Warehouse/Distribution     | 4Q25                                 | 75,000,000                     | 300                         | 1,400,000         | New Jobs/Construction            |
| Penzance (Cushwa Farms, Spickler Road, Williamsport)                  | Warehouse/Distribution     | 4Q25                                 | 50,000,000                     | 400                         | 510,000           | New Jobs/Construction            |
| Cascade Properties (Former Fort Ritchie)                              | Mixed Use                  | 4Q25                                 | 50,000,000                     | n/a                         | n/a               | New Jobs/New Business/Renovation |
| Martin Farm(Diversified Capital)                                      | Commercial                 | 4Q25                                 | 50,000,000                     | n/a                         | 1,000,000         | Construction                     |
| Pittsburg Institute of Aeronautics                                    | Commerical                 | 4Q25                                 | 1,600,000                      | n/a                         | 22,000            | Construction                     |
| St James School   | Commercial                 | 4Q25                                 | 500,000                        | n/a                         | 7,262             | Construction                     |
| Sub-totals  |                            |                                      | \$ 532,424,986                 | 2,710                       | 5,494,138         |                                  |
| <b>Projects Announced in 2024/25</b>                                  |                            |                                      |                                |                             |                   |                                  |
| Stratosphere Social   | Commerical                 | 3Q25                                 | \$ 6,200,000                   | 40                          | 50,000            | New Jobs/New Business            |
| JG Business Link International  | Commercial                 | 4Q25                                 | 5,000,000                      | 5                           | 1,800             | Renovation                       |
| New Cold  | Commercial                 | 3Q25                                 | 250,000,000                    | 150                         | 250,000           | Construction                     |
| Jamison Door  | Commerical                 | 4Q25                                 | 35,000,000                     | 40                          | 300,000           | Renovation/Expansion             |
| MDSA Corp   | Commercial                 | 3Q25                                 | 500,000                        | 30                          | 4,327             | Construction                     |
| Wawa (Sharpsburg Pike)  | Commercial                 | 3Q25                                 | 3,250,000                      | 10                          | 13,000            | Construction                     |
| Ocean State Jobs Lot  | Commercial                 | 3Q25                                 | n/a                            | n/a                         | n/a               | Renovations                      |
| DC Cannabis   | Commerical                 | 3Q25                                 | n/a                            | n/a                         | n/a               | Renovations                      |
| Sub-totals  |                            |                                      | \$ 299,950,000                 | 275                         | 619,127           |                                  |
| <b>Totals for Projects 2024/2025:</b>                                 |                            |                                      | <b>\$ 2,628,167,902</b>        | <b>6,607</b>                | <b>14,309,922</b> |                                  |

Source: Washington County Department of Business Development

(1) Estimates based on company announcements.

***Business Parks and Sites***

Through DBED, the County promotes the development of both private and non-profit business parks and sites. The County also successfully obtains financing for necessary infrastructure through various State and federal agencies to support these developments as locations for new and expanding businesses. The County offers prospective businesses a selection of sites in planned industrial/business parks, which as of April 1, 2025 included the following:

| <b>Park</b>   | <b>Total<br/>Acreage</b> | <b>Available<br/>Acreage</b> | <b>Ownership</b> |
|---|--------------------------|------------------------------|------------------|
| <b>City of Hagerstown—Washington County</b>           |                          |                              |                  |
| <b>Enterprise Zone:</b>                               |                          |                              |                  |
| Valley Business Park .....                            | 273                      | 0                            | Private          |
| Hagerstown Business Park .....                        | 90                       | 8                            | Private          |
| Hagerstown Industrial Park .....                      | 251                      | 0.22                         | Private          |
| Hunt Ridge Business Park .....                        | 57                       | 0                            | Private          |
| MKS Business Park .....                               | 81                       | 0.27                         | Private          |
| <b>Town of Hancock Enterprise Zone:</b>               |                          |                              |                  |
| Hancock Industrial Park.....                          | 185                      | 0                            | Town             |
| Rayloc Business Park.....                             | 55                       | 0                            | Town             |
| <b>Other Locations:</b>                               |                          |                              |                  |
| Airport Business Park .....                           | 205                      | 0                            | Nonprofit        |
| Antietam Industrial Park .....                        | 27                       | 0                            | Nonprofit        |
| Bowman Airpark .....                                  | 56                       | 0                            | Private          |
| Crossroads Business Park.....                         | 122                      | 5                            | Private          |
| Earley Industrial Park .....                          | 160                      | 0                            | Private          |
| Friendship Technology Park .....                      | 435                      | 0                            | Private          |
| Gateway Business Park.....                            | 65                       | 1                            | Private          |
| Greencastle Pike Business Park.....                   | 127                      | 70                           | Private          |
| HGR Aviation Tech Park.....                           | 162                      | 0                            | Private          |
| Hub Business Park.....                                | 130                      | 0.5                          | Private          |
| Hunter's Green Business Center.....                   | 676                      | 0                            | Private          |
| Huyetts Business Park.....                            | 66                       | 0                            | Private          |
| Interstate Industrial Park.....                       | 457                      | 0                            | Private          |
| Interstate 70/81 Industrial Park.....                 | 178                      | 0.5                          | Private          |
| Light Business Park .....                             | 24                       | 0.14                         | Private          |
| Mount Aetna Technology Park at Hagerstown (MATH)..... | 153                      | 95                           | Nonprofit        |
| Newgate Industrial Park.....                          | 161                      | 65.67                        | Nonprofit        |
| Orchard Park at Label Lane.....                       | 20                       | 0                            | Nonprofit        |
| Potomac Parkway/Lockwood Business Area.....           | 53                       | 0.5                          | Private          |
| Showalter Road Center.....                            | 89                       | 0                            | Private          |
| New Heights Industrial Park.....                      | 56                       | 6                            | Private          |
| Vista Business Park.....                              | 177                      | 0                            | Private          |
| Washington County Business Park.....                  | 212                      | 1                            | County           |
| Westgate Industrial Complex.....                      | 175                      | 175                          | Private          |

Source: Washington County Department of Business and Economic Development

***New Jobs Tax Credit Program***

The “New Jobs Tax Credit” is a program initiated by the County in November 2002. The credit was created to help attract to the local business community companies that are involved in a high-tech industry and that offer well-paying jobs. The program provides a six-year tax credit for businesses that either expand or relocate in Washington County and qualify under the program’s guidelines. The credit applies to Washington County’s tax that is imposed on real property owned or leased by the business and the tax imposed on personal property owned by that business. On April 8, 2025, the Board unanimously voted to terminate the New Jobs Tax Credit Program effective June 30, 2025. As of the date of this Official Statement, there are no businesses utilizing the New Jobs Tax Credit Program.

***Enterprise Zone Tax Credit Programs***

Approximately 6,446 acres in Washington County are within two State-designated Enterprise Zones. The *City of Hagerstown/Washington County Enterprise Zone* was renewed and expanded by the State in 2022. This zone now encompasses approximately 4,946 acres located within the City of Hagerstown and Washington County. The zone has more than doubled in size and includes Hopewell Valley Industrial Park, Washington County Business Park, CSX Valley Park, the City of Hagerstown Business Park and the Central Business District in downtown Hagerstown. The *Hancock Enterprise Zone* was renewed in 2015. This 1,500-acre zone surrounds the Town of Hancock, stretching from the Pennsylvania border to the Potomac River. The zone includes commercial and industrial development opportunities in select areas of Hancock as well as commercial frontage along Main Street. Local and State incentives are available to new or expanding companies in these zones to promote growth of the industrial and commercial base. Qualified businesses can receive local property tax credits for capital investment and State income tax credits for the creation of new jobs. Each Enterprise Zone is approved by the State for a 10-year period.

***Pad-Ready Commercial Stimulus Program***

The Board adopted the “Pad-Ready” Commercial Stimulus Program on October 25, 2011. The program was designed to encourage developers/builders to bring undeveloped land to a shovel-ready state but is also intended for sites with existing buildings in need of redevelopment. Under the program, undeveloped parcels of land, demolitions, renovations and expansions of existing buildings qualify for incentives. Qualifying projects are entitled to priority plan review by the Washington County Development Advisory Committee, deferral of County site-plan application and review fees and a real-estate tax credit issuance once buildings are constructed and occupied. The tax credit is four-tenths of one percent (0.004) of the construction cost of the new improvement as determined by the DBED and will apply for three consecutive years. On April 8, 2025, the Board unanimously voted to terminate the Pad-Ready Commercial Stimulus Program effective June 30, 2025. Businesses currently receiving tax credits under this program will continue to do so until expiration of the applicable three-year periods.

***High Performance Building Tax Credit Program***

On February 7, 2012, the Board established the High Performance Tax Credit Program. Under the program, property tax credits are available for buildings that receive silver, gold, or platinum certification in the national LEED (Leadership in Energy and Environmental Design) ranking system. The amount of the credit depends on which level of certification the building receives and the increase in its assessed value after construction. Silver buildings are credited 20 percent of the taxes due on that increase; gold buildings, 25 percent; and platinum buildings, 30 percent.

***Job Creation and Capital Investment Real Property Tax Credit Program***

The Job Creation and Capital Investment Real Property Tax Credits Program was enacted by the Board in May 2017 to help attract companies to the local business community that offer well-paying jobs. It is also available to new or established businesses within the County that expand. This program provides up to a 15-year tax credit for businesses that either expand or locate in Washington County. The credit applies to Washington County’s real property tax that is imposed on real property owned or leased by the business, if the business qualifies under the program’s guidelines.

***HUBZone***

The Historically Underutilized Business Zones (HUBZone) program, through the Small Business Administration, helps small businesses in urban and rural communities gain preferential access to federal procurement opportunities. Benefits for HUBZone certified companies include competitive and sole sourcing contracting, 10% price evaluation preference in full and open contract competitions, as well as subcontracting opportunities. The federal government’s goal is to award at least three percent of all federal contracting dollars to HUBZone certified small businesses each year; to date, no businesses in the County have qualified.

## ***Opportunity Zone***

The federal Opportunity Zone program, started in 2019 and ending in 2029, allows investors to receive substantial federal tax incentives over that 10-year period by investing their capital gains into Opportunity Zones. Washington County has five Opportunity Zones in two areas: City of Hagerstown and the Town of Williamsport. Opportunity Zones feature new federal tax incentives designed to drive long-term private investment to distressed communities. Investors are able to defer and even reduce their federal tax liability on the sale of assets if they place their gains into an Opportunity Fund, which pools capital and supports investments in small businesses and real estate within the Opportunity Zones in order to improve communities and the quality of life for residents.

## ***C-PACE***

Commercial Property Assessed Clean Energy (C-PACE) is a state policy-enabled financing mechanism that allows building owners and developers to access the capital they need to make energy related deferred maintenance upgrades in their existing buildings, support new construction costs and make renewable energy accessible and cost-effective. C-PACE makes it possible for commercial property owners to obtain low-cost, long-term financing for energy efficiency, water conservation and renewable energy projects. Most commercial property types qualify for C-PACE financing. The program starts with a state-level government policy that classifies clean energy upgrades as a public benefit – like a new sewer, water line or road. These upgrades can be financed with no money down and then repaid as a benefit assessment on the property tax bill over a term that matches the useful life of improvements and/or new construction infrastructure (typically ~approximately 20-30 years). The assessment transfers on the sale of the property and can be passed through to tenants where appropriate. While facilitating sustainability efforts, the program reduces property owners’ annual costs and provides dramatically better-than-market financing for new green construction.

## ***Brownfields Revitalization Incentive Program***

The Brownfields Revitalization Incentive Program (BRIP) provides that a site that qualifies for this incentive program may also qualify for real property tax credits. The site must be in a jurisdiction that participates in the BRIP and be owned by an inculpable person. For five years after cleanup, a site may qualify for a real property tax credit between 50% and 70% of the increased value of the site. (In an Enterprise Zone, the tax credit may last for up to 10 years). This credit, combined with other real property tax credits, may not exceed 100% of the tax on the increased value of the site.

## **Foreign Trade Zone**

Washington County’s Foreign Trade Zone (“FTZ”) #255 status was approved by the United States Department of Commerce’s Foreign-Trade Zone Board on July 3, 2002. On October 27, 2023, the United States Department of Commerce’s Foreign-Trade Zones Board approved Washington County’s application to reorganize and expand FTZ #255 under the Alternative Site Framework (“ASF”), including the Board’s standard 2,000-acre activation limit for the zone. The sites are ideally zoned for manufacturing, distribution, and warehousing activities. FTZs have been shown to provide direct benefits to local businesses involved in foreign trade. Through the reduction, elimination, and deferral of tariffs, firms located within Washington County’s FTZ #255 can be more competitive in international markets.

## **Utilities, Transportation and Communication**

### ***Utilities***

**Electricity:** Potomac Edison, a FirstEnergy Company, with its Western Maryland headquarters located in Washington County, serves the County with a system of transmission and distribution lines of various voltages connected to its generating stations. The City of Hagerstown distributes electricity to many parts of the city.

**Telecommunications:** State-of-the-art communications infrastructure, including hybrid digital cable, fiber optic, wireless data, and cellular systems deliver broadband service via national and regional vendors operating within Washington County including AT&T, Antietam Cable, Comcast, and Verizon.

**Natural Gas:** Columbia Gas of Maryland serves the area with natural gas. Propane is also readily available.

## *Transportation*

**Highways:** Washington County is served by Interstate Highways I-81, I-70 and I-68, complemented by U.S. 40 and U.S. 11 and State Routes 60, 63, 64, 65 and 68. These highways put Washington County businesses within a day's drive of one-third of the U.S. population and half of all retail trade. The Baltimore and Washington, D.C. beltways are an hour's drive from central Washington County.

**Air:** The Hagerstown Regional Airport (HGR) is a Part 139-certified facility. HGR provides affordable flights to warm leisure destinations. Allegiant Airlines flies to Orlando/Sanford (SFB) year-round with two to four flights per week. Two to four weekly flights are also offered for approximately 10 months of the year to St Pete-Clearwater (PIE) on Florida's Gulf Coast. Finally, as many as four to six weekly flights to Myrtle Beach (MYR), South Carolina, are available for three months of the summer and two weekly flights are available for two months of the early fall season. Accordingly, HGR will experience a new peak of 14 weekly flights during some portions of the summer 2025 schedule, with 30-40% growth when compared with calendar year 2023. HGR also offers fixed base operator (FBO) services to general aviation, corporate, air cargo and military aircraft at the Rider Jet Center. There are approximately 40 airport-based businesses employing 2,000 workers and providing a variety of aeronautical services to nearly all types and sizes of aircraft. In addition, Washington-Dulles International (IAD), Baltimore/Washington International Thurgood Marshall (BWI) and Ronald Reagan Washington National (DCA) airports are also located within 75 miles of Hagerstown.

**Rail:** CSX Transportation and Norfolk Southern Corporation Railways provide economical shipment anywhere on the Atlantic seaboard. CSX, with a public siding, operates daily trains and connects with other major carriers for long-distance shipping. The Norfolk Southern mainline is just outside of Hagerstown and a CSX interchange with Norfolk Southern is in Hagerstown for nationwide access. Immediately adjacent to Washington County in Greencastle, Pennsylvania, Norfolk Southern Rail operates a 200-acre intermodal terminal. The County is also only 19 miles from CSX's 85-acre intermodal terminal in Chambersburg, Pennsylvania. Daily Amtrak and weekday MARC passenger services are available from Martinsburg, West Virginia (23 miles south of Hagerstown). MARC passenger service from neighboring Frederick County to Washington, D.C. is also available.

**Local Transportation:** Washington County Commuter provides local bus service throughout Washington County. Local taxi service, Lyft, Uber, auto rental and leasing services are available within Washington County.

## *Communication*

**Newspapers:** The daily newspaper, The Herald-Mail, has a Monday-Saturday circulation of 17,000 and a Sunday circulation of 19,000. The Hancock News, with a weekly circulation estimate of 1,200, also serves Washington County. Several metropolitan newspapers, including the Washington Post and The Baltimore Sun, are available daily to residents.

**Television:** WDVM provides local news, weather, community information, sports coverage and programming to the tri-state area. Antietam Broadband and Comcast offer cable and digital television services. Satellite television is available through private vendors.

**Internet:** There are numerous private vendors providing local dial-up, wireless and broadband Internet access. The Washington County Free Library provides access to the Internet through SAILOR, the State of Maryland's Online Public Information Network.

## Population

The following table illustrates the population growth of Washington County, the State of Maryland and the United States from calendar years 1970 to 2023.

### Population Growth

|             | Washington County |               | State of Maryland |               | United States     |               |
|-------------|-------------------|---------------|-------------------|---------------|-------------------|---------------|
|             |                   | Percent       |                   | Percent       |                   | Percent       |
| <u>Year</u> | <u>Population</u> | <u>Change</u> | <u>Population</u> | <u>Change</u> | <u>Population</u> | <u>Change</u> |
| 2023        | 155,813           | 0.14          | 6,180,253         | 0.25          | 334,914,895       | 1.0           |
| 2022        | 155,590           | 0.6           | 6,164,660         | 1.8           | 331,515,736       | 1.0           |
| 2020        | 154,705           | 4.8           | 6,055,802         | 4.7           | 331,656,948       | 7.2           |
| 2010        | 147,430           | 11.8          | 5,773,552         | 9.0           | 308,745,538       | 9.7           |
| 2000        | 131,923           | 8.7           | 5,296,486         | 10.8          | 281,421,906       | 12.7          |
| 1990        | 121,393           | 7.3           | 4,781,753         | 13.4          | 249,633,000       | 10.2          |
| 1980        | 113,086           | 9.9           | 4,216,000         | 7.4           | 226,505,000       | 11.4          |
| 1970        | 103,289           | --            | 3,923,897         | --            | 203,302,000       | --            |

Source: U.S. Department of Commerce, Bureau of the Census for 1970, 1980, 1990, 2000, 2010, 2020

U.S. Bureau of the Census Quick Facts Population Census 2020, estimates as of July 1, 2023 (V2023)

## Income

Median household Effective Buying Income ("EBI") in Washington County was estimated at \$71,848 for calendar year 2023. The median household EBI for Washington County, the State of Maryland and the United States are estimated as follows:

### Median Household Effective Buying Income

|                   | <u>2023</u> | <u>2022</u> | <u>2021</u> | <u>2020</u> | <u>2019</u> |
|-------------------|-------------|-------------|-------------|-------------|-------------|
| Washington County | \$71,848    | \$73,017    | \$65,367    | \$63,510    | \$60,680    |
| State of Maryland | 98,678      | 98,461      | 90,203      | 87,063      | 86,738      |
| United States     | 80,610      | 75,149      | 69,717      | 64,994      | 65,712      |

Source: United States Census Bureau 2023 American Community Survey Quick Facts - 1 year estimates

Comparative statistics relating to the distribution of EBI for calendar year 2023 are presented in the following table:

**Distribution of Effective Buying Income (2023)**

| <b>Households By<br/>EBI Group</b> | <b><u>Washington County</u></b> | <b><u>State of Maryland</u></b> | <b><u>United States</u></b> |
|------------------------------------|---------------------------------|---------------------------------|-----------------------------|
| Under \$25,000                     | 15.2%                           | 11.3%                           | 15.0%                       |
| \$25,000 - \$49,999                | 18.7                            | 12.7                            | 17.3                        |
| \$50,000 - \$74,999                | 16.6                            | 13.2                            | 15.7                        |
| \$75,000 - \$99,999                | 13.1                            | 12.0                            | 12.7                        |
| \$100,000 - \$149,999              | 18.2                            | 19.3                            | 17.4                        |
| \$150,000 - \$199,999              | 9.2                             | 12.4                            | 9.3                         |
| \$200,000 - and over               | 9.1                             | 19.2                            | 12.6                        |

Source: Maryland Department of Commerce, Brief Economic Facts for Washington County, MD - 2023

**Area Labor Supply**

Washington County has an available civilian labor force of approximately 72,697. In addition, businesses draw employees from Allegany and Frederick counties in Maryland; Franklin and Fulton counties in Pennsylvania; and portions of Berkeley, Jefferson and Morgan counties in West Virginia. The civilian labor force for all these counties totals more than 419,036.



## Employment

Within Washington County there are more than 3,500 businesses. The following table shows the employment statistics for the 15 largest employers in Washington County as of December 2024.

| <b>Employer</b>                       | <b>Employment</b> |
|---------------------------------------|-------------------|
| Washington County Public Schools..... | 3705              |
| Meritus Health.....                   | 2740              |
| FedEx Ground.....                     | 2654              |
| FiServ.....                           | 2185              |
| State of Maryland.....                | 1855              |
| Volvo Group Trucks.....               | 1836              |
| Amazon.....                           | 1500              |
| Washington County Government.....     | 1418              |
| Bowman Group, LLP (The).....          | 830               |
| Walmart.....                          | 565               |
| ARC of Washington County.....         | 554               |
| Hagerstown Community College.....     | 545               |
| Merkle Response Management.....       | 545               |
| Brook Lane Health Services.....       | 485               |
| AC&T Co.....                          | 375               |

Source: Washington County Department of Business and Economic Development;  
Maryland Department of Commerce, Brief Economic Facts 2024

## Unemployment Rate

Unemployment in Washington County averaged 4.3% between calendar years 2020 and 2024. The following table indicates the County's average unemployment rate as compared with the State of Maryland for the five most recent calendar years.

### Unemployment Rate - Annual Average

|                   | <b><u>2024</u></b> | <b><u>2023</u></b> | <b><u>2022</u></b> | <b><u>2021</u></b> | <b><u>2020</u></b> |
|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Washington County | 2.8%               | 2.3%               | 4.1%               | 5.3%               | 6.8%               |
| State of Maryland | 3.7%               | 2.1%               | 4.4%               | 5.6%               | 6.8%               |

Source: Maryland Department of Commerce

## Construction Activity

Construction activity during calendar years 2020-2024 in Washington County is provided below:

| <b>Building Permits</b>     |                        |              |                      |              |               |              |
|-----------------------------|------------------------|--------------|----------------------|--------------|---------------|--------------|
| <b>(Value in Thousands)</b> |                        |              |                      |              |               |              |
| <b>Year Ended</b>           | <b>Residential New</b> |              | <b>Other Permits</b> |              | <b>Total</b>  |              |
| <b>Dec. 31</b>              | <b>Number</b>          | <b>Value</b> | <b>Number</b>        | <b>Value</b> | <b>Number</b> | <b>Value</b> |
| 2024                        | 191                    | \$ 57,383    | 1,063                | \$ 187,879   | 1,254         | \$ 245,261   |
| 2023                        | 209                    | 58,876       | 1,066                | 229,863      | 1,275         | 288,739      |
| 2022                        | 249                    | 94,213       | 1,024                | 314,319      | 1,273         | 408,532      |
| 2021                        | 232                    | 71,510       | 1,009                | 142,689      | 1,241         | 214,200      |
| 2020                        | 182                    | 46,990       | 967                  | 216,220      | 1,149         | 263,210      |

Source: Washington County Department of Permits and Inspections

## Housing Starts

The number of single-family housing starts in Washington County for the past five calendar years is listed below:

| <b>Year Ended</b>  | <b>Single Family (One and</b> |
|--------------------|-------------------------------|
| <b>December 31</b> | <b>Two-Unit Structures)</b>   |
| 2024               | 181                           |
| 2023               | 197                           |
| 2022               | 227                           |
| 2021               | 220                           |
| 2020               | 171                           |

Source: Washington County Department of Permits and Inspections

During calendar years 2020-2024 there were no multi-family units constructed.

## Agriculture

Agriculture is an important part of Washington County's economy. Approximately 121,251 of Washington County's 293,223 acres (41%) are considered farmland by the U.S.D.A. Agricultural Statistical Service. By far the greatest contributors to agriculture are the livestock and dairy industries. Livestock, poultry and other animal products account for approximately 75% of total farm sales.

Washington County is the heart of the fruit industry in Maryland. Apple and peach growers harvest nearly 1,464 acres annually producing approximately 54% of the State's apple crop and 31% of the State's peach crop each year. Dairy is the principal livestock enterprise. The average number of milk cows is 10,815 head, ranking first in the State. In addition to milk and fruit, the other chief agricultural commodities are beef cattle and cereal grains. Selected agricultural statistics for Washington County for calendar year 2022, the most recent year for which such information is available, are as follows:

### Washington County Agriculture Statistics, 2022

|  |               |
|--|---------------|
| Number of farms .....                                | 877           |
| Total Land in farms .....                            | 121,251       |
| Average acres/farm .....                             | 140           |
| <b>Estimated market value of land and buildings:</b> |               |
| Average per farm .....                               | \$1,209,385   |
| Average per acre .....                               | \$8,668       |
| Total farm income .....                              | \$167,900,000 |
| Average market value of products sold per farm ..... | \$193,219     |

Source: U.S.D.A. Agriculture Census 2022. Census conducted every five years.

## IV. Financial Information

### Accounting System

The accounts of the County are organized on the basis of funds, each of which is considered a separate fiscal and accounting entity. The financial position and operations of each fund are accounted for with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

### Fund Structure

The revenues and receipts of the County are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent. The various funds are identified in the financial statements of the County. The fund types used by the County are Governmental Funds (General, Special Revenue and Capital Projects), Proprietary Funds (Enterprise and Internal Service) and Fiduciary Funds (Trust and Agency). Details of the County's fund structure are set forth in the Notes to the financial statements for fiscal year 2024 that are included in Appendix A to this Official Statement.

The County's general fixed assets and general long-term obligations are reported in the applicable governmental or business-type activity columns in the government-wide financial statements.

### Basis of Accounting, Measurement Focus, and Financial Statement Presentation

Basis of accounting refers to the time at which revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. The accounting policies of the County conform to generally accepted accounting principles as applicable to governments.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements for the General Fund, Special Revenue Fund and Capital Projects Fund are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Taxpayer-assessed income, gross receipts, and sales taxes are considered "measurable" when in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seems certain.

### Accounting Enterprise System

The County utilizes an integrated financial, human resource, and budget enterprise system. This enterprise system has a web-based platform that streamlines workflow, which allows the County to automate numerous processes including real-time reporting. All County departments have access to the system for requisitioning, reporting and inquiries for information concerning accounts and project status at any time. The system provides an excellent means for control of finances and allows for efficient use of resources. It also promotes accountability by generating timely reports and allowing budgetary controls for management.

## Capital Budget Preparation Software

The County uses a web-based capital budget preparation and monitoring system. It allows all departments and outside agencies to access the system and input their capital budget requests, including funding sources, cost categories and operational costs. The County set up a priority-ranking matrix system within the software. The ranking system is composed of 14 scored and weighted criteria, which is the basis for assigning projects into one of the five priority ranking categories. The ranking system provides management with the information required to make decisions regarding scheduling and funding for each project. The capital budget system provides multiple reporting options and allows for continuous monitoring of activities of existing projects.

## Budget Process and Schedule

The County's budgetary practices focus on long-term financial planning to ensure that budget decisions are understood over multiple years and to assess whether program and service levels can be sustained over those years. Practices require the development of organizational goals, policies and procedures to achieve the goals, and making the allocation of resources available to accomplish the goals.

The County's budget process is key to its long-range strategic plan. With the adoption phase ending in May, the entire budget process encompasses nine months in preparation time. Financial forecasts, economic trends, policy reviews and citizen input are all part of this process and result in the development of the operating and capital budgets for the year. The following describes the phases of the budget process.

### *Financial Capacity and Analysis Phase*

The County develops statistical analysis of major revenue sources through various available resources. The County prepares and annually updates a long-range (five year) financial forecasting system, which includes projections of revenues, expenditures, future costs, financing of capital improvements that are included in the Capital Improvement Budget, Cost of Service Plans and the Operating Budget.

Revenue estimates are monitored to identify any potential trends which would significantly impact the various revenue sources. The County reviews current construction trends, the number of building permits, mortgage rates and other economic data that can impact revenue collections.

The County uses other financial modeling techniques that impact the long-term operations and rates for the Water Quality and Landfill Enterprise Funds.

The County annually undertakes a detailed analysis of its financial position. The County then plots and converts its financial position into certain financial ratios and examines its performance trend. Most of the financial trend analysis includes peer group median and historical data. Trend indicators are tracked for specific elements of the County's fiscal policies for evaluation.

Debt capacity is evaluated on an annual basis prior to the adoption of the Capital Improvement Budget. The County examines statistical measures to determine debt capacity and creates ratios, which it compares to the ratios of other counties within its peer group, rating agency standards and Washington County's historical ratios to determine debt affordability.

The economic and financial trend analysis is an integral part of the County's decision-making process that includes short and long-term forecasts. The County's current financial condition as well as future financial capacity, long-range plans and future goals and visions are evaluated. During this phase forecasting assumptions, policy and reserve reviews, compensation adjustments and inflation assumptions are made.

### ***Budget Development Start***

The development of the budget starts with notice to departments and agencies that the capital and operating budget programs are ready for input. Instructions for completing the budgets, due dates, updated information on budgetary numbers, personnel positions and goals are included with the notification.

### ***Budget Development Phase***

Capital Improvement Budget development begins in the winter after the development of the debt capacity and financial and economic trend analysis. The Capital Improvement Plan (the “CIP”) provides a comprehensive approach to planning and impacts all facets of County operations. The County Administrator, the CFO, the Director of Engineering, the Director of Planning, and the Director of Public Works comprise the Capital Improvement Program Committee (the “CIP Committee”). From the time the CIP’s initial annual review begins in October through adoption of the Capital Improvement Budget in May of each year, there is constant interaction among departments, the CIP Committee and the elected officials. This effort is characterized by cooperation and reflects a common goal of ensuring that the CIP meets the objectives of the County and remains affordable and achievable.

The CIP is reviewed in conjunction with the annual debt affordability analysis and with revenue projections, inclusive of rate analysis, in order to determine funding availability. A financial analysis of funding sources and project costs is conducted for all proposed capital improvement projects in conjunction with the results of the priority ranking system.

It is the CIP Committee’s responsibility to review all requests that County departments and agencies submit. Based on the results of the priority ranking, current and future needs as developed in the 10-year CIP and available funding sources, the CIP Committee determines which capital projects best meet established criteria for the current fiscal year Capital Improvement Budget and the 10-year forecast. Operating impacts of current and proposed capital projects are also taken into consideration by staff when developing the Capital Improvement Budget.

Operating Budgets represent existing service levels and two years of prior historical information. Departments and agencies request funding for the upcoming fiscal year. Any increases in programs and services require justification, as do all capital outlay requests. These requests are summarized with projected funding shortfalls or overruns calculated.

### ***Review/Modification Phase***

The CFO presents the Operating and Capital Improvement Budgets to the Board. Preliminary recommendations are reviewed to ensure that preliminary budgets address the County’s goals and fiscal management policies. The County Administrator and the CFO work with the Board on the proposed budget documents for adoption.

### ***Adoption Phase***

Proposed budgets are voted on by the Board to take to a public hearing to communicate to the general public for all operating and capital funds. Increases to the real property tax rate are also scheduled for a public hearing. Advertisement is disseminated through the local newspaper, handouts and the County website. Documents and handouts are prepared for the public.

The public hearings are held concurrently for the proposed budgets and real property tax rate. A 10-day waiting period is held for public comment. Local law requires a balanced budget to be adopted by July 1st.

### ***Budget Monitoring***

Department managers are responsible for their budgets throughout the fiscal year. Expenditure percentages are calculated and compared to budget. Corrective action, if necessary, is taken if serious negative trends exist. Management and the Board have real-time budgeting reports available online, as well as updates on major events and/or issues.

The County’s Operating Budget is adopted at the program/service level and the Capital Improvement Budget is adopted at the project level. Transfers between programs or projects in excess of \$25,000 require Board approval. Any transfer out of contingency requires the approval of the Board.

The CFO reviews the project status and revenues before any issuance of debt. Any modification to a project and/or the total debt to be issued based upon this review is required to be approved by the Board, either for an increase or decrease in total borrowing amount or for a change in the total borrowing source.

## General Fund Revenues and Expenditures

The General Fund's major function is to provide funding for education, public safety, courts, planning, permits, public works, parks and recreation, general operations and economic development. The major revenue sources to provide these programs and services for the public are: real and personal property taxes, income taxes and recordation taxes. The following table displays the County's General Fund actual revenues and expenditures compared to the final budget for fiscal year 2024, budgeted revenues and expenditures for fiscal year 2025, and the proposed budget for fiscal year 2026.

| County Commissioners of Washington County<br>Budget Comparison<br>General Fund<br>Fiscal Years 2024, 2025 and 2026 |                  |                   |                    |     |                    |
|--|------------------|-------------------|--------------------|-----|--------------------|
|  | Fiscal Year 2024 |                   | Fiscal Year 2025   |     | Fiscal Year 2026   |
|  | Final<br>Budget  | Actual<br>Amounts | Original<br>Budget | (1) | Proposed<br>Budget |
| REVENUES   |                  |                   |                    |     |                    |
| Property Tax   |                  |                   |                    |     |                    |
| Real Property Tax.....   | \$ 129,946,870   | \$ 135,737,855    | \$ 138,750,570     |     | \$ 153,773,680     |
| Personal Property Tax.....   | 15,477,230       | 17,682,239        | 16,154,320         |     | 16,154,320         |
| Property Tax Interest Income.....  | 395,000          | 482,976           | 395,000            |     | 400,000            |
| Other Property Tax.....  | 1,273,350        | 1,328,948         | 983,160            |     | 1,812,130          |
| State Administrative Fees .....  | (550,000)        | (566,045)         | (575,000)          |     | (575,000)          |
| PropertyTax Discounts, Credits, and Fees.....  | (3,165,300)      | (3,557,223)       | (3,287,930)        |     | (6,804,980)        |
| Total Property Taxes.....  | \$ 143,377,150   | \$ 151,108,750    | \$ 152,420,120     |     | \$ 164,760,150     |
| Other Local Taxes  |                  |                   |                    |     |                    |
| Income Tax.....  | \$ 116,692,810   | \$ 125,336,978    | \$ 121,388,350     |     | \$ 133,049,610     |
| Admissions and Amusement Tax.....  | 400,000          | 477,760           | 475,000            |     | 475,000            |
| Recordation Tax.....   | 8,452,000        | 7,660,380         | 7,606,800          |     | 7,606,800          |
| Trailer Tax.....   | 200,000          | 222,880           | 200,000            |     | 220,000            |
| Total Other Local Taxes.....   | \$ 125,744,810   | \$ 133,697,998    | \$ 129,670,150     |     | \$ 141,351,410     |
| Other Revenues   |                  |                   |                    |     |                    |
| Licenses and Permits.....  | \$ 1,244,050     | \$ 1,402,365      | \$ 1,155,750       |     | \$ 1,594,750       |
| Court Costs and Fines.....   | 1,252,280        | 1,198,851         | 1,228,460          |     | 1,224,760          |
| Charges for Services.....  | 1,640,200        | 2,227,349         | 1,965,710          |     | 1,508,480          |
| Interest Income.....   | 2,345,229        | 15,843,306        | 4,757,000          |     | 4,757,000          |
| Reimbursed Expenses.....   | 1,049,290        | 969,396           | 722,880            |     | 1,349,000          |
| Miscellaneous Revenues.....  | 8,590,844        | 3,315,163         | 491,840            |     | 691,520            |
| In Kind .....  | 4,280,080        | 4,280,080         | 4,280,080          |     | 4,280,100          |
| Grant and Shared Revenues .....  | 14,341,377       | 14,816,145        | 3,956,740          |     | 5,288,370          |
| Highway Revenues.....  | 2,964,430        | 3,100,060         | 3,508,520          |     | 3,907,240          |
| Total Other Revenues.....  | \$ 37,707,780    | \$ 47,152,715     | \$ 22,066,980      |     | \$ 24,601,220      |
| TOTAL REVENUES.....  | \$ 306,829,740   | \$ 331,959,463    | \$ 304,157,250     |     | \$ 330,712,780     |
| EXPENDITURES   |                  |                   |                    |     |                    |
| General Government.....  | \$ 48,643,948    | \$ 46,561,801     | \$ 45,277,220      |     | \$ 47,412,630      |
| Public Safety.....   | 74,765,206       | 74,311,987        | 81,884,990         |     | 87,680,990         |
| Health.....  | 3,183,616        | 3,183,616         | 3,183,620          |     | 3,183,620          |
| Social Services.....   | 506,330          | 506,330           | 506,330            |     | 556,960            |
| Education.....   | 119,306,650      | 119,306,650       | 120,409,130        |     | 129,016,870        |
| Parks, Recreation, and Culture.....  | 6,729,749        | 6,752,348         | 6,850,950          |     | 6,962,430          |
| Conservation of Natural Resources.....   | 1,044,830        | 1,099,353         | 1,101,160          |     | 1,147,450          |
| Highway.....   | 13,060,770       | 12,636,950        | 13,914,110         |     | 14,610,550         |
| General Operations.....  | 1,806,074        | 1,764,845         | 1,824,900          |     | 5,476,720          |
| Unallocated Employee Insurance and Benefits.....   | 8,485,730        | 16,011,183        | 1,870,020          |     | 2,842,800          |
| Intergovernmental.....   | 13,517,597       | 32,533,459        | 11,124,740         |     | 15,553,570         |
| Debt Service.....  | 15,779,240       | 15,737,785        | 16,210,080         |     | 16,268,190         |
| Billables.....   | -                | 466,962           | -                  |     | -                  |
| TOTAL EXPENDITURES.....  | \$ 306,829,740   | \$ 330,873,269    | \$ 304,157,250     |     | \$ 330,712,780     |
| EXCESS OF REVENUES OVER EXPENDITURES   | \$ -             | \$ 1,086,194      | \$ -               |     | \$ -               |

Source: Washington County Department of Budget and Finance

(1) Budget revisions are possible until the close of the year on June 30, 2025. As of January 17, 2025, amendments to the fiscal year 2025 budget since its adoption have not been material.



# FINANCIAL INFORMATION

The following table displays the County's General Fund revenues and expenditures on a GAAP basis with additional ratios for fiscal years 2020 through 2024.

| County Commissioners of Washington County                                   |                 |                 |                 |                 |                 |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance             |                 |                 |                 |                 |                 |
| General Fund  |                 |                 |                 |                 |                 |
| Year Ended June 30  |                 |                 |                 |                 |                 |
|   | 2024            | 2023            | 2022            | 2021            | 2020            |
| <b>Revenues:</b>  |                 |                 |                 |                 |                 |
| Taxes, interest and penalties .....   | \$ 284,806,748  | \$ 272,813,258  | \$ 276,733,607  | \$ 264,408,267  | \$ 230,252,369  |
| Shared taxes and grants .....   | 14,816,145      | 10,119,529      | 13,387,413      | 22,158,043      | 7,710,163       |
| Licenses and permits .....  | 1,402,365       | 1,598,851       | 2,023,522       | 1,374,019       | 1,162,809       |
| Revenues from use of money and property .....                               | 18,011,553      | 8,763,269       | 1,323,112       | 2,046,222       | 2,297,095       |
| Charges for services .....  | 2,227,349       | 1,566,830       | 1,242,940       | 1,026,841       | 1,136,780       |
| Other revenue .....   | 3,277,163       | 733,272         | 3,763,293       | 1,732,061       | 3,242,205       |
| In Kind .....   | 4,280,080       | 4,280,080       | -               | -               | -               |
| Highway revenue .....   | 3,100,060       | 2,587,941       | 2,536,471       | 2,252,613       | 2,102,220       |
| Total revenues .....  | \$ 331,921,463  | \$ 302,463,030  | \$ 301,010,358  | \$ 294,998,066  | \$ 247,903,641  |
| <b>Expenditures:</b>  |                 |                 |                 |                 |                 |
| General government .....  | \$ 46,561,801   | \$ 41,160,980   | \$ 35,592,339   | \$ 42,101,220   | \$ 28,065,053   |
| Public safety .....   | 74,311,987      | 69,090,085      | 61,286,425      | 57,105,922      | 55,712,216      |
| Health .....  | 3,183,616       | 3,027,814       | 2,339,270       | 2,339,270       | 2,339,270       |
| Social services .....   | 506,330         | 506,330         | 446,010         | 435,560         | 435,560         |
| Education .....   | 119,306,650     | 119,105,650     | 115,877,000     | 113,243,390     | 110,550,900     |
| Recreation and culture .....  | 6,752,348       | 6,502,569       | 6,776,064       | 6,294,650       | 6,137,679       |
| Conservation of natural resources .....                                     | 1,099,353       | 1,012,972       | 735,160         | 627,406         | 708,546         |
| Intergovernmental .....   | 38,543          | 38,543          | 38,543          | 38,543          | 38,543          |
| General operations .....  | 18,242,990      | 1,566,421       | 5,094,259       | 6,086,957       | (1,573,288)     |
| Highway .....   | 12,636,950      | 10,168,723      | 10,554,751      | 10,527,895      | 9,744,052       |
| Debt service:   |                 |                 |                 |                 |                 |
| Principal .....   | 11,111,492      | 10,807,066      | 14,339,666      | 10,841,195      | 9,982,975       |
| Interest .....  | 4,626,293       | 4,403,736       | 565,897         | 4,560,473       | 4,895,003       |
| Capital Outlay  |                 |                 |                 |                 |                 |
| General government .....  | 1,866,383       | 2,069,131       | -               | -               | -               |
| Public safety .....   | 284,752         | 666,071         | -               | -               | -               |
| Highways and Streets .....  | -               | 1,330,745       | -               | -               | -               |
| Parks & Recreation .....  | 23,133          | 120,988         | -               | -               | -               |
| Total Expenditures .....  | \$ 300,552,621  | \$ 271,577,824  | \$ 253,645,384  | \$ 254,202,481  | \$ 227,036,509  |
| Excess of revenues over expenditures .....                                  | \$ 31,368,842   | \$ 30,885,206   | \$ 47,364,974   | \$ 40,795,585   | \$ 20,867,132   |
| <b>Other financing sources(uses):</b>                                       |                 |                 |                 |                 |                 |
| Net bond proceeds .....   | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| Proceeds of capital leases .....  | -               | -               | -               | 385,579         | -               |
| Principal amount of new debt for advanced refunding .....                   | 8,527,398       | -               | -               | 14,007,250      | 7,153,773       |
| Deposit to escrow fund for advance refunding and repayment of loans .....   | (8,509,158)     | -               | -               | (14,007,250)    | (7,152,222)     |
| Proceeds of Leases .....  | 184,627         | 1,737,658       | -               | -               | -               |
| Proceeds of Subscriptions .....   | 1,989,641       | 2,449,277       | -               | -               | -               |
| Operating transfers in .....  | 38,000          | 36,076          | -               | -               | -               |
| Operating transfers out .....   | (32,494,916)    | (28,888,148)    | (35,996,356)    | (35,153,279)    | (10,391,179)    |
| Total other financing sources(uses) .....                                   | \$ (30,264,408) | \$ (24,665,137) | \$ (35,996,356) | \$ (34,767,700) | \$ (10,389,628) |
| Excess of revenues and other sources over expenditures and other uses ..... | \$ 1,104,434    | \$ 6,220,069    | \$ 11,368,618   | \$ 6,024,885    | \$ 10,477,504   |
| Fund balances at beginning of year .....                                    | 79,587,771      | 73,367,702      | 61,999,084      | 55,974,199      | 45,496,695      |
| Fund balance at end of year .....   | \$ 80,692,205   | \$ 79,587,771   | \$ 73,367,702   | \$ 61,999,084   | \$ 55,974,199   |
| <b>Fund Balance:</b>  |                 |                 |                 |                 |                 |
| As a percent of revenue .....   | 24.3%           | 26.3%           | 24.4%           | 21.0%           | 22.6%           |
| As a percent of expenditures .....  | 26.8%           | 29.3%           | 28.9%           | 24.4%           | 24.7%           |
| <b>Committed, Assigned and Unassigned Fund Balance:</b>                     |                 |                 |                 |                 |                 |
| As a percent of revenue .....   | 23.6%           | 25.6%           | 23.7%           | 20.4%           | 21.6%           |
| As a percent of expenditures .....  | 26.1%           | 28.5%           | 28.2%           | 23.7%           | 23.6%           |
| <b>Debt Service:</b>  |                 |                 |                 |                 |                 |
| As a percent of revenue .....   | 4.7%            | 5.0%            | 5.0%            | 5.2%            | 6.0%            |
| As a percent of expenditures .....  | 5.2%            | 5.6%            | 5.9%            | 6.1%            | 6.6%            |

Source: Washington County Department of Budget and Finance

## Anticipated Results for Fiscal Year 2025 and Fiscal Year 2026 Financial Outlook

Fiscal year 2025 ends on June 30, 2025, consequently, final results are not available as of the date of this Official Statement. The County anticipates ending the fiscal year with a surplus due to a combination of revenues performing better than expected and expenditures coming in under budget.

Projected real estate property tax revenue for fiscal year 2025 (\$146.1 million) is currently trending 5.3% (\$7.3 million) higher than budgeted for in fiscal year 2025 (\$138.8 million). For residential properties eligible for the principal residence homestead property tax credit, Maryland legislation caps the annual assessed value increase at no more than 10% per year and Washington County further limits that increase to no more than 5% per year. Reassessment values that will become effective on July 1, 2025 (fiscal year 2026) increased by 34.3% for residential properties and by 8.9% for commercial properties. The most recent reassessment will result in an estimated increase of 10.8% (\$15 million) in real estate tax revenue for fiscal year 2026 over fiscal year 2025 budgeted. Personal property tax is projected to end fiscal year 2025 at \$18.7 million, which is approximately \$2.5 million higher than the fiscal year 2025 budget of \$16.2 million.

Income tax revenue is projected to end fiscal year 2025 at \$6.2 million, or 5.1%, higher than the original budgeted amount of \$121.4 million. For fiscal year 2026, growth is expected to decelerate and return to normal income growth levels of 2.0%-3.0% annually. The fiscal year 2026 proposed budget of \$133.1 million is based on both higher than anticipated growth in preceding budget years and the return to normal growth moving forward.

In response to high inflation, labor market pressures and Maryland's minimum wage requirement, the Board has approved several types of salary adjustments over the last few fiscal years to improve retention and make County positions more attractive to potential candidates. Beginning in fiscal year 2022 with deputies and detention officers, and continuing up through fiscal year 2025, the Board has approved several salary scale realignments. During fiscal year 2023, the Board also approved a mid-year cost of living adjustment (COLA) of 9.5% for all full and part time regular employees. These salary adjustments have resulted in an average increase of 39.8% for civilian employees in lower grades (with the lowest grades receiving the highest increases, to ensure that the County remains in compliance with Maryland minimum wage requirements and to further enhance the County's competitiveness for seasonal and lower skill level positions), an average increase of 14.5% for civilian employees in the higher grades, 20.3% average increase for emergency responders, 16.7% average increase for detention officers, and a 23.5% average increase for deputies. Additional scale adjustments are being included for consideration as part of the fiscal year 2026 budget process and are estimated to cost \$3.5 million. If approved, these adjustments will continue to improve retention and keep the County competitive.

Total expenditures across all funds are trending at or below budget for fiscal year 2025. The County ended fiscal year 2024 with General Fund operating reserves of \$73.4 million, which is \$15.8 million over the County's minimum reserve target of \$57.6 million, or 17%, of revenues. Additionally, the County's Capital Projects Fund general cash reserves ended fiscal year 2024 at \$59.8 million. The Commissioners recognize that reserves are used to manage budgetary uncertainty, including budget gaps during economic downturns and other unforeseen emergencies such as the COVID-19 pandemic. The fiscal year 2026 CIP includes a gradual use of Capital Projects Fund reserves to offset the effects of inflation and provide funding for projects that had been deferred in prior years.

## Potential Impact of Federal and Maryland Actions on the Budget for Fiscal Year 2026

Recently, the current presidential administration has proposed policy shifts or taken actions that involve, among other things, proposed or implemented delays in grants and appropriations, reductions in the federal workforce, and elimination of certain federal agencies and departments. Federal government employee reductions may impact residents of the County. The County does not anticipate a material impact on income tax revenues to result from any layoffs of federal workers living in the County. The County may have some exposure to potential federal freezes or cuts. The scope of any such freezes or cuts is unknown as of the date of this Official Statement; however, it is anticipated that the greatest impact would be on capital projects. The County is positioned to mitigate the effects through budget adjustments or delaying of projects that receive federal funding.

The State's budget plan for fiscal year 2026 includes several policy changes that will shift costs to counties, such as teacher pension costs and operating costs for the State Department of Assessments and Taxation. Additionally, proposed changes to income tax policy will impact revenues for the counties if enacted. For Washington County, the early estimated impact would be additional costs of \$5.1 million and reduced income tax revenue of \$5.1 million; however, any final impact will not be determined until any State legislation is passed and approved by the Governor. The County is prepared to adjust its fiscal year 2026 proposed budget to absorb these costs by reducing proposed wage increases for employees, not funding non-essential personnel requests, reducing discretionary spending, and deferring capital maintenance and equipment.

## Sources of Tax Revenue

Ad valorem property taxes, the County's largest source of tax revenues, were 52% in fiscal year 2023 and 53% in fiscal year 2024 of total tax revenues. During the same period, income tax revenues as a percentage of total tax revenues were 44% in each of fiscal year 2023 and fiscal year 2024. The following table presents the County's tax revenues by source for each of the last five completed fiscal years.

**Tax Revenues by Source**

| <b>Fiscal Year<br/>Ended June 30</b> | <b>Total Taxes</b> | <b>Local Property<br/>Taxes<sup>(1)</sup></b> | <b>Local Income<br/>Taxes</b> | <b>Other Local<br/>Taxes<sup>(2)</sup></b> |
|--------------------------------------|--------------------|---|-------------------------------|--|
| 2024                                 | \$284,806,748      | \$151,108,750                                 | \$125,336,978                 | \$8,361,020                                |
| 2023                                 | 272,813,258        | 141,063,795                                   | 121,057,937                   | 10,691,526                                 |
| 2022                                 | 276,733,607        | 136,078,213                                   | 122,923,784                   | 17,731,610                                 |
| 2021                                 | 264,408,267        | 133,818,994                                   | 119,254,813                   | 11,334,460                                 |
| 2020                                 | 230,252,369        | 129,830,659                                   | 92,154,973                    | 8,266,737                                  |

Source: Washington County Department of Budget and Finance

(1) Includes payments in lieu of taxes, additions and abatements, interest on taxes, discounts on taxes and tax credits for the elderly and disabled.

(2) Includes trailer tax, recordation taxes, admission and amusement taxes.

### Local Property Taxes

Property valuations and assessments are determined by the Maryland State Department of Assessments and Taxation, which maintains local offices in Baltimore City and each county. For State and County real property tax purposes, real property is valued at full cash value ("value"). All property is physically inspected once every three years and any increase in value arising from such inspection is phased in over the ensuing three taxable years in equal annual installments.

Commencing with the tax year beginning July 1, 2001, property tax rates are applied to 100% of the value of real property. The County and municipal rates applicable to all personal property and operating real property of public utilities are 2.5 times the property tax rate for real property.

Tangible personal property is generally assessed at cost, less depreciation for each year held to a minimum of 25%. For most categories of personal property, depreciation is 10% per year subject to the minimum assessment of 25% of cost.

State law provides a credit against State, local and municipal real property taxes on certain owner-occupied residential property. The tax credit for each tax year is computed by multiplying the State, local or municipal real property tax rate by the amount by which (i) the current year's assessment on residential property exceeds (ii) the homestead percentage multiplied by the previous year's assessment. The State homestead percentage is 110%. The counties and municipalities set their own respective homestead percentage, but the credit percentage may not exceed 110% for any taxable year. The County adopted a homestead percentage of 105% effective July 1, 2007.

The State also provides a tax credit based on the ability of homeowners to pay property taxes. The credit is calculated by use of a scale, which indicates a maximum tax liability for various income levels. The tax credit processed for local property taxes for taxpayers in Washington County for fiscal year 2023, the most recent fiscal year for which such information is available, was \$1,254,229.

Pursuant to State law, the Board may grant a property tax credit against the County property tax imposed on, among other categories of property, certain property owned by nonprofit civic associations and real property that is subject to the County's agricultural land preservation program. Manufacturing and commercial inventories of businesses are exempt from County tax.

**Assessed Value, Tax Rates and Tax Levy**

The following table sets forth the assessed value of all categories of taxable property in Washington County for each of its five most recently completed fiscal years and the County and State real property tax rates applicable in each of those years. Assessed values of tax-exempt properties owned by federal, State and County governments, churches, schools, fraternal organizations, cemeteries, disabled veterans and the blind are not included in the table. The assessed values of tax-exempt properties totaled \$2,496,283,822 for the fiscal year ended June 30, 2023, the most recent fiscal year for which such information is available. Under applicable law, there is no limit to the total County tax levy for property taxes. In the opinion of the County, the established tax rates for each fiscal year, when applied to the property subject thereto, are sufficient to provide revenues to discharge the County's obligations to pay principal and interest maturing on its outstanding general obligation indebtedness in each fiscal year.

**Assessments and Tax Rates of all Property by Class**  
**Fiscal Years Ended June 30**  
**(Stated in Thousands)**

|   | 2024                | 2023                | 2022                | 2021                | 2020                |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Real property .....                         | \$15,276,942        | \$14,173,213        | \$13,528,410        | \$13,043,917        | \$12,835,761        |
| Personal property:                          |                     |                     |                     |                     |                     |
| Railroads and public utilities .....        | 226,528             | 221,136             | 213,065             | 200,337             | 202,050             |
| Business corporations .....                 | 520,001             | 550,930             | 417,784             | 410,000             | 380,000             |
| Total property                              | <u>\$16,023,472</u> | <u>\$14,945,279</u> | <u>\$14,159,259</u> | <u>\$13,654,254</u> | <u>\$13,417,811</u> |
| Change in market value of property          | 7.2%                | 5.6%                | 3.7%                | 1.8%                | 2.4%                |
| County tax rate (per \$100 assessed value)* | \$0.928             | \$0.928             | \$0.948             | \$0.948             | \$0.948             |
| State tax rate (per \$100 assessed value)*  | 0.112               | 0.112               | 0.112               | 0.112               | 0.112               |

\*Real property tax rates

Source: Maryland State Department of Assessments and Taxation

After being decreased between fiscal years 2022 and 2023, the real property tax rate for unincorporated areas of the County remained at \$0.928 per \$100 of assessed value for fiscal years 2024 and 2025 (the current fiscal year). There was no change to the State real property tax rate between fiscal years 2023 and 2024.

**Tax Collection**

County taxes are due and payable as of July 1. Delinquent taxes are collected after nine months of delinquency by tax sales conducted by the County Treasurer, selling either real or personal property. Historically, the County has conducted tax sales on an annual basis.

The following table sets forth certain pertinent information with respect to the County's tax levies and tax collections for each of its five most recently completed fiscal years.

| Fiscal Year<br>Ending June 30 | Taxes Levied   | Taxes Collected in<br>Year of Levy |         | Total Taxes Collected<br>(Current and<br>Delinquent) |         | Taxes Receivable<br>as a Percentage<br>of Total Taxes<br>Collected |      |
|-------------------------------|----------------|------------------------------------|---------|--|---------|--|------|
|                               |                | Amount                             | Percent | Amount   | Percent | Taxes<br>Receivable  |      |
| 2024                          | \$ 153,477,445 | \$ 151,752,554                     | 98.88   | \$ 153,420,093                                       | 99.96   | \$1,724,891  | 1.12 |
| 2023                          | 143,227,033    | 141,329,863                        | 98.68   | 142,771,278  | 99.68   | 1,897,169  | 1.33 |
| 2022                          | 138,061,891    | 137,595,179                        | 99.66   | 137,509,757  | 99.94   | 466,712  | 0.34 |
| 2021                          | 135,845,303    | 135,197,566                        | 99.52   | 134,862,834  | 99.27   | 647,738  | 0.48 |
| 2020                          | 133,303,884    | 131,433,814                        | 98.60   | 131,076,848  | 98.33   | 2,151,651  | 1.64 |

Source: Washington County Department of Budget and Finance

**Principal Taxpayers**

The 20 largest taxpayers in the County as of June 30, 2024, ranked by assessed value, are listed below.

| <b>Name of Taxpayer</b>                  | <b>Assessed Value</b> | <b>Percentage of Assessed Value</b> |
|--|-----------------------|-------------------------------------|
| Potomac Edison Company                   | \$ 111,488,070        |                                     |
| Amazon.com Services LLC                  | \$ 100,088,220        |                                     |
| FedEx Ground Packaging System Inc        | \$ 75,699,077         |                                     |
| Verizon Maryland LLC/Verizon Online LLC  | \$ 53,985,010         |                                     |
| Columbia Gas of Maryland Inc             | \$ 51,802,840         |                                     |
| Norfolk Southern Corporation             | \$ 35,323,190         |                                     |
| Tractor Supply Company                   | \$ 34,782,340         |                                     |
| TR Hagerstown Mob LLC                    | \$ 22,830,800         |                                     |
| Point Broadband of the Piedmont LLC      | \$ 20,866,910         |                                     |
| CSX Transportation Co                    | \$ 19,555,130         |                                     |
| Sub-total of Top Ten Taxpayers           | \$ 526,421,587        | 3.33%                               |
| Black & Decker (U.S.) Inc                | \$ 19,426,200         |                                     |
| Antietam Cable Television LLC            | \$ 15,690,163         |                                     |
| Intelsat US LLC                          | \$ 15,086,910         |                                     |
| Wal-Mart Stores East, LP                 | \$ 13,259,823         |                                     |
| AC&T Co Inc                              | \$ 11,776,700         |                                     |
| First Data Merchant                      | \$ 10,877,870         |                                     |
| Huntington Technology Finance Inc        | \$ 9,903,650          |                                     |
| Great Southern Wood - MD, Inc            | \$ 9,280,273          |                                     |
| Sealy Mattress Manufacturing Company LLC | \$ 7,239,530          |                                     |
| Herbalife International of America Inc   | \$ 6,630,460          |                                     |
| Total                                    | <u>\$ 645,593,166</u> | 4.08%                               |

Source: Washington County Treasurer's Office

The information set forth above was compiled from tax rolls on which the names and owners are not always recorded in the same way.

***Local Income Tax***

Effective January 1, 2013, the personal State income tax rates for Maryland residents start at 2.00% on the first \$1,000 of taxable income and increase up to a maximum of 5.75% on taxable incomes exceeding \$250,000 (or \$300,000 for taxpayers filing jointly, head of household or qualifying widow(ers)). Pursuant to State law, each county and Baltimore City must levy a local income tax at the rate of at least 2.25%, but not more than 3.20%, of the State income tax liability of individuals domiciled in their respective jurisdictions.

The County currently levies a local income tax on Washington County residents at the rate of 2.95%. The rate was decreased from 3.2% to 3.0% effective January 1, 2022, and further decreased to 2.95% effective January 1, 2023. The County does not levy a local income tax on corporations.

***Other Local Taxes and Revenues***

In addition to general property taxes and income taxes, the County levies and collects miscellaneous taxes, the largest of which is the recordation tax on instruments conveying title to property and securing debt. Revenues from this tax in the fiscal year ended June 30, 2024 were \$7,660,380. The County also receives revenues from the amusement and admission tax and the trailer tax. Another significant source of local revenue is generated from the issuance of building and other permits. Revenues from all these sources, including recordation taxes, in the fiscal year ended June 30, 2024 were \$9,763,385.

***State and Federal Financial Assistance*****State Payment of Public School Capital Construction Costs**

Pursuant to State law, the State pays certain costs in excess of available federal funds for all public school construction projects and capital improvements that have been approved by the State of Maryland Board of Public Works. The cost of acquiring land is not a construction cost and therefore does not qualify for State funding.

The Board of Public Works is empowered to define by regulation what constitutes an approved construction or capital improvement cost and to adopt rules, regulations and procedures for program administration. Program regulations limit the amount of construction costs paid by the State by instituting a maximum State project allocation for each school construction project funded through the program. Under the formula, the State's share is computed by applying the applicable percentage to the eligible portion of school construction costs. For the County, the maximum State share will equal 79% of approved construction costs.

**State and Federal Grants**

During the County's fiscal year ended June 30, 2024, an aggregate of \$12,708,803 in federal and State funds was received by all County departments for use in operations. The largest single categorical source was a federal grant of \$2,564,418, which was part of the Staffing for Adequate Fire and Emergency Response (SAFER) grant. In addition to the \$12.7 million of federal and State funds the County received, in fiscal year 2024 it also expended \$5,113,311 for operations from American Rescue Plan Act (ARPA) funds previously received in fiscal years 2021 and 2022. As of June 30, 2024, the remaining unexpended ARPA funds totaled \$14,925,532. The County also received \$6,383,965 in federal and State funds for capital projects in the fiscal year ended June 30, 2024. The County anticipates that approximately \$12,254,509 in federal and State funds will be received in fiscal year 2025 for operations and approximately \$13,158,481 in federal and State funds will be received for capital projects.

During the fiscal year ended June 30, 2024, the Board of Education received \$257,194,653 in State funds and \$47,927,915 in federal funds for operations. In fiscal year 2025, the Board of Education anticipates receiving approximately \$249,789,851 in State funds and \$38,481,650 in federal funds for operations.

## General Fund Balance Sheet

The following table indicates the County's General Fund balance sheet for each of the five most recently completed fiscal years.

| County Commissioners of Washington County |                       |                       |                       |                       |                       |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Balance Sheet<br>General Fund             |                       |                       |                       |                       |                       |
| As of June 30                             |                       |                       |                       |                       |                       |
|   | 2024                  | 2023                  | 2022                  | 2021                  | 2020                  |
| <b>ASSETS</b>                             |                       |                       |                       |                       |                       |
| Cash and short-term investments .....     | \$ 3,999,178          | \$ 3,920,995          | \$ 2,652,912          | \$ 61,770,766         | \$ 1,104,928          |
| Investment in U.S. Government             |                       |                       |                       |                       |                       |
| Agency Securities .....                   | 267,475,002           | 194,003,216           | 194,671,160           | 10,240,627            | 80,085,369            |
| Property taxes receivable (net) .....     | 1,692,262             | 1,632,512             | 578,624               | 761,411               | 1,832,574             |
| Accounts receivable .....                 | 1,872,465             | 1,846,702             | 1,417,113             | 1,527,097             | 2,138,048             |
| Due from other governments .....          | 74,357,220            | 67,344,648            | 68,380,204            | 48,083,832            | 36,708,502            |
| Inventories .....                         | 1,219,384             | 1,177,632             | 1,012,069             | 832,151               | 875,346               |
| Other assets .....                        | 6,720,250             | 3,582,253             | 1,874,843             | 1,069,543             | 1,438,055             |
| Total assets .....                        | <u>\$ 357,335,761</u> | <u>\$ 273,507,958</u> | <u>\$ 270,586,925</u> | <u>\$ 124,285,427</u> | <u>\$ 124,182,822</u> |
| <b>LIABILITIES</b>                        |                       |                       |                       |                       |                       |
| Accounts payable .....                    | \$ 18,391,523         | \$ 6,733,831          | \$ 9,311,689          | \$ 10,353,395         | \$ 3,853,942          |
| Accrued expenses .....                    | 1,386,980             | 1,658,923             | 911,857               | 2,417,599             | 2,024,401             |
| Liabilities on unpaid claims .....        | 4,369,917             | 3,316,523             | 2,256,202             | 1,693,567             | 1,481,126             |
| Due to other funds .....                  | 192,753,132           | 118,598,484           | 107,444,201           | -                     | 24,908,614            |
| Unearned revenue .....                    | 2,402,963             | 7,528,274             | 24,764,271            | 15,233,612            | 9,556,542             |
| Other liabilities .....                   | 2,545,018             | 2,711,916             | 1,898,262             | 1,804,476             | 1,941,643             |
| Total liabilities .....                   | <u>\$ 221,849,533</u> | <u>\$ 140,547,951</u> | <u>\$ 146,586,482</u> | <u>\$ 31,502,649</u>  | <u>\$ 43,766,268</u>  |
| <b>DEFERRED INFLOWS OF RESOURCES</b>      |                       |                       |                       |                       |                       |
| Leases .....                              | 913,077               | 993,550               | 587,558               | -                     | -                     |
| Unavailable Revenues .....                | \$ 53,880,946         | \$ 52,378,686         | \$ 50,045,183         | \$ 30,783,694         | \$ 24,442,355         |
| Total Deferred Inflows of Resources ..... | <u>\$ 54,794,023</u>  | <u>\$ 53,372,236</u>  | <u>\$ 50,632,741</u>  | <u>\$ 30,783,694</u>  | <u>\$ 24,442,355</u>  |
| <b>FUND EQUITY</b>                        |                       |                       |                       |                       |                       |
| Nonspendable .....                        | \$ 1,469,575          | \$ 1,484,383          | \$ 1,207,183          | \$ 1,147,265          | \$ 1,447,900          |
| Restricted .....                          | 741,519               | 685,509               | 677,513               | 720,318               | 908,466               |
| Committed .....                           | 78,419,774            | 69,520,849            | 71,427,162            | 60,119,034            | 53,532,582            |
| Assigned .....                            | 61,337                | 61,640                | 55,844                | 12,467                | 25,250                |
| Unassigned .....                          | -                     | 7,835,390             | -                     | -                     | 60,001                |
| Total fund equity .....                   | <u>\$ 80,692,205</u>  | <u>\$ 79,587,771</u>  | <u>\$ 73,367,702</u>  | <u>\$ 61,999,084</u>  | <u>\$ 55,974,199</u>  |
| Total liabilities and fund equity .....   | <u>\$ 357,335,761</u> | <u>\$ 273,507,958</u> | <u>\$ 270,586,925</u> | <u>\$ 124,285,427</u> | <u>\$ 124,182,822</u> |

Source: Washington County Department of Budget and Finance



## Key Financial Statistics

### *General Fund Cash Reserves and Fund Balance*

The following table illustrates the ratio of the General Fund fund balance as a percentage of total revenues for the last five completed fiscal years. Also included in the table are the ratios of cash reserves as a percentage of General Fund revenues. It is the intention of the County to maintain a minimum reserve level of 17 percent, which represents 60 days of working capital. It is anticipated that the County will meet or exceed the 17 percent reserve level in fiscal year 2025.

| <b>Fiscal Year</b> | <b>Revenues</b> | <b>Fund Balance</b> | <b>Fund Balance as<br/>Percentage of<br/>Revenues</b> | <b>Reserves as<br/>Percentage of<br/>Revenues</b> |
|--------------------|-----------------|---------------------|---|---|
| 2024               | \$ 331,921,463  | \$ 80,692,205       | 24.31%  | 22.13%  |
| 2023               | 302,463,030     | 79,587,771          | 26.31   | 21.62   |
| 2022               | 301,010,358     | 73,367,702          | 24.37   | 22.68   |
| 2021               | 294,998,066     | 61,999,084          | 21.02   | 19.55   |
| 2020               | 247,903,641     | 55,974,199          | 22.58   | 21.08   |

Source: Washington County Department of Budget and Finance

## V. Debt and Capital Requirements

### Debt Management Policy

The County adheres to its Debt Management Policy (the “DM Policy”), which sets forth the parameters for issuing new debt and managing outstanding debt. The DM Policy’s primary objective is to establish conditions for the use of debt and create procedures that minimize debt service and issuance costs, retain high credit ratings and maintain full and complete financial disclosure and reporting. The DM Policy addresses such matters as: use of debt financing, capital planning, debt affordability measures, types of debt and method of sale. Adherence to the DM Policy helps to ensure that the County maintains a sound debt position and that credit quality is protected.

### General Obligation and Revenue Bonds

The County may only issue general obligation and revenue bonds under authority conferred by the Maryland General Assembly. No referendum is required.

The County is authorized to issue short-term tax anticipation notes to meet any estimated current fiscal year cumulative cash flow deficit. Such notes must be repaid within six months of their date of issue. The County has no short-term notes outstanding at this time. As of June 1, 1999, the County may use a line-of-credit for \$5,000,000 to meet a temporary cash flow deficit. The County has not used the line-of-credit as of the date of this Official Statement.

The County may issue economic development revenue bonds under State law, which provides that such bonds shall not constitute an indebtedness or charge against the general credit or taxing power of the County. Pursuant to the County Code, the County may authorize long-term debt in the form of an installment purchase contract to pay for development rights or make certain other payments in connection with the Agricultural Land Preservation Program.

The County may issue general obligation bonds for new money purposes in aggregate principal amount up to \$70,000,000 pursuant to the authority of the 2018 Act. The original aggregate principal amount of bonds issued pursuant to the 2018 Act at June 30, 2024 was \$52,489,904. The unused authorization available under the 2018 Act prior to the issuance of the Bonds was \$17,510,096.

The County may issue general obligation bonds in aggregate principal amount up to \$50,000,000 pursuant to the authority of Chapter 702 of the Laws of Maryland of 2024 (the “2024 Act”). The County is not using the bonding authority provided for in the 2024 Act to issue the Bonds.

The County is authorized by State law to issue its bonds for the purpose of refunding any of its outstanding bonds, including the payment of any redemption premium and interest accrued to the date of redemption, purchase or maturity of the bonds being refunded.

As part of the annual budget process, an annual debt affordability analysis is prepared by the Office of Budget and Finance. It is an effective tool for debt planning and management.

The Solid Waste operation was classified as a fund separate from the Highway Fund in 1996. It has paid for debt from generated revenues since that time. In 2002, the County reclassified the Solid Waste Fund as an enterprise fund. The debt paid out of revenues generated by that fund is considered self-supporting debt even though backed by a pledge of the County’s faith and credit and taxing power. In 2011, the County implemented GASB Statement No. 54 of the Governmental Accounting Standards Board, Fund Balance Reporting and Governmental Fund Type Definitions. Based on this GASB Statement, the Highway Fund did not meet the criteria of a special revenue fund and was consolidated into the General Fund.

The following table sets forth the amount of the County’s general obligation bonded debt issued and outstanding as of June 30, 2024, exclusive of certain water and sewer bonds (see “Water and Sewer Bonds” herein). Outstanding principal amounts have not been adjusted for discounts or premiums.

## DEBT AND CAPITAL REQUIREMENTS

### Statement of General Obligation Bonded Debt Issued and Outstanding\* As of June 30, 2024

|  | Date of Issue | Amount Issued              | Amount Outstanding    |                     |                       |
|--|---------------|----------------------------|-----------------------|---------------------|-----------------------|
|  |               |                            | General Fund          | Solid Waste Fund    | Total                 |
| Public Improvement Bonds.....                    | May 2013      | \$ 12,000,000              | \$ 6,890,000          | \$ -                | \$ 6,890,000          |
| Refunding Bonds.....                             | May 2013      | 12,540,000                 | 2,262,170             | 22,830              | 2,285,000             |
| Public Improvement Bonds.....                    | May 2014      | 14,000,000                 | 670,000               | -                   | 670,000               |
| Public Improvement Bonds.....                    | May 2015      | 12,000,000 <sup>(1)</sup>  | 8,309,185             | -                   | 8,309,185             |
| Refunding Bonds.....                             | May 2015      | 25,573,470 <sup>(2)</sup>  | 8,517,938             | 708,519             | 9,226,457             |
| Public Improvement Bonds.....                    | May 2016      | 12,103,000 <sup>(3)</sup>  | 8,723,043             | 74,873              | 8,797,916             |
| Refunding Bonds.....                             | May 2016      | 7,317,990 <sup>(4)</sup>   | 3,748,181             | 539,674             | 4,287,855             |
| Public Improvement Bonds.....                    | May 2017      | 13,142,000 <sup>(5)</sup>  | 9,370,102             | 891,721             | 10,261,823            |
| Public Improvement Bonds.....                    | May 2018      | 12,852,000 <sup>(6)</sup>  | 9,920,608             | 704,363             | 10,624,971            |
| Public Improvement Bonds.....                    | May 2019      | 12,255,000 <sup>(7)</sup>  | 10,404,207            | 221,089             | 10,625,296            |
| Public Improvement Bonds.....                    | June 2020     | 9,060,000 <sup>(8)</sup>   | 8,085,598             | 24,402              | 8,110,000             |
| Refunding Bonds .....                            | June 2020     | 8,033,930 <sup>(9)</sup>   | 4,327,877             | 1,713,140           | 6,041,017             |
| Taxable Refunding Bonds .....                    | Sept 2020     | 15,333,040 <sup>(10)</sup> | 11,606,487            | 1,603,453           | 13,209,940            |
| Public Improvement Bonds.....                    | May 2021      | 10,785,626 <sup>(11)</sup> | 10,057,002            | -                   | 10,057,002            |
| Public Improvement Bonds.....                    | June 2022     | 9,280,000 <sup>(12)</sup>  | 8,998,343             | -                   | 8,998,343             |
| Public Improvement Bonds.....                    | June 2023     | 11,360,000 <sup>(13)</sup> | 11,040,000            | 320,000             | 11,360,000            |
| Public Improvement and Refunding Bonds ..        | June 2024     | 19,255,000 <sup>(14)</sup> | 18,850,000            | 405,000             | 19,255,000            |
| MWQFA <sup>(15)</sup> Financing Cell 3.....      | Nov 2004      | 2,498,427                  | -                     | 96,230              | 96,230                |
| MWQFA <sup>(15)</sup> Resh Road Cap Phase I..... | Dec 2006      | 5,000,000                  | 853,476               | -                   | 853,476               |
|  |               | <u>\$ 224,389,483</u>      | <u>\$ 142,634,217</u> | <u>\$ 7,325,294</u> | <u>\$ 149,959,511</u> |

Source: Washington County Department of Budget and Finance

\* Exclusive of Water and Sewer bonded debt, which is also secured by a pledge of the County's full faith and credit and unlimited taxing power.

(1) Total issue amount for all County funds was \$15,460,000.

(2) Total issue amount for all County funds was \$26,395,000.

(3) Total issue amount for all County funds was \$20,635,000.

(4) Total issue amount for all County funds was \$ 9,455,000.

(5) Total issue amount for all County funds was \$13,780,000.

(6) Total issue amount for all County funds was \$14,485,000.

(7) Total issue amount for all County funds was \$13,310,000.

(8) Total issue amount for all County funds was \$14,150,000.

(9) Total issue amount for all County funds was \$9,030,000.

(10) Total issue amount for all County funds was \$18,705,000.

(11) Total issue amount for all County funds was \$10,880,000.

(12) Total issue amount for all County funds was \$15,815,000.

(13) Total issue amount for all County funds was \$13,890,000.

(14) Total issue amount for all County funds was \$20,285,000.

(15) Maryland Water Quality Financing Administration. As of July 1, 2022 this entity was renamed as the Maryland Water Infrastructure Financing Administration.

As of July 12, 2024 (within fiscal year 2025), the Public Improvement Bonds issued in May 2014 were no longer outstanding.

From time to time, the County issues conduit revenue bonds and loans the proceeds of such bonds to a borrower, typically a non-profit entity.

## Water and Sewer Bonds

Pursuant to the Water and Sewer Act, the County is authorized to issue bonds secured by the full faith and credit and unlimited taxing power of the County to provide funds for the design, construction, establishment, purchase and condemnation of water systems, sewerage systems and surface water drainage systems in the service areas created by the County. To the extent that the special assessments and other charges imposed by the County with respect to a certain project are insufficient to pay that

portion of the principal of and interest on any such bonds attributable to the cost of a project, the County is obligated to levy and to collect a tax upon all property subject to unlimited County taxation within the corporate limits of Washington County in rate and amount sufficient to provide funds as may be necessary to provide for the payment of such portion of the principal and interest as it becomes due.

By State law, the total bonded indebtedness of the County for these purposes, including bonded indebtedness previously issued by the former Washington County Sanitary District, may not exceed 25% of the assessed value of all real property in Washington County subject to unlimited County taxation. At the time the State law was enacted the assessed value was equal to 40% of market value. Pursuant to legislation passed by the Maryland General Assembly, (Chapter 80 of the laws of Maryland of 2000) real property assessment law was altered to reflect full market value assessments. Therefore, to maintain the intent of the State law, 40% of the stated 25% of assessed value, or 10%, is used to calculate the legal debt margin for water and sewer debt.

The following table sets forth the amount of the County's water and sewer debt issued and outstanding as of June 30, 2024. Outstanding amounts have not been adjusted for discounts or premiums. Debt subject to the Water and Sewer Act is referred to as "Water and Sewer" debt herein.

**Statement of Water and Sewer Bonded Debt**  
**Issued and Outstanding**  
**As of June 30, 2024**

|   | <u>Date of Issue</u> | <u>Issued</u>        | <u>Outstanding</u>   |
|---|----------------------|----------------------|----------------------|
| Public Improvement Bonds.....                 | May 2015             | \$ 3,460,000         | (1) \$ 2,395,815     |
| Refunding Bonds.....                          | May 2015             | 821,530              | (2) 383,543          |
| Public Improvement Bonds.....                 | May 2016             | 8,532,000            | (3) 6,202,084        |
| Refunding Bonds.....                          | May 2016             | 2,137,010            | (4) 1,252,145        |
| Public Improvement Bonds.....                 | May 2017             | 638,000              | (5) 498,177          |
| Public Improvement Bonds.....                 | May 2018             | 1,633,000            | (6) 1,350,029        |
| Public Improvement Bonds.....                 | May 2019             | 1,055,000            | (7) 914,703          |
| Public Improvement Bonds.....                 | June 2020            | 5,090,000            | (8) 4,760,000        |
| Refunding Bonds.....                          | June 2020            | 996,070              | (9) 748,983          |
| Taxable Refunding Bonds <sup>(12)</sup> ..... | Sept 2020            | 3,371,960            | (13) 2,905,059       |
| Public Improvement Bonds.....                 | May 2021             | 94,374               | (14) 88,000          |
| Public Improvement Bonds.....                 | June 2022            | 6,535,000            | (15) 6,336,656       |
| Public Improvement Bonds.....                 | June 2023            | 2,530,000            | (16) 2,530,000       |
| Public Improvement Bonds.....                 | June 2024            | 1,030,000            | (17) 1,030,000       |
| MWQFA <sup>(10)</sup> Loan .....              | Oct 2006             | 560,000              | 91,267               |
| MWQFA <sup>(10)</sup> Loan .....              | May 2015             | 2,553,000            | 1,580,339            |
| MWQFA <sup>(10 &amp; 11)</sup> Loan .....     | Feb 2018             | 1,849,660            | 1,453,612            |
|   |                      | <u>\$ 42,886,604</u> | <u>\$ 34,520,411</u> |

Source: Washington County Department of Budget and Finance

(1) Total issue amount for all County funds was \$15,460,000.

(2) Total issue amount for all County funds was \$26,395,000.

(3) Total issue amount for all County funds was \$20,635,000.

(4) Total issue amount for all County funds was \$ 9,455,000.

(5) Total issue amount for all County funds was \$13,780,000.

(6) Total issue amount for all County funds was \$14,485,000.

(7) Total issue amount for all County funds was \$13,310,000.

(8) Total issue amount for all County funds was \$14,150,000.

(9) Total issue amount for all County funds was \$ 9,030,000.

(10) Maryland Water Quality Financing Administration ("MWQFA"). As of July 1, 2022 this entity was renamed as the Maryland Water Infrastructure Financing Administration.

(11) This loan is evidenced by two separate general obligation bonds issued by the County to MWQFA, one of which is the County's Water Quality Bond, Series 2018B, issued in the principal amount of \$462,415 (the "Series 2018B Bond"). There is no scheduled debt service payable on the Series 2018B Bond. Under the terms of the Series 2018B Bond, if the County does not default under the associated Loan Agreement by February 28, 2028, the Series 2018B Bond will be considered forgiven as of February 28, 2028. If the County does default under the associated Loan Agreement prior to February 28, 2018, MWQFA has the right to demand payment of the entire principal amount of the Series 2018B Bond with interest at the rate of 3.02% per annum from the date of demand.

(12) Proceeds of the Taxable Refunding Bonds of 2020 issued in September 2020 were applied, in part, to advance refund the County's the outstanding Public Improvement Bonds of 2012 maturing on and after July 1, 2023, which were redeemed on July 1, 2022. The outstanding amount of the Public Improvement Bonds of 2012 referenced in the table above were not advance refunded by the Taxable Refunding Bonds of 2020 but were paid at maturity on July 1, 2022.

(13) Total issue amount for all County funds was \$18,705,000.

(14) Total issue amount for all County funds was \$10,880,000.

(15) Total issue amount for all County funds was \$15,815,000.

(16) Total issue amount for all County funds was \$13,890,000.

(17) Total issue amount for all County funds was \$20,285,000.

On November 19, 2024 (within fiscal year 2025), the County issued its \$4,488,552 County Commissioners of Washington County Water Quality Bond, Series 2024 (Tax-Exempt), which is structured as a draw-down bond, to the Maryland Water Infrastructure Financing Administration. The County's full faith and credit and taxing power is pledged to payment of such bond.

**Water and Sewer Bonded Debt  
Schedule of Legal Debt Margin  
As of June 30, 2024**

|  |                   |
|--|-------------------|
| Assessed Value of Real Property in Washington County (1) | \$ 15,070,217,000 |
| Debt Limit: % of Assessed Value                          | 10%               |
| Water and Sewer Borrowing Limitation                     | 1,507,021,700     |
| Water and Sewer Debt                                     | 34,520,411        |
| Debt Margin  | 1,472,501,289     |
| Ratio of Water and Sewer Debt to Assessed Value          | 0.23%             |

Source: Washington County Department of Budget and Finance

(1) SDAT Real Property and Utility Operating Real Property Assessable Base

### Capital Lease and Subscription Obligations and Other Contracts

The County has entered into various lease and subscription-based information technology arrangements (SBITAs). These agreements have been recorded at the present value of their future minimum payments as of the inception date. As of June 30, 2024, the future minimum lease obligations are \$1,412,346 and subscription obligations are \$2,609,152 respectively. Lease receivables totaled \$1,080,402 for the same period.

In addition to contracts for goods and services incurred in the ordinary course of business of the County, the County is party to numerous other contracts, primarily with engineers, architects and contractors relating to capital projects. Funds necessary to meet the County's obligations in respect to such contracts have been appropriated in the related fund.

### Special Obligation Bonds

Pursuant to State law, Washington County may create special taxing districts, levy ad valorem and/or special taxes, and borrow money by issuing and selling special taxing district revenue bonds for the purpose of financing or refinancing the cost of the design, construction, establishment, extension, alteration or acquisition of adequate storm drainage systems, sewers, water systems, roads, bridges, culverts, tunnels, sidewalks, lighting, parking, parks and recreation facilities, libraries, schools, transit facilities, solid waste facilities and other infrastructure improvements, whether situated within or outside the special taxing district, and including infrastructure improvements located in or supporting a transit-oriented development, a sustainable community or a State hospital development (within the meaning of State law). Special taxing district bonds shall be payable solely from the ad valorem or special taxes levied on the property within a special taxing district and neither the bonds, nor any interest thereon, shall ever constitute an indebtedness or a charge against the general credit or taxing powers of the County.

Pursuant to State law, Washington County may also establish a contiguous area as a development district, and borrow money by issuing and selling tax increment financing revenue bonds ("TIF bonds") for the purpose of financing or refinancing the cost of acquiring property interests, site removal, surveys and studies, relocation of businesses or residents, installation of utilities, construction of parks and playgrounds, other needed improvements including roads to, from or in the development district, parking and lighting, construction or rehabilitation of buildings for a governmental purpose or use, reserves or capitalized interest, bond issuance costs or payment of existing indebtedness for such purposes. The list of projects to which TIF bonds may be applied is expanded for RISE zones and sustainable communities (within the meaning of State law). In addition, Washington County may apply TIF bond proceeds for demolition or site removal on privately owned property; pedestrian or vehicular bridges or overpasses (including railroad crossings and related improvements); or parking lots, facilities or structures that are publicly or privately owned or available for public or private use. TIF bonds are payable from real property tax revenues derived from the increase in assessed value of real property located within a development district over a base assessment established in accordance with State law and any other revenues pledged by the County as permitted by State law. The County may determine to pledge its full faith and credit and unlimited taxing power to the payment of TIF bonds; if it does not do so, the TIF bonds are payable solely from incremental tax revenues derived from real properties located within a development district and any other revenues that the County determines to pledge to such TIF bonds. Under State law, the County may also pledge incremental County tax revenues and other revenues to support TIF bonds issued for qualifying purposes by a municipality within the County or the Maryland Economic Development Corporation.

The County currently has no special taxing district bonds or TIF bonds outstanding.

## Bonded Indebtedness of Incorporated Municipalities

Eight of the nine incorporated municipalities of Washington County have outstanding indebtedness in the aggregate principal amount of \$64,125,411 as of June 30, 2024. The County is not obligated to pay such debt or the interest thereon and neither the faith and credit nor taxing power of the County is pledged to the payment of principal or interest on such indebtedness.

### County Commissioners of Washington County

#### Outstanding Underlying Debt

As of June 30, 2024

| Towns             | Amount               |
|-------------------|----------------------|
| Boonsboro .....   | \$ 4,784,529         |
| Clear Spring..... | 274,253              |
| Funkstown .....   | 183,587              |
| Hagerstown.....   | 52,226,005           |
| Hancock.....      | 1,022,739            |
| Keedysville.....  | 1,584,845            |
| Smithsburg.....   | 1,475,492            |
| Williamsport..... | 2,573,961            |
| Total             | <u>\$ 64,125,411</u> |

Source: Washington County Department of Budget and Finance

## Direct and Underlying Debt

The following schedules present the County's bonded debt outstanding as of June 30, 2024, the ratios of such debt to the County's population and real and personal property assessed market values.

### County Commissioners of Washington County

#### Direct and Overall Bonded Debt

As of June 30, 2024

(Excludes this Issue)

|                                  |                       |
|----------------------------------|-----------------------|
| Direct Debt - Tax-Supported:     |                       |
| General Government Debt (1)..... | \$ 142,634,217        |
| Direct Debt - Self-Supported:    |                       |
| Solid Waste .....                | 7,325,294             |
| Water and Sewer .....            | 34,520,411            |
| Airport .....                    | -                     |
| Total Direct Debt.....           | 184,479,922           |
| Underlying Debt.....             | <u>64,125,411</u>     |
| Overall Bonded Debt.....         | <u>\$ 248,605,333</u> |

Source: Washington County Department of Budget and Finance

(1) Includes Highway debt which is currently considered tax-supported.



**County Commissioners of Washington County**  
**Debt Per Capita and Ratio of Debt to Assessed Values**  
**As of June 30, 2024**

Per Capita (Estimated Population 155,813):

|                                    |          |
|------------------------------------|----------|
| Direct Tax-Supported Debt (1)..... | \$ 915   |
| Overall Bonded Debt.....           | \$ 1,596 |

Percentage of Assessed Value of \$16,023,472,000:

|                                    |       |
|------------------------------------|-------|
| Direct Tax-Supported Debt (1)..... | 0.89% |
| Overall Bonded Debt.....           | 1.55% |

Source: Washington County Department of Budget and Finance

(1) Includes Highway debt which is currently considered tax-supported.

The following table presents the County's direct tax-supported debt per capita and ratios of direct tax-supported debt to assessed value for the last five completed fiscal years.

| <b>Fiscal Year<br/>Ended June 30</b> | <b>Direct<br/>Tax-Supported<br/>Debt (000)</b> | <b>Estimated<br/>Population</b> | <b>Assessed<br/>Value (000)</b> | <b>Per<br/>Capita</b> | <b>Direct Tax-Supported<br/>Debt as a Percentage<br/>of Assessed Value</b> |
|--------------------------------------|--|---------------------------------|---------------------------------|-----------------------|--|
| 2024                                 | \$ 142,634                                     | 155,813                         | \$ 16,023,472                   | 915                   | 0.89   |
| 2023                                 | 143,281  | 155,590                         | 14,945,279                      | 921                   | 0.96   |
| 2022                                 | 142,876  | 154,937                         | 14,159,259                      | 922                   | 1.01   |
| 2021                                 | 143,880  | 151,146                         | 13,708,145                      | 952                   | 1.05   |
| 2020                                 | 143,823  | 151,049                         | 13,670,826                      | 952                   | 1.05   |

Source: Washington County Department of Budget and Finance

### Debt Service Requirements on County Debt

The following tables set forth the debt service requirements for the County's current general obligation bonded debt as of June 30, 2024, as adjusted to reflect issuance of the Bonds, and the rapidity of repayment for the County's direct tax-supported debt.

# DEBT AND CAPITAL REQUIREMENTS

## Washington County Schedule of Debt Service Requirements on Long-term Obligations\* As of June 30, 2024

| Year<br>Ending<br>June 30 | Tax-Supported Debt Service |                      |                       | Self-Supporting Debt Service <sup>(1)</sup> |                      |                      | Total Debt Service    |                      |                       |
|---------------------------|----------------------------|----------------------|-----------------------|---|----------------------|----------------------|-----------------------|----------------------|-----------------------|
|                           | Principal                  | Interest             | Total                 | Principal                                   | Interest             | Total                | Principal             | Interest             | Total                 |
| 2025                      | \$ 11,466,505              | \$ 4,595,391         | \$ 16,061,896         | \$ 2,920,145                                | \$ 1,306,005         | \$ 4,226,151         | \$ 14,386,650         | \$ 5,901,397         | \$ 20,288,047         |
| 2026                      | 11,347,549                 | 4,567,286            | 15,914,835            | 2,947,471                                   | 1,225,402            | 4,172,873            | 14,295,020            | 5,792,688            | 20,087,708            |
| 2027                      | 11,021,313                 | 4,141,732            | 15,163,045            | 3,063,350                                   | 1,125,628            | 4,188,978            | 14,084,663            | 5,267,360            | 19,352,023            |
| 2028                      | 11,178,795                 | 3,727,220            | 14,906,015            | 3,596,733                                   | 1,026,316            | 4,623,050            | 14,775,529            | 4,753,536            | 19,529,065            |
| 2029                      | 9,258,459                  | 3,346,016            | 12,604,474            | 2,946,171                                   | 928,217              | 3,874,388            | 12,204,629            | 4,274,233            | 16,478,862            |
| 2030                      | 8,809,500                  | 2,993,831            | 11,803,331            | 2,661,657                                   | 830,731              | 3,492,388            | 11,471,157            | 3,824,562            | 15,295,719            |
| 2031                      | 9,170,740                  | 2,649,001            | 11,819,742            | 2,746,956                                   | 738,440              | 3,485,396            | 11,917,696            | 3,387,441            | 15,305,137            |
| 2032                      | 8,770,435                  | 2,320,716            | 11,091,151            | 2,413,812                                   | 655,950              | 3,069,762            | 11,184,247            | 2,976,666            | 14,160,914            |
| 2033                      | 8,439,101                  | 2,023,232            | 10,462,333            | 2,241,708                                   | 584,320              | 2,826,028            | 10,680,809            | 2,607,552            | 13,288,361            |
| 2034                      | 7,910,889                  | 1,739,040            | 9,649,928             | 1,991,496                                   | 515,531              | 2,507,027            | 9,902,385             | 2,254,570            | 12,156,955            |
| 2035                      | 7,406,944                  | 1,463,278            | 8,870,222             | 2,067,028                                   | 447,868              | 2,514,896            | 9,473,972             | 1,911,146            | 11,385,118            |
| 2036                      | 6,678,670                  | 1,211,736            | 7,890,406             | 2,136,901                                   | 377,200              | 2,514,101            | 8,815,571             | 1,588,936            | 10,404,507            |
| 2037                      | 6,038,030                  | 991,817              | 7,029,847             | 1,820,509                                   | 308,666              | 2,129,176            | 7,858,540             | 1,300,483            | 9,159,022             |
| 2038                      | 5,428,515                  | 796,278              | 6,224,794             | 1,280,539                                   | 255,250              | 1,535,789            | 6,709,055             | 1,051,528            | 7,760,582             |
| 2039                      | 4,776,605                  | 622,438              | 5,399,043             | 1,128,395                                   | 213,447              | 1,341,842            | 5,905,000             | 835,884              | 6,740,884             |
| 2040                      | 4,077,496                  | 469,395              | 4,546,891             | 987,504                                     | 175,305              | 1,162,809            | 5,065,000             | 644,700              | 5,709,700             |
| 2041                      | 3,322,357                  | 341,766              | 3,664,122             | 932,643                                     | 140,791              | 1,073,434            | 4,255,000             | 482,556              | 4,737,556             |
| 2042                      | 2,838,972                  | 236,027              | 3,074,999             | 956,028                                     | 107,710              | 1,063,739            | 3,795,000             | 343,738              | 4,138,738             |
| 2043                      | 2,240,000                  | 142,575              | 2,382,575             | 990,000                                     | 73,394               | 1,063,394            | 3,230,000             | 215,969              | 3,445,969             |
| 2044                      | 1,625,000                  | 65,700               | 1,690,700             | 530,000                                     | 46,925               | 576,925              | 2,155,000             | 112,625              | 2,267,625             |
| 2045                      | 830,000                    | 16,600               | 846,600               | 320,000                                     | 33,644               | 353,644              | 1,150,000             | 50,244               | 1,200,244             |
| 2046                      | 0                          | 0                    | 0                     | 220,000                                     | 26,375               | 246,375              | 220,000               | 26,375               | 246,375               |
| 2047                      | 0                          | 0                    | 0                     | 225,000                                     | 20,813               | 245,813              | 225,000               | 20,813               | 245,813               |
| 2048                      | 0                          | 0                    | 0                     | 235,000                                     | 15,063               | 250,063              | 235,000               | 15,063               | 250,063               |
| 2049                      | 0                          | 0                    | 0                     | 240,000                                     | 9,125                | 249,125              | 240,000               | 9,125                | 249,125               |
| 2050                      | 0                          | 0                    | 0                     | 245,000                                     | 3,063                | 248,063              | 245,000               | 3,063                | 248,063               |
| 2051                      | 0                          | 0                    | 0                     | 0   | 0                    | 0                    | 0                     | 0                    | 0                     |
|                           | <u>\$ 142,634,217</u>      | <u>\$ 38,461,074</u> | <u>\$ 181,096,948</u> | <u>\$ 41,845,705</u>                        | <u>\$ 11,191,177</u> | <u>\$ 53,035,226</u> | <u>\$ 184,479,922</u> | <u>\$ 49,652,251</u> | <u>\$ 234,132,174</u> |

Source: Washington County Department of Budget and Finance

\* Totals may not foot due to rounding.

(1) Debt characterized as self-supporting is still general obligation debt, backed by the pledge of the County's full faith and credit and unlimited taxing power.

# DEBT AND CAPITAL REQUIREMENTS

Washington County Schedule of Debt Service  
Requirements of Long-term Obligations  
As of June 30, 2024  
Adjusted to Reflect Issuance of the Bonds\*

| Year<br>Ending<br>June 30 | Outstanding Debt Service |               |                | The Bonds |          |       | Total Debt Service |          |       |
|---------------------------|--------------------------|---------------|----------------|-----------|----------|-------|--------------------|----------|-------|
|                           | Principal                | Interest      | Total          | Principal | Interest | Total | Principal          | Interest | Total |
| 2025                      | \$ 11,466,505            | \$ 4,595,391  | \$ 16,061,896  | \$ -      | \$ -     | \$ -  | \$ -               | \$ -     | \$ -  |
| 2026                      | 11,347,549               | 4,567,286     | 15,914,835     | -         | -        | -     | -                  | -        | -     |
| 2027                      | 11,021,313               | 4,141,732     | 15,163,045     | -         | -        | -     | -                  | -        | -     |
| 2028                      | 11,178,795               | 3,727,220     | 14,906,015     | -         | -        | -     | -                  | -        | -     |
| 2029                      | 9,258,459                | 3,346,016     | 12,604,474     | -         | -        | -     | -                  | -        | -     |
| 2030                      | 8,809,500                | 2,993,831     | 11,803,331     | -         | -        | -     | -                  | -        | -     |
| 2031                      | 9,170,740                | 2,649,001     | 11,819,742     | -         | -        | -     | -                  | -        | -     |
| 2032                      | 8,770,435                | 2,320,716     | 11,091,151     | -         | -        | -     | -                  | -        | -     |
| 2033                      | 8,439,101                | 2,023,232     | 10,462,333     | -         | -        | -     | -                  | -        | -     |
| 2034                      | 7,910,889                | 1,739,040     | 9,649,928      | -         | -        | -     | -                  | -        | -     |
| 2035                      | 7,406,944                | 1,463,278     | 8,870,222      | -         | -        | -     | -                  | -        | -     |
| 2036                      | 6,678,670                | 1,211,736     | 7,890,406      | -         | -        | -     | -                  | -        | -     |
| 2037                      | 6,038,030                | 991,817       | 7,029,847      | -         | -        | -     | -                  | -        | -     |
| 2038                      | 5,428,515                | 796,278       | 6,224,794      | -         | -        | -     | -                  | -        | -     |
| 2039                      | 4,776,605                | 622,438       | 5,399,043      | -         | -        | -     | -                  | -        | -     |
| 2040                      | 4,077,496                | 469,395       | 4,546,891      | -         | -        | -     | -                  | -        | -     |
| 2041                      | 3,322,357                | 341,766       | 3,664,122      | -         | -        | -     | -                  | -        | -     |
| 2042                      | 2,838,972                | 236,027       | 3,074,999      | -         | -        | -     | -                  | -        | -     |
| 2043                      | 2,240,000                | 142,575       | 2,382,575      | -         | -        | -     | -                  | -        | -     |
| 2044                      | 1,625,000                | 65,700        | 1,690,700      | -         | -        | -     | -                  | -        | -     |
| 2045                      | 830,000                  | 16,600        | 846,600        | -         | -        | -     | -                  | -        | -     |
| 2046                      | -                        | -             | -              | -         | -        | -     | -                  | -        | -     |
| 2047                      | -                        | -             | -              | -         | -        | -     | -                  | -        | -     |
| 2048                      | -                        | -             | -              | -         | -        | -     | -                  | -        | -     |
| 2049                      | -                        | -             | -              | -         | -        | -     | -                  | -        | -     |
| 2050                      | -                        | -             | -              | -         | -        | -     | -                  | -        | -     |
| 2051                      | -                        | -             | -              | -         | -        | -     | -                  | -        | -     |
|                           | \$ 142,634,217           | \$ 38,461,074 | \$ 181,096,948 | \$ -      | \$ -     | \$ -  | \$ -               | \$ -     | \$ -  |

Source: Washington County Department of Budget and Finance

\* Totals may not foot due to rounding.

**Rapidity of Direct Tax-Supported Debt Principal Payment**  
**June 30, 2024**

| <b>Number<br/>of Years</b> | <b><u>Before Issuance of Bonds (1)</u></b> |                       | <b><u>After Issuance of Bonds (1)</u></b> |                       |
|----------------------------|--|-----------------------|---|-----------------------|
|                            | <b><u>Principal<br/>Amount</u></b>         | <b><u>Percent</u></b> | <b><u>Principal<br/>Amount</u></b>        | <b><u>Percent</u></b> |
| 5                          | \$ 54,272,621                              | 38.05                 |   |                       |
| 10                         | 97,373,285                                 | 68.27                 |   |                       |
| 15                         | 127,702,050                                | 89.53                 |   |                       |
| 20                         | 141,805,874                                | 99.42                 |   |                       |
| 25                         | 142,634,217                                | 100.00                |   |                       |

Source: Washington County Department of Budget and Finance

(1) Bonds refers to the Bonds that are the subject of this Official Statement

### **Anticipated Future Financing**

The County does not anticipate any additional debt issuances in the current fiscal year. The County currently anticipates issuing additional general obligation bonds for approximately \$22.7 million in fiscal year 2026, and \$19.4 million in fiscal year 2027. These anticipated debt issuance amounts are for planning purposes and are subject to change as part of the annual budgeting process.

### **Capital Requirements**

#### ***Capital Improvement Program Summary***

The County has established the CIP for establishing a capital budget to forecast future needs and set priorities. It is reviewed and updated during the annual budget process. The objectives of the CIP are to: (1) provide a means for coordinating and consolidating into one document all departmental and agency requests for capital funds; (2) establish a system by which the capital projects of the County can be examined and given priorities according to their relative importance; (3) provide a budgetary tool for the implementation of the Comprehensive Plan elements; (4) forecast future capital demands on local current revenue; and (5) allow projects to be scheduled over a long-term period, thereby providing adequate planning for both financial resources and project implementation. By applying the guidelines of the County's DM Policy and the annual debt affordability analysis, the Board is able to adopt a capital budget that provides maximum benefits from available public funds and assures sound fiscal planning. See "FINANCIAL INFORMATION – Budget Process and Schedule" herein.

#### ***Environmental Considerations for Capital Projects***

To ensure that the County is at the forefront of climate change and environmental protection legislation, environmentally conscience leachate treatment, stormwater management and LEED (Leadership in Energy and Environmental Design) measures are being used, where possible, for building renovations, new construction, solid waste management and road and culvert improvements. County projects include funding for tree planting initiatives, LED (Light Emitting Diode) lighting replacements and site improvements to ensure that stormwater runoff and leachate are adequately filtered prior to reaching ground aquifers and surface waterways.

## VI. Miscellaneous

### Litigation

The County is currently a defendant in litigation matters involving various matters and claims. Many of these are covered by insurance, subject to a deductible. As most of these disputes involve unliquidated damages, it is not possible to provide a reliable total of damages for which the County may become liable. In the opinion of the County Attorney, all such matters now pending or threatened are, collectively, unlikely to result in total liabilities that would have a material effect on the financial condition of the County.

### Ratings

Fitch Ratings, Moody's Investors Service, Inc., and S&P Global Ratings have given the Bonds the ratings indicated on the cover page of this Official Statement. An explanation of the significance of any such ratings may be obtained only from the agency furnishing the rating. The County furnished to such rating agencies the information contained in a preliminary form of this Official Statement and other materials and information pertaining to the Bonds. Generally, rating agencies base their ratings on such materials and information, as well as their own investigations, studies, and assumptions. The ratings assigned to the Bonds may be changed at any time and no assurance can be given that they will not be revised downward or withdrawn by one or more of such rating agencies if, in the judgment of any such rating agencies, circumstances should warrant such action. Any such downward revision or withdrawal of any of such ratings may have an adverse effect on market prices for the Bonds.

### Continuing Disclosure Undertaking

In order to enable participating underwriters, as defined in Rule 15c2-12 of the Securities and Exchange Commission ("Rule 15c2-12") to comply with the requirements of paragraph (b)(5) of Rule 15c2-12, the County will execute and deliver a continuing disclosure agreement (the "Continuing Disclosure Agreement") on or before the date of issuance and delivery of the Bonds, the proposed form of which is set forth as Appendix D to this Official Statement. In the Continuing Disclosure Agreement the County will covenant for the benefit of the registered owners or Beneficial Owners of the Bonds to provide its audited financial statements and certain specified annual financial information and operating data relating to the County by not later than 240 days after the end of each fiscal year, commencing with the fiscal year ending June 30, 2025, and to provide notice of the occurrence of certain enumerated events, for as long as the Bonds remain outstanding or the County is an obligated person with respect to the Bonds. The audited financial statements, annual financial information and operating data, and notices of the occurrence of the enumerated events, if any, will be posted by or on behalf of the County on the Electronic Municipal Market Access system ("EMMA") maintained by the Municipal Securities Rulemaking Board and/or filed with any other repository then required by Rule 15c2-12. As of the date of the Official Statement, such information is required to be posted only to EMMA.

Potential purchasers of the Bonds should note that the definition of Listed Events contained in the proposed form of the Continuing Disclosure Agreement set forth as Appendix D to this Official Statement is intended to completely restate the events specified in Rule 15c2-12. It is noted that certain of the 16 Listed Events set forth in Section 4(a) of the proposed form of the Continuing Disclosure Agreement are expected to have no applicability to the Bonds, such as the possibility of unscheduled draws on debt service reserves reflecting financial difficulties, unscheduled draws on credit enhancements reflecting financial difficulties, substitution of credit or liquidity providers or their failure to perform, and release, substitution or sale of property securing the Bonds.

Prior to September 2020, the County's practice was to file its annual audited financial statements in satisfaction of its obligation to provide any annual financial information and operating data required by continuing disclosure undertakings executed by the County with respect to prior general obligation debt issues in accordance with Rule 15c2-12, based on the County's understanding that such audited financial statements filings satisfied the County's continuing disclosure undertaking obligations with respect to identified annual financial information and operating data. However, it was brought to the attention of the County that, with respect to certain County general obligation bonds issued prior to calendar year 2013, the description of the annual financial information and operating data to be provided by the County under its continuing disclosure undertakings with respect to such earlier issues could be construed to require more information than had been contained in the County's filed annual audited financial statements. Accordingly, in September 2020, the County filed notice of its apparent failure to provide certain information with respect to fiscal years 2015-2019, inclusive, and made a supplemental filing with respect to certain debt information for fiscal years 2015-2019, inclusive, for the affected issues that remained outstanding at such time.

The County made timely filings of additional annual financial information and operating data for fiscal years 2020, 2021 and 2022; some of the information contained in such filings was provided on a voluntary basis with respect to County general obligation bonds listed on EMMA that were issued during calendar year 2013 and subsequent calendar years (because not required by the County's continuing disclosure undertakings for such issues). Subsequent to timely filing its additional

annual financial information and operating data with respect to fiscal year 2022, the County discovered that, due to a technological glitch, the chart titled “Budget Comparison – General Fund – Fiscal Years 2022 and 2023” contained in the additional financial information and operating data filing timely posted on EMMA on February 22, 2023 with respect to fiscal year 2022 reflected incorrect amounts in certain line items under the “Fiscal Year 2023 – Original Budget” column. On March 15, 2023, a supplement containing the corrected “Budget Comparison – General Fund – Fiscal Years 2022 and 2023” chart was posted on EMMA with regard to the then-outstanding EMMA-listed County general obligation bond issues.

As of the date the County timely posted its audited financial statements for fiscal year 2023 on EMMA, none of the County’s general obligation bonds issued prior to calendar year 2013 remained outstanding. However, to ensure compliance with its continuing disclosure undertakings for EMMA listed general obligation bonds issued between calendar year 2013 and calendar year 2023, the County prepared and timely filed with respect to such outstanding general obligation bonds a separate document containing additional annual financial information and operating data. After making such timely filing, the County discovered that the table titled “Statement of General Obligation Bonded Debt Issued and Outstanding as of June 30, 2023” included a \$45,082 entry in the “Amount Outstanding – Solid Waste Fund” column for the Public Improvement Bonds issued in May 2013 when that entry should have been reflected in the same column for the Refunding Bonds issued in May 2013. The County prepared and filed on EMMA a corrected replacement table on March 5, 2024; the corrections included shifting that \$45,082 outstanding amount entry to the correct series of bonds and adjusting the entries in the “Amount Outstanding – Total” column for the two series of bonds. The corrections did not change the total amounts outstanding as of June 30, 2024 accounted for in the Solid Waste Fund column or the aggregated Total column.

In the past five years, the County has timely filed its annual audited financial statements for fiscal years 2020 – 2024 with respect to all then-outstanding general obligation bond issues listed on EMMA. The County also timely filed a document containing additional annual financial information and operating data with respect to fiscal year 2024.

Except as described in the four preceding paragraphs (to the extent any of the foregoing constitutes a material failure), the County has not failed in the past five years to comply, in all material respects, with any previous continuing disclosure undertaking entered into by the County pursuant to Rule 15c2-12.

## **Sale at Competitive Bidding**

The Bonds were offered by the County at competitive bidding on May \_\_, 2025 in accordance with the Notice of Sale (a copy of which is attached as Appendix C), as it may have been modified. The Bonds were awarded to \_\_\_\_\_. The interest rates shown on the cover page of this Official Statement are the interest rates resulting from the award of the Bonds at the competitive bidding. The prices or yields shown on the cover page of this Official Statement were furnished by the successful bidder for the Bonds and not by the County. All other information concerning the nature and terms of any re-offering should be obtained from the successful bidder for the Bonds and not from the County.

## **Legal Matters**

All legal matters incident to the authorization, issuance and sale of the Bonds are subject to the approval of Funk & Bolton, P.A., Baltimore, Maryland, Bond Counsel. Delivery of the Bonds is conditioned upon delivery by Bond Counsel of an opinion relating to the Bonds substantially in the form set forth in Appendix B to this Official Statement. The certified text of the approving legal opinion for the Bonds will be printed on or attached to the Bonds.

Bond Counsel has not been engaged, nor has it undertaken, to audit, authenticate or otherwise verify the information set forth in this Official Statement regarding the County or other referenced governmental entities, or any related information regarding the County or other referenced governmental entities, with respect to the accuracy and completeness of such information, and it will not express any opinions with respect thereto or with respect to any specific sections of this Official Statement.

## **Independent Auditors**

The financial statements as of June 30, 2024, and for the year then ended, included in Appendix A to this Official Statement, have been audited by SB & Company, LLC, independent auditors, as stated in their report appearing herein, and should be read in their entirety. Such financial statements have been included in reliance upon the report of SB & Company, LLC. Such report speaks only as of its date.

SB & Company, LLC the independent auditor, has not been engaged to perform and has not performed, since the date of its report included in Appendix A to this Official Statement, any procedures on the financial statements addressed in that report.

SB & Company, LLC also has not performed any procedures relating to this Official Statement.

## Verification of Mathematical Computations

The arithmetical accuracy of certain computations included in the schedules provided by First Tryon Advisors, LLC, the financial advisor to the County, on behalf of the County relating to (i) computation of forecasted payments of principal and interest to pay accrued interest on the Refunded Bonds and to redeem the Refunded Bonds at their respective redemption prices, and (ii) computation of yields on the Bonds and the Acquired Obligations was examined by The Arbitrage Group, Inc. (the “Verification Agent”). Such computations were based solely upon assumptions and information supplied by First Tryon Advisors, LLC on behalf of the County. The Verification Agent has restricted its procedures to examining the arithmetical accuracy of certain computations and has not made any study or evaluation of the assumptions and information upon which the computations are based and, accordingly, has not expressed an opinion on the data used, the reasonableness of the assumptions, or the achievability of the forecasted outcome.

## Financial Advisor

First Tryon Advisors, LLC, Annapolis, Maryland (the “Financial Advisor”) is a registered municipal advisor with the Municipal Securities Rulemaking Board and serves as financial advisor in connection with the issuance of the Bonds and other matters related to the County’s finances. The Financial Advisor has not been engaged, nor has it undertaken, to audit, authenticate or otherwise verify the information set forth in this Official Statement, or any other related information available to the County, with respect to accuracy and completeness of disclosure of such information. The Financial Advisor makes no guaranty, warranty or other representation respecting the accuracy and completeness of this Official Statement or any other matter related to the Official Statement.

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This Official Statement has been approved and authorized by the County for use in connection with the sale of the Bonds.

COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY

By: \_\_\_\_\_  
John F. Barr, President



**PROPOSED FORM OF OPINION OF BOND COUNSEL  
WITH RESPECT TO THE BONDS**

[Date of Issuance]

County Commissioners of Washington County  
Hagerstown, Maryland

Dear County Commissioners:

We have acted as bond counsel to County Commissioners of Washington County (the “County”) in connection with the issuance of its \$XX,XXX,XXX County Commissioners of Washington County Public Improvement and Refunding Bonds of 2025 (the “Bonds”), dated the date hereof. All capitalized terms not defined herein shall have the meanings set forth in the Bonds.

We have examined the law and such certified proceedings and other materials as we deem necessary to render the opinions set forth below. The scope of our engagement as bond counsel extends solely to an examination of the facts and law incident to rendering the opinions specifically expressed herein.

As to questions of fact material to our opinion letter, we have relied upon the certified proceedings of the County and certifications by public officials, without undertaking to verify the same by independent investigation.

We have assumed the accuracy and truthfulness of all public records and of all certifications, documents and other proceedings examined by us that have been executed or certified by public officials acting within the scope of their official capacities, and we have not independently verified the accuracy or truthfulness thereof. We have also assumed the genuineness of the signatures appearing upon such public records, certifications, documents and proceedings.

We have assumed the authenticity of all documents submitted to us as originals, the conformity to original documents of all documents submitted to us as certified or photocopies and the authenticity of the originals of such latter documents.

This opinion letter does not constitute or imply a recommendation of the market or financial value of the Bonds or an assessment of the strength or appropriateness of the covenants by the County, the possibility of default, the eligibility or suitability of the Bonds as an investment, or any other legal or financial aspect of the Bonds not expressly addressed herein.

We do not express any opinion herein regarding any law other than the law of the State of Maryland (the “State”) and the federal law of the United States of America.

With respect to the executed and authenticated Bond of the issue of Bonds that we have examined, and Bonds similarly executed and authenticated and identical thereto in form, except for numbers, interest rates, denominations, maturities and CUSIP numbers, we are of the opinion that, under existing Maryland and federal law as of the date hereof:

(a) The Bonds are valid and legally binding general obligation bonds of the County to which its full faith and credit and taxing power are pledged, and for the payment of which the County is empowered and directed to levy ad valorem taxes unlimited as to rate and amount upon all legally assessable property subject to assessment for unlimited taxation in Washington County.

(b) To provide for the payment of the principal of and interest on the Bonds, the County, by the adoption of the Resolution, has covenanted to levy ad valorem taxes in rate and amount sufficient for that purpose in each fiscal year in which provision must be made for the payment of such principal and interest.

(c) By the terms of the Act, the Bonds, their transfer, the interest payable thereon, and any income derived therefrom (including any profit made in the sale thereof) shall be at all times exempt from State, county, municipal or other taxation of every kind and nature whatsoever in the State, but no opinion is expressed as to estate or inheritance taxes, or to any other taxes not levied or assessed directly on the Bonds, their transfer, the interest thereon or the income therefrom.

(d) Under existing statutes, regulations and decisions, and assuming the accuracy of certifications of the County, interest on the Bonds is excludable from gross income for purposes of federal income taxation under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"). Interest on the Bonds is not includable in the alternative minimum taxable income of individuals as an enumerated item of tax preference or other specific adjustment. Interest on the Bonds will be part of adjusted financial statement income, fifteen percent of which is included in the computation of the corporate alternative minimum tax imposed on applicable corporations. Interest on the Bonds held by foreign corporations engaged in a trade or business in the United States may be subject to the branch profits tax imposed by the Code.

The opinions set forth in this paragraph (d) are subject to the condition that the County complies with all requirements that must be satisfied subsequent to the issuance of the Bonds so that interest on the Bonds continues to be excluded from gross income for federal income tax purposes. The County has covenanted and agreed to comply with each such requirement in its Tax Certificate and Compliance Agreement of even date herewith (the "Tax Certificate"). Failure to comply with certain requirements may cause interest on the Bonds to be included in gross income for federal income tax purposes retroactive to the date of issuance of the Bonds. We assume no responsibility for, and will not monitor, compliance by the County with the covenants and agreements contained in the Tax Certificate. In the event of noncompliance with such covenants and agreements, available enforcement remedies may be limited by applicable provisions of law and, therefore, may not be adequate to prevent the interest on the Bonds from becoming includable in gross income for federal income tax purposes.

Other than as set forth in the preceding paragraphs (c) and (d), we express no opinion regarding the federal or State income tax consequences arising with respect to the Bonds.

It is to be understood that the rights of the owners of the Bonds and the enforceability of the Bonds and the Resolution may be limited by bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights generally and by equitable principles, whether considered at law or in equity. In addition, the rights of the owners of the Bonds and the enforceability of the Bonds and the Resolution may be subject to the valid exercise of constitutional powers of the United States of America and of the sovereign police and taxing powers of the State of Maryland or other governmental units having jurisdiction.

Our services as bond counsel have been limited to rendering the specific opinions expressed above based on our review of such information and proceedings as we deem necessary to opine as to the validity of the Bonds and the tax status of the interest payable on the Bonds as of their date of issuance. We have not been engaged and have not undertaken to express an opinion as to the accuracy, completeness or sufficiency of the Official Statement or other material relating to the Bonds and, accordingly, we express no opinion as to the accuracy, completeness or sufficiency of any such information that may have been relied upon by any person in making a decision to purchase the Bonds.

The opinions expressed above are limited to the matters set forth above, and no other opinions should be inferred beyond the matters expressly stated. This opinion letter is given as of its date and we assume no obligation to revise or supplement this opinion letter to reflect any facts or circumstances that may hereafter come to our attention or any changes in law that may hereafter occur.

Very truly yours,

*Note: If no portion of the Bonds is to be issued for refunding purposes, the modified designation of the Bonds shall be reflected in the proposed form of this opinion letter included in the final Official Statement for the Bonds. (See "THE BONDS—Application of Proceeds" in the front part of this Official Statement.)*

## NOTICE OF SALE

**WASHINGTON COUNTY, MARYLAND**  
**(County Commissioners of Washington County)**

**\$xx,xxx,xxx\* PUBLIC IMPROVEMENT AND REFUNDING BONDS OF 2025**

**(Full Faith and Credit Obligations of the  
County Commissioners of Washington County)**

**Dated Date of Delivery**

**DTC Book-Entry**

**Overview and Amortization**

Electronic bids only will be received via the applicable system of BidCOMP/Parity®/www.i-dealprospectus.com (as applicable, “Parity”) on behalf of County Commissioners of Washington County (the “County”) by the Chief Financial Officer of the County (the “CFO”) on Tuesday, May 20, 2025 until 10:30 a.m. prevailing eastern time (“Eastern Time”), unless postponed as described in this Notice of Sale (in either such case, the “Bid Date”) for the purchase of all (but not less than all) of the County’s Public Improvement and Refunding Bonds of 2025 (the “Bonds”). The Bonds will be dated their date of delivery. Interest on the Bonds will be payable on January 1, 2026 and semiannually thereafter on July 1 and January 1 until maturity or earlier redemption.

The Bonds are issued under the provisions of Chapter 205 of the Laws of Maryland of 2004 (the “2004 Act”), Chapter 392 of the Laws of Maryland of 2007 (the “2007 Act”), Chapter 60 of the Laws of Maryland of 2013 (the “2013 Act”), Chapter 99 of the Laws of Maryland of 2018, Title 6 of the Code of Public Local Laws of Washington County, Maryland (2019 Edition) (the “Water and Sewer Act”), and Section 19-207 of the Local Government Article of the Annotated Code of Maryland (the “Refunding Act”), each as amended as applicable. The Bonds are issued in accordance with Resolution No. RS-2025-\_\_ adopted by the Board of County Commissioners of Washington County (the “Board”) on April [29], 2025.

*In the event the County determines not to currently refund any of the outstanding 2015 Public Improvement Bonds and the outstanding 2015 Refunding Bonds identified below under “Purposes of Issue,” the 2004 Act, the 2007 Act, the 2013 Act and the Refunding Act will not serve as authority for the issuance of the Bonds and the Bonds as issued shall be designated as the “Public Improvement Bonds of 2025.” Any such determination will be communicated via the applicable system or Parity or TM3 News Service (www.tm3.com) (“TM3”) as described below under “Amendment and Postponement.” If the County so determines not to issue the Bonds for refunding purposes, references in this Notice of Sale to the Bonds being issued for refunding purposes shall be disregarded.*

*In addition, if no portion of the Bonds is issued to currently refund any portion of the outstanding 2015 Public Improvement Bonds, the 2007 Act and the 2013 Act shall not serve as authority for the issuance of the Bonds, and if no portion of the Bonds is issued to currently refund any portion of the outstanding 2015 Refunding Bonds, the 2004 Act shall not serve as authority for the issuance of the Bonds.*

Manufacturers and Traders Trust Company, Baltimore, Maryland and Buffalo, New York, will act as the Bond Registrar and Paying Agent for the Bonds.

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\*Preliminary, subject to change

The Bonds will be subject to principal amortization either through serial maturities or mandatory sinking fund redemptions or a combination thereof (see “Serial and/or Term Bonds” below) on July 1 in the years and principal amounts set forth below (the “Preliminary Amounts”), subject to the provisions of “Adjustments to Principal Amounts” herein:

| <b><u>Maturing<br/>July 1*</u></b> | <b><u>Principal<br/>Amount*</u></b> | <b><u>Maturing<br/>July 1*</u></b> | <b><u>Principal<br/>Amount*</u></b> |
|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| 2026                               |                                     | 2036                               |                                     |
| 2027                               |                                     | 2037                               |                                     |
| 2028                               |                                     | 2038                               |                                     |
| 2029                               |                                     | 2039                               |                                     |
| 2030                               |                                     | 2040                               |                                     |
| 2031                               |                                     | 2041                               |                                     |
| 2032                               |                                     | 2042                               |                                     |
| 2033                               |                                     | 2043                               |                                     |
| 2034                               |                                     | 2044                               |                                     |
| 2035                               |                                     | 2045                               |                                     |

\*Preliminary, subject to change

### **Adjustments to Principal Amounts**

Pre-sale, the County reserves the right to change the Preliminary Amounts from time to time up until 9:30 a.m. Eastern Time on the Bid Date, by changing the original aggregate principal amount of the Bonds and/or by changing or eliminating the original aggregate principal amount of one or more of the maturities of the Bonds, including (without limitation), because the County has reduced the original aggregate principal amount of the Bonds to be issued for any particular project or has determined not to use Bonds proceeds to fund a particular project, or because the County has determined not to refund all or a portion of the 2015 Public Improvement Bonds and/or the 2015 Refunding Bonds identified under “Purpose of Issue” below. Should a revision to the original aggregate principal amount of the Bonds and/or the principal amortization schedule for the Bonds be made (the “Revised Amounts”), such revision will be published on Parity or TM3 not later than 9:30 a.m. Eastern Time on the Bid Date. In the event that no revisions are made or that such revisions are not published on Parity or TM3 before 9:30 a.m. Eastern Time on the Bid Date, the Preliminary Amounts will constitute the Revised Amounts. Bidders shall submit bids based on the Revised Amounts and the Revised Amounts will be used to compare bids for the Bonds and to select a winning bidder for the Bonds.

After selecting the winning bid for the Bonds, the maturity schedule for the Bonds may be adjusted as necessary in the determination of the County’s financial advisor in increments of \$5,000. Any adjustments pursuant to this paragraph will not increase or reduce the Revised Amounts by more than 15% of the amount of the winning bid. The dollar amount bid for the Revised Amounts of the Bonds by the successful bidder will be adjusted proportionately to reflect any reduction or increase in the original aggregate principal amount of the Bonds, but the coupon rates specified by the successful bidder for all maturities of the Bonds will not change. Any such maturity schedule adjustments will be communicated to the successful bidder for the Bonds within six hours of the deadline for submitting bids. Any such adjusted bid price will reflect changes in the dollar amount of the underwriter’s discount and original issue discount or premium, if any, but will not change the underwriter’s discount per \$1,000 of par amount of the Bonds from the underwriter’s discount that would have been received based on the purchase price in the winning bid, the coupon rates or the initial offering prices (as defined herein) specified by the successful bidder. **The successful bidder for the Bonds as so adjusted may not withdraw its bid or change the interest rates bid or initial offering prices as a result of any changes made to the principal amounts of the Bonds within these limits.** ALL BIDS SHALL REMAIN FIRM UNTIL 5:00 P.M. EASTERN TIME.

The aggregate principal amount of the Bonds shall not exceed \$\_\_\_\_\_.

## **Serial Bonds and/or Term Bonds**

A bidder for the Bonds may designate in its bid two or more consecutive principal amounts of the Revised Amounts as a term bond, which matures on the maturity date of the last included principal amount of the sequence. More than one such sequence of principal amounts of the Revised Amounts for the Bonds may be designated as term bonds. Any term bond so designated shall be subject to mandatory redemption in each year on the principal payment dates and in the entire amount of each serial maturity designated for inclusion in such term bond (as such principal amounts may be adjusted as described in “Adjustments to Principal Amounts” above).

## **Purposes of Issue**

A portion of the Bonds is being issued to provide financing for costs of certain infrastructure projects, education projects, public safety projects and environmental projects. A portion of the Bonds is being issued to currently refund all or a portion of (i) the outstanding maturities of the County’s Public Improvement Bonds of 2015 (the “2015 Public Improvement Bonds”) that mature on or after July 1, 2026, and/or (ii) the outstanding maturities of the County’s Consolidated Public Improvement Refunding Bonds of 2015 (the “2015 Refunding Bonds”) that mature on or after July 1, 2026. The specific full or partial maturities of the 2015 Public Improvement Bonds and/or the 2015 Refunding Bonds to be currently refunded, if any, will be determined upon any award of the sale of the Bonds. A portion of the costs of such new money projects and costs of issuance of the Bonds (other than the underwriter’s discount of the successful bidder for the Bonds) will be paid by the County from other available funds.

## **Bid Specifications**

Each bidder for the Bonds shall submit one bid on an “all or none” basis. Each bid must specify the amount bid for the Bonds, which amount may not be less than 100% of par. Each bid for the Bonds must specify in multiples of one-eighth ( $\frac{1}{8}$ ) or one-twentieth ( $\frac{1}{20}$ ) of one percent (1%) the rate or rates of interest per annum that the Bonds are to bear but shall not specify (a) more than one interest rate for any Bonds having the same maturity, (b) a zero rate of interest, (c) any interest rate for any Bonds that exceeds the interest rate stated in such bid for any other Bonds by more than three hundred (300) basis points, or (d) any interest rate greater than five percent (5%).

## **Electronic Bids Only**

Bids must be submitted by electronic bidding via Parity, in the manner described below, and must be submitted on the Bid Date by 10:30 a.m. Eastern Time. No bid for the Bonds will be accepted after the specified time for receiving bids. To the extent any instructions or directions set forth in Parity conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about Parity, potential bidders may contact Parity at (212) 849-5021.

## **Disclaimer**

Each prospective electronic bidder shall be solely responsible to submit its bid via Parity as described above. Each prospective electronic bidder shall be solely responsible to make necessary arrangements to access Parity for the purpose of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the County nor Parity shall have any duty or obligation to provide or assure access to Parity to any prospective bidder, and neither the County nor Parity shall be responsible for proper operation of or have any liability for any delays or interruptions of, or any damages caused by Parity. The County is using Parity as a communication mechanism, and not as the County’s agent, to conduct the electronic bidding for the Bonds. The County is not bound by any advice and determination of Parity to the effect that any particular bid complies with the terms of this Notice of Sale and in particular the bid parameters specified in this Notice of Sale. All costs and expenses incurred by prospective bidders in connection with their submission of bids via Parity are the sole responsibility of the bidders; and the County is not responsible, directly or indirectly, for any of such costs or expenses. If a prospective bidder encounters any difficulty in submitting, modifying, or withdrawing a bid for the Bonds, such bidder should telephone Parity at (212) 849-5021 and notify the County’s financial advisor, First Tryon Advisors, LLC, by telephone at (410) 267-8811.

## **Electronic Bidding Procedures**

Electronic bids must be submitted for the purchase of the Bonds via Parity. The deadline for submitting bids via Parity on the Bid Date is 10:30 a.m. Eastern Time. Prior to that time, a prospective bidder may (1) submit the proposed terms of its bid via Parity, (2) modify the proposed terms of its bid, in which event the proposed terms as last modified will (unless the bid is withdrawn as described herein) constitute its bid for the Bonds, or (3) withdraw its proposed bid. Once the deadline for submitting bids for the Bonds occurs, each bid therefor will constitute an irrevocable offer to purchase the Bonds on the terms therein provided, subject to this Notice of Sale. The County shall not be responsible for any malfunction or mistake made by, or as a result of the use of the facilities of, Parity, the use of such facilities being the sole risk of the prospective bidder. **For purposes of the electronic bidding process, the time as maintained on Parity shall constitute Eastern Time.**

If any provision of this Notice of Sale shall conflict with the information provided by Parity as the approved provider of electronic bidding services, this Notice of Sale shall control.

## **Basis of Award**

Bids will be available electronically on the Bid Date at 10:30 a.m. Eastern Time. Any award of the Bonds will be made on behalf of the County by the CFO. The successful bidder for the Bonds will be determined based on the lowest interest cost to the County. The lowest interest cost for the Bonds shall be determined in accordance with the true interest cost ("TIC") method by doubling the semiannual interest rate (compounded semi-annually) necessary to discount the debt service payments from the payment dates to the date of the Bonds and to the price bid. If two or more bidders offer to purchase the Bonds at the same lowest interest cost, then such award will be made to the bidder offering the highest purchase price. If two or more bidders offer to purchase the Bonds at the same lowest interest cost, with the same purchase price, the County shall have the right to award all of the Bonds to one bidder. The CFO will execute and deliver an order of award after the apparent successful bidder for the Bonds pays the Good Faith Deposit provided for herein by federal funds wire transfer (see "Good Faith Deposit and Award" below). Notwithstanding the foregoing, the County, by the CFO, reserves the right to reject any and all bids for the Bonds and to waive any informality or irregularity in any bid, and the judgment of the CFO with respect to such matters shall be final and binding upon all bidders with respect to the form and adequacy of any bid received for the Bonds and as to its conformity to the terms of this Notice of Sale or with respect to the determination to reject any and all bids for the Bonds.

## **Good Faith Deposit and Award**

The apparent successful bidder for the Bonds shall submit a good faith deposit in the amount of \$XXX,XXX (the "Good Faith Deposit") as provided below. The Good Faith Deposit will secure the County from any loss resulting from the failure of the apparent successful bidder to comply with the terms of its bid. The apparent successful bidder for the Bonds shall transfer the Good Faith Deposit by wire transfer directly to the County upon notification of identification of the apparent successful bidder, but in any case, no later than 3:00 p.m. Eastern Time on the Bid Date (the "Deposit Deadline"). Wire instructions will be provided to the apparent successful bidder for the Bonds by the County's financial advisor upon verification of bids submitted, identification of the apparent successful bidder for the Bonds and prior to the Deposit Deadline.

The apparent successful bidder for the Bonds will provide to the County's financial advisor, as quickly as available, evidence of the wire transfer by providing the federal funds reference number. Notification of the award of the Bonds, if made, will be indicated on Parity and shall not be made until after the County's financial advisor has confirmation of receipt of the Good Faith Deposit. If the apparent successful bidder fails to so deliver the Good Faith Deposit by the Deposit Deadline, the County will have the option to not award the Bonds without any liability to the apparent successful bidder and the apparent successful bidder shall be responsible to the County for all consequential damages arising from such failure. Formal award of the Bonds, if made, will be made by 5:00 p.m. on the Bid Date.

At the time of delivery of the Bonds, the Good Faith Deposit will be applied against the purchase price for the Bonds or will be retained as liquidated damages upon the failure of the successful bidder to take and pay for the Bonds in accordance with the terms of its bid. The successful bidder for the Bonds shall have no right in or to the Good Faith Deposit if it fails to complete the purchase of, and payment in full of, the Bonds for any reason whatsoever, unless such failure of performance shall be caused by an act or omission of the County. No interest will be paid upon the Good Faith Deposit to the successful bidder. Notwithstanding the foregoing, should the successful bidder fail to pay for the Bonds at the price and on the date agreed upon, the County retains the right to seek further compensation for damages sustained as a result of the successful bidder so doing.

If the original aggregate principal amount of the Bonds is adjusted as described above under “Adjustments to Principal Amounts,” no adjustment will be made to the Good Faith Deposit, unless a new Good Faith Deposit amount is communicated pre-sale through Parity or TM3.

### **Establishment of Issue Price for the Bonds**

The County expects and intends that the provisions of U.S. Treasury Regulation Section 1.148-1(f)(3)(i) (defining “competitive sale” for purpose of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds because (i) the County will disseminate this Notice of Sale to potential underwriters (as defined below) in a manner that is reasonably designed to reach potential underwriters, (ii) all bidders will have an equal opportunity to bid, (iii) the County may receive bids from at least three underwriters of municipal bonds that have established industry reputations for underwriting new issuances of municipal bonds, and (iv) the County anticipates awarding the sale of the Bonds to the bidder that submits a firm offer to purchase the Bonds at the lowest possible TIC, as set forth herein. If such competitive sale requirements are met, the successful bid for the Bonds will be treated as a “Qualified Competitive Bid”. If the competitive sale requirements are not met, the successful bid for the Bonds will be treated as a “Nonqualified Competitive Bid”. **It is noted that the procedures for a Nonqualified Competitive Bid may require the winning bidder and, if applicable, other underwriters of the Bonds, to hold the initial offering prices of the Bonds for some or all maturities of the Bonds for up to five (5) business days after the sale date (as defined below), as further specified below.**

By submitting a bid, each bidder (i) confirms that it was not given the opportunity to review other bids prior to submitting its bid, (ii) confirms that its bid is a firm offer for the purchase of the Bonds, on the terms set forth in its bid and this Notice of Sale (as this Notice of Sale may be modified in accordance with its terms), except as permitted by this Notice of Sale, and (iii) represents that it has an established industry reputation for underwriting new issuances of municipal bonds.

The County will advise the apparent successful bidder as promptly as possible after bids are received whether its bid constitutes a Qualified Competitive Bid or a Nonqualified Competitive Bid.

If the apparent successful bid is a Qualified Competitive Bid, as promptly as possible after bids are received, the County will notify the apparent successful bidder and such bidder, upon such notice, shall advise the County of the reasonably expected initial offering price to the public (as defined below) of each maturity of the Bonds.

If the apparent successful bid is a Nonqualified Competitive Bid, the County shall treat (i) the first price at which 10% of a maturity of the Bonds (the “10% test”) is sold to the public as of the date and time of award of the Bonds as the issue price of that maturity, if applicable, and/or (ii) the initial offering price to the public as of the sale date of any maturity of the Bonds as the issue price of that maturity (the “hold-the-offering-price rule”), in each case applied on a maturity-by-maturity basis. If the apparent successful bid is a Nonqualified Competitive Bid, the successful bidder shall advise the County if any maturity of the Bonds satisfies the 10% test as of the date and time of the award of the Bonds. Any maturity of the Bonds as to which the successful bidder has not so advised the County that the 10% test has been satisfied as of the date and time of award of the Bonds shall be subject to the hold-the-offering-price rule. Bids will not be subject to cancellation if the hold-the-offering-price rule applies to any maturity of the Bonds. **Bidders should prepare their bids on the assumption that some or all of the maturities of the Bonds will be subject to the hold-the-offering-price rule in order to establish the issue price of the Bonds.**

By submitting a bid, the successful bidder shall (i) confirm that the underwriters have offered or will offer to sell the Bonds to the public on or before the date of sale at the offering price or prices (the “initial offering prices”), or at the corresponding yield or yields, set forth in the bid submitted by the successful bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the Bonds, that the underwriters will neither offer nor sell unsold Bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following: (1) the close of fifth (5<sup>th</sup>) business day after the sale date or (2) the date on which the underwriters have sold at least 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price for that maturity to the public, if that occurs prior to the close of the fifth (5<sup>th</sup>) business day after the sale date.

For a Nonqualified Competitive Bid, the successful bidder shall promptly advise the County when the underwriters have sold to the public 10% of any maturity subject to the hold-the-offering-price rule at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5<sup>th</sup>) business day after the sale date.

The County acknowledges that, in making the representations set forth above, the successful bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that any underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the Bonds to the public, the agreement of each broker-dealer that is party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and related pricing wires. The County further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering-price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer that is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the Bonds.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to (A) report the prices at which it sells to the public the unsold Bonds of each maturity allotted to it until it is notified by the successful bidder that either the 10% test has been satisfied as to the Bonds of that maturity or all Bonds of that maturity have been sold to the public and (B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the successful bidder and as set forth in the related pricing wires and (ii) any agreement among underwriters relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to (A) report the prices at which it sells to the public the unsold Bonds of each maturity allotted to it until it is notified by the successful bidder or such underwriter that either the 10% test has been satisfied as to the Bonds of that maturity or all Bonds of that maturity have been sold to the public and (B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the successful bidder or such underwriter and as set forth in the related pricing wires.

Sale of any Bonds to any person that is a related party (as defined below) to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) “public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an underwriter or related party to an underwriter;
- (ii) “related party” generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly;



(iii) “sale date” means the date that the Bonds are awarded by the County to the successful bidder; and

(iv) “underwriter” means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public, and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) of this definition to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the public).

The successful bidder must deliver to the County at closing an “issue price” or similar certificate establishing the issue price of the Bonds in accordance with U.S. Treasury Regulation Section 1.148-1, together with the supporting pricing wires or equivalent communications, substantially in the form attached hereto as Exhibit 1 (for a Qualified Competitive Bid) or Exhibit 2 (for a Nonqualified Competitive Bid), as applicable, with such modifications as may be appropriate or necessary, in the reasonable judgment of the successful bidder, the County and bond counsel to the County.

All actions to be taken on behalf of the County under this Notice of Sale to establish the issue price of the Bonds may be taken on behalf of the County by the County’s financial advisor, First Tryon Advisors, LLC, and any notice or report to be provided to the County may be provided to the County’s financial advisor First Tryon Advisors, LLC, or bond counsel to the County.

### **Security**

The full faith and credit and unlimited taxing power of the County are unconditionally pledged to the payment of the principal of the Bonds and the interest to accrue thereon.

### **Book-Entry Only**

The Bonds will be issued by means of a book-entry system with no physical distribution of bond certificates made to the public. One bond certificate for each maturity of the Bonds will be issued to Cede & Co., the nominee of The Depository Trust Company (“DTC”), and immobilized in DTC’s custody or in the custody of the Bond Registrar and Paying Agent. The book-entry system will evidence ownership of the Bonds in the principal amount of \$5,000 and integral multiples thereof, with transfers of ownership interest of each actual purchaser of a Bond effected on the records of DTC and its participants. The successful bidder for the Bonds, as a condition to delivery of the Bonds, shall be required to deposit the bond certificates with the Bond Registrar and Paying Agent to be held under DTC’s “FAST” system, registered in the name of Cede & Co., DTC’s nominee. All fees due to DTC shall be paid by the successful bidder.

Principal and interest on the Bonds will be paid to Cede & Co., nominee of DTC, as registered owner of the Bonds on the dates such principal and interest are payable.

Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC, and transfer of principal and interest payments to beneficial owners of the Bonds by participants of DTC will be the responsibility of such participants and other nominees of beneficial owners. The County will not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

DTC may determine not to continue to act as securities depository for the Bonds at any time by giving notice to the County. The County may determine to select a different securities depository for the Bonds, or the County may determine not to continue the book-entry system for the Bonds. If the County does not identify another qualified securities depository to replace DTC with respect to the Bonds, the County will deliver replacement bonds in the form of fully-registered certificates.

### **Optional Redemption**

The Bonds that mature on or before July 1, 2034, are not subject to redemption at the option of the County prior to their maturities. The Bonds that mature on or after July 1, 2035, are subject to redemption at the option of the County in whole or in part on any date on or after July 1, 2034, in any order of maturity directed by the County, at a redemption price of the principal amount of the Bonds (or portions thereof) to be redeemed, plus accrued interest on the principal amount being redeemed to the date fixed for redemption, without premium or penalty.

## **Legal Opinion**

The Bonds will be issued and sold subject to approval as to legality by Funk & Bolton, P.A., Baltimore, Maryland, bond counsel. The approving opinion of Funk & Bolton, P.A. will be delivered, upon request, to the successful bidder for the Bonds, without charge, and the text of or a copy of the approving opinion will also be printed on, or attached to, each Bond. The substantially final form of the opinion of bond counsel is included in the Preliminary Official Statement referred to below as Appendix B.

## **CUSIP Numbers**

CUSIP numbers for the Bonds will be applied for by the financial advisor to the County, but the County will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure to print such numbers on any of the Bonds nor any error with respect thereto shall constitute cause for failure or refusal by the successful bidder for the Bonds to accept delivery or make payment for the Bonds.

## **Official Statement**

Within seven business days after the award of the Bonds to the successful bidder therefor on the Bid Date, the County will authorize its Official Statement, which is expected to be substantially in the form of the Preliminary Official Statement referred to below. The Preliminary Official Statement has been deemed final by the County for the purpose of Rule 15c2-12 of the Securities and Exchange Commission, subject to revision, amendment and completion in a final Official Statement. The County will also issue any amendment or supplement to the Official Statement that may be necessary between the date of the Official Statement and the date of delivery of the Bonds. If requested and furnished to the County in writing by the successful bidder at or before the close of business on the Bid Date, the County will include in the Official Statement such pricing and other information relating to the reoffering of the Bonds, if any, as may be so furnished. If the successful bidder for the Bonds furnishes no such information, the Official Statement will include the interest rates on the Bonds resulting from the bid of the successful bidder and the other statements with respect to reoffering contained in the Preliminary Official Statement. Whether or not any such information is included in the Official Statement, the successful bidder for the Bonds shall be responsible to the County and its officials in all respects for the accuracy, fairness and completeness of such information, and for all decisions made with respect to the use or omission of such information in any reoffering of the Bonds, including the presentation or exclusion of any such information in any documents, including the Official Statement. Within seven business days after the award of the Bonds, the successful bidder will also be furnished, without cost, with a reasonable number of copies of the Official Statement. The successful bidder will also be furnished with any amendment or supplement to the Official Statement, without cost, except to the extent any such amendment or supplement is required due to a change in the reoffering information or other information provided by or on behalf of the successful bidder.

## **Continuing Disclosure**

In order to assist the successful bidder in complying with Securities and Exchange Commission Rule 15c2-12(b)(5), the County will undertake, pursuant to a continuing disclosure agreement, to provide certain information annually and notices of the occurrence of certain events. The substantially final form of Continuing Disclosure Agreement is included in the Preliminary Official Statement as Appendix D.

## **Delivery of the Bonds**

Delivery of the Bonds will be made to the successful bidder through the facilities of DTC on or about June [3], 2025. Payment for the Bonds shall be made in immediately available funds.

The Bonds will be accompanied by the customary closing documents, including a no litigation certificate, effective as of the date of delivery, stating that there is no litigation pending affecting the validity of the Bonds. It shall be a condition to the obligation of the successful bidder for the Bonds to accept delivery of and pay for the Bonds that, simultaneously with or before delivery and payment for the Bonds, the successful bidder shall be furnished a certificate of applicable County officials to the effect that, to the best of their knowledge and belief, the Official Statement (and any amendment or supplement thereto) (except for the reoffering information and except as to information regarding DTC and DTC's book-entry system provided by DTC, as to which no view will be expressed) as of the Bid Date and as of the date of delivery of the Bonds does not contain any untrue statement of a material fact and does not omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading and that between the Bid Date and the date of delivery of the Bonds there has been no material adverse change in the financial position or revenues of the County, except as reflected or contemplated in the Official Statement (and any amendment or supplement thereto).

### **Amendment and Postponement**

The County reserves the right to modify or amend this Notice of Sale prior to the sale of the Bonds including, but not limited to, adjusting and changing the Preliminary Amounts for the Bonds, determining not to issue the Bonds for refunding purposes, determining not to issue the Bonds at all, and/or changing the bid specifications for the Bonds; however, such modifications or amendments shall be made not later than 9:30 a.m. Eastern Time on the Bid Date and communicated through Parity or TM3.

The County reserves the right to postpone the Bid Date from time to time. Any such postponement will be communicated through Parity or TM3. If any Bid Date is postponed, any rescheduled Bid Date will be announced via Parity or TM3 at least 24 hours prior to the rescheduled Bid Date. In addition, the County reserves the right, on the date established for the receipt of bids, to reject all bids for the Bonds and to then or later establish a subsequent date on which bids for the Bonds will again be received. If all bids for the Bonds are rejected and a subsequent date for receipt of bids established, notice of the subsequent Bid Date will be announced via Parity or TM3 at least 24 hours prior to such subsequent Bid Date. On any such rescheduled or subsequent Bid Date, any bidder may submit a bid for the purchase of the Bonds in conformity in all respects with this official Notice of Sale except for the Bid Date and except for the changes announced by Parity or TM3.

Any bid submitted shall be made in accordance with this Notice of Sale, including any modifications, amendments or changes communicated via Parity or TM3 in accordance with the provisions of this Notice of Sale.

### **Additional Information**

The Preliminary Official Statement relating to the Bonds, together with the official Notice of Sale, may be obtained by contacting First Tryon Advisors, LLC, 122 Severn Avenue, Annapolis, Maryland 21403 or (410) 267-8811, the financial advisor to the County. The Preliminary Official Statement and the official Notice of Sale will also be made available via [www.i-dealprospectus.com](http://www.i-dealprospectus.com).

COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY

/s/ John F. Barr  
By: **John F. Barr, President**  
**Board of County Commissioners**  
**of Washington County**

**FORM OF ISSUE PRICE CERTIFICATE FOR  
QUALIFIED COMPETITIVE BID**

\$ \_\_\_\_\_  
**COUNTY COMMISSIONERS OF WASHINGTON COUNTY  
PUBLIC IMPROVEMENT AND REFUNDING BONDS OF 2025**

**ISSUE PRICE CERTIFICATE (Qualified Competitive Bid)**

\_\_\_\_\_, 2025

The undersigned, on behalf of [WINNING BIDDER] (the “Purchaser”), hereby certifies as set forth below with respect to the sale and issuance of the above-captioned obligations (the “Bonds”) to be issued by County Commissioners of Washington County (the “Issuer”). Certain capitalized terms used in this certificate are defined in paragraph 2 below.

**1. *Reasonably Expected Initial Offering Price.***

(a) As of the Sale Date, the reasonably expected initial offering prices of the Bonds to the Public by the Purchaser are the prices listed in Schedule A hereto (the “Expected Offering Prices”). The Expected Offering Prices are the prices for the Maturities of the Bonds used by the Purchaser in formulating its bid to purchase the Bonds. Attached hereto as Schedule B is a true and correct copy of the bid provided by the Purchaser to purchase the Bonds.

(b) The Purchaser was not given the opportunity to review other bids prior to submitting its bid.

(c) The bid submitted by the Purchaser constituted a firm offer to purchase the Bonds.

(d) The Purchaser has an established industry reputation for underwriting new issuances of municipal bonds.

**2. *Defined Terms.***

“Maturity” means Bonds with the same credit and payment terms. Bonds with different maturity dates are treated as separate Maturities.

“Public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

“Sale Date” means the first day on which there is a binding contract in writing for the sale of the Bonds. The Sale Date of the Bonds is [SALE DATE TO BE INSERTED].

“Underwriter” means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this definition to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

The undersigned understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Tax Certificate and Compliance Agreement of the Issuer and with respect to compliance with the federal income tax rules affecting the Bonds, and by Funk & Bolton, P.A., bond counsel to the Issuer, in rendering its opinion that the interest on the Bonds is excludable from gross income for federal income tax purposes, the preparation of Internal Revenue Service Form 8038-G, and other federal income tax advice bond counsel may give to the Issuer from time to time relating to the Bonds.

\_\_\_\_\_, as Purchaser

By: \_\_\_\_\_

Name:

Title:

(Authorized Signatory)

**SCHEDULE A**

**EXPECTED OFFERING PRICES**

[To be Attached]

**SCHEDULE B**

**COPY OF PURCHASER'S BID**

[To be Attached]

**FORM OF ISSUE PRICE CERTIFICATE FOR  
NONQUALIFIED COMPETITIVE BID**

\$ \_\_\_\_\_

**COUNTY COMMISSIONERS OF WASHINGTON COUNTY  
PUBLIC IMPROVEMENT AND REFUNDING BONDS OF 2025**

**ISSUE PRICE CERTIFICATE (Nonqualified Competitive Bid)**

\_\_\_\_\_, 2025

The undersigned, on behalf of [NAME OF THE WINNING BIDDER] (the “[SHORT FORM NAME OF WINNING BIDDER]”), [on behalf of itself and [NAMES OF MEMBERS OF THE UNDERWRITING SYNDICATE] (together, the “Underwriting Syndicate”)] hereby certifies as set forth below with respect to the sale and issuance of the above-captioned obligations (the “Bonds”) to be issued by County Commissioners of Washington County (the “Issuer”). Certain capitalized terms used in this certificate are defined in paragraph 3 below.

1. ***Sale of the General Rule Maturities.*** As of the date of this certificate, for each Maturity of the General Rule Maturities, the first price at which at least 10% of such Maturity was sold by [SHORT FORM NAME OF WINNING BIDDER][the Underwriting Syndicate] to the Public is the respective price listed in Schedule A.

2. ***Initial Offering Price of the Hold-the-Offering-Price Maturities.***

(a) The [SHORT FORM NAME OF WINNING BIDDER][Underwriting Syndicate] offered the Hold-the-Offering-Price Maturities to the Public for purchase at the respective initial offering prices listed in Schedule A (the “Initial Offering Prices”) on or before the Sale Date. A copy of the pricing wire or equivalent communication for the Bonds is attached to this certificate as Schedule B.

(b) As set forth in the Notice of Sale and bid award, [the SHORT FORM NAME OF WINNING BIDDER][the members of the Underwriting Syndicate] [has][have] agreed in writing that (i) for each Maturity of the Hold-the-Offering-Price Maturities, [it][they] would neither offer nor sell any of the Bonds of such Maturity to any person at a price that is higher than the Initial Offering Price for such Maturity during the Holding Period for such Maturity (the “hold-the-offering-price rule”), and (ii) any selling group agreement shall contain the agreement of each dealer that is a member of the selling group, and any retail distribution agreement shall contain the agreement of each broker-dealer that is a party to the retail distribution agreement, to comply with the hold-the-offering-price rule. Pursuant to such agreement, no Underwriter (as defined below) has offered or sold any Maturity of the Hold-the-Offering-Price Maturities at a price that is higher than the Initial Offering Price for that Maturity of the Bonds during the Holding Period.

3. ***Defined Terms.***

“General Rule Maturities” means those Maturities of the Bonds listed on Schedule A hereto as the “General Rule Maturities”.

“Hold-the-Offering-Price Maturities” means those Maturities of the Bonds listed in Schedule A hereto as the “Hold-the-Offering-Price Maturities”.



“Holding Period” means, with respect to each Hold-the-Offering-Price Maturity, the period starting on the Sale Date and ending on the earlier of (i) the close of the fifth (5) business day after the Sale Date, or (ii) the date of which the [SHORT FORM NAME OF WINNING BIDDER][Underwriting Syndicate] [has][have] sold at least 10% of such Hold-the-Offering-Price Maturity to the Public at prices that are no higher than the Initial Offering Price for such Hold-the-Offering Price Maturity.

“Maturity” means Bonds with the same credit and payment terms. Bonds with different maturity dates are treated as separate Maturities.

“Public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

“Sale Date” means the first day on which there is a binding contract in writing for the sale of the Bonds. The Sale Date of the Bonds is [SALE DATE TO BE INSERTED].

“Underwriter” means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this definition to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

The undersigned understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Tax Certificate and Compliance Agreement of the Issuer and with respect to compliance with the federal income tax rules affecting the Bonds, and by Funk & Bolton, P.A., bond counsel to the Issuer, in rendering its opinion that the interest on the Bonds is excludable from gross income for federal income tax purposes, the preparation of Internal Revenue Service Form 8038-G, and other federal income tax advice bond counsel may give to the Issuer from time to time relating to the Bonds.

[NAME OF WINNING BIDDER] [, as Representative of the  
Underwriting Syndicate]

By: \_\_\_\_\_  
Name:  
Title:  
(Authorized Signatory)

**SCHEDULE A**

**SALE PRICES OF THE GENERAL RULE MATURITIES**

[To be Inserted or Attached]

**INITIAL OFFERING PRICES OF THE HOLD-THE-OFFERING-PRICE MATURITIES**

[To be Inserted or Attached]

**SCHEDULE B**

**PRICING WIRE OR EQUIVALENT COMMUNICATION**

[To be Attached]

*Note: If no portion of the Bonds is to be issued for refunding purposes, the modified designation of the Bonds shall be reflected in the applicable Issue Price Certificate executed by the successful bidder for the Bonds in connection with the delivery of the Bonds. (See “THE BONDS—Application of Proceeds” in the front part of this Official Statement.)*



**PROPOSED FORM OF  
CONTINUING DISCLOSURE AGREEMENT**

**\$XX,XXX,XXX  
COUNTY COMMISSIONERS OF WASHINGTON COUNTY  
PUBLIC IMPROVEMENT AND REFUNDING BONDS OF 2025**

**CONTINUING DISCLOSURE AGREEMENT**

**[TO BE DATED THE DATE OF ISSUANCE]**

This Continuing Disclosure Agreement (this “Disclosure Agreement”) is executed and delivered by **COUNTY COMMISSIONERS OF WASHINGTON COUNTY** (the “Issuer”) in connection with the issuance of its \$XX,XXX,XXX Public Improvement and Refunding Bonds of 2025 (the “Bonds”). The Bonds are being issued pursuant to Resolution No. RS-2025-\_\_ adopted on April 29, 2025. The Issuer covenants and agrees as follows:

**SECTION 1. Purpose of the Disclosure Agreement.** This Disclosure Agreement is being executed and delivered by the Issuer for the benefit of the owners and beneficial owners of the Bonds and in order to assist the Participating Underwriters in complying with Securities and Exchange Commission Rule 15c2-12(b)(5). The Issuer’s obligations hereunder shall be limited to those required by written undertaking pursuant to the Rule.

**SECTION 2. Definitions.** In addition to the definitions set forth above, which apply to any capitalized term used in this Disclosure Agreement unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

“**Listed Events**” shall mean any of the events listed in Section 4(a) of this Disclosure Agreement.

“**MSRB**” shall mean the Municipal Securities Rulemaking Board. To the extent the Rule is amended to refer to any additional or different repositories, references in this Disclosure Agreement to the MSRB shall be deemed to such additional or different repositories to the extent required by the Rule. As of the date of execution and delivery of this Disclosure Agreement, any of the notices or materials required by this Disclosure Agreement to be filed with the MSRB shall be filed with the Electronic Municipal Market Access system maintained by the MSRB at <https://www.emma.msrb.org> in accordance with the Rule.

“**Official Statement**” shall mean the Official Statement dated \_\_\_\_, 2025 relating to the Bonds.

“**Participating Underwriter**” shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with offering of the Bonds.

“**Rule**” shall mean Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

**SECTION 3. Provision of Annual Financial Information, Operating Data and Audited Information.**

(a) The Issuer shall provide to the MSRB annual financial information and operating data generally consistent with the information contained in the charts or tables under the headings “General Fund Revenues and Expenditures,” “General Fund Balance Sheet” and “General Obligation and Revenue Bonds” in the Official Statement, such information to be made available within 240 days after the end of the Issuer’s fiscal year, updated with respect to the recently ended fiscal year, commencing with the fiscal year ending June 30, 2025. Any of such financial information or operating data required by this subsection (a) may be set forth in the Issuer’s audited financial statements, including in the notes to, or any supplementary or additional information provided with, such audited financial statements. To the extent such financial information or operating data is provided in or with the Issuer’s audited financial statements, including in the notes to, or any supplementary or additional information provided with, such audited financial statements, such provided financial information or operating data may not be in the same format as the applicable charts or tables set

forth in the Official Statement and/or may contain details that were not included in the charts or tables referenced above that were included in the Official Statement.

(b) The Issuer shall provide to the MSRB annual audited financial statements for the Issuer, such information to be made available within 240 days after the end of the Issuer's fiscal year, commencing with the fiscal year ending June 30, 2025, unless the audited financial statements are not available on or before such date, in which event said financial statements will be provided promptly when and if available.

(c) The presentation of the financial information referred to in paragraph (a) and in paragraph (b) shall be made in accordance with the same accounting principles as utilized in connection with the presentation of applicable comparable financial information included in the Official Statement, provided, that the Issuer may modify the accounting principles utilized in the presentation of financial information by amending this Disclosure Agreement pursuant to the provisions of Section 7 hereof. Changes in Generally Accepted Accounting Principles, where applicable to financial information to be provided by the Issuer, shall not require the Issuer to amend this Disclosure Agreement.

(d) If the Issuer is unable to provide the annual financial information and operating data within the applicable time periods specified in (a) and (b) above, the Issuer shall send in a timely manner a notice of such failure to the MSRB.

(e) If the Issuer changes its fiscal year, it will notify the MSRB of the change (and of the date of the new fiscal year end) prior to the next date by which the Issuer would otherwise be required to provide financial information and operating data pursuant to this Section 3.

(f) The financial information and operating data to be provided pursuant to this Section 3 may be set forth in full in one or more documents or may be incorporated by specific reference to documents available to the public on the MSRB's Internet Website or filed with the Securities and Exchange Commission.

(g) All information provided to the MSRB pursuant to subsections (a), (b) or (d) of this Section 3 shall be in an electronic format or such other format as prescribed by the MSRB.

#### SECTION 4. Reporting of Listed Events.

(a) This Section 4 shall govern the giving of notices of the occurrence of any of the following Listed Events with respect to the Bonds:

- i) principal and interest payment delinquencies;
- ii) non-payment related defaults, if material;
- iii) unscheduled draws on debt service reserves reflecting financial difficulties;
- iv) unscheduled draws on credit enhancements reflecting financial difficulties;
- v) substitution of credit or liquidity providers, or their failure to perform;
- vi) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax-exempt status of the Bonds;
- vii) modifications to rights of Bond holders, if material;
- viii) Bond calls, if material, and tender offers;
- ix) defeasances;
- x) release, substitution, or sale of property securing repayment of the Bonds, if material;
- xi) rating changes;
- xii) bankruptcy, insolvency, receivership or similar event of the Issuer;
- xiii) the consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

- xiv) appointment of a successor or additional trustee or the change of name of a trustee, if material;
- xv) incurrence of a financial obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Issuer, any of which affect security holders, if material; and
- xvi) default, event of acceleration, termination event, modification of terms, or similar events under the terms of a financial obligation of the Issuer, any of which reflect financial difficulties.

For the purpose of the event identified in clause (xii) of this Section 4(a), the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Issuer in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Issuer, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Issuer.

For purposes of the events identified in clauses (xv) and (xvi) of this Section 4(a), the term “financial obligation” means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term “financial obligation” shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

(b) Notice of any of the Listed Events identified in Section 4(a) shall be given to the MSRB in a timely manner not in excess of ten (10) business days after the occurrence of the event.

(c) All information provided to the MSRB pursuant to this Section 4 shall be in an electronic format or such other format as prescribed by the MSRB.

**SECTION 5. Termination of Reporting Obligations.** The Issuer’s obligations under this Disclosure Agreement shall terminate upon the payment in full of all of the Bonds either at their maturity or by early redemption. In addition, the Issuer may terminate its obligations under this Disclosure Agreement if and when the Issuer no longer remains an obligated person with respect to the Bonds within the meaning of the Rule.

**SECTION 6. Dissemination Agent.** The Issuer may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Agreement, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent.

**SECTION 7. Amendment; Waiver.** Notwithstanding any other provision of this Disclosure Agreement, the Issuer may amend this Disclosure Agreement, and any provision of this Disclosure Agreement may be waived, if such amendment or waiver is supported by an opinion of counsel, expert in federal securities laws, to the effect that such amendment or waiver would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof but taking into account any subsequent change in or official interpretation of the Rule. To the extent applicable, the reasons for any amendment and the impact of the change in the type of operating data or financial information being provided will be explained in information provided with the annual financial information containing the amended operating data or financial information.

**SECTION 8. Additional Information.** Nothing in this Disclosure Agreement shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Disclosure Agreement or any other means of communication, or including any other information in any disclosure made pursuant to Section 3(a) or (b) hereof or notice of occurrence of a Listed Event in addition to that which is required by this Disclosure Agreement. If the Issuer chooses to include any information in any disclosure made pursuant to Section 3(a) or (b) hereof or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Agreement, the Issuer shall have no obligation under this Disclosure Agreement to update such information or include it in any future disclosure made pursuant to Section 3(a) or (b) hereof or notice of occurrence of a Listed Event.

SECTION 9. Limitation of Remedies. The Issuer shall be given written notice at the address set forth below of any claimed failure by the Issuer to perform its obligations under this Disclosure Agreement, and the Issuer shall be given 15 days to remedy any such claimed failure. Any suit or other proceeding seeking further redress with regard to any such claimed failure by the Issuer shall be limited to specific performance as the adequate and exclusive remedy available in connection with such action. Written notice to the Issuer shall be given to the Chief Financial Officer, Washington County Administration Building, Room 3100, 100 W. Washington Street, Hagerstown, MD 21740, or at such alternate address as shall be specified by the Issuer with disclosures made pursuant to Section 3(a) or (b) hereof or a notice of occurrence of a Listed Event.

SECTION 10. Relationship to Bonds. This Disclosure Agreement constitutes an undertaking by the Issuer that is independent of the Issuer's obligations with respect to the Bonds; any breach or default by the Issuer under this Disclosure Agreement shall not constitute or give rise to a breach or default under the Bonds.

SECTION 11. Law of Maryland. This Disclosure Agreement, and any claim made with respect to the performance by the Issuer of its obligations hereunder, shall be governed by, subject to, and construed according to the laws of the State of Maryland.

SECTION 12. Limitation of Forum. Any suit or other proceeding seeking redress with regard to any claimed failure by the Issuer to perform its obligations under this Disclosure Agreement must be filed in the Circuit Court for Washington County, Maryland.

SECTION 13. Beneficiaries. This Disclosure Agreement shall inure solely to the benefit of the owners, including beneficial owners, from time to time of the Bonds, and shall create no rights in any other person or entity.

SECTION 14. Compliance with MSRB Requirements. All documents provided to the MSRB pursuant to this Disclosure Agreement and the Rule shall be accompanied by identifying information as prescribed by the MSRB.

This Disclosure Agreement is dated as of the date set forth above.

(SEAL)

ATTEST:

COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY

\_\_\_\_\_  
Dawn L. Marcus, County Clerk

By: \_\_\_\_\_  
John F. Barr, President  
Board of County Commissioners  
of Washington County

*Note: If no portion of the Bonds is to be issued for refunding purposes, the modified designation of the Bonds shall be reflected in the proposed form of this Disclosure Agreement included in the final Official Statement for the Bonds. (See "THE BONDS—Application of Proceeds" in the front part of this Official Statement.)*





## Agenda Report Form

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### Open Session Item

**SUBJECT:** IAFF Collective Bargaining Memorandum of Understanding Approval

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** Zachary Kieffer, County Attorney, Dave Hays, Director of DES, Chip Rose, Director of Human Resources

**RECOMMENDATION:** Move to Approve Memorandum of Understanding between Board of County Commissioners and Local 1605 of the IAFF, AFL-CIO

**REPORT-IN-BRIEF:** County and IAFF representatives engaged in collective bargaining. The result is the attached Memorandum of Understanding.

**DISCUSSION:** IAFF voted to ratify the MOU which provides for a 2-year agreement between the parties, beginning on July 1, 2025.

**FISCAL IMPACT:** N/A

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A

**ATTACHMENTS:** Clean Copy of Memorandum of Understanding

**AUDIO/VISUAL NEEDS:** None.

**MEMORANDUM OF UNDERSTANDING  
BETWEEN**



**WASHINGTON COUNTY, MARYLAND**

**AND**

**THE HAGERSTOWN PROFESSIONAL FIREFIGHTERS  
I.A.F.F LOCAL 1605**



**JULY 1, 2025 – JUNE 30, 2027**

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## **PREAMBLE**

This Collective Bargaining Agreement is entered into by the Board of County Commissioners of Washington County, Maryland (hereinafter referred to as "Employer" or "County"), and Local 1605 of the International Association of Fire Fighters, AFL-CIO (hereinafter referred to as "Union"), and has as its purpose the promotion of harmonious relations between the County and the Union; the establishment of an equitable and peaceful procedure for the resolution of differences; and includes the agreement of the parties on wages, hours, and other conditions of employment.

## **ARTICLE 1 - RECOGNITION**

The Board of County Commissioners of Washington County, Maryland recognizes Local 1605 of the International Association of Fire Fighters, AFC-CIO, to the extent permitted by law, as the exclusive collective bargaining representative for all full-time field operations personnel holding the rank of Captain or below employed by the Washington County Division of Emergency Services in matters relating to rates of pay, wages, hours and other conditions of employment, as defined in and permitted by Section IX of the County's February 9, 1999 Resolution on Collective Bargaining.

Captains shall not be permitted to act as a Union Representative in any meeting held for the purpose of discussing and/or investigating disciplinary action issued by a Captain, nor may they act as a Union Representative in any such meeting if they were a material witness to the conduct that led to the issuance of the disciplinary action.

## **ARTICLE 2 - UNION SECURITY**

Section 1: All employees subject to the provision of this Agreement, who are either current members of the Union, or who elect to become members during the terms of this Agreement, shall maintain their membership, subject to an employee's right to discontinue membership in accordance with Section 3 below and applicable federal, state, and/or local law.

Section 2: An employee's probationary period shall begin on their first day of employment with the County and shall end 12 months later unless the probationary period is extended by the County. The County may extend the probationary period by giving written notice of the extension to both the Union and the employee. During the probationary period (including any extension), an employee may not file a grievance alleging a violation of this Agreement.

Section 3: The Employer agrees to the adoption of a Union "check-off" system whereby Union dues, as established by the Union, will be withheld from each eligible employee's pay in equal amounts from each pay. Such withholdings for Union dues are to be transmitted by check to the Union not later than the twentieth (20) day of each month. The Union shall notify the Employer thirty (30) calendar days prior to any change in such dues. The employee must give the County written authorization for dues check-off. Any payroll deduction authorization shall be revocable at will in writing by the employee, and upon written notice of any such revocation, the County's obligation to deduct dues shall cease.

In the event that any dispute arises with respect to any monies owed or believed to be owed to the Union under the Article, it shall be the sole responsibility of the Union to take whatever appropriate and lawful action which is necessary to collect such monies.

Section 4: The Union shall accept full liability for and indemnify and hold the County harmless from any and all claims of any employee, Local, State, or Federal Government, or of any other person, corporation, or Association, including all grievances, arbitrations, awards, actions, suits, judgements, attachments, or forms of liability that arise out of or by reason of any action taken by the County for the purpose of complying with any of the provisions of this Article. The Union assumes full responsibility for the disposition of the funds deducted under Section 3 of this Article as soon as they have been remitted by the County to the Union.

Section 5: The President of the Union, or his/her designee shall be notified of service-connected injuries that occur to bargaining unit employees that require transport to a trauma center, burn center, or other specialty referral center, or acute care facility that are of such a serious nature to require notification of the Director. In such an event, notification to the Union President or designee shall be made promptly following notification of the Director.

Section 6: The Union shall be permitted to make one presentation, up to two hours in length, to answer questions from bargaining unit employees prior to the end of new employee training at dates and times mutually agreed upon between the Local and the appropriate Division training authority. The Union may present written documents, and other items, to represented employees at the agreed-upon orientation session.

Section 7: Upon request and with advance approval from the Director of DES, and subject to space availability, the County agrees to provide necessary access to County-owned meeting facilities, including, but not limited to, the Public Safety Training Center and the Division of Emergency Services headquarters building for the elected officers of the Union, elected officers of the Professional Fire Fighters of Maryland, and elected officers of the International Association of Firefighters, as well as the Local's legal representatives, for Labor/Management related business. Upon the Union's request, the County may grant access to Union representatives not identified above.

Section 8: The Union shall be permitted to access the public wireless internet and telephones, where available, for Union activities provided the access and activities do not interfere with employees' work or County operations. Union use of the County's communication infrastructure shall comply with the County's information technology ("IT") security parameters and practices. The County agrees to not block Union communications through the County email system as long as the message complies with the County's IT security parameters and practices. The County will continue to provide remote access to applicable systems as necessary to ensure operations and IT security.

Section 9: Twice yearly (in January and July), the County shall provide to the Union a written or electronic roster containing the following information for all employees in the bargaining unit:

- a) Employee Name
- b) Job Title

- c) Hire Date
- d) Station Assignment
- e) Work Email Address

After each Union election or as necessary, the Union will provide an updated list of Executive Board members and other officers or stewards to the County.

Section 10: The County shall provide the Union, within 14 days of receipt of an informal request by the Union for information, statistics, and records reasonably related to the County's performance of its functions in negotiating, administering, and enforcing this collective bargaining agreement or legislative, financial, and regulatory information reasonably related to bargaining unit employees. The County is not required to provide any information that is confidential or exempt from disclosure under the Maryland Public Information Act. If the County cannot provide the information within 14 days, the Director of DES will provide the Local with a timeline of when the information is expected to be provided. If fulfilling the request is overly broad, unduly burdensome, or expensive, the parties will take steps to narrow the scope of the request to reduce the burden or expenses to produce the information.

### **ARTICLE 3 - MANAGEMENT RIGHTS**

Section 1: Management Functions and Responsibilities. Except as expressly modified or restricted by a specific provision or provisions of this Agreement, all governmental, managerial, and administrative prerogatives and functions conferred upon the County inherently and by Section IV of the February 9, 1999 Resolution on Collective Bargaining, are retained and vested exclusively in the County, including but not limited to, the exclusive right to:

- a. Determine the overall budget and mission of the County and any agency of County government;
- b. Maintain and improve the efficiency and effectiveness of operations;
- c. Determine the services to be rendered and the operations to be performed;
- d. Determine the overall organizational structure, methods, processes, means, job classifications and personnel by which operations are to be conducted and the location of facilities;
- e. Direct and supervise employees;
- f. Hire, select and establish the standards governing promotion of employees and classify positions, provided that any job posting within the bargaining unit will be advertised in accordance with County Policy PR-24 ("Hiring Process") and any successor thereto;
- g. Take actions to carry out the mission of government in situations of emergency;
- h. Introduce new or improved technology, research, development and services;

- i. Control and regulate the use of machinery, equipment, and other property and facilities of the County;
- j. Maintain internal security standards;
- k. Suspend, discharge, or otherwise discipline employees, subject to the County's grievance procedure;
- l. Issue and enforce rules, policies and regulations necessary to carry out these and all other managerial functions which are not inconsistent with Federal or State law or the terms of this collective bargaining agreement; and
- m. To take whatever action is otherwise necessary in the County's judgment and discretion to determine, administer, and fulfill the mission of the County and direct the County's employees.

The County's failure to exercise any prerogative or function hereby reserved to it, or the County's exercise of any such prerogative or function in a particular way, shall not be considered a waiver of the County's right to exercise such prerogative or function or preclude it from exercising the same in some other way not in conflict with the express provisions of this Agreement.

Section 2: Operational Emergency. In the event that the County Administrator, after consultation with the Director of Emergency Services and approval by the Board of County Commissioners, declares an operational emergency (for reasons such as a terrorist attack, pandemic, or natural disaster), the County may temporarily suspend one or more provisions of this Agreement. In the event that the suspension continues for a period in excess of 30 days, the County must hold a public hearing on the suspension no later than 60 days after the suspension begins. The Union may waive the requirement of the public hearing if it consents to a further suspension of the provision or provisions.

#### **ARTICLE 4 - UNION LEAVE**

Section 1: Union officials shall be permitted reasonable time during working hours to conduct Union business directly related to the negotiation and administration of the Collective Bargaining Agreement. However, the County's operational needs will take precedent over Union business, and the Union and members of the bargaining unit may be precluded from conducting Union business during working hours when necessary.

Section 2: Any Union business conducted while on a scheduled shift will be treated as hours worked for purposes of determining overtime eligibility. Union business conducted outside of a scheduled shift will not be treated as hours worked. The Department of Emergency Services (DES) reserves the right to preclude any and all Union business during working hours when there is an emergency and at other times when it shall negatively impact agency operations. Union business conducted on shift does not require the use of Union Leave (as hereinafter defined) and will not be coded as such on the County's scheduling platform.

Section 3: The County shall provide a total of 120 cumulative paid leave hours per year ("Union

Leave”) to be allocated to the Union. Unused Union Leave will not roll over to the next year. Union Leave may be used by employees selected by the Union to attend approved organization conferences and training related to the Union. The Union President is a delegate to the IAFF’s biannual convention and may not be denied the use of Union Leave for the purpose of attending the convention. A bargaining unit employee requesting Union Leave, with the endorsement of the Union President (or designee), does not have to be a Union officer to utilize Union Leave. Other than the Union President’s leave to attend the IAFF biannual convention, the County may deny an employee’s request for leave when it will negatively impact agency operations.

Absent exigent circumstances, the bargaining unit employees must provide a minimum of 72 hours’ notice to be granted Union Leave under this Section.

Section 4: Bargaining unit employees required to attend meetings related to employee grievances and contract grievances under this Agreement will have their attendance counted as time worked only if such meetings take place during the employee’s scheduled shift. Designated Union representatives serving on the Labor Management Committee (“LMC”) subcommittee/work group, or on a DES committee/work group will be detailed as necessary to attend scheduled meetings during the employee’s scheduled shift. Time spent in LMC and LMC subcommittee/work group meetings, as well as time spent in DES committee/work group meetings, will be counted as time worked regardless of when it takes place. The attendance of bargaining unit employees at such meetings is subject to the County’s ability to provide essential emergency services.

## **ARTICLE 5 - WORK WEEK/SCHEDULE**

Section 1: Employees assigned to an operations shift shall generally work a 24-hour period of scheduled work beginning at 0730 hours each day. All leave use will be charged hour for hour on any approved schedule. The normal rotation for this schedule is 24 hours worked, followed by 48 hours off with a fixed Kelly Day (as hereinafter defined) that occurs once every twenty-one (21) calendar days, for a total of 2496 hours annually.

Section 2: The workweek shall begin at 0730 on Saturday and end the following Saturday at 0730.

Section 3: The County may implement alternative work schedules after meeting with and receiving feedback from the Union.

## **ARTICLE 6 - KELLY DAYS**

Section 1: A Kelly Day shall be defined as an off duty “duty shift” granted to all employees, for the exclusive purpose of maintenance and execution of the current work schedule. Kelly Days shall not be counted against, nor substituted, for an employee’s vacation, holiday, or sick leave time.

The specific day shall be chosen by the employee according to seniority.



Section 2: For the purposes of selecting Kelly Days, all non-officers that are included in the bargaining unit shall be grouped together. The following allowances, relative to maximum number of staff off on any Kelly Day, shall apply.

Suppression (Dual Role)

|                      |  |
|----------------------|--|
| 1 - 7 non-officers   | = 1 non-officer off per shift for Kelly Day.     |
| 8 - 14 non-officers  | = 2 non-officers off per shift on any Kelly Day  |
| 15 - 21 non-officers | = 3 non-officers off per shift on any Kelly Day. |

EMS Only (Single Role)

|                      |  |
|----------------------|--|
| 1 - 7 non-officers   | = 1 non-officer off per shift for Kelly Day.     |
| 8 - 14 non-officers  | = 2 non-officers off per shift on any Kelly Day  |
| 15 - 21 non-officers | = 3 non-officers off per shift on any Kelly Day. |

For the purposes of selecting Kelly Days, all officers (Captains/Lieutenants) that are included in the bargaining unit shall be grouped together. The following allowances, relative to maximum number of staff off on any Kelly Day shall apply.

|                  |  |
|------------------|--|
| 1 - 7 officers   | = 1 officer off per shift for Kelly Day.     |
| 8 - 14 officers  | = 2 officers off per shift on any Kelly Day. |
| 15 - 21 officers | = 3 officers off per shift on any Kelly Day. |

In the event that staffing increases by a multiple of 7 (e.g., from 21 to 28 non-officers or officers), an additional person shall be allowed to be off on each shift on any Kelly Day.

Section 3: All bids and transfers of Kelly time shall be completed within a seventy-two (72) hour period.

Section 4: Kelly Day selections will be done based on seniority within the Division of Emergency Services. Each shift will be ranked in seniority within their job classification. Officers will include Lieutenants and Captains. Non-officers will be classified together for the purposed of a Kelly day selection.

The bidding process will occur annually and will not occur before September 1<sup>st</sup> and must be completed with notification to the members of their assigned Kelly day no later than September 30<sup>th</sup>. The Kelly Day selected will be effective for the following calendar year from January 1<sup>st</sup> to December 31<sup>st</sup>.

Each employee will rank their preferred Kelly day from 1-7. Using the seniority list, each employee will be assigned their Kelly Day using the preference list provided in writing. Based on seniority within their rank and shift, each person will be given the first available Kelly day based on their preference.

The Kelly Day will remain until the next selection unless the employee is transferred to a different shift. In the event of a voluntary transfer, the person transferring into the shift will assume the Kelly Day that was vacated with the position until the next bidding cycle.

In the event of an involuntary transfer for non-disciplinary reasons, the employee being transferred will be offered to keep their assigned Kelly Day or accept the vacated one to keep until the next bidding cycle. In the event of an involuntary transfer for disciplinary reasons, the employee is subject to the Kelly Day that was vacated, until the next Kelly Day selection bid process.

## **ARTICLE 7 - SENIORITY**

The seniority provisions set forth in this section shall apply solely for purposes of internal bidding procedures within the Department of Emergency Services. These seniority provisions do not apply to determine County benefit eligibility or accrual.

Section 1: Seniority Standing shall be granted to all employees. The standing is to be determined on the basis of actual length of continuous service from the latest date of full-time employment for Washington County, Maryland Division of Emergency Services. Following completion of a period of probation, all new employees shall be placed on the seniority list as of the date of their first (1<sup>st</sup>) day of current employment.

Section 2: When personnel are employed by the County on the same date, the seniority among them shall be determined by test scores. In the event of tied positions on the eligibility list, seniority shall be determined upon the order in which each employee was appointed by the Director of the Division of Emergency Services. In the event there are no applicable test scores available and multiple employees have the same date of hire; seniority will be established by random drawing for each person hired on the same date.

Section 3: An employee shall lose his/her seniority upon voluntary resignation from employment. An employee's seniority shall not be terminated because of authorized leave of absence or layoff. The employee shall return to work within fourteen (14) calendar days of written notice of recall by registered letter to the last known filed address or forfeit his/her seniority rights.

Section 4: The Division of Emergency Services shall establish a seniority list which shall be brought up to date on September first (1) of each year and immediately thereafter shall be posted for all employees to view. Such a list shall contain dates of hire and classifications. The posted updated list shall stand approved as posted unless objections thereto are reported to the Director of Emergency Services.

## **ARTICLE 8 - RULES AND REGULATIONS**

Section 1: The Union agrees that its members shall comply with all Division of Emergency Services rules and regulations, including those relating to conduct and work performance, unless specifically modified in this Agreement.

Section 2: The policies and procedures, administrative directives, and workplace practices of Washington County shall govern employee relations unless there is a direct conflict with the terms of this collective bargaining agreement. Where a direct conflict exists, the collective bargaining agreement shall govern.

Section 3: The Director or his/her designee shall have the right to implement any policy/procedure at his/her sole discretion and without delay. Upon written notice to the Union of the implementation of a policy/procedure, the Director or his/her designee will allow the Union a seven (7) calendar day period to review and provide comment on the new policy/procedure. If the policy/procedure is not time-sensitive, the Director will make a good-faith effort to provide it to the Union at least seven (7) calendar days prior to the implementation of the policy. The Director shall give due consideration to the Union's comments; however, he/she is not obligated to modify or change the policy/procedure based upon the Union's review.

## **ARTICLE 9 - WAGES**

Section 1: Wage Adjustment and Cost of Living Increase. In the first pay period of FY26, employees shall receive a wage adjustment equal to 8.0% of their yearly salary. Employees covered by this Agreement shall not receive any wage adjustment, cost of living increase, or pay scale adjustment implemented to decompress the scale made for other County employees in FY26.

In FY27, employees shall receive a cost-of-living increase equivalent to that, if any, received by other County employees (exclusive of the Washington County Sheriff's Office) at the same time that other County employees receive their cost-of-living increase. Employees covered by this Agreement shall not receive any wage adjustment or pay scale adjustment implemented to decompress the scale made for other County employees in FY27.

Section 2: Step Increases. During FY26, eligible bargaining unit employees will advance one step (2.5%) on the pay scale.

In FY27, employees who are eligible for a step increase shall receive a step increase only if other County employees (exclusive of employees in the Washington County Sheriff's Office) receive a step increase. In the event that other County employees receive a step increase, employees covered by this Agreement shall receive an equivalent step increase at the same time that other County employees receive their step increase.

Section 3: Wage Scale for Bargaining Unit Members. Wages shall be paid in accordance with the pay scale attached as Exhibit A.

Section 4: Calculation of Overtime. Employees who are hired for and engaged in fire suppression activities covered by this Agreement shall be eligible for overtime compensation if they work in excess of 96 hours in a designated 14-day work period.

Employees who are hired for and engaged in EMS-only activities covered by this Agreement shall be eligible for overtime compensation if they work in excess of 40 hours in a designated 7-day work period.

## ARTICLE 10 - SPECIALTY PAY

Section 1: Effective July 1, 2025, Employees covered by this Agreement who are County Operational Medical Director-endorsed Advanced Life Support (ALS) providers and remain operationally available for assignment by the Division as necessary shall be compensated with a two-dollar (\$2.00) per hour wage stipend to be applied to their hourly rate for maintaining certification. The stipend shall be payable irrespective of whether it places the Employee's salary above the maximum for the Employee's grade.

Section 2: Effective July 1, 2025, Employees covered by this Agreement who are certified and operationally approved by the Division as a Hazardous Materials Technician ("HMT") shall be compensated with a forty-cent (\$.40) per hour wage stipend to be applied to their hourly rate. The stipend shall be payable irrespective of whether it places the Employee's salary above the maximum for the Employee's grade.

Section 3: Effective July 1, 2025, Employees covered by this Agreement who are certified and operationally approved by the Division as a Swift Water Technician ("SWT") and have one other Department-recognized and operationally approved Specialty Certification (other than Haz-Mat or Confined Space Technician) shall be compensated with a sixty-cent (\$.60) per hour wage stipend to be applied to their hourly rate. The stipend shall be payable irrespective of whether it places the Employee's salary above the maximum for the Employee's grade.

Section 4: Effective July 1, 2025, Employees covered by this Agreement who are certified and operationally approved by the Division as a Confined Space Technician ("CST") and have one other department-recognized and operationally approved Specialty Certification (other than Haz-Mat or Swift Water Technician) shall be compensated with a sixty-cent (\$.60) per hour wage stipend to be applied to their hourly rate. The stipend shall be payable irrespective of whether it places the Employee's salary above the maximum for the Employee's grade.

Section 5: For purposes of this section, the recognized Specialty Certifications are:

### Primary

- Haz-Mat
- Confined Space
- Swift Water Technician

### Secondary

- Trench Rescue
- Rope/High Angle Rescue
- Structural Collapse
- Boat Operator
- EMS Preceptor

Section 6: In order to be eligible for Specialty Pay under this Section, an employee must obtain all initial certifications and meet all annual recertification requirements. The employee must also meet Division annual competency evaluation requirements to continue receiving Specialty Pay.

Section 7: An employee receiving Specialty Pay shall be eligible for re-assignment or detail at any time based on the needs of the Division. This assignment may be temporary or permanent, based upon ongoing operational needs.

Section 8: Specialty Pay shall be included in an employee's regular rate of pay when calculating overtime under the Fair Labor Standards Act and the Maryland Wage and Hour Law but shall not be included in the definition of "Compensation" or "Per Pay Compensation" in the Employees' Retirement Plan of Washington County.

#### **ARTICLE 11 - RETIREMENT**

Section 1: Employees shall participate in the Employee's Retirement Plan of Washington County ("the Plan").

Section 2: Employees covered by this Agreement shall be considered "Sworn Public Safety Personnel" and shall have the same Normal Retirement Date as other Sworn employees of Washington County.

Section 3: The Normal Retirement Date is the earlier of age 50 or 25 years of service.

Section 4: Employees shall contribute 6% of their current base salary into the Plan.

#### **ARTICLE 12 - CALL BACK PAY**

Section 1: An employee who is called back to work from off-duty by order of a Superior Officer, and who does in fact perform duties on behalf of the Department during their normal off-duty hours, shall be paid for a minimum of four (4) hours.

Section 2: An employee who is held over to work hours beyond the regularly scheduled end of their shift by order of a Superior Officer shall be paid for a minimum of two (2) hours.

Section 3: Callback Pay and Holdover Pay shall be paid at the employee's straight time rate unless the hours worked by the employee are in excess of 96 hours in a 14-day work period.

Section 4: The Department of Emergency Services shall maintain a current list of hours worked by field operations employees covered by this Agreement. In the event that the Department involuntarily recalls one or more employees pursuant to Section 1 of this Article, Employees shall be chosen from this list by selecting the employee with the fewest number of hours worked.

## **ARTICLE 13 - VACATION LEAVE**

Section 1: Beginning at the time of employment, an employee shall earn 3.70 vacation hours per pay period (bi-weekly), with a limit of 96 hours for a full calendar year of employment.

Beginning after the employee's 5<sup>th</sup> year of continuous service, an employee shall earn 5.54 vacation hours per pay period (bi-weekly), with a limit of 144 hours for a full calendar year of employment.

Beginning after the employee's 15<sup>th</sup> year of continuous service, an employee shall earn 7.40 vacation hours per pay period (bi-weekly), with a limit of 192 hours for a full calendar year of employment.

Section 2: Total vacation carry over cannot exceed 250 hours per year. Vacation leave in excess of 250 hours will be forfeited at the end of the calendar year.

Section 3: Any use of planned leave that equals or exceeds 48 hours (including the use of a Kelly Day as part of the time off) shall be excluded from mandatory holdover or recall to duty.

Section 4. Vacation Leave requested outside of the planned leave process may be used on a County observed holiday; however, the County reserves the right to deny its use on a holiday in lieu of issuing a mandatory holdover or recall to fill the vacation leave request. A request for vacation leave made as part of the planned leave process may not be denied, subject to the County's rights under Article 3 (Management Rights) to meet its operational needs.

## **ARTICLE 14 - MILITARY LEAVE**

Military leave will be granted to regular full-time employees who leave the services of the County to enlist, who are inducted into the Armed Forces of the United States, or who are members of reserve components of the military or naval forces, including National Guard units required to attend annual training summer camp. Each military leave of absence will be granted for the duration of the employee's active service in the Armed Forces up to the limit set by law, and the employee will be eligible for reemployment in accordance with applicable law. If the service is connected with an involuntary call-up for active duty due to a domestic or foreign emergency or to attend summer training camp (not to exceed four weeks per calendar year), the County will pay the difference between an employee's military pay and their regular scheduled salary. It is the employee's responsibility to present the necessary documentation to the Budget and Finance Department to receive the pay differential.

## **ARTICLE 15 - PERSONAL LEAVE**

Section 1: All regular full-time employees covered under this CBA are entitled to personal leave consisting of 60 hours of personal leave per calendar year. The timing of the leave grant shall be governed by County policy. This leave can be utilized as both planned and unplanned leave. A request for personal leave may not be denied, subject to the County's rights under Article 3 (Management Rights) to meet its operational needs.

Section 2: Personal Leave must be used in a minimum of twelve (12) hour increments and at the beginning or end of the employee's shift. Personal leave may be combined with vacation or other accrued administrative leave. If an employee does not have twelve hours of Personal Leave accrued, they must use their entire personal leave balance in a single block. Use of unplanned personal leave in conjunction with any other leave (vacation leave, sick leave, charity leave) does not modify the notice and approval requirements associated with the other leave.

Section 3: Personal Leave may be used on a County observed holiday; however, the County reserves the right to deny its use on a holiday in lieu of issuing a mandatory holdover or recall to fill the personal leave request. Personal leave that is put in as part of the planned leave process may not be cancelled by the County.

Section 4: Personal leave may not be combined with a leave without pay. Any leave without pay can only be taken after being pre-approved by the Director of Emergency Services.

Section 5: Planned leave shall be selected in accordance with General Order 22-19 and any successor thereto. The County agrees that it will consult with the Union prior to implementing any changes to General Order 22-19.

Section 6: If the personal leave is utilized as part of planned leave, it is subject to the leave pick process outlined in General Order 22-19 and any successor thereto. If personal leave is used as part of planned leave, the employee may schedule up to 60 hours of personal leave within the calendar year the picks are being completed for. Once the 60 hours have been scheduled or physically utilized, no additional personal leave may be used until the next calendar year.

## **ARTICLE 16 - HOLIDAY PAY**

Section 1: An employee who works on a recognized County holiday that is observed on a date different from the actual date of the holiday (such as Christmas when it occurs on Sunday but is observed on Monday) will be paid a premium of one and one-half times their hourly rate for all hours worked on the actual date of the holiday. When a recognized County holiday is observed on a date different from the actual date of the holiday, a holiday pay premium will not be paid to employees who work on the date the holiday is observed by the County.

Section 2: Holiday pay will be paid only to an employee whose shift starts at 0730, or later, on the date of the recognized holiday. If an employee works a shift that begins the day before a holiday and ends prior to 07:30 on the date of the recognized holiday, the employee will not receive holiday pay. In all cases, qualification for holiday pay hours will only occur between the hours of 07:30 on the date of the recognized holiday and end twenty-four hours later (07:30) of the next day. Holiday pay will only be paid for the hours worked that are included in the timeframe listed above.

Section 3: Effective January 1, 2024, employees will no longer receive eight (8) hours of holiday pay in addition to premium pay for hours worked on a County-recognized holiday, nor will employees receive three (3) hours of pay in addition to premium pay for hour worked on days where the County closes early due to a holiday.

## **ARTICLE 17 - SHIFT TRADES, EARLY RELIEF & HOLDOVERS**

Shift trades, early relief and holdovers are permissible if agreed to by both employees and approved by a supervisor, in accordance with Section 207(p)(3) of the Fair Labor Standards Act, and 29 CFR §553.31.

## **ARTICLE 18 - UNIFORM ALLOTMENT**

Section 1: This section defines the initial uniform allotment and addresses ongoing uniform maintenance issuances for all new Field Operations full-time employees of the Division of Emergency Services. Identification of a uniform item within this section does not automatically qualify the item for wear while on station duty.

A. The County shall provide upon acceptance of job offer:

- Six (6) Pairs of work pants
- Eight (8) Polo style or T-shirts (long or short sleeve) (any combination of polo shirts or T-shirts may be selected)
- One (1) Leather Uniform Belt
- One (1) Three season uniform jacket
- One (1) Winter style hat
- One (1) Ball cap
- Two (2) Light blue or white button-down shirt- 1 long and 1 short sleeve
- Two (2) pair of station boots
- Two (2) Dark blue job shirts or two (2) hooded sweatshirts (an employee may elect to receive 1 job shirt and 1 hooded sweatshirt)
- Two (2) Pairs of gym shorts (worn only during PT activity)
- Two (2) Pairs of Sweatpants
- Two (2) Sweatshirts

The County shall supply all winter clothing by October 1<sup>st</sup> and all summer clothing by April 1<sup>st</sup> where applicable.

The items set forth in this section will be replaced by the County on an as needed basis. Employee purchased items are not eligible for replacement through County funding.

The employee is expected to launder/dry clean all County issued uniforms on a regular basis and ensure that items are properly stored and protected when not in use. Gross neglect in the care of issued uniforms may result in the employee being required to cover the cost of replacement.

B. Within 1 year of the completion of the probationary period, one (1) complete dress uniform shall be provided. An employee who has completed 10 years of employment in good standing may elect to keep their County issued Class A uniform. This uniform shall be worn only when authorized by the Director of Emergency Services or their designee. The Dress uniform shall consist of:



One (1) Tie  
One (1) Pair of trousers One (1) Blouse  
One (1) Pair of dress shoes One (1) Class A Uniform Hat  
One (1) breast badge  
Two (2) Name plates (consisting of first initial and last name with "member since" rocker)  
One (1) set of collar pins for shirts  
One (1) set of collar pins for coat  
One (1) Hat badge

All apparel requiring shoulder patches and rockers shall be provided to the employee to be sewn onto the clothing per Division standards. Reimbursement for such alterations shall be available from the County should the apparel be issued without the patches and rocker affixed.

Section 2. The County will use all applicable National Fire Protection Association (NFPA) standards as guidelines pertaining to the Personal Protective Equipment and duty uniforms:

Two (2) protective ensembles for structural firefighting as stated per current edition of NFPA 1971 at the time of manufacture  
One (1) turnout gear bag  
One (1) Helmet  
One (1) Pair of structural firefighting boots  
Two (2) fire hoods, per current NFPA 1971 at the time of manufacture.  
One (1) pair of eye protection  
One (1) set of hearing protection  
One (1) pair of firefighters' gloves  
One (1) Pair of extrication style gloves  
Prescription eyewear inserts for SCBA facepiece components of personal protective gear if applicable

The County will make a good faith effort to provide one (1) self-contained breathing apparatus facepiece which complies with NFPA 1981. When necessary, the size of such facepiece shall be adjusted to ensure proper fit.

Employees shall have access to any and all other Personal Protective Equipment ("PPE") required for their position classification. All issued items shall meet or exceed Occupational Safety and Health Administration (OSHA) and/or NFPA specification standards. All employees covered by this Agreement who must wear corrective lenses while using self-contained breathing apparatus (SCBAs) shall be issued their own facepiece fitted with spectacles inside of the facepiece.

Section 3: All clothing and/or equipment in Section 1 shall be provided from existing Divisional supply when available, or ordered if not readily available.

Section 4: All sworn Union employees who are members of Local 1605 may wear the IAFF Rocker under the Departmental patch. Uniform and equipment items described in this Article will be inventoried by the employee and verified by the Division as necessary in an effort to return each bargaining unit employee's inventory to that established in this Agreement.

Section 5: The County agrees that the Union shall have one (1) representative on any committee that is responsible for setting specifications for firefighter personal protective equipment that is issued to Union members.

#### **ARTICLE 19 - BEREAVEMENT LEAVE**

Section 1: A regular full-time employee who experiences the death of an immediate family member may take off up to twenty-four (24) hours with pay to attend services and handle related matters. An immediate family member is defined as mother, father, parent-in-law, step-parent, spouse, grandparent, grandchild, child, step-child, brother, sister, step-sibling, foster parent, or foster child as recognized by law, or other persons residing with the employee. The employee should notify his or her supervisor as soon as possible of the death and plans to take bereavement leave.

Section 2: If an employee needs more than twenty-four (24) hours of bereavement leave, the employee may use up to twenty-four (24) additional hours of any available leave for bereavement purposes. If sick leave is used for additional bereavement leave and is coded SICK BEREAVEMENT on time reporting records, an employee's use of sick leave for bereavement purposes will not be counted against the employee's eligibility under the sick leave incentive program as outlined in the County Handbook.

Section 3: Employees on bereavement leave may not be subjected to holdover or recall beginning with the 48-hour period immediately preceding the start of the shift for which they are taking their bereavement leave and ending with commencement of their first worked shift following the conclusion of their bereavement leave.

#### **ARTICLE 20 - TRANSFERS AND PROMOTIONS**

When it is reasonably possible to do so, Employees will receive at least thirty (30) days' advance notice of any voluntary or involuntary transfer or promotion.

#### **ARTICLE 21 - PHYSICAL EXAMS AND TESTING**

Section 1: The County will continue its current practice of providing annual physical exams for employees at the County's expense. Physical examination will be provided every three (3) years for those age 30 and under, every two (2) years for those over age 30, and annually for those age 40 and over.

Section 2: The County and the Union will work to establish a mutually agreed upon annual fitness assessment to be implemented no later than July 1, 2026. The scope of the assessment shall be determined by recommendations made by the Joint Labor Management Committee.

Section 3: The County and the Union will use the Joint Labor Management Committee to consider additional medical testing and evaluations, including, but not limited to, chest x-rays, calcium scores, multi-cancer early detection tests, and hearing and vision tests. The Committee shall make a recommendation to be presented to the Board of County Commissioners no later than July 1, 2026.

## **ARTICLE 22 - SAFE WORKING CONDITIONS**

Section 1: The County and Local 1605 agree to cooperate to the fullest extent in the promotion of safety in the Division. The County will provide and maintain safe working conditions for all employees.

Section 2: The County will provide well-water quality testing annually at all bargaining unit employee work locations with well-water systems to ensure employees are not being exposed to hazardous water quality conditions.

Section 3: The County will conduct air quality testing at all bargaining unit employee work locations annually.

Section 4: The results of well-water and air quality testing will be sent to the Division and the Union within a reasonable period of time after receipt by the County.

Section 5: The County will initiate prompt and appropriate action to investigate, and, if the County determines remedial measures are necessary, takes steps to correct any unsafe working condition which is reported to or observed by the Director or designee.

## **ARTICLE 23 - LINE OF DUTY DEATH BENEFIT**

Section 1: Upon request of the Union and approval of the Director, an employee who is determined by a state or federal death benefit program (such as Workers Compensation or Public Safety Officers Benefits) to have died in the line of duty shall be promoted to their next rank, i.e. FAO, Lieutenant, Captain, and so forth.

Section 2: In the event that an employee is determined to have died in the line of duty in accordance with Section 1 above, the designated beneficiary, beneficiaries, or estate will be eligible to receive up to fifteen thousand dollars (\$15,000) to cover funeral costs not reimbursed by the State of Maryland.

## **ARTICLE 24 - LABOR MANAGEMENT COMMITTEE**

Section 1: The parties agree to establish a Labor-Management Committee ("LMC") in furtherance of constructive bargaining relationship between the parties.

Section 2: The Committee is responsible for (1) the exchange of information regarding County and DES operations; (2) discussion of mutual areas of concern; (3) study or exploration of issues of mutual interest; and (4) developing recommendations for areas of mutual concern that are not mandatory subjects of bargaining to the Union, the County, and/or DES.

Both parties agree that this Committee and any subsequent subcommittees are an attempt to collaborate and not a substitute for the bargaining process. The Committee is not empowered to amend the CBA or create binding agreements and/or practices that can be deemed to modify or replace the language in this Agreement. Both parties retain all their rights under the February 9, 1999 Resolution on Collective Bargaining and this Agreement.

Section 3: Nothing within the LMC recommendations shall be binding on the Director and he/she is not obligated to modify or change the policy/procedure based upon the LMC's review.

Section 4: The LMC shall be composed of up to (8) members: up to four (4) representing the Union and up to four (4) representing DES. The Union will be represented on the LMC by its President, and/or DES Vice President, and DES Shift Representatives. DES LMC membership is at the discretion of the Director of Emergency Services. However, DES LMC membership will not consist of any bargaining unit employees. Other employees or subject matter experts may participate in LMC meetings in an advisory capacity upon mutual agreement of the DES and Union LMC members.

Section 5: The Committee may form subcommittees or working groups by mutual agreement. The size and deliverables or work plan of subcommittees or working groups shall be mutually agreed upon by the Committee. Subcommittee work plans shall not interfere with DES operations. Decisions, policies, SOPs/SOGs, and/or other products from these committees shall be delivered as recommendations to the LMC.

Section 6: LMC meetings will be scheduled by mutual agreement between DES and the Union, and will be at least bi-monthly, with at least 14 calendar days advance notice. Meetings may be held more frequently or with less notice by mutual agreement of the parties.

## **ARTICLE 25 - GRIEVANCE PROCEDURE**

### **Section 1: Grievance Coverage**

- A. A "grievance" is defined as an alleged violation of this Agreement or a dispute concerning the meaning, interpretation, or application of this Agreement or any terms or provisions thereof.
- B. Any employee or group of employees covered by this Agreement may present grievances to IAFF Local 1605 to have those grievances resolved. However, only IAFF Local 1605 may file a grievance pursuant to this grievance procedure.
- C. The County has the exclusive right to discipline and discharge an employee. However, disciplinary matters may be grieved by an employee in accordance with the provisions of the County Grievance Procedure and any revisions thereto.
- D. The procedures set forth in this Section shall be the exclusive remedy for the resolution of grievances filed by the Union. The Union may not file a grievance pursuant to the County Grievance Procedure or any revisions thereto.

### **Section 2: Exclusions**

There are certain instances when a grievance cannot be filed. The following situations identify those instances that would not be considered as justifiable reasons for a grievance action:

- (1) Actions taken by the County Commissioners are not subject to grievance.

- (2) Non-selection for promotion is not subject to grievance.
- (3) Disciplinary actions and discharges are not subject to grievance.
- (4) Performance appraisals which meet the minimum score for a merit increase.
- (5) Position classifications are not subject to grievance.
- (6) Actions resulting from a reorganization, administrative transfer, or administrative demotion are not subject to grievance.

### **Section 3: Procedure**

All grievances shall be in writing on an approved grievance form. The writing shall state specifically the substance of the grievance and identify the aggrieved Employee and the specific provisions of this Agreement alleged to have been violated. All grievances shall be processed in the following manner:

**Step 1:** The Union will submit the grievance in writing within fourteen (14) calendar days of the occurrence of the actions being grieved or within fourteen (14) calendar days of the Union having reasonable knowledge of the actions, to the Director of the Division of Emergency Services (DES). The Director of DES or his/her designee shall meet with the Union and the aggrieved Employee to discuss the grievance within fourteen (14) calendar days of receipt of the grievance form and shall reply to the Union, in writing, within fourteen (14) calendar days after the meeting.

**Step 2:** If not resolved at Step 1, the Union may appeal the grievance on the approved form to the Director of Human Resources within fourteen (14) calendar days of the date of the Step 1 decision. The Director of Human Resources or his/her designee shall meet with the Union and the aggrieved Employee to discuss the grievance within fourteen (14) calendar days of receipt of the grievance form and shall reply to the Union, in writing, within fourteen (14) calendar days after the meeting.

**Step 3:** If not resolved at Step 2, the Union may appeal the grievance on the approved form to the County Administrator or his/her designee within fourteen (14) calendar days of the date of the Step 2 decision. The appeal shall state specifically the substance of the grievance and identify the aggrieved Employee(s) and the specific provisions of this Agreement involved. The Union and the aggrieved Employee shall meet with the County Administrator or his/her designee within fourteen (14) calendar days of the filing of the grievance at this Step to discuss its substance and possible resolutions. The County Administrator or his/her designee shall give a decision in writing within fourteen (14) calendar days after the aforesaid meeting.

**Step 4:** If the grievance has not been resolved in step 3, the Union may, within fourteen (14) calendar days following the Step 3 decision from the County Administrator, submit the grievance to arbitration through the Federal Mediation and Conciliation Service (FMCS). The FMCS shall supply a list of five qualified labor arbitrators from the Washington, D.C. Metropolitan area. Both the Employer and the Union shall have the right to strike two

names from the list. The parties shall flip a coin to determine who shall strike the first name; the other party shall then strike one name. The process shall be repeated, and the remaining person shall be the arbitrator. After the selection of the arbitrator as outlined above, the party requesting arbitration shall advise the FMCS of the name of the arbitrator.

The decision of the arbitrator shall be final and binding on the parties hereto. Expenses for the arbitrator's services and proceedings shall be borne equally by the Union and the Employer.

Each party shall be responsible for compensating its own witnesses and representatives. If either party desires a verbatim record of the proceedings, it may cause such a record to be made by a qualified Court Reporter. The cost of a verbatim record for proceedings shall be borne by the party causing the record to be made or, if requested by both, shall be split equally.

#### **Section 4: Time Limits**

- (A) A grievance must be presented and processed in accordance with the steps, time limits, and conditions contained in this Article. The Employer and Union recognize that time is of the essence and the prompt settlement of grievances is important to a sound and harmonious relationship.
- (B) If the Employer fails to provide an answer to a grievance within the time limits so provided, the Employee or Union may immediately appeal to the next step.
- (C) The failure of the Union to act upon a grievance within the time limits shall be deemed a forfeiture of the right to advance further in the grievance process.
- (D) The time limits prescribed herein may be altered and/or waived by mutual agreement, in writing, by the Employer and the Union.

### **ARTICLE 26 - NO STRIKE/NO LOCKOUT**

The County and the Union subscribe to the principle that differences shall be resolved by peaceful and appropriate means without interruption of work. During the term of this Agreement, neither the Union nor its agents or any employee, for any reason will authorize, institute, aid, condone or engage in a slowdown, work stoppage, strike, or any other interference with the work and statutory functions or obligations of the employer. During the term of this Agreement, neither the employer nor its agents for any reason shall authorize, institute, aid or promote any lockout of employees covered by this Agreement.

### **ARTICLE 27 - SAVINGS CLAUSE**

If any provision of this Agreement, or the application of such provision, should be rendered or declared invalid by any court action or by reason of any existing or subsequently enacted legislation, the remaining parts or portions of this Agreement shall remain in full force and effect; and upon issuance of such a decision, the County and the Union agree to immediately negotiate a substitute for the invalidated Article, Section or portion thereof.

## ARTICLE 28 - DURATION

This Agreement shall become effective July 1, 2025, unless otherwise stated in specific sections, and shall remain in full force and effect until June 30, 2027.

This Agreement shall be automatically renewed from year to year after June 30, 2027, unless either party shall notify the other in writing no later than October 1, 2026, (or October 1st of any subsequent year thereafter in the case of an automatic renewal) that it desires to terminate, modify or amend this Agreement.

The County and the Union agree that the parties may enter into mutually acceptable side letter agreements to clarify provisions of this Agreement during its term.

*This Agreement, consisting of 22 pages, is signed on this \_\_\_\_\_ day of \_\_\_\_\_ 2025, in Washington County, Maryland.*

The Board of County Commissioners  
of Washington County, Maryland

Hagerstown Professional Firefighters,  
IAFF Local 1605

By: \_\_\_\_\_  
John F. Barr, Commissioner President

\_\_\_\_\_  
Billy Woods, Vice President IAFF 1605



## Agenda Report Form

### Open Session Item

**SUBJECT:** Whole Blood MOU with Meritus Medical Center

**PRESENTATION DATE:** April 29, 2025

**PRESENTATION BY:** R. David Hays - Director, Division of Emergency Services (DES)

David Chisholm, Deputy Director – Fire/EMS Ops.

**RECOMMENDATION:** To authorize the Division of Emergency Services to enter an MOU covering the use and subsequent purchase of whole blood for treatment of critical patients during pre-hospital emergency care.

**REPORT-IN-BRIEF:** The Division of Emergency Services and the Meritus Medical Center are partnering on a county-wide program that will make whole blood available to our pre-hospital EMS for the treatment of critical patients in the pre-hospital setting.

**DISCUSSION:** If approved by the BOCC, whole blood would be carried on 2 of the 4 EMS supervisor vehicles in Washington County, EMS 1811 (Clearspring) and Duty 75 (Community Rescue Service). Due to the short shelf life of whole blood and requirements of climate control environments for its storage, it is felt that providing whole blood supplies to these two supervisor units is prudent and will remain an effective treatment option; when coupled with the limitations of whole blood supplies.

**FISCAL IMPACT:** Approximately \$3,000.00, depending on frequency of use

**CONCURRENCES:** Zach Kieffer, County Attorney

R. David Hays, Director, Division of Emergency Services

**ALTERNATIVES:** N/A

**ATTACHMENTS:** Quote



**Memorandum of Agreement**  
***between***  
**Meritus Medical Center, Inc.**  
***and***  
**The Board of County Commissioners of Washington County, Maryland**  
**on behalf of its Division of Emergency Services**  
**Department of Emergency Medical Services and Fire Services**

This Memorandum of Agreement ("Agreement") is entered into as of the last date of signature below ("Effective Date"), by and between the Board of County Commissioners of Washington County, Maryland, a body corporate and politic (the "County"), on behalf of its Division of Emergency Services, Department of Emergency Medical Services and Fire Services ("EMS") and Meritus Medical Center, Inc., an acute care, non-profit, Maryland hospital ("Meritus") (County and Meritus are jointly referred to individually as "Party" or jointly as "Parties").

**1. Term and Termination**

The initial term of this Agreement shall commence on the Effective Date and shall continue in effect for a period of one (1) year ("Initial Term"). Upon conclusion of the Initial Term, the Agreement may be renewed if mutually agreed upon by the Parties in writing for successive one (1) year renewal terms (each a "Renewal Term"), unless the Agreement is sooner terminated in accordance with the provisions herein.

The Initial Term and each Renewal Term, as applicable, shall be referred to herein collectively as the "Term." Either Party may terminate the Term of this Agreement at any time, with or without cause, by providing the other Party at least thirty (30) days prior written notice of such termination.

This Agreement shall immediately terminate upon an occurrence of any event of default as to the other Party, such cancellation to be effective upon the defaulting Party's receipt of written notice of cancellation for default from the non-defaulting Party. An event of default shall include: (a) fraud or any fraudulent practice with respect to this Agreement; (b) dissolution of the other Party; (c) breach of a material provision of this Agreement, which breach remains uncured for more than five (5) days after a written notice of breach is received from the non-breaching Party; (d) upon the bankruptcy, insolvency, or receivership of the other Party; or (e) upon the imposition of any sanction against or the exclusion of the other Party by any governmental health program, including, but not limited to the Medicare and Medicaid programs. A Party shall immediately notify the other Party in writing of any default.

**2. Purpose**

The purpose of this Agreement is to establish guidelines and principles by which Meritus will supply whole blood in the management of critically ill and injured patients for the County. The Agreement describes the responsibilities of the Parties.

**3. Roles and Responsibilities**

The roles and responsibilities of each Party are outlined on the Guidelines attached hereto as Exhibit A.

**4. HIPAA Requirements**

- 4.1 Compliance with HIPAA. To the extent applicable, the County will comply with the applicable privacy, security, and confidentiality requirements of the Health Insurance

Portability and Accountability Act, as amended (“HIPAA”) and federal and Maryland law governing the confidentiality of patient information and medical records.

## **5. Confidentiality**

- 5.1 Access to and Receipt of Confidential Information. Each Party acknowledges that certain information of the other Party that it may acquire or be exposed to will constitute information of a proprietary or confidential nature including, without limitations: (A) information concerning the other Party’s business affairs, property and methods of operation; and (B) any material data or information disclosed by Party to the other Party that is not generally known by or disclosed to the public or to third parties including, without limitation, all materials, processes, trade secrets, manuals, confidential reports, financial and operational information, Protected Health Information, as defined under HIPAA, and all other patient and medical record information, and other matters relating to the operations of a Party and/or any of its affiliates that is disclosed by or through the this Agreement; and/or (C) without limiting the generality of the foregoing, any materials marked as “confidential,” “proprietary,” or with a similar designation (or if not so identified, a reasonable person under the circumstances would understand the information to be confidential and proprietary to the disclosing Party) (collectively, “Confidential Information”).
- 5.2 Protection of Confidential Information. Having acknowledged the foregoing, the Party that has received Confidential Information (“Receiving Party”) agrees: (A) to exercise the same degree of care and protection with respect to the Confidential Information of the Party that has disclosed Confidential Information (“Disclosing Party”) that it exercises with respect to its own Confidential Information, but in no event less than a reasonable degree of care; (B) not to use the Disclosing Party’s Confidential Information except as permitted or contemplated hereunder; and (C) not to directly or indirectly disclose, distribute, republish or allow any third party to have access to any Confidential Information of the Disclosing Party, without the Disclosing’s Party’s prior written consent. Notwithstanding the above, but subject to the further requirements of this Agreement, as applicable: (i) Meritus may disclose other Party’s Confidential Information to Meritus’ employees contractors, and medical staff who have a need to know and its outside advisors, consultants, accountants and attorneys; (ii) County may disclose Meritus’ Confidential Information to its employees and authorized agents who have a need to know for use in accordance with this Agreement; and (iii) a Party may disclose Confidential Information if so required by law (including court order or subpoena) provided that the Receiving Party provides the Disclosing Party with sufficient written notice of such disclosure.
- 5.3 Meritus’ Confidential Information. As between the Parties, all data provided to the County by or on behalf of Meritus under this Agreement remains the sole property of Meritus, subject to the terms of this Agreement. The County shall not have the right to copy Meritus’ Confidential Information except to the limited extent necessary to perform under this Agreement. The County shall be responsible for deletion, destruction or alteration of Meritus’ Confidential Information while in the possession or custody or under the control of the County. Meritus’ Confidential Information shall not be used by the County for any purpose other than as set forth in this Agreement, nor shall Meritus’ Confidential Information be disclosed, sold, assigned, leased, benchmarked, aggregated

or otherwise disposed of to third Party by the County or commercially exploited by or on behalf of the County, or the County's personnel.

- 5.4 The County's Confidential Information. As between the Parties, all data provided to Meritus by or on behalf of the County under this Agreement remains the sole property of the County, subject to the terms of this Agreement. Meritus shall not have the right to copy the County's Confidential Information except to the limited extent necessary to perform under this Agreement. Meritus shall be responsible for deletion, destruction or alteration of the County's Confidential Information while in the possession or custody or under the control of Meritus. The County's Confidential Information shall not be used by Meritus for any purpose other than as set forth in this Agreement, nor shall the County's Confidential Information be disclosed, sold, assigned, leased, benchmarked, aggregated or otherwise disposed of to third Party by Meritus or commercially exploited by or on behalf of Meritus, or Meritus' personnel.
- 5.5 Scope of Confidential Information. Confidential Information shall not include information that is: (a) publicly available or later becomes available other than through a breach of this Agreement; or (b) known to the Receiving Party or its employees, agents or representatives prior to disclosure by the Receiving Party or is independently developed by the Receiving Party or its employees, agents or representatives subsequent to such disclosure.

## **6. Independent Contractors**

Meritus, its employees and agents, shall at all times, be independent contractors and not employees or agents of the County, and shall not hold themselves out as employees or agents of the County. The County, its employees and agents, shall at all times, be independent contractors and not employees or agents of Meritus, and shall not hold themselves out as employees or agents of Meritus. No Party shall withhold on behalf of the employees of another, any sums for income tax, unemployment insurance, social security or any other withholding or benefit pursuant to any law or requirement of any governmental body.

Nothing in this Agreement is intended nor shall be construed to create any employer/employee relationship, a joint venture relationship, or to allow the Parties to exercise control over one another or the manner in which their employees or agents perform the services which are the subject of this Agreement.

## **7. Insurance**

- 7.1 The County shall maintain the following insurance:
- a) Cyber liability insurance coverage to cover security incidents and breaches of unsecured Protected Health Information ("PHI") (as such term is defined in HIPAA) with minimum limits of coverage of:
    - One Million Dollars (\$1,000,000) general aggregate
    - One Million Dollars (\$1,000,000) per occurrence
  - b) Commercial general liability insurance with minimum limits of coverage of:
    - Two Million Dollars (\$2,000,000) general aggregate
    - Two Million Dollars (\$2,000,000) per occurrence

- c) Law Enforcement Liability - \$2,000,000 Aggregate and each Wrongful Act Limit, \$15,000 deductible;
- d) Public Entity Management Liability - \$2,000,000 Aggregate and each Wrongful Act limit;
- e) Workers' compensation insurance coverage within statutory limits of the State of Maryland;
- f) Business automobile liability insurance with combined single limit of One Million Dollars (\$1,000,000) per occurrence;
- g) Public Entity Employment-Related Practices Liability - \$2,000,000 Aggregate and each Wrongful Act limit; and
- h) Umbrella liability insurance with minimum limits of coverage of Five Million Dollars (\$5,000,000) per occurrence and Five Million Dollars (\$5,000,000) annual aggregate.

7.2 Meritus shall be named as an additional insured on each of said policies to which it can be named without additional cost to the County.

#### **8. Hold Harmless**

To the extent permitted by law, the County will indemnify and hold Meritus harmless against any and all suits, claims, or actions arising or alleged to arise as a result of the acts or omissions of the County or its employees and agents relating to this Agreement.

#### **9. Notices**

Any notices required herein will be sent by US Postal Service certified mail return receipt requested or by a courier for next business day delivery to the Parties, addresses set forth below.

|                 |   |
|-----------------|---|
| To the County:  | County Administrator<br>100 West Washington Street, Suite 1101<br>Hagerstown, MD 21740  |
| With a copy to: | Office of the Washington County Attorney<br>County Administration Building<br>100 West Washington, Street, Suite 1101<br>Hagerstown, MD 21740 |
| To Meritus:     | Meritus Medical Center, Inc.<br>11110 Medical Campus Road, Suite 229<br>Hagerstown, MD 21742<br>Attn: Legal Department                        |
| With a copy to: | Meritus Medical Center, Inc.<br>11116 Medical Campus Road<br>Hagerstown, MD 21742<br>Attn: Trauma Program Manager                             |

Notices are considered delivered on the second (2<sup>nd</sup>) day following the post-marked date for notices sent by US Postal Service certified mail return receipt requested or the date delivered by a courier for next business day delivery. A party may change its respective notification address by providing written notice to the other Party in accordance with this Section.

**10. Entire Agreement and Amendment**

This Agreement contains the entire understanding of the Parties who will not be bound by any representations, warranties, covenants, or understandings other than those expressly set forth in this Agreement. No modification or amendment of the terms of this Agreement will be valid unless such modification or amendment is in writing and executed by both Parties.

**11. Assignment, Subcontracting**

This Agreement and all terms, conditions, and covenants hereof, will inure to the benefit of and be binding upon each Party and their respective successors and assigns. Neither Party will have the right to assign, transfer, or subcontract any of their interests or obligations hereunder without consent of all other Party.

**12. Governing Law**

This Agreement shall be construed and enforced under the laws of the State of Maryland, excluding any choice of law provisions, and it shall be construed in a manner so as to conform with all federal, state, and local laws and regulations. The Parties further agree that any action to enforce or construe any provision of this Agreement may be brought only in the courts of Washington County in the State of Maryland, notwithstanding the appropriateness of the jurisdiction of the courts of any other state.

**13. Compliance with Applicable Laws**

The Parties agree to comply with applicable laws, regulations, rulings, and standards and amendments thereto, of all entities that regulate, license, govern and/or accredit the Parties, including, but not limited to, federal, state, and local governmental entities, and the Joint Commission (if applicable). In addition, this shall include but not limited to the Deficit Reduction Act of 2005, the Federal False Claims Act and other federal and state laws addressing anti-kickback, self-referral, fraud, waste, and whistle blower protections for those reporting violations of such laws. Meritus has adopted policies and procedures that are available upon request or on Meritus' website.

**14. No Third-Party Beneficiaries**

This Agreement is not intended to and shall not confer upon any other person or business entity, other than the Parties hereto, any rights or remedies with respect to the subject matter of this Agreement.

**15. Severability of Provisions**

In the event any provisions of this Agreement are held to be unenforceable for any reason, the unenforceable part thereof shall not affect the remainder of this Agreement, which shall remain in full force and effect and be enforceable in accordance with its terms.

**16. Non-Waiver**

The failure of any Party to insist upon compliance with any term of this Agreement will not be deemed a waiver of any right to enforce such provision.

**17. Dispute Resolution**

In the event of any dispute arising out of or relating to this Agreement, the Parties may first attempt to resolve the dispute through non-binding mediation. If the dispute is not resolved through mediation, either Party may pursue their legal remedies in the courts of jurisdiction as per Section 12. Nothing in this Agreement shall prevent either Party from seeking injunctive relief in a court of competent jurisdiction.

18. Counterparts

Provided that all Parties hereto execute a copy of this Agreement, this Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Executed copies of this Agreement may be delivered by email, facsimile transmission, or other comparable means.

IN WITNESS THEREOF, the Parties hereto have executed this Agreement as of the day and year indicated.

Washington County, Maryland

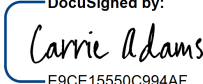
Meritus Medical Center, Inc.

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

DocuSigned by:  
  
By: \_\_\_\_\_  
E9CE15550C994AF...

Carrie Adams  
Printed Name: \_\_\_\_\_

Chief operating officer  
Its: \_\_\_\_\_

4/10/2025  
Date: \_\_\_\_\_

## EXHIBIT A GUIDELINES

### Use of Whole Blood in the Management of Injured Patients

#### PRINCIPLE

Meritus Medical Center, Inc. ("Meritus") will stock whole blood to provide to Washington County, Maryland's Division of Emergency Services, Department of Emergency Medical Services and Fire Services ("EMS") to administer in the field in compliance with the Maryland Medical Protocols for Emergency Medical Services established by the Maryland Institute for Emergency Medical Services Systems ("MIEMSS"). The Parties acknowledge and agree that in an emergency situation, it may be necessary to issue blood product without completing a type and screen. Low titer group O whole blood can be transfused emergently to recipients of any blood group type. When there is a desperate requirement for blood products, the patient's attending physician, if in the hospital, or the paramedic, if in a prehospital environment, must justify the risks of transfusing these products against delaying a transfusion based on his/her clinical judgment and authorize the use of these products.

All units of whole blood supplied by Meritus to the County are provided "as is". The parties acknowledge that Meritus does not manufacture the whole blood supply but rather, obtains it from an outside source, currently the American Red Cross (the "Supplier"). Meritus makes no representations or warranties with respect to the safety, quality or potency of the whole blood supply that Meritus obtains from the Supplier, including but not limited to the processing, testing, and labeling of the whole blood supply prior to the distribution of the whole blood by the Supplier to Meritus.

1. **Prehospital Setting.** Meritus will begin providing whole blood with an approved blood temperature indicator to EMS for use in the prehospital setting. The agreed upon number of units will be designated for Washington County, as discussed and agreed upon by the Parties.

#### 1.1 The Parties acknowledge and agree that

- a. Whole blood must be stored between 1-6°C and expires 21 days from when it was collected. It takes approximately 15 minutes at room temperature for the whole blood unit to warm up out of the acceptable temperature range; however, it may be used more quickly with an approved field blood warmer for transfusion.
- b. Once the whole blood unit is spiked, it must be transfused or discarded within 4 hours.
- c. Patients will receive blood products with proper training and under an approved protocol under the orders of a physician. EMS will provide Meritus with the patient care protocols for blood administration from each agency participating in the program.

#### 1.2 The following procedure shall be used to monitor and track patients who receive whole blood, either in the prehospital or hospital setting:

- a. The EMS Medical Director of the EMS agency involved in the blood transfer will notify the Meritus Medical Director of any patient who is transfused in the field.

2. **Cost.** Meritus will charge the County for each whole blood unit provided to EMS at the rates described in the table below. Meritus will invoice the County on a monthly basis. Invoices shall

be due from the County to Meritus net 30 days of receipt of an invoice. Payment by the County shall be sent to Meritus at the address set forth in the applicable invoice.

| Description of Unit/Use   | Cost per Whole Blood Unit  |
|---|--|
| Used by EMS<br>(i.e., Transfused in the field by EMS)   | At the rate of cost per unit to Meritus without mark-up (currently, <b>\$530/unit<sup>1</sup></b> )  |
| Not Used by EMS<br>Returned to Meritus <sup>2</sup><br>Transfused/Used by Meritus                           | <b>\$0/unit<sup>1</sup></b>  |
| Not Used by EMS<br>Returned to Meritus <sup>2</sup><br>Spun & converted to PRBC<br>(packed red blood cells) | At a rate of 55% of the cost per unit to Meritus without mark-up; rounded up to the nearest dollar (currently, <b>\$292/unit<sup>1</sup></b> ) |

<sup>1</sup>Meritus reserves the right to increase the rate per unit based on Meritus's expense to obtain each unit.

<sup>2</sup>To be eligible for return, each unit must have at least eleven (11) days shelf life remaining at the time of return.

3. **Recruitment of Blood Donors.** Meritus will collaborate with EMS to determine the potential of mobile blood drives to support the efforts of the Whole Blood program.

4. **Stock Management**

- 4.1 Whole blood will be stored in Meritus refrigerators and in a validated shipping container stored within a temperature-controlled compartment in the transport vehicle.
- 4.2 County agrees there shall be a standing order from County with Meritus for an agreed upon number of units of whole blood every other week. Depending on the demand for whole blood the standing order may be changed by the Meritus Medical Director to meet the needs of Meritus and EMS.
- 4.3 Meritus will receive whole blood units from the field, every other week. If a unit is transfused by EMS, the qualified EMS provider will notify Meritus that they require replacement of a unit of whole blood. Meritus will restock as soon as possible, as the inventory allows.
- 4.4 Meritus will make reasonable efforts to ensure that whole blood units are available. If they are not available, the Parties will collaborate on alternative options for patient care.